



Northampton Board of Registrars

Meeting Agenda
Date: April 24, 2018
Time: 5:30 pm
210 Main Street, Room 4
Northampton, MA 01060

1. Approve Minutes Of The Previous Meeting

Documents:

[BOARDOFREGISTRARMINUTES-FEBRUARY13_2018.PDF](#)

2. Review Of Action Items From The Previous Meeting

1. State Elections Division feedback about the two approved voting machines
2. Letters to majority Party Leaders regarding possible election workers.

3. Feedback Regarding 2018 Census Format

Question raised about gender identity on the Census form

4. New Voting Equipment Status

5. New Business

6. Adjourn

Catherine Kay . Charles Klepacki . Daniel Polachek . Pamela Powers
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Northampton Board of Registrars

Meeting Agenda

Date: February 13, 2018

Time: 5:30 pm

210 Main Street, Room 8

Northampton, MA 01060

1. At 5:45 the meeting was called to order. Present were Registrars Kay, Klepacki, and Clerk Powers. Registrar Polachek was absent.

Approve Minutes Of The Previous Meeting: Registrar Kay moved to approve the minutes of January 16, 2018; Registrar Klepacki seconded the motion. The motion was approved on a roll call of 3 Yes, 0 No, 1 Absent (Registrar Polachek).

2. Voter Registration Statistics:

Clerk Powers reported that of the 81 absentee ballot applications that were sent out after the first of the year, one was returned as "undeliverable" and 34 were returned asking for absentee ballots to be sent for all elections this year.

From Jan. 16, 2018 – February 9, 2018 there were 47 voters who were deleted from the database. Eighty-nine (89) new voters were added. One-hundred sixty-eight records were changed by voters/residents to update their current party affiliation, address, or other.

3. City Census Update: Census forms have started to be returned and the office has already received approx.. 500 returns. Some of those returned were for people who were temporarily away while others reflected households were people had moved. About 200 returns have been received and completed by the resident.

4. New Election Equipment Process: The committee discussed new voting equipment that will be ordered sometime this calendar year. Clerk Powers will contact the Elections Division at the State to inquire about how the two models had been selected for use within the state. Also, the two vendors will be contacted for an on-site demonstration. Possible dates are February 28 and March 1st.

5. Process for 2018 Election Workers Selection: The committee reviewed the guidelines for appointing Election Officials. (Revised 2017 Boards of Registrars and Elections Commissions Chapter VII APPOINTMENT OF ELECTION OFFICERS, Page 13). Clerk Powers will draft a letter to the Democratic Chair to inquire if there is any interest in the Committee providing names for election officials.

6. 2018 Election Worker Pay: The Board reviewed recent feedback by a Warden of the past election who indicated that some workers felt that they had not been adequately paid for their work during this 2017 election. A review of the rates shows that workers received higher compensation than they had in the past. For workers who were not properly classified by their Warden, those pay rates will be corrected when corrected by the Warden.

The Board discussed rates for election workers going forward. There was general agreement (without a vote) that election worker job requirements need to more consistent from precinct to precinct. Training needs to reflect what the requirements are:

Clerk positions need to be staffed for the entire day in order to comply with state requirements for the position; possible pay rates would be \$16, subject to City Council approval.

Warden positions would remain unchanged; possible pay rates would be \$20 per hour, subject to City Council approval.

Deputy positions would be filled only if the primary worker were absent. Hourly rates would be paid as if the primary person/position, subject to City Council approval.

Constable positions would staffed with a pay rate of \$16 per hour, subject to City Council approval.

Delivery personnel position and pay rates were not discussed.

The next meeting is scheduled for March 13, 2018 @ 5:30 pm in the City Clerk Office.

At 6:45 pm Registrar Kay motioned to adjourn the meeting; Registrar Klepacki seconded the motion. The motion was approved on a voice vote of 3 Yes, 0 No, 1 Absent (Registrar Polachek).