



CITY COUNCIL  
**CITY OF NORTHAMPTON**  
MASSACHUSETTS

Councilors:

- President Gina-Louise Sciarra, At-Large
- William H. Dwight, At-Large
- Michael J. Quinlan, Jr., Ward 1
- Karen Foster, Ward 2
- Vice-President James Nash, Ward 3
- John Thorpe, Ward 4
- Alex Jarrett, Ward 5
- Marianne L. LaBarge, Ward 6
- Rachel Maiore, Ward 7

**Meeting Agenda**  
**On-line Video Conference**  
**Meeting Date: September 22, 2021**  
**Meeting Time: 7 p.m.**

The September 22, 2021 City Council meeting will be held by remote participation. The public can follow the council's deliberations by watching the meeting live on Comcast channel 15, live-streaming it on YouTube or joining the virtual meeting by phone or computer. For the active YouTube link, please see Northampton Open Media's website: <http://northamptonopenmedia.org/>

Live public comment will be available using telephone call-in or video conferencing technology beginning at 7 p.m.

**INSTRUCTIONS FOR CALLING IN OR JOINING THE MEETING**

**Join the meeting:**

For telephone call-in, call: <https://bit.ly/3zhF38n>

+929 436-2866 US

MEETING ID: 859 8035 6005

PARTICIPANT #: #

**1. Announcement that Meeting is Being Held by Remote Participation and Audio/Video Recorded**

This meeting is being held by remote participation and audio/video recorded.

**2. Public Comment**

**3. Roll Call**

**4. Public Hearings**

**5. Updates from Council President and Committee Chairs**

**6. Recognitions and One-Minute Announcements by Councilors**

**7. Communications and Proclamations from the Mayor**

**A. America Recovery Plan Act (ARPA) Update**

**8. Resolutions**

**9. Presentations**

**10. Consent Agenda**

**A. Minutes of September 2, 2021**

Documents:

[09-02-2021\\_City Council Minutes.pdf](#)

**B. 21.316B Appointments to Various Committees, all positive recommendations, City Services - 9/8/2021**

~~Council on Aging~~

~~Monica V. Grezzi-Mulea, 573 Burts Pit Road, Florence~~

~~Term: September 2021-June 2024~~

~~To fill a vacancy~~

Application withdrawn at applicant's request

**Energy & Sustainability Commission**

Benjamin Weil, 123 Audubon Road, Leeds

Term: July 2021-June 2024

Reappointment

**Planning Board**

Melissa Fowler, 87 Chesterfield Road, Leeds

Full Member

Term: July 2021-June 2024

Reappointment

Christian Tait, 46 Upland Road, Leeds

Associate Member

Term: July 2021-June 2024

Reappointment

**Transportation & Parking Commission**

Jami Albro-Fisher, 50 Manhan Street, Northampton

Term: July 2020-June 2023

Reappointment

Adam Novitt, 17 Hooker Avenue, Northampton

Term: July 2021-June 2024

Reappointment

**Zoning Board of Appeals**

David Bloomberg, 86 Vernon Street, Northampton

Term: July 2021-June 2024

Reappointment

Documents:

[21.316B Appointments to Various Committees.pdf](#)

**C. 21.324 Appointment of Pamela Powers as City Clerk - for referral to City Services Committee**

Documents:

[21.324 Appointment of Pamela Powers as City Clerk.pdf](#)

**D. 21.327 Appointment to Council on Aging - for referral to City Services Committee**  
**Council on Aging**

Carolyn Sandel, 132 Chesterfield Road, Leeds

Term: October 2021 - June 2024

To fill a vacancy

Documents:

[21.327 Appointment to Council on Aging.pdf](#)

**11. Recess for Committee on Finance (See Separate Agenda)**

**12. Financial Orders (on 1st reading pending Finance review)**

Rule 2.6 requires the Finance Committee to consider certain financial matters.

**A. 21.320 An Order to Suspend Parking Fees on Certain Days - 1st reading**

Documents:

[21.320 An Order to Suspend Parking Fees on Certain Days.pdf](#)

**B. 21.321 An Order Authorizing the Lease of Rooftop Space on Bridge Street, Leeds and Ryan Road Elementary Schools for Solar PV Arrays - 1st reading**

Documents:

[21.321 An Order Authorizing the Lease of Rooftop Space on Bridge Street, Leeds and Ryan Road Elementary Schools for Solar PV Arrays.pdf](#)

[21.321 Bridge St Specs.pdf](#)

[21.321 Leeds Specs.pdf](#)

[21.321 Ryan Road Specs.pdf](#)

**C. 21.322 An Order to Authorize Borrowing \$1.09 Million for New Fire Ladder Truck - 1st reading**

Documents:

[21.322 An Order to Authorize Borrowing 1.09 Million for New Fire Ladder Truck.pdf](#)

[21.322 Chief Davine Memo - Ladder Truck.pdf](#)

**D. 21.323 An Order to Acquire, Surplus and Dispose of a Certain Property Located at 33 King Street - 1st reading**

Documents:

[21.323 33 King Street Survey.pdf](#)

[21.323 An Order to Acquire, Surplus and Dispose of a Certain Property Located at 33 King Street.pdf](#)

[31.323 Photos of 33 King Street.pdf](#)

**E. 21.326 An Order Adding Parcel on Mt Tom Road and Dike Road to CT River Greenway-Historic Mill River - 1st reading**

Documents:

[21.326 An Order Adding Parcel on Mt Tom Road and Dike Road to CT River Greenway-Historic Mill River.pdf](#)

[21.326 Dike Road Locus Map.pdf](#)

**13. Financial Orders (on 2nd reading)**

## 14. Orders

## 15. Ordinances (Not yet Referred)

Rule 5.2.3 provides that no ordinance shall be voted on by the City Council until it has been considered by the Committee on Legislative Matters.

### A. 21.325 An Ordinance Relative to Compensation for Elected Officials

Documents:

[21.325 An Ordinance Relative to Compensation for Elected Officials.pdf](#)

## 16. Ordinances

## 17. Zoning Ordinances (Not yet Referred)

**Process Note:** M.G.L. Chapter 40A, Section 5 requires the City Council to submit zoning ordinances to the Planning Board for review within 14 days of receipt and for the Planning Board and City Council or a committee designated for that purpose to hold public hearings thereon, together or separately, prior to adoption.

### A. 21.318 An Ordinance to Amend §350-17 FFR District and §350 3-4 Zoning Map to Include Recreation Land

Documents:

[21.318 An Ordinance to Amend 350-17 FFR District and 350 3-4 Zoning Map to Include Recreation Land.pdf](#)

### B. 21.319 An Ordinance to Require Installation of EV Charging Stations in Parking Lots over 25 Spaces

Documents:

[21.319 An Ordinance to Require Installation of EV Charging Stations in Parking Lots over 25 Spaces.pdf](#)

## 18. Information Requests (Charter Provision 2-7) and Committee Study Requests

## 19. New Business

## 20. Adjourn

Contact: *G-L Sciarra, Council President*  
glsciarra@northamptonma.gov  
(413) 570-3133



*CITY COUNCIL MEETING  
CONDUCTED AS AN ON-LINE ZOOM MEETING  
Northampton, MA*

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Announcement of Audio/Video Recording  
Public Comment

A regular meeting of the City Council was called to order by Council President Gina-Louise Sciarra at 7 p.m.

Councilor Sciarra announced that the meeting was being audio and video recorded and explained the procedure she would use in conducting public comment. No one asked to be recognized for public comment.

Roll Call

At 7:03 p.m. on a roll call the following City Councilors were present:

At-Large Councilor Gina-Louise Sciarra	At-Large Councilor William H. Dwight
Ward 1 Councilor Michael J. Quinlan, Jr.	Ward 5 Councilor Alex Jarrett
Ward 2 Councilor Karen Foster	Ward 6 Councilor Marianne LaBarge
Ward 3 Councilor James B. Nash	Ward 7 Councilor Rachel Maiore
Ward 4 Councilor John Thorpe	

Public Hearings  
Public Hearing on Administrative Order

**Public Hearings**  
**Public Hearing on Administrative Order**  
Councilor Sciarra read the following announcement:  
BY ORDER OF THE CITY COUNCIL, the Northampton City Council will hold a Public Hearing by remote participation on **Thursday, September 2, 2021 at 7:05 p.m.** The City Council will consider proposed amendments to the **City of Northampton Administrative Code, Part I Administrative Organization, Section 2.04 Office of the City Clerk.** The City Council will hear all persons who wish to be heard thereon.

**Councilor Dwight moved to open the public hearing. Councilor LaBarge seconded. The motion passed unanimously 9:0 by roll call vote. The public hearing was opened at 7:05 p.m.**

Councilor Sciarra read aloud the letter from the Mayor and the order itself.

The letter is fairly self-explanatory, Mayor Narkewicz said. This was not only a recommendation of the most recent Charter Review Commission (CRC), but a similar recommendation was made in 2011/2012 although it didn't make it into the charter at that time. It was a unanimous recommendation of the CRC, was unanimously approved by the city council, approved by the legislature and signed into law. This is just cleaning up the administrative code to make it reflect the charter. If approved, the next step would be for him to submit a formal appointment of the city clerk for the council to confirm.

Councilor Sciarra asked if anyone wished to speak in favor or against. Hearing no response, she opened the floor to questions from councilors.

Councilor Dwight, who served on the most recent charter review committee, noted the presence of CRC Chair Stan Moulton. The mayor is right about the historical arc; it's been a recommendation for a while. Northampton is one of the outliers in the state in terms of not having a professional city clerk office. This is not to say that previous city clerks were not professional; they were just all elected. This involves intrinsic problems in that job security is not great and incumbents face the ongoing challenge of setting themselves up for reelection. The fact is, it impedes the ability to plan long-term and does not necessarily insure qualified candidates. "There have been candidates I think I can candidly say that have not been qualified," he reported.

It is too important a position to give to somebody not qualified. This professional office presides over the election which puts the clerk in an awkward position of embedded conflict. City Clerk Pamela Powers did not advocate one way or the other during the course

of this but provided them with a great deal of information, thereby doing them a great service. When Northampton's charter change was originally proposed, it was deemed politically expedient not to include it because it was the most divisive issue and there was concern it might jeopardize overall support. Charter amenders decided it was an issue to be addressed at a later date.

Councilor LaBarge recalled former Treasurer George Zimmerman being elected and then Mayor Mary Clare Higgins approaching him about the possibility of becoming appointed. He was very willing. Councilor LaBarge spoke before the CRC as did former City Clerk Wendy Mazza. The only qualifications for elected office are to be 18 years old, a city resident and have a high school diploma. It could be someone very well-liked in the city without qualifications. She thinks this is the way to go.

Councilor Foster echoed the gratitude Councilor Dwight expressed for the CRC. She was initially uneasy with the proposal to remove public input from the selection process but the CRC made a strong case for its position and she certainly understands the benefit of having an appointed rather than an elected clerk.

Outside of the points made by Councilor Dwight, Councilor Quinlan asked if the mayor saw any other benefit to making the position appointed in terms of the chain of command or operation of city hall.

At last count, with Northampton switching to appointment, of almost 50 cities in Massachusetts, only four are left with an elected clerk so they were clearly in the minority, Mayor Narkewicz reported. In terms of chain of command, he doesn't think there will be much change. He has always worked well with the city clerk. They have regular department and budget meetings and, for all intents and purposes, the clerk has functioned as a department head. He particularly agrees with the points about the professionalism of the office.

One of the more compelling arguments made when the city first made the charter change is that there is a distinction between a policy maker, i.e. - a councilor or school committee member - and someone who really carries out the law such as election law. Public records, vital records, etc., are all prescribed by state law or the charter. The clerk functions like a department head but, because of being elected, gets a fixed salary set by ordinance and does not get regular cost of living adjustments (COLA's) or accrue sick or vacation time. The mayor doesn't either, but that is one of the disadvantages for someone who for all intents and purposes functions like a department head and supervises unionized staff but doesn't get the same treatment as other department heads.

Something else that became clear when the former city clerk stepped away and retired is that, in order to be city clerk, an applicant has to be a Northampton resident. The assistant city clerk at the time was *not* a resident. Being able to draw from a slightly larger pool of regional candidates is an advantage when filling the position. From a future recruitment standpoint, there is an advantage to the position not being tied to residency.

"Isn't it lovely to have a candidate who the people of Northampton have already chosen?" Councilor Quinlan added.

Mayor Narkewicz agreed. He said he plans to follow the precedent set with the treasurer by appointing the incumbent to the position.

Councilor Jarrett asked when this takes effect. Does Clerk Powers have to fulfill her term?

The special act adopted by the legislature took place immediately upon enactment so it is effective now, Mayor Narkewicz advised. It does not become effective at the end of the term; it goes into effect immediately.

When the charter was first adopted, immediately after it was adopted, the mayor no longer chaired City Council meetings, he reminded. He chaired up until October of that year and, come November, the Council President assumed the position of chair. Clerk Powers put her name on the ballot just to be safe. (There is an exemption under ethics law for the clerk position being on the ballot, he noted.)

It will go into effect as soon as the appointment is confirmed by city council.

Elected city clerks are reliant on the city council to put forward a pay raise, Councilor Dwight added. The clerk's salary is tied by ordinance to pay raises for other elected officials, so it has been a political hot potato in the past, he observed. A clerk can be stuck without any COLA's and subject to the whim of the council. This way the clerk is folded into HR protocols and requirements under state law and municipal guidance. It is far more just and provides more comfort as far as future compensation for the person in the position.

He will be submitting the appointment at the council's September 22nd meeting and it will follow the normal appointment process for department heads, Mayor Narkewicz advised. By council rules, administrative orders only require one reading, he reminded.

Councilor Sciarra echoed Councilor Dwight's remarks; saying she is glad this conversation is very different from what it has been in the past; namely, that it has not been a divisive issue and that they are relieving the clerk of the inherent conflict of being charged with overseeing the election but also being on the ballot.

She opened the floor to public comment.

**Ezekiel Baskin** asked what differentiates the clerk's position from the mayor's position, which also is elected.

Mayor Narkewicz said he would differentiate between a policy maker and someone carrying out the law. Being a certain age, a registered voter in the locality, etc. tend to be the only qualifications for political office, similar to city council and school committee. They could debate whether there should be more qualifications but therein lies the distinction; it is a non-policy making professional vs. a policy-making governmental official.

Councilor Dwight echoed what Mayor Narkewicz said, that there is a distinction between policy makers and policy implementers such as the treasurer. They used to be all elected and the reason was to make it difficult for corrupt systems to remain in place. Historically, they were a small parochial community dealing with things on a more intimate level and, despite themselves, they have become a little more sophisticated, hopefully requiring specialized skills.

**Gwenevra Lobi Nabad** said her hometown just made the same decision for town manager. When the position becomes open, she asked if it would become known in the region. How will the availability of the position be publicized to increase the possibility of qualified candidates? She asked.

In the current situation where they have a clerk who was the assistant city clerk and also administrative assistant to the city council, his intention is to appoint the incumbent who was running unopposed in November, Mayor Narkewicz said. In the future, it will be treated like any other professional position; i.e. - advertised as a professional position and open to applicants all over the country. The appointment is subject to confirmation by the council. In the current case, his intention is to appoint the person who is the City Clerk, he confirmed.

There being no further comment, **Councilor Dwight moved to close the public hearing. Councilor LaBarge seconded. The motion passed unanimously 9:0 by roll call vote.**

**Updates from Council President and Committee Chairs**

**Updates from Council President and Committee Chairs**

Councilor Sciarra noted for the public that the City Council's second meeting in September will be Wednesday, September 22nd instead of Thursday, September 23rd. Some councilors were not able to attend the regular meeting on the third Thursday.

The City Council Rules Select Committee will meet next Wednesday, September 15th at 6 p.m., Councilor Maiore announced. As usual, the agenda will be posted 48 hours prior.

**Recognitions and One-Minute Announcements by Councilors**

**Recognitions and One-Minute Announcements by Councilors**

Where can somebody volunteer and get exercise, assist with traffic-calming, assist over-worked parents and work with happy kids? Councilor Nash asked rhetorically. The walking school bus, he enthused. The Bridge Street School walking school bus starts its 5<sup>th</sup> year providing walking trips for kids and is still looking for volunteers, he shared. It is easy to sign up by going to the Bridge Street School home page and looking for the tab for walking school bus. The requirement to become a ‘driver’ is simply to fill out a CORI. It’s a great way to start the day.

With regard to Ordinance Review Committee recommendations, Councilor Nash said he, Community Development Planner Keith Benoit and Councilor Thorpe are working on getting out information on housing security. They are working on drafting an ordinance to somehow codify requiring landlords to provide information for tenants. In the meantime, Mr. Benoit has actually put much of this information on the city website under affordable and fair housing. It is already there, and they are working on how to direct residents to the page. If anyone has questions about resources around housing security, i.e. - how to pay for rent, legal resources, etc., the information is now on the city website.

In Leeds, this Saturday, September 4, 2021 at 9 a.m. at the Grove Avenue bike path entrance a group of volunteers will be pulling stilt grass, an invasive grass they are finding more and more each year in Leeds which kills other native plants, Councilor Maiore said. It’s important to get it before it seeds. It is very easy to pull out.

**Communications and Proclamations from the Mayor**

**Communications and Proclamations from the Mayor**

Mayor Narkewicz updated the council on the ongoing recruitment process for the Department of Community Care (DCC) Implementation Director. This project manager position is tasked with helping to establish, implement and organize the department recommended by the Northampton Policing Review Commission (NPRC) and funded in the FY2022 budget. The city is extending the deadline for applications until September 24<sup>th</sup> since most of the recruitment has happened over the summer. Administrators want an opportunity to cast a wider net and encourage more applicants. The posting will be updated and they will be pushing it out on social media and to appropriate groups and organizations in the US and Canada to try to draw a really broad pool. His hope after that is to immediately have a screening committee go through applications, identify the most qualified applicants and begin interviews.

A question came in from Councilor LaBarge today about whether the position would come to the city council for confirmation, he continued. Because it is a project manager and not the actual department head and because, as he laid out in his budget message, the new mayor will need to issue an administrative order formally creating the department, this position does not need council confirmation, he clarified. When the department is fully-formed and the blueprint referred to in the budget message is available, two primary tasks before the mayor will be to submit the FY2023 budget for the new department and issue an administrative order. As he thinks they discussed earlier in the process, his intent was not to treat this like a department head, so it won’t be coming to City Council. His hope is to have the listing close on the 24<sup>th</sup> and then to quickly move forward with a review process and appointment so they can get a person on board.

Councilor Foster thanked him for the update, saying she thinks extending the deadline makes a lot of sense. She voiced one concern; if they are not bringing someone in to launch the department until October or November, she asked if some of the funding that’s been allocated can be carried forward to the next fiscal year. She also wondered about the status of any related grants.

Departmental funds do not carry over to the next fiscal year, Mayor Narkewicz advised. When the fiscal year ends, unexpended funds move to Free Cash. By contrast, funding from the state would not be tied to the city budget process.

He informed councilors that the city also recently applied for a \$450,000 Alternatives to Policing grant through the state Department of Public Health (DPH). The state recognizes that many Massachusetts communities are looking at alternative approaches to public

safety, so a grant was set up by DPH for this purpose. This would be another significant source of funding for one-time start-up costs.

Unspent money could be reallocated within the fiscal year to other activities, he reminded.

In response to a question from Councilor Maiore, Mayor Narkewicz clarified that the project manager is not the department head, although they could certainly apply to be the director. They are really somebody with a little different skill set, someone who can come in and build the department from scratch by creating job descriptions, working with the mayor to create an advisory committee, working with other departments and doing stakeholder outreach to those who would be end users of the department. All of that work will hopefully inform what the actual department will look like. The city will then recruit someone to be the director of that department which would be formalized in the administrative code. That will be the department head that will come forward to the council for confirmation.

Although the position was referred to as 'project manager' in the budget, he formalized the title as 'implementation manager,' Mayor Narkewicz advised. One of the requirements of the DPH grant is that the city have an identified project manager for the project and submit a resume for this person so, interestingly, it aligns with the state grant model.

He would say they are further along than many other communities because a part of the grant is community engagement. Northampton had a year-long NPRC process with 70 public meetings and hearings and has its final report. As a result, he thinks they will be in a more competitive position to demonstrate fulfillment of program guidelines. It is incumbent on them to get that person in place, he agreed. They would be the person filing reports with the grant agency as well.

Councilor Maiore said she's gotten questions about the screening committee such as its make-up, rubric, etc. She asked the mayor to elaborate.

Mayor Narkewicz said he's already started putting together a small screening committee which has been his long-standing practice when hiring senior-level staff. The committee is to include a combination of key department heads, appointed and elected representatives and community members with relevant expertise, including Health Director Merridith O'Leary, Emergency Dispatch Director Kelly Schuetze, Council President Sciarra and Human Rights Commissioner and former NPRC member Booker Bush, MD. He is also in conversations with three community members with a combination of professional and, most importantly, lived experience with an emphasis on substance use and mental health; namely, a representative of the Wildflower Alliance who participated heavily in the process and was heavily cited in the report, a local houseless and recovery outreach worker and someone who works for a leading behavioral health agency, although not in Northampton.

Once in place, it will be the selection committee's process to review resumes, develop questions, conduct interviews and recommend candidates for appointment.

Councilor Foster said how grateful she is to hear that people with lived experience will be part of the screening committee. She thanked the mayor for including that very important demographic.

<p><u>Resolutions</u></p>	<p><u>Resolutions</u> None.</p>
<p><u>Consent Agenda</u></p>	<p><u>Consent Agenda</u> Councilor Sciarra reviewed the items on the consent agenda, offering to remove any item for separate consideration upon request. <b>Councilor Sciarra requested removal of the appointment of MariJon 'MJ' Adams to the Whiting Street Fund Committee. Councilor Dwight moved approval of the consent agenda with the removal. Councilor Maiore seconded. The motion passed unanimously 9:0 by roll call vote.</b>  The following items were approved as part of the consent agenda:</p>

- A. Minutes of August 19, 2021
- B. 21.304 Appointments to Various Committees, all positive recommendations, City Services Committee - 7/26/2021

**Council on Aging**

**Michael Ford**, 779 Bridge Road, Northampton, MA  
 Term: July 2021-June 2024  
*Reappointment*

**Historical Commission**

**Steven Moga**, 89 Marian Street, Northampton  
 WMAIA Nominee  
 Term: August 2021-June 2024  
*To fill a vacancy as the WMAIA representative*

**Trust Fund Committee**

**Joseph Wilhelm III**, 54 Prospect Street, Northampton  
 Term: August 2021-June 2024  
*To fill a vacancy*

**Urban Forestry Commission**

**Robert Postel**, 44 Washington Avenue, Northampton  
 Term: July 2021-June 2024  
*Reappointment*

- C. 21.316A Appointments to Whiting Street Fund Committee – all positive recommendations, City Services Committee – 8/26/2021

**Whiting Street Fund Committee**

**Michael Shaughnessy**, 575 Bridge Road, Unit 11-5, Florence  
 Term: July 2021-June 2024  
*Reappointment*

**Joseph Misterka**, 312 Chesterfield Road, Leeds  
 Term: July 2021-June 2023  
*Reappointment*

**Andrea Murray**, 54 Day Avenue, Northampton  
 Term: July 2021-June 2023  
*Reappointment*

Councilor Dwight moved approval of the appointment of “MJ” Adams to the Whiting Street Fund Committee. Councilor LaBarge seconded.

Councilor Sciarra disclosed that “MJ” Adams contributed to her campaign but said it would not preclude her from participating in the discussion. **The motion passed unanimously 9:0 by roll call vote.**

The following appointment was approved:

**Whiting Street Fund Committee**

**MariJon “MJ” Adams**, 60 Norwood Avenue, Florence  
 Term: August 2021-June 2024  
*To fill a vacancy*

Mayor Narkewicz thanked the City Services Committee and Councilor LaBarge on behalf of Treasurer Kris Bissell and Finance Director Charlene Nardi for holding an expedited meeting to take up those appointments. They really wanted to get the Whiting Street Fund Committee fully operational and everyone appointed to start the next round of funding.

**Recess for Committee on Finance Meeting**

**Recess for Committee on Finance Meeting**

The City Council recessed for Finance Committee at 8:01 p.m. The Finance Committee adjourned at 8:03 p.m. The council reconvened at 8:03 p.m.

<p><u>Financial Orders (On 1<sup>st</sup> reading pending Finance Committee review)</u></p>	<p><u>Financial Orders (On 1<sup>st</sup> reading pending Finance Committee review)</u> None.</p>
<p><u>Financial Orders (On 2<sup>nd</sup> reading)</u> <u>21.306 Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements – 2nd reading</u></p>	<p><u>Financial Orders (On 2<sup>nd</sup> reading)</u> <u>21.306 An Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements – 2nd reading</u> Councilor Dwight moved to approve the order in second reading. Councilor Jarrett seconded. The motion passed unanimously 9:0 by roll call vote.</p> <p><u>The following order passed two readings:</u></p> <p style="text-align: center;"><b>City of Northampton</b> MASSACHUSETTS</p> <hr/> <p><i>In City Council</i>                      August 19, 2021</p> <hr/> <p style="text-align: center;">Upon recommendation of the Mayor</p> <hr/> <p style="text-align: center;"><b><u>21.306 An Order to Appropriate Transportation Infrastructure Enhancement Funds to Hotel Bridge Improvements</u></b></p> <p><i>Whereas</i>, the city has received \$2,383.50 from the Commonwealth Transportation Infrastructure Enhancement Trust Fund for trips conducted by Transportation Network Companies in Massachusetts for calendar year 2020; and</p> <p><i>Whereas</i>, the funds must be appropriated by City Council upon the recommendation and approval of the Mayor; and</p> <p><i>Whereas</i>, the funds must be used to address the impact of transportation network services on municipal roads, bridges and other transportation infrastructure or any other public purpose substantially related to the operation of transportation network services in the city;</p> <p><i>Ordered, that</i></p> <p>The amount of \$2,383.50 be appropriated from the Commonwealth Transportation Infrastructure Enhancement Fund (Fund 2316) to be used for the costs related to structural and road surface improvements to the Hotel Bridge to accommodate bicycle and pedestrian traffic.</p> <p><u>Passed two readings and enrolled.</u></p>
<p><u>Orders</u> <u>21.310 Warrant for September 28, 2021 Preliminary Election – 2nd reading</u></p>	<p><u>Orders</u> <u>21.310 Warrant for September 28, 2021 Preliminary Election – 2nd reading</u> Councilor LaBarge moved approval of the order in second reading. Councilor Dwight seconded. The motion passed unanimously 9:0 by roll call vote.</p> <p><u>The following order passed two readings:</u></p>

**City of Northampton**  
MASSACHUSETTS

*In City Council August 19, 2021*

*Upon the recommendation of City Clerk Pamela L. Powers*

O-21.310  
Warrant for September 28, 2021 Preliminary Election

Ordered, that a meeting of the inhabitants of the City of Northampton qualified to vote will be held on Tuesday, September 28, 2021, in the several polling places designated by the City Council, as follows:

- WARD 1, Precinct A-In Jackson Street School Auditorium
- WARD 1, Precinct B-In Jackson Street School Auditorium
- WARD 2, Precinct A-In Smith Vocational-Agricultural High School – Building B
- WARD 2, Precinct B-In Smith Vocational-Agricultural High School – Building B
- WARD 3, Precinct A-In the Senior Center, 67 Conz Street – Great Room
- WARD 3, Precinct B-In the Senior Center, 67 Conz Street – Great Room
- WARD 4, Precinct A-In the Senior Center, 67 Conz Street – Patte’s Front Room
- WARD 4, Precinct B-In the Senior Center, 67 Conz Street – Activity Rm #1
- WARD 5, Precinct A-In Florence Civic and Business Building, 90 Park Street
- WARD 5, Precinct B- In Smith Vocational-Agricultural High School – Building B
- WARD 6, Precinct A-In Robert K. Finn Ryan Road School Gymnasium
- WARD 6, Precinct B-In Robert K. Finn Ryan Road School Gymnasium
- WARD 7, Precinct A-In John F. Kennedy Middle School Community Room
- WARD 7, Precinct B-In Leeds School Gymnasium, Lower Level

The polls will be opened at seven o'clock in the forenoon and closed at eight o'clock in the evening of the said day, and all such members will, in the several wards and precincts in which they are individually entitled to vote between said hours, give in their votes for the nomination of candidates for Mayor and candidates for Councilor At-Large.

Passed two readings and enrolled.

21.312 An Order to Submit a Measure to the Voters at the 2021 Regular City Election – 2nd reading

Councilor Dwight moved to approve the order in second reading. Councilor Foster seconded. The motion passed unanimously 9:0 by roll call vote.

The following order passed two readings:

21.312 An Order to Submit a Measure to the Voters at the 2021 Regular City Election – 2nd reading

**City of Northampton**

MASSACHUSETTS

In City Council, August 19, 2021

Upon the recommendation of Mayor David J. Narkewicz and Councilor William H. Dwight

**21.312 AN ORDER TO SUBMIT A MEASURE TO THE VOTERS  
AT THE 2021 REGULAR CITY ELECTION**

WHEREAS, pursuant to M.G.L. c. 164, § 35, on June 4, 2020, and on May 6, 2021, the City Council authorized, by two-thirds vote, the establishment of a municipal light plant; and

WHEREAS, Section 35 also requires that the City Council authorization be ratified by a majority of the voters at an annual or special election.

NOW, THEREFORE, in accordance with Section 9-5 of the City Charter, the City Council orders that the following question be submitted to the voters at the 2021 regular city election:

QUESTION \_\_\_\_\_. (A YES vote on this question is non-binding; a NO vote is binding)

Do you vote to ratify the two prior affirmative votes of the city council authorizing the city to take all necessary and appropriate action to establish and maintain, in accordance with the provisions of Chapter 164 of the General Laws and in accordance with the rules, regulations and orders of the Department of Public Utilities and Department of Telecommunications and Cable, a municipal light plant for all purposes allowable under the laws of the Commonwealth, including without limitation the operation of a telecommunications system and any related services?

Summary: Question \_\_\_\_\_ would authorize but not require the city to establish a municipal light plant, which is a city-owned company that can provide utilities services including telecommunications systems. The municipal light plant, if approved, would be able to provide internet to businesses and households in the city. A YES vote does not obligate the city to establish a municipal light plant, but the city cannot form a municipal light plant without voter ratification of the two prior city council votes in favor. A NO vote would prohibit the city from forming a municipal light plant.

A "YES" vote would indicate your support for authorizing a municipal light plant. A "NO" vote would indicate your opposition to authorizing a municipal light plant.

YES O

NO O

**Passed two readings and enrolled.**

**21.317 An Administrative Order to Amend the City of Northampton Administrative Code - Single reading only required**

**Councilor Dwight moved to approve the order in first reading. Councilor Nash seconded.**

Councilor Nash publicly recognized the work of the Charter Review Committee and the fact that this discussion has been going on for over a decade. Review Committee members took this very seriously and he thinks their recommendation is the right one. He remembers discussing this very topic with Councilor Dwight who, as they could tell by his comments, has long been part of this discussion, before he was ever elected. He concluded by giving a shout out to both Clerk Mazza and Clerk Powers and thanking them for their service. Now that they are moving on from that form of office he just wanted to recognize that that change is happening. He thinks they both handled the office tremendously well.

**The following Administrative Order passed a single reading:**

21.317 Administrative Order to Amend the City of Northampton Administrative Code - Single reading only required



**ADMINISTRATIVE ORDER**

**City of Northampton**

**Amend City of Northampton Administrative Code,  
Part I Administrative Organization, Section 2.04 as follows:**

**2.04 Office of the City Clerk**

Established

**There shall be an Office of the City Clerk under the supervision of a City Clerk elected by the voters of Northampton.**

Passed a single reading and enrolled.

<u>New Business</u>	<u>New Business</u> None.
<u>Motion to Adjourn</u>	Upon motion made by Councilor Dwight and seconded by Councilor Quinlan, the meeting was adjourned at 8:10 p.m. The motion passed 9:0 by roll call vote.  Attest: _____ Administrative Assistant to the City Council



# MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

---

DATE: August 19, 2021

TO: City Council

FROM: Mayor David J. Narkewicz

**SUBJECT: Appointments to Boards, Committees, and Commissions**

Please find the attached appointment to City Boards, Committees, and Commissions:

**Council on Aging**

~~Monica V. Grezzi-Mulea, 573 Burts Pit Road, Florence~~

~~Term: September 2021-June 2024~~

~~To fill a vacancy~~

Application withdrawn at applicant's request

**Energy & Sustainability Commission**

**Benjamin Weil**, 123 Audubon Road, Leeds

Term: July 2021-June 2024

*Reappointment*

**Planning Board**

**Melissa Fowler**, 87 Chesterfield Road, Leeds

Full Member

Term: July 2021-June 2024

*Reappointment*

**Christian Tait**, 46 Upland Road, Leeds

Associate Member

Term: July 2021-June 2024

*Reappointment*

**Transportation & Parking Commission**

**Jami Albro-Fisher**, 50 Manhan Street, Northampton

Term: July 2020-June 2023

*Reappointment*

**Adam Novitt**, 17 Hooker Avenue, Northampton

Term: July 2021-June 2024

*Reappointment*

**Whiting Street Fund Committee**

**Michael Shaughnessy**, 575 Bridge Road, Unit 11-5, Florence

Term: July 2021-June 2024

*Reappointment*

**Joseph Misterka**, 312 Chesterfield Road, Leeds

Term: July 2021-June 2023

*Reappointment*

**Andrea Murray**, 54 Day Avenue, Northampton

Term: July 2021-June 2023

*Reappointment*

**Zoning Board of Appeals**

**David Bloomberg**, 86 Vernon Street, Northampton

Term: July 2021-June 2024

*Reappointment*



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

## Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Thu, Jul 29, 2021 at 5:18 PM

### Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

*Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060*

First Name	Benjamin
Last Name	Weil
Title, if applicable	Extension Assistant Professor of Building Science
Address1	<a href="#">123 Audubon Road</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	4133200619
Work Phone	4135451820
Cell Phone	4133200619
Occupation & Place of Employment	Professor. UMass Amherst
Email	<a href="mailto:benjamin.weil@gmail.com">benjamin.weil@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	16
Age	50 - 59
Sex	Male
Racial / Ethnic Background	White

Boards and Committees	Energy & Sustainability Commission
-----------------------	------------------------------------

Please list "other" board or committee of interest	<i>Field not completed.</i>
--	-----------------------------

What skills and experience will you bring to this committee assignment?	I am an expert in building science and energy systems. I have a Ph.D. in Environmental Studies from Univ. of Calif. Santa Cruz, and worked for several years as an energy auditor, air sealing and insulation installer, and energy consultant prior to my current extension, teaching and research position at UMass. I have consulted with the city on several projects relating to municipal buildings.
---	--

Are you currently serving or have you served on any city committee?	Yes
---	-----

Please list other city committees you have served on	Energy and Sustainability
--	---------------------------

Required: Please read the following, by signing below you state that you understand and agree.

*The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.*

Signature	Benjamin Weil
-----------	---------------

Date	7/29/2021
------	-----------

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**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

6 messages

noreply@civicplus.com <noreply@civicplus.com>

Tue, Jan 7, 2020 at 1:05 PM

To: mayor@northamptonma.gov

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Melissa
Last Name	Fowler
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">87 Chesterfield Road</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	413-977-0455
Occupation & Place of Employment	Construction Project Manager - Self Employed - Fowler Consulting Services LLC - Working mostly with Western Builders for the last 4 years.
Email	<a href="mailto:melissa@goodstrongbean.com">melissa@goodstrongbean.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	29
Age	50 - 59

Sex	Female
Racial / Ethnic Background	Caucasian
Boards and Committees	Planning Board
Please list "other" board or committee of interest	<i>Field not completed.</i>

What skills and experience will you bring to this committee assignment?  
 I have been working in the Construction industry since 1987 as a mechanical engineer and construction manager. I have a Bachelor's Degree in Mechanical Engineering from UMASS and a Master's Degree in Construction Management from the University of Florida.

I'm a native of Northampton, born at Cooley Dickenson and graduated from Northampton High School in 1984. I moved away for College in 1991 and returned in 2012 to raise my then 5-year old son in Northampton. We were living in Metro Boston and I didn't want that childhood for him. I wanted him to grow up in the Pioneer Valley like I did.

My skills are Project Management and Construction Management of Themed, Industrial, Commercial and Residential construction for the past 33 years. I worked for Disney as an Imagineer for almost 10 years; managing design and construction of new attractions at Walt Disney World. After that, I went on to manage design and construction of luxury estate homes in the Metro Boston area - homes up to 20,000 sf and \$20M. My work path has also taken me through a genetic research facility in San Francisco CA, the first ever female management trainee for the Gilbane Building Co in Providence RI, production home building in Orlando FL, hotel renovations in Fort Myers FL and Kansas City KS and construction management in all 4 theme parks and 2 water parks at Walt Disney World FL.

For the past 4 years I have been working almost exclusively with Western Builders here in the Pioneer Valley. I managed construction of the 5 new apartment buildings at the end of Paradise Road at Smith College. I built the Pet Hotel in Hadley. I've estimated, bid and have been awarded numerous projects for Western Builders, including the Sargent House on Main Street in Northampton and another housing unit up on Village Hill (which I still remember of course as the State Hospital). I'm currently finishing a 3-year program of renovations at the Basketball Hall of Fame in Springfield MA, including re-finishing all the panels on the outside of the Sphere last Summer. I'm also currently co-managing a 150-unit Assisted and Independent Living facility in Hudson MA.

Throughout these 33 years I have become proficient at



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>

Wed, Aug 4, 2021 at 7:53 PM

To: mayor@northamptonma.gov

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Christian
Last Name	Tait
Title, if applicable	Field not completed.
Address1	<a href="#">46 Upland Rd</a>
Address2	Field not completed.
City	Leeds
State	MA
Zip	01053
Home Phone	Field not completed.
Work Phone	Field not completed.
Cell Phone	4135597722
Occupation & Place of Employment	Project Manager- Baystate Health
Email	<a href="mailto:41tait@gmail.com">41tait@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	20
Age	40 - 49
Sex	Male

Racial / Ethnic Background	White
Boards and Committees	Planning Board
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Currently on Planning Board. I have 15+ years experience as a Professional Engineer consultant specializing in Land Development. The last 5 years as a Project Manager for Baystate Health.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Associate Member of Planning Board
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Chris Tait
Date	8/4/2021

Email not displaying correctly? [View it in your browser.](#)



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>

Mon, Aug 16, 2021 at 9:56 PM

To: mayor@northamptonma.gov

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Jami
Last Name	Albro-Fisher
Title, if applicable	Mr.
Address1	<a href="#">50 Manhan St</a>
Address2	<i>Field not completed.</i>
City	Northampton
State	MA
Zip	01060
Home Phone	4135861225
Work Phone	<i>Field not completed.</i>
Cell Phone	4133865909
Occupation & Place of Employment	Cyber security management, WellSky
Email	<a href="mailto:Jami.Albro.fisher@gmail.com">Jami.Albro.fisher@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	25
Age	50 - 59
Sex	Male

Racial / Ethnic Background	White
Boards and Committees	Transportation & Parking Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I am a frequent pedestrian, cyclist and motorist in Northampton. I have long advocated for reasonable accommodations for all road users. I am a former board member of MassBike, the statewide bicycle advocacy organization, and served on the CAC.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	CAC, TPC
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Benjamin Albro-Fisher
Date	8/16/2021

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**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

## Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Tue, Jul 13, 2021 at 4:06 PM

### Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Adam
Last Name	Novitt
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">17 Hooker Ave.</a>
Address2	<i>Field not completed.</i>
City	Northampton
State	MA
Zip	01060
Home Phone	413-5173987
Work Phone	4135871500
Cell Phone	4132701772
Occupation & Place of Employment	Director, Lilly Library
Email	<a href="mailto:taxonomy@gmail.com">taxonomy@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	20+
Age	50 - 59
Sex	Male

Racial / Ethnic Background	White.
Boards and Committees	Transportation & Parking Commission
Please list "other" board or committee of interest	I am sort of interested in Rec.
What skills and experience will you bring to this committee assignment?	I've been a library director for many years now and understand the operations of a board. Prior to this I was on the Rail and Parking Committees. My wife is the a co-director at the Conway School so I understand some basic principals of planning. I walk, bike, drive and use Valley Bike Share in Northampton. I am a reasonable person.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	TCP, Parking, and Rail.
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Adam Novitt
Date	7/13/2021

[Quoted text hidden]



## **MAYOR DAVID J. NARKEWICZ**

**City of Northampton  
Office of the Mayor  
210 Main Street Room 12  
Northampton, MA 01060-3199  
(413) 587-1249 Fax: (413) 587-1275D  
[mayor@northamptonma.gov](mailto:mayor@northamptonma.gov)**

---

### **MEMORANDUM**

**TO:** City Council  
**FROM:** Mayor David J. Narkewicz  
**CC:** City Clerk Pamela Powers  
**DATE:** September 14, 2021  
**RE:** Appointment of City Clerk

---

I am appointing Pamela Powers to the position of City Clerk pursuant to the recent change to our City Charter converting her current elected position to an appointed city department head.

Pamela Powers was elected City Clerk by the voters of Northampton in the November 2017 municipal election. Prior to her election, she was appointed Interim City Clerk by the City Council in July 2017 following the early retirement of former City Clerk Wendy Mazza.

Before she was elected City Clerk, Pamela Powers served as Administrative Assistant to the City Council from 2014 to 2017 and Assistant City Clerk from 2011 to 2014. Prior to that she led local field operations for the U.S. Census Bureau and worked as a customer service and distribution manager for Graphics Technical International, formerly known as James River Graphics, for 14 years. City Clerk Powers holds a Master of Business Administration from Western New England University (formerly Western New England College). She also earned a Bachelor of Arts in Business Management from Westfield State University (formerly Westfield State College) and an Associate of Science in Business Administration from Bay Path University (formerly Bay Path Junior College).

Given her significant knowledge and experience as the City of Northampton's sitting elected City Clerk, I am honored to appoint Pamela Powers to be our city's first appointed City Clerk following the change to the City Charter.

I respectfully submit City Clerk Powers' appointment to the City Council for confirmation in accordance with the Northampton Charter, Article 2, § 2-10. I have attached a scanned copy of her professional resume for your review.



## MAYOR DAVID J. NARKEWICZ

City of Northampton  
Office of the Mayor  
210 Main Street Room 12  
Northampton, MA 01060-3199  
(413) 587-1249 Fax: (413) 587-1275  
mayor@northamptonma.gov

---

DATE: September 22, 2021  
TO: City Council  
FROM: Mayor David J. Narkewicz  
SUBJECT: **Appointments to Boards, Committees, and Commissions**

Please find the attached appointment to City Boards, Committees, and Commissions:

**Council on Aging**

**Carolyn Sandel**, 132 Chesterfield Road, Leeds  
Term: October 2021- June 2024  
*To fill a vacancy*



# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

6 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Sun, Sep 12, 2021 at 5:10 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Carolyn
Last Name	Sandel
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">132 Chesterfield Rd</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	617-201-2453
Occupation & Place of Employment	Executive Director of Assisted Living
Email	<a href="mailto:csandel23@gmail.com">csandel23@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	2 months
Age	40 - 49
Sex	Female

Racial / Ethnic Background	<i>Field not completed.</i>
Boards and Committees	Council on Aging
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I have over 20 years working with older adults, I am a Licensed Social Worker and for the last 10 years I was the Executive Director of Assisted livings as well as non profit communities. I have experience in strategic planning including starting community Parkinsons programs, demential programs and program for LGBT older adults.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	<i>Field not completed.</i>

Required: Please read the following, by signing below you state that you understand and agree.

*The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.*

Signature	Carolyn Sandel
Date	9/12/2021

Email not displaying correctly? [View it in your browser.](#)

**Mayor of Northampton Mass.** <mayor@northamptonma.gov>  
To: Marie Westburg <mwestburg@northamptonma.gov>

Mon, Sep 13, 2021 at 9:20 AM

Hey Marie-

Any thoughts about Carolyn Sandel for COA?

Thanks.

~Court

[Quoted text hidden]

--

Office of Mayor David J. Narkewicz  
City of Northampton

**City of Northampton  
MASSACHUSETTS**

*In City Council, September 22, 2021,*

*Upon the recommendation of Mayor David J. Narkewicz*

21.320 An Order to Suspend Parking Fees on Certain Days

***Ordered, that***

On the following days, collection of fees for on-street and off-street parking spaces, excluding the EJ Gare Parking Garage, shall be suspended:

Saturday, November 20, 2021 (Bag Day)

Friday, November 26, 2021 (Black Friday)

Saturday, November 27, 2021 (Small Business Saturday)

Friday, December 24, 2021 (Christmas Eve)

Friday, December 31, 2021 (New Year's Eve)

**City of Northampton**  
MASSACHUSETTS

---

*In City Council*

September 22, 2021

---

Upon recommendation of the Mayor

21.321 An Order Authorizing the Lease of Rooftop Space on Bridge Street, Leeds, and Ryan Road  
Elementary Schools for Solar Photovoltaic Arrays

*Ordered, that*

Whereas, Mayor Narkewicz committed and City Council endorsed a goal for Northampton to be a net carbon neutral city by 2050, and

Whereas, installing solar photovoltaic arrays on school facilities will reduce greenhouse gas and carbon emissions resulting from school operations, and

Whereas, in order to avoid unnecessary cost, it is best practice that a roof that is slated to hold a solar photovoltaic array have sufficient life remaining so that re-roofing is unlikely to be needed during the lifetime of the solar array; and

Whereas, Bridge Street Elementary, Leeds Elementary, and Ryan Road Elementary Schools have all recently undergone roof replacements and thus re-roofing is unlikely to be needed during the lifetime of solar photovoltaic arrays installed on said roofs; and

Whereas, city residents Morey Phippen and Brian Adams, acting through Phippenadams, LLC, have generously offered to fund the installation of three solar photovoltaic arrays on the roofs of Bridge Street Elementary, Leeds Elementary, and Ryan Road Elementary Schools and a six-year lease is a condition precedent to the grant of the array as a gift to the city; and

Whereas, on September 9, 2021, the Northampton School Committee voted unanimously to surplus the three school roofs in support of this important renewable energy project; and

Whereas, M.G.L. c. 30B, § 16 requires a vote of the City Council to surplus any interest in public property prior to its disposal,

NOW, THEREFORE, BE IT RESOLVED,

The City Council declares surplus a leasehold interest in the roofs of Bridge Street Elementary School located at 2 Parsons St, Northampton, Leeds Elementary School located at 20 Florence St, Leeds, and Ryan Road Elementary School located at 498 Ryan Rd, Northampton, and authorizes the Mayor to execute a six-year lease for said roofs on such terms and conditions as the Mayor deems reasonable, subject, however, to the following restrictions:

- (1) The lessee will be responsible for the care, repair, and maintenance of the solar photovoltaic array for the duration of the lease.
- (2) At the conclusion of the lease, the lessee shall gift the solar photovoltaic array to the City of Northampton.



**Customer:** School Bridge St  
**Address:** 2 Parsons St  
Northampton, MA 01060

**System size:** 29.60 kW  
**Yr 1 Production:** 31,752 kWh  
**Designer:** Northeast Solar  
**Date:** March 25th, 2021

## Site Assessment



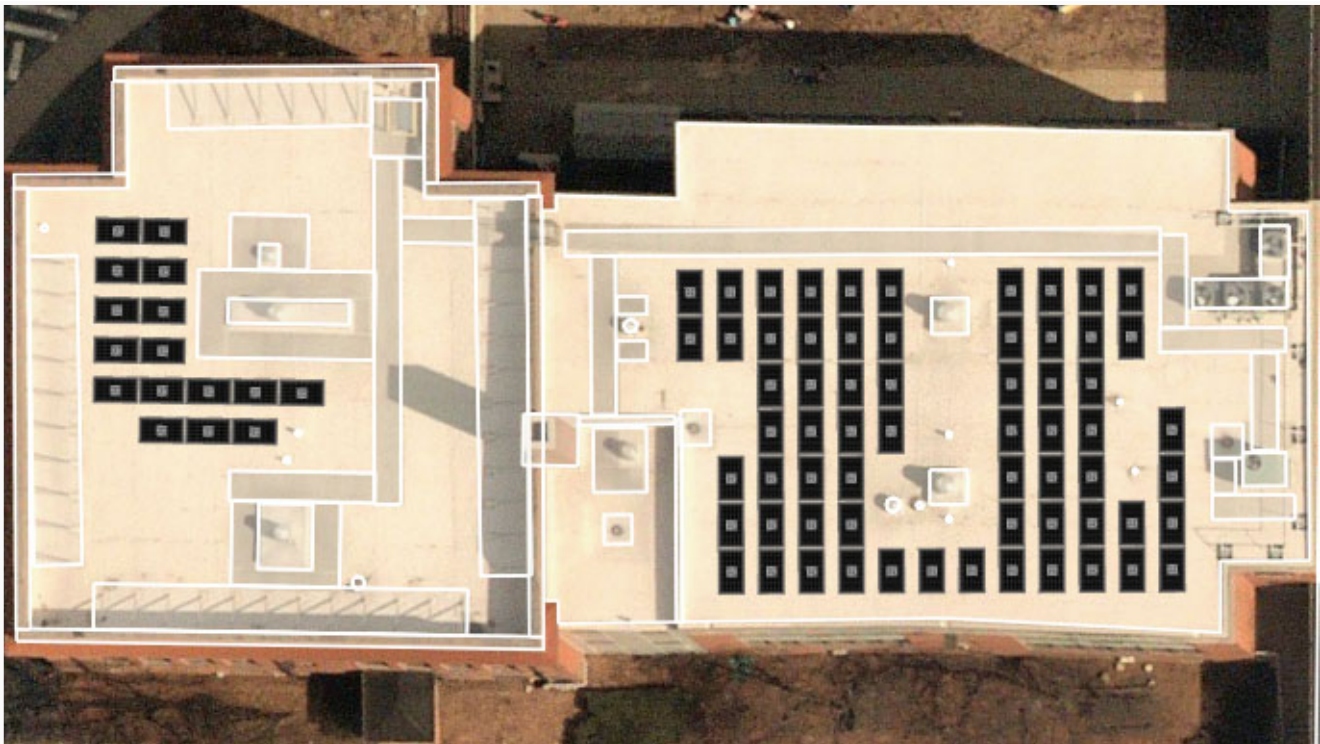
# Site Assessment

**Customer:** School Bridge St  
**Address:** 2 Parsons St  
Northampton, MA 01060



## Component List

Manufacturer	Model	Quantity
LG Electronics Inc.	LG370N1K-A6	80
SolarEdge Technologies Inc.	P370	80
SolarEdge Technologies Inc.	SE9KUS (208V)	1
SolarEdge Technologies Inc.	SE14.4KUS (208V)	1



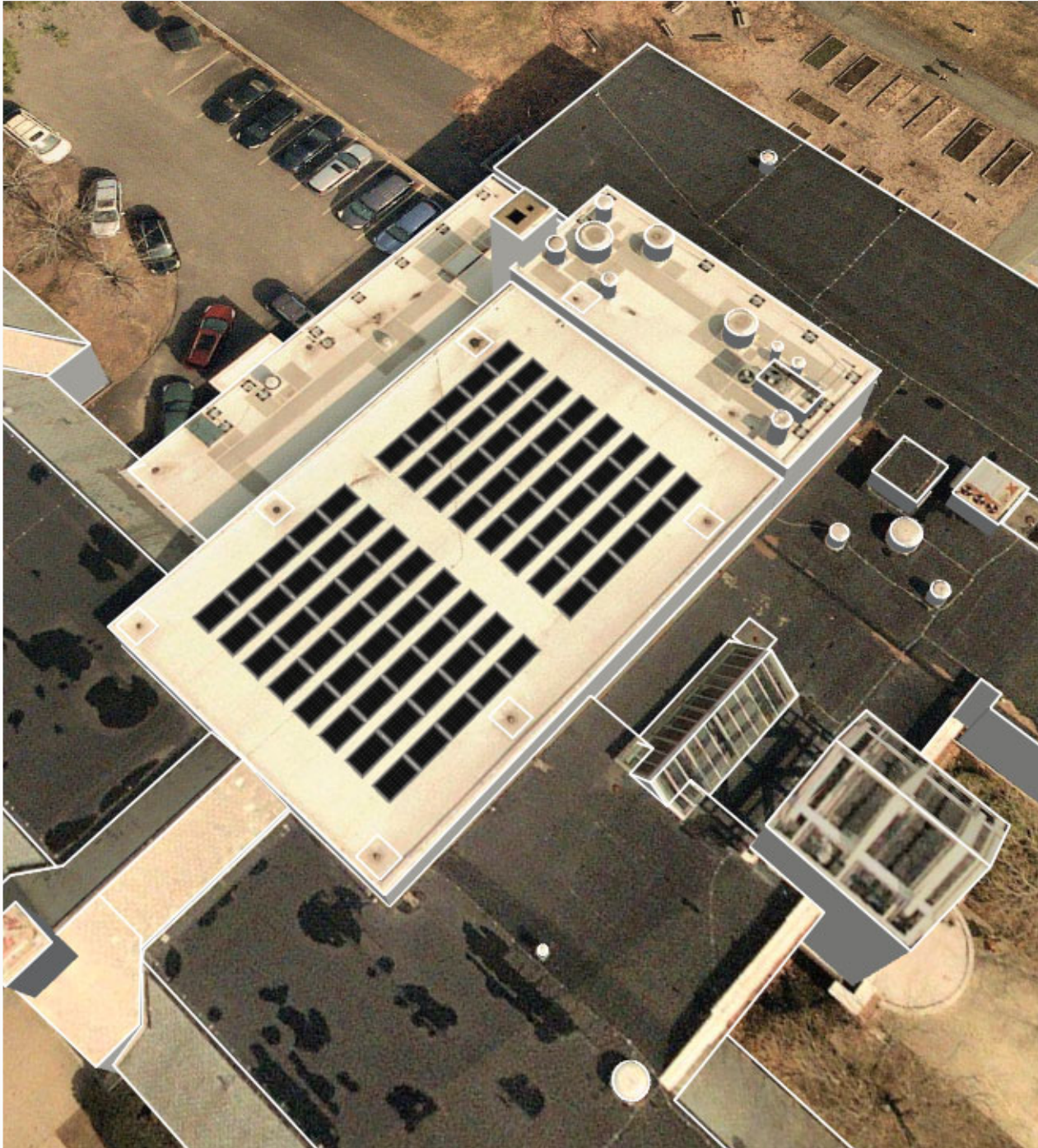
**Notes:**



**Customer:** Elementary School Leeds  
**Address:** 20 Florence St  
Leeds, MA 01053

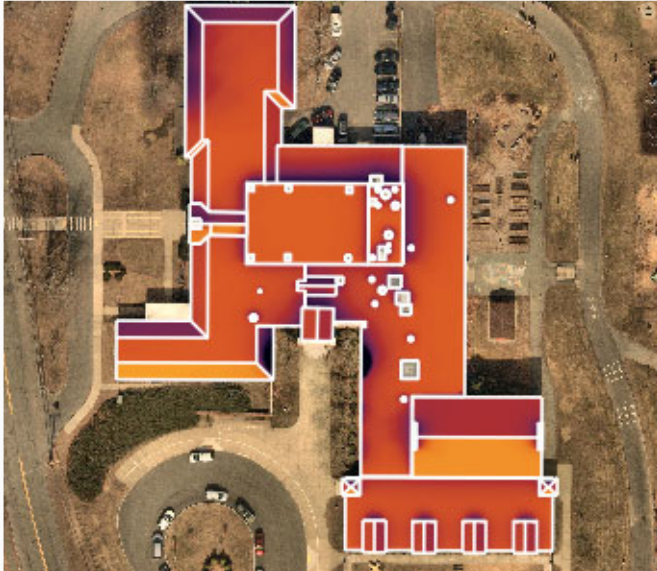
**System size:** 29.60 kW  
**Yr 1 Production:** 33,431 kWh  
**Designer:** Northeast Solar  
**Date:** April 6th, 2021

## Site Assessment



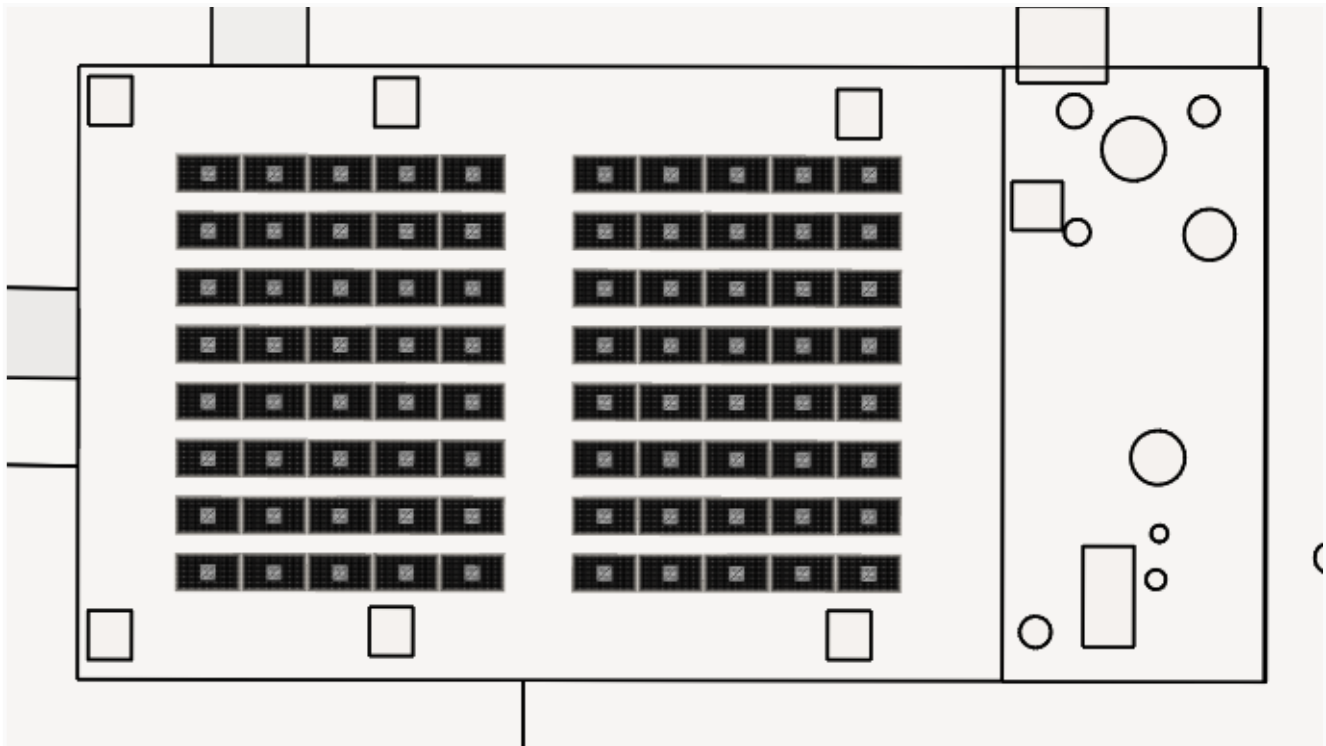
# Site Assessment

**Customer:** Elementary School Leeds  
**Address:** 20 Florence St  
Leeds, MA 01053



## Component List

Manufacturer	Model	Quantity
LG Electronics Inc.	LG370N1K-A6	80
SolarEdge Technologies Inc.	P370	80
SolarEdge Technologies Inc.	SE9KUS (208V)	1
SolarEdge Technologies Inc.	SE14.4KUS (208V)	1



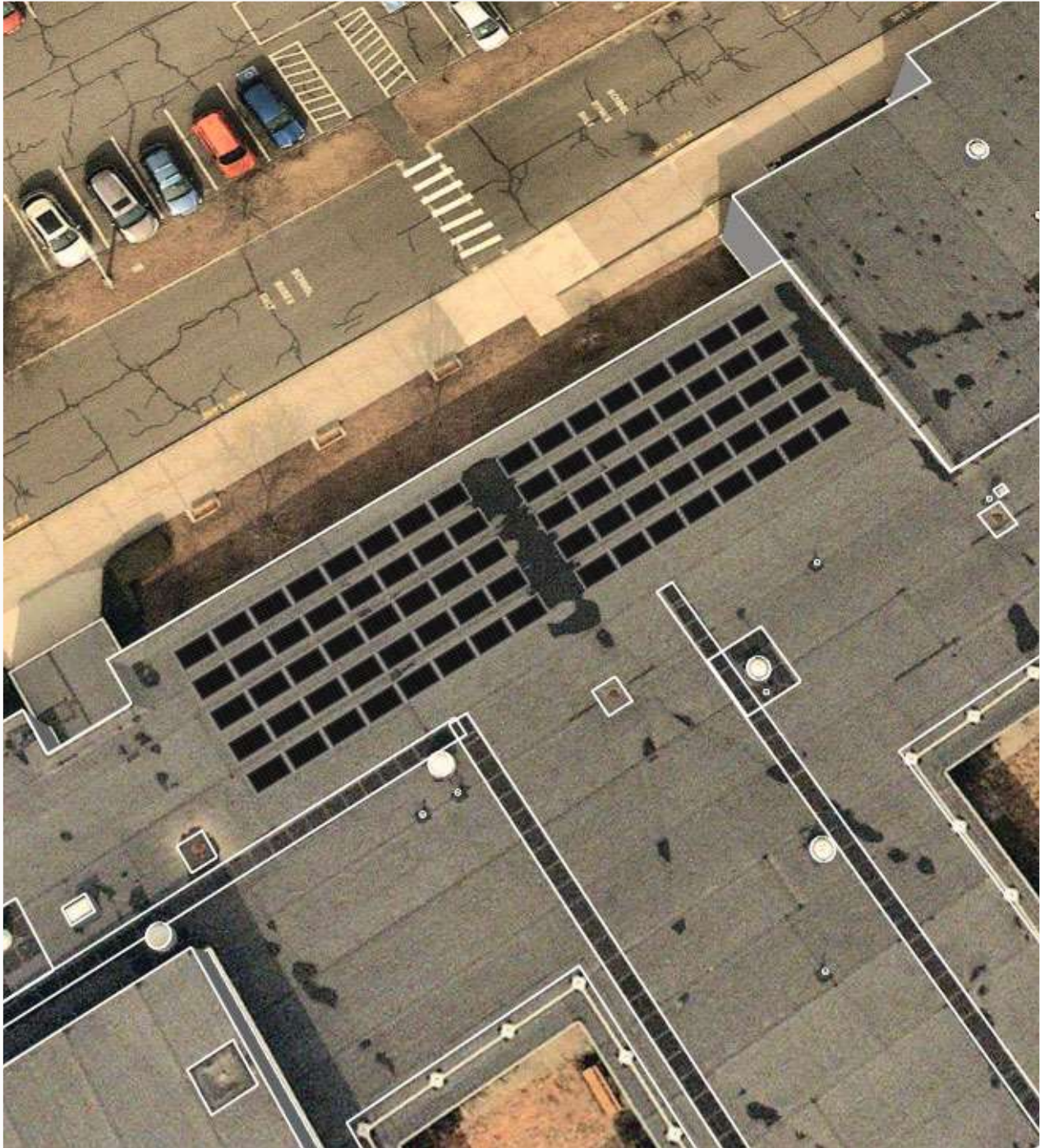
Notes:



**Customer:** Elementary Ryan Rd  
**Address:** 498 Ryan Rd  
Northampton, MA 01062

**System size:** 29.60 kW  
**Yr 1 Production:** 31,781 kWh  
**Designer:** Northeast Solar  
**Date:** March 23rd, 2021

## Site Assessment



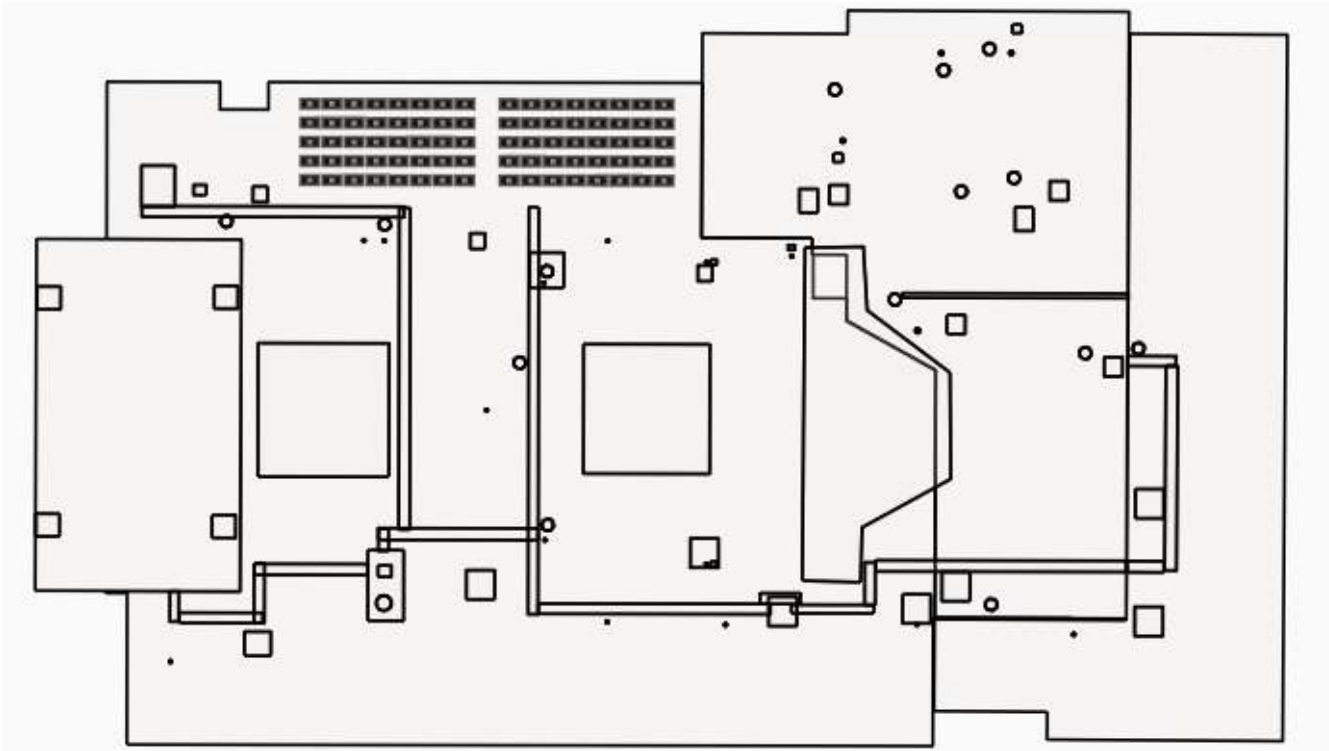
# Site Assessment

**Customer:** Elementary Ryan Rd  
**Address:** 498 Ryan Rd  
Northampton, MA 01062



## Component List

Manufacturer	Model	Quantity
LG Electronics Inc.	LG370N1K-A6	80
SolarEdge Technologies Inc.	P370	80
SolarEdge Technologies Inc.	SE14.4KUS (208V)	1
SolarEdge Technologies Inc.	SE9KUS (208V)	1



**Notes:**

# City of Northampton

MASSACHUSETTS

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*In City Council*

September 22, 2021

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Upon recommendation of the Mayor

## 21.322 An Order to Authorize Borrowing \$1.09 Million for New Fire Ladder Truck

*Ordered, that*

\$1,090,656 is appropriated to pay costs of acquiring a fire ladder truck, including all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Mayor is authorized to take any action necessary or convenient to carry out this project; and that any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs of the project approved by this order in accordance with Chapter 44, Section 20 of the General Laws and thereby reduce the amount of the authorized borrowing by a like amount.



## Northampton Fire Rescue Department

### Memorandum

**To:** Mayor David Narkewicz

**CC:** Finance Director Charlene Nardi

**From:** Chief Jon Davine

**Date:** September 9, 2021

**Re:** Ladder Replacement

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Our current ladder is a first generation 2003 E-One Cyclone and over the last several years it has had several major breakdowns. On June 7, 2021 during the East Heaven Hot Tub fire, our crews set up the ladder to gain access to the roof and the ladder raised up approximately 6' and malfunctioned. The crew was unable to move the ladder up or down and our mechanic had to be called to the scene to override the electronics system so the ladder could be put back down. Our mechanic was able to make some small repairs to get it back in service but the ladder swivel and wiring harnesses need to be replaced at a cost of almost \$50,000. Recently, at a small fire on Vernon St. crews set up the ladder to access the roof and it rotated approximately 90 degrees toward the building and malfunctioned again. At this point, the ladder is a severe safety hazard and it is currently out of service.

In 2018, the ladder was sent back to the E-One factory in Ocala, FL to replace the electronics because it would not set up properly. The electronics were replaced using Capital Funds at a cost of \$50,000. Also, our mechanic replaced the Electronic Control Module for \$2,200 and fixed the master stream for an additional \$2,100. These are all recent repairs but there have been many others throughout its almost 20-year life. This ladder is the first generation of the Cyclone and Northampton Fire Rescue is the last department still operating it. All of the other departments that bought this same ladder have traded them in or mothballed them. Unfortunately, the first generation Cyclone is prone to problems and is getting more expensive to fix as it gets older.

It is my recommendation to trade this ladder in and purchase a new ladder. Northampton has several buildings throughout the city that are multiple stories high and a functional ladder is a must. Our current ladder is a liability and I don't trust that it will work when we need it. Thankfully, we have not needed it to rescue victims but it is only a matter of time before we will. Not only do the residents of Northampton need a dependable ladder but so do our Firefighters. Our current ladder is not safe for the public or our Firefighters and both deserve a ladder that will work when it's needed.

Our department has been purchasing its fire engines from Pierce Manufacturing for the last several years and we plan to purchase this new ladder from Pierce. The Pierce ladder will be built to fit under all of our low bridges and will be shorter than our current ladder. A shorter ladder will cut down on the turning radius on some of the sharper corners in the city.

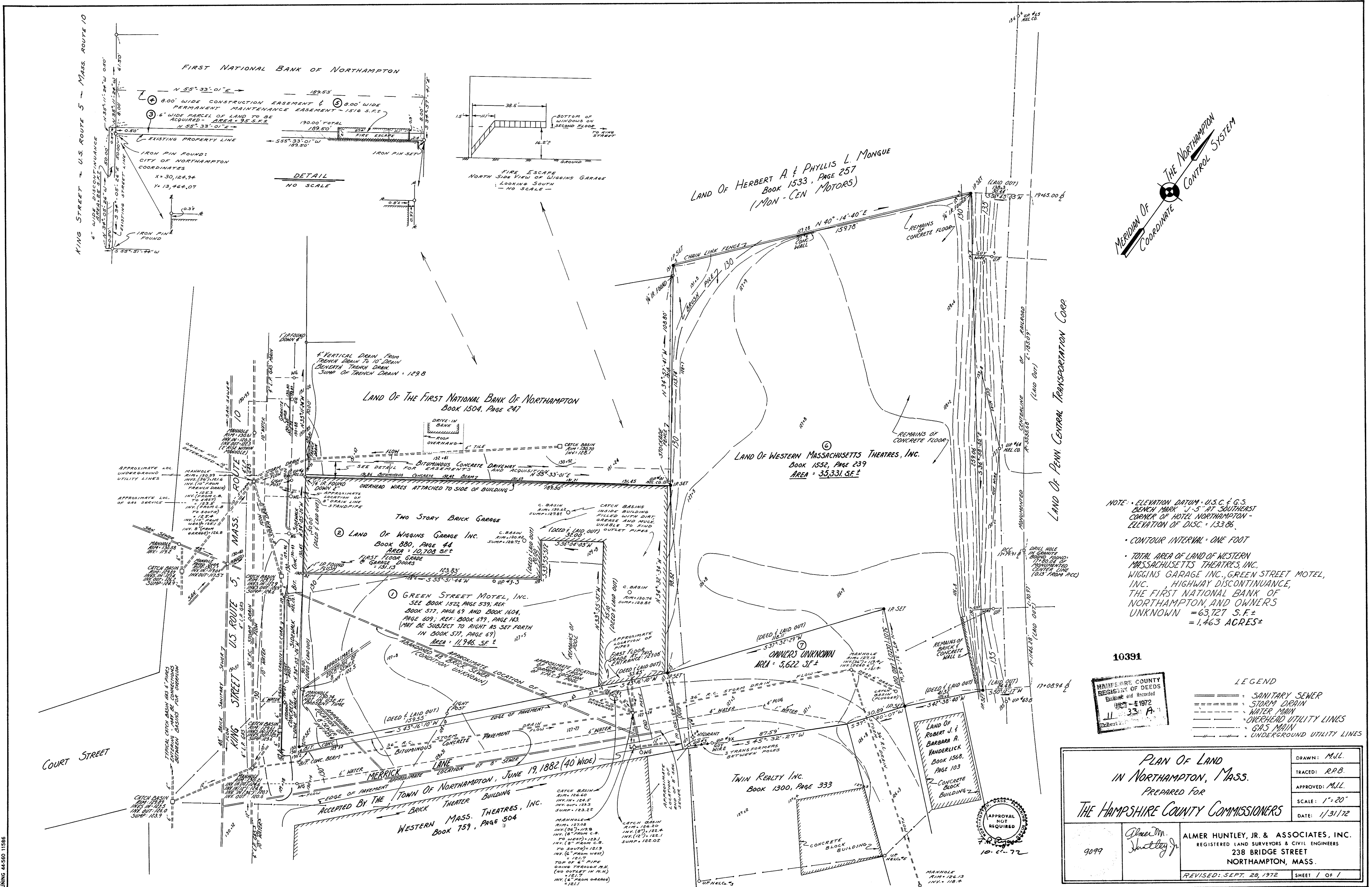
The quote for the Pierce ladder is as follows:

Arrow XT 100' Heavy Duty Aerial Ladder \$1,115,656.00

Trade-in value for EONE 95' MMT \$ -25,000.00

**Total: \$1,090,656.00**

Please let me know if you have any questions and I look forward to speaking with you.



49-18A

10391  
 HAMPSHIRE COUNTY  
 REGISTER OF DEEDS  
 DEED AND RECORDED  
 11-33-A

PLAN OF LAND IN NORTHAMPTON, MASS. PREPARED FOR THE HAMPSHIRE COUNTY COMMISSIONERS		DRAWN: M.J.L. TRACED: R.P.B. APPROVED: M.J.L. SCALE: 1" = 20' DATE: 1/31/72
9099 Almer Huntley Jr.	ALMER HUNTLEY, JR. & ASSOCIATES, INC. REGISTERED LAND SURVEYORS & CIVIL ENGINEERS 238 BRIDGE STREET NORTHAMPTON, MASS.	REVISED: SEPT. 20, 1972 SHEET 1 OF 1

# City of Northampton

MASSACHUSETTS

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## *In City Council, September 22, 2021*

*Upon the recommendation of Mayor David J. Narkewicz and Office of Planning & Sustainability*

### 21.323 An Order to Acquire, Surplus, and Dispose of a Certain Property Located at 33 King Street

WHEREAS, Whereas Chapter 345 of the Acts of 2020 authorizes the Massachusetts Department of Capital Asset Management and Maintenance to transfer 33 King Street, the former Probate and Family Court, to the City of Northampton, with a formula for splitting the proceeds of the ultimate sale of the land between the City and the Commonwealth; and

WHEREAS, the land to be transferred is shown Lots 1, 2, 3, 6 and 7 on a plan entitled “Plan of Land in Northampton, Mass. Prepared for the Hampshire County Commissioners, dated January 31, 1972, and recorded in the Hampshire Registry of Deeds in Plan Book 83, Page 95.

WHEREAS, Consistent with the City’s Sustainable Northampton Comprehensive Plan, this property provides a critical redevelopment opportunity for downtown Northampton, with a reuse that can advance downtown vibrancy;

WHEREAS, Redevelopment of this property in the core of the Central Business District has the potential to advance economic development, downtown vibrancy, housing, affordable housing, and other important city interests.

### ***Ordered, that***

The Mayor is authorized to accept a deed or other instrument of conveyance for the property located at 33 King Street in accordance with and subject to the provisions of St. 2020, c. 345; and

Further that City Council declares the property located at 33 King Street surplus to City needs; and

Further that the Mayor is authorized to transfer, subject to retained easements and restrictions as the Mayor deems reasonable, the property at 33 King Street for redevelopment, which may include but is not limited to parking, commercial uses, market and affordable housing, streetscape improvements, shared use path access, and/or other redevelopment opportunities, consistent with state procurement requirements;

Further, Mayor is authorized to execute such documents and instruments as may be necessary to achieve the purposes of this Order.

## View Facing the Front of 33 King Street



# Aerial View above King Street



**Total Land Area:  
1.46 acres**

**88 parking  
spaces on site**

**Two-story CMU  
Bldg.**

**Constructed in  
the 1970s**



# City of Northampton

MASSACHUSETTS

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## *In City Council, September 22, 2021*

*Upon the recommendation of Mayor David J. Narkewicz, Planning & Sustainability, and the Conservation Commission*

### 21.326 An Order Adding Parcel on Mt Tom Road and Dike Road to CT River Greenway-Historic Mill River






WHEREAS, The *Open Space and Recreation Plan: 2019-2025* recommends filling gaps within the Connecticut River Greenway-Meadows and the Historic Mill River; and

WHEREAS, The City acquired 0.45 acres, on the southwest corner of Mount Tom Road and Dike Road (Map ID 39A-048) by Judgement in Tax Lien Case, City of Northampton vs. William Wilkin (Hampshire Registry Book 13247, Page 112 on 4/29/2019);

WHEREAS, The parcel abuts other portions of the Connecticut River Greenway-Historic Mill River and its highest and best value is conservation;

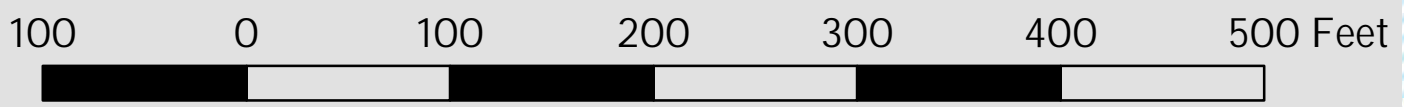
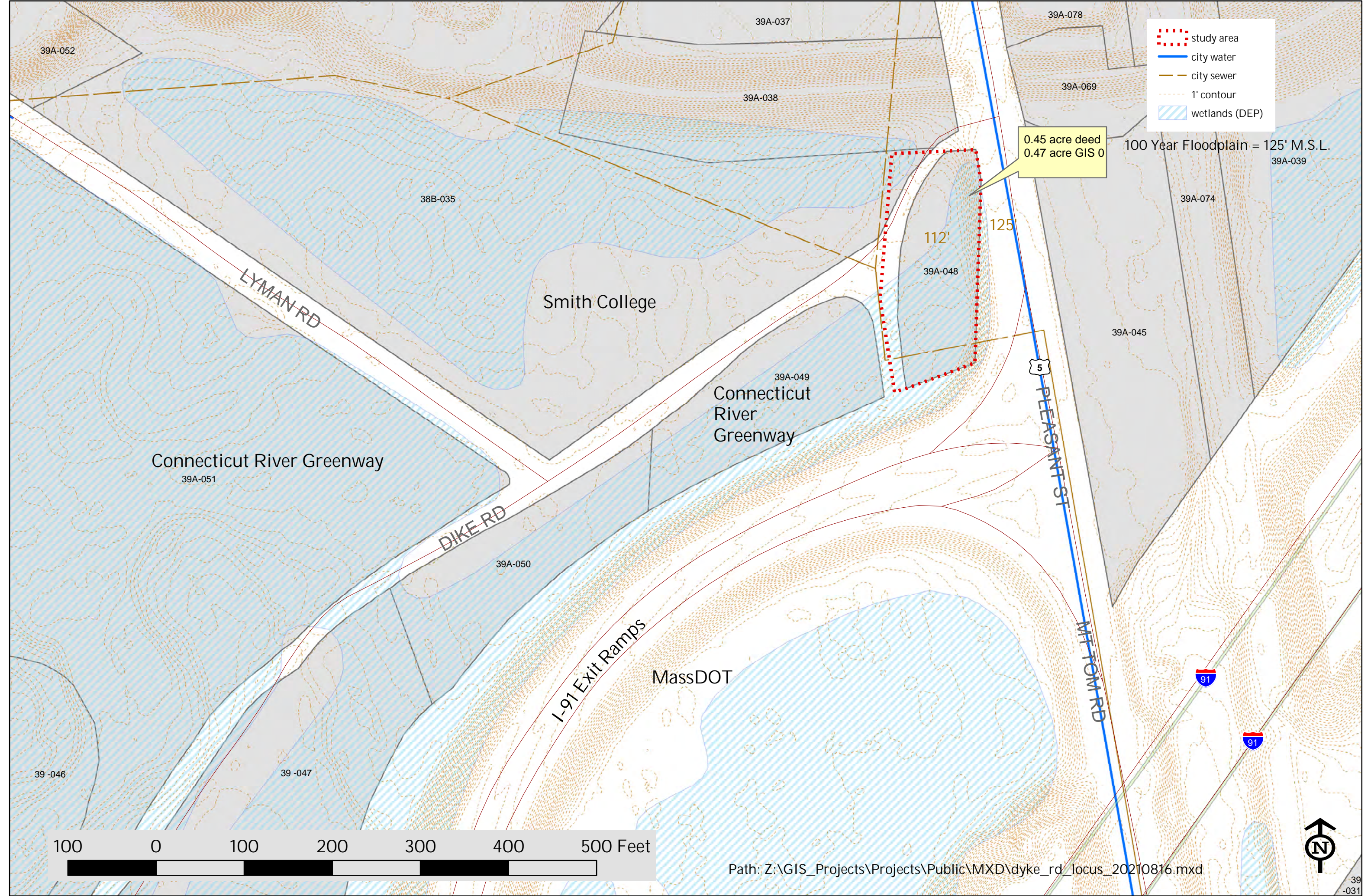
### ***Ordered, that***

The Mayor is authorized to sign a deed to the City of Northampton in the care and custody of the Conservation Commission for conservation and passive recreation purposes, as provided by MGL Chapter 40, §8C.

-  study area
-  city water
-  city sewer
-  1' contour
-  wetlands (DEP)

0.45 acre deed  
0.47 acre GIS 0

100 Year Floodplain = 125' M.S.L.  
39A-039



Path: Z:\GIS\_Projects\Projects\Public\MXD\dyke\_rd\_locus\_20210816.mxd



**CITY OF NORTHAMPTON**  
MASSACHUSETTS

In the Year Two Thousand Twenty-one

UPON THE RECOMMENDATION OF *Mayor David J. Narkewicz*

21.325 An ORDINANCE  
Relative to Compensation for Elected Officials

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows

*Section 1.* That section § 5-5 of the Code of Ordinances of the City of Northampton, Massachusetts, be amended so that such section shall read as follows:

“**Section** § 5-5. Compensation of elected officials.

A. Compensation. Elected officials' annual compensation shall be as follows:

~~*City Clerk*~~ ~~—————~~ ~~*Until January 4, 2016: \$74,000*~~

~~*As of January 4, 2016: \$74,000*~~

B. Benefits and expenses. The Mayor, ~~*City Clerk*~~, City Council, School Committee and Trustees of Smith Vocational and Agricultural High School (~~*also known as Superintendents of Smith's Agricultural School*~~) shall be eligible to enroll in the City's municipal health insurance program and retirement plans.

# City of Northampton

## MASSACHUSETTS

### In the Year Two Thousand Twenty One

Upon the Recommendation of Mayor David J. Narkewicz and Planning & Sustainability

### 21.318 An Ordinance to Amend §350-17 FFR District and §350 3-4 Zoning Map to Include Recreation Land

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended by changing Section 350-17 & 350 3-4 Zoning Map in order to accurately reflect the status of lands in Northampton permanently protected from development.

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows:

Amend as shown

#### § 350-17 **Farms, Forests and ~~Rivers~~ & Recreation District (FFR)**

##### § 350-17.1 **Purpose.**

The purpose of this article is to protect sensitive open space and ecologically important features, to preserve the farms, forests, river corridors, ecological habitat, and recreational lands of Northampton, and to allow landowners the ability to develop their property in a manner that is sensitive to these unique resources.

FFR is comprised of three different types of protected open space.

- 1) Rural publicly owned open space and greenways.
- 2) Lands permanently protected with conservation or agricultural restrictions
- 3) Urban Parks including those for organized recreational uses.

##### § 350-17.2 **Uses.**

Uses in the FFR are limited to any of the following so long as

1. No more than 25% of a parcel may be developed as building lots, roads, sewage disposal or drainage facilities, or other development and, where possible, all improvements shall be spatially concentrated to preserve the protected resource. The Planning Board, through Site Plan Review may approve more than 25%

developed areas only when created to enhance or expand the function of urban parks or recreational facilities.

2. All site improvements shall be laid out and constructed to minimize environmental and other impacts on protected resources.

4.3. Open space shall be laid out to maintain views of agricultural lands and open space, and to maintain distant vistas across open space from both on and off the site.

2.4. **(3)**

3.5. Development shall be integrated into the existing landscape through the use of building placement, landform treatment, and visually compatible existing or new screening. When possible, development should be placed within existing woodlands and not in open fields, to preserve views and minimize visual impact.

÷

A. Passive recreation, including site improvements to allow for such use that could include trail building, stream crossing components, wildlife viewing stations and the like. Supporting structures including temporary or permanent buildings.

B. Active recreation, including temporary or permanent buildings and structures necessary to support such uses. These may include but are not limited to permanent or temporary bathrooms, storage buildings, water fountains, snack bars, safety netting, seating, play or exercise structures and foundations, and parking areas. Site improvements to support such activities including trail building, stream crossings.

C. Agriculture and accessory structures, farm stands etc.

D. Land Conservation and restoration.

ED.

1. All Water Supply Protection District regulations related to prohibited uses, restrictive uses, drainage, uses by special permit, and design and operations guidelines (§§ 350-15.4 to 350-15.8) shall apply. Events and/or other operations that support underlying agricultural uses. Such uses shall be accessory and in accord with requirements herein.

B. E. Social functions, such as special events, concerts, weddings, with service of food and beverage to support the primary function of protecting open space/resource area.

F. With Site Plan Approval by the Planning Board the construction or use of a building as a caretaker's residence.

~~Development with a special permit issued under § 350-10.5 [open space residential development (cluster)]; provided, however, that the Planning Board finds that the following conditions are met, to the maximum extent possible, before granting a special permit for a cluster development in the FFR District:~~

~~(1)~~

~~If all or a portion of the protected open space is or could be used for farmland, all buildings, roads, drainage systems, utilities and other development shall be laid out in a manner to provide the least disturbance to actual or potential farm operations, to minimize potential conflicts between agricultural and nonagricultural uses, and shall be located on the soils least suitable for the production of crops.~~

~~(2)~~

~~(4)~~

### ~~§ 350-17.3~~**Transfer of development rights (TDR).**

~~The Planning Board shall grant an owner of land in the Farms, Forests and Rivers district a special permit to transfer the right to develop residential units from the FFR District (sending or donor parcels) to the Planned Village District (PV). (See § 350-10.15.) or other receiving parcels as allowed by this Zoning Ordinance in accordance with the criteria below. The Planning Board shall base its decision on the criteria in this section and the requirements for site plan review for the sending zone, not the receiving zone. The special permit criteria of § 350-10.1C shall not apply.~~

~~A.~~

~~The maximum number of dwelling unit development rights that can be transferred is the greater of the following:~~

~~(1)~~

~~The number of dwelling units allowed by a current valid definitive subdivision approval or open space residential development (cluster) special permit issued for the sending parcel;~~  
~~or~~

~~(2)~~

~~Sixty percent of the number of dwelling units that could potentially be developed based on the maximum number of dwelling units allowed in a cluster, in accordance with § 350-11.4E(1), and including deductions for wetlands but excluding deductions for roadways.~~

~~B.~~

~~Development rights may not be transferred from land which may not be otherwise be developed for a residential subdivision because of ownership status, deed restrictions, easements, or prior transfer of development rights, including:~~

~~(1)~~

~~Land with conservation restrictions or agricultural preservation restrictions;~~

~~(2)~~

~~Land owned by a government agency for permanent park, agricultural or conservation purposes;~~

~~(3)~~

~~Land owned by a nonprofit corporation, a principal purpose of which is conservation or preservation of open space or farmland;~~

~~(4)~~

~~Land where the development rights have already been transferred out of the parcel.~~

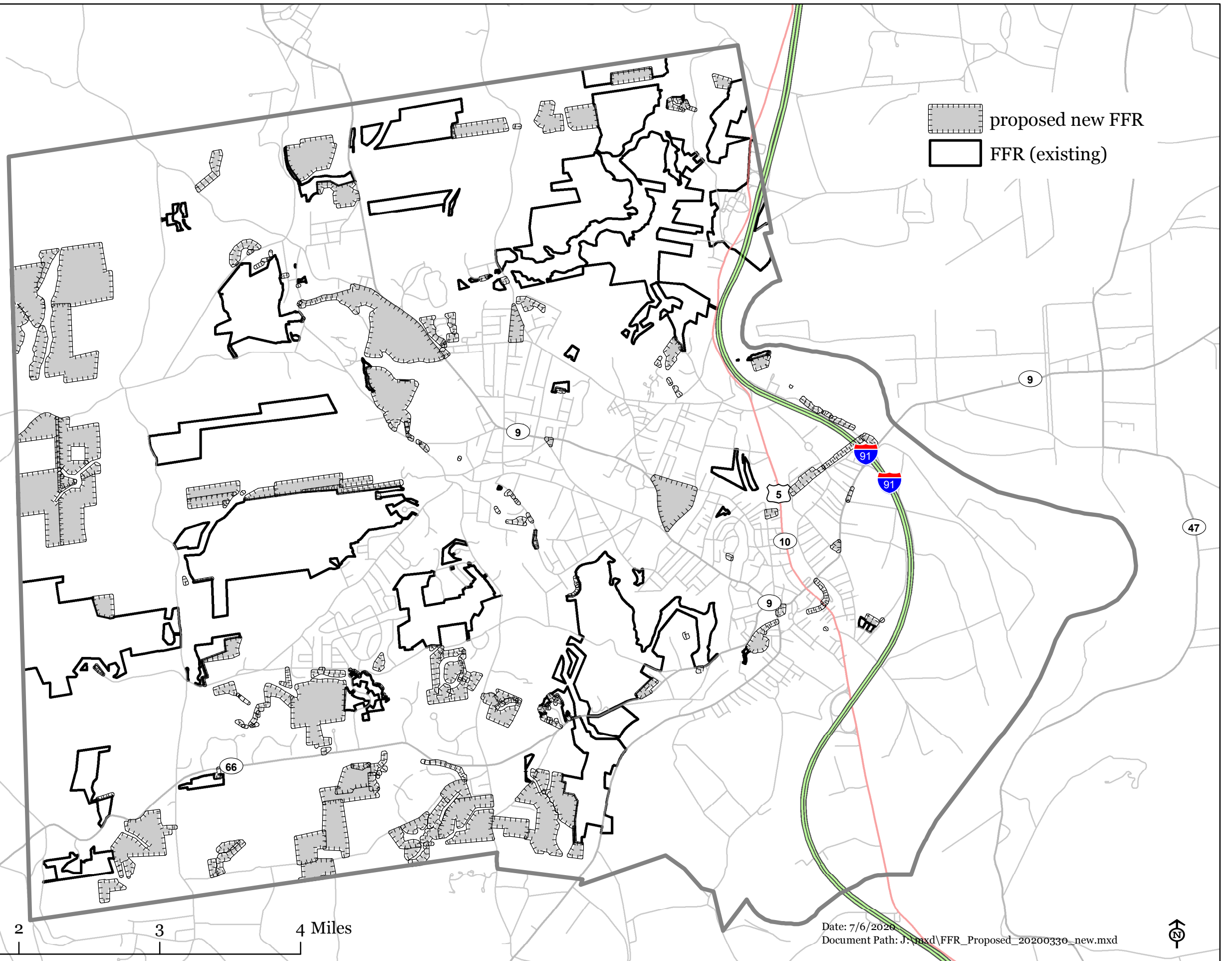
~~C.~~

~~Transfer of development rights is contingent on placing a permanent conservation restriction or agricultural preservation restriction, in accordance with the provisions of Massachusetts General Laws, on the land from which the development rights were transferred (sending parcel) and restricting the use of the land to agriculture, forestry, or undeveloped open space open for passive recreation only, or deeding the land to the City as permanent park or conservation land with no acquisition cost (but only with the consent of the City Council and the Conservation or Recreation Commission, as appropriate).~~

~~D.~~

~~Development rights may be transferred from a sending parcel and held indefinitely before being assigned to a receiving parcel. Development rights may be transferred by sale or other means and may subsequently be transferred to any owner of receiving parcels allowed by this chapter.~~

**Chapter 350-3.4** Amend by including the parcels show in the attached map into the FFR layer.



# **City of Northampton**

## **MASSACHUSETTS**

### **In the Year Two Thousand Twenty One**

Upon the Recommendation of Mayor David J. Narkewicz and Planning & Sustainability

#### **21.319 An Ordinance to Require Installation of EV Charging Stations in Parking Lots over 25 Spaces**

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended to require installation of Electric Vehicle Charging stations and supporting conduit in parking lots larger than 25 spaces.

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows:

#### **Add New Subsections to Chapter 350-8.9 as follows**

- I. For new or expanded parking lots that result in the provision of 25 or more spaces, one electric vehicle charging port per 25 parking spaces shall be installed.
- J. For new parking lots that create a parking area of 25 or more spaces, conduit to support installation of electric vehicle charging ports at a ratio of one charging location per 15 parking spaces shall be installed.