



CITY COUNCIL  
**CITY OF NORTHAMPTON**  
MASSACHUSETTS

Councilors:

- President Gina-Louise Sciarra, At-Large
- William H. Dwight, At-Large
- Michael J. Quinlan, Jr., Ward 1
- Karen Foster, Ward 2
- Vice-President James Nash, Ward 3
- John Thorpe, Ward 4
- Alex Jarrett, Ward 5
- Marianne L. LaBarge, Ward 6
- Rachel Maiore, Ward 7

**Meeting Agenda**  
**On-line Video Conference**  
**Meeting Date: September 22, 2021**  
**Meeting Time: 7 p.m.**

The September 22, 2021 City Council meeting will be held by remote participation. The public can follow the council's deliberations by watching the meeting live on Comcast channel 15, live-streaming it on YouTube or joining the virtual meeting by phone or computer. For the active YouTube link, please see Northampton Open Media's website: <http://northamptonopenmedia.org/>

Live public comment will be available using telephone call-in or video conferencing technology beginning at 7 p.m.

**INSTRUCTIONS FOR CALLING IN OR JOINING THE MEETING**

**Join the meeting:**

For telephone call-in, call: <https://bit.ly/3zhF38n>

+929 436-2866 US

MEETING ID: 859 8035 6005

PARTICIPANT #: #

**1. Announcement that Meeting is Being Held by Remote Participation and Audio/Video Recorded**

This meeting is being held by remote participation and audio/video recorded.

**2. Public Comment**

**3. Roll Call**

**4. Public Hearings**

**5. Updates from Council President and Committee Chairs**

**6. Recognitions and One-Minute Announcements by Councilors**

**7. Communications and Proclamations from the Mayor**

**A. America Recovery Plan Act (ARPA) Update**

**8. Resolutions**

**9. Presentations**

**10. Consent Agenda**

**A. Minutes of September 2, 2021**

**B. 21.316B Appointments to Various Committees, all positive recommendations, City Services - 9/8/2021**

~~Council on Aging~~

~~Monica V. Grezzi-Mulca, 573 Burts Pit Road, Florence~~

~~Term: September 2021-June 2024~~

To fill a vacancy

Application withdrawn at applicant's request

**Energy & Sustainability Commission**

Benjamin Weil, 123 Audubon Road, Leeds

Term: July 2021-June 2024

Reappointment

**Planning Board**

Melissa Fowler, 87 Chesterfield Road, Leeds

Full Member

Term: July 2021-June 2024

Reappointment

Christian Tait, 46 Upland Road, Leeds

Associate Member

Term: July 2021-June 2024

Reappointment

**Transportation & Parking Commission**

Jami Albro-Fisher, 50 Manhan Street, Northampton

Term: July 2020-June 2023

Reappointment

Adam Novitt, 17 Hooker Avenue, Northampton

Term: July 2021-June 2024

Reappointment

**Zoning Board of Appeals**

David Bloomberg, 86 Vernon Street, Northampton

Term: July 2021-June 2024

Reappointment

Documents:

[21.316B Appointments to Various Committees.pdf](#)

**C. 21.324 Appointment of Pamela Powers as City Clerk - for referral to City Services Committee**

Documents:

[21.324 Appointment of Pamela Powers as City Clerk.pdf](#)

**D. 21.327 Appointment to Council on Aging - for referral to City Services Committee**  
**Council on Aging**

Carolyn Sandel, 132 Chesterfield Road, Leeds

Term: October 2021 - June 2024

To fill a vacancy

Documents:

[21.327 Appointment to Council on Aging.pdf](#)

**11. Recess for Committee on Finance (See Separate Agenda)**

**12. Financial Orders (on 1st reading pending Finance review)**

Rule 2.6 requires the Finance Committee to consider certain financial matters.

**A. 21.320 An Order to Suspend Parking Fees on Certain Days - 1st reading**

Documents:

[21.320 An Order to Suspend Parking Fees on Certain Days.pdf](#)

**B. 21.321 An Order Authorizing the Lease of Rooftop Space on Bridge Street, Leeds and Ryan Road Elementary Schools for Solar PV Arrays - 1st reading**

Documents:

[21.321 An Order Authorizing the Lease of Rooftop Space on Bridge Street, Leeds and Ryan Road Elementary Schools for Solar PV Arrays.pdf](#)

[21.321 Bridge St Specs.pdf](#)

[21.321 Leeds Specs.pdf](#)

[21.321 Ryan Road Specs.pdf](#)

**C. 21.322 An Order to Authorize Borrowing \$1.09 Million for New Fire Ladder Truck - 1st reading**

Documents:

[21.322 An Order to Authorize Borrowing 1.09 Million for New Fire Ladder Truck.pdf](#)

[21.322 Chief Davine Memo - Ladder Truck.pdf](#)

**D. 21.323 An Order to Acquire, Surplus and Dispose of a Certain Property Located at 33 King Street - 1st reading**

Documents:

[21.323 33 King Street Survey.pdf](#)

[21.323 An Order to Acquire, Surplus and Dispose of a Certain Property Located at 33 King Street.pdf](#)

[31.323 Photos of 33 King Street.pdf](#)

**E. 21.326 An Order Adding Parcel on Mt Tom Road and Dike Road to CT River Greenway-Historic Mill River - 1st reading**

Documents:

[21.326 An Order Adding Parcel on Mt Tom Road and Dike Road to CT River Greenway-Historic Mill River.pdf](#)

[21.326 Dike Road Locus Map.pdf](#)

**13. Financial Orders (on 2nd reading)**

**14. Orders**

**15. Ordinances (Not yet Referred)**

Rule 5.2.3 provides that no ordinance shall be voted on by the City Council until it has been considered by the Committee on Legislative Matters.

**A. 21.325 An Ordinance Relative to Compensation for Elected Officials**

Documents:

[21.325 An Ordinance Relative to Compensation for Elected Officials.pdf](#)

**16. Ordinances**

**17. Zoning Ordinances (Not yet Referred)**

**Process Note:** M.G.L. Chapter 40A, Section 5 requires the City Council to submit zoning ordinances to the Planning Board for review within 14 days of receipt and for the Planning Board and City Council or a committee designated for that purpose to hold public hearings thereon, together or separately, prior to adoption.

**A. 21.318 An Ordinance to Amend §350-17 FFR District and §350 3-4 Zoning Map to Include Recreation Land**

Documents:

[21.318 An Ordinance to Amend 350-17 FFR District and 350 3-4 Zoning Map to Include Recreation Land.pdf](#)

**B. 21.319 An Ordinance to Require Installation of EV Charging Stations in Parking Lots over 25 Spaces**

Documents:

[21.319 An Ordinance to Require Installation of EV Charging Stations in Parking Lots over 25 Spaces.pdf](#)

**18. Information Requests (Charter Provision 2-7) and Committee Study Requests**

**19. New Business**

**20. Adjourn**

Contact: *G-L Sciarra, Council President*

[glsciarra@northamptonma.gov](mailto:glsciarra@northamptonma.gov)

(413) 570-3133



# MAYOR DAVID J. NARKEWICZ

City of Northampton

Office of the Mayor

210 Main Street Room 12

Northampton, MA 01060-3199

(413) 587-1249 Fax: (413) 587-1275

mayor@northamptonma.gov

---

DATE: August 19, 2021

TO: City Council

FROM: Mayor David J. Narkewicz

**SUBJECT: Appointments to Boards, Committees, and Commissions**

Please find the attached appointment to City Boards, Committees, and Commissions:

**Council on Aging**

~~Monica V. Grezzi-Mulea, 573 Burts Pit Road, Florence~~

~~Term: September 2021-June 2024~~

~~To fill a vacancy~~

Application withdrawn at applicant's request

**Energy & Sustainability Commission**

**Benjamin Weil**, 123 Audubon Road, Leeds

Term: July 2021-June 2024

*Reappointment*

**Planning Board**

**Melissa Fowler**, 87 Chesterfield Road, Leeds

Full Member

Term: July 2021-June 2024

*Reappointment*

**Christian Tait**, 46 Upland Road, Leeds

Associate Member

Term: July 2021-June 2024

*Reappointment*

**Transportation & Parking Commission**

**Jami Albro-Fisher**, 50 Manhan Street, Northampton

Term: July 2020-June 2023

*Reappointment*

**Adam Novitt**, 17 Hooker Avenue, Northampton

Term: July 2021-June 2024

*Reappointment*

**Whiting Street Fund Committee**

**Michael Shaughnessy**, 575 Bridge Road, Unit 11-5, Florence

Term: July 2021-June 2024

*Reappointment*

**Joseph Misterka**, 312 Chesterfield Road, Leeds

Term: July 2021-June 2023

*Reappointment*

**Andrea Murray**, 54 Day Avenue, Northampton

Term: July 2021-June 2023

*Reappointment*

**Zoning Board of Appeals**

**David Bloomberg**, 86 Vernon Street, Northampton

Term: July 2021-June 2024

*Reappointment*



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

## Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Thu, Jul 29, 2021 at 5:18 PM

### Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

*Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060*

First Name	Benjamin
Last Name	Weil
Title, if applicable	Extension Assistant Professor of Building Science
Address1	<a href="#">123 Audubon Road</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	4133200619
Work Phone	4135451820
Cell Phone	4133200619
Occupation & Place of Employment	Professor. UMass Amherst
Email	<a href="mailto:benjamin.weil@gmail.com">benjamin.weil@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	16
Age	50 - 59
Sex	Male
Racial / Ethnic Background	White

Boards and Committees	Energy & Sustainability Commission
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Please list "other" board or committee of interest	<i>Field not completed.</i>
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What skills and experience will you bring to this committee assignment?	I am an expert in building science and energy systems. I have a Ph.D. in Environmental Studies from Univ. of Calif. Santa Cruz, and worked for several years as an energy auditor, air sealing and insulation installer, and energy consultant prior to my current extension, teaching and research position at UMass. I have consulted with the city on several projects relating to municipal buildings.
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Are you currently serving or have you served on any city committee?	Yes
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Please list other city committees you have served on	Energy and Sustainability
--	---------------------------

Required: Please read the following, by signing below you state that you understand and agree.

*The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.*

Signature	Benjamin Weil
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Date	7/29/2021
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Email not displaying correctly? [View it in your browser.](#)



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

6 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Tue, Jan 7, 2020 at 1:05 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Melissa
Last Name	Fowler
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">87 Chesterfield Road</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	413-977-0455
Occupation & Place of Employment	Construction Project Manager - Self Employed - Fowler Consulting Services LLC - Working mostly with Western Builders for the last 4 years.
Email	<a href="mailto:melissa@goodstrongbean.com">melissa@goodstrongbean.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	29
Age	50 - 59

Sex	Female
Racial / Ethnic Background	Caucasian
Boards and Committees	Planning Board
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	<p>I have been working in the Construction industry since 1987 as a mechanical engineer and construction manager. I have a Bachelor's Degree in Mechanical Engineering from UMASS and a Master's Degree in Construction Management from the University of Florida.</p> <p>I'm a native of Northampton, born at Cooley Dickenson and graduated from Northampton High School in 1984. I moved away for College in 1991 and returned in 2012 to raise my then 5-year old son in Northampton. We were living in Metro Boston and I didn't want that childhood for him. I wanted him to grow up in the Pioneer Valley like I did.</p> <p>My skills are Project Management and Construction Management of Themed, Industrial, Commercial and Residential construction for the past 33 years. I worked for Disney as an Imagineer for almost 10 years; managing design and construction of new attractions at Walt Disney World. After that, I went on to manage design and construction of luxury estate homes in the Metro Boston area - homes up to 20,000 sf and \$20M. My work path has also taken me through a genetic research facility in San Francisco CA, the first ever female management trainee for the Gilbane Building Co in Providence RI, production home building in Orlando FL, hotel renovations in Fort Myers FL and Kansas City KS and construction management in all 4 theme parks and 2 water parks at Walt Disney World FL.</p> <p>For the past 4 years I have been working almost exclusively with Western Builders here in the Pioneer Valley. I managed construction of the 5 new apartment buildings at the end of Paradise Road at Smith College. I built the Pet Hotel in Hadley. I've estimated, bid and have been awarded numerous projects for Western Builders, including the Sargent House on Main Street in Northampton and another housing unit up on Village Hill (which I still remember of course as the State Hospital). I'm currently finishing a 3-year program of renovations at the Basketball Hall of Fame in Springfield MA, including re-finishing all the panels on the outside of the Sphere last Summer. I'm also currently co-managing a 150-unit Assisted and Independent Living facility in Hudson MA.</p>

Throughout these 33 years I have become proficient at



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>

Wed, Aug 4, 2021 at 7:53 PM

To: mayor@northamptonma.gov

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Christian
Last Name	Tait
Title, if applicable	Field not completed.
Address1	<a href="#">46 Upland Rd</a>
Address2	Field not completed.
City	Leeds
State	MA
Zip	01053
Home Phone	Field not completed.
Work Phone	Field not completed.
Cell Phone	4135597722
Occupation & Place of Employment	Project Manager- Baystate Health
Email	<a href="mailto:41tait@gmail.com">41tait@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	20
Age	40 - 49
Sex	Male

Racial / Ethnic Background	White
Boards and Committees	Planning Board
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	Currently on Planning Board. I have 15+ years experience as a Professional Engineer consultant specializing in Land Development. The last 5 years as a Project Manager for Baystate Health.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	Associate Member of Planning Board
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Chris Tait
Date	8/4/2021

Email not displaying correctly? [View it in your browser.](#)



**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

## Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

1 message

noreply@civicplus.com <noreply@civicplus.com>

Mon, Aug 16, 2021 at 9:56 PM

To: mayor@northamptonma.gov

### Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Jami
Last Name	Albro-Fisher
Title, if applicable	Mr.
Address1	<a href="#">50 Manhan St</a>
Address2	<i>Field not completed.</i>
City	Northampton
State	MA
Zip	01060
Home Phone	4135861225
Work Phone	<i>Field not completed.</i>
Cell Phone	4133865909
Occupation & Place of Employment	Cyber security management, WellSky
Email	<a href="mailto:Jami.Albro.fisher@gmail.com">Jami.Albro.fisher@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	25
Age	50 - 59
Sex	Male

Racial / Ethnic Background	White
Boards and Committees	Transportation & Parking Commission
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I am a frequent pedestrian, cyclist and motorist in Northampton. I have long advocated for reasonable accommodations for all road users. I am a former board member of MassBike, the statewide bicycle advocacy organization, and served on the CAC.
Are you currently serving or have you served on any city committee?	Yes
Please list other city committees you have served on	CAC, TPC
<p>Required: Please read the following, by signing below you state that you understand and agree.</p> <p><i>The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.</i></p>	
Signature	Benjamin Albro-Fisher
Date	8/16/2021

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**City of  
Northampton**

Mayor of Northampton Mass. <mayor@northamptonma.gov>

## Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Tue, Jul 13, 2021 at 4:06 PM

### Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Adam
Last Name	Novitt
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">17 Hooker Ave.</a>
Address2	<i>Field not completed.</i>
City	Northampton
State	MA
Zip	01060
Home Phone	413-5173987
Work Phone	4135871500
Cell Phone	4132701772
Occupation & Place of Employment	Director, Lilly Library
Email	<a href="mailto:taxonomy@gmail.com">taxonomy@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	20+
Age	50 - 59
Sex	Male

Racial / Ethnic Background      White.

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Boards and Committees      Transportation & Parking Commission

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Please list "other" board or committee of interest      I am sort of interested in Rec.

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What skills and experience will you bring to this committee assignment?      I've been a library director for many years now and understand the operations of a board. Prior to this I was on the Rail and Parking Committees. My wife is the a co-director at the Conway School so I understand some basic principals of planning. I walk, bike, drive and use Valley Bike Share in Northampton. I am a reasonable person.

---

Are you currently serving or have you served on any city committee?      No

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Please list other city committees you have served on      TCP, Parking, and Rail.

---

Required: Please read the following, by signing below you state that you understand and agree.

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---

Signature      Adam Novitt

---

Date      7/13/2021

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[Quoted text hidden]



## **MAYOR DAVID J. NARKEWICZ**

**City of Northampton  
Office of the Mayor  
210 Main Street Room 12  
Northampton, MA 01060-3199  
(413) 587-1249 Fax: (413) 587-1275D  
[mayor@northamptonma.gov](mailto:mayor@northamptonma.gov)**

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### **MEMORANDUM**

**TO:** City Council  
**FROM:** Mayor David J. Narkewicz  
**CC:** City Clerk Pamela Powers  
**DATE:** September 14, 2021  
**RE:** Appointment of City Clerk

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I am appointing Pamela Powers to the position of City Clerk pursuant to the recent change to our City Charter converting her current elected position to an appointed city department head.

Pamela Powers was elected City Clerk by the voters of Northampton in the November 2017 municipal election. Prior to her election, she was appointed Interim City Clerk by the City Council in July 2017 following the early retirement of former City Clerk Wendy Mazza.

Before she was elected City Clerk, Pamela Powers served as Administrative Assistant to the City Council from 2014 to 2017 and Assistant City Clerk from 2011 to 2014. Prior to that she led local field operations for the U.S. Census Bureau and worked as a customer service and distribution manager for Graphics Technical International, formerly known as James River Graphics, for 14 years. City Clerk Powers holds a Master of Business Administration from Western New England University (formerly Western New England College). She also earned a Bachelor of Arts in Business Management from Westfield State University (formerly Westfield State College) and an Associate of Science in Business Administration from Bay Path University (formerly Bay Path Junior College).

Given her significant knowledge and experience as the City of Northampton's sitting elected City Clerk, I am honored to appoint Pamela Powers to be our city's first appointed City Clerk following the change to the City Charter.

I respectfully submit City Clerk Powers' appointment to the City Council for confirmation in accordance with the Northampton Charter, Article 2, § 2-10. I have attached a scanned copy of her professional resume for your review.



## MAYOR DAVID J. NARKEWICZ

City of Northampton  
Office of the Mayor  
210 Main Street Room 12  
Northampton, MA 01060-3199  
(413) 587-1249 Fax: (413) 587-1275  
mayor@northamptonma.gov

---

DATE: September 22, 2021  
TO: City Council  
FROM: Mayor David J. Narkewicz  
SUBJECT: **Appointments to Boards, Committees, and Commissions**

Please find the attached appointment to City Boards, Committees, and Commissions:

**Council on Aging**

**Carolyn Sandel**, 132 Chesterfield Road, Leeds  
Term: October 2021- June 2024  
*To fill a vacancy*



# Online Form Submittal: Application for Appointment to Boards, Committees and Commissions

6 messages

noreply@civicplus.com <noreply@civicplus.com>  
To: mayor@northamptonma.gov

Sun, Sep 12, 2021 at 5:10 PM

## Application for Appointment to Boards, Committees and Commissions

City of Northampton Application for Appointment to Boards, Committees, and Commissions

Please return the completed form to: [Mayor@northamptonma.gov](mailto:Mayor@northamptonma.gov) or David J. Narkewicz, Mayor 210 Main Street, Northampton, MA 01060

First Name	Carolyn
Last Name	Sandel
Title, if applicable	<i>Field not completed.</i>
Address1	<a href="#">132 Chesterfield Rd</a>
Address2	<i>Field not completed.</i>
City	Leeds
State	MA
Zip	01053
Home Phone	<i>Field not completed.</i>
Work Phone	<i>Field not completed.</i>
Cell Phone	617-201-2453
Occupation & Place of Employment	Executive Director of Assisted Living
Email	<a href="mailto:csandel23@gmail.com">csandel23@gmail.com</a>
Are you a Northampton resident?	Yes
Years Lived in Northampton	2 months
Age	40 - 49
Sex	Female

Racial / Ethnic Background	<i>Field not completed.</i>
Boards and Committees	Council on Aging
Please list "other" board or committee of interest	<i>Field not completed.</i>
What skills and experience will you bring to this committee assignment?	I have over 20 years working with older adults, I am a Licensed Social Worker and for the last 10 years I was the Executive Director of Assisted livings as well as non profit communities. I have experience in strategic planning including starting community Parkinsons programs, demential programs and program for LGBT older adults.
Are you currently serving or have you served on any city committee?	No
Please list other city committees you have served on	<i>Field not completed.</i>

Required: Please read the following, by signing below you state that you understand and agree.

*The filing of this form does not guarantee my appointment. An application is kept on file for two (2) years; after that I must file a new application. Being appointed to a committee, board, or commission means that I am considered a Municipal Employee under MGL Chapter 268A and thereby subject to Conflict of Interest Law MGL Chapter 268A, Financial Disclosure Law MGL Chapter 268B, as well as Open Meeting Law MGL Chapter 39: Section 23B. I understand that I will take the conflict of interest test after being appointed and that I also must be sworn in by the City Clerk. I will contact the appointing authority with any questions about my service. Important: Once this form is submitted it becomes a public document, if there is information you do not want open to the public please do not include it on this form.*

Signature	Carolyn Sandel
Date	9/12/2021

Email not displaying correctly? [View it in your browser.](#)

**Mayor of Northampton Mass.** <mayor@northamptonma.gov>  
To: Marie Westburg <mwestburg@northamptonma.gov>

Mon, Sep 13, 2021 at 9:20 AM

Hey Marie-

Any thoughts about Carolyn Sandel for COA?

Thanks.

~Court

[Quoted text hidden]

--

Office of Mayor David J. Narkewicz  
City of Northampton

**City of Northampton  
MASSACHUSETTS**

*In City Council, September 22, 2021,*

*Upon the recommendation of Mayor David J. Narkewicz*

21.320 An Order to Suspend Parking Fees on Certain Days

***Ordered, that***

On the following days, collection of fees for on-street and off-street parking spaces, excluding the EJ Gare Parking Garage, shall be suspended:

Saturday, November 20, 2021 (Bag Day)

Friday, November 26, 2021 (Black Friday)

Saturday, November 27, 2021 (Small Business Saturday)

Friday, December 24, 2021 (Christmas Eve)

Friday, December 31, 2021 (New Year's Eve)

**City of Northampton**  
MASSACHUSETTS

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*In City Council*

September 22, 2021

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Upon recommendation of the Mayor

21.321 An Order Authorizing the Lease of Rooftop Space on Bridge Street, Leeds, and Ryan Road  
Elementary Schools for Solar Photovoltaic Arrays

*Ordered, that*

Whereas, Mayor Narkewicz committed and City Council endorsed a goal for Northampton to be a net carbon neutral city by 2050, and

Whereas, installing solar photovoltaic arrays on school facilities will reduce greenhouse gas and carbon emissions resulting from school operations, and

Whereas, in order to avoid unnecessary cost, it is best practice that a roof that is slated to hold a solar photovoltaic array have sufficient life remaining so that re-roofing is unlikely to be needed during the lifetime of the solar array; and

Whereas, Bridge Street Elementary, Leeds Elementary, and Ryan Road Elementary Schools have all recently undergone roof replacements and thus re-roofing is unlikely to be needed during the lifetime of solar photovoltaic arrays installed on said roofs; and

Whereas, city residents Morey Phippen and Brian Adams, acting through Phippenadams, LLC, have generously offered to fund the installation of three solar photovoltaic arrays on the roofs of Bridge Street Elementary, Leeds Elementary, and Ryan Road Elementary Schools and a six-year lease is a condition precedent to the grant of the array as a gift to the city; and

Whereas, on September 9, 2021, the Northampton School Committee voted unanimously to surplus the three school roofs in support of this important renewable energy project; and

Whereas, M.G.L. c. 30B, § 16 requires a vote of the City Council to surplus any interest in public property prior to its disposal,

NOW, THEREFORE, BE IT RESOLVED,

The City Council declares surplus a leasehold interest in the roofs of Bridge Street Elementary School located at 2 Parsons St, Northampton, Leeds Elementary School located at 20 Florence St, Leeds, and Ryan Road Elementary School located at 498 Ryan Rd, Northampton, and authorizes the Mayor to execute a six-year lease for said roofs on such terms and conditions as the Mayor deems reasonable, subject, however, to the following restrictions:

- (1) The lessee will be responsible for the care, repair, and maintenance of the solar photovoltaic array for the duration of the lease.
- (2) At the conclusion of the lease, the lessee shall gift the solar photovoltaic array to the City of Northampton.



**Customer:** School Bridge St  
**Address:** 2 Parsons St  
Northampton, MA 01060

**System size:** 29.60 kW  
**Yr 1 Production:** 31,752 kWh  
**Designer:** Northeast Solar  
**Date:** March 25th, 2021

## Site Assessment



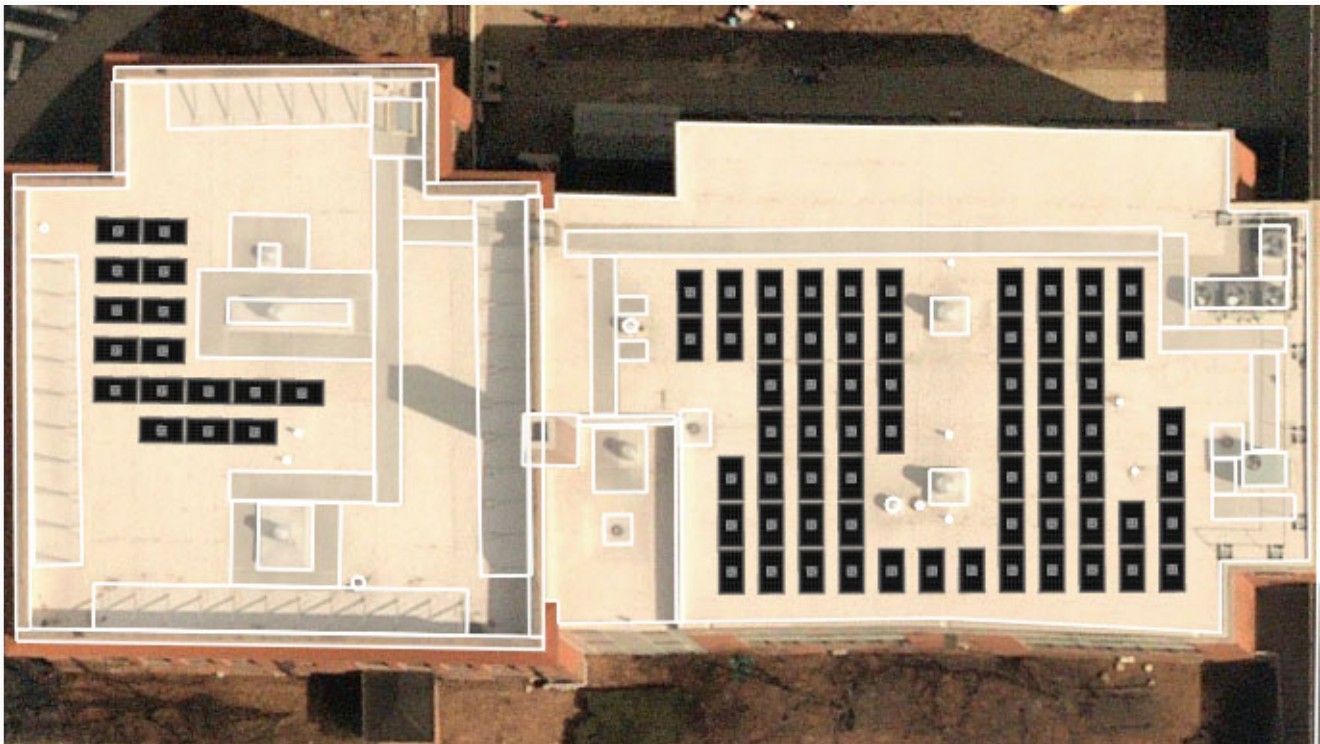
# Site Assessment

**Customer:** School Bridge St  
**Address:** 2 Parsons St  
Northampton, MA 01060



## Component List

Manufacturer	Model	Quantity
LG Electronics Inc.	LG370N1K-A6	80
SolarEdge Technologies Inc.	P370	80
SolarEdge Technologies Inc.	SE9KUS (208V)	1
SolarEdge Technologies Inc.	SE14.4KUS (208V)	1



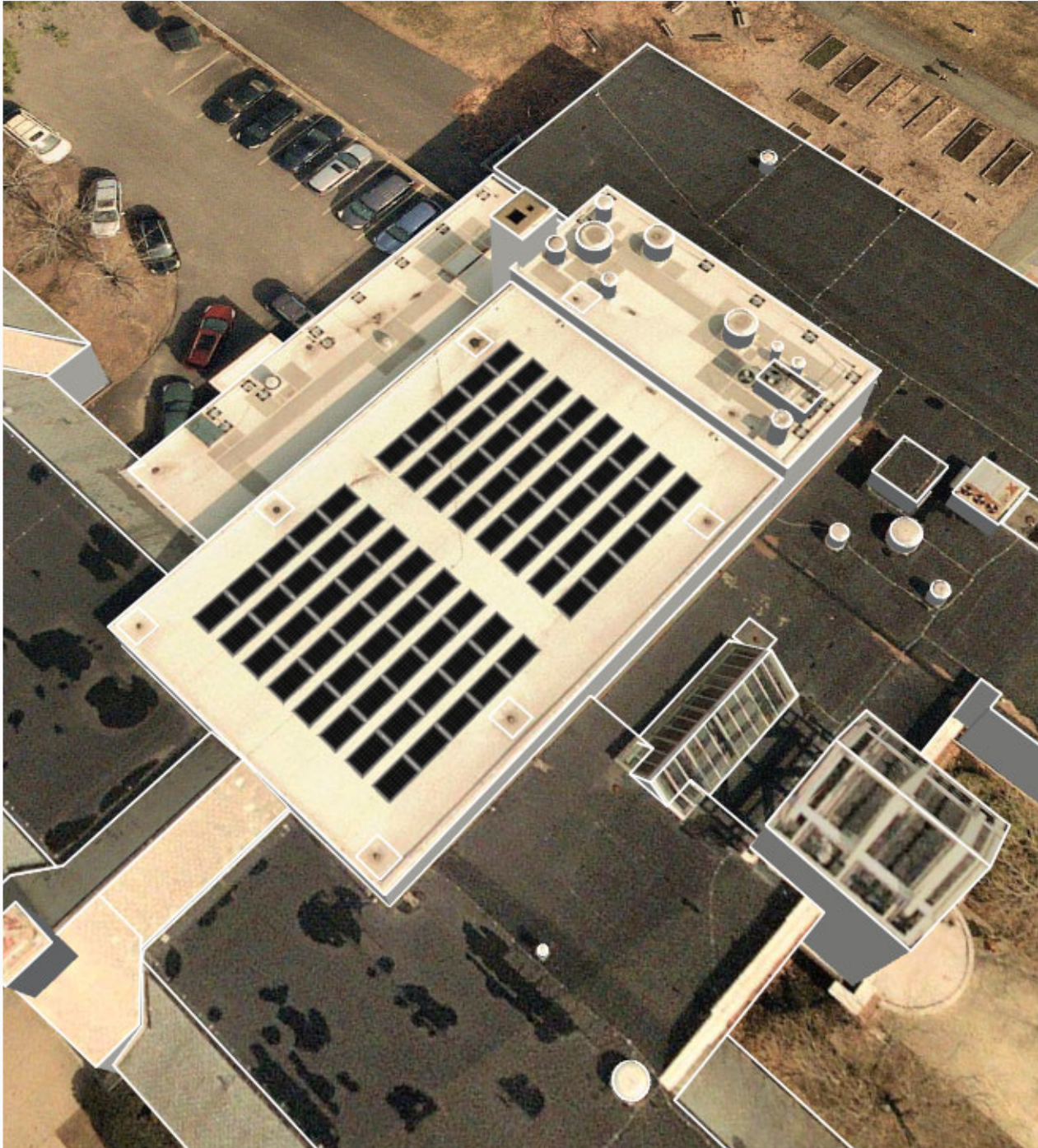
**Notes:**



**Customer:** Elementary School Leeds  
**Address:** 20 Florence St  
Leeds, MA 01053

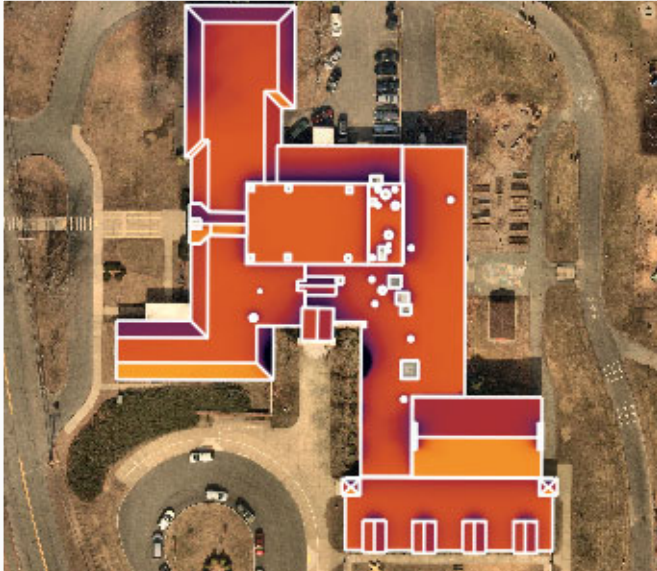
**System size:** 29.60 kW  
**Yr 1 Production:** 33,431 kWh  
**Designer:** Northeast Solar  
**Date:** April 6th, 2021

## Site Assessment



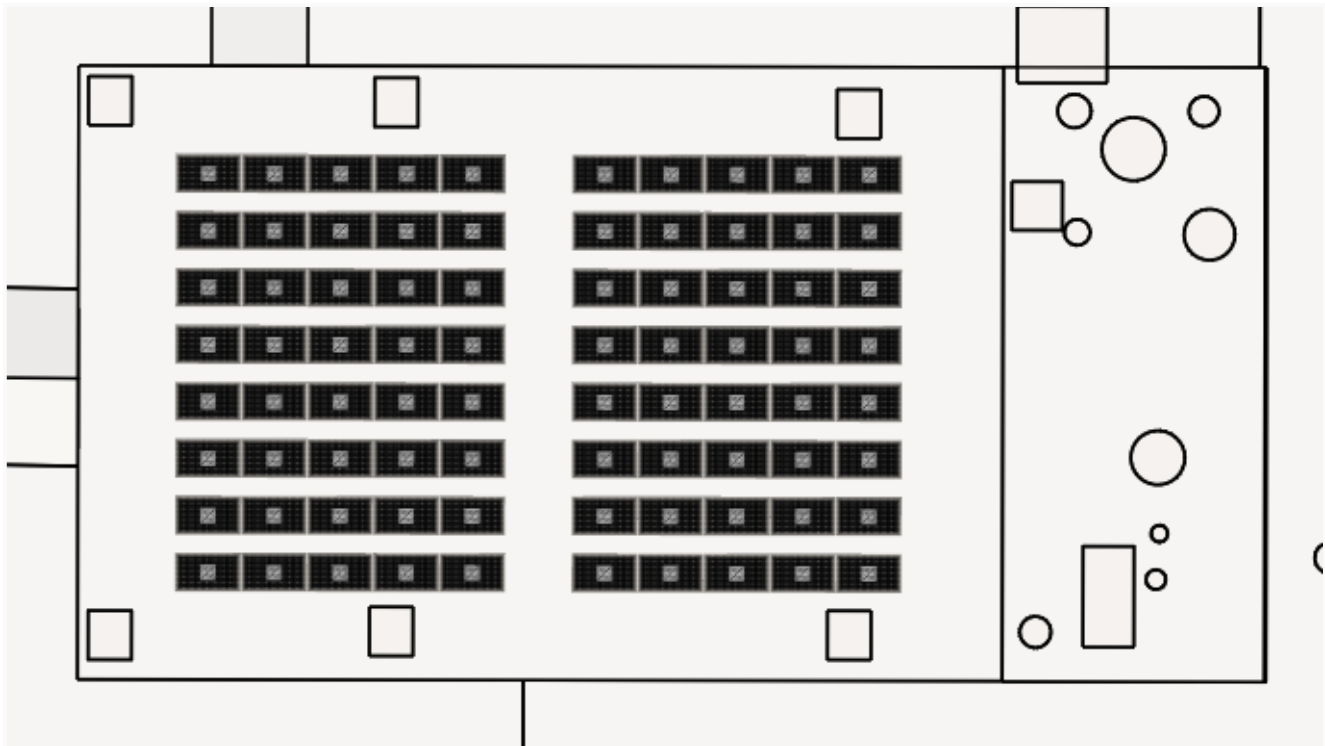
# Site Assessment

**Customer:** Elementary School Leeds  
**Address:** 20 Florence St  
Leeds, MA 01053



## Component List

Manufacturer	Model	Quantity
LG Electronics Inc.	LG370N1K-A6	80
SolarEdge Technologies Inc.	P370	80
SolarEdge Technologies Inc.	SE9KUS (208V)	1
SolarEdge Technologies Inc.	SE14.4KUS (208V)	1



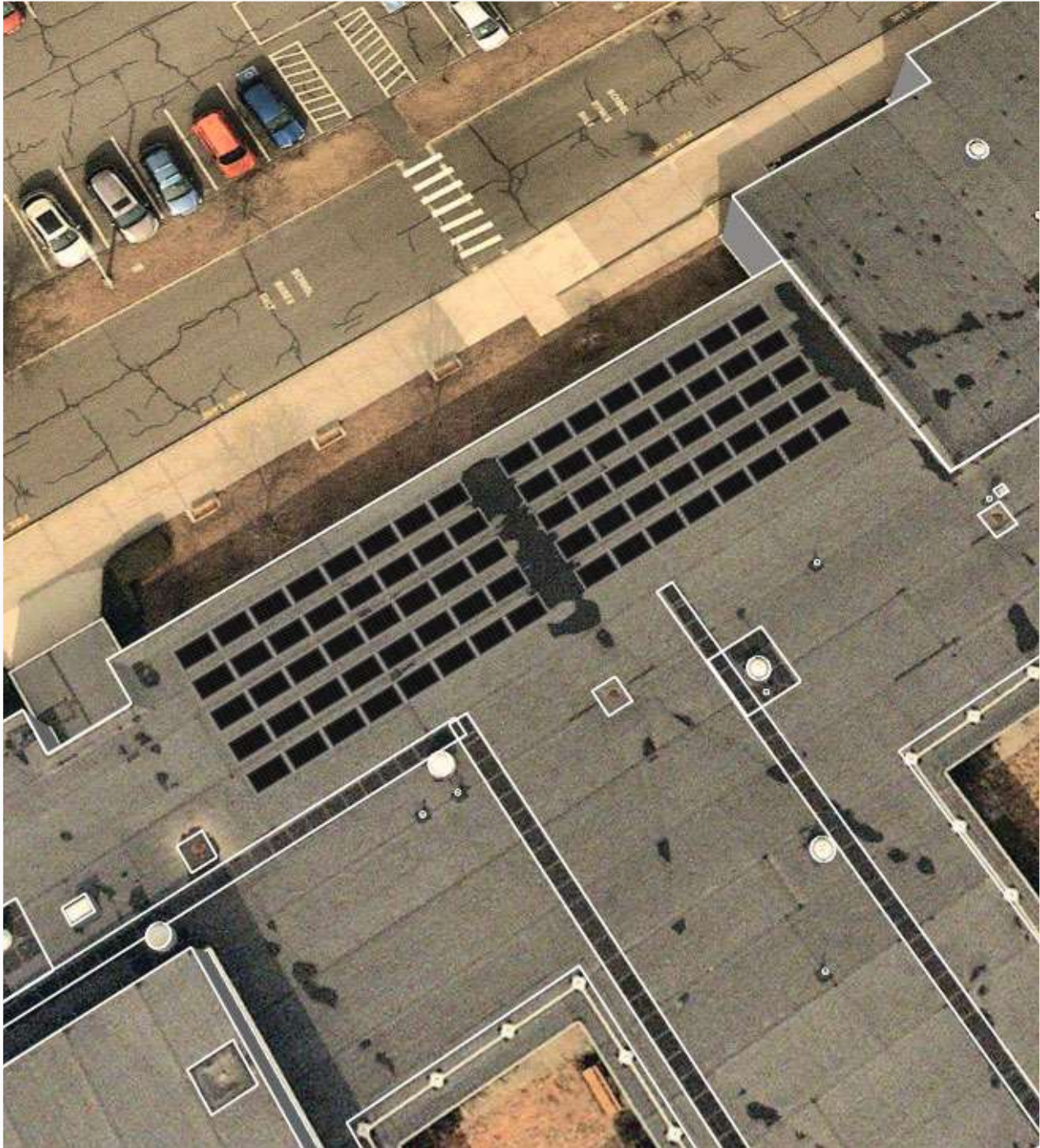
Notes:



**Customer:** Elementary Ryan Rd  
**Address:** 498 Ryan Rd  
Northampton, MA 01062

**System size:** 29.60 kW  
**Yr 1 Production:** 31,781 kWh  
**Designer:** Northeast Solar  
**Date:** March 23rd, 2021

## Site Assessment



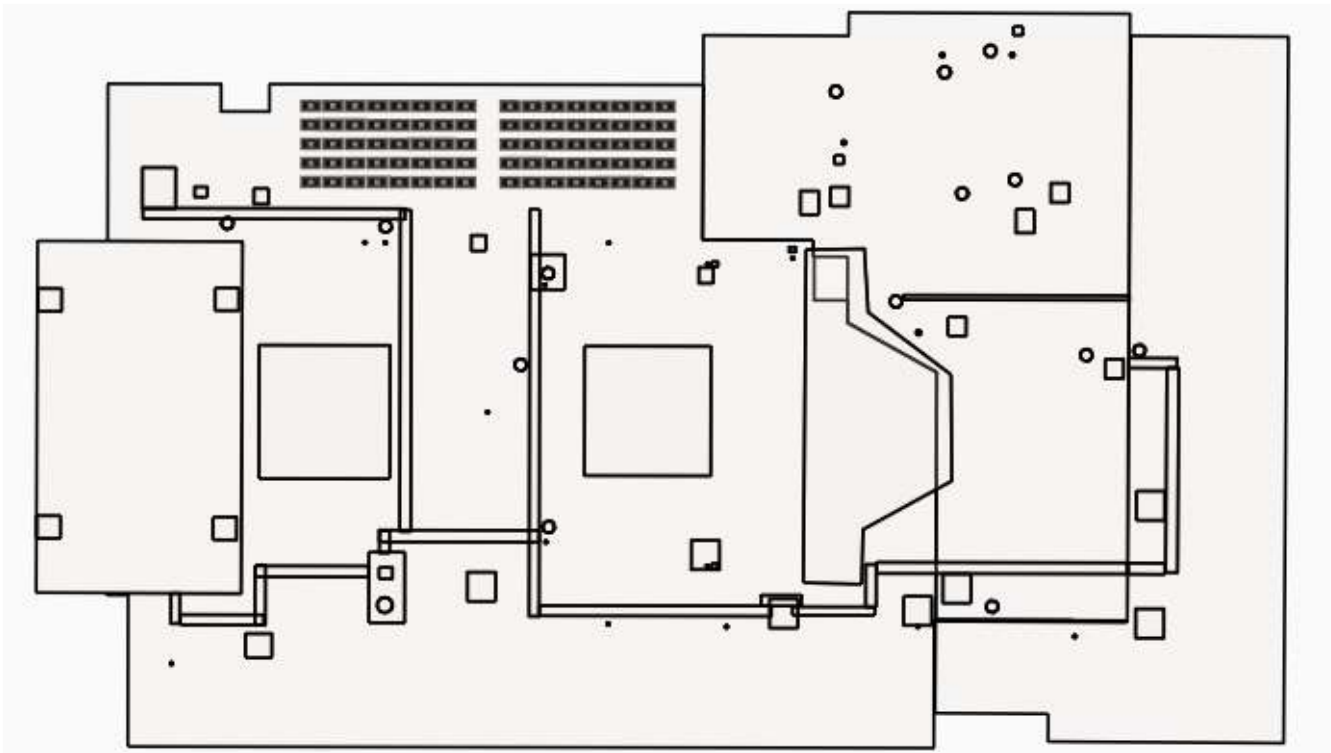
# Site Assessment

**Customer:** Elementary Ryan Rd  
**Address:** 498 Ryan Rd  
Northampton, MA 01062



## Component List

Manufacturer	Model	Quantity
LG Electronics Inc.	LG370N1K-A6	80
SolarEdge Technologies Inc.	P370	80
SolarEdge Technologies Inc.	SE14.4KUS (208V)	1
SolarEdge Technologies Inc.	SE9KUS (208V)	1



**Notes:**

# City of Northampton

MASSACHUSETTS

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*In City Council*

September 22, 2021

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Upon recommendation of the Mayor

## 21.322 An Order to Authorize Borrowing \$1.09 Million for New Fire Ladder Truck

*Ordered, that*

\$1,090,656 is appropriated to pay costs of acquiring a fire ladder truck, including all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount under Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; that the Mayor is authorized to take any action necessary or convenient to carry out this project; and that any premium received by the City upon the sale of any bonds or notes approved by this order, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs of the project approved by this order in accordance with Chapter 44, Section 20 of the General Laws and thereby reduce the amount of the authorized borrowing by a like amount.



## Northampton Fire Rescue Department

### Memorandum

**To:** Mayor David Narkewicz

**CC:** Finance Director Charlene Nardi

**From:** Chief Jon Davine

**Date:** September 9, 2021

**Re:** Ladder Replacement

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Our current ladder is a first generation 2003 E-One Cyclone and over the last several years it has had several major breakdowns. On June 7, 2021 during the East Heaven Hot Tub fire, our crews set up the ladder to gain access to the roof and the ladder raised up approximately 6' and malfunctioned. The crew was unable to move the ladder up or down and our mechanic had to be called to the scene to override the electronics system so the ladder could be put back down. Our mechanic was able to make some small repairs to get it back in service but the ladder swivel and wiring harnesses need to be replaced at a cost of almost \$50,000. Recently, at a small fire on Vernon St. crews set up the ladder to access the roof and it rotated approximately 90 degrees toward the building and malfunctioned again. At this point, the ladder is a severe safety hazard and it is currently out of service.

In 2018, the ladder was sent back to the E-One factory in Ocala, FL to replace the electronics because it would not set up properly. The electronics were replaced using Capital Funds at a cost of \$50,000. Also, our mechanic replaced the Electronic Control Module for \$2,200 and fixed the master stream for an additional \$2,100. These are all recent repairs but there have been many others throughout its almost 20-year life. This ladder is the first generation of the Cyclone and Northampton Fire Rescue is the last department still operating it. All of the other departments that bought this same ladder have traded them in or mothballed them. Unfortunately, the first generation Cyclone is prone to problems and is getting more expensive to fix as it gets older.

It is my recommendation to trade this ladder in and purchase a new ladder. Northampton has several buildings throughout the city that are multiple stories high and a functional ladder is a must. Our current ladder is a liability and I don't trust that it will work when we need it. Thankfully, we have not needed it to rescue victims but it is only a matter of time before we will. Not only do the residents of Northampton need a dependable ladder but so do our Firefighters. Our current ladder is not safe for the public or our Firefighters and both deserve a ladder that will work when it's needed.

Our department has been purchasing its fire engines from Pierce Manufacturing for the last several years and we plan to purchase this new ladder from Pierce. The Pierce ladder will be built to fit under all of our low bridges and will be shorter than our current ladder. A shorter ladder will cut down on the turning radius on some of the sharper corners in the city.

The quote for the Pierce ladder is as follows:

Arrow XT 100' Heavy Duty Aerial Ladder \$1,115,656.00

Trade-in value for EONE 95' MMT \$ -25,000.00

**Total: \$1,090,656.00**

Please let me know if you have any questions and I look forward to speaking with you.



# City of Northampton

MASSACHUSETTS

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## *In City Council, September 22, 2021*

*Upon the recommendation of Mayor David J. Narkewicz and Office of Planning & Sustainability*

### 21.323 An Order to Acquire, Surplus, and Dispose of a Certain Property Located at 33 King Street

WHEREAS, Whereas Chapter 345 of the Acts of 2020 authorizes the Massachusetts Department of Capital Asset Management and Maintenance to transfer 33 King Street, the former Probate and Family Court, to the City of Northampton, with a formula for splitting the proceeds of the ultimate sale of the land between the City and the Commonwealth; and

WHEREAS, the land to be transferred is shown Lots 1, 2, 3, 6 and 7 on a plan entitled “Plan of Land in Northampton, Mass. Prepared for the Hampshire County Commissioners, dated January 31, 1972, and recorded in the Hampshire Registry of Deeds in Plan Book 83, Page 95.

WHEREAS, Consistent with the City’s Sustainable Northampton Comprehensive Plan, this property provides a critical redevelopment opportunity for downtown Northampton, with a reuse that can advance downtown vibrancy;

WHEREAS, Redevelopment of this property in the core of the Central Business District has the potential to advance economic development, downtown vibrancy, housing, affordable housing, and other important city interests.

### ***Ordered, that***

The Mayor is authorized to accept a deed or other instrument of conveyance for the property located at 33 King Street in accordance with and subject to the provisions of St. 2020, c. 345; and

Further that City Council declares the property located at 33 King Street surplus to City needs; and

Further that the Mayor is authorized to transfer, subject to retained easements and restrictions as the Mayor deems reasonable, the property at 33 King Street for redevelopment, which may include but is not limited to parking, commercial uses, market and affordable housing, streetscape improvements, shared use path access, and/or other redevelopment opportunities, consistent with state procurement requirements;

Further, Mayor is authorized to execute such documents and instruments as may be necessary to achieve the purposes of this Order.

# View Facing the Front of 33 King Street



# Aerial View above King Street



**Total Land Area:  
1.46 acres**

**88 parking  
spaces on site**

**Two-story CMU  
Bldg.**

**Constructed in  
the 1970s**



# City of Northampton

MASSACHUSETTS

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## *In City Council, September 22, 2021*

*Upon the recommendation of Mayor David J. Narkewicz, Planning & Sustainability, and the Conservation Commission*

### 21.326 An Order Adding Parcel on Mt Tom Road and Dike Road to CT River Greenway-Historic Mill River


WHEREAS, The *Open Space and Recreation Plan: 2019-2025* recommends filling gaps within the Connecticut River Greenway-Meadows and the Historic Mill River; and

WHEREAS, The City acquired 0.45 acres, on the southwest corner of Mount Tom Road and Dike Road (Map ID 39A-048) by Judgement in Tax Lien Case, City of Northampton vs. William Wilkin (Hampshire Registry Book 13247, Page 112 on 4/29/2019);

WHEREAS, The parcel abuts other portions of the Connecticut River Greenway-Historic Mill River and its highest and best value is conservation;

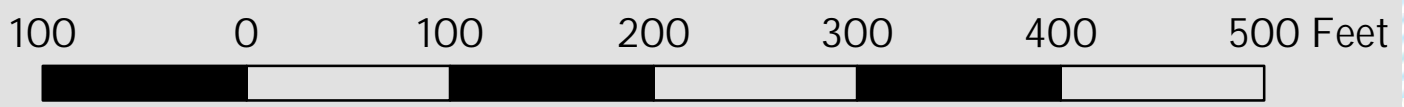
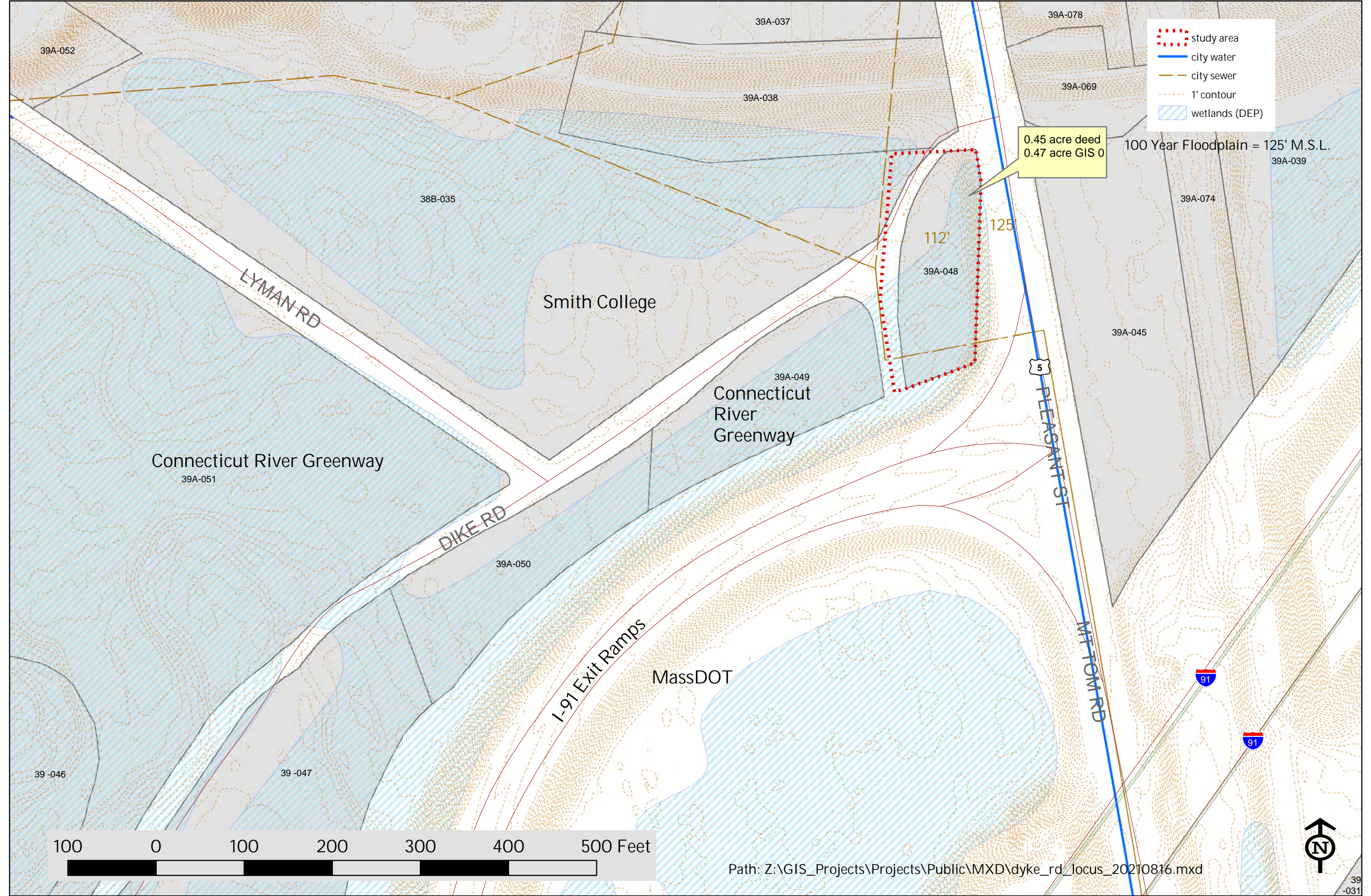
### ***Ordered, that***

The Mayor is authorized to sign a deed to the City of Northampton in the care and custody of the Conservation Commission for conservation and passive recreation purposes, as provided by MGL Chapter 40, §8C.

-  study area
-  city water
-  city sewer
-  1' contour
-  wetlands (DEP)

0.45 acre deed  
0.47 acre GIS 0

100 Year Floodplain = 125' M.S.L.  
39A-039



Path: Z:\GIS\_Projects\Projects\Public\MXD\dyke\_rd\_locus\_20210816.mxd



**CITY OF NORTHAMPTON**  
MASSACHUSETTS

In the Year Two Thousand Twenty-one

UPON THE RECOMMENDATION OF *Mayor David J. Narkewicz*

21.325 An ORDINANCE  
Relative to Compensation for Elected Officials

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows

*Section 1.* That section § 5-5 of the Code of Ordinances of the City of Northampton, Massachusetts, be amended so that such section shall read as follows:

“Section § 5-5. Compensation of elected officials.

A. Compensation. Elected officials' annual compensation shall be as follows:

~~*City Clerk* ————— *Until January 4, 2016: \$74,000*~~

~~*As of January 4, 2016: \$74,000*~~

B. Benefits and expenses. The Mayor, ~~*City Clerk*~~, City Council, School Committee and Trustees of Smith Vocational and Agricultural High School (~~*also known as Superintendents of Smith's Agricultural School*~~) shall be eligible to enroll in the City's municipal health insurance program and retirement plans.

# City of Northampton

## MASSACHUSETTS

### In the Year Two Thousand Twenty One

Upon the Recommendation of Mayor David J. Narkewicz and Planning & Sustainability

### 21.318 An Ordinance to Amend §350-17 FFR District and §350 3-4 Zoning Map to Include Recreation Land

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended by changing Section 350-17 & 350 3-4 Zoning Map in order to accurately reflect the status of lands in Northampton permanently protected from development.

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows:

Amend as shown

#### § 350-17 **Farms, Forests and ~~Rivers~~ & Recreation District (FFR)**

##### § 350-17.1 **Purpose.**

The purpose of this article is to protect sensitive open space and ecologically important features, to preserve the farms, forests, river corridors, ecological habitat, and recreational lands of Northampton, and to allow landowners the ability to develop their property in a manner that is sensitive to these unique resources.

FFR is comprised of three different types of protected open space.

- 1) Rural publicly owned open space and greenways.
- 2) Lands permanently protected with conservation or agricultural restrictions
- 3) Urban Parks including those for organized recreational uses.

##### § 350-17.2 **Uses.**

Uses in the FFR are limited to any of the following so long as

1. No more than 25% of a parcel may be developed as building lots, roads, sewage disposal or drainage facilities, or other development and, where possible, all improvements shall be spatially concentrated to preserve the protected resource. The Planning Board, through Site Plan Review may approve more than 25%

developed areas only when created to enhance or expand the function of urban parks or recreational facilities.

2. All site improvements shall be laid out and constructed to minimize environmental and other impacts on protected resources.

4.3. Open space shall be laid out to maintain views of agricultural lands and open space, and to maintain distant vistas across open space from both on and off the site.

2.4. **(3)**

3.5. Development shall be integrated into the existing landscape through the use of building placement, landform treatment, and visually compatible existing or new screening. When possible, development should be placed within existing woodlands and not in open fields, to preserve views and minimize visual impact.

÷

A. Passive recreation, including site improvements to allow for such use that could include trail building, stream crossing components, wildlife viewing stations and the like. Supporting structures including temporary or permanent buildings.

B. Active recreation, including temporary or permanent buildings and structures necessary to support such uses. These may include but are not limited to permanent or temporary bathrooms, storage buildings, water fountains, snack bars, safety netting, seating, play or exercise structures and foundations, and parking areas. Site improvements to support such activities including trail building, stream crossings.

C. Agriculture and accessory structures, farm stands etc.

D. Land Conservation and restoration.

ED.

1. All Water Supply Protection District regulations related to prohibited uses, restrictive uses, drainage, uses by special permit, and design and operations guidelines (§§ 350-15.4 to 350-15.8) shall apply. Events and/or other operations that support underlying agricultural uses. Such uses shall be accessory and in accord with requirements herein.

B. E. Social functions, such as special events, concerts, weddings, with service of food and beverage to support the primary function of protecting open space/resource area.

F. With Site Plan Approval by the Planning Board the construction or use of a building as a caretaker's residence.

~~Development with a special permit issued under § 350-10.5 [open space residential development (cluster)]; provided, however, that the Planning Board finds that the following conditions are met, to the maximum extent possible, before granting a special permit for a cluster development in the FFR District:~~

~~(1)~~

~~If all or a portion of the protected open space is or could be used for farmland, all buildings, roads, drainage systems, utilities and other development shall be laid out in a manner to provide the least disturbance to actual or potential farm operations, to minimize potential conflicts between agricultural and nonagricultural uses, and shall be located on the soils least suitable for the production of crops.~~

~~(2)~~

~~(4)~~

### ~~§ 350-17.3~~**Transfer of development rights (TDR).**

~~The Planning Board shall grant an owner of land in the Farms, Forests and Rivers district a special permit to transfer the right to develop residential units from the FFR District (sending or donor parcels) to the Planned Village District (PV). (See § 350-10.15.) or other receiving parcels as allowed by this Zoning Ordinance in accordance with the criteria below. The Planning Board shall base its decision on the criteria in this section and the requirements for site plan review for the sending zone, not the receiving zone. The special permit criteria of § 350-10.1C shall not apply.~~

~~A.~~

~~The maximum number of dwelling unit development rights that can be transferred is the greater of the following:~~

~~(1)~~

~~The number of dwelling units allowed by a current valid definitive subdivision approval or open space residential development (cluster) special permit issued for the sending parcel;~~  
~~or~~

~~(2)~~

~~Sixty percent of the number of dwelling units that could potentially be developed based on the maximum number of dwelling units allowed in a cluster, in accordance with § 350-11.4E(1), and including deductions for wetlands but excluding deductions for roadways.~~

~~B.~~

~~Development rights may not be transferred from land which may not be otherwise be developed for a residential subdivision because of ownership status, deed restrictions, easements, or prior transfer of development rights, including:~~

~~(1)~~

~~Land with conservation restrictions or agricultural preservation restrictions;~~

~~(2)~~

~~Land owned by a government agency for permanent park, agricultural or conservation purposes;~~

~~(3)~~

~~Land owned by a nonprofit corporation, a principal purpose of which is conservation or preservation of open space or farmland;~~

~~(4)~~

~~Land where the development rights have already been transferred out of the parcel.~~

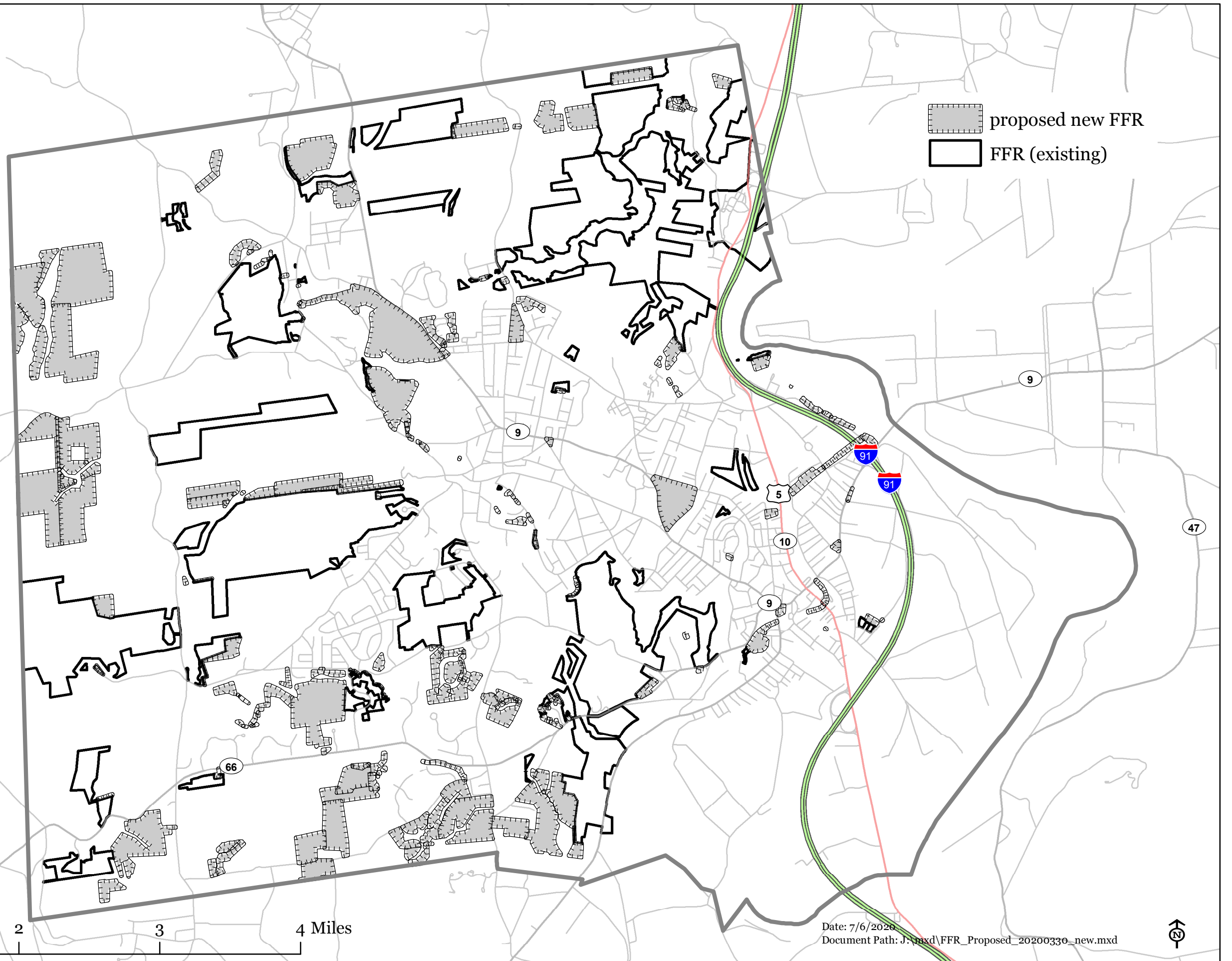
~~C.~~

~~Transfer of development rights is contingent on placing a permanent conservation restriction or agricultural preservation restriction, in accordance with the provisions of Massachusetts General Laws, on the land from which the development rights were transferred (sending parcel) and restricting the use of the land to agriculture, forestry, or undeveloped open space open for passive recreation only, or deeding the land to the City as permanent park or conservation land with no acquisition cost (but only with the consent of the City Council and the Conservation or Recreation Commission, as appropriate).~~

~~D.~~

~~Development rights may be transferred from a sending parcel and held indefinitely before being assigned to a receiving parcel. Development rights may be transferred by sale or other means and may subsequently be transferred to any owner of receiving parcels allowed by this chapter.~~

**Chapter 350-3.4** Amend by including the parcels show in the attached map into the FFR layer.



# **City of Northampton**

## **MASSACHUSETTS**

### **In the Year Two Thousand Twenty One**

Upon the Recommendation of Mayor David J. Narkewicz and Planning & Sustainability

#### **21.319 An Ordinance to Require Installation of EV Charging Stations in Parking Lots over 25 Spaces**

An Ordinance of the City of Northampton, Massachusetts, providing that the Code of Ordinances, City of Northampton, Massachusetts, be amended to require installation of Electric Vehicle Charging stations and supporting conduit in parking lots larger than 25 spaces.

Be it ordained by the City Council of the City of Northampton, in City Council assembled, as follows:

#### **Add New Subsections to Chapter 350-8.9 as follows**

- I. For new or expanded parking lots that result in the provision of 25 or more spaces, one electric vehicle charging port per 25 parking spaces shall be installed.
- J. For new parking lots that create a parking area of 25 or more spaces, conduit to support installation of electric vehicle charging ports at a ratio of one charging location per 15 parking spaces shall be installed.