



## ***Committee on Finance and the Northampton City Council***

*Councilor David A. Murphy, Chair  
Councilor Maureen T. Carney  
Councilor Marianne L. LaBarge  
Councilor Gina-Louise Sciarra*

**City Council Chambers, 212 Main Street  
Wallace J. Puchalski Municipal Building  
Northampton, MA**

Meeting Date: July 12, 2018

Note: The Finance Committee Meeting will take place during the City Council Meeting as announced. The City Council Meeting is scheduled to begin at 7:05 pm.

### **1. Meeting Called To Order**

### **2. Roll Call**

### **3. Approval Of Minutes From The Previous Meeting**

#### **A. Minutes Of June 7, 2018 And June 21, 2018**

Documents:

[06-07-2018\\_finance committee minutes.pdf](#)  
[06-21-2018\\_finance committee minutes.pdf](#)

### **4. Financial Orders**

#### **A. 18.130 An Order To Appropriate Money For Capital Projects From The FY2019 Cash Capital Account**

Documents:

[18.130 an order to appropriate money for capital projects from the fy2019 cash capital account.pdf](#)

#### **B. 18.131 An Order To Reprogram Funds To Jackson Street School HVAC Repairs From Other NPS Projects**

Documents:

[18.131 an order to reprogram funds to jackson street school hvac repairs from other nps projects.pdf](#)

#### **C. 18.132 An Order To Transfer \$105,147.24 From FY18 Unused Earned Leave To Compensated Absences Reserve Fund**

Documents:

18.132 an order to transfer 105,147.24 from fy18 unused earned leave to compensated absences reserve fund.pdf

**D. 18.133 An Order To Approve An Exemption For Josh Shanley Consulting Contract**

Documents:

18.133 an order to approve an exemption for josh shanley consulting contract.pdf

**E. 18.134 An Order To Authorize Funding For The Rocky Hill Greenway Multi-Use Trail**

Documents:

18.134 an order to authorize funding for the rocky hill greenway multi-use trail.pdf

**F. 18.135 An Order For FY2018 End Of Year Budget Transfers**

Documents:

18.135 an order for fy2018 end of year budget transfers.pdf

**G. 18.136 An Order To Authorize Intermunicipal Agreement For Paramedic Intercept Services For Hadley**

Documents:

18.136 an order to authorize intermunicipal agreement for paramedic intercept services for hadley.pdf

**5. New Business**

*-Reserved for topics that the Chair did not reasonably anticipate would be discussed.*

**6. Adjourn**

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or 413-586-5461



## **Committee on Finance and the Northampton City Council**

*Councilor David A. Murphy, Chair  
Councilor Maureen T. Carney  
Councilor Marianne L. LaBarge  
Councilor Gina-Louise Sciarra*

**City Council Chambers, 212 Main Street  
Wallace J. Puchalski Municipal Building  
Northampton, MA**

Meeting Date: June 7, 2018

Note: The Finance Committee Meeting took place during the City Council Meeting as announced. The City Council Meeting began at 7 p.m.

1. **Meeting Called To Order:** At 7:51 p.m. Councilor Murphy called the meeting to order.
2. **Roll Call:** Present were committee members David Murphy, Maureen Carney, Marianne LaBarge & Gina-Louise Sciarra. Also present from the City Council were Bill Dwight, Jim Nash, Ryan O'Donnell, Dennis Bidwell, and Alisa Klein.
3. **Approval Of Minutes From The Previous Meeting**
  - A. **Minutes of April 19, 2018**

**Councilor Carney moved to approve the minutes of April 19, 2018. Councilor Sciarra seconded. The motion passed unanimously 4:0.**

4. **Financial Orders**

- A. **18.108 An Order To Approve FY2019 General Fund Budget**

Councilor Murphy reviewed the major categories and requested amounts for each budget line item.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

- B. **18.109 Orders To Approve FY 2019 Enterprise Funds**

Councilor Murphy read the text of the order.

Councilor LaBarge moved to return the order for the sewer enterprise fund to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

Councilor Sciarra moved to return the order for the Water Enterprise Fund to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

Councilor LaBarge moved to return the order for the solid waste enterprise fund to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

Councilor Sciarra moved to return the order for the Stormwater Enterprise Fund to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

**C. 18.110 An Order To Approve FY2019 Revolving Funds**

Councilor Murphy read the text of the order, saying he would recommend taking the individual revolving accounts as a group. If anyone wished to break one out and act on it separately, he asked them to let him know.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

**Mayor Narkewicz pointed out that Councilor Murphy hadn't read the first page of the order for 18.108 An Order to Approve FY2019 General Fund Budget. Councilor Murphy went back and read the text of the order.**

**Councilor Sciarra moved to ratify the original vote to return 18.108 to the full council with a positive recommendation. Councilor Carney seconded. The motion carried 4:0.**

**D. 18.113 An Order To Appropriate Free Cash - Bid Bond Forfeiture To ADA Sidewalk Project**  
Councilor Murphy read the text of the order.

As he understands it, the original low bidder for the ADA access improvements to the area around City Hall backed out, so the city is keeping the bond posted with the bid for the project.

Councilor Sciarra moved to return the order to the full City Council with a positive recommendation; Councilor Carney seconded. The motion carried 4:0.

**E. 18.114 An Order For FY2018 End of Year Budget Transfers**

Councilor Murphy read the text of the order and listed the proposed transfers.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

**F. 18.115 An Order To Appropriate Free Cash To Capital Stabilization And Stabilization Funds**  
Councilor Murphy read the text of the order.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

It has been the city's policy to try to put funds from Free Cash into stabilization and the capital stabilization fund, so that is what they're doing, Mayor Narkewicz explained.

**G. 18.116 An Order To Appropriate Free Cash To FY18 Snow And Ice Deficits**

Councilor Murphy read the text of the order.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

Administrators budgeted \$471,500 in the FY 2018 budget for snow and ice, Mayor Narkewicz reported. The actual expenditure was \$705,983. \$721,000 has been the five-year average.

**H. 18.117 An Order To Transfer \$178,977 From Employee Health Insurance To OPEB Trust**

Councilor Murphy read the text of the order.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

The city got this amount back from Medicare reimbursement. City officials have been trying to slowly build up the OPEB trust fund to cover the OPEB liability, Mayor Narkewicz reminded.

**I. 18.118 An Order To Appropriate \$11,000 From Bates Tomb Trust Fund For Tomb Restorative Improvements**

Councilor Murphy read the text of the order.

This project is part of the historic Bridge Street cemetery and historic cemetery restoration plan, Mayor Narkewicz advised. Director LaScaleia went out to bid and the bid came in \$11,000 higher than estimated.

Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded. The motion carried 4:0.

**5. New Business**

*-Reserved for topics that the Chair did not reasonably anticipate would be discussed.*

6. **Adjourn:** At 8:20 p.m., Councilor Carney moved to adjourn; Councilor Sciarra seconded. The motion was approved on a voice vote of 4 Yes, 0 No.

Contact: D. Murphy @ [david.murphy8@comcast.net](mailto:david.murphy8@comcast.net)  
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## **Committee on Finance and the Northampton City Council**

*Councilor David A. Murphy, Chair  
Councilor Maureen T. Carney  
Councilor Marianne L. LaBarge  
Councilor Gina-Louise Sciarra*

**City Council Chambers, 212 Main Street  
Wallace J. Puchalski Municipal Building  
Northampton, MA**

Meeting Date: June 21, 2018

Note: The Finance Committee Meeting took place during the City Council Meeting as announced. The City Council Meeting began at 7 p.m.

1. **Meeting Called To Order:** At 7:15 p.m. Councilor Murphy called the meeting to order.
2. **Roll Call:** Present were committee members David Murphy, Maureen Carney, Marianne LaBarge & Gina-Louise Sciarra. Also present from the City Council were Bill Dwight, Jim Nash, Ryan O'Donnell, Dennis Bidwell, and Alisa Klein.
3. **Approval Of Minutes From The Previous Meeting**
  - A. **Minutes of May 3, 2018 and May 17, 2018**

**Councilor LaBarge moved to approve the minutes of May 3, 2018 and May 17, 2018. Councilor Sciarra seconded. The motion passed unanimously 4:0.**

4. **Financial Orders**
  - A. **18.124 An Order To Grant Utility Easement Under Masonic Street Parking Lot**  
Councilor Murphy read the text of the order.

**Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded.**

The text of the order explains it, Mayor Narkewicz advised. National Grid has been trying to come up with a way to bury some lines that run down Conz Street. The lines are so close to the building that they can't safely get under them. The city and National Grid have worked out an agreement where the city will grant an easement to allow the utility to bury the lines underground at its own expense. It was a long negotiation.

LaBarge asked why the consideration is only \$1. It's a lawyers' way of saying 'no consideration,' Mayor Narkewicz responded.

Councilor Dwight asked if he knew when the project would take place.  
City Council Committee on Finance Meeting Minutes for June 21, 2018

The Mayor said no, but National Grid representatives have been wanting to do it since last year. They will schedule it so as not to disrupt the parking lot.

Councilor Dwight said he thought it would be difficult due to its location. There may be substantial disruption to parking, he observed. He asked if the city got an offset for this, and Mayor Narkewicz said no.

It looks like it would eliminate certain parking. Not in the main area, Mayor Narkewicz assured. The work area is closer to the Jersey barrier near the Verizon building, he indicated. He said he would be happy to go back and get more information for the second reading.

Councilor Bidwell said he had two questions: 1) whether there was any provision for addressing foregone revenue due to the project and, 2) whether there was any news on the potential redevelopment of the parking lot.

No, Mayor Narkewicz said. He stressed that the city has the right to ask National Grid to move the underground conduit in the future.

**Councilor Murphy called the motion to a vote, and it passed unanimously 4:0.**

**B. 18.126 Order To Authorize Northampton School Committee To Accept Gift Of Surplus Technology Equipment From Smith College**

Councilor Murphy read the text of the order.

**Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded.**

The School Committee routinely accepts technology gifts from Smith College, Mayor Narkewicz reminded. This is one that trips the \$10,000 limit, which is why it has to come to city council. Smith College tends to have new technology so they turn over their technology a lot.

LaBarge asked how old the equipment is. Mayor Narkewicz said he doesn't have that at his fingertips. They would not accept it if it was not current equipment.

**Councilor Murphy called the motion to a vote, and it passed unanimously 4:0.**

**C. 18.127 An Order To Authorize FY2019 Intermunicipal Agreements**

Councilor Murphy read the text of the order.

**Councilor LaBarge moved to return the order to the full City Council with a positive recommendation; Councilor Sciarra seconded.**

These are all renewals of agreements, Mayor Narkewicz related. By law, other communities have to take them to their city councils and Selectboards and Northampton has to do the same. His take-away is that Northampton is involved in a lot of incredible partnerships and programs.

Councilor Dwight said he's familiar with every single one of these and is glad and excited to see the community electricity aggregation included. He asked if this constitutes an agreement with Pelham and Amherst?

He had a meeting with the Mayor, Selectboard and town managers of the three communities, Mayor Narkewicz confirmed. The three communities have appointed a working group which has been meeting on a regular basis in each of the three communities on a rotating basis to study the

issue to see if they can put together something like Cape Light. They are exploring. Mr. Feiden and Mr. Mason are representing the city.

They wanted an agreement in place because they are looking at potentially applying for grants to do some of the feasibility analysis. Northampton had a municipal agreement with five communities prior to the bike share agreement, he reminded.

Councilor Bidwell asked if he recalled Northampton having approved funding for construction of its own kennel. Mayor Narkewicz said yes; they are in the process of trying to find a location for it. Administrators are having to work thru DCAMM and are working with a designer. The police chief and Central Services Director David Pomerantz have visited some facilities and are just trying to finalize a location.

**Councilor Murphy called the motion to a vote, and it passed unanimously 4:0.**

**5. New Business**

*-Reserved for topics that the Chair did not reasonably anticipate would be discussed.*  
None.

**6. Adjourn:** At 7:38 p.m., **Councilor Sciarra moved to adjourn; Councilor Carney seconded. The motion was approved on a voice vote of 4 Yes, 0 No.**

*Contact: B. Dwight @ [bdwight@comcast.net](mailto:bdwight@comcast.net)  
or (413) 262-6710*



**City of Northampton**  
MASSACHUSETTS

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*In City Council*

July 12, 2018

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Upon recommendation of the Mayor

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O-18.130 An Order

To Appropriate Money for Capital Projects from the FY2019 Cash Capital Account

*Ordered, that*

the following Capital Projects are appropriated from the General Fund FY2019 Cash Capital Account:

Central Services – Academy of Music Dressing Room Repairs	\$	10,000
Central Services – Fire Rescue Department Parking and Solar Resiliency – Main HQ	\$	60,000
Central Services – Memorial Hall Interior Painting	\$	50,000
Information Technology Services – UPS Battery Replacement at PD	\$	15,000
Planning and Sustainability – Tax Title Priority Purchases	\$	30,000
Fire Rescue – Staff Hybrid Vehicle	\$	40,250
Fire Rescue – EMS Supply Management System	\$	17,000
Fire Rescue – Entrance Security System at Main HQ and Florence	\$	15,513
Police – Animal Control Van	\$	7,237
Parks and Recreation – Playing Field Improvements	\$	15,000
DPW – Traffic Calming	\$	10,000
DPW – Traffic Signal Replacement	\$	35,000
DPW – Wood Waste Disposal	\$	10,000
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TOTAL:	\$	315,000

**City of Northampton**  
MASSACHUSETTS

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*In City Council*

July 12, 2018

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Upon recommendation of the Mayor

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18.131 An Order

To Reprogram Funds to Jackson Street School HVAC Repairs from other NPS Projects

*Whereas*, the City Council appropriated \$40,000 as part of the FY2018 Capital Plan to repair the HVAC System in the Jackson Street School Cafeteria;

*Whereas*, City Council appropriated an additional \$150,000 as part of the FY2019 Capital Plan to repair the HVAC System in the Jackson Street School Cafeteria when the work was determined to be more extensive;

*Whereas*, bids for the project have been opened and additional funds are necessary to complete the work and capital projects with surplus funds have been identified;

*Ordered, that*

\$38,629 of the remaining balance in the NPS Brick Façade at the High School project (19303 586702) and \$2,966.38 of the remaining balance in the NPS JFK Pool Lockers project (19303 586814) be reprogrammed to add to the \$190,000 previously appropriated for the NPS Jackson Street School Cafeteria HVAC project, bringing the total appropriated for the repairs to \$231,595.38.



**City of Northampton**  
MASSACHUSETTS

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*In City Council*

July 12, 2018

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Upon recommendation of the Mayor

18.132 An Order

To Transfer \$105,147.24 from FY18 Unused Earned Leave to Compensated Absences Reserve Fund  
*Ordered, that*

the amount of \$105,147.24 be transferred from the FY18 Unused Earned Leave Account (19191 519600) to the Compensated Absences Reserve Fund (5000 340521) for the future payment of accrued liabilities for compensated absences due any employee or full-time officer of the city upon the termination of the employee's or full-time officer's employment.

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# City of Northampton

MASSACHUSETTS

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*In City Council*

July 12, 2018

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Upon recommendation of the Mayor

## 18.133 An Order

### To Approve an Exemption for Joshua Shanley Consulting Contract

#### *Ordered that*

In accordance with M.G.L. Chapter 268A s. 20 (b) requiring disclosure by a municipal employee having a financial interest in a municipal contract, the City Council hereby approves an exemption to Joshua Shanley, a firefighter-paramedic with the City of Northampton, to perform emergency preparedness consulting for the Hampshire Public Health Preparedness Coalition, under the auspices of the Northampton Health Department which serves as the lead agency, and photography and media work for the Northampton Police Department. In approving this exemption, the City Council finds as follows:

- Mr. Shanley is not employed by the contracting agencies or agencies which regulate activities of the contracting agencies
- Mr. Shanley does not participate in or have official responsibility for activities of contracting agencies;
- The contract was made after public notice or through competitive bidding;
- Mr. Shanley's services to the contracting agencies are done outside of the normal working hours of his primary position;
- His services to the contracting agencies are not required as part of his regular duties as a firefighter-paramedic;
- He is compensated for not more than 500 hours during a calendar year under the contracts;
- He has filed a disclosure with the City clerk fully disclosing his financial interest in the contracts;
- The head of the contracting agencies have filed written certifications w/ the City clerk stating that no employee of those agencies is available to perform those services as part of his regular duties;

**City of Northampton**  
**MASSACHUSETTS**

*In City Council, July 12, 2018*

*Upon the recommendation of Mayor David Narkewicz, the Conservation Commission, and the Office of Planning and Sustainability*

18.134 An Order

to authorize funding for the Rocky Hill Greenway Multi-Use Trail

***Ordered, that***

Whereas: The **Open Space, Recreation and Multiuse Plan: 2018-2025** recommends developing the Rocky Hill Greenway Multi-Use Trail through the Burts Bog Greenway; and

Whereas: The city purchased and permanently protected the Burts Bog Greenway for open space and said multi-use trail under MGL Chapter 40, Section 8C; and

Whereas: The Executive Office of Energy and Environmental Affairs (EEA) is offering reimbursable grants to cities and towns to support trails through the Land and Water Conservation Fund Act (P.L. 88-578, 78 Stat 897); and

Whereas: The Rocky Hill Greenway Multi-Use Trail through Burts Bog Greenway will cost an estimated \$400,000 (Four-Hundred Thousand Dollars).

NOW, THEREFORE, BE IT ORDERED

That \$400,000 is appropriated for such improvements;

Further, that to meet this appropriation the Treasurer with the approval of the Mayor is authorized to borrow \$400,000 under MGL c.44, §7(3) or other applicable statute;

Further that the Mayor is authorized to contract for any federal, state, or other aid available for this project, including any grant from the Division of Conservation Services of the Executive Office of Energy and Environmental Affairs under the Land and Water Conservation Fund, and to take such other actions as are necessary to carry out the terms, purposes, and conditions of this grant, to be administered by the Office of Planning and Sustainability.

Further that any grants or donations shall be used to reimburse funds used for the project.

**City of Northampton**  
**MASSACHUSETTS**

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*In City Council*

July 12, 2018

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Upon recommendation of the Mayor

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O-18.135 An Order  
For FY2018 End of Year Budget Transfers

*Ordered, that*

the following FY2018 budgetary transfers be and hereby are made:

Department	Description		Org	Object	Transfer From:	Transfer To:
Water Enterprise - General	OM	Architecture and Engineering	61523	530003		55,000
Water Enterprise - Interest on Debt	OM	Interest on Long Term Debt	61750	591500	(55,000)	
Water Enterprise - Treatment	OM	Architecture and Engineering	61523	530003		65,000
Water Enterprise - Principal Debt	OM	Principal on Long Term Debt	61710	591000	(65,000)	
Solid Waste Enterprise - Landfill	OM	Vehicular Supplies	64342	548000		967
Solid Waste Enterprise - Landfill	OOM	Cell Closure	64343	533030	(967)	
Solid Waste Enterprise - Landfill	OOM	Cell Closure	64343	533033		9,992
Solid Waste Enterprise - Landfill	OOM	Phase 3A Closure	64343	533030	(9,992)	
General Fund - Highways	OM	Architecture and Engineering	14222	530003		27,000
General Fund - Highways	PS	Salaries Permanent	14221	511000	(27,000)	
General Fund - Highways	OOM	Street Pavings and Marking	14223	524016		100,000
General Fund - Highways	OM	Street Pavings and Marking	14222	524016	(100,000)	
Information Technology	OM	Technology Communications	11552	534200		6,600
Information Technology	PS	Salaries Permanent	11551	511000	(6,600)	
<b>Total Budgetary Transfers:</b>					(264,559)	264,559

# City of Northampton

MASSACHUSETTS

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*In City Council*

July 12, 2018

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Upon recommendation of the Mayor

O-18.136 An Order  
to Authorize Intermunicipal Agreement for Paramedic Intercept Services for Hadley

*Ordered, that*

Whereas MGL C.40 s. 4A allows for joint operation of public activities among governmental units, and

Whereas, MGL c. 40, s. 4A requires that such inter-governmental agreements be approved, in a city, by the City Council and the Mayor, and;

Whereas the City of Northampton provides services to and shares services with other municipalities;

Therefore pursuant to MGL C. 40 s. 4A the City Council hereby authorizes the City of Northampton to enter into an agreement with the Town of Hadley for Paramedic Intercept Services for FY19 and FY20, and thereafter, shall automatically renew for subsequent one-year periods unless terminated as per the agreement, however, not to exceed twenty-five years.