



Northampton Board of Registrars  
Meeting Minutes  
Date: January 16, 2018  
Time: 5:30 pm  
210 Main Street, Room 8  
Northampton, MA 01060

All members present (Registrars Kay, Klepacki, & Polachek and City Clerk Powers)

1. Approve Minutes From The Previous Meeting (November 17, 2017): Registrar Kay moved to approve the minutes from the November 17, 2017 meeting; Registrar Polachek seconded the motion. The motion was approved on a voice vote of 4 Yes, 0 No.
2. 2018 Permanent Absentee Voter Mailing: The Board of Registrars sent out approx.. 85 applications to voters in Northampton who were over the age of 80 years of age. These were sent only to those residents who have voted absentee in the past. The Office also sent out 3 applications to three (3) permanently disabled voters.
3. City Census Timeline: There is one significant change in the City Census process that has been introduced for 2018. That is, landlord inquiries will be made after residents have had a chance to respond to their census. This change was made after a discussion with the State who warned that landlord inquiries should not be performed prior to January 1<sup>st</sup> of the census year. The past administration mailed landlords an inquiry in November asking for information about tenants.  
  
A modification has been made to the census form allowing people to mail in their dog's license. The form is now longer which allows a tear-off.
4. The States 2018 Election calendar has been distributed. The revised calendar shows that the date for the State's Primary is September 4<sup>th</sup> and that the date of the State Election is November 6<sup>th</sup>, 2018.
5. Voter Registration Statistics: From Nov. 17, 2017 to Jan. 16, 2018 169 voters were added to VRIS, 425 changes were made to voter records, and 1,077 voters were deleted. Of those deleted, 957 were deleted due to inactivity. The Office has also made changes to add Assessor Codes to certain files to denote those residences where there is a landlord.
6. The Board of Registrars agreed to review the process for selecting election workers and will discuss at the February meeting. Members agreed to review the appropriate section of the law in preparation for the discussion.

The next meeting is scheduled for February 13, 2018 at 5 pm in the Office of the City Clerk.

Catherine Kay . Charles Klepacki . Daniel Polachek . Pamela Powers  
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