# City of Northampton

# Fiscal Year 2021

# Proposed Budget




## Mayor David J. Narkewicz

**May 18, 2020**

**MAYOR DAVID J. NARKEWICZ**
City of Northampton
Office of the Mayor
210 Main Street Room 12
Northampton, MA 01060-3199
(413) 587-1249 Fax: (413) 587-1275D
mayor@northamptonma.gov

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## Fiscal Year 2021 Budget Message

May 18, 2020

Northampton City Council
City Hall, Room 3
210 Main Street
Northampton, MA 01060

To the Honorable Members of the City Council,

I submit for your consideration and approval my proposed $116,988,993 fiscal year 2021 budget for the City of Northampton in accordance with Article 7, Section 7-3 of our Charter.

The budget is comprised of a $101,074,681 General Fund budget together with four Enterprise Fund budgets for Water ($6,945,000), Sewer ($6,177,500), Solid Waste ($795,326), and Stormwater and Flood Control ($1,996,486). This budget proposal represents a 0.03% decrease from the current fiscal year 2020 City of Northampton budget expiring on June 30, 2020.

This is not the budget I had envisioned drafting on the evening of Tuesday, March 3, 2020, after Northampton voters overwhelmingly approved a $2.5 million Proposition 2 ½ general override renewing our multi-year fiscal stability plan. Just one week later on Tuesday, March 10, 2020, Governor Charlie Baker declared a state of emergency due to the COVID-19 pandemic. Our schools and non-essential government buildings were soon closed, the closure of non-essential businesses would soon follow, and our city and state economies were put into what some have described as a “medically induced coma” in an effort to stem the spread of the deadly coronavirus.

With the exception of those businesses and industries deemed essential by the Governor, most of the small, locally owned retailers in our downtown districts have been closed for weeks. Many Northampton residents have been furloughed or laid off from jobs, and unemployment nationwide has reached levels not seen since the Great Depression. The pandemic has plunged our economy into a recession that may take years to recover from.

Municipal government has not been spared from the economic impacts of COVID-19. The City of Northampton’s major sources of local revenue like parking, building permits, taxes on hotel/motel, meals, and adult-use cannabis have dropped significantly. We are

projecting a shortfall of up to $1.85 million in the fourth quarter of fiscal year 2020 and potentially over $2 million in the first quarter of fiscal year 2021 alone. The city is also experiencing significant unbudgeted expenses as our public health, public safety, and other city departments respond and adapt to the COVID-19 pandemic both now and for the foreseeable future.

The severe economic stress facing Northampton residents and businesses led me to delay implementation of the voter-authorized Proposition 2 ½ property tax increase scheduled to go into effect in six weeks and forgo utilizing any of the $2.5 million in additional tax levy capacity until fiscal year 2022 beginning July 1, 2021. While I feel strongly that we cannot in good conscience implement the tax increase during a combined public health and economic crisis, this decision will put additional stress on an already dire revenue picture.

As I submit this message, we have no updated information on the still pending fiscal year 2021 Massachusetts state budget which in fiscal year 2020 provided 16.63% of the revenue used to fund the city's budget. In a normal year, both the Governor and House would have completed their respective versions of the budget by now and the Senate would have begun working on its version. With no clear timetable for if and when a state budget will be enacted, we are building our city budget with very conservative state aid estimates knowing that we may need to revisit them later in the fiscal year.

It is in this context of extreme economic disruption and financial uncertainty that I am proposing a city budget representing an overall decrease from the current fiscal year and only a slight increase to the General Fund of less than one half of one percent. Given the high likelihood that additional budget cuts may be needed in fiscal year 2021 and future budget years, it is only fiscally prudent and responsible to trim our sails now rather than deferring what would only be deeper and more severe cuts moving forward. This has required difficult fiscal and personnel decisions.

My proposed budget for fiscal year 2021 eliminates 17.25 full-time equivalent positions across a number of city departments including Building, Human Resources, Information Technology Services, Public Works, Parking Enforcement, Senior Services, and Treasurer/Collector. I must lead by example as Mayor, so my own office will shoulder some of these difficult reductions through the elimination of one staff position.

Some of these staff reductions have already occurred through layoffs in the current fiscal year to address our fiscal year 2020 revenue shortfalls. Other reductions involve the elimination of positions left vacant by promotions, transfers, or retirement and, together with any needed reallocation of duties, will net us a projected $613,952 in expenditure reductions to balance our budget.

We have shielded the Health Department and our frontline public safety departments of Police, Fire Rescue, and Emergency Dispatch from any staffing reductions as they are critical to the city's ongoing response to the COVID-19 public health emergency.

We have also worked to hold our public schools harmless from any program or personnel cuts. The education and social and emotional well-being of our city's children have been severely impacted by the COVID-19 shutdown and we know this will require its own recovery process. While not providing the same level of appropriation increases

we had projected in conjunction with passage of an override, both of our public school districts will receive substantial appropriation increases to support their critical educational missions. The two largest expenditure increases in this proposed fiscal year 2021 budget will go to the Northampton Public Schools ($1,118,095) and Smith Vocational and Agricultural High School ($646,747).

The next two largest expenditure increases are among the city's many fixed costs that by definition cannot be deferred or significantly reduced despite our financial circumstances. Employee health insurance and the city's required contribution to the Northampton Retirement System will rise $443,632 (3.98%) and $258,205 (4.1%) respectively in fiscal year 2021.

While we are delaying implementation of the March 2020 override and suspending the renewal of the multi-year fiscal stability plan until fiscal year 2022, we will utilize $935,020 from the Fiscal Stability Stabilization Fund to balance this budget. This will leave a balance of just over $2 million in that fund which was created with the 2013 override. Combined with our three other stabilization funds we will enter the new fiscal year with over $13 million in total reserves to help us weather the economic and budgetary uncertainty that surely lies ahead.

During the many override town halls I held around the city in the months prior to the COVID-19 emergency, I spent considerable time explaining - and sometimes defending - my determined commitment to rebuilding Northampton's reserve funds that had been severely depleted following the 2008-2009 "Great Recession." I am thankful to the City Council for supporting a steady and disciplined approach to replenishing reserves over the last eight years. Our city's strong reserve position will play a critical role in our ability to successfully navigate the uncharted economic and budgetary waters ahead.

This proposed fiscal year 2021 budget is the ninth budget I have submitted to City Council since being elected Mayor of Northampton. It has easily been the most challenging to compose both logistically - during a state of emergency with city offices being closed and all work done remotely - and because of the difficult fiscal decisions that could not be responsibly avoided or delayed given the very real potential for sustained revenue loss and additional cuts moving forward.

I am extremely proud of our city's response to the COVID-19 emergency. City employees have rapidly adapted to maintaining core governmental functions remotely while delivering services and vital information. School administrators, teachers, and support staff have worked to continue educating, feeding, and supporting the well-being of our schoolchildren. Public safety departments have worked to keep our community safe and been on the front lines of responding to COVID-19 medical emergencies. Our public health team has led a city and regional response to the pandemic, working to track and contain the virus and issuing critical health guidance and orders to prevent its spread and protect our most vulnerable. Despite the significant fiscal challenges we face in the days and months ahead, your municipal government has and will continue to focus on serving and protecting its residents during this unprecedented public health crisis.

I want to thank our Finance Director Susan Wright for her incredible work on this budget under challenging circumstances. Between the override and our current crisis, she has

had to develop not one but multiple budgets over the last several months and has done so with her usual calm and clear-headed wisdom. Thank you to our city department heads and school superintendents for working with us to make difficult choices to develop this fiscally constrained budget. Thank you as well to the other members of my office staff, Alan Wolf, Annie Lesko, and Court Cline for their assistance compiling and finalizing this document with professionalism and remote teamwork.

I look forward to working with the City Council over the next several weeks to answer any questions about this budget or provide additional information it may need.

Respectfully submitted,



David J. Narkewicz
Mayor

City of Northampton
Fiscal Year 2021
Proposed Budget

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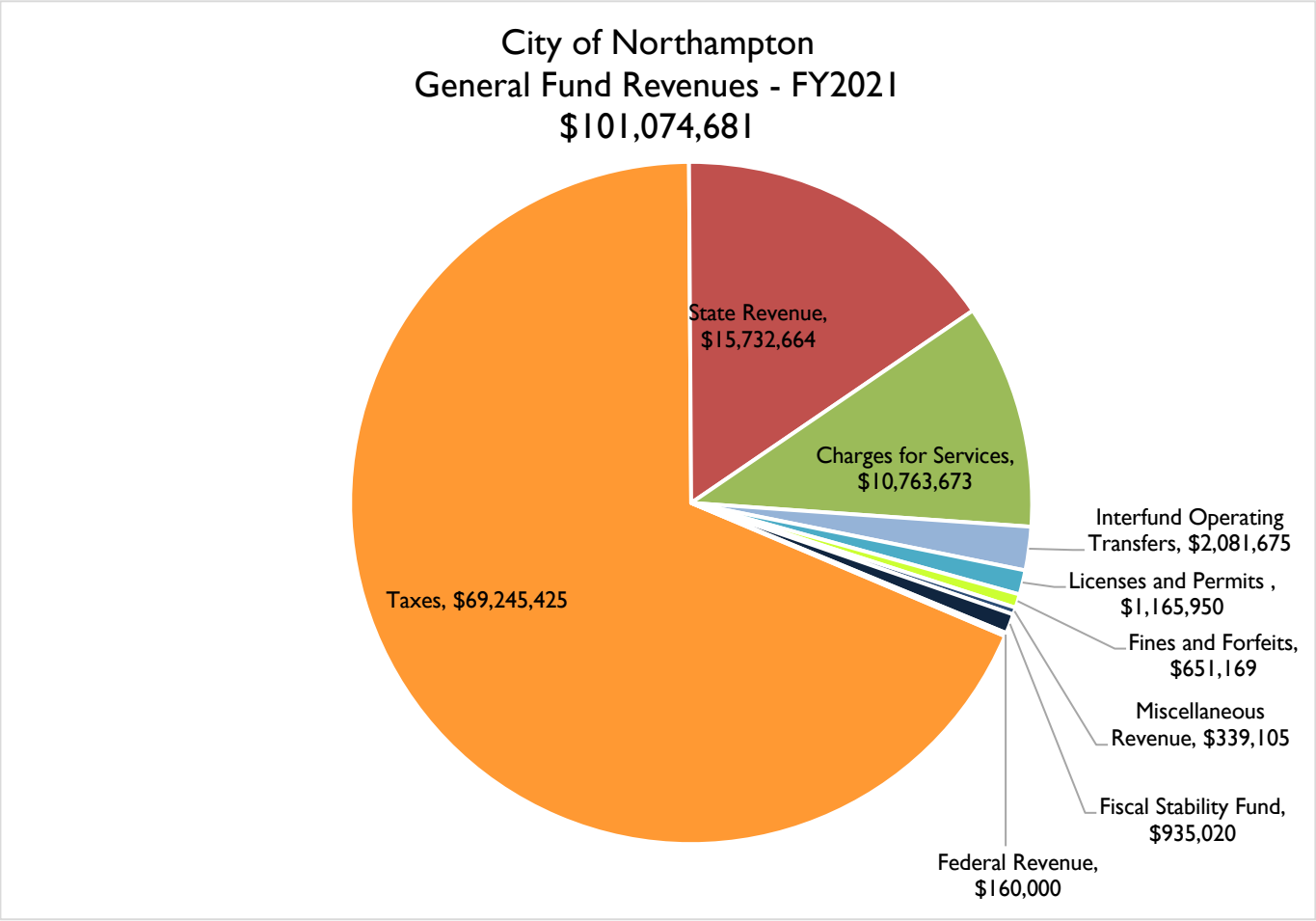
# Revenue Summary Tab

# REVENUES

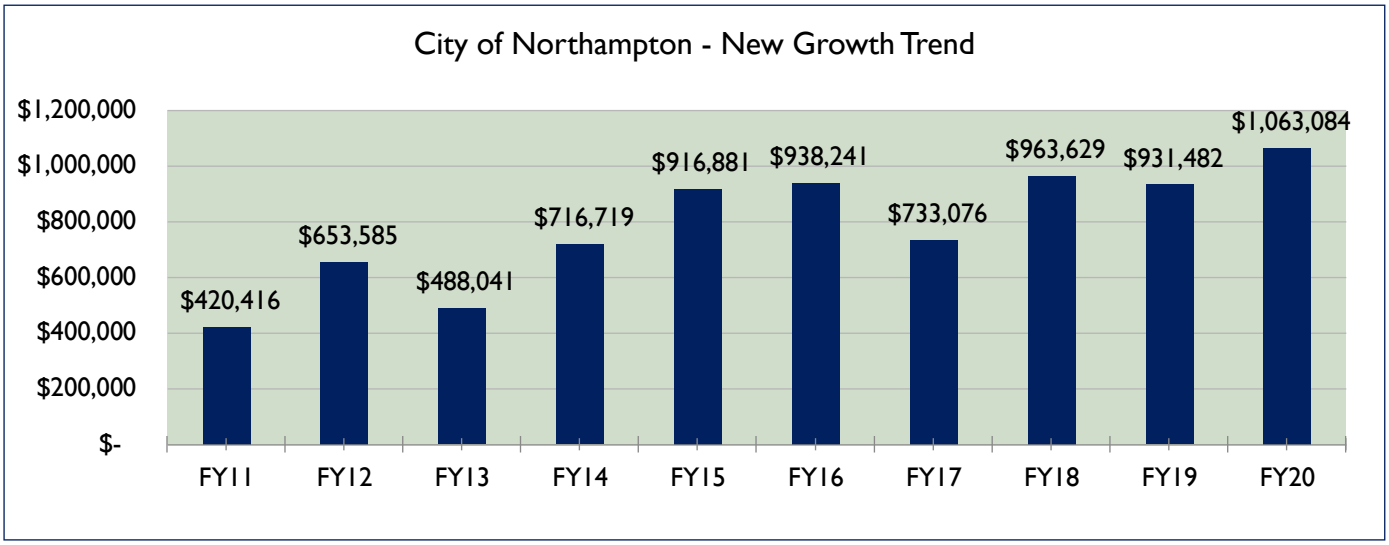
## GENERAL FUND

Fiscal Year 2021 (FY2021) will prove to be a challenging year in terms of revenue. The fiscal year we are entering has already seen extraordinary changes in revenue projections in just two short months. On March 3, 2020, Northampton voters overwhelmingly approved a general fund operating override of $2.5 million with 62% voter approval, signifying a desire to renew the city's multi-year Fiscal Stability Plan first implemented in 2013. Just one week later, on March 10, 2020, Governor Charlie Baker issued Executive Order 591: Declaration of a State of Emergency to Respond to COVID-19. Within a few weeks of this declaration, it became clear that COVID-19 would cause long-term financial uncertainty for the city, our business community and residents. On April 16, 2020, this uncertainty led Mayor David Narkewicz to inform the Northampton City Council that he intended to postpone implementation of the $2.5 million general fund operating override until FY2022 and that he would submit a budget that projected declines in revenue sources that are dependent on the economic outlook. The FY2021 budget would be balanced through a combination of revenue, staff and service reductions.

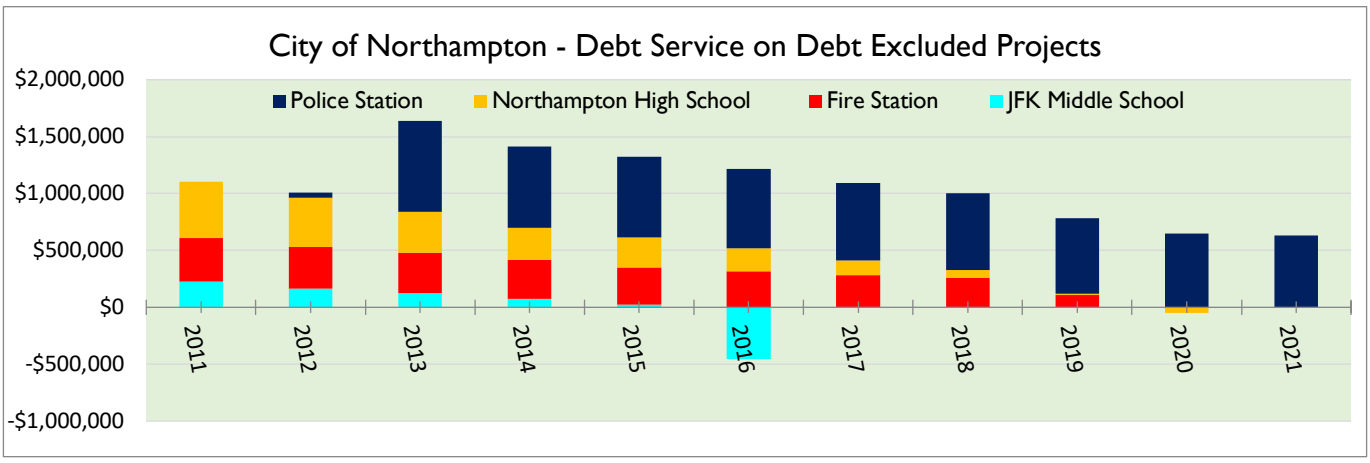
Therefore it is within the context of this statewide, nationwide, and worldwide pandemic, and the still unfolding economic and revenue impacts resulting from the pandemic, that we make our projections relative to the revenues used to balance the FY2021 budget. The city's General Fund is supported by four primary sources of revenue: taxes, state aid, local receipts and reserves and other fund transfers. General Fund FY2021 revenues, totaling $101,074,681, are projected to increase by $415,825 or 0.42%, from FY2020.



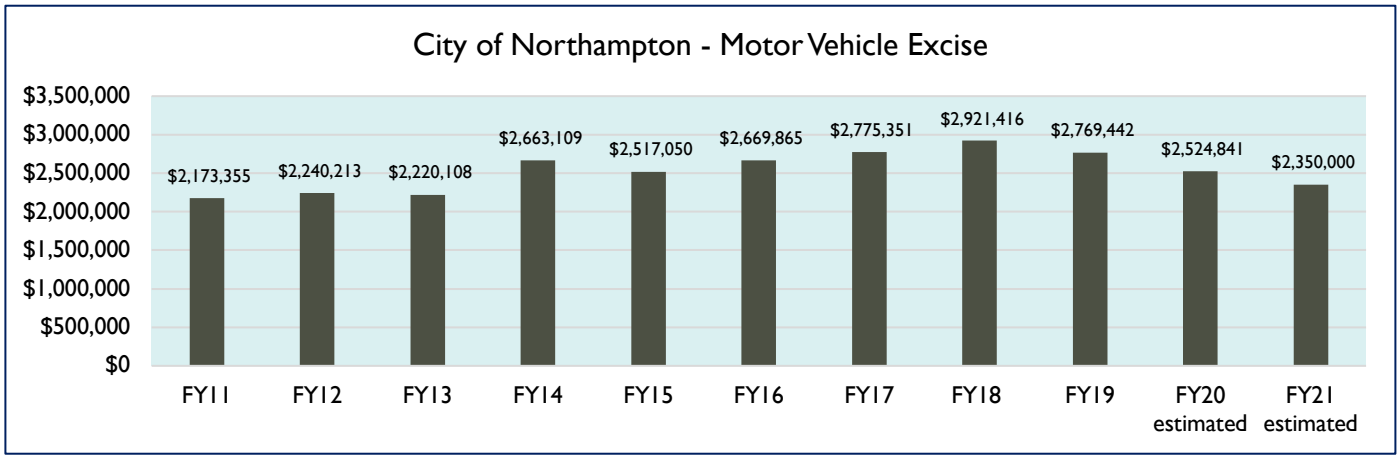
**TAXES**: Local taxes fund the largest share of the city's budget, $69,245,425 or 68.5%, in FY2021. **Real estate and personal property taxes** are estimated to total $64,574,449 in FY2021, which includes the allowable 2.5% increase of $1,541,244 under Proposition 2½. The approved $2.5 million override will not be part of the real estate and personal property levy in FY2021 and will instead be implemented in FY2022. Since new growth is primarily driven by the economy, the FY2021 estimate of $750,000 is currently conservative. As the economic effects of COVID-19 become clearer over the next several months, this estimate may be adjusted. The city has been fortunate that new growth has exceeded $900,000 in five of the last seven years as construction related to new businesses and housing have generated significant new growth. The following chart illustrates the 10 year trend for new growth.



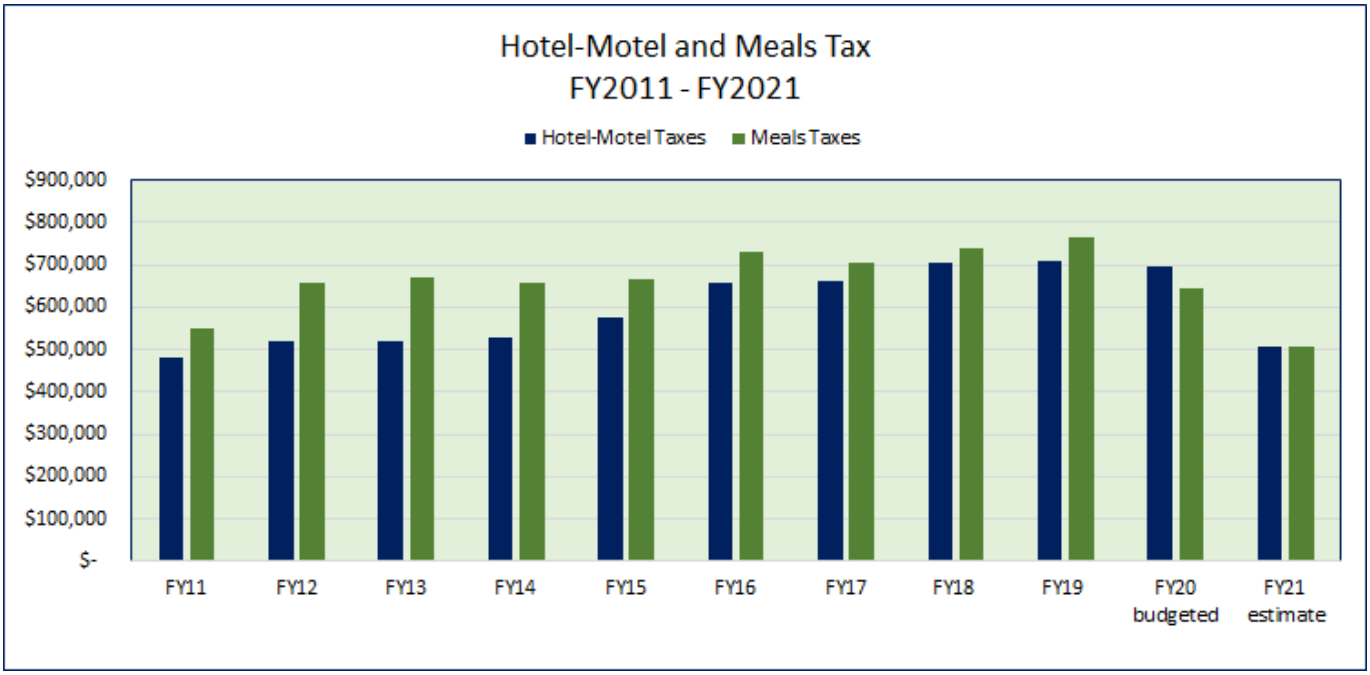

Real estate taxes also include debt service payments on bonds for building projects approved by the voters as property tax **debt exclusions**. These debt excluded projects have included JFK Middle School, Northampton High School and the Fire Station. Currently, the only debt excluded project is the Police Station which is scheduled for final payment in FY2032. As bonds financed by this debt exclusion are paid off over the scheduled life of the borrowing, the amount added to the tax levy declines. Once a debt excluded project is paid off, taxpayers are no longer taxed above the levy limit for that project.



**Motor vehicle excise tax** collections are estimated at $2,350,000 for FY2021 which is based on a five year average tempered by the current economic situation.




In FY2010 the city adopted two local option taxes, an additional 2% increase in the **Hotel/Motel Room Occupancy Excise Tax** (which was already at 4% and went to 6%) and a 0.75% **Meals Tax**. Hotel/Motel and Meals tax revenue has declined dramatically during the fourth quarter of FY2020 due to the COVID-19 pandemic and will continue to be impacted during at least the first quarter of FY2021. Estimates for FY2021 project a historic decrease and it remains to be seen how these two revenue streams will perform over the coming months. The following chart illustrates collections for the last 10 years.




**Adult-use marijuana excise tax** was a new revenue source for the city beginning in FY2019. This is a 3% local option excise tax on adult-use marijuana sales in Northampton. The first retail sale of marijuana in the state took place in Northampton on November 20, 2018. In FY2019, the city received $980,414 and for the first three quarters of FY2020 the city has received $1,369,610 with a steady decline in revenue in each of those three quarters (Q1 -

$535,085; Q2 - $444,972; Q3 - $389,554), in part due to additional marijuana establishments opening in the region and also because of the temporary state-wide ban on vaping that begin in the Fall of 2019. Fourth quarter revenues for the remainder of FY2020 will be impacted by the COVID-19 pandemic. It remains to be seen what will be a sustainable market share for Northampton as more locations open across the state, therefore the city is using a conservative estimate of $83,333 per month, or $1.0 million for FY2021, for revenue generated by the adult-use marijuana local option excise tax.

It should be noted that revenues generated by the host community fee on adult-use marijuana and medical marijuana are not being used as a general fund revenue for the operating budget. These are limited term revenue sources and the fees are being deposited into a new stabilization fund established in FY2019. These funds, collected as part of the negotiated limited term host community agreements, will be used, subject to appropriation, to mitigate the impacts of marijuana operations upon the city's road system, law enforcement, inspection services, permitting services, administrative services, and public health services, in addition to potential additional unforeseen impacts upon the city. The current balance in the fund is $1,514,667.

**STATE AID:** Currently, the amount of state aid Northampton will receive in FY2021 is very uncertain. Typically by the time the city budget has been submitted to the City Council, projected state aid in the form of the Governor's budget and the House budget would inform our estimates. With the COVID-19 state of emergency, the only estimates received are from the Governor's initial budget which was issued in January. There have been no communications from the Governor's office or the Legislature as to when decisions on local aid will be made. However, we anticipate that the state aid projected in the Governor's budget will face reductions in subsequent budget versions due to the impact of the COVID-19 emergency on the state's fiscal condition. To that end, the city is currently using the Governor's budget numbers with one modification – the city has level funded Unrestricted General Government Aid (UGGA) in anticipation of coming reductions. It is too early to tell how severely local aid will be impacted by the state budget. The state budget process remains in flux as we wait for a House budget, then a Senate budget and ultimately a conference committee which will determine the final numbers, subject to the Governor's approval.

Based on our current estimate, state aid would comprise 15.57% of the general fund operating budget revenues. The General Fund Budget Summary for state aid shows a reduction in the line item for School Construction because FY2020 was the last reimbursement from the Massachusetts School Building Authority for the Northampton High School renovation project. Our current estimate includes a very small increase in C.70 School Aid due to the fact that the new Student Opportunity Act would not have provided significant new aid to Northampton. While the Student Opportunity Act was set to phase in $1.4 billion in C.70 aid over the next seven years, a high percentage of cities, towns and school districts are to receive "minimum aid" going forward. In the Governor's budget, Northampton would have received $85,740 more in C.70 or a 1.01% increase. In light of the fiscal issues facing the state, the implementation of the Student Opportunity Act could be delayed.

**FEDERAL REVENUES:** Federal revenues are slated to provide less than 0.16% of the city's general fund operating budget and consist of Medicaid reimbursements for school services provided to eligible children, estimated at $160,000, a reduction of $20,000 over the FY2020 estimate. However, the most meaningful offset to state and local

budget concerns might be federal aid related to the COVID-19 emergency that may make its way to cities and towns. We are watching with great interest to see if Congress takes action on a relief bill that might provide substantial funding to help stabilize revenues for state and local governments.

**CHARGES FOR SERVICES:** Revenue from all **charges for services** comprise 10.65% of operating revenues and are projected to decrease by $518,256 or (4.59%) over what was received in FY2020 to $10,763,673. Three revenue sources make up 95% of this category of revenue – tuition for Smith Vocational and Agricultural High School (SVAHS), parking receipts and ambulance receipts.

**Smith Vocational and Agricultural High School out-of-district tuition receipts** represent the largest local receipt of $7,500,000. Total tuition for regular and special education students at SVAHS is increasing by $443,571 in FY2021. SVAHS is estimating out-of-district enrollment of 400 students which is 15 more out-of-district students than the 385 in FY2020. Per student tuition from out-of-district enrollment is increasing from $17,964 in FY2020 to $18,400 per student in FY2021. The tuition amount is determined by the Department of Elementary and Secondary Education (DESE) for non-resident students. It should be noted that Northampton's student population at SVAHS continues to remain low with 113 students from Northampton attending in FY2021, constituting 22% of the total anticipated enrollment of 513 students.

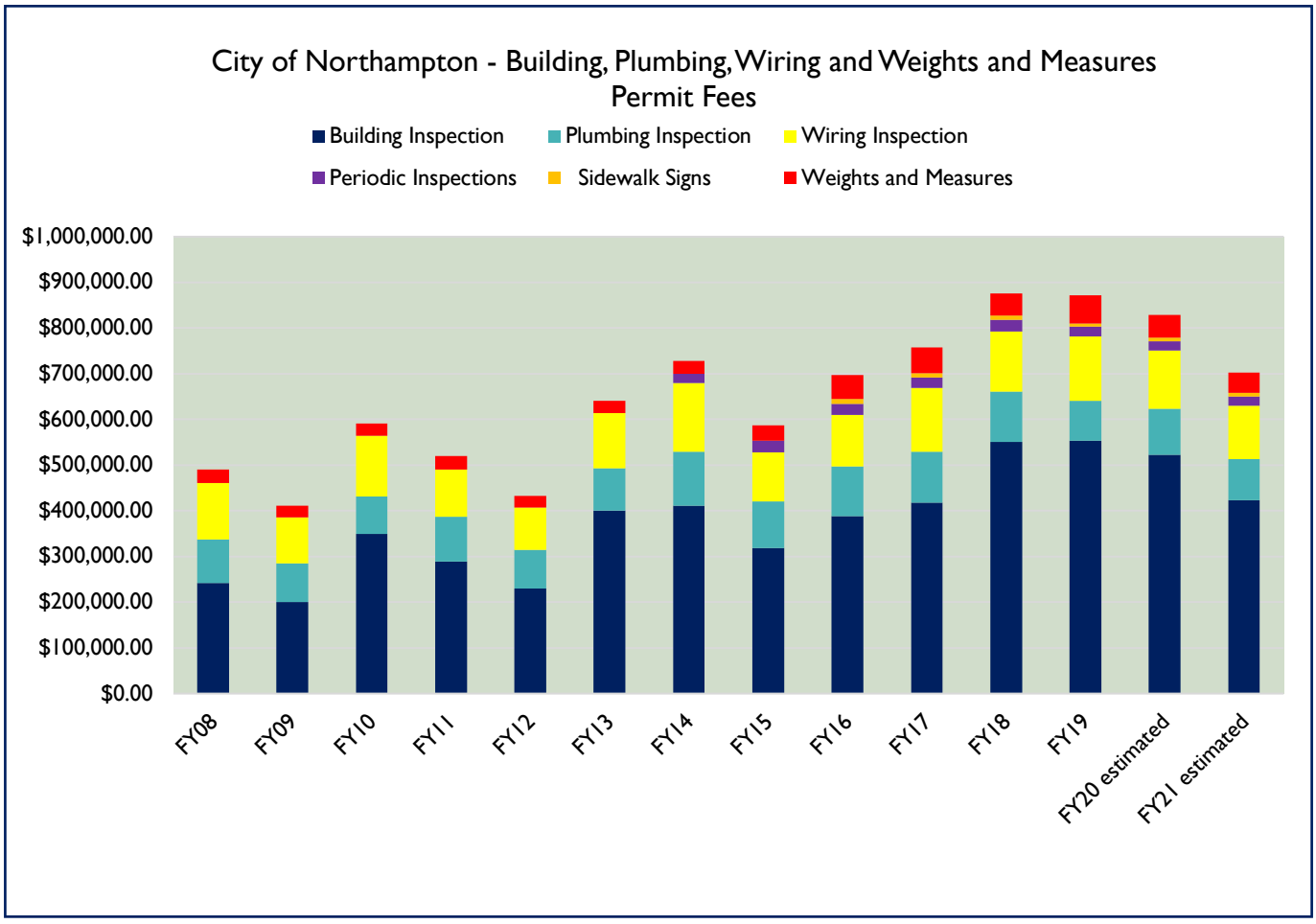
**Parking fund revenues** for FY2021 are projected at $1.39 million which represents a 25% reduction of the revenues annually generated by parking fees. Hand in hand with hotel/motel tax, meals excise tax revenue, and cannabis revenues, parking is similarly affected by the COVID-19 emergency. Parking revenue for the fourth quarter of FY2020 is virtually at a standstill during the state-wide shut down and we anticipate very little revenue for March, April and May of FY2020. It remains to be seen how this revenue stream will perform over the coming months as businesses and restaurants start to reopen.

Parking fund revenues are generated from meter receipts from the city's on and off-street parking areas and the E. John Gare Parking Garage. These revenues are used to fund 100% of the staff salaries, benefits, and operating and capital costs related to parking enforcement and maintenance. Any revenue in excess of the budgeted amount is transferred to the Parking Receipts Reserved for Appropriation (RAA) account to fund parking capital improvements, which currently has a balance of $1,276,349.

**Ambulance revenues** became a General Fund receipt in FY2013. Prior to that they were kept in a separate fund and transferred to the General Fund periodically throughout the year. The five year average revenue is $1,813,332. However, ambulance revenues in FY2020 have been impacted by the COVID-19 emergency, as many people have avoided going to the hospital for all but the most severe life threatening events. It remains to be seen how deeply ambulance revenues will be affected in FY2021. With the lag time between billing and payments, we have budgeted a conservative $1.34 million in anticipation of a decline in revenue.

**LICENSE AND PERMIT REVENUES:** Estimated revenues from **licenses and permits** are projected at $1,165,950 which represents a 10% decline over budgeted revenues in FY2020. Again, the COVID-19 pandemic has caused a slowdown in building construction, which we hope will be temporary. This revenue source is driven by the local economy and

therefore, unsurprisingly, is being impacted by the shutdown. License and permit fees comprise 1.15% of the operating budget revenues. The chart illustrates four types of revenue generating permit fees for construction projects – building inspector permits, electrical permits, plumbing permits and weights and measures permits. Other revenue sources in the category of liceneses and permits include liquor licenses, health department permits, fire/rescue department permits and permits issued by planning and sustainability and the DPW.




**FINES AND FORFEITS:** Revenues from **fines and forfeits** are projected at $651,169, and constitute 0.64% of total operating revenues. Fines include **parking violation fines** and **motor vehicle citations. Parking violation** revenues are estimated for FY2021 at $587,654 which is a reduction of approximately 15% over the amount budgeted in FY2020. Parking fines have been impacted by the COVID-19 emergency in the same manner as parking fees and therefore, being budgeted conservatively**. Criminal motor vehicle infractions (CMVI)** revenues are estimated at $63,605.

**INTERFUND TRANSFERS AND RESERVES:** **Interfund operating transfers** are budgeted at $2,081,675, an increase of $102,125 over FY2020. The largest interfund transfer is from the **Water, Sewer, Solid Waste and Stormwater and Flood Control Enterprise Funds** as reimbursement to the General Fund for support services and fringe benefits for employees paid out of the Enterprise Funds. This is called **Indirect Revenue** and it totals $2,044,967 for FY2021. The Sewer Enterprise Fund will be assessed indirect charges of $1,042,826, which is an increase of $107,507 over FY2020. The Water Enterprise Fund will be assessed indirect charges of $577,268 which is a decrease of ($43,152)

over FY2020. The Solid Waste Enterprise Fund will be assessed indirect charges of $83,466 which is a decrease of ($21,255) and the Stormwater and Flood Control Enterprise Fund will be assessed indirect charges of $341,407, which is an increase of $61,398 over FY2020. The enterprise fund indirect calculations are included in the Enterprise Fund section of the budget.

In addition to the Enterprise Fund Indirects, there are two other interfund transfers. The city also receives $15,776 in support from the **Community Preservation Act (CPA)** funds which are appropriated to support CPA committee activities. Lastly, the city must apply the bond premium attributable to the police station debt exclusion to the debt service to reduce the debt exclusion amount charged to taxpayers. In FY2020, that amount is $20,932.

**MISCELLANEOUS INCOME:** The city's efforts to regionalize **Veterans' Services** in Hampshire County have been very successful and the district continues to serve 10 towns in addition to Northampton. The district brings in $180,843 in income from the member towns which helps fund three and a half staff that serve our veterans. Investment income is estimated at $88,762 which is below our five year average. Other **miscellaneous revenues** include allocations from **Smith Charities** in the amount of $6,500 to support the Smith Vocational and Agricultural High School budget, $11,000 from member towns that participate in the laserfische regional program and $52,000 from **Five Colleges, Inc**., for a partial reimbursement of the Pioneer Valley Transit Authority assessment.

## ENTERPRISE FUNDS

Revenue for the enterprise funds comes from various sources, primarily user fees in the form of water and sewer rates, stormwater and flood control fees and the purchase of trash bags and transfer station permits. The city currently has four enterprise funds – water, sewer, solid waste and stormwater and flood control. FY2015 was the last year rates were set by a non-elected Board of Public Works. Beginning with FY2016, the process to set water and sewer rates consist of the Mayor making a recommendation based on water and sewer operating and capital needs, and ultimately a vote by City Council to adopt rates for the coming fiscal year. For FY2021, the Mayor recommended no increase in the rates for water and sewer. Therefore rates in FY2021 will remain as follows:

**WATER RATES for FY2020 and FY2021**

Customer with 1" meter or smaller
Tier 1 consumption: 0 - 16 CCF $4.51 per CCF
Tier 2 consumption: >16 CCF $6.09 per CCF

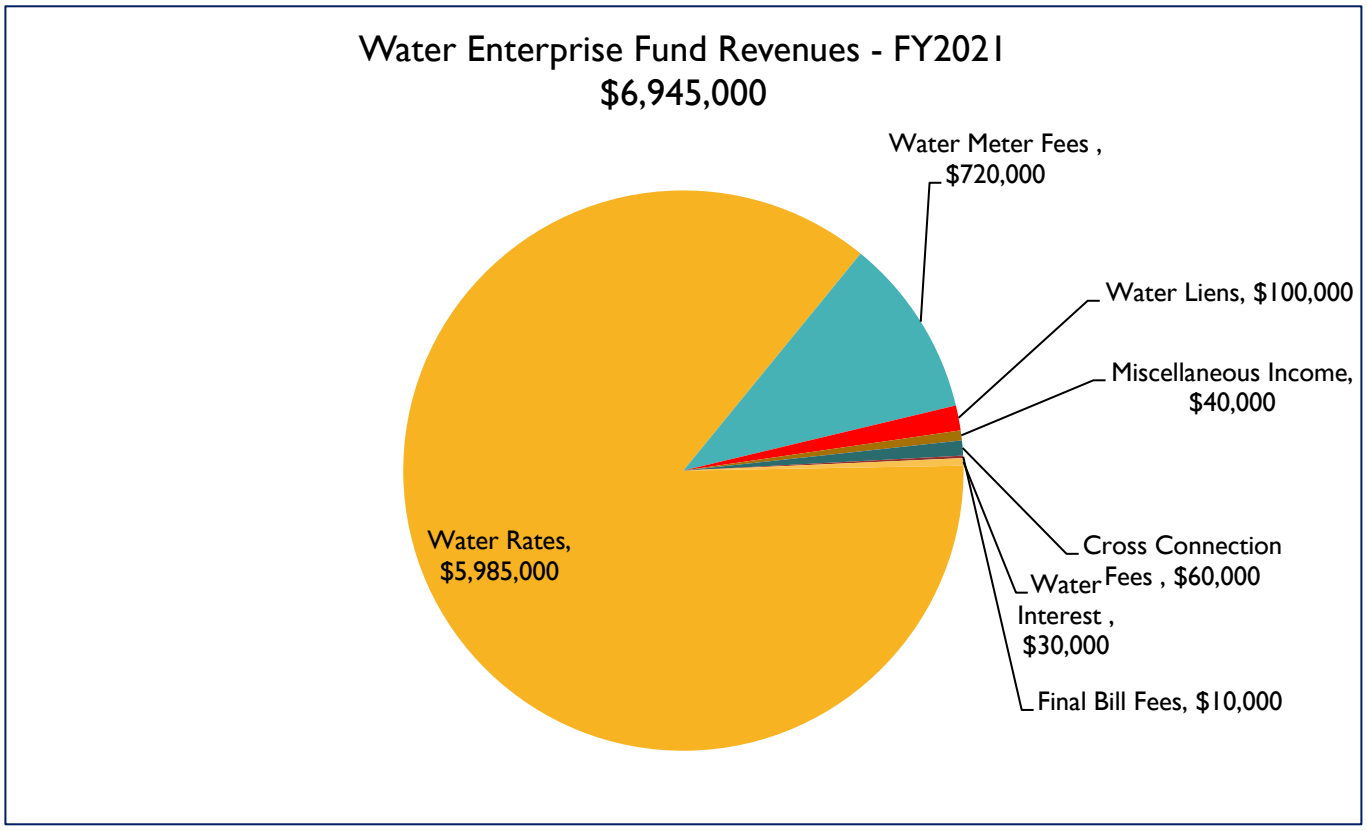
Customers with meter larger than 1"
All consumption $5.99 per CCF

**SEWER RATES for FY2020 and FY2021**

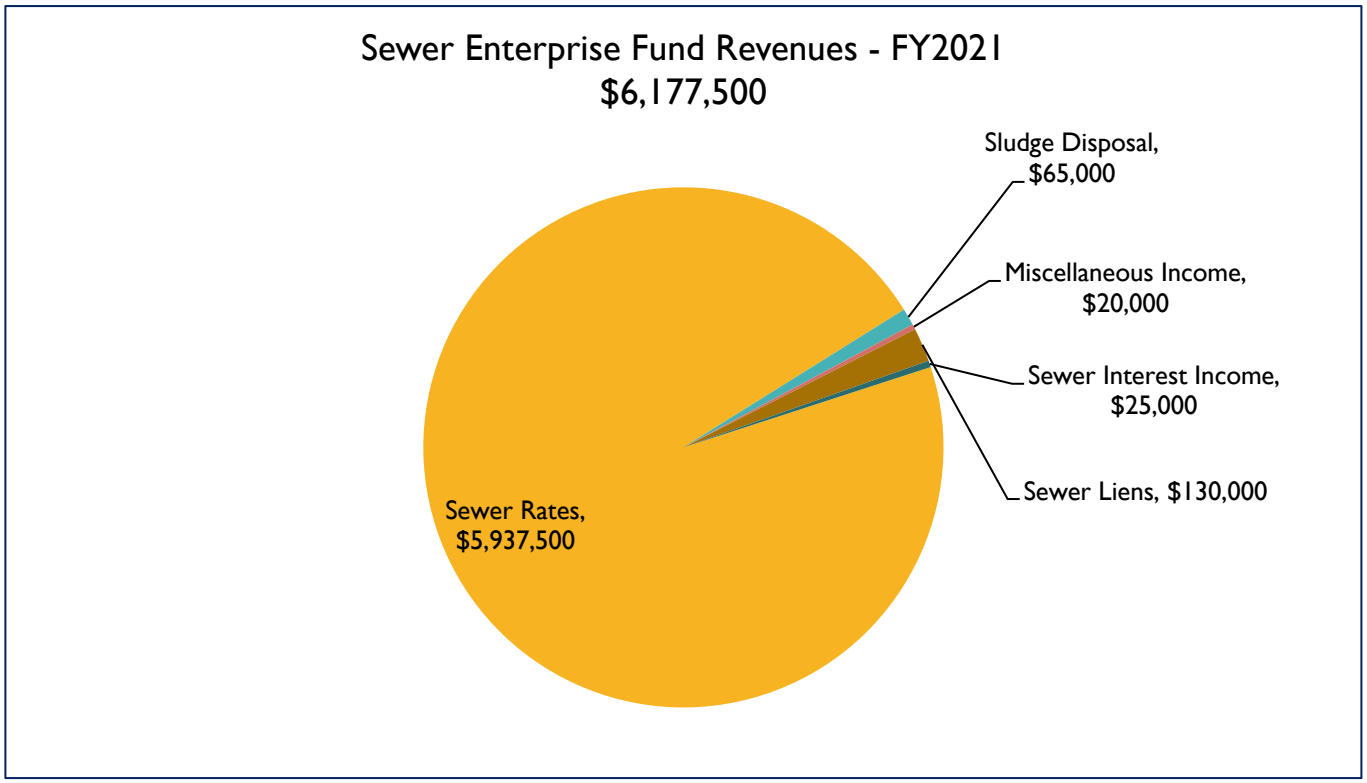
Non-metered $7.86 per CCF based on 80% of metered water consumption
Metered $7.86 per CCF

**INCOME BASED DISCOUNT:** Customers who currently qualify for a low-income exemption on real estate or the CPA can receive an exemption on their water, sewer, and stormwater and flood control bill equivalent to the fixed meter charge.

**WATER ENTERPRISE FUND:** Water Enterprise Fund revenues come from the users of the city's water system. Water rates and meter fees will account for 86.2% of the income to the Water Enterprise Fund. Other income is generated when water bills are paid late in the form of liens and interest on late payments. In FY2021, a reduction in the volume of water consumption is anticipated due to the impact of COVID-19 and therefore revenue from water rates has been lowered by 5%. Overall Water Enterprise Fund revenues are projected to decrease by ($335,000) or (4.60%) in FY2021.

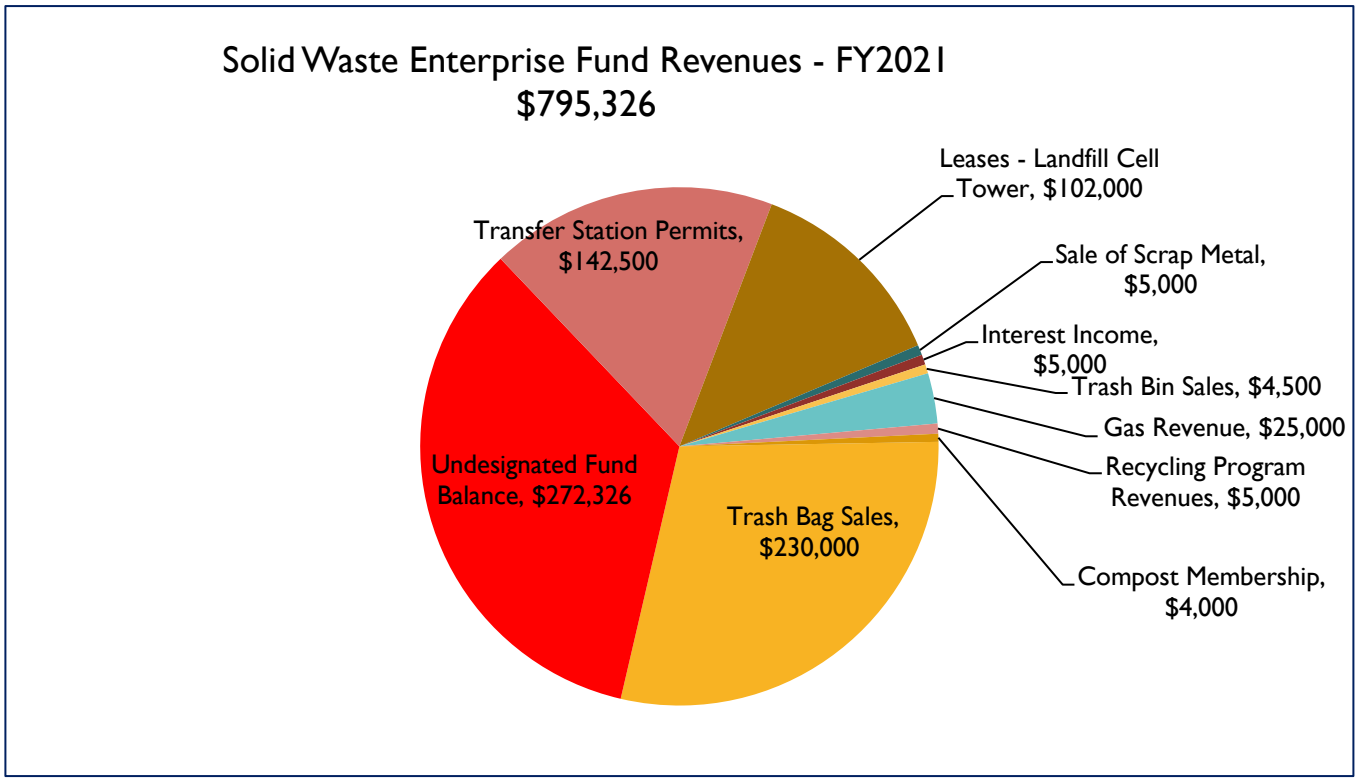



**SEWER ENTERPRISE FUND:** Sewer Enterprise Fund revenues come from the users of the city's sewer system. Income from sewer rates will account for 96.3% of the income to the Sewer Enterprise Fund. Other income is generated when sewer bills are paid late in the form of liens and interest on late payments. In FY2021, a reduction in the volume of water consumption is anticipated due to the impact of COVID-19 and therefore revenue from sewer rates has been lowered by 5%. Overall, Sewer Enterprise Fund revenues are projected to decrease by ($312,500) or (4.82%) in FY2021.

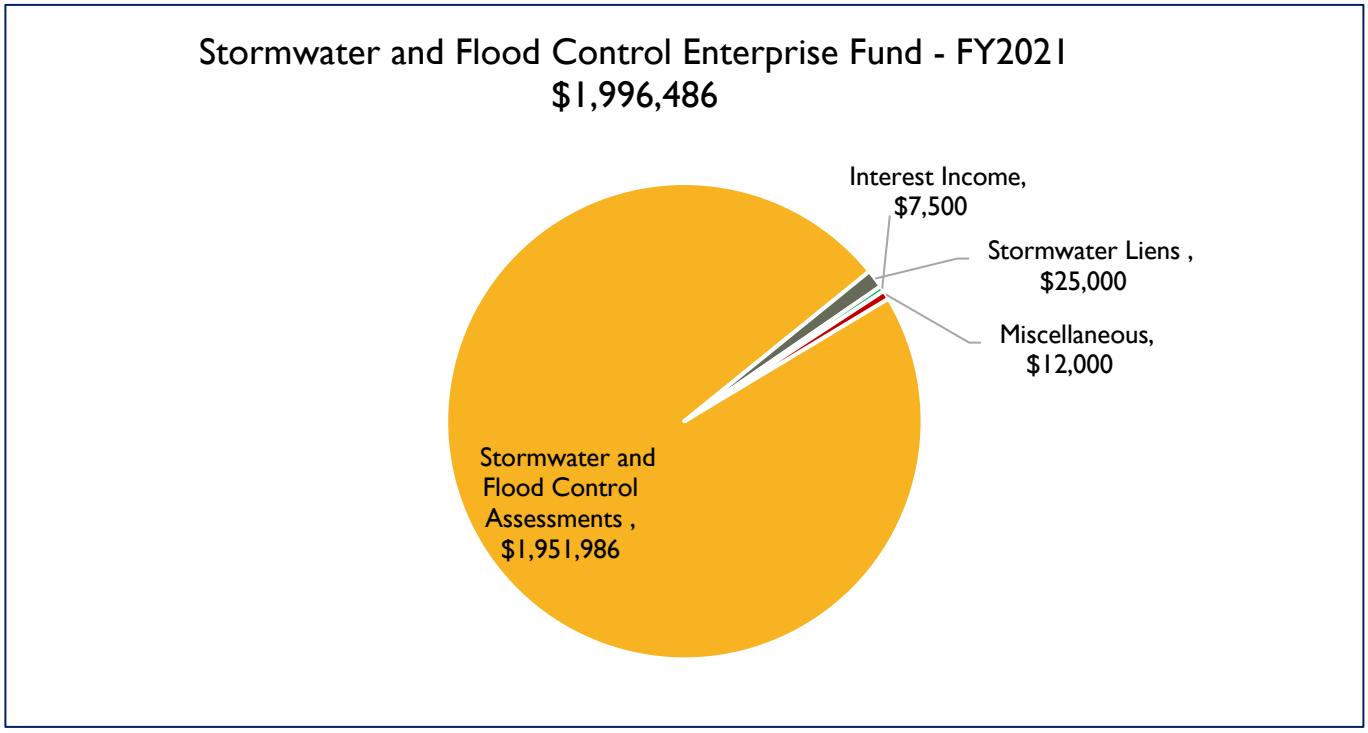


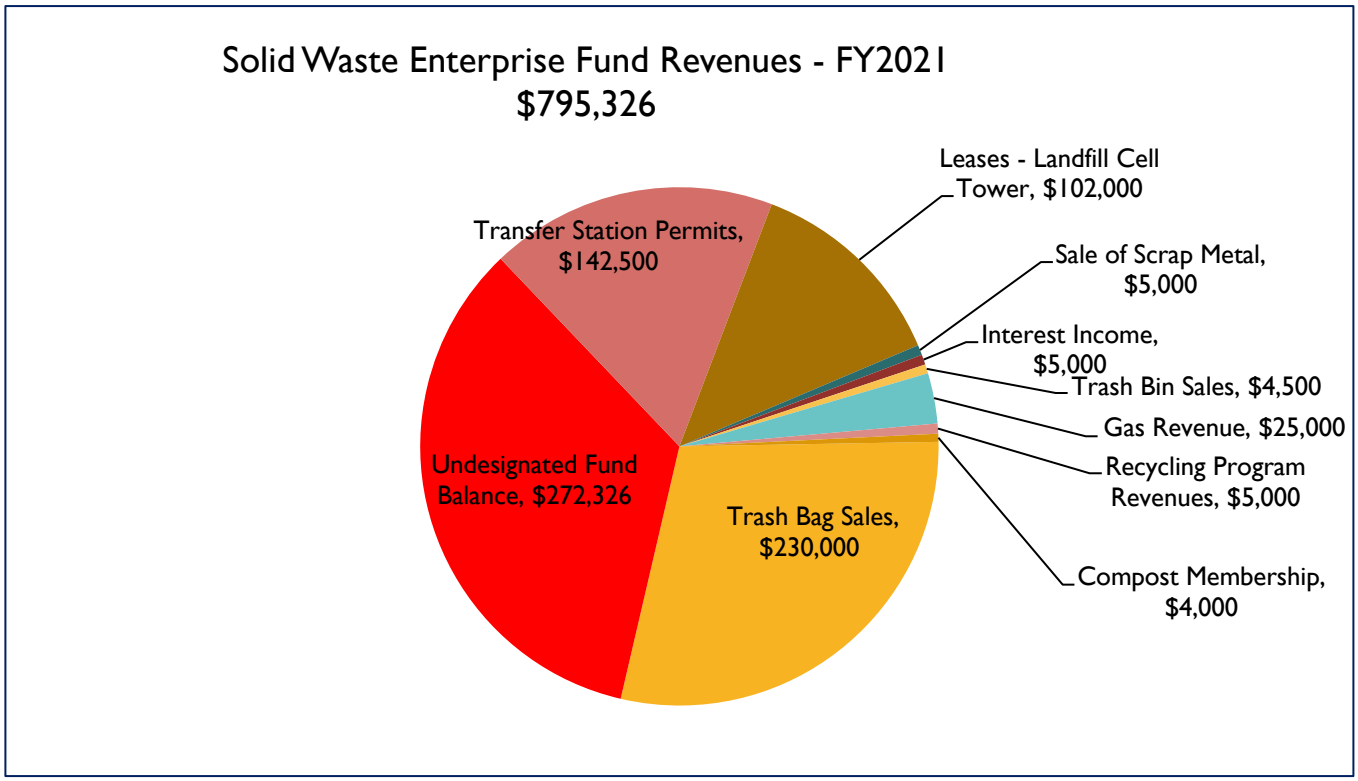

**SOLID WASTE ENTERPRISE FUND:** Solid Waste Enterprise Fund revenues come from the users of the city's transfer station and other related solid waste activities. There is also income generated by leasing land for a cell tower. The largest portion of revenue is generated by the sale of trash bags which are purchased by residents that use the transfer station for their home trash disposal. Trash bag sales generate 28.9% of the revenue. Transfer station permits are increasing in FY2021 from an annual fee of $25 to an annual fee of $45. These permit fees are expected to generate 17.9% of the income and are sold to residents so that they may use the city's transfer station located at the DPW facility on Locust Street. In addition to permit fee increases, the transfer station will have reduced hours in FY2021 and therefore will only be open Tuesdays, Wednesdays, Thursdays and Saturdays. There will be no hours on Mondays and Fridays in FY2021.

Services available at the transfer station include trash disposal, recyclable disposal and disposal of compost and scrap metal. The lease of landfill land for a cell tower provides 12.8% of the revenues and additional revenues are generated through recycling program participation. The costs associated with operating the transfer station, due to the COVID-19 emergency, have risen as police details have become necessary to ensure compliance with social distancing rules and to handle directing the traffic flow through the site. Currently, solid waste services are not generating enough revenue to fully cover the costs of the program, and therefore 34.2% or $272,326 of the revenue needed to provide the service is coming from the Solid Waste Enterprise Fund retained earnings or "free cash". Over the next several fiscal years, the continued viability of the Solid Waste Enterprise Fund will be evaluated.

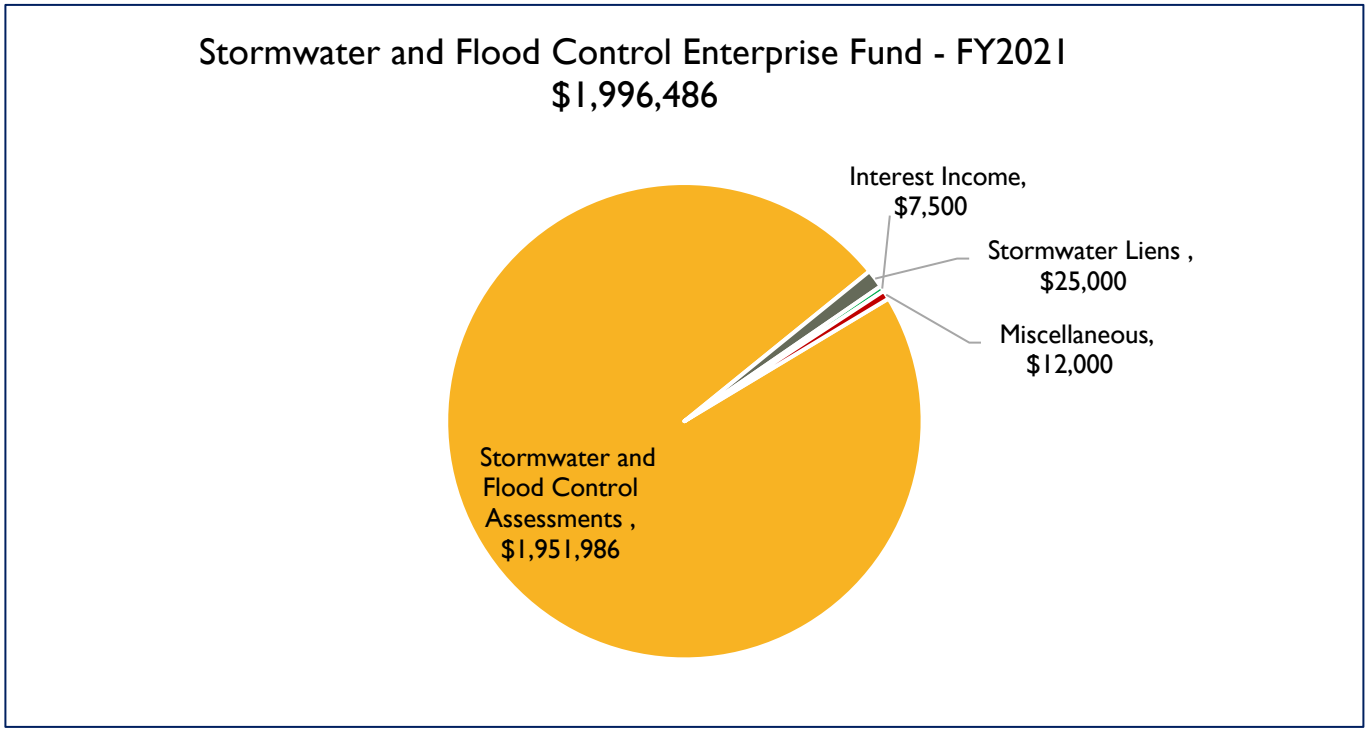



**STORMWATER AND FLOOD CONTROL ENTERPRISE FUND:** Revenue generated through stormwater fees is used to maintain the city's flood control and stormwater drainage systems. Fees are based on the amount of stormwater runoff produced by a parcel of land. A billing rate per square foot of hydraulic acreage will be calculated by the DPW each year by dividing the approved annual budget by the total hydraulic acreage that will be billed by the city. Based on the proposed annual budget of $1,996,486, the FY2021 annual billing rate will be $0.025822 per square foot of hydraulic area and tier rates shall remain virtually unchanged.






**STORMWATER AND FLOOD CONTROL ENTERPRISE FUND:** Revenue generated through stormwater fees is used to maintain the city's flood control and stormwater drainage systems. Fees are based on the amount of stormwater runoff produced by a parcel of land. A billing rate per square foot of hydraulic acreage will be calculated by the DPW each year by dividing the approved annual budget by the total hydraulic acreage that will be billed by the city. Based on the proposed annual budget of $1,996,486, the FY2021 annual billing rate will be $0.025822 per square foot of hydraulic area and tier rates shall remain virtually unchanged.



## CITY OF NORTHAMPTON, MASSACHUSETTS
## FY2021 REVENUE SUMMARY

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **GENERAL FUND** | | | | | | | |
| **TAXES** | | | | | | | |
| Real Estate Taxes | 53,664,548 | 55,616,142 | 57,828,689 | 60,360,117 | 63,074,449 | 2,714,332 | 4.50% |
| Personal Property | 1,416,242 | 1,311,548 | 1,487,222 | 1,477,248 | 1,500,000 | 22,752 | 1.54% |
| Tax Title Revenues | 205,799 | 189,349 | 122,126 | 0 | 0 | 0 | 0.00% |
| Clause 41A R/E Payback | 10,517 | 57,489 | 0 | 0 | 0 | 0 | 0.00% |
| Chapt 61A Deferred Taxes | 0 | (6,627) | 0 | 0 | 0 | 0 | 0.00% |
| Motor Vehicle Excise | 2,775,351 | 2,921,416 | 2,769,442 | 2,524,841 | 2,350,000 | (174,841) | -6.92% |
| Boat Excise | 5,269 | 4,211 | 4,347 | 4,000 | 4,000 | 0 | 0.00% |
| Hotel / Motel Tax (Ch 145) | 662,952 | 705,138 | 707,683 | 697,500 | 506,250 | (191,250) | -27.42% |
| Meals Tax (Ch 64L, s.2A) | 703,253 | 740,894 | 766,284 | 645,000 | 506,250 | (138,750) | -21.51% |
| Adult Use Marijuana Excise (Ch 64N:3) | 0 | 0 | 980,414 | 1,200,000 | 1,000,000 | (200,000) | -16.67% |
| Interest on Taxes | 141,971 | 148,610 | 170,605 | 103,406 | 100,000 | (3,406) | -3.29% |
| Interest on Tax Titles | 30,177 | 44,712 | 15,304 | 30,000 | 30,000 | 0 | 0.00% |
| Tax Title Attorney Fees | 16,620 | 11,973 | 10,259 | 0 | 0 | 0 | 0.00% |
| Tax Title Releases | 1,700 | 1,200 | 375 | 1,000 | 1,000 | 0 | 0.00% |
| Int/Releases - Clause 41A R/E | 10,463 | 51,409 | 0 | 0 | 0 | 0 | 0.00% |
| PILOT - Housing Authority | 37,996 | 34,315 | 32,928 | 30,000 | 30,000 | 0 | 0.00% |
| PILOT - Smith College | 97,571 | 101,273 | 107,092 | 100,000 | 105,000 | 5,000 | 5.00% |
| PILOT - B'Nai Israel Synagogue | 2,921 | 2,982 | 3,040 | 2,900 | 3,000 | 100 | 3.45% |
| PILOT - Easthampton | 900 | 918 | 936 | 756 | 750 | (6) | -0.79% |
| PILOT - Fairgrounds | 13,913 | 15,451 | 12,642 | 13,000 | 12,000 | (1,000) | -7.69% |
| PILOT - Nonotuck Community School | 236 | 1,235 | 1,259 | 1,000 | 1,000 | 0 | 0.00% |
| PILOT - Soldier On | 4,627 | 9,447 | 9,630 | 8,500 | 8,500 | 0 | 0.00% |
| PILOT - Landfill Solar | | 6,793 | 15,000 | 10,000 | 10,000 | 0 | 0.00% |
| PILOT - South Street School | 0 | 0 | 0 | 0 | 2,976 | 2,976 | 0.00% |
| PILOT - U.S. Fish & Wildlife | 318 | 259 | 298 | 250 | 250 | 0 | 0.00% |
| **TOTAL TAXES** | **59,803,343** | **61,970,140** | **65,045,574** | **67,209,518** | **69,245,425** | **2,035,907** | **3.03%** |
| **CHARGES FOR SERVICES** | | | | | | | |
| Parking Meter Receipts | 643,334 | 676,558 | 572,771 | 600,000 | 450,000 | (150,000) | -25.00% |
| Parking Lot Revenue | 402,371 | 283,307 | 221,583 | 200,000 | 150,000 | (50,000) | -25.00% |
| Parking Garage Revenue | 572,108 | 561,722 | 505,000 | 500,000 | 375,000 | (125,000) | -25.00% |
| Parking Pass Revenue | 154,814 | 189,406 | 181,272 | 150,000 | 112,500 | (37,500) | -25.00% |
| Police Department Garage Revenue | 834 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Parking Kiosk by Credit Card | 0 | 1 | 240,640 | 200,000 | 150,000 | (50,000) | -25.00% |
| Mobile App Revenue | 0 | 84,804 | 100,000 | 207,164 | 155,373 | (51,791) | -25.00% |
| Recreation Revenues | 46,000 | 46,000 | 46,000 | 46,000 | 34,500 | (11,500) | -25.00% |
| Ambulance Revenues | 1,899,746 | 1,801,460 | 2,176,707 | 1,782,836 | 1,331,250 | (451,586) | -25.33% |
| Sale of Scrap Metal | 3,451 | 0 | 531 | 0 | 0 | 0 | 0.00% |
| Fees - Collector | 116,882 | 135,989 | 124,049 | 119,570 | 119,000 | (570) | -0.48% |
| Fees - Municipal Liens | 39,900 | 37,150 | 31,000 | 33,000 | 30,000 | (3,000) | -9.09% |
| Fees - MVE Surcharges | 13,260 | 16,040 | 17,400 | 12,000 | 12,000 | 0 | 0.00% |
| Fees - Cemetery Interments | 26,945 | 32,580 | 27,645 | 26,500 | 26,500 | 0 | 0.00% |
| Fees - Police Outside Detail Admin | 45,581 | 47,340 | 80,260 | 74,450 | 52,000 | (22,450) | -30.15% |
| Fees - Fire Outside Detail Admin | 2,645 | 3,710 | 2,751 | 1,000 | 1,000 | 0 | 0.00% |
| Fees - License Comm Appl Fee | 300 | 275 | 400 | 0 | 0 | 0 | 0.00% |
| Fees - City Clerk Misc | 42,667 | 43,939 | 40,449 | 40,239 | 40,000 | (239) | -0.59% |
| Fees - City Clerk Copies | 91,470 | 86,730 | 106,755 | 100,191 | 92,000 | (8,191) | -8.18% |
| Fees Tree Warden | 8,391 | 0 | 13,326 | 0 | 0 | 0 | 0.00% |
| Tuition - SVAHS | 5,906,000 | 6,403,000 | 6,873,600 | 7,056,429 | 7,500,000 | 443,571 | 6.29% |
| Rentals - City Property | 1,200 | 0 | 1,200 | 0 | 0 | 0 | 0.00% |
| Dept Rev - Treasurer | 190 | 195 | 75 | 250 | 250 | 0 | 0.00% |
| Dept Rev - Assessors | 0 | 32 | 25 | 0 | 0 | 0 | 0.00% |
| Dept Rev - Registrar of Voters | 884 | 1,030 | 750 | 900 | 900 | 0 | 0.00% |
| Dept Rev - Police Dept | 65,114 | 49,531 | 30,143 | 45,000 | 45,000 | 0 | 0.00% |
| Dept Rev - General Highway | 0 | 30 | 41,825 | 20,000 | 20,000 | 0 | 0.00% |

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| Dept Rev - Cemeteries | 5,709 | 3,555 | 5,711 | 4,000 | 4,000 | 0 | 0.00% |
| Dept Rev - Police Auctions | 3,368 | 5,323 | 6,139 | 1,000 | 1,000 | 0 | 0.00% |
| Dept Rev - Health | 12,006 | 17,198 | 19,400 | 16,000 | 16,000 | 0 | 0.00% |
| Dept Rev - Veteran's Services | 0 | 55 | 0 | 0 | 0 | 0 | 0.00% |
| Dept Rev - Building Inspections | 36,000 | 37,800 | 39,125 | 43,000 | 43,000 | 0 | 0.00% |
| Dept Rev - Hearing Officer | 2,433 | 2,438 | 2,438 | 2,400 | 2,400 | 0 | 0.00% |
| Dept Rev - Fire | 0 | 382 | 367 | 0 | 0 | 0 | 0.00% |
| Dept Rev - DPW Bid Docs | | 570 | 750 | 0 | 0 | 0 | 0.00% |
| **TOTAL CHARGES FOR SERVICES** | **10,143,630** | **10,569,349** | **11,510,088** | **11,281,929** | **10,763,673** | **(518,256)** | **-4.59%** |
| | | | | | | | |
| **LICENSES AND PERMITS** | | | | | | | |
| Liquor Licenses | 197,089 | 189,730 | 183,219 | 185,000 | 185,000 | 0 | 0.00% |
| License Comm - Other Licenses | 0 | 2,769 | 2,703 | 0 | 0 | 0 | 0.00% |
| City Clerk Licenses | 27,550 | 25,295 | 31,931 | 25,000 | 25,000 | 0 | 0.00% |
| Firearm Licenses | 0 | 5,513 | 5,100 | 3,000 | 3,000 | 0 | 0.00% |
| Permits - Health Dept | 62,670 | 63,000 | 94,650 | 60,000 | 60,000 | 0 | 0.00% |
| Permits - Burials | 17,360 | 15,505 | 15,755 | 9,000 | 9,000 | 0 | 0.00% |
| Permits - Police Dept | 985 | 1,111 | 856 | 950 | 950 | 0 | 0.00% |
| Permits - Building Inspector | 418,101 | 550,669 | 553,200 | 522,948 | 423,000 | (99,948) | -19.11% |
| Permits - Plumbing Inspector | 110,755 | 110,855 | 87,675 | 109,906 | 90,000 | (19,906) | -18.11% |
| Permits - Wire Inspector | 140,355 | 131,426 | 140,464 | 128,196 | 117,000 | (11,196) | -8.73% |
| Permits - Weights & Measures | 56,384 | 48,480 | 62,682 | 50,000 | 45,000 | (5,000) | -10.00% |
| Permits - Periodic Inspections | 23,125 | 24,590 | 22,480 | 20,000 | 20,000 | 0 | 0.00% |
| Permits - Sidewalk Signs | 9,300 | 9,450 | 5,800 | 8,000 | 8,000 | 0 | 0.00% |
| Permits - General Highway | 78,642 | 80,934 | 72,445 | 65,000 | 65,000 | 0 | 0.00% |
| Permits - Planning Dept | 26,176 | 35,636 | 44,530 | 25,000 | 25,000 | 0 | 0.00% |
| Permits - Fire Dept | 111,235 | 107,873 | 104,077 | 90,000 | 90,000 | 0 | 0.00% |
| **TOTAL LICENSES AND PERMITS** | **1,279,726** | **1,402,834** | **1,427,566** | **1,302,000** | **1,165,950** | **(136,050)** | **-10.45%** |
| | | | | | | | |
| **FINES AND FORFEITS** | | | | | | | |
| CMVI Reimbursements RMV | 92,122 | 68,964 | 60,189 | 56,581 | 63,605 | 7,024 | 12.41% |
| Parking Tickets | 932,661 | 797,743 | 819,462 | 693,419 | 587,564 | (105,855) | -15.27% |
| **TOTAL FINES AND FORFEITS** | **1,024,783** | **866,707** | **879,651** | **750,000** | **651,169** | **(98,831)** | **-13.18%** |
| | | | | | | | |
| **INTERGOVT - STATE - CHERRY SHEET** | | | | | | | |
| Chapter 70 School Aid | 8,217,114 | 8,302,674 | 8,387,214 | 8,471,394 | 8,557,134 | 85,740 | 1.01% |
| School Construction | 1,108,358 | 1,108,358 | 1,108,358 | 1,108,359 | 0 | (1,108,359) | -100.00% |
| Charter Tuition Reimbursement | 164,034 | 292,650 | 309,017 | 324,802 | 303,225 | (21,577) | -6.64% |
| Unrestricted General Government Aid | 4,226,061 | 4,390,877 | 4,544,558 | 4,667,261 | 4,667,261 | 0 | 0.00% |
| Lieu of Taxes - State Owned Land | 63,851 | 63,791 | 91,846 | 100,063 | 99,531 | (532) | -0.53% |
| Veterans Benefits | 523,829 | 513,965 | 451,263 | 437,906 | 428,261 | (9,645) | -2.20% |
| Abatements to Elderly | 133,801 | 122,267 | 138,167 | 115,741 | 132,382 | 16,641 | 14.38% |
| Offset: Incoming School Choice Tuition | 1,617,281 | 1,617,281 | 1,417,286 | 1,253,307 | 1,356,740 | 103,433 | 8.25% |
| Offset: Public Libraries | 48,806 | 48,562 | 50,730 | 55,077 | 54,905 | (172) | -0.31% |
| **TOTAL INTERGOVT - CHERRY SHEET** | **16,103,135** | **16,460,425** | **16,498,439** | **16,533,910** | **15,599,439** | **(934,471)** | **-5.65%** |
| | | | | | | | |
| **INTERGOVT - STATE - OTHER** | | | | | | | |
| Other State Revenue | 74,668 | 33,991 | 43,133 | 4,500 | 4,500 | 0 | 0.00% |
| MA Ambulance CPE | 87,967 | 139,703 | 191,240 | 197,495 | 125,325 | (72,170) | -36.54% |
| Retirement COLA Reimbursement | 4,706 | 4,706 | 4,706 | 3,400 | 3,400 | 0 | 0.00% |
| **TOTAL INTERGOVT - STATE - OTHER** | **167,341** | **178,400** | **239,079** | **205,395** | **133,225** | **(72,170)** | **-35.14%** |
| | | | | | | | |
| **INTERGOVT - FEDERAL** | | | | | | | |
| Medicaid Reimbursements - Schools | 236,105 | 223,162 | 256,552 | 185,000 | 160,000 | (25,000) | -13.51% |
| **TOTAL INTERGOVT - FEDERAL** | **236,105** | **223,162** | **256,552** | **185,000** | **160,000** | **(25,000)** | **-13.51%** |
| | | | | | | | |
| **INTERFUND OPERATING TRANSFERS** | | | | | | | |
| Cemetery Trust Fund/Sale of Lots | 15,000 | 15,000 | 15,000 | 0 | 0 | 0 | 0.00% |
| Interfund Transfers - Enterprise Funds | 2,049,427 | 2,095,828 | 1,905,856 | 1,940,468 | 2,044,967 | 104,499 | 5.39% |
| Wetland Filing Fees Fund 2304 | 5,000 | 5,000 | 5,000 | 0 | 0 | 0 | 0.00% |
| Waterways Fund 2305 | 1,500 | 1,500 | 1,500 | 0 | 0 | 0 | 0.00% |

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| Community Preservation Act Funds | 13,609 | 13,609 | 13,609 | 15,776 | 15,776 | 0 | 0.00% |
| Reserve for Energy Credits/Rebates Fund 2330 | 62,907 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Police Station Reserve for Debt Service | 28,729 | 27,373 | 25,679 | 23,306 | 20,932 | (2,374) | -10.19% |
| **TOTAL INTERFUND OPERATING** | **2,176,172** | **2,158,310** | **1,966,644** | **1,979,550** | **2,081,675** | **102,125** | **5.16%** |
| | | | | | | | |
| **FREE CASH/CAPITAL RESERVES** | | | | | | | |
| Fiscal Stability Stabilization Fund | 0 | 0 | 277,850 | 775,874 | 935,020 | 159,146 | 20.51% |
| **TOTAL FREE CASH/CAPITAL RESERVES** | **0** | **0** | **277,850** | **775,874** | **935,020** | **159,146** | **20.51%** |
| | | | | | | | |
| **MISCELLANEOUS REVENUE** | | | | | | | |
| PVTA - 5 College Reimbursement | 71,220 | 52,923 | 76,343 | 52,000 | 52,000 | 0 | 0.00% |
| Vet Services Regional Assessment | 149,154 | 159,694 | 163,304 | 169,605 | 180,843 | 11,238 | 6.63% |
| Medical Marijuana Host Comm. Fee | 100,000 | 200,000 | 276,700 | 0 | 0 | 0 | 0.00% |
| Adult Use Marijuana Host Comm. Fee | | | 808,234 | 0 | 0 | 0 | 0.00% |
| Interest on Investments | 105,786 | 121,726 | 227,125 | 196,576 | 88,762 | (107,814) | -54.85% |
| Tailings Closeout | 2,956 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Smith Charities Income | 6,513 | 6,914 | 7,023 | 6,500 | 6,500 | 0 | 0.00% |
| IT Laserfiche Service Regional Assessment | 0 | 0 | 39,750 | 11,000 | 11,000 | 0 | 0.00% |
| Miscellaneous Receipts | 293,897 | 303,436 | 133,808 | 0 | 0 | 0 | 0.00% |
| **TOTAL MISCELLANEOUS REVENUE** | **729,525** | **844,692** | **1,732,287** | **435,681** | **339,105** | **(96,576)** | **-22.17%** |
| | | | | | | | |
| **GENERAL FUND TOTAL** | **91,663,760** | **94,674,019** | **99,833,729** | **100,658,857** | **101,074,681** | **415,825** | **0.42%** |
| | | | | | | | |
| **ENTERPRISE FUNDS** | | | | | | | |
| | | | | | | | |
| **WATER ENTERPRISE RECEIPTS** | | | | | | | |
| Tax Title Revenue | 10,250 | 7,919 | 4,404 | 0 | 0 | 0 | 0.00% |
| Interest on Tax Titles | 1,580 | 1,308 | 629 | 0 | 0 | 0 | 0.00% |
| Water Rates | 6,146,908 | 5,837,911 | 5,927,010 | 6,300,000 | 5,985,000 | (315,000) | -5.00% |
| Water Liens | 136,100 | 141,083 | 136,943 | 100,000 | 100,000 | 0 | 0.00% |
| Water Interest Earned | 17,195 | 25,520 | 21,644 | 15,000 | 15,000 | 0 | 0.00% |
| Water Miscellaneous Income | 49,973 | 52,600 | 96,719 | 40,000 | 40,000 | 0 | 0.00% |
| Water Meter Fees | 582,126 | 613,865 | 676,818 | 720,000 | 720,000 | 0 | 0.00% |
| Water Cross Connection Fees | 94,121 | 86,005 | 90,252 | 80,000 | 60,000 | (20,000) | -25.00% |
| Water Interest on Fund Balance | 44,861 | 54,135 | 98,249 | 15,000 | 15,000 | 0 | 0.00% |
| Final Bill Fees | 0 | 0 | 13,950 | 10,000 | 10,000 | 0 | 0.00% |
| Sale of Scrap Metal | 0 | 0 | 7,463 | 0 | 0 | 0 | 0.00% |
| DPW Bid Documents | 0 | 0 | 60 | 0 | 0 | 0 | 0.00% |
| Sale of Lumber | 2,700 | 38,545 | 0 | 0 | 0 | 0 | 0.00% |
| Retained Earnings | 0 | 0 | 0 | 0 | 0 | 0 | 0.00% |
| Water Enterprise Stabilization Fund | 676,523 | 816,680 | 0 | 0 | 0 | 0 | 0.00% |
| **TOTAL WATER ENTERPRISE REVENUES** | **7,762,338** | **7,675,572** | **7,074,142** | **7,280,000** | **6,945,000** | **(335,000)** | **-4.60%** |
| | | | | | | | |
| **SEWER ENTERPRISE RECEIPTS** | | | | | | | |
| Tax Title Revenue | 11,243 | 7,807 | 3,655 | 0 | 0 | 0 | 0.00% |
| Interest on Tax Titles | 1,615 | 1,322 | 649 | 0 | 0 | 0 | 0.00% |
| Sludge Disposal | 0 | 0 | 55,500 | 65,000 | 65,000 | 0 | 0.00% |
| Sale of Scrap Metal | 0 | 0 | 3,408 | 0 | 0 | 0 | 0.00% |
| Sewer Rates | 6,100,731 | 6,184,136 | 6,042,418 | 6,250,000 | 5,937,500 | (312,500) | -5.00% |
| Sewer Liens | 148,880 | 142,383 | 169,225 | 130,000 | 130,000 | 0 | 0.00% |
| Sewer Interest Earned | 18,026 | 25,621 | 27,840 | 25,000 | 25,000 | 0 | 0.00% |
| Sewer Miscellaneous Income | 18,523 | 20,925 | 43,157 | 20,000 | 20,000 | 0 | 0.00% |
| Sewer Interest on Fund Balance | 35,025 | 54,333 | 86,293 | 0 | 0 | 0 | 0.00% |
| DPW Bid Documents | 0 | 0 | 500 | 0 | 0 | 0 | 0.00% |
| **TOTAL SEWER ENTERPRISE REVENUES** | **6,334,043** | **6,436,527** | **6,432,645** | **6,490,000** | **6,177,500** | **(312,500)** | **-4.82%** |

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **SOLID WASTE ENTERPRISE RECEIPTS** | | | | | | | |
| Refuse Fees | 0 | 1,524 | 11,651 | 0 | 0 | 0 | 0 |
| Landfill Stickers | 101,482 | 95,544 | 96,974 | 92,500 | 142,500 | 50,000 | 54% |
| Recycling Program Revenues | 13,667 | 16,217 | 8,738 | 5,000 | 5,000 | 0 | 0% |
| Sale of Scrap Metal | 7,062 | 10,068 | 6,790 | 5,000 | 5,000 | 0 | 0% |
| Compost Membership | 5,046 | 5,967 | 6,832 | 4,000 | 4,000 | 0 | 0% |
| Trash Bag Sales | 241,637 | 233,409 | 232,605 | 230,000 | 230,000 | 0 | 0% |
| Trash Bin Sales | 0 | 0 | 4,499 | 4,500 | 4,500 | 0 | 0% |
| Interest Income | 14,624 | 8,500 | 12,183 | 5,000 | 5,000 | 0 | 0% |
| Gas Revenue | 35,817 | 28,633 | 27,987 | 25,000 | 25,000 | 0 | 0% |
| Leases - Landfill Cell Tower | 115,383 | 120,022 | 139,578 | 110,000 | 102,000 | (8,000) | -7% |
| Miscellaneous | 6,496 | 5,822 | 0 | 0 | 0 | 0 | 0% |
| Retained Earnings | 189,450 | 127,759 | 163,896 | 121,659 | 272,326 | 150,667 | 124% |
| **TOTAL SOLID WASTE ENT. REVENUES** | **730,664** | **653,465** | **711,732** | **602,659** | **795,326** | **192,667** | **32%** |
| **STORMWATER AND FLOOD CONTROL** | | | | | | | |
| Tax Title Revenue | 1,612 | 2,368 | 2,814 | 0 | 0 | 0 | 0.00% |
| Interest on Tax Titles | 188 | 311 | 299 | 0 | 0 | 0 | 0.00% |
| Stormwater and Flood Control Assessments | 1,852,282 | 1,882,937 | 1,917,578 | 1,951,986 | 1,951,986 | 0 | 0.00% |
| Stormwater and Flood Control Liens | 66,056 | 66,411 | 77,977 | 25,000 | 25,000 | 0 | 0.00% |
| Interest Income | 7,525 | 9,755 | 11,049 | 7,500 | 7,500 | 0 | 0.00% |
| Miscellaneous Income | 5,210 | 17,948 | 45,801 | 12,000 | 12,000 | 0 | 0.00% |
| Interest Income on Fund Balance | 9,342 | 20,626 | 31,278 | 0 | 0 | 0 | 0.00% |
| DPW Bid Documents | 0 | 0 | 250 | 0 | 0 | 0 | 0.00% |
| **TOTAL STORMWATER AND FLOOD CONTROL** | **1,942,214** | **2,000,356** | **2,087,047** | **1,996,486** | **1,996,486** | **0** | **0.00%** |
| **TOTAL ENTERPRISE REVENUES** | **16,769,259** | **16,765,920** | **16,305,565** | **16,369,145** | **15,914,312** | **(454,833)** | **-2.78%** |
| | | | | | | 0 | |
| **GRAND TOTAL ALL FUNDS** | **108,433,019** | **111,439,939** | **116,139,294** | **117,028,002** | **116,988,993** | **(39,009)** | **-0.03%** |

## PROPERTY TAX LEVY CALCULATION EXPLAINED

Prior to the passage of Proposition 2½, municipalities created their budgets by determining how much it would cost to provide the city's programs and services, and then raising the necessary funds through the tax levy. Under Proposition 2½, municipalities in Massachusetts are limited to increasing the local tax levy by no more than 2½% above the current tax levy, plus new growth, in any one year. The shift means that instead of beginning with a budget based on the programs and services the city wants to provide, the city now begins with a set amount of tax levy funding and determines what programs and services it can provide based on that amount. For example, if the tax levy in year one was $1,000, and there was $100 in new growth (new construction or additions to homes or businesses), than in year two, the city's tax levy could grow to no more than $1,125.

$1,000 levy + $100 new growth = $1,100 x 1.025% = $1,125

Debt exclusions, those Proposition 2½ overrides, which allow the city to increase property taxes for the purpose of paying for a particular project, such as the JFK Middle School or Northampton High School renovations, decrease every year until they are fully paid off. This portion of residential property taxes goes down each year.

### Common Misunderstandings

Proposition 2½ is a complex finance law, but its simple name has led to some frequent misunderstandings. Often, residents might think that the law means that their individual property taxes should only rise by 2½% each year. In reality, it is the **city's total tax levy** that will rise by that amount each year. How that levy is apportioned among all the residential and commercial properties is through a different process, and the result is that the tax burden on some properties will increase, and on others will decrease, and by varying amounts.

The city is required to revalue all property every five years. When this happens, an independent company assesses the values of homes and businesses relative to each other and to the current market. It looks at sales of comparable properties in the last two years to arrive at fair market values. When the assessment is done, we have the total value of all of the properties in Northampton.

Once we have those two figures - the total value of real estate property in Northampton, and the amount of tax levy we can raise under Proposition 2½ - the city assessors calculate what the city's tax rate will be in the coming year. In the current fiscal year, the tax rate is $16.08 per $1,000 of your property value.

Now that we have the tax rate, we go back to the valuations of each property in the city and calculate the tax bill for individual property owners. If your property is valued at $100,000, your property tax bill would be 100 x $16.08 or $1,608.

If you believe your property assessment is significantly higher than its actual value on the fair market, you can apply for a tax abatement. Remember, however, that while market forces change daily, your home's value for the purposes of the tax levy is calculated on comparable sales in the past two years.

If a home is found to have been valued incorrectly and receives an abatement, those tax dollars that are abated for that one property owner are reassessed over the rest of the taxable properties in Northampton. The total of the city's property tax levy remains the same, only the distribution changes.

# PROPERTY TAX LEVY CALCULATION

| | FY2017 Budget | FY2018 Budget | FY2019 Budget | Reval Year FY2020 Budget | FY2021 Budget | $ Change FY2019-FY2020 | % Change FY2019-FY2020 |
|---|---|---|---|---|---|---|---|
| Base Levy From Prior Year | 52,391,038 | 54,433,890 | 56,758,509 | 59,108,954 | 61,649,762 | 2,540,808 | |
| 2 1/2% Increase | 1,309,776 | 1,360,847 | 1,418,963 | 1,477,724 | 1,541,244 | 63,520 | |
| Override | 0 | 0 | 0 | 0 | 0 | 0 | |
| New Growth | 733,076 | 963,629 | 931,482 | 1,063,084 | 750,000 | (313,084) | |
| **Levy Limit** | **54,433,890** | **56,758,366** | **59,108,954** | **61,649,762** | **63,941,006** | **2,291,244** | **3.7%** |
| | | | | | | 0 | |
| JFK Middle School | 0 | 0 | 0 | 0 | 0 | 0 | |
| Fire Station | 285,275 | 261,500 | 107,625 | 0 | 0 | 0 | |
| High School | 124,997 | 68,655 | 12,410 | (46,561) | 0 | 46,561 | |
| Police Station | 683,145 | 674,501 | 663,697 | 648,569 | 633,442 | (15,127) | |
| **Subtotal Debt Exclusions** | **1,093,417** | **1,004,656** | **783,732** | **602,008** | **633,442** | **31,434** | **5.2%** |
| | | | | | | 0 | |
| **Max Allowable Levy (Levy Limit + Debt Excl)** | **55,527,307** | **57,763,022** | **59,892,687** | **62,251,771** | **64,574,449** | **2,322,678** | |
| LESS: Actual Tax Levy | **55,525,582** | **57,747,167** | **59,864,406** | **61,837,364** | | | |
| **Excess (Unused) Levy Capacity** | **1,725** | **15,856** | **28,281** | **414,406** | | | |
| | | | | | | | |
| **Actual Tax Levy** | **55,525,582** | **57,747,167** | **59,864,406** | **61,726,940** | | | |
| **Levy Ceiling (2.5% of Total Valuation)** | **83,171,933** | **84,722,956** | **86,160,631** | **92,019,887** | | | |

| **Valuations By Class** | FY2017 Valuations | FY2018 Valuations | FY2019 Valuations | FY2020 Valuations |
|---|---|---|---|---|
| Residential Property Valuations | 2,657,183,160 | 2,718,611,712 | 2,769,938,088 | 2,968,155,069 |
| Commercial Property Valuations | 481,036,520 | 484,447,303 | 486,360,105 | 521,075,209 |
| Industrial Property Valuations | 103,145,150 | 102,933,850 | 103,977,920 | 103,633,800 |
| Personal Property Valuations | 85,512,480 | 82,925,370 | 86,149,120 | 87,931,410 |
| **Total Property Valuations** | **3,326,877,310** | **3,388,918,235** | **3,446,425,233** | **3,680,795,488** |
| | | | | |
| Total Assessed Valuation | 3,326,877,310 | 3,388,918,235 | 3,446,425,233 | 3,680,795,488 |
| $ Change Valuation From Prior Year | 38,490,550 | 62,040,925 | 57,506,998 | 234,370,255 |
| % Change Valuation From Prior Year | 1.2% | 1.9% | 1.7% | 6.8% |
| **Tax Rate (per $1000 of Valuation)** | **$16.69** | **$17.04** | **$17.37** | **$16.77** |

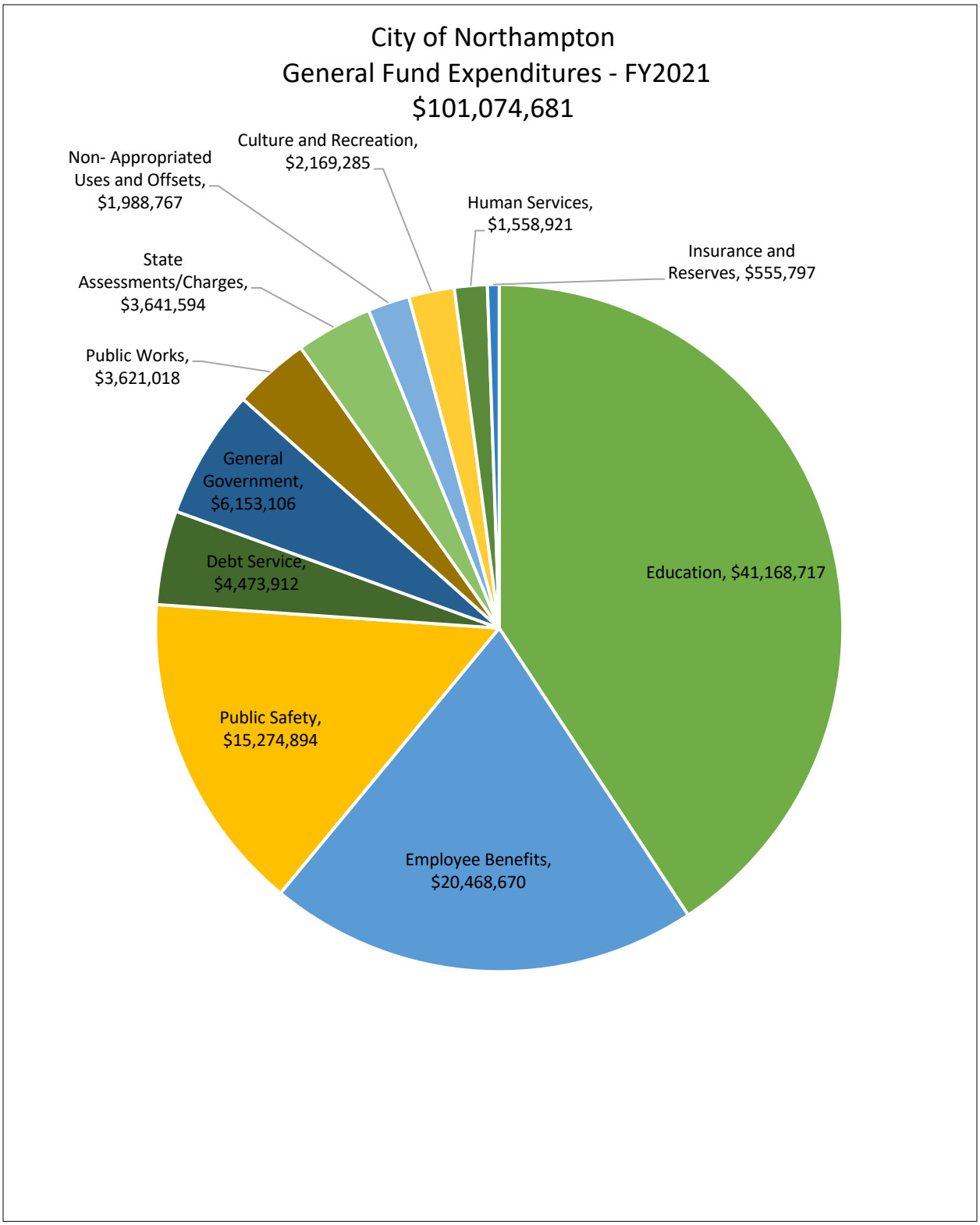
# Expenditure Summary Tab

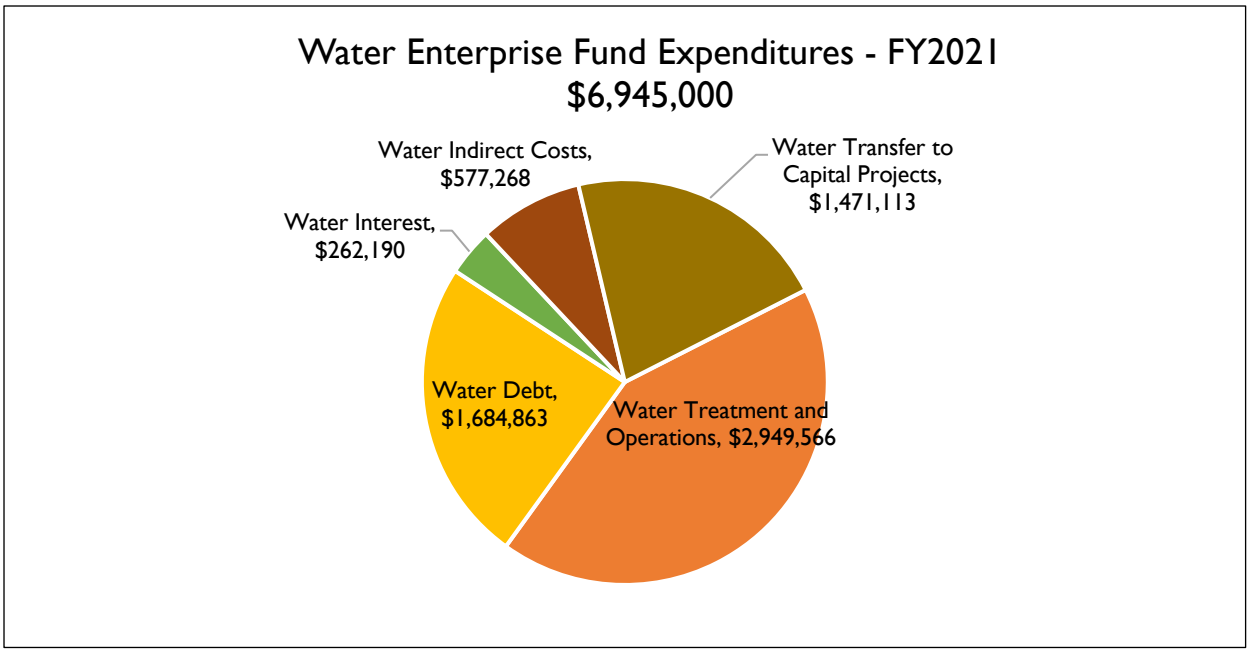
## CITY OF NORTHAMPTON, MASSACHUSETTS
## FY2021 EXPENDITURE SUMMARY

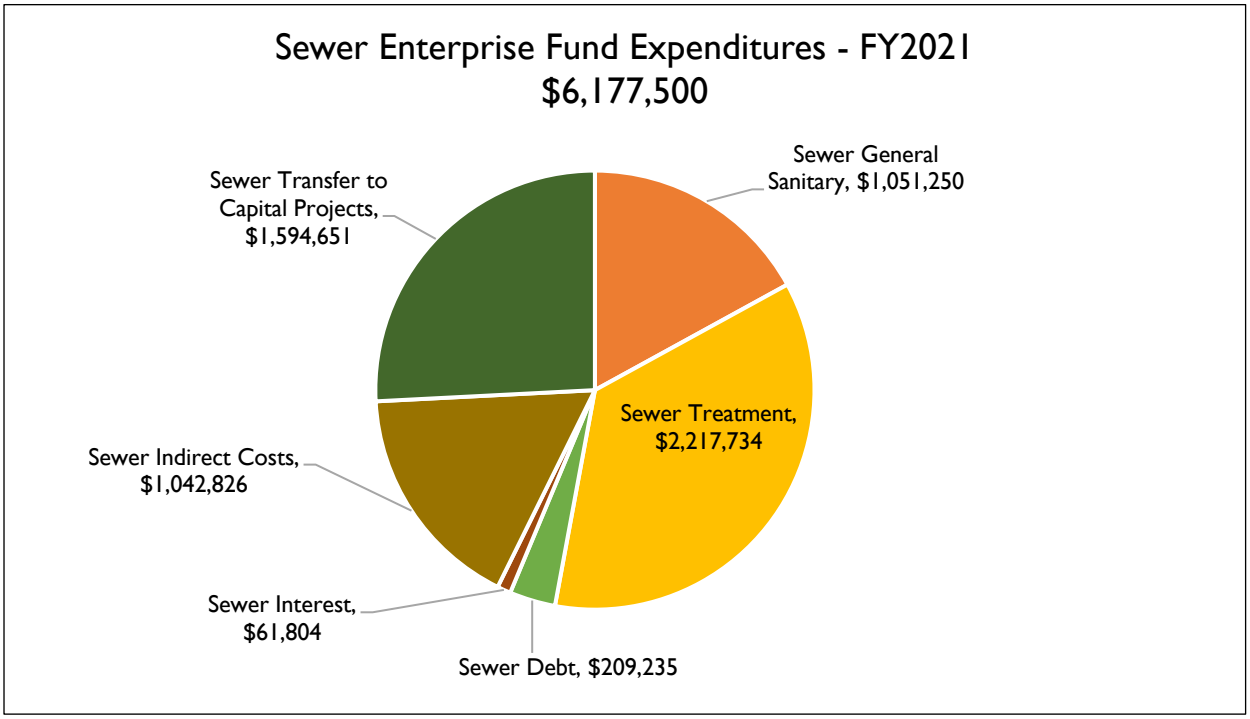
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **GENERAL GOVERNMENT** | | | | | | | |
| City Council | 181,137 | 168,224 | 187,422 | 193,586 | 195,893 | 2,307 | 1.19% |
| Mayor | 439,623 | 448,968 | 467,839 | 500,979 | 432,898 | (68,081) | -13.59% |
| Auditor | 289,271 | 289,251 | 314,029 | 342,768 | 368,510 | 25,742 | 7.51% |
| Assessors | 224,225 | 236,435 | 271,984 | 306,104 | 313,220 | 7,116 | 2.32% |
| Treasurer Collector | 526,652 | 541,378 | 586,184 | 675,277 | 654,353 | (20,923) | -3.10% |
| Legal Services | 170,577 | 198,567 | 329,308 | 275,000 | 275,000 | - | 0.00% |
| Human Resources | 237,065 | 249,882 | 297,554 | 339,982 | 336,734 | (3,248) | -0.96% |
| Information Technology Services | 672,551 | 718,395 | 818,025 | 1,007,957 | 1,052,880 | 44,923 | 4.46% |
| City Clerk | 294,598 | 224,600 | 272,366 | 307,808 | 332,768 | 24,960 | 8.11% |
| Planning & Sustainability | 303,727 | 348,836 | 363,176 | 415,878 | 435,643 | 19,765 | 4.75% |
| Central Services | 1,521,055 | 1,398,361 | 1,448,522 | 1,719,247 | 1,755,206 | 35,960 | 2.09% |
| **TOTAL GENERAL GOVERNMENT** | **4,860,482** | **4,822,896** | **5,356,409** | **6,084,584** | **6,153,106** | **68,522** | **1.13%** |
| | | | | | | | |
| **PUBLIC SAFETY** | | | | | | | |
| Police | 5,641,720 | 5,778,403 | 5,803,542 | 6,719,824 | 6,913,403 | 193,579 | 2.88% |
| Parking - Enforcement | 165,636 | 181,866 | 186,195 | 221,306 | 194,801 | (26,505) | -11.98% |
| Public Safety Communications Center | 560,478 | 559,837 | 599,107 | 696,632 | 721,651 | 25,019 | 3.59% |
| Fire Rescue | 6,165,602 | 5,597,391 | 5,983,650 | 6,370,675 | 6,375,916 | 5,241 | 0.08% |
| Building Inspections | 422,209 | 397,229 | 414,860 | 524,423 | 475,416 | (49,007) | -9.34% |
| Emergency Management | 6,000 | 6,000 | - | - | - | - | 0.00% |
| Parking - Maintenance | 368,926 | 398,584 | 372,575 | 542,501 | 593,707 | 51,206 | 9.44% |
| **TOTAL PUBLIC SAFETY** | **13,330,572** | **12,919,310** | **13,359,928** | **15,075,362** | **15,274,894** | **199,532** | **1.32%** |
| | | | | | | | |
| **EDUCATION** | | | | | | | |
| Smith Vocational & Agricultural High School | 7,074,768 | 7,630,926 | 8,137,138 | 8,359,958 | 9,006,705 | 646,747 | 7.74% |
| School Department | 27,986,945 | 28,838,966 | 29,704,135 | 31,043,917 | 32,162,012 | 1,118,095 | 3.60% |
| **TOTAL EDUCATION** | **35,061,713** | **36,469,892** | **37,841,273** | **39,403,874** | **41,168,717** | **1,764,843** | **4.48%** |
| | | | | | | | |
| **PUBLIC WORKS** | | | | | | | |
| Engineering | 144,742 | 149,440 | - | - | - | - | 0.00% |
| Administration & Purchasing | 118,707 | 113,535 | - | - | - | - | 0.00% |
| Administration and Engineering | - | - | 255,424 | 276,138 | 272,833 | (3,305) | -1.20% |
| Streets / General Highway | 1,463,496 | 1,421,886 | 1,408,660 | 1,405,586 | 1,528,387 | 122,801 | 8.74% |
| Streets / Snow & Ice | 825,835 | 705,982 | 663,446 | 500,000 | 500,000 | - | 0.00% |
| Forestry, Parks and Cemeteries | - | - | 832,671 | 1,339,025 | 1,319,798 | (19,227) | -1.44% |
| Cemeteries | 185,505 | 206,669 | - | - | - | - | 0.00% |
| DPW Parks and Recreation | 334,839 | 414,206 | - | - | - | - | 0.00% |
| **TOTAL PUBLIC WORKS** | **3,073,125** | **3,011,717** | **3,160,200** | **3,520,749** | **3,621,018** | **100,269** | **2.85%** |
| | | | | | | | |
| **HUMAN SERVICES** | | | | | | | |
| Health Department | 248,788 | 272,060 | 293,331 | 306,312 | 447,616 | 141,305 | 46.13% |
| Senior Services | 199,038 | 229,941 | 247,744 | 322,726 | 241,676 | (81,050) | -25.11% |
| Veterans' Services | 850,520 | 769,340 | 720,453 | 931,970 | 869,628 | (62,342) | -6.69% |
| **TOTAL HUMAN SERVICES** | **1,298,346** | **1,271,342** | **1,261,527** | **1,561,008** | **1,558,921** | **(2,087)** | **-0.13%** |
| | | | | | | | |
| **CULTURE & RECREATION** | | | | | | | |
| Forbes Library | 1,236,102 | 1,273,185 | 1,311,381 | 1,350,722 | 1,391,244 | 40,522 | 3.00% |
| Lilly Library | 309,035 | 318,306 | 327,856 | 341,201 | 351,437 | 10,236 | 3.00% |
| Recreation | 226,113 | 231,442 | 260,446 | 329,513 | 345,181 | 15,668 | 4.76% |
| Arts and Culture | 58,623 | 66,045 | 71,294 | 79,762 | 81,423 | 1,661 | 2.08% |
| **TOTAL CULTURE & RECREATION** | **1,829,873** | **1,888,978** | **1,970,977** | **2,101,198** | **2,169,285** | **68,088** | **3.24%** |
| | | | | | | | |
| **DEBT SERVICE** | | | | | | | |
| Long-Term Bonds Principal | 4,012,700 | 4,269,100 | 4,923,850 | 5,069,900 | 3,591,700 | (1,478,200) | -29.16% |
| Long-Term Bonds Interest | 1,069,481 | 1,013,920 | 993,644 | 973,050 | 837,212 | (135,838) | -13.96% |
| Temporary Bonds Principal / Paydowns | - | - | - | 45,000 | 45,000 | - | 0.00% |
| **TOTAL DEBT SERVICE** | **5,082,181** | **5,283,020** | **5,917,494** | **6,087,950** | **4,473,912** | **(1,614,038)** | **-26.51%** |

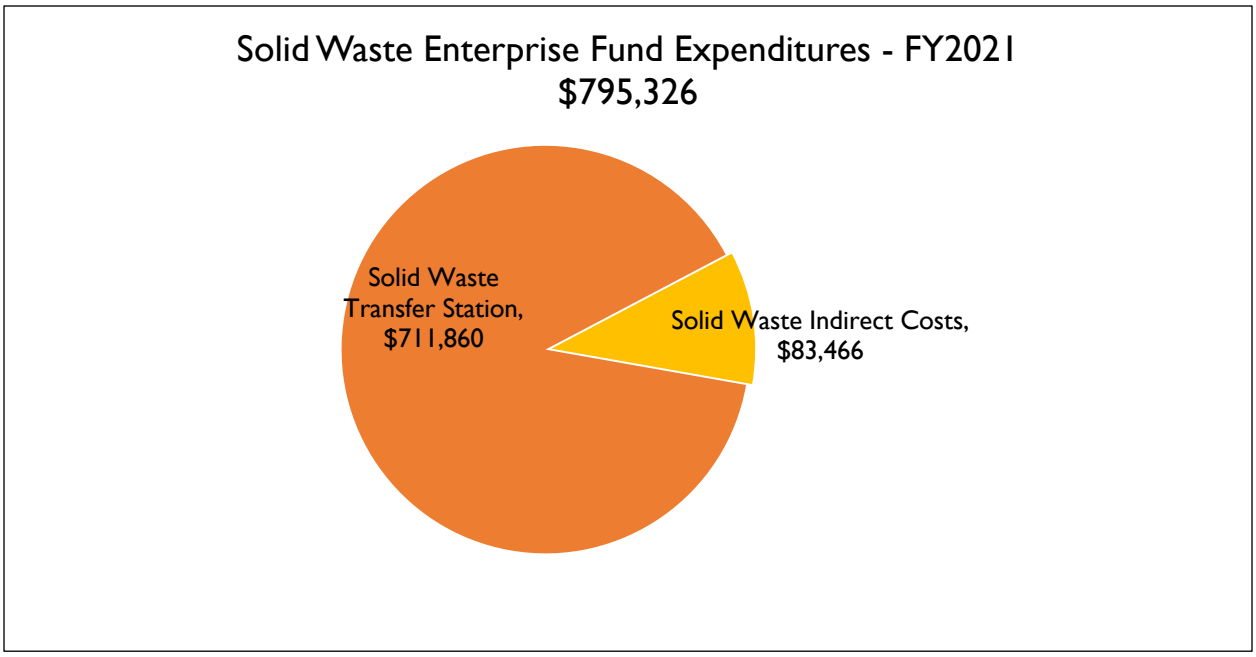
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **EMPLOYEE BENEFITS** | | | | | | | |
| Contributory Retirement System | 5,359,535 | 5,656,941 | 5,826,095 | 6,301,238 | 6,559,443 | 258,205 | 4.10% |
| Pensions Non-Contributory & Actuarial OPEB | 30,131 | 40,458 | 31,688 | 42,000 | 42,000 | - | 0.00% |
| OPEB Trust Fund | 165,000 | 200,000 | 250,000 | 300,000 | 300,000 | - | 0.00% |
| Workers' Compensation | 434,183 | 446,227 | 507,253 | 500,000 | 450,000 | (50,000) | -10.00% |
| Workers' Compensation - Police & Fire | 187,294 | 192,844 | 211,257 | 217,000 | 234,360 | 17,360 | 8.00% |
| Unemployment Compensation | 41,680 | 40,463 | 24,039 | 110,000 | 113,935 | 3,935 | 3.58% |
| Group Medical Insurance | 10,607,205 | 10,678,690 | 10,202,369 | 11,147,800 | 11,591,432 | 443,632 | 3.98% |
| Life Insurance | 38,242 | 40,858 | 40,476 | 55,000 | 55,000 | - | 0.00% |
| Payroll Taxes | 706,970 | 730,851 | 774,474 | 890,815 | 942,500 | 51,685 | 5.80% |
| Other Benefits | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | - | 0.00% |
| **TOTAL EMPLOYEE BENEFITS** | **17,750,239** | **18,207,333** | **18,047,652** | **19,743,853** | **20,468,670** | **724,817** | **3.67%** |
| **INSURANCE AND RESERVES** | | | | | | | |
| Capital Projects | 280,000 | 312,500 | 315,000 | 340,000 | - | (340,000) | -100.00% |
| General Liability Insurance | 61,051 | 48,300 | 65,002 | 65,000 | 76,200 | 11,200 | 17.23% |
| Property & Auto Insurance | 242,185 | 232,000 | 274,163 | 275,000 | 309,397 | 34,397 | 12.51% |
| Public Employees Liability Insurance | 5,667 | 77,349 | (11,524) | 65,000 | 70,200 | 5,200 | 8.00% |
| Reserve for Personnel | 78,474 | 82,296 | 74,293 | - | 100,000 | 100,000 | 0.00% |
| Transfer to Fiscal Stability Stabilization Fund | - | - | - | - | - | - | 0.00% |
| Transfer to Capital Stabilization Fund | 347,288 | 364,652 | 382,884 | 382,884 | - | (382,884) | -100.00% |
| **TOTAL CAPITAL PROJECTS & MISCELLANEOUS** | **1,014,665** | **1,117,097** | **1,099,818** | **1,127,884** | **555,797** | **(572,087)** | **-50.72%** |
| **GENERAL FUND APPROPRIATIONS** | **83,301,196** | **84,991,586** | **88,015,278** | **94,706,462** | **95,444,320** | **737,859** | **0.78%** |
| **NON-APPROPRIATED USES:** | | | | | | | |
| Overlay Reserve for Abatements | 498,275 | 500,000 | 552,530 | 790,413 | 550,000 | (240,413) | -30.42% |
| County Lock-Up Assessment | 27,122 | 27,122 | 27,122 | 27,122 | 27,122 | - | 0.00% |
| Offset Receipts - Cherry Sheet | 1,666,087 | 1,665,843 | 1,468,016 | 1,308,384 | 1,411,645 | 103,261 | 7.89% |
| **STATE ASSESSMENTS-CHERRY SHEET** | | | | | | | |
| Air Pollution Districts | 8,408 | 8,305 | 8,485 | 8,332 | 8,494 | 162 | 1.94% |
| RMV Non-Renewal Surcharge | 81,640 | 81,640 | 81,640 | 77,360 | 78,860 | 1,500 | 1.94% |
| Regional Transit Assessment (PVTA) | 401,938 | 437,858 | 442,864 | 441,734 | 437,349 | (4,385) | -0.99% |
| Special Education (Ch. 71B, ss. 10, 12) | - | - | 4,793 | 4,900 | 3,440 | (1,460) | -29.80% |
| Charter School Sending Tuition | 2,317,297 | 2,493,406 | 2,609,394 | 2,771,688 | 2,524,949 | (246,739) | -8.90% |
| School Choice Sending Tuition | 548,725 | 426,966 | 526,980 | 522,462 | 588,502 | 66,040 | 12.64% |
| SUB-TOTAL STATE ASSESSMENTS | 3,358,008 | 3,448,175 | 3,674,156 | 3,826,476 | 3,641,594 | (184,882) | -4.83% |
| **TOTAL NON-APPROPRIATED USES** | **5,549,492** | **5,641,140** | **5,721,824** | **5,952,395** | **5,630,361** | **(322,034)** | **-5.41%** |
| **TOTAL BUDGET PLAN - GENERAL FUND** | **88,850,689** | **90,632,726** | **93,737,102** | **100,658,857** | **101,074,681** | **415,825** | **0.41%** |

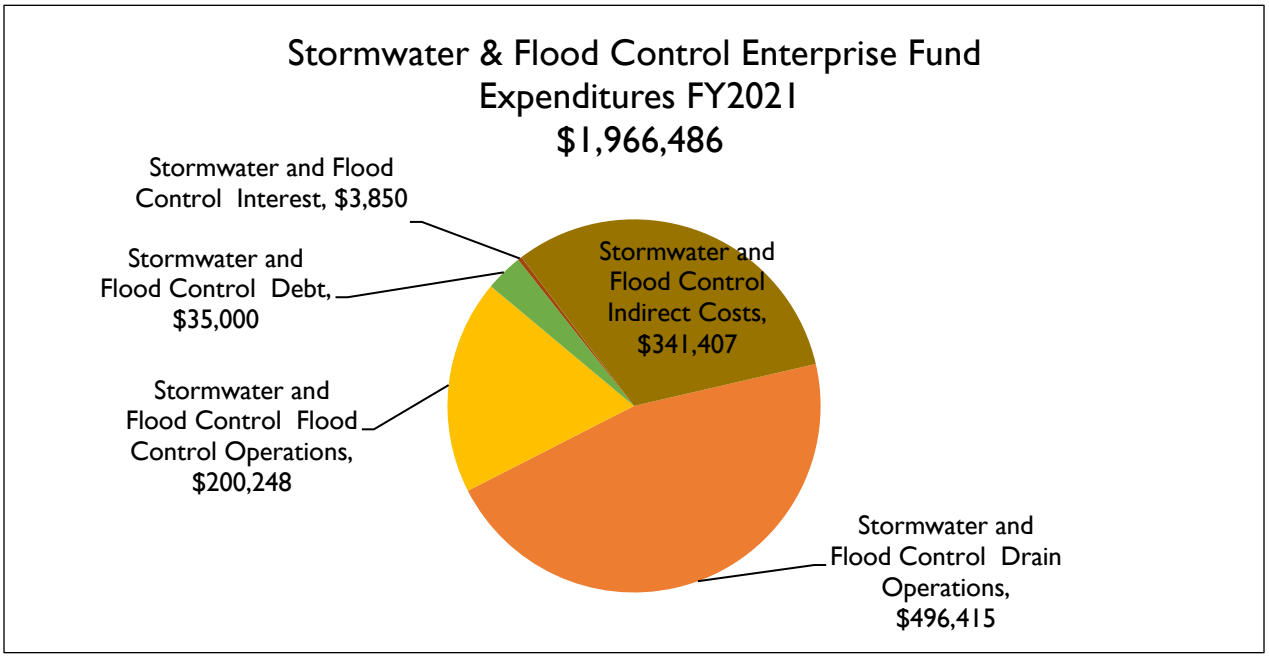
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | RECAP Budget FY2020 | Budget FY2021 | Dollar Change FY2020-FY2021 | % Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **ENTERPRISE FUNDS** | | | | | | | |
| **WATER ENTERPRISE FUND** | | | | | | | |
| Water General | 2,545,808 | 4,031,615 | 3,431,277 | 3,868,991 | 2,949,566 | (919,425) | -23.8% |
| Water Treatment | 1,119,919 | 1,026,983 | 61,094 | - | - | - | 0.0% |
| Water Debt | 1,620,201 | 1,620,885 | 1,655,177 | 1,700,538 | 1,684,863 | (15,675) | -0.9% |
| Water Interest | 436,530 | 392,311 | 349,832 | 306,095 | 262,190 | (43,905) | -14.3% |
| Water Indirect Costs | 692,167 | 701,764 | 573,975 | 620,420 | 577,268 | (43,152) | -7.0% |
| Water Reserve | - | - | 89,238 | 783,956 | 1,471,113 | 687,157 | 87.7% |
| **TOTAL WATER ENTERPRISE FUND** | **6,414,625** | **7,773,558** | **6,160,592** | **7,280,000** | **6,945,000** | **(335,000)** | **-4.6%** |
| **SEWER ENTERPRISE FUND** | | | | | | | |
| Sewer General Sanitary | 808,337 | 1,559,169 | 1,457,015 | 1,727,060 | 1,051,250 | (675,810) | -39.1% |
| Sewer Treatment | 1,807,810 | 1,848,703 | 1,918,738 | 2,313,017 | 2,217,734 | (95,283) | -4.1% |
| Sewer Debt | 445,411 | 391,985 | 391,572 | 377,507 | 209,235 | (168,272) | -44.6% |
| Sewer Interest | 92,206 | 77,821 | 63,774 | 50,856 | 61,804 | 10,948 | 21.5% |
| Sewer Indirect Costs | 974,025 | 1,001,057 | 968,824 | 935,319 | 1,042,826 | 107,507 | 11.5% |
| Sewer Stabilization Fund | 985,355 | 1,049,888 | 629,474 | 1,086,241 | 1,594,651 | 508,410 | 46.8% |
| **TOTAL SEWER ENTERPRISE FUND** | **5,113,145** | **5,928,624** | **5,429,398** | **6,490,000** | **6,177,500** | **(312,500)** | **-4.8%** |
| **SOLID WASTE ENTERPRISE FUND** | | | | | | | |
| Solid Waste Landfill | 114,635 | 56,922 | 99,907 | - | - | - | 0.0% |
| Solid Waste Other Waste Mgt | 389,805 | 595,023 | 457,817 | 497,938 | 711,860 | 213,922 | 43.0% |
| Solid Waste Debt | 1,000 | - | - | - | - | - | 0.0% |
| Solid Waste Interest | 25 | - | - | - | - | - | 0.0% |
| Solid Waste Closure & Post-Closure Fund | - | - | - | - | - | - | 0.0% |
| Solid Waste Indirect Costs | 114,813 | 116,014 | 114,437 | 104,721 | 83,466 | (21,255) | -20.3% |
| **TOTAL SOLID WASTE ENTERPRISE FUND** | **620,277** | **767,960** | **672,161** | **602,659** | **795,326** | **192,667** | **32.0%** |
| **Stormwater and Flood Control ENTERPRISE FUND** | | | | | | | |
| Stormwater and Flood Control Drain Operations | 872,870 | 1,667,444 | 1,455,720 | 954,612 | 496,415 | (458,197) | -48.0% |
| Stormwater and Flood Control Flood Control Operations | 72,441 | 109,069 | 364,590 | 717,216 | 200,248 | (516,968) | -72.1% |
| Stormwater and Flood Control Debt | 40,000 | 40,000 | 40,000 | 40,000 | 35,000 | (5,000) | -12.5% |
| Stormwater and Flood Control Interest | 7,050 | 6,250 | 5,450 | 4,650 | 3,850 | (800) | -17.2% |
| Stormwater and Flood Control Indirect Costs | 268,422 | 276,993 | 248,620 | 280,008 | 341,407 | 61,399 | 21.9% |
| Stormwater and Flood Control Stabilization Fund | - | 75,361 | - | - | 919,566 | 919,566 | 100.0% |
| **TOTAL WATER ENTERPRISE FUND** | **1,260,783** | **2,175,117** | **2,114,380** | **1,996,486** | **1,996,486** | **-** | **0.0%** |
| **TOTAL ENTERPRISE FUNDS** | **13,408,830** | **16,473,497** | **14,376,530** | **16,369,145** | **15,914,312** | **(454,833)** | **-3.2%** |
| **TOTAL ALL FUNDS** | **102,259,519** | **109,443,294** | **108,113,633** | **117,028,002** | **116,988,993** | **(39,009)** | **-0.03%** |


City of Northampton
General Fund Expenditures - FY2021
$101,074,681
Culture and Recreation, $2,169,285
Non- Appropriated Uses and Offsets, $1,988,767
Human Services, $1,558,921
Insurance and Reserves, $555,797
State Assessments/Charges, $3,641,594
Public Works, $3,621,018
General Government, $6,153,106
Debt Service, $4,473,912
Education, $41,168,717
Public Safety, $15,274,894
Employee Benefits, $20,468,670


Water Enterprise Fund Expenditures - FY2021
$6,945,000
Water Indirect Costs, $577,268
Water Transfer to Capital Projects, $1,471,113
Water Interest, $262,190
Water Debt, $1,684,863
Water Treatment and Operations, $2,949,566


Sewer Enterprise Fund Expenditures - FY2021
$6,177,500
Sewer General Sanitary, $1,051,250
Sewer Transfer to Capital Projects, $1,594,651
Sewer Treatment, $2,217,734
Sewer Indirect Costs, $1,042,826
Sewer Interest, $61,804
Sewer Debt, $209,235


Solid Waste Enterprise Fund Expenditures - FY2021
$795,326
Solid Waste Transfer Station, $711,860
Solid Waste Indirect Costs, $83,466


Stormwater & Flood Control Enterprise Fund Expenditures FY2021
$1,966,486
Stormwater and Flood Control Interest, $3,850
Stormwater and Flood Control Debt, $35,000
Stormwater and Flood Control Flood Control Operations, $200,248
Stormwater and Flood Control Indirect Costs, $341,407
Stormwater and Flood Control Drain Operations, $496,415

**ELECTED OFFICIALS ANNUAL COMPENSATION – Fiscal Year 2021**

| | |
|---|---|
| Mayor | $92,500 |
| City Clerk | $74,000 |
| City Council President | $10,000 |
| City Council – At-Large | $9,500 |
| City Council – Ward Representative | $9,000 |
| School Committee – At-Large | $5,500 |
| School Committee – Ward Representative | $5,500 |
| Superintendents of Smith's Agricultural School | $2,500 |
| Elector under the Oliver Smith Will | $10 |
| Trustees under the Will of Charles E. Forbes | $0 |
| Community Preservation at Large | $0 |

The Mayor, City Clerk, City Council, School Committee and Trustees of Smith's Vocation and Agricultural School shall be eligible to enroll in the municipal health insurance and retirement plans.

**Elected officials are also eligible for the following benefits**:

Life Insurance - Basic Plan – City Share 60% - $37.44 per year, per employee

Dental -100% employee paid

Health Insurance through Group Insurance Commission (GIC) - City share FY2021, monthly cost to city per employee

| GIC RATES 2020-2021 | Type | Employer Share | Monthly City Contribution |
|---|---|---|---|
| Fallon Health Direct Family | HMO | 80% | $1,249.18 |
| Fallon Health Direct Individual | HMO | 80% | $494.87 |
| Fallon Select Family | HMO | 80% | $1,626.43 |
| Fallon Select Individual | PPO | 80% | $668.95 |
| Fallon Senior | HMO | 80% | |
| HP Medicare Enhance | PPO | 50% | $202.02 |
| HP Independence-Family | PPO | 50% | |
| HP Independence-Individual | PPO | 50% | $458.59 |
| HP Primary Choice- Family | HMO | 80% | $1,357.62 |
| HP Primary Choice- Individual | HMO | 80% | $532.34 |
| HNE Medplus-Individual | PPO | 50% | $202.40 |
| HNE HMO- Family | HMO | 80% | $1,131.84 |
| HNE HMO-Individual | HMO | 80% | $475.43 |
| NHP Care- Individual | HMO | 80% | $550.30 |
| Tufts MC Complement | PPO | 50% | $191.94 |
| Tufts MC Preferred | HMO | 80% | $260.10 |
| Tufts Navigator- Family | PPO | 50% | $975.73 |
| Tufts Navigator- Individual | PPO | 50% | $399.52 |
| Tufts Spirit- Family | HMO | 80% | $1,169.24 |
| Tufts Spirit- Individual | HMO | 80% | $485.34 |
| Unicare Basic- Family | PPO | 50% | $1,291.36 |
| Unicare Basic- Individual | PPO | 50% | $581.88 |
| Unicare Com Choice- Family | PPO | 50% | $684.03 |
| Unicare Com Choice- Individual | PPO | 50% | $276.29 |
| Unicare-OME | PPO | 50% | $199.93 |
| Unicare Plus-Family | PPO | 50% | $861.25 |
| Unicare Plus-Individual | PPO | 50% | $361.87 |

## FTE'S BY EMPLOYEE AFFILIATION AND DEPARTMENT
## FISCAL YEAR 2021

FTE'S BY EMPLOYEE AFFILIATION AND DEPARTMENT
FISCAL YEAR 2021

| | | | | | | | | City Departments | | | | | | | | | | | Libraries | | Schools | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Total FY17 | Total FY18 | Total FY19 | Total FY20 | Total FY21 | Change from FY20 to FY21 | % of Total FY21 | Elected | NR | NAPEA | NAME | FIRE ADM | DEP FIRE | FIRE | POL ADM | POL SGT | POLICE | AFSME | FLEA | NR | Elected | SCH ADMIN | NR | TEACHERS | AIDES | CLERICAL | CUSTODIAL | CAFETERIA |
| **GENERAL GOVERNMENT** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| City Council | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | 0.00 | 0.95% | 9.00 | 1.00 | | | | | | | | | | | | | | | | | | | |
| Mayor | 8.00 | 8.00 | 8.00 | 8.00 | 5.00 | (3.00) | 0.47% | 1.00 | 4.00 | 0.00 | | | | | | | | | | | | | | | | | | |
| Auditor | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 | 0.47% | | 2.00 | 1.00 | | | | | | | | 2.00 | | | | | | | | | | |
| Assessors | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.28% | | | 2.00 | | | | | | | | 1.00 | | | | | | | | | | |
| Treasurer (combined FY17) | | | | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Collector (combined FY17) | | | | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Treasurer/Collector (combined FY17) | 8.00 | 7.50 | 8.00 | 8.00 | 7.00 | (1.00) | 0.66% | | 1.00 | 3.00 | | | | | | | | 3.00 | | | | | | | | | | |
| Legal Services | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | | | | | | | | | | | | | | | | | | | | | |
| Human Resources | 4.00 | 4.00 | 5.00 | 5.00 | 4.00 | (1.00) | 0.38% | | 4.00 | | | | | | | | | | | | | | | | | | | |
| Information Technology Services | 5.00 | 5.00 | 6.00 | 6.00 | 5.00 | (1.00) | 0.47% | | 5.00 | | | | | | | | | 1.00 | | | | | | | | | | |
| City Clerk | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 | 0.38% | 1.00 | | 1.00 | | | | | | | | 2.00 | | | | | | | | | | |
| License Commission (combined into Mayors in FY15) | | | | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Planning & Sustainability | 5.74 | 5.80 | 5.80 | 5.50 | 8.00 | 2.50 | 0.76% | | 1.00 | 6.00 | | | | | | | | 1.00 | | | | | | | | | | |
| Central Services | 14.58 | 14.58 | 15.10 | 16.10 | 16.10 | 0.00 | 1.53% | | 4.10 | 2.00 | 9.00 | | | | | | | 1.00 | | | | | | | | | | |
| **TOTAL GENERAL GOVERNMENT** | **67.32** | **66.88** | **69.90** | **70.60** | **67.10** | **(3.50)** | **6.36%** | **11.00** | **22.10** | **15.00** | **9** | **0** | **0** | **0** | **0** | **0** | **0** | **11.00** | | | | | | | | | | |
| **PUBLIC SAFETY** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Police | 71.00 | 71.00 | 72.32 | 72.32 | 72.32 | 0.00 | 6.86% | | 4.32 | 1.00 | | | | | 7.00 | 8.00 | 50.00 | 2.00 | | | | | | | | | | |
| Parking Division - Enforcement | 4.50 | 5.50 | 5.50 | 5.50 | 4.50 | (1.00) | 0.43% | | | | | | | | | | | 4.50 | | | | | | | | | | |
| Public Safety Communications Center | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | 0.00 | 1.14% | | 11.00 | 1.00 | | | | | | | | | | | | | | | | | | |
| Fire Rescue | 70.00 | 70.00 | 70.00 | 70.00 | 69.00 | (1.00) | 6.54% | | 1.00 | | | 3.00 | 4.00 | 60.00 | | | | 1.00 | | | | | | | | | | |
| Building Inspector | 7.88 | 7.88 | 7.88 | 8.25 | 7.25 | (1.00) | 0.69% | | 0.25 | 5.00 | | | | | | | | 2.00 | | | | | | | | | | |
| Parking Division - Maintenance | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | 0.00 | 0.43% | | 4.00 | | | | | | | | | 0.50 | | | | | | | | | | |
| **TOTAL PUBLIC SAFETY** | **169.88** | **170.88** | **172.20** | **172.57** | **169.57** | **(3.00)** | **16.08%** | | **20.57** | **7.00** | | **3.00** | **4.00** | **60.00** | **7.00** | **8.00** | **50.00** | **10.00** | | | | | | | | | | |
| **EDUCATION** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Smith Vocational & Agricultural High School | 113.06 | 113.22 | 117.36 | 113.81 | 116.88 | 3.07 | 11.08% | | | | | | | | | | | | | | 3.00 | 12.00 | 2.00 | 67.00 | 14.00 | 7.00 | 8.00 | 3.88 |
| School Department | 513.30 | 509.60 | 503.57 | 511.21 | 551.25 | 40.04 | 52.28% | | | | | | | | | | | | | | 9.00 | 19.75 | 17.27 | 304.83 | 117.00 | 24.52 | 39.98 | 18.90 |
| **TOTAL EDUCATION** | **626.36** | **622.82** | **620.93** | **625.02** | **668.13** | **43.10** | **63.37%** | | | | | | | | | | | | | | **12.00** | **31.75** | **19.27** | **371.83** | **131** | **31.52** | **47.98** | **22.78** |
| **PUBLIC WORKS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Engineering (combined FY19) | 2.45 | 2.05 | 0.00 | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Administration & Purchasing (combined FY19) | 1.80 | 1.55 | 0.00 | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Administration & Engineering (combined FY19) | 0.00 | 0.00 | 3.17 | 3.17 | 2.93 | (0.25) | 0.28% | | 0.30 | 2.40 | | | | | | | | 0.23 | | | | | | | | | | |
| Streets / General Highway | 18.65 | 17.60 | 19.60 | 15.60 | 13.60 | (2.00) | 1.29% | | | 0.60 | 13.00 | | | | | | | 0.00 | | | | | | | | | | |
| Streets / Snow & Ice | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00% | | | | | | | | | | | | | | | | | | | | | |
| Storm Drains (incorporated into Enterprise Fund in FY15) | | | | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Flood Control (incorporated into Enterprise Fundin FY15) | | | | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Cemeteries (combined FY19) | 3.00 | 4.00 | 0.00 | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Parks and Recreation (combined FY19) | 5.00 | 6.00 | 0.00 | | | 0.00 | | | | | | | | | | | | | | | | | | | | | | |
| Forestry, Parks and Cemeteries (combined FY19) | 0.00 | 0.00 | 10.00 | 16.00 | 14.00 | (2.00) | 1.33% | | 1.00 | | 13.00 | | | | | | | | | | | | | | | | | |
| **TOTAL PUBLIC WORKS** | **30.90** | **31.20** | **32.77** | **34.77** | **30.53** | **(4.25)** | **2.90%** | - | **1.30** | **3.00** | **26.00** | - | - | - | - | - | - | **0.23** | - | - | - | - | - | - | - | - | - | - |
| **HUMAN SERVICES** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Health | 5.57 | 6.14 | 7.23 | 7.37 | 9.85 | 2.48 | 0.93% | | 4.85 | 4.00 | | | | | | | | 1.00 | | | | | | | | | | |
| Senior Services | 7.33 | 9.43 | 9.80 | 9.75 | 5.00 | (4.75) | 0.47% | | | 4.00 | | | | | | | | 1.00 | | | | | | | | | | |
| Veterans Services | 3.38 | 3.40 | 3.35 | 3.48 | 3.63 | 0.15 | 0.34% | | 0.63 | 2.00 | | | | | | | | 1.00 | | | | | | | | | | |
| **TOTAL HUMAN SERVICES** | **16.28** | **18.97** | **20.38** | **20.59** | **18.48** | **(2.12)** | **1.75%** | - | **5.48** | **10.00** | - | - | - | - | - | - | - | **3.00** | | | | | | | | | | |
| **CULTURE & RECREATION** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Forbes Library | 23.30 | 25.47 | 25.78 | 25.92 | 26.03 | 0.11 | 2.47% | | | | | | | | | | | | 19.86 | 6.17 | | | | | | | | |
| Lilly Library | 7.21 | 6.88 | 6.78 | 6.94 | 6.94 | (0.00) | 0.66% | | | | | | | | | | | | | 6.94 | | | | | | | | |
| Recreation | 6.70 | 6.63 | 6.50 | 6.50 | 6.50 | 0.00 | 0.62% | | | 4.50 | | | | | | | | 2.00 | | | | | | | | | | |
| Arts Council | 1.60 | 2.00 | 2.00 | 2.50 | 2.50 | 0.00 | 0.24% | | 2.50 | | | | | | | | | | | | | | | | | | | |
| **TOTAL CULTURE & RECREATION** | **38.81** | **40.98** | **41.06** | **41.86** | **41.97** | **0.11** | 3.98% | - | **2.50** | **4.50** | - | - | - | - | - | - | - | **2.00** | **19.86** | **13.11** | | | | | | | | |
| **ENTERPRISE FUNDS** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Water Enterprise Fund | 23.66 | 26.11 | 27.08 | 23.78 | 22.43 | (1.35) | 2.13% | | 0.80 | 5.98 | 13.75 | | | | | | | 1.90 | | | | | | | | | | |
| Sewer Enterprise Fund | 21.45 | 25.68 | 27.39 | 27.34 | 26.89 | (0.45) | 2.55% | | 0.45 | 5.22 | 19.47 | | | | | | | 1.90 | | | | | | | | | | |
| Solid Waste Enterprise Fund | 3.00 | 3.35 | 3.15 | 3.00 | 3.05 | 0.05 | 0.29% | | 0.80 | 0.25 | 1.00 | | | | | | | 1.00 | | | | | | | | | | |
| Stormwater and Flood Control | 9.78 | 6.44 | 6.41 | 6.41 | 6.23 | (0.18) | 0.59% | | 0.10 | 3.25 | 2.88 | | | | | | | - | | | | | | | | | | |
| **TOTAL ALL ENTERPRISE FUNDS** | **57.89** | **61.58** | **64.03** | **60.53** | **58.60** | **(1.93)** | 5.56% | - | **2.15** | **14.70** | **37.10** | - | - | - | - | - | - | **4.80** | | | | | | | | | | |
| **TOTAL ALL DEPARTMENTS** | **1,007.44** | **1,013.31** | **1,021.26** | **1,025.94** | **1,054.36** | **28.42** | **100.00%** | **11.00** | **54.10** | **54.20** | **72.10** | **3.00** | **4.00** | **60.00** | **7.00** | **8.00** | **50.00** | **31.03** | **19.86** | **13.11** | **12.00** | **31.75** | **19.27** | **371.83** | **131.00** | **31.52** | **47.98** | **22.78** |

# General Fund Budgets Tab

## City Council

At-Large Councilor Gina-Louise Sciarra, President
Ward 3 Councilor James Nash, Vice President
210 Main Street, Northampton, MA 01060
(413) 587-1210
citycouncil@northamptonma.gov

Department Responsibilities

The City Council is elected by Northampton voters. The city is divided into seven wards comprising an equal number of voters in each. Ward Councilors are elected by their respective wards, while two at-large members are voted by the entire Northampton electorate. The term of office for City Councilors is two years.

The City Council is the legislative body for the city and exercises its powers in accordance with Article 2 of the City Charter. The City Council is responsible for adopting the budget and capital improvement program, adopting city ordinances, approving non-scheduled appropriations, approving appointments to multi-member boards, and approving the city tax rate. The City Council is also responsible for retaining an independent auditor to examine the city's financial documents on an annual basis.

The City Council elects a Council President who serves as the presiding officer at all council meetings. The City Council conducts normal business on the first and third Thursday of each month, except in July and August when only one meeting is scheduled per month. In the absence of the Council President, the Council Vice President (also elected by the City Council) serves as the presiding officer.

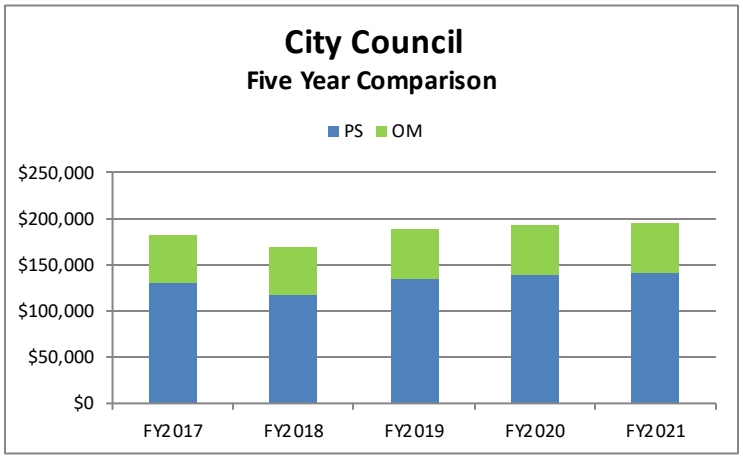
The City Council also has various standing committees. Each committee elects a Chair and Vice-Chair. Visit www.northamptonma.gov for committee listings and meeting schedules.

The City Council employs an Administrative Assistant to the City Council to provide support and record keeping for all City Council activities.

FY2021 Budget Information

The City Council's budget is relatively static. On the personnel side, City Councilors' compensation is set by ordinance and has not increased since 2016 (Ward councilors are paid $9,000 annually while At-Large Councilors receive $9,500. The Council President receives an additional $500.) The only increase on the personnel side is a step increase and 2% COLA for the Administrative Assistant.

Under expenses, the largest single line item is the annual independent audit. Following two years without an increase, the cost of the city's share of the audit rose by $1,000 from $49,000 to $50,000 in FY2021. There are no other increases.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 129,870 | 117,358 | 134,802 | 138,086 | 140,393 | *2,307* |
| OM | 51,267 | 50,866 | 52,621 | 55,500 | 55,500 | - |
| Total | 181,137 | 168,224 | 187,422 | 193,586 | 195,893 | *2,307* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| Elected | 9.00 | 9.00 | 9.00 | 9.00 | 9.00 | - |
| NR | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| | 10.00 | 10.00 | 10.00 | 10.00 | 10.00 | - |

## 111 - CITY COUNCIL

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Council President & at-Large | Gina-Louise Sciarra | Elected | | 1.00 | 10,000 | 10,000 | | |
| Councilor - Vice - President | James Nash | Elected | | 1.00 | 9,000 | 9,000 | | |
| Councilor-at-Large | William Dwight | Elected | | 1.00 | 9,500 | 9,500 | | |
| Councilor | Michael Quinlan, Jr. | Elected | | 1.00 | 9,000 | 9,000 | | |
| Councilor | Karen Foster | Elected | | 1.00 | 9,000 | 9,000 | | |
| Councilor | John Thorpe | Elected | | 1.00 | 9,000 | 9,000 | | |
| Councilor | Alex Jarrett | Elected | | 1.00 | 9,000 | 9,000 | | |
| Councilor | Marianne LeBarge | Elected | | 1.00 | 9,000 | 9,000 | | |
| Councilor | Rachel Maiore | Elected | | 1.00 | 9,000 | 9,000 | | |
| Administrative Assistant | Laura Krutzler | NR | 40.00 | 1.00 | 57,893 | 57,893 | | |
| Longevity | | | | | - | - | | |
| **Total Personnel Services:** | | | | **10.00** | **140,393** | **140,393** | | |
| Annual Audit | | | | | 50,000 | 50,000 | | |
| Training and Seminars | | | | | 1,300 | 1,300 | | |
| Advertising | | | | | 1,600 | 1,600 | | |
| Office Supplies | | | | | 500 | 500 | | |
| Travel | | | | | 2,100 | 2,100 | | |
| **Total Operations and Maintenance:** | | | | | **55,500** | **55,500** | | |
| **111-CITY COUNCIL TOTAL:** | | | | **10.00** | **195,893** | **195,893** | | |

## Office of the Mayor

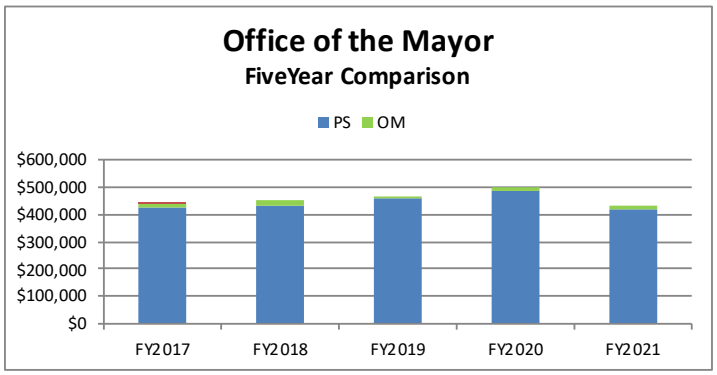
David J. Narkewicz, Mayor
210 Main Street, Northampton, MA 01060
(413) 587-1249
mayor@northamptonma.gov

Department Responsibilities

The Mayor is the chief executive officer of the City of Northampton in accordance with Article 3 of the City Charter. The Mayor also serves as Chair and a full voting member of the Northampton School Committee and as a Trustee of Smith Vocational and Agricultural High School. Additionally, the Mayor serves Ex Officio as a member of the Board of Trustees of the Academy of Music Theatre and Look Memorial Park.

It is the Mayor's responsibility to appoint residents to the city's many boards and commissions, subject to the approval of the City Council, and to present the City Council with a balanced city budget in May of each year. The Community Development Block Grant program was moved to the Planning and Sustainability Department in FY2020. The License Commission is also staffed out of the Mayor's office.

The Mayor's office is a gateway for residents, businesses, organizations, and visitors wishing to access information and city services.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 426,348 | 431,908 | 456,883 | 484,537 | 416,456 | *(68,081)* |
| OM | 13,275 | 17,059 | 10,956 | 16,442 | 16,442 | *-* |
| Total | 439,623 | 448,968 | 467,839 | 500,979 | 432,898 | *(68,081)* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| Elected | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *-* |
| NR | 5.00 | 5.00 | 5.00 | 5.00 | 4.00 | *(1.00)* |
| NAPEA | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | *(2.00)* |
| | 8.00 | 8.00 | 8.00 | 8.00 | 5.00 | *(3.00)* |

## 121 - MAYOR'S OFFICE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Mayor | David Narkewicz | Elected | | 1.00 | 92,500 | 92,500 | | |
| Finance Director | Susan Wright | NR | 40.00 | 1.00 | 130,813 | 130,813 | | |
| Chief of Staff | Alan Wolf | NR | 40.00 | 1.00 | 85,128 | 85,128 | | |
| Admin, Licensing and Eco Dev Coordinator | Annie Lesko | NR | 40.00 | 1.00 | 62,160 | 62,160 | | |
| Mayoral Assistant | Court Cline | NR | 35.00 | 1.00 | 43,135 | 43,135 | | |
| Longevity | | | | | 1,100 | 1,100 | | |
| Phone Allowance | | | | | 1,620 | 1,620 | | |
| **Total Personnel Services:** | | | | **5.00** | **416,456** | **416,456** | **-** | |
| R & M Office Equip | | | | | 100 | 100 | | |
| Training and Seminars | | | | | 1,642 | 1,642 | | |
| GIS/WEB Services | | | | | 1,300 | 1,300 | | |
| Contractual Services | | | | | 2,000 | 2,000 | | |
| Printing and Mailing | | | | | 1,600 | 1,600 | | |
| Advertising | | | | | 250 | 250 | | |
| Office Supplies | | | | | 325 | 325 | | |
| Magazine Subscriptions | | | | | 200 | 200 | | |
| Travel | | | | | 2,025 | 2,025 | | |
| Dues & Memberships | | | | | 5,800 | 5,800 | | |
| Economic Dev. District with FRCOG | | | | | 1,000 | 1,000 | | |
| Equipment Technology | | | | | 200 | 200 | | |
| **Total Operations and Maintenance:** | | | | | **16,442** | **16,442** | | |
| **121-MAYOR'S OFFICE TOTAL:** | | | | **5.00** | **432,898** | **432,898** | **-** | |

# Office of the Auditor

Joyce Karpinski, Auditor
210 Main Street, Northampton, MA 01060
(413) 587-1205
jkarpinski@northamptonma.gov

## Department Responsibilities

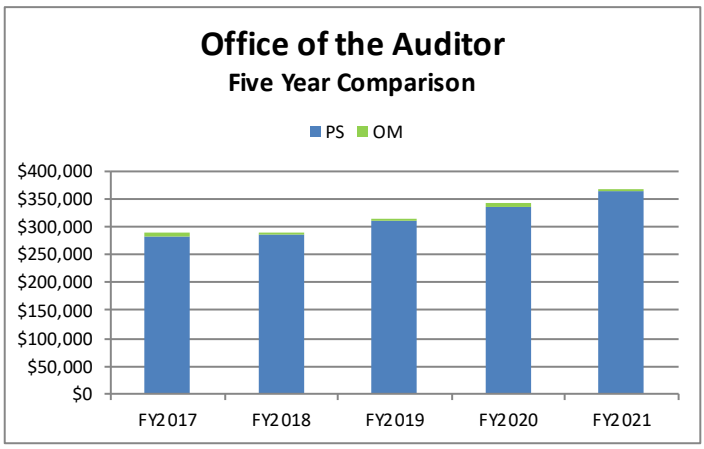
The Auditor's office maintains the city's financial records and ensures that proper procedures are followed in accordance with Massachusetts General Laws and Northampton's financial policies and procedures. The financial records include the statement of expenditures and revenues, as well as a balance sheet of assets, liabilities and fund balances.

## FY2020 Highlights

The Auditor's office provides accounting services for city departments and monitors all financial activity for accountability and legal compliance, processes bi-weekly payrolls and weekly accounts payable warrants, processes income tax documentation such as 1099s and W-2s, assists departments in the procurement process, provides procurement training, and maintains the city's risk management control and liability insurance contracts. The Chief Procurement Officer coordinates the city's insurance programs. In FY2019, many city employees attended free safety and management training workshops, earning a $46,315 credit from our insurance carrier that was applied to the city's insurance premium.

## FY2021 Budget Information

The Auditor's office will continue to maintain and monitor the city's financial activity for accountability and legal compliance, including procurement, property and liability insurance management, payroll and accounts payable. It is anticipated that safety training conducted in FY2020 will generate similar credits for FY2021 insurance premiums.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 283,042 | 285,012 | 311,193 | 337,488 | 363,230 | *25,742* |
| OM | 6,229 | 4,239 | 2,836 | 5,280 | 5,280 | - |
| Total | 289,271 | 289,251 | 314,029 | 342,768 | 368,510 | *25,742* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NR | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| NAPEA | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| AFSCME | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | - |

## 135 - AUDITOR

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Auditor | Joyce Karpinski | NR | 40.00 | 1.00 | 101,210 | 101,210 | | |
| Assistant Auditor | Annmarie Baron | NAPEA | 40.00 | 1.00 | 79,292 | 79,292 | | |
| Chief Procurement Officer | Joe Cook | NR | 40.00 | 1.00 | 75,511 | 75,511 | | |
| Payroll and AP Coordinator | Janet Vance | AFSCME | 35.00 | 1.00 | 51,659 | 51,659 | | |
| Payroll and AP Coordinator | Gayle Kolodziej | AFSCME | 35.00 | 1.00 | 51,659 | 51,659 | | |
| Overtime | | | | | 500 | 500 | | |
| Longevity | | | | | 3,400 | 3,400 | | |
| **Total Personnel Services:** | | | | **5.00** | **363,230** | **363,230** | | |
| Microfiche Data Storage | | | | | 165 | 165 | | |
| Office Supplies and Forms | | | | | 1,500 | 1,500 | | |
| Travel | | | | | 650 | 650 | | |
| Conferences/Registrations | | | | | 2,300 | 2,300 | | |
| Dues & Memberships | | | | | 665 | 665 | | |
| **Total Operations and Maintenance:** | | | | | **5,280** | **5,280** | | |
| **135-AUDITOR TOTAL:** | | | | **5.00** | **368,510** | **368,510** | | |

# Office of the Assessor

Joan Sarafin, Principal Assessor
210 Main Street, Northampton, MA 01060
(413) 587-1202
jsarafin@northamptonma.gov

Department Responsibilities

The Assessors' office is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. Taxable property includes not only real estate but business personal property as well. Each year the assessors are required by law to assess property at its fair cash value. In determining market value, the assessors must evaluate a number of factors that impact the amount a willing buyer and seller would agree to including:

- sales for the same type of property,
- location, and
- supply and demand.

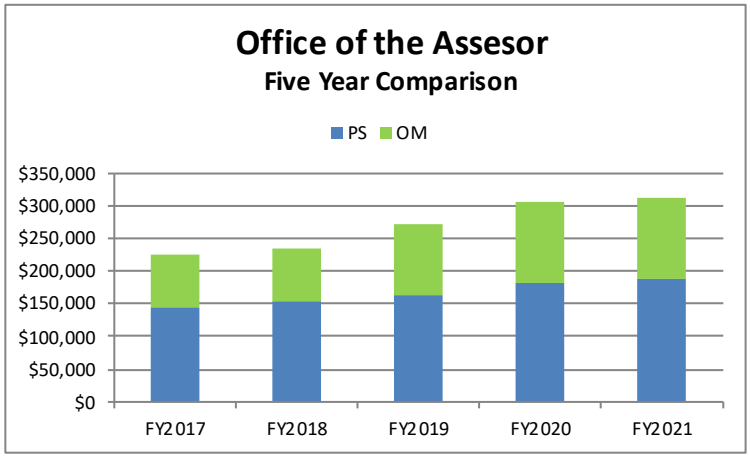
FY2020 Highlights

The Assessors' office values and prepares 12,000± real estate and personal property tax bills. Building permits are reviewed, added to property values, and calculated for new growth. The new growth, including new construction, adds to the city's tax levy. FY2020 saw the Assessors' office complete its city-wide revaluation, which is mandated by the Department of Revenue (DOR) to occur every five years. The Assessors' office also prepares 26,000± motor vehicle and boat excise bills. The office is responsible for the motor vehicle and boat abatement process for those taxpayers that have sold, traded, gifted, etc., vehicles and vessels.

The Assessors' office administers statutory exemptions for the city's elderly, disabled veterans, blind, and widow/widowed taxpayers. The office also administers the Community Preservation Act exemption for low-income taxpayers. Chapter land and charitable property applications are managed and administered in the Assessors' office as well.

FY2021 Budget Information

The Assessors' office continues in its endeavor to provide professional and friendly customer service over the phone and at its counter with each of the various types of inquiries that are presented every day. In FY2021, the Assessors will be performing a cyclical inspection of the city, re-measuring the exterior and inspecting the interior of properties, which is required by the Department of Revenue every 10 years. The office will be working with Tyler Appraisal Services throughout the year to make sure all property conditions, grades and measurements are up to date.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY19-FY20* |
| PS | 145,399 | 152,846 | 165,092 | 181,754 | 189,870 | *8,116* |
| OM | 78,826 | 83,589 | 106,892 | 124,350 | 123,350 | *(1,000)* |
| Total | 224,225 | 236,435 | 271,984 | 306,104 | 313,220 | *7,116* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY19-FY20* |
| NAPEA | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | - |

## 141 - ASSESSOR

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Principal Assessor | Joan Sarafin | NAPEA | 35.00 | 1.00 | 90,764 | 90,764 | | |
| Assistant Assessor | Marc Dautreuil | NAPEA | 35.00 | 1.00 | 55,523 | 55,523 | | |
| Principal Clerk Secretary | Lisa Quakenbush | AFSCME | 35.00 | 1.00 | 42,084 | 42,084 | | |
| Longevity | | | | | 1,500 | 1,500 | | |
| **Total Personnel Services:** | | | | **3.00** | **189,870** | **189,870** | | |
| R & M Office Equipment | | | | | 100 | 100 | | |
| Professional Services | | | | | 15,000 | 15,000 | | |
| Legal | | | | | 17,500 | 17,500 | | |
| Training and Seminars | | | | | 2,500 | 2,500 | | |
| Property Reval Services | | | | | 85,000 | 85,000 | | |
| Printing | | | | | 500 | 500 | | |
| Office Supplies | | | | | 500 | 500 | | |
| Travel | | | | | 2,000 | 2,000 | | |
| Dues & Memberships | | | | | 250 | 250 | | |
| **Total Operations and Maintenance:** | | | | | **123,350** | **123,350** | | |
| **141-ASSESSOR TOTAL:** | | | | **3.00** | **313,220** | **313,220** | | |

# Office of the Treasurer/Collector

Kristine Bissell, Treasurer/Collector
212 Main Street, Northampton, MA 010601
(413) 587-1293
kbissell@northamptonma.gov

Department Responsibilities:

The mission of the Treasurer/Collector's Office is to serve its customers in a professional and friendly manner that promotes timely collections of revenue. Revenues are recorded, disbursed and invested at various financial institutions to ensure safety, liquidity needs and maximum yield. Borrowing functions are performed, management of tax title accounts, federal and state reporting, and servicing of all financial and enforcement aspects of parking.

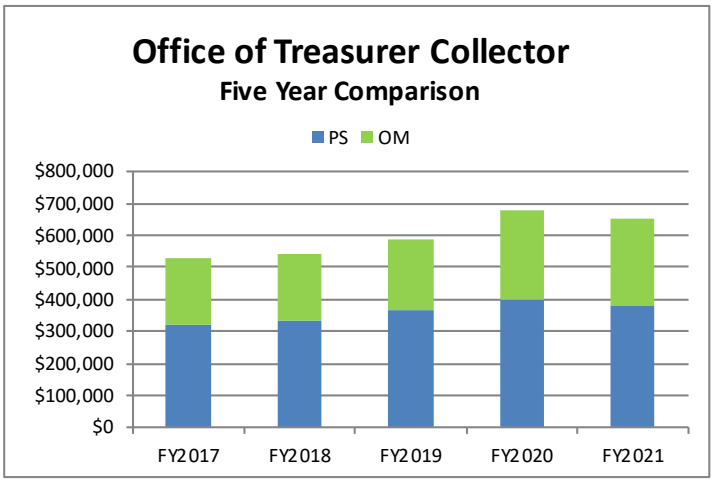
FY2020 Highlights

The Pay-by-Plate system and the Pay-to-Park Mobile App provided additional payment options and improved customer service. The number of transactions via the app continues to increase as users have become more familiar with the service. We are migrating to a new merchant services provider which will reduce costs for parking payments made by credit card.

Lockbox services for tax and parking collections have continued to aid efficient workflow which results in quicker payment processing and deposits being made sooner. We continue to identify items to increase efficiency and to enhance services for residents. We now offer auto-pay and paperless e-billing for real estate and personal property as added features to online payment services.

FY2021 Budget Information

We will continue to coordinate with the Tax Title Attorney for continued success working with delinquent collections. The Treasurer/Collector and both assistants are required to attend annual training sponsored by the Massachusetts Collector Treasurer Association in order to retain and obtain certification status.




**General Fund Operating Budget**

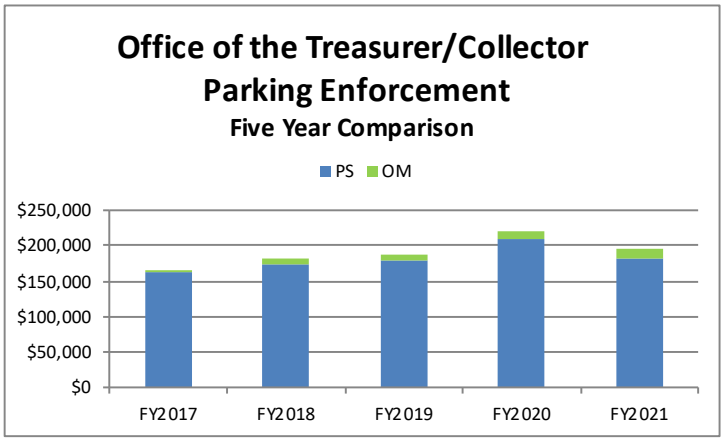
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 318,149 | 331,107 | 365,580 | 398,842 | 377,918 | *(20,924)* |
| OM | 208,503 | 210,271 | 220,603 | 276,435 | 276,435 | *-* |
| Total | 526,652 | 541,378 | 586,184 | 675,277 | 654,353 | *(20,924)* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | *0.00* |
| NR | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *0.00* |
| AFSCME | 4.00 | 3.50 | 4.00 | 4.00 | 3.00 | *-1.00* |
| | 8.00 | 7.50 | 8.00 | 8.00 | 7.00 | *-1.00* |

## 146-TREASURER COLLECTOR

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Treasurer/Collector | Kristine Bissell | NR | 40.00 | 1.00 | 96,322 | 96,322 | | |
| Assistant Collector/Parking Enforce | Nanci Forrestall | NAPEA | 35.00 | 1.00 | 55,523 | 55,523 | | |
| Assitant Treasurer | Kristen Yezierski | NAPEA | 35.00 | 1.00 | 56,910 | 56,910 | | |
| Principal Clerk | Cindy Parsons | AFSCME | 35.00 | 1.00 | 43,129 | 43,129 | | |
| Principal Clerk | Bonnie Netto | AFSCME | 35.00 | 1.00 | 39,081 | 39,081 | | |
| Parking Clerk | Chapin Gilmore | AFSCME | 35.00 | 1.00 | 38,130 | 38,130 | | |
| Hearing Officer | David Molnar | AFSCME | 35.00 | 1.00 | 46,323 | 46,323 | | |
| Salaries Temporary | | | | | - | - | | |
| Longevity | | | | | 2,500 | 2,500 | | |
| **Total Personnel Services:** | | | | **7.00** | **377,918** | **377,918** | | |
| R & M Office Equipment | | | | | 5,000 | 5,000 | | |
| Legal - Tax Title | | | | | 22,000 | 22,000 | | |
| Parking System Credit Card Fees | | | | | 100,000 | 100,000 | | |
| Tax Collection Services | | | | | 4,000 | 4,000 | | |
| Contractual Services | | | | | 1,500 | 1,500 | | |
| Printing | | | | | 15,000 | 15,000 | | |
| Postage | | | | | 50,000 | 50,000 | | |
| Advertising | | | | | 3,000 | 3,000 | | |
| Parking Enforcement Software and Financial Services | | | | | 70,000 | 70,000 | | |
| Office Supplies - General | | | | | 600 | 600 | | |
| Travel | | | | | 750 | 750 | | |
| Conferences/Training | | | | | 1,400 | 1,400 | | |
| Dues and Memberships | | | | | 610 | 610 | | |
| General Liability | | | | | 2,575 | 2,575 | | |
| **Total Operations and Maintenance:** | | | | | **276,435** | **276,435** | | |
| **146-TREASURER COLLECTOR TOTAL:** | | | | **7.00** | **654,353** | **654,353** | | |




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 162,233 | 173,008 | 178,959 | 209,106 | 182,601 | *(26,505)* |
| OM | 3,403 | 8,858 | 7,236 | 12,200 | 12,200 | *-* |
| Total | 165,636 | 181,866 | 186,195 | 221,306 | 194,801 | *(26,505)* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| AFSCME | 4.50 | 5.50 | 5.50 | 5.50 | 4.50 | *(1.00)* |
| | 4.50 | 5.50 | 5.50 | 5.50 | 4.50 | *(1.00)* |

## 211 - TREASURER COLLECTOR'S OFFICE - PARKING ENFORCEMENT

| | | | | | | Funding Sources | | |
|---|---|---|---|---|---|---|---|---|
| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | General Fund | Other | Source |
| Parking Enforcement Officer | Tristan Sniadach | AFSCME | 35.00 | 1.00 | 34,538 | 34,538 | | |
| Parking Enforcement Officer | Emmaline Martin | AFSCME | 35.00 | 1.00 | 35,394 | 35,394 | | |
| Parking Enforcement Officer | Robyn Aubrey | AFSCME | 35.00 | 1.00 | 33,702 | 33,702 | | |
| Parking Enforcement Officer | Catherine Snyder | AFSCME | 35.00 | 1.00 | 34,538 | 34,538 | | |
| Parking Enforcement Officer | George Beaupre | AFSCME | 17.50 | 0.50 | 20,529 | 20,529 | | |
| Part-time PEO's | | | | | 18,000 | 18,000 | | |
| Overtime | | | | | 5,000 | 5,000 | | |
| Longevity | | | | | 100 | 100 | | |
| Weekend Differential | | | | | 800 | 800 | | |
| **Total Personnel Services:** | | | | **4.50** | **182,601** | **182,601** | | |
| R & M Vehicles | | | | | 4,000 | 4,000 | | |
| R & M Office Equipment | | | | | 2,500 | 2,500 | | |
| R & M Communication Equipment | | | | | 2,000 | 2,000 | | |
| Uniform Allowance | | | | | 3,700 | 3,700 | | |
| **Total Operations and Maintenance:** | | | | | **12,200** | **12,200** | | |
| **211 - PARKING ENFORCEMENT** | | | | **4.50** | **194,801** | **194,801** | | |

## City Solicitor

Attorney Alan Seewald
210 Main Street, Northampton, MA 01060
(413) 587-1249
aseewald@northamptonma.gov

One Roundhouse Plaza, Suite 304, Northampton, MA 01060
(413) 584-4455

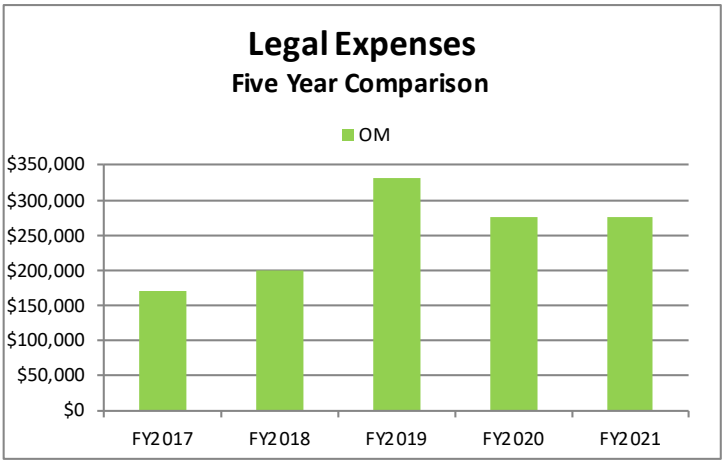
Attorney Layla Taylor, Labor Counsel, at Sullivan, Hayes, and Quinn

Department Responsibilities

The City Solicitor is appointed by the Mayor subject to confirmation by the City Council, and serves as the legal consultant to the Mayor and City of Northampton. The City Solicitor provides the city with legal services and advises any officer or employee of the city on any question of the law connected with the discharge of his or her official duties. The City Solicitor is admitted to practice as an attorney in the courts of this commonwealth and the U.S. District Court for the District of Massachusetts. The Mayor may hire outside legal counsel to assist work with the City Solicitor on matters requiring special legal expertise.

FY2021 Highlights

In FY2020, the City Solicitor advised nearly every city department with interpretations of federal and state law, the city charter and city ordinances and regulations. The Solicitor oversaw the work of special counsel to the city, including labor, environmental, and litigation counsel.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| OM | 170,577 | 198,567 | 329,308 | 275,000 | 275,000 | - |
| Total | 170,577 | 198,567 | 329,308 | 275,000 | 275,000 | - |

## 151-LEGAL

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Legal | | | | | 270,000 | 270,000 | | |
| Judgements | | | | | 5,000 | 5,000 | | |
| **Total Operations and Maintenance:** | | | | | 275,000 | 275,000 | | |
| **151-LEGAL TOTAL:** | | | | | **275,000** | **275,000** | | |

# Human Resources Department

Glenda Stoddard, Director
240 Main Street, Northampton, MA 01060
(413) 587-1258
gstoddard@northamptonma.gov

## Department Responsibilities

The Human Resources Department provides high-quality, consistent management to offer employees reasonable benefits that the city can afford. We also manage the risk of possible future costs for group health insurance, unemployment benefits, workers compensation/IOD claims and labor negotiations. The department continues to make improvements to payroll with the goal of creating more efficiencies. We help assure consistent contract administration across city and school departments.

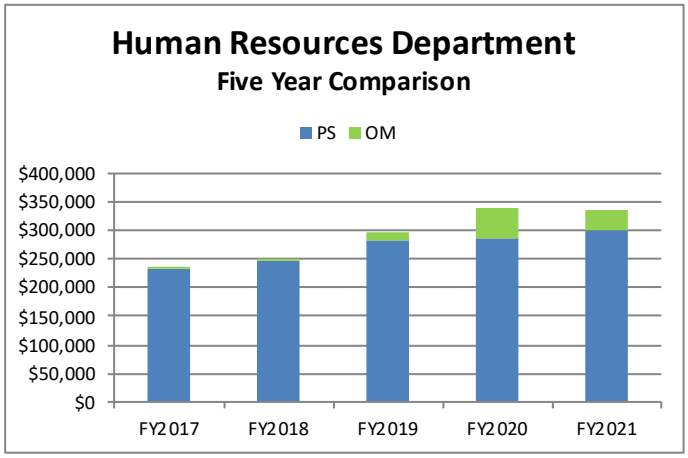
## FY2020 Highlights

During FY2020 we capitalized on staff changes to create more efficiencies and re-organize some work tasks. We started working towards better management of our information systems and streamlining our business practices. Most significantly, we rolled out an online Employee Self Service program allowing all city employees to access their personal human resource data, view paystubs back to FY2016, set their personal tax deductions, and to enter and view their own benefits and accruals.

## FY2021 Budget Information

Our focus for FY2021 will include:

- Review and update policies and procedures that reflect “Best Practices”
- Identify and address issues raised from the COVID-19 pandemic and the city office/school closures.
- Monitor our compensation practices to ensure compliance with the pay equity law, ensure that we attract/retain highly effective employees while staying true to the new compensation system and remaining regionally competitive
- Continue working towards a more representative employee base through broad recruitment efforts
- Maintain, and where necessary, improve our safety training and procedures across the organization
- Continue to operate from a place of factual fairness relying on data to make decisions and improve practices
- Work closely with our unions to address issues expeditiously
- Continue to develop online services for city employees to streamline operations and continuously improve interactions with human resources




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 232,959 | 245,702 | 282,767 | 285,432 | 299,684 | *14,252* |
| OM | 4,106 | 4,180 | 14,788 | 54,550 | 37,050 | *(17,500)* |
| Total | 237,065 | 249,882 | 297,554 | 339,982 | 336,734 | *(3,248)* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NR | 5.00 | 5.00 | 6.00 | 6.00 | 5.00 | *(1.00)* |
| | 5.00 | 5.00 | 6.00 | 6.00 | 5.00 | *(1.00)* |

## 152-HUMAN RESOURCES

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Human Resources Director | Glenda Stoddard | NR | 40.00 | 1.00 | 124,519 | 124,519 | | |
| Employment Specialist | Susan Stone | NR | 40.00 | 1.00 | 75,511 | 75,511 | | |
| Benefits Specialist | Charles Dunham | NR | 35.00 | 1.00 | 51,588 | 51,588 | | |
| HR Generalist | Vacancy | NR | 35.00 | 1.00 | 41,966 | 41,966 | | |
| Payroll Coordinator | Laurie O'Shepa | NR | 35.00 | 1.00 | 52,293 | | 52,293 | NPS Budget |
| Overtime | | | | | 3,500 | 3,500 | | |
| Longevity | | | | | 3,100 | 2,600 | 500 | NPS Budget |
| **Total Personnel Services:** | | | | **5.00** | **352,477** | **299,684** | **52,793** | |
| Professional/Technical | | | | | 17,500 | 17,500 | | |
| Training and Seminars | | | | | 14,000 | 14,000 | | |
| Medical/Testing Services | | | | | 3,000 | 3,000 | | |
| Printing | | | | | 500 | 500 | | |
| Microfiche Data Storage | | | | | 200 | 200 | | |
| Offices Supplies - General | | | | | 350 | 350 | | |
| Travel | | | | | 500 | 500 | | |
| Dues & Memberships | | | | | 1,000 | 1,000 | | |
| **Total Operations and Maintenance:** | | | | | **37,050** | **37,050** | | |
| **152-HUMAN RESOURCES TOTAL:** | | | | **5.00** | **389,527** | **336,734** | **52,793** | |

# Information Technology Services Department

Antonio Pagán, Chief Information Officer
42 Gothic Street, Northampton, MA 01060
(413) 587-1283
apagan@northamptonma.gov

Department Responsibilities:

The Information Technology Services (ITS) Department provides computer hardware and software acquisition, telecommunications infrastructure, information security, maintenance, and support to all city departments, Public Safety, and the Northampton Public Schools (NPS). It is further responsible for computer supplies management, desktop and web publishing, social media management, and voice and data communications. The department is responsible for systems development and planning, systems modification and enhancement, operations, central services, and management and administration of the hardware and software for the geographic information system. ITS is also responsible for coordinating and executing recovery plans within the Business Continuity Plan for the entire municipal government administration and dependencies.

FY2020 Highlights:

During FY2020, the ITS Team has continued developing projects in several key areas, focusing on strengthening the technology infrastructure, processes optimization, technology support consolidation and office productivity. Continuing the execution of projects generated by the IT Assessment Report recommendations and beyond, the following initiatives were accomplished:

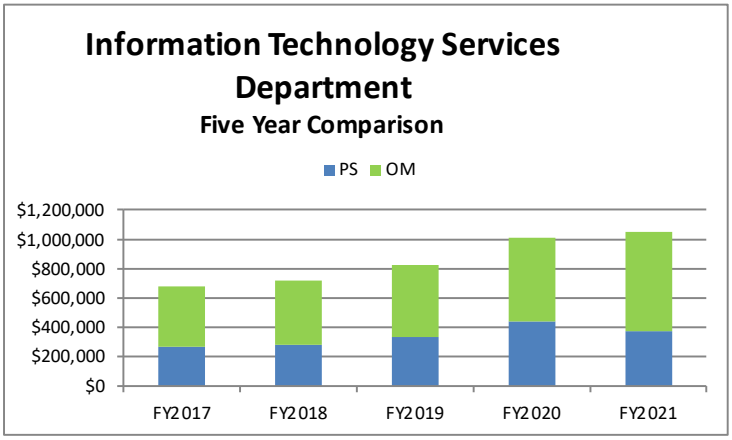
- For the first time and in partnership with NPS, Northampton Police Department, Department of Public Works, Central Dispatch, and Northampton Fire Rescue, our team is supporting all technology infrastructure and productivity needs throughout the city dependencies and enterprises.
- Deployed a secured platform for third-party vendors and staff aimed to provide remote access to all servers and desktops throughout the city network.
- Completed the consolidation of GIS services for all city departments including Planning and Public Works.
- Expanded the consolidated Helpdesk system for all city departments and dependencies to standardize support services delivery, creating a knowledge-based platform for IT staff and end users. This will facilitate the upcoming cross-training among IT staff members.
- Implemented teleworking framework and capacity for over 110 city and NPS staff in a secure manner during the COVID-19 pandemic.
- Provided support to all NPS staff and students for teleworking and remote learning during the COVID-19 pandemic.
- In collaboration with NPS administration and Technology Specialists, continued the technology augmentation for instructional purposes at NPS by reaching the mark of over 3,500 devices in use at classrooms, computer labs and home.
- Collaborated with the Digital Learning and Computer Science team to continue the implementation of the IT Innovation Pathway at Northampton High School, including the establishment of a Cisco Academy.

FY2021 Goals:

In FY2021, ITS will focus on the continuation of stabilizing all infrastructure and support services with a focus on business continuity and sustainability. Learning from the recent events related to natural disasters and global economy disruption due to virus propagation, ITS will start revising the design of existing IT operations and developing a new framework for:

- Operations and Capital budget management
- Capacity and Demand management
- Knowledge and Change management
- Services and Problem management
- Planning for Continual Improvement

Taking advantage of the ITS consolidation, we will start new initiatives aimed to improve the level of services offered and the strengthening ITS staff's skill sets.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 261,226 | 273,818 | 327,548 | 442,698 | 374,370 | *(68,328)* |
| OM | 411,325 | 444,577 | 490,478 | 565,259 | 678,510 | *113,251* |
| Total | 672,551 | 718,395 | 818,025 | 1,007,957 | 1,052,880 | *44,923* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NR | 3.00 | 6.70 | 8.00 | 9.00 | 8.00 | *-1.00* |
| NAPEA | 1.00 | 0.00 | 0.00 | 0.00 | 0.00 | *0.00* |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *0.00* |
| | 5.00 | 7.70 | 9.00 | 10.00 | 9.00 | *-1.00* |

## 155-INFORMATION TECHNOLOGY SERVICES

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Chief Information Officer | Antonio Pagan | NR | 40.00 | 1.00 | 130,813 | 130,813 | | |
| Digital Literacy & Computer Science Coor. | Molly McLoughlin | NR | 40.00 | 1.00 | 89,775 | | 89,775 | NPS |
| Technology Assistant | Nancy Sise | AFSCME | 40.00 | 1.00 | 54,267 | 54,267 | | |
| Applications Administrator | Frank Forbes | NR | 40.00 | 1.00 | 66,712 | 66,712 | | |
| Systems Administrator (NPS) | Eric Gagne | NR | 40.00 | 1.00 | 68,612 | | 68,612 | NPS |
| IT Network Analyst | Sam Lev | NR | 40.00 | 1.00 | 51,198 | 51,198 | | |
| IT Network Analyst (NPS) | James Bates | NR | 40.00 | 1.00 | 62,348 | | 62,348 | NPS |
| IT System Specialist | Jason Lagana | NR | 40.00 | 1.00 | 56,480 | 56,480 | | |
| IT Systems Specialist (NPS) | Gillian Doucette | NR | 40.00 | 1.00 | 48,734 | | 48,734 | NPS |
| Overtime | | | | | 2,500 | 2,500 | | |
| On Call | | | | | 10,000 | 10,000 | | |
| Longevity | | | | | 2,400 | 2,400 | | |
| **Total Personnel Services:** | | | | **9.00** | **643,838** | **374,370** | **269,469** | |
| R & M Vehicles | | | | | 500 | 500 | | |
| R & M Equipment | | | | | 57,250 | 57,250 | | |
| Software License Fees | | | | | 282,000 | 282,000 | | |
| Professional/Technical | | | | | 249,600 | 249,600 | | |
| Training and Seminars | | | | | 5,000 | 5,000 | | |
| Web Services | | | | | 13,400 | 13,400 | | |
| Telephone | | | | | 69,260 | 69,260 | | |
| Travel | | | | | 1,000 | 1,000 | | |
| Dues & Memberships | | | | | 500 | 500 | | |
| **Total Operations and Maintenance:** | | | | | **678,510** | **678,510** | | |
| **155-MANAGEMENT INFORMATION SYSTEMS TOTAL:** | | | | **9.00** | **1,322,348** | **1,052,880** | **269,469** | |

# Office of the City Clerk

Pamela L. Powers, City Clerk
210 Main Street, Northampton, MA 01060
(413) 587-1223
cclerk@northamptonma.gov

Department Responsibilities

The City Clerk and staff are public servants who perform diverse tasks for the benefit of Northampton citizens, other government agencies, and the public. The office promotes open government and transparency by leveraging technology that will give easy access to records and information. Many of the responsibilities of the office are defined by state law which is administered by the Secretary of the Commonwealth's Office, the Attorney General's Office, or the Registry of Vital Records and Statics. Other duties of the office are defined by City Charter or City ordinance.

General duties include:

- Maintaining, preserving amending and indexing all historical city records pertaining to birth, marriage and death; city licenses within its jurisdiction; legislative filings including orders, ordinances, street acceptances and discontinuances, and City Council minutes;
- Acting Burial Agent;
- Administering oaths of office to various city officials and board, committee and commission members;
- Chief Election Official;
- Member of the Board of Registrars;
- Overseer of voter registration records, street listings, and City census
- Compliance Officer for Open Meeting Law;
- City-wide Records Access Officer;
- Keeper of the City Seal;
- Notary Public
- Providing for the filing of other notices, assignments, etc. not otherwise prescribed

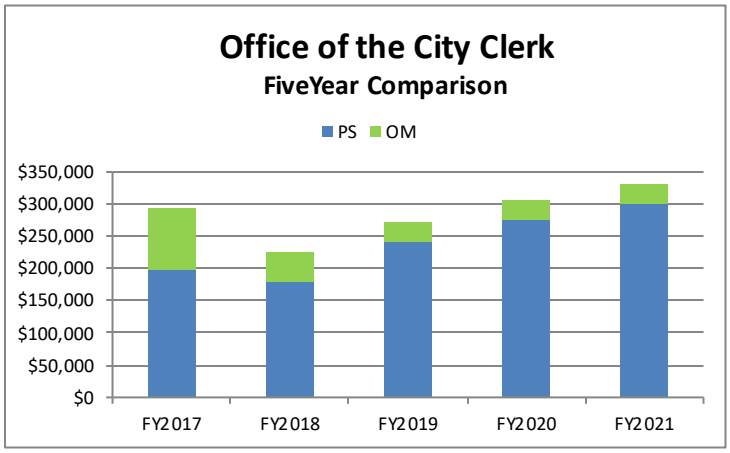
FY2020 Highlights

With the implementation of Real ID that began in March 2018, there has been a significant increase in the amount of birth and marriage requests that the City Clerk's office has transacted. This spike is expected to continue into 2020 and 2021 as residents replace their current identification to meet the new regulatory standards. The Real ID deadline has been extended to October, 1, 2021, because COVID-19 is delaying issuance of credentials by the RMV.

FY2021 Budget Information

Automatic voter registration began January 2020. The new statewide system registers a person to vote when that person notifies a state agency, like the Registry of Motor Vehicles, about a change in address or other status. The Board of Registrars has seen a dramatic increase in the amount of information that is pushed through state agencies; every entry must be researched to determine status of the voter.

The City Clerk's office is gearing up for changes in Election procedures for September and November given the COVID-19 pandemic. Legislation currently being considered at the state level will be monitored and appropriate actions taken should it become necessary to modify the election process.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 199,111 | 178,806 | 242,818 | 275,283 | 300,243 | *24,960* |
| OM | 95,487 | 45,794 | 29,549 | 32,525 | 32,525 | *-* |
| Total | 294,598 | 224,600 | 272,366 | 307,808 | 332,768 | *24,960* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| Elected | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *0.00* |
| NAPEA | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *0.00* |
| AFSCME | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | *0.00* |
| | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | *0.00* |

## 161-CITY CLERK

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| City Clerk | Pamela L. Powers | Elected | | 1.00 | 74,000 | 74,000 | | |
| Assistant City Clerk | Amy Zielenski | NAPEA | 35.00 | 1.00 | 49,269 | 49,269 | | |
| Principal Clerk | Jennifer Larkin | AFSCME | 35.00 | 1.00 | 35,393 | 35,393 | | |
| Principal Clerk | Terry Yusko | AFSCME | 37.50 | 1.00 | 45,081 | 45,081 | | |
| Election Workers | | | | | 90,000 | 90,000 | | |
| Overtime | | | | | 5,500 | 5,500 | | |
| Longevity | | | | | 1,000 | 1,000 | | |
| **Total Personnel Services:** | | | | **4.00** | **300,243** | **300,243** | | |
| R & M Office Equipment | | | | | 5,250 | 5,250 | | |
| Printing | | | | | 2,200 | 2,200 | | |
| Ballot Printing/Processing | | | | | 10,300 | 10,300 | | |
| General Code | | | | | 6,300 | 6,300 | | |
| Office Supplies Forms | | | | | 6,650 | 6,650 | | |
| Election Supplies | | | | | 1,500 | 1,500 | | |
| Dues and Memberships | | | | | 200 | 200 | | |
| General Liability | | | | | 125 | 125 | | |
| **Total Operations and Maintenance:** | | | | | **32,525** | **32,525** | | |
| **161-CITY CLERK** | | | | **4.00** | **332,768** | **332,768** | | |

# Office of Planning & Sustainability

Wayne Feiden, FAICP, Director
210 Main St., Northampton, MA 01060
(413) 587-1266
wfeiden@northamptonma.gov

## Department Responsibilities

The mission of the Office of Planning and Sustainability is to identify and implement the community's vision for a sustainable and resilient future with a healthy and equitable economy, environment, community, and transportation network. This mission is accomplished through participatory visioning and comprehensive and strategic planning; sense of place and community, including conserving natural and built environment, historic preservation, multi-modal transportation, community development, and economic prosperity.

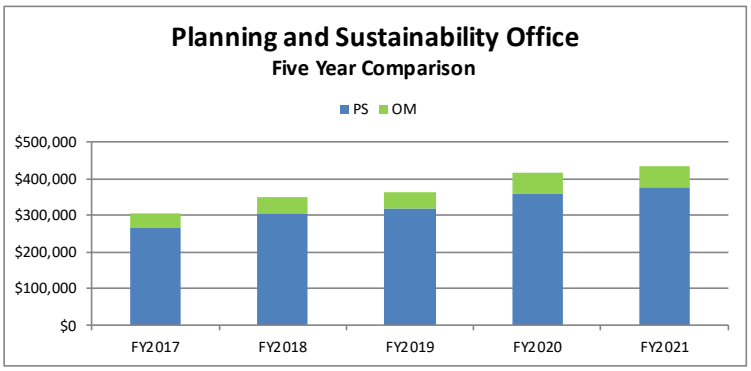
## FY2020 Highlights

**Planning and visioning** efforts include advancing various zoning changes including clear standards for accessory apartments and development in downtown and Florence, and revising the city's Municipal Resilience program to include a resilience hub for front-line communities. **Community development** included taking over the CDBG program from the Mayor's office and training all new staff, taking on the ADA Coordinator position, re-designing the office to absorb the two related staff within the constrained space, and pivoting CDBG funding towards mitigating the economic impacts of COVID-19. **Sustainable transportation** projects include building a one mile shared use path through Burts Bogs Greenway, adverting a new access ramp to the MassCentral Rail Trails at North Street, and winning a grant to expand ValleyBike in Northampton and the region. **Recreation and conservation** projects include acquiring the former Pine Grove Golf Course to restore it with a state resilience grant and purchasing other key parcels. **Affordable and market rate housing** includes advancing zoning changes to encourage affordable housing and getting an option for a new affordable housing parcel. **Economic development** includes selling a surplus city parcel bringing in revenue and putting the property onto the tax roles. **Sustainability** activities include advancing a Climate Resilience and Regeneration Plan, completing initial planning for community choice aggregation and receiving City Council approval to go to the next step, advancing a significant carbon sequestration project at the former Pine Grove Golf Course, and obtaining funding to examine the flood control levees so they can be certified.

In response to the COVID-19 emergency, Planning & Sustainability assisted the Mayor in providing $125,000 in emergency business grants to 23 Northampton business that are pivoting to address the economic challenges of the pandemic. All of the funding comes from the city's federal Community Development Block Grant (CDBG) allocation.

## FY2021 Budget Information

For FY2021, planned activities include adopting the final climate resilience and regeneration plan; addressing the community development fallout of COVID-19 and the slow recovery, rezoning Florence, Downtown and all the rules for accessory apartments to easy the regulatory burdens while achieving community goals, build wheelchair curb cuts, build a bike path on-ramp at Edwards Square, expand ValleyBike, build out Memorial Park, and build infrastructure to serve the new North Commons affordable housing at Village Hill. For FY2021, the department has grown to absorb community development from the Mayor's office, but the total city budget has remained substantially at level service funding.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 266,197 | 305,293 | 316,369 | 359,955 | 376,443 | *16,488* |
| OM | 37,530 | 43,543 | 46,807 | 55,923 | 59,200 | *3,277* |
| Total | 303,727 | 348,836 | 363,176 | 415,878 | 435,643 | *19,765* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 4.00 | 4.00 | 4.00 | 4.00 | 6.00 | *2.00* |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *0.00* |
| NR | 0.74 | 0.80 | 0.80 | 0.50 | 1.00 | *0.50* |
| | 5.74 | 5.80 | 5.80 | 5.50 | 8.00 | *2.50* |

## 175-PLANNING AND SUSTAINABILITY

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director of Planning and Sustainability | Wayne Feiden | NAPEA | 40.00 | 1.00 | 108,757 | 108,757 | | |
| Asst Director of Planning & Sustainability | Carolyn Misch | NAPEA | 40.00 | 1.00 | 82,700 | 82,700 | | |
| Planner | Sarah LaValley | NAPEA | 40.00 | 1.00 | 68,255 | 44,366 | 23,889 | CPA Funds (35%) |
| GIS/Database Coordinator | James Thompson | NAPEA | 35.00 | 1.00 | 67,558 | 67,558 | | |
| Principal Clerk | Aleta DeLisle | AFSCME | 35.00 | 1.00 | 43,047 | 43,047 | | |
| Land and Projects Planner | Thomas Annese | NR | 40.00 | 1.00 | 45,554 | 25,055 | 20,499 | Grants and Valley Bike |
| Community Development Planner | Keith Benoit | NAPEA | 40.00 | 1.00 | 62,082 | | 62,082 | CDBG |
| Grants Administrator | Teresa Brockriede | NAPEA | 40.00 | 1.00 | 53,464 | | 53,464 | CDBG(75%), CPA (25%) |
| Phone Allowance | | | | | 1,260 | 1,260 | | |
| Longevity | | | | | 3,700 | 3,700 | | |
| **Total Personnel Services:** | | | | **8.00** | **536,377** | **376,443** | **159,934** | |
| R & M Office Equipment | | | | | 1,000 | 1,000 | | |
| Architecture and Engineering | | | | | 10,000 | 10,000 | | |
| GIS/WEB Services | | | | | 5,000 | 5,000 | | |
| Printing and Mailing | | | | | 2,000 | 2,000 | | |
| Advertising | | | | | 6,000 | 6,000 | | |
| Office Supplies - General | | | | | 2,000 | 2,000 | | |
| Groundskeeping Supplies | | | | | 22,000 | 22,000 | | |
| Pioneer Valley Planning Commission | | | | | 5,000 | 5,000 | | |
| Travel | | | | | 3,200 | 3,200 | | |
| Dues & Memberships | | | | | 3,000 | 3,000 | | |
| **Total Operations and Maintenance:** | | | | | **59,200** | **59,200** | | |
| **175-PLANNING AND SUSTAINABILITY** | | | | **8.00** | **595,577** | **435,643** | **159,934** | |

# Central Services

David Pomerantz, Director
240 Main Street, Northampton, MA 01060
(413) 587-1086
dpomerantz@northamptonma.gov

## Department Responsibilities

The Central Services Department oversees grounds, maintenance, heating/cooling, plumbing, electrical, security, fire detection/protection, custodial, renovations and construction operations for city and school buildings. Central Services maintains approximately 792,000 square feet of facilities including: City Hall, Puchalski Municipal Building, Memorial Hall, the Police Station, the Main and Florence Fire Stations, the Senior Center, James House, Feiker Building, the Academy of Music, the six schools in the Northampton Public School District, and Department of Public Works facilities. Central Services operates the municipal mail delivery program, manages the city and school facilities office and custodial supplies program, solicits and secures natural gas, electricity, and gasoline supply contracts for municipal and school facility operations, and houses the Energy and Sustainability Officer. Central Services also oversees maintenance and capital programs for the E.J Gare Parking Garage (168,000 sf.), the Gothic Street parking structure (52,000 sf.) and multiple city parking lots.

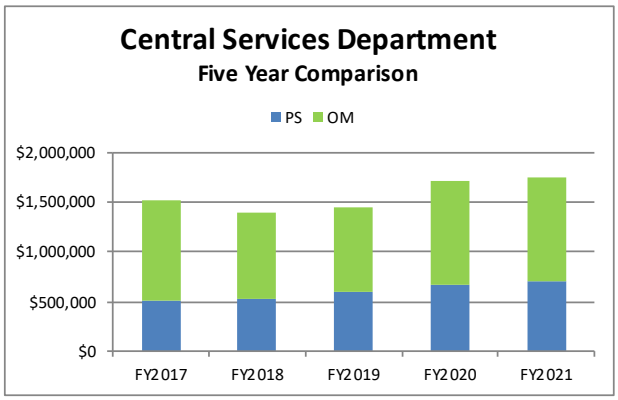
## FY2020 Highlights

FY2020 included upgrades to energy management systems in school and city facilities; completion of drainage and parking upgrades at the Leeds School; interior upgrades at city buildings; security access upgrades at multiple school buildings; and engineering work for the expansion of several parking lots.

## FY2021 Budget Information

Training and professional development classes covering health and safety, green cleaning, equipment operations, and the building code will continue to be scheduled for city and school custodial, grounds and maintenance staff. Also:

- **Schools:** Energy management system upgrades at the J.F.K. Middle School; facilities assessments for greenhouse gas emissions reductions; flooring upgrades at Leeds Elementary School; upgrades to the bathrooms at Ryan Road Elementary School; engineering and conditions assessment of the Northampton High School track.
- **City Buildings:** Paint the exterior of the Senior Center; facilities assessments for greenhouse gas emissions reductions; roofing work at multiple Recreation facilities; engineering assessment for HVAC and upgrades at Forbes Library.
- **Parking Facilities:** Lighting upgrades in the E.J. Gare garage; replacement of a flatbed truck.
- **Energy Management**: Lighting upgrades at multiple city facilities; resiliency work covering the development of a micro grid; development of a solar canopy system at Main Fire Headquarters.
- **COVID-19:** Cleaning and sanitizing city offices and buildings to address COVID-19 best practices that will become part of our daily cleaning routines. The department will also be reconfiguring office space to provide physical distancing and retrofitting customer service points within city buildings to comply with social distancing recommended practices.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 506,298 | 521,760 | 594,573 | 673,087 | 709,046 | *35,959* |
| OM | 1,014,757 | 876,601 | 853,949 | 1,046,160 | 1,046,160 | - |
| Total | 1,521,055 | 1,398,361 | 1,448,522 | 1,719,247 | 1,755,206 | *35,959* |

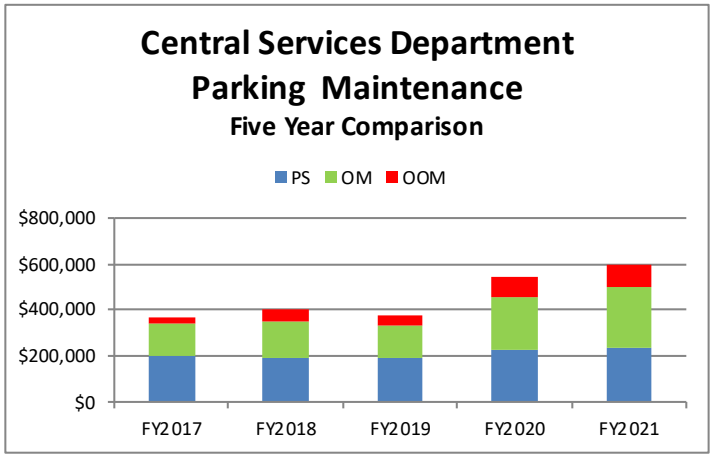
**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | *0.00* |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *0.00* |
| NAME | 7.00 | 7.00 | 8.00 | 9.00 | 9.00 | *0.00* |
| NR | 4.58 | 4.58 | 4.10 | 4.10 | 4.10 | *0.00* |
| | 14.58 | 14.58 | 15.10 | 16.10 | 16.10 | *0.00* |

## 192-CENTRAL SERVICES

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director | David Pomerantz | NR | 35.00 | 1.00 | 95,345 | 95,345 | | |
| Principal Clerk | Kristin Fredette | AFSCME | 40.00 | 1.00 | 45,623 | 39,920 | 5,703 | NPS - 12.5% |
| Energy Officer | Chris Mason | NAPEA | 35.00 | 1.00 | 61,340 | 61,340 | | |
| Maint. Supervisor | Warren Jones | NAME | 40.00 | 1.00 | 60,631 | 60,631 | | |
| Maint. Custodian | Terry Corbett | NAME | 40.00 | 1.00 | 45,772 | 45,772 | | |
| Electrician | Jim Mailloux | NAPEA | 40.00 | 1.00 | 73,665 | 19,890 | 53,775 | NPS - 33%, DPW - 40% |
| Custodian (PD) | Sam Santiago | NAME | 40.00 | 1.00 | 40,580 | 40,580 | | |
| Custodian (PD) | Vacancy | NAME | 40.00 | 1.00 | 40,580 | 40,580 | | |
| Custodian (DPW) | Ivan Kravets | NAME | 40.00 | 1.00 | 38,625 | 38,625 | | |
| Custodian (City) | Claudia Cook | NAME | 40.00 | 1.00 | 36,779 | 36,779 | | |
| Custodian (City) | Benjamin Moore | NAME | 40.00 | 1.00 | 35,888 | 35,888 | | |
| Custodian (SC) | Mirek Kos | NAME | 40.00 | 1.00 | 35,888 | 35,888 | | |
| Custodian (Pool and Float) | Mathew Skyeck | NAME | 40.00 | 1.00 | 36,778 | 36,778 | | |
| Custodian (City PT) | Ivan Giroux | NR | 19.50 | 0.48 | 17,496 | 17,496 | | |
| Facilities Project Coord. | Pat McCarthy | NR | 40.00 | 1.00 | 65,041 | 32,521 | 32,521 | NPS - 50% |
| Mail Courier | Brenda Curtis | NR | 22.00 | 0.62 | 22,475 | 8,316 | 14,159 | NPS- 50%, SVAHS - 13% |
| HVAC Technician | Viachaslau Kurdun | NR | 40.00 | 1.00 | 57,720 | 27,128 | 30,592 | DPW - 20%, NPS - 33% |
| Overtime | | | | | 22,000 | 22,000 | | |
| Longevity | | | | | 2,700 | 2,700 | | |
| Weekend Differential | | | | | 4,680 | 4,680 | | |
| Phone Allowance | | | | | 2,340 | 2,340 | | |
| Uniform Allowance | | | | | 3,850 | 3,850 | | |
| **Total Personnel Services:** | | | | **16.10** | **845,796** | **709,046** | **136,750** | |
| Electricity | | | | | 195,000 | 195,000 | | |
| Signal and Street Lights | | | | | 135,000 | 135,000 | | |
| Natural Gas | | | | | 87,860 | 87,860 | | |
| Propane | | | | | 3,000 | 3,000 | | |
| Water | | | | | 15,800 | 15,800 | | |
| Sewer | | | | | 7,900 | 7,900 | | |
| Stormwater | | | | | 32,000 | 32,000 | | |
| Repairs & Maintenance | | | | | 60,000 | 60,000 | | |
| R & M - Buildings | | | | | 100,000 | 100,000 | | |
| R & M - Grounds | | | | | 3,000 | 3,000 | | |
| R & M -HVAC Equip | | | | | 25,000 | 25,000 | | |
| R & M -Vehicles | | | | | 4,500 | 4,500 | | |
| Trash Removal | | | | | 22,700 | 22,700 | | |
| Architecture and Engineering | | | | | 20,000 | 20,000 | | |
| Medical/Testing | | | | | 750 | 750 | | |
| Contracted Inspection Services | | | | | 88,000 | 88,000 | | |
| Telephone | | | | | 6,500 | 6,500 | | |
| Postage | | | | | 75,000 | 75,000 | | |
| Advertising | | | | | 1,000 | 1,000 | | |
| Office Supplies - General | | | | | 35,000 | 35,000 | | |
| Office Supplies - Photocopying | | | | | 57,000 | 57,000 | | |
| R & M Supplies - Buildings and Equip | | | | | 15,000 | 15,000 | | |
| R & M Supplies - HVAC Items | | | | | 5,500 | 5,500 | | |
| R & M Supplies - Plumbing | | | | | 3,000 | 3,000 | | |
| R & M Supplies - Electrical | | | | | 11,000 | 11,000 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| R & M Supplies - Paint | | | | | 750 | 750 | | |
| R & M Supplies - Custodial | | | | | 15,000 | 15,000 | | |
| Groundskeeping Supplies | | | | | 2,500 | 2,500 | | |
| Gasoline/Diesel | | | | | 4,000 | 4,000 | | |
| Trade Subscriptions | | | | | 100 | 100 | | |
| Uniforms | | | | | 8,000 | 8,000 | | |
| Travel | | | | | 1,800 | 1,800 | | |
| Dues and Memberships | | | | | 4,500 | 4,500 | | |
| **Total Operations and Maintenance:** | | | | | **1,046,160** | **1,046,160** | **-** | |
| **192-CENTRAL SERVICES** | | | | **16.10** | **1,891,956** | **1,755,206** | **136,750** | |




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY201-FY21* |
| PS | 195,797 | 195,611 | 188,832 | 226,527 | 234,509 | *7,982* |
| OM | 144,120 | 151,223 | 141,844 | 225,974 | 269,198 | *43,224* |
| OOM | 29,009 | 51,750 | 41,898 | 90,000 | 90,000 | - |
| Total | 368,926 | 398,584 | 372,575 | 542,501 | 593,707 | *51,206* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY201-FY21* |
| AFSCME | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 | - |
| NR | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | - |
| | 4.50 | 4.50 | 4.50 | 4.50 | 4.50 | *0.00* |

## 481 - CENTRAL SERVICES - PARKING MAINTENANCE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Maintenance Supervisor | Brian Baceski | NR | 40.00 | 1.00 | 63,715 | 63,715 | | |
| Maintenance Assistant | Michael Diemand | NR | 40.00 | 1.00 | 49,298 | 49,298 | | |
| Maintenance Assistant | Samuel Garstka-Osley | NR | 40.00 | 1.00 | 43,577 | 43,577 | | |
| Maintenance Assistant | Reggie Lynde | NR | 40.00 | 1.00 | 35,893 | 35,893 | | |
| Maintenance Assistant | George Beaupre | AFSCME | 17.50 | 0.50 | 20,526 | 20,526 | | |
| Overtime | | | | | 20,000 | 20,000 | | |
| Longevity | | | | | 1,500 | 1,500 | | |
| **Total Personnel Services:** | | | | **4.50** | **234,509** | **234,509** | | |
| Electricity | | | | | 36,000 | 36,000 | | |
| Natural Gas | | | | | 2,000 | 2,000 | | |
| Water | | | | | 500 | 500 | | |
| Sewer | | | | | 500 | 500 | | |
| Stormwater | | | | | 10,000 | 10,000 | | |
| Repairs and Maintenance | | | | | 30,398 | 30,398 | | |
| R & M Grounds | | | | | 5,500 | 5,500 | | |
| Trash Removal | | | | | 38,000 | 38,000 | | |
| Professional and Technical | | | | | 15,000 | 15,000 | | |
| Architecture and Engineering | | | | | 6,500 | 6,500 | | |
| Technology Services | | | | | 25,000 | 25,000 | | |
| Medical/Testing Services | | | | | 500 | 500 | | |
| Telephone - Code Red | | | | | 20,000 | 20,000 | | |
| Office Supplies - General | | | | | 1,800 | 1,800 | | |
| R & M Supplies - Bldgs & Equip | | | | | 15,000 | 15,000 | | |
| Groundskeeping Supplies | | | | | 8,000 | 8,000 | | |
| Vehicular Supplies | | | | | 12,000 | 12,000 | | |
| Gasoline/Diesel | | | | | 8,500 | 8,500 | | |
| Uniform Allowance | | | | | 3,000 | 3,000 | | |
| Compliance and Accomodation | | | | | 6,000 | 6,000 | | |
| Holiday Lights | | | | | 25,000 | 25,000 | | |
| **Total Operations and Maintenance:** | | | | | **269,198** | **269,198** | | |
| Site Improvements | | | | | 15,000 | 15,000 | | |
| Equipment Parking | | | | | 75,000 | 75,000 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **90,000** | **90,000** | | |
| **481 - PARKING MAINTENANCE** | | | | **4.50** | **593,707** | **593,707** | | |

# Police Department

Chief Jody D. Kasper
29 Center St., Northampton, MA 01060
(413) 587-1115
jkasper@northamptonma.gov

Department Responsibilities

The Northampton Police Department (NPD), while striving towards professional excellence, is dedicated to working in partnership with its community to prevent and suppress crime, to reduce the fear of crime, and to enhance the quality of life through respect and understanding for all. Further, the members of the Northampton Police Department are committed to providing compassionate and professional police service consistent with the highest standards of our profession.

The Police Department is the governmental agency charged with the regulation and control of the affairs of a community, especially with respect to maintenance of order, law, safety, protection, and other matters affecting the public welfare. The Northampton Police Department also researches, develops, and implements proactive and preventive strategies, often by partnering with public and private entities to problem solve in a manner beyond traditional law enforcement efforts.

CY2019 Highlights

Officers handled over 35,000 calls in CY2019; arrested 681 persons, 100 of whom were operating under the influence of alcohol or drugs; investigated 511 motor vehicle collisions (over $1,000 in damages or with personal injury); investigated 2,661 offenses; responded to 341 domestic violence calls, 171 ending in either arrest or criminal charges; wrote 2,985 motor vehicle citations and issued untold more verbal warnings; and processed 183 sex offender registrations and 305 License to Carry applications.

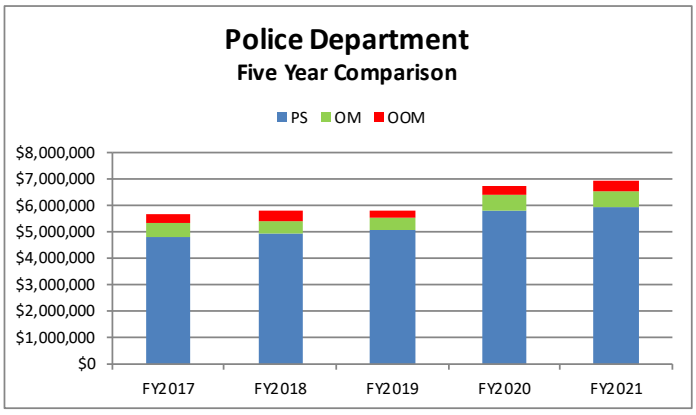
Crimes continue to trend downward in the city, with 1,249 major crimes reported in 2019, compared to 1,436 in 2018, and 1,636 in 2017. Traffic collisions that involve personal injury or significant property damage also continue to trend downward, with 511 collisions reported in 2019, compared to 536 in 2018, and 563 in 2017. Enforcement and education efforts are contributing to improved roadway safety.

The department continued to target opiate addiction as a primary concern in our community. In 2019, our officers responded to 36 overdoses, 12 of which resulted in death. All of our patrol staff carry Naloxone (aka, Narcan) and in 2019 we administered Naloxone to 15 patients, saving 12. In 2019, our award-winning DART officers initiated 85 outreach efforts to connect those struggling with addiction to local resources.

The NPD is a leader in community service efforts. In 2019, NPD officers installed 118 car seats, coordinated 18 lockdown/safety drills in our schools, participated in over 400 hours of varied community outreach initiatives, raised over $2,000 to fight childhood cancer, collected over 4,500 pounds of food for the Northampton Survival Center, raised over $3,600 to support veterans and their families coping with PTSD, hosted 32 ride-alongs, hosted a youth fishing derby, and held a Citizen Police Academy.

FY2021 Budget Information

The Northampton Police Department will see no change in the total number of sworn and civilian personnel in FY2021. We anticipate the need for an increased overtime budget that has not been adjusted despite pay increases. Further, our training budget cannot meet the ever-increasing demands related to training in areas including de-escalation, implicit bias, use of force, and mental health response.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 4,818,390 | 4,920,212 | 5,084,170 | 5,810,220 | 5,950,262 | *140,042* |
| OM | 533,412 | 497,689 | 461,481 | 604,244 | 612,316 | *8,072* |
| OOM | 289,918 | 360,502 | 257,891 | 305,360 | 350,825 | *45,465* |
| Total | 5,641,720 | 5,778,403 | 5,803,542 | 6,719,824 | 6,913,403 | *193,579* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| ADMIN | 7.00 | 7.00 | 7.00 | 7.00 | 7.00 | - |
| PSGT | 7.00 | 8.00 | 8.00 | 8.00 | 8.00 | - |
| POFF | 51.00 | 50.00 | 50.00 | 50.00 | 50.00 | - |
| NAPEA | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| AFSCME | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| NR | 3.00 | 3.00 | 4.32 | 4.32 | 4.32 | - |
| | 71.00 | 71.00 | 72.32 | 72.32 | 72.32 | - |

## 210 - POLICE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Chief of Police | Jody Kasper | ADMIN | 40.00 | 1.00 | 151,278 | 151,278 | | |
| Captain | John Cartledge | ADMIN | 40.00 | 1.00 | 121,805 | 121,805 | | |
| Captain | Robert Powers | ADMIN | 40.00 | 1.00 | 115,294 | 115,294 | | |
| Lieutenant | Greg Korepta | ADMIN | 40.00 | 1.00 | 96,054 | 96,054 | | |
| Detective Lieutenant | Craig Kirouac | ADMIN | 40.00 | 1.00 | 101,254 | 101,254 | | |
| Lieutenant | Alan Borowski | ADMIN | 40.00 | 1.00 | 101,254 | 101,254 | | |
| Lieutenant | Victor Caputo | ADMIN | 40.00 | 1.00 | 96,054 | 96,054 | | |
| Sergeant | Josef Barszcz | PSGT | 40.00 | 1.00 | 83,346 | 83,346 | | |
| Sergeant | Joseph Golec | PSGT | 40.00 | 1.00 | 83,346 | 83,346 | | |
| Sergeant | Brian Letzeisen | PSGT | 40.00 | 1.00 | 83,346 | 83,346 | | |
| Sergeant | Timothy Satkowski | PSGT | 40.00 | 1.00 | 83,346 | 83,346 | | |
| Sergeant | Patrick Moody | PSGT | 40.00 | 1.00 | 83,346 | 83,346 | | |
| Detective Sergeant | Corey Robinson | PSGT | 40.00 | 1.00 | 83,346 | 83,346 | | |
| Sergeant | Dennis Liptak | PSGT | 40.00 | 1.00 | 78,312 | 78,312 | | |
| Administrative Sergeant | Vacancy | PSGT | 40.00 | 1.00 | 73,257 | 73,257 | | |
| Patrol | Michael Allard | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | Carlos Lebron | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | John McCarthy | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | David Netto | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | Christian Edler | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | Luann Caputo | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | Peter Sharac | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | Steven DiGiammo | POFF | 40.00 | 1.00 | 64,942 | 64,942 | | |
| Patrol | Brent Dzialo | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Michael McLaughlin | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Michael Briggs | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Justin Hooten | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Andrew Kohl | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Kenneth Kirchner | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol/School Resource Officer | Joshua Wallace | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Adam VanBuskirk | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Thomas Briotta | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Scott Gregory | POFF | 40.00 | 1.00 | 62,746 | 62,746 | | |
| Patrol | Ryan Tellier | POFF | 40.00 | 1.00 | 60,624 | 60,624 | | |
| Patrol | Brendan McKinney | POFF | 40.00 | 1.00 | 60,624 | 60,624 | | |
| Patrol | Jeffrey Staples | POFF | 40.00 | 1.00 | 60,624 | 60,624 | | |
| Patrol | Elijah Pack | POFF | 40.00 | 1.00 | 56,593 | 56,593 | | |
| Patrol | Matthew Montini | POFF | 40.00 | 1.00 | 56,593 | 56,593 | | |
| Patrol | Michael Cronin | POFF | 40.00 | 1.00 | 56,593 | 56,593 | | |
| Patrol | Benjamin Beaver | POFF | 40.00 | 1.00 | 54,679 | 54,679 | | |
| Patrol | Timothy Zantrofski | POFF | 40.00 | 1.00 | 54,679 | 54,679 | | |
| Patrol | Clay Delano | POFF | 40.00 | 1.00 | 54,679 | 54,679 | | |
| Patrol | Paul Barry | POFF | 40.00 | 1.00 | 54,679 | 54,679 | | |
| Patrol | Rebecca Mazuch | POFF | 40.00 | 1.00 | 54,679 | 54,679 | | |
| Patrol | Honora Sullivan-Chin | POFF | 40.00 | 1.00 | 52,830 | 52,830 | | |
| Patrol | Brandon Lagoy | POFF | 40.00 | 1.00 | 52,830 | 52,830 | | |
| Patrol | Steven Rattelsdorfer | POFF | 40.00 | 1.00 | 52,830 | 52,830 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Patrol | Heather Longley | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Garrett Wojcicki | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Lauren Bolduc | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | John Lewis | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Taylor Granger | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Jordan Ross | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Kevin Cook | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Hanna Jones | POFF | 40.00 | 1.00 | 51,044 | 51,044 | | |
| Patrol | Tyler Hampson | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Nicholas Limoges | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Alan Schadel | POFF | 40.00 | 1.00 | 67,215 | 67,215 | | |
| Patrol | Matthew Knowlton | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Bret Niford | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Sharaby Irizarry | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Ryan LaFlamme | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Jedadiah Henry | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Brandon Donahue | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Patrol | Ariangna Gonzalez | POFF | 40.00 | 1.00 | 49,317 | 49,317 | | |
| Records Supervisor | Jane Lawnicki | NAPEA | 40.00 | 1.00 | 60,403 | 60,403 | | |
| Court Administrator | Lori Speer | NR | 35.00 | 1.00 | 54,345 | 54,345 | | |
| Principal Clerk | Julie Gaudreau | AFSCME | 40.00 | 1.00 | 49,102 | 49,102 | | |
| Senior Clerk | Jennifer DiCarlo | AFSCME | 40.00 | 1.00 | 39,312 | 39,312 | | |
| Department Secretary | Tammy Suprenant | NR | 40.00 | 1.00 | 46,613 | 46,613 | | |
| Training and Accreditation Coordinator | Jennifer Delaney | NR | 40.00 | 1.00 | 54,891 | 54,891 | | |
| Animal Control Officer/Animal Inspector | Shayla Howe | NR | 35.00 | 1.00 | 52,671 | 52,671 | | |
| Assistant ACO | Alisa Wagman | NR | 13.00 | 0.32 | 20,184 | 20,184 | | |
| One Extra Days of Payroll | | POFF | | - | 14,742 | 14,742 | | |
| Special Police Officers | | | | | 21,543 | 21,543 | | |
| Crossing Guards | | | | | 53,460 | 53,460 | | |
| Overtime | | | | | 212,479 | 212,479 | | |
| Court Time | | | | | 64,695 | 64,695 | | |
| Training | | | | | 44,984 | 44,984 | | |
| Holiday Pay | | | | | 219,429 | 219,429 | | |
| Longevity | | | | | 27,600 | 27,600 | | |
| Shift Differential | | | | | 31,408 | 31,408 | | |
| Working Out of Class | | | | | 18,459 | 18,459 | | |
| Crime Scene Service Stipends | | | | | 11,700 | 11,700 | | |
| Detective Stipends | | | | | 18,480 | 18,480 | | |
| First Responder Stipend | | | | | - | - | | |
| Career Incentive | | | | | 533,261 | 533,261 | | |
| **Total Personnel Services:** | | | | **72.32** | **5,950,262** | **5,950,262** | | |
| R & M Vehicles | | | | | 50,270 | 50,270 | | |
| R & M Office Equipment | | | | | 12,500 | 12,500 | | |
| R & L Communication Equipment | | | | | 60,377 | 60,377 | | |
| Technology Services | | | | | 87,171 | 87,171 | | |
| Training and Seminars | | | | | 65,000 | 65,000 | | |
| Medical/Testing Services | | | | | 27,100 | 27,100 | | |
| Telephone | | | | | 14,030 | 14,030 | | |
| Advertising | | | | | 1,000 | 1,000 | | |
| Animal Control Expenses | | | | | 25,000 | 25,000 | | |
| Office Supplies - General | | | | | 5,500 | 5,500 | | |
| Gasoline/Diesel | | | | | 84,431 | 84,431 | | |
| Police Supplies | | | | | 92,537 | 92,537 | | |
| Uniforms and Other Clothing | | | | | 57,350 | 57,350 | | |
| Photography Supplies | | | | | 18,000 | 18,000 | | |
| Dues & Memberships | | | | | 12,050 | 12,050 | | |
| **Total Operations and Maintenance:** | | | | | **612,316** | **612,316** | | |
| Equipment - Automobiles - 5 cruisers | | | | | 350,825 | 350,825 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **350,825** | **350,825** | | |
| **210 - POLICE** | | | | **72.32** | **6,913,403** | **6,913,403** | | |

# Public Safety Communications Center

Kelly Schuetze, Director
26 Carlon Drive, Northampton, MA 01060
(413) 587-1100
kschuetze@northamptonma.gov

## Department Responsibilities

The Public Safety Communications Center (Dispatch) provides efficient, courteous and helpful assistance to the public and first-responders. It is a communication hub, facilitating requests for service with the appropriate agencies. It provides dispatch support to Police, Fire/Rescue, and Emergency Medical Services, and after hours support to Animal Control, the Parking Garage and Department of Public Works. Through the CodeRED system, community outreach and emergency messages are sent to the public. Dispatch provides a point of contact to maintain first responder safety, while coordinating timely and proper responses to all calls for service. To ensure that the needs of the public are met, Dispatch collaborates with all city ancillary services.

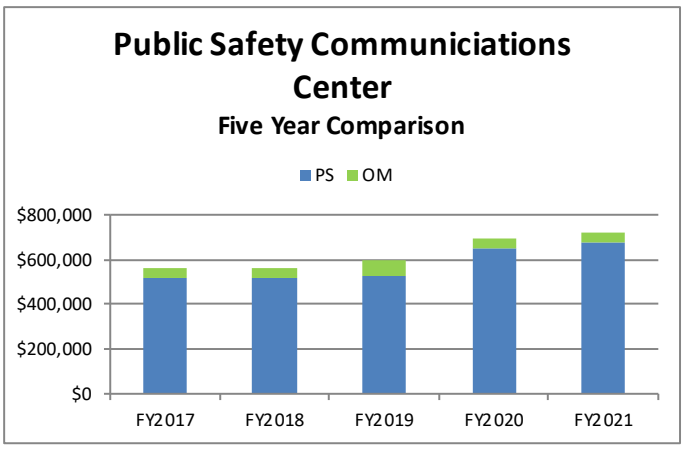
## FY2020 Highlights

Dispatch has coordinated with multiple agencies to provide on-site communication for large-scale events. This has increased scene safety for personnel, alleviated radio traffic in the dispatch center, provided better service to the participants and attendees of the events, and has trained personnel in off-site communications. Such events include First Night, the Three County Fair, Pride Parade, Family Fourth, the Hot Chocolate Run and the Holiday Stroll.

Dispatch receives cell phone 911 calls directly that immediately map in the city. This has improved call processing by having Northampton be the first point of contact. The State 911 Department has also implemented Text to 911 across the Commonwealth. Dispatchers are trained in the new function. Dispatch continues to work with Police, Fire/Rescue, DPW, and the school departments to improve the citywide radio system. Dispatch has updated vital Fire Alarm Monitoring equipment to ensure that this system has the most up-to-date technology.

## FY2021 Budget Information

Dispatch is working with Police, Fire/Rescue, DPW, Parking, schools and other departments that utilize two-way radio communication to replace outdated and failing radio equipment to improve interoperability. This project will look at improving the existing infrastructure to eliminate the weaknesses and use up-to-date technology to improve radio communications. The overall project is anticipated to take multiple years to complete. A request has been put forward to the Capital Improvement Program to continue funding projects that will be a result of this effort. The state has yet to release the Grant Amounts for FY2021. One grant funds salaries for two dispatchers and the other covers the training costs associated with the state mandated certification and training requirements.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 513,273 | 515,896 | 529,120 | 649,629 | 672,310 | *22,681* |
| OM | 47,205 | 43,941 | 69,986 | 47,003 | 49,341 | *2,338* |
| Total | 560,478 | 559,837 | 599,107 | 696,632 | 721,651 | *25,019* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| NR | 11.00 | 11.00 | 11.00 | 11.00 | 11.00 | - |
| | 12.00 | 12.00 | 12.00 | 12.00 | 12.00 | - |

## 212 - PUBLIC SAFETY COMMUNICATIONS CENTER

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director | Kelly Schuetze | NAPEA | 40.00 | 1.00 | 76,989 | 76,989 | | |
| Lead Dispatcher | Julia Thibodo | NR | 40.00 | 1.00 | 57,719 | 57,719 | | |
| Dispatcher | Lisa Day | NR | 40.00 | 1.00 | 62,347 | 62,347 | | |
| Dispatcher | Anthony Bosworth | NR | 40.00 | 1.00 | 49,942 | 49,942 | | |
| Dispatcher | Joshua Firth | NR | 40.00 | 1.00 | 49,942 | 49,942 | | |
| Dispatcher | Mary Kandrotas | NR | 40.00 | 1.00 | 49,942 | 14,942 | 35,000 | PSAP Grant |
| Dispatcher | Emelia Agresti | NR | 40.00 | 1.00 | 49,942 | 49,942 | | |
| Dispatcher | Susan Gilbert | NR | 40.00 | 1.00 | 52,462 | 52,462 | | |
| Dispatcher | Bart Casey | NR | 40.00 | 1.00 | 49,942 | 14,942 | 35,000 | PSAP Grant |
| Dispatcher | Briana Yusko | NR | 40.00 | 1.00 | 49,942 | 49,942 | | |
| Dispatcher | Vacancy | NR | 40.00 | 1.00 | 46,599 | 46,599 | | |
| Dispatcher | Maegan Leon | NR | 40.00 | 1.00 | 49,942 | 49,942 | | |
| Part-time Operational (Trainers) | | | | | 10,000 | 10,000 | | |
| Per Diem Dispatchers | | | | | 1,500 | 1,500 | | |
| Overtime | | | | | 40,000 | 40,000 | | |
| Holiday Pay | | | | | 36,000 | 36,000 | | |
| Longevity | | | | | 4,100 | 4,100 | | |
| Weekend Differential | | | | | 5,000 | 5,000 | | |
| **Total Personnel Services:** | | | | **12.00** | **742,310** | **672,310** | **70,000** | |
| R & M Equipment | | | | | 26,903 | 26,903 | | |
| Medical/Testing Services | | | | | 250 | 250 | | |
| Telephone | | | | | 788 | 788 | | |
| Technology Comm Lines | | | | | 2,800 | 2,800 | | |
| Advertising | | | | | 300 | 300 | | |
| Office Supplies - General | | | | | 500 | 500 | | |
| Magazine Subscriptions | | | | | 300 | 300 | | |
| Uniform Allowance | | | | | 2,475 | 2,475 | | |
| Travel | | | | | 2,500 | 2,500 | | |
| Dues & Memberships | | | | | 1,025 | 1,025 | | |
| Staff Development | | | | | 10,000 | 10,000 | | |
| Capital Equipment | | | | | 750 | 750 | | |
| Replacement Equipment | | | | | 750 | 750 | | |
| **Total Operations and Maintenance:** | | | | | **49,341** | **49,341** | **-** | |
| **212 - PUBLIC COMMUNICATIONS CENTER** | | | | **12.00** | **791,651** | **721,651** | **70,000** | |

# Fire/Rescue Department

Chief Jon Davine
26 Carlon Drive, Northampton, MA 01060
69 Maple Street, Florence, MA 01062
(413) 587-1081
jdavine@northamptonma.gov

## Department Responsibilities

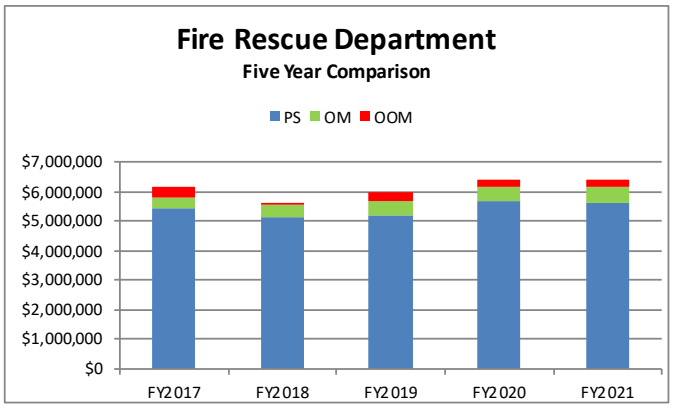
Northampton Fire/Rescue safeguards the lives and property and enhances the quality of life of the people of Northampton by providing a wide range of fire, rescue and emergency medical services, fire prevention and a high level of life safety education to our community. The department endeavors to protect and preserve the health of its membership by providing high quality training and continuous staff development.

## FY2020 Highlights

During FY2020, Fire/Rescue personnel responded to 7,395 emergency incidents. This includes the response to 84 fires including 23 structure fires that produced $539,000 in fire loss. The vast majority of these fires occurred in residential structures with 11 occurring in one- and two-family occupancies, while four occurred in multi-family residences. Unfortunately, there was one civilian death resulting from a structure fire. The 61 other fires were a combination of cooking, chimney, vehicle and brush fires. Our personnel also responded to 5,496 EMS incidents and generated $2.3 million dollars in revenue for the city. Our call volume has increased each year and in FY20, there were 3,891 times (53% of the time) where we had multiple calls for service at the same time. Our Fire Prevention Officer completed 84 annual inspections of businesses within the city, 126 inspections of assembly spaces, 76 liquor license inspections, 71 inspections of newly constructed/renovated buildings, 81 permit inspections and 29 quarterly inspections of nursing homes. Our on-duty shift personnel completed 36 oil burner inspections, 60 propane tank installation inspections, 37 school fire drills and 380 smoke detector inspections of newly sold residential properties. New to our department in FY2020 was a new staff vehicle, brush truck, plymovent hose replacement, iPads for all apparatus to include ambulances and new response software installed on the iPads to assist our personnel while responding to an emergency.

## FY2021 Budget Information

The organization will continue to employee 68 personnel to provide service to the community. Goals for the coming year encompass continuing our efforts to expand the use of technology. This initiative includes transitioning to the response software, Public Eye, to provide a more useful platform of mobile data that can provide responders with critical information while responding to an emergency. We plan to replace our 1999 fire engine and our mechanic's truck which is also used to plow both fire stations. We will focus on the mental health and well-being of our personnel with training and by providing medical resources if needed. We will also increase the training of our officers. This training will include leadership skills, incident command and live fire training. Northampton Fire/Rescue will continue to provide the best possible fire and EMS service to the residents of Northampton.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 5,450,586 | 5,136,602 | 5,188,974 | 5,659,075 | 5,636,486 | *(22,589)* |
| OM | 355,167 | 406,803 | 493,429 | 501,600 | 529,430 | *27,830* |
| OOM | 365,850 | 53,986 | 301,247 | 210,000 | 210,000 | *-* |
| Total | 6,171,603 | 5,597,390 | 5,983,650 | 6,370,675 | 6,375,916 | *5,241* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| FADMIN | 2.00 | 2.00 | 2.00 | 3.00 | 3.00 | *-* |
| DFC | 5.00 | 5.00 | 5.00 | 4.00 | 4.00 | *-* |
| FF | 61.00 | 61.00 | 61.00 | 61.00 | 60.00 | *(1)* |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *-* |
| NR | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | *-* |
| | 70.00 | 70.00 | 70.00 | 70.00 | 69.00 | *(1)* |

## 220 - FIRE RESCUE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Fire Chief | Jon Davine | FADMIN | 40.00 | 1.00 | 137,700 | 137,700 | | |
| Assistant Chief | Andrew Pelis | FADMIN | 40.00 | 1.00 | 113,036 | 113,036 | | |
| Division Chief of EMS | John Garriepy | FADMIN | 42.00 | 1.00 | 112,200 | 112,200 | | |
| Deputy Chief | Andrew Breen | DFC | 42.00 | 1.00 | 83,518 | 83,518 | | |
| Deputy Chief | Christopher Norris | DFC | 42.00 | 1.00 | 94,065 | 94,065 | | |
| Deputy Chief | Stephen Vanasse | DFC | 42.00 | 1.00 | 94,065 | 94,065 | | |
| Deputy Chief | William Millin | DFC | 42.00 | 1.00 | 94,065 | 94,065 | | |
| Department Secretary | Melissa Betsold | AFSCME | 35.00 | 1.00 | 47,300 | 47,300 | | |
| Mechanic | Jeffrey Bates | NR | 40.00 | 1.00 | 71,585 | 71,585 | | |
| Captain | Michael Hatch | FF | 42.00 | 1.00 | 68,704 | 68,704 | | |
| Captain | Mark Curtin | FF | 42.00 | 1.00 | 70,788 | 70,788 | | |
| Captain | Matthew Marchand | FF | 42.00 | 1.00 | 60,847 | 60,847 | | |
| Captain | David Murrett | FF | 42.00 | 1.00 | 66,739 | 66,739 | | |
| Captain | Steven Hall | FF | 42.00 | 1.00 | 66,739 | 66,739 | | |
| Captain | Matthew Lemberg | FF | 42.00 | 1.00 | 70,788 | 70,788 | | |
| Captain | Shawn Denkiewicz | FF | 42.00 | 1.00 | 70,788 | 70,788 | | |
| Captain | Larry Therrien | FF | 42.00 | 1.00 | 70,788 | 70,788 | | |
| Captain | William Schuetze | FF | 42.00 | 1.00 | 70,788 | 70,788 | | |
| Captain | Caleb Langer | FF | 42.00 | 1.00 | 61,122 | 61,122 | | |
| Fire Fighter | Michael Pawloski | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | William Dawkins | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Matthew Superba | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Keith Healy | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | John Moriarty | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Brett Gauger | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Wendy Bryant | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Jared Kajka | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Daryl Springman | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Dan Galica | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Dennis Nazzaro | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Dustin Culver | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | James Mulkerin | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Natalie Stollmeyer | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Joshua Shanley | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Matthew Marchand | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Jonathan Vantland | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Shawn Crimmins | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Jesse Sobek-Rosnick | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Colleen Routhier | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Kara Ledoux | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Ian Bigda | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Matt Tudryn | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Timothy Putnam | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Adam Martin | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Bryan Davis | FF | 42.00 | 1.00 | 54,659 | 54,659 | | |
| Fire Fighter | Jeff Jasinski | FF | 42.00 | 1.00 | 54,659 | 54,659 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Fire Fighter | Keith Darnold | FF | 42.00 | 1.00 | 54,659 | 54,659 | | |
| Fire Fighter | Ben Snape | FF | 42.00 | 1.00 | 56,304 | 56,304 | | |
| Fire Fighter | Eric Toia | FF | 42.00 | 1.00 | 54,659 | 54,659 | | |
| Fire Fighter | Sean Duma | FF | 42.00 | 1.00 | 53,087 | 53,087 | | |
| Fire Fighter | Patrick Davis | FF | 42.00 | 1.00 | 53,087 | 53,087 | | |
| Fire Fighter | Jonathan Schwaiger | FF | 42.00 | 1.00 | 53,087 | 53,087 | | |
| Fire Fighter | Hannah Eisenstein | FF | 42.00 | 1.00 | 53,087 | 53,087 | | |
| Fire Fighter | Daniel Martin | FF | 42.00 | 1.00 | 51,569 | 51,569 | | |
| Fire Fighter | Megan Pike | FF | 42.00 | 1.00 | 51,569 | 51,569 | | |
| Fire Fighter | Ethan Sicard | FF | 42.00 | 1.00 | 51,569 | 51,569 | | |
| Fire Fighter | Keith Cotnoir | FF | 42.00 | 1.00 | 51,569 | 51,569 | | |
| Fire Fighter | Matthew Wiklund | FF | 42.00 | 1.00 | 50,077 | 50,077 | | |
| Fire Fighter | Joseph Mancino | FF | 42.00 | 1.00 | 48,612 | 48,612 | | |
| Fire Fighter | Matthew Burrell | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Daniel Schott | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Hugh Parker | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Robert Hayes | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Benjamin Miller | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Matthew Drenen | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Christina Bargmann | FF | 42.00 | 1.00 | 47,227 | 47,227 | | |
| Fire Fighter | Daniel Nickerson | FF | 42.00 | 1.00 | 47,227 | 27,227 | | |
| Fire Fighter | Vacancy | FF | 42.00 | 1.00 | 45,868 | 45,868 | | |
| Fire Fighter | Vacancy | FF | 42.00 | 1.00 | 45,868 | 45,868 | | |
| Fire Fighter | Vacancy | FF | 42.00 | 1.00 | 53,087 | 53,087 | | |
| One Extra Day Payroll | | | | | 12,733 | 12,733 | | |
| Municipal Hearing Officer | Dana Cheverette | NR | | | 2,500 | 2,500 | | |
| Overtime | | | | | 435,000 | 435,000 | | |
| Holiday Pay | | | | | 237,809 | 237,809 | | |
| Longevity | | | | | 30,800 | 30,800 | | |
| Working Out Of Grade | | | | | 15,000 | 15,000 | | |
| Phone Allowance | | | | | 4,020 | 4,020 | | |
| Educational Incentives | | | | | 176,007 | 176,007 | | |
| EMS Stipends | | | | | 494,500 | 494,500 | | |
| **Total Personnel Services:** | | | | **70.00** | **5,656,486** | **5,636,486** | **-** | |
| Building Maintenance | | | | | 15,000 | 15,000 | | |
| Vehicle Repair/Maint. | | | | | 80,000 | 80,000 | | |
| R&M Communication Equip. | | | | | 25,000 | 25,000 | | |
| Machine Tools | | | | | 1,000 | 1,000 | | |
| Training & Seminars | | | | | 30,000 | 30,000 | | |
| Medical/Testing Services | | | | | 25,000 | 25,000 | | |
| EMS third party billing | | | | | 75,000 | 75,000 | | |
| Communications | | | | | 7,500 | 7,500 | | |
| Telephone | | | | | 12,000 | 12,000 | | |
| Technology Communication | | | | | 7,500 | 7,500 | | |
| Printing and Mailings | | | | | 950 | 950 | | |
| Advertising | | | | | 2,000 | 2,000 | | |
| Laundry Services | | | | | 4,500 | 4,500 | | |
| Office Supplies-General | | | | | 7,500 | 7,500 | | |
| Materials and Supplies | | | | | 25,000 | 25,000 | | |
| Gasoline/Diesel Fuel | | | | | 60,000 | 60,000 | | |
| EMS Supplies | | | | | 65,000 | 65,000 | | |
| Firefighting Supplies | | | | | 20,000 | 20,000 | | |
| Turnout Gear | | | | | 16,000 | 16,000 | | |
| Magazine Subscriptions | | | | | 280 | 280 | | |
| Uniform Allowance | | | | | 40,000 | 40,000 | | |
| Travel | | | | | 2,600 | 2,600 | | |
| Dues & Membership | | | | | 7,600 | 7,600 | | |
| **Total Operations and Maintenance:** | | | | | **529,430** | **529,430** | | |
| EMS Equipment | | | | | 60,000 | 60,000 | | |
| Replacement of EMS Units | | | | | 150,000 | 150,000 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **210,000** | **210,000** | | |
| | | | | **70.00** | **6,395,916** | **6,375,916** | | |

## Building Department

Louis Hasbrouck, Building Commissioner
212 Main Street, Northampton, MA 01060
(413) 587-1240
lhasbrouck@northamptonma.gov

Department Responsibilities:

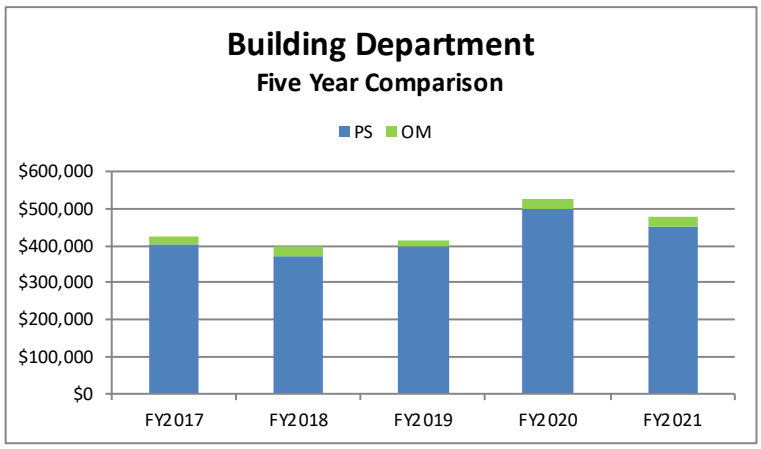
The Building Department's mission is to protect public safety, property and land use through administration and enforcement of the Commonwealth's building codes, plumbing and gas codes, electrical codes, architectural access regulations, Massachusetts General Laws as they apply to building safety and land use, and the Northampton Zoning Ordinance. The department reviews applications and plans for all construction projects in the city and the initial reviews for all zoning applications. The department inspects schools, nursing homes, hospitals, assembly halls, theaters, restaurants, bars and multi-family dwellings. The department responds to complaints related to the zoning ordinances and the building code. As part of the city's public safety team, an inspector is available around the clock to respond to disaster events such as structure fires, structure damage, flooding, storms and other climatic damage.

FY2020 Highlights:

FY2020 started out much as anticipated, continuing the upward trend of the past several years. Construction activity in the first eight months matched the activity in the same period as FY2019. It has dropped significantly since March 1, 2020. It seems likely that construction activity in FY2020 will be at least 15% less than FY2019. Despite the anticipated drop in construction activity, Northampton will still add more than 80 new housing units in FY2020. Two new solar arrays will come on line with a combined nine Megawatts output. The third building on Atwood drive will be completely occupied by the end of the year, renovations at the former Clarke School continue, as do major projects at Smith College.

FY2021 Projections:

It is difficult to know how COVID-19 will affect construction activity in FY2021. A number of significant building projects will likely get underway in FY2021, including additional housing units at Village Hill, multi-family housing on Hawley Street, and new commercial buildings. Demolition of the former Willard Concrete plant on King Street opened another parcel for development and the first of two planned buildings is underway. Construction of Smith College's Nielson Library will continue. The Clarke School redevelopment project will likely finish up in FY2021. The biggest challenge for the department in FY2021 will be adapting to the COVID-19 outbreak. The most significant change so far as a result of COVID-19 to the Building Department has been the planned early retirement of the current Building Commissioner, Louis Hasbrouck, and the nomination of the Assistant Commissioner, Jon Flagg, as the new Building Commissioner, and the elimination of the Assistant Commissioner position from the FY2021 city budget in anticipation of reduced building activity. It is impossible to know what level of construction activity to expect, but the building department is ready for whatever happens.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 405,193 | 371,563 | 395,926 | 499,723 | 449,216 | *(50,507)* |
| OM | 17,016 | 25,667 | 18,934 | 24,700 | 26,200 | *1,500* |
| Total | 422,209 | 397,229 | 414,860 | 524,423 | 475,416 | *(49,007)* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NAPEA | 5.00 | 5.00 | 5.00 | 6.00 | 5.00 | *(1.00)* |
| NR | 0.88 | 0.88 | 0.88 | 0.25 | 0.25 | - |
| AFSCME | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| | 7.88 | 7.88 | 7.88 | 8.25 | 7.25 | *(1.00)* |

## 241 - BUILDING INSPECTIONS

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Building Commissioner | Jonathan Flagg (Appointee) | NAPEA | 40.00 | 1.00 | 87,258 | 87,258 | | |
| Building Inspector | Kevin Ross | NAPEA | 40.00 | 1.00 | 60,427 | 60,427 | | |
| Inspector of Wires | Roger Malo | NAPEA | 40.00 | 1.00 | 68,382 | 68,382 | | |
| Plumbing Inspector | Lawrence Eldridge | NAPEA | 40.00 | 1.00 | 65,083 | 65,083 | | |
| Sealer Weights & Measures | John Frey | NAPEA | 40.00 | 1.00 | 60,823 | 60,823 | | |
| Intermittant Inspectors | | NR | 10.00 | 0.25 | 9,091 | 9,091 | | |
| Principal Clerk | Beth Willard | AFSCME | 35.00 | 1.00 | 38,129 | 38,129 | | |
| Department Assistant | Kim Carson | AFSCME | 35.00 | 1.00 | 46,323 | 46,323 | | |
| On Call Pay | | | | | 6,500 | 6,500 | | |
| Longevity | | | | | 4,200 | 4,200 | | |
| Phone Allowance | | | | | 3,000 | 3,000 | | |
| **Total Personnel Services:** | | | | **7.25** | **449,216** | **449,216** | | |
| R & M Vehicles | | | | | 2,000 | 2,000 | | |
| R & M Office Equipment | | | | | 1,500 | 1,500 | | |
| Training and Seminars | | | | | 2,500 | 2,500 | | |
| Contracted Inspection Services | | | | | 5,000 | 5,000 | | |
| Printing | | | | | 600 | 600 | | |
| Office Supplies - General | | | | | 400 | 400 | | |
| Gasoline/Diesel | | | | | 1,900 | 1,900 | | |
| Code and Code Subscriptions | | | | | 2,000 | 2,000 | | |
| Uniform Allowances | | | | | 3,300 | 3,300 | | |
| Travel | | | | | 3,000 | 3,000 | | |
| Dues & Memberships | | | | | 1,000 | 1,000 | | |
| Equipment Technology | | | | | 3,000 | 3,000 | | |
| **Total Operations and Maintenance:** | | | | | **26,200** | **26,200** | | |
| **241 - BUILDING INSPECTIONS** | | | | **7.25** | **475,416** | **475,416** | | |

## Board of Health/Health Department

Merridith O'Leary, Director
212 Main Street, Northampton, MA 01060
(413) 587-1214
moleary@northamptonma.gov

Department Responsibilities:

The City of Northampton Health Department (NHD), under the guidance of the Board of Health (BOH), assesses and addresses the needs of the community in order to help protect and improve community well-being by preventing disease, illness and injury, and impacting social, economic and environmental factors fundamental to excellent health.

FY2020 Highlights:

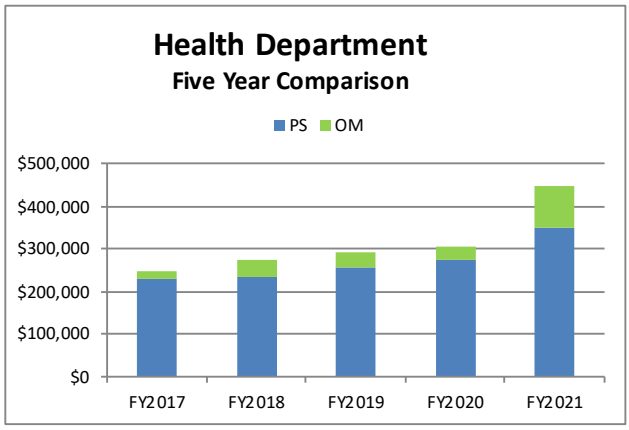
In addition to fulfilling inspectional service and communicable disease mandated responsibilities, the NHD has focused efforts on collaborating with community partners to work on programs and policies to combat behavior related to chronic disease.

Some standout initiatives, programs and events for FY2020 were:

- Awarded a $100,000 grant for the NHD to serve as a National Mentor to the cities of West Springfield, Chicopee, and East Longmeadow and two Washington State County Health Departments;
- Awarded BSAS OD2A $90,000 grant to better meet needs of Justice Involved Individuals;
- Awarded MRC Operational Readiness Award in response to the Hampshire County 2019 Meningitis B outbreak;
- Selected to present on the NHD Health Information Exchange Database at the National Prescription Drug and Heroin Summit Summit;
- Outfitted all municipal buildings with Naloxboxes and distributed over 1,000 Narcan kits;
- Amended Tobacco Sales Regulation to exclude Mint, Menthol and Wintergreen as a flavor;
- Provided municipal employee training on how to recognize the signs of an overdose, administer Narcan, use AEDs and Stop the Bleeds;
- Mobilized efforts to minimize the spread of COVID-19; provided public education and weekly conference calls, executed orders, created an emergency shelter for the homeless, developed a program for face covering donations and distribution, developed municipal sick policies, created a Public Health Nursing Collaborative to include 12 communities to conduct surveillance, monitoring and contact tracing;
- Expanded the Drug Addiction & Recovery Team (DART) program to all Hampshire County communities, 10 Hampden County communities and the Massachusetts State Police;
- Launched "Fitness in the Park", four days a week at a variety of parks throughout the city; and
- Conducted over 1,600 inspections related to, but not limited to Food, Nuisance, Housing, Recreational Water, Body Art, Tobacco, and Title V.

FY2021 Goals:

- Work with Northampton Police Department to educate and enforce smoke free park and recreation areas.
- Research evidence based data to support smoke-free downtown.
- Incorporate using an inspectional software program when conducting field inspections.
- Finalize and release a documentary film about the DART program which will expose the challenges and accomplishments of building the program and reflect on Hampshire County's efforts to address the opioid overdose epidemic.
- Enhance/update municipal emergency plans from COVID-19 lessons learned.
- Build on communication and connectedness to local, regional and statewide agencies in order to increase capacity and sustainability towards community health initiatives.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 230,906 | 234,307 | 254,525 | 272,602 | 348,906 | *76,304* |
| OM | 17,882 | 37,753 | 38,806 | 33,710 | 98,710 | *65,000* |
| Total | 248,788 | 272,060 | 293,331 | 306,312 | 447,616 | *141,304* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 3.57 | 3.57 | 3.66 | 3.80 | 4.00 | *0.20* |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| NR | 1.57 | 1.57 | 2.57 | 2.57 | 4.85 | *2.28* |
| | 6.14 | 6.14 | 7.23 | 7.37 | 9.85 | *2.48* |

## 511 -HEALTH DEPARTMENT

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Health Director | Merridith O'Leary | NAPEA | 40.00 | 1.00 | 91,673 | 73,339 | 18,334 | SAMHSA Grant |
| Sanitarian | Marcus Gabriele | NAPEA | 35.00 | 1.00 | 50,504 | 50,504 | | |
| Sanitarian | Jasmine Ward | NAPEA | 35.00 | 1.00 | 46,893 | 46,893 | | |
| Department Secretary | Melissa Roberts-Cote | AFSCME | 35.00 | 1.00 | 41,970 | 41,970 | | |
| Public Health Nurse | Jennifer Meyer | NAPEA | 40.00 | 1.00 | 68,340 | 68,340 | | |
| PHEP Coordinator | Kelly Constantine | NR | 30.00 | 0.85 | 33,431 | | 33,431 | PHEP Grant |
| HOAPC Coordinator | Cherry Sullivan | NR | 35.00 | 1.00 | 67,523 | | 67,523 | Various Grants TBD |
| SAMSHA Project Coordinator | Michele Farry | NR | 35.00 | 1.00 | 61,661 | | 61,661 | SAMHSA Grant |
| Database Manager | Nathan Kielb | NR | 35.00 | 1.00 | 59,869 | | 59,869 | Grant funded |
| Database Manager | Austin Sanders | NR | 35.00 | 1.00 | 57,500 | | 57,500 | Grant funded |
| Septic Inspections | | | | | 4,500 | 4,500 | | |
| Phone Allowance | | | | | 4,560 | 4,560 | | |
| Overtime | | | | | 58,500 | 58,500 | | |
| Longevity | | | | | 300 | 300 | | |
| **Total Personnel Services:** | | | | **9.85** | **647,224** | **348,906** | **298,318** | |
| Vehicles | | | | | 750 | 750 | | |
| Training and Seminars | | | | | 1,750 | 1,750 | | |
| Medical Testing Services | | | | | 550 | 550 | | |
| Contractual Services - Mosquito Control | | | | | 25,500 | 25,500 | | |
| Printing and Mailing | | | | | 500 | 500 | | |
| Advertising | | | | | 400 | 400 | | |
| Gas | | | | | 700 | 700 | | |
| Medical Supplies | | | | | 730 | 730 | | |
| Educational Supplies | | | | | 300 | 300 | | |
| Travel | | | | | 1,000 | 1,000 | | |
| Dues and Memberships | | | | | 980 | 980 | | |
| COVID Supplies | | | | | 65,000 | 65,000 | | |
| Office Supplies | | | | | 550 | 550 | | |
| **Total Operations and Maintenance:** | | | | | **98,710** | **98,710** | | |
| **511-BOARD OF HEALTH TOTAL:** | | | | **9.85** | **745,934** | **447,616** | **298,318** | |

# Senior Services Department

Marie Westburg, Director
67 Conz Street, Northampton, MA 01060
(413) 587-1228
mwestburg@northamptonma.gov

## Department Responsibilities

Senior Services is dedicated to enhancing the quality of life for the city's elders, ages 60 and over, with some programs and activities available to those 55-59 years of age. To meet this goal, Northampton Senior Services identifies needs and provides a range of programs, activities, and services to address those needs. Northampton Senior Services serves as a community focal point around issues of aging and is a liaison to local, state, and federal resources for elders and their families. The department's director is the administrator of the Senior Tax Work Off Program and served as the ADA Coordinator and staff liaison to the Northampton Disability Commission until January 2020 when this position was moved under the purview of the Department of Planning and Sustainability.

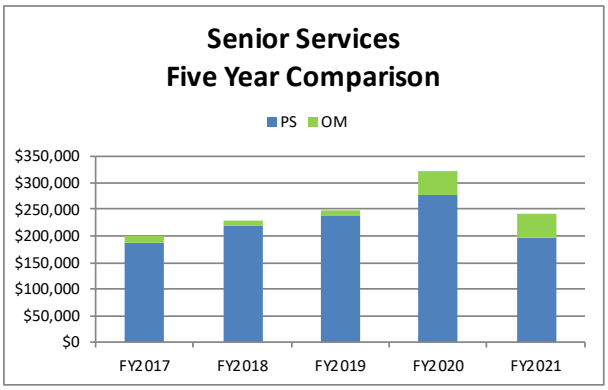
## FY2020 Highlights

The Senior Services Department offers over 30+ weekly programs for recreation, education, nutrition, health, fitness, technology, cultural and intergenerational opportunities. Services and access to resources for transportation, job readiness, benefits counseling, health clinics, insurance issues, tax preparation, support groups, and referrals for in-home services are provided through partnerships with area organizations. The financial strains on older adults, and the impacts this has on their health, continues to direct program development and community engagement efforts. Financial aid, for those who qualify through a means test, is now provided to increase access to health related programs. Transportation services continue to be one of our most utilized services. New contracts for marketing and for fitness services have allowed for substantial improvements in our fitness offerings and how we advertise to the public. In collaboration with Grow Food Northampton, The Food Bank of Western Massachusetts and other partners, we continue to enhance our ability to address food access issues. We offer a $3.00 lunch, subsidized senior farm shares and now host a public seasonal farmers market, cooking classes, sell pre-made food items and homemade meals. These food programs serve a wide cross section of the city's older population while also creating a vibrant community where learning, culture and food are shared.

Long-range planning continues to include engagement of the community in the assessment of opportunities for improvement in the department, city and region. The Age and Dementia Friendly Northampton Initiative conducted a city wide survey to gather input from older residents, COA members, caregivers/families, stakeholders and many local organizations to provide input for city planning, policy changes, emergency planning and resource development in the city.

## FY2021 Budget Information

The Executive Office of Elder Affairs will contribute $70,488 to the budget. Seniors represent the most vulnerable population with respect to COVID-19 and the Senior Services department will continue to adapt its services and programs to serve our senior population while reducing risk of exposure. Unfortunately, the Senior Center will be the last city building to open back up to the public.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 188,785 | 219,691 | 237,526 | 276,462 | 195,412 | *(81,050)* |
| OM | 10,253 | 10,250 | 10,218 | 46,264 | 46,264 | - |
| Total | 199,038 | 229,941 | 247,744 | 322,726 | 241,676 | *(81,050)* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 5.00 | 4.00 | 4.00 | 4.00 | 4.00 | - |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| NR | 1.33 | 4.43 | 4.80 | 4.75 | 0.00 | *(4.75)* |
| | 7.33 | 9.43 | 9.80 | 9.75 | 5.00 | *(4.75)* |

## 541 -SENIOR SERVICES

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director | Marie Westburg | NAPEA | 35.0 | 1.00 | 65,735 | 65,735 | | |
| Assistant Director | Jae Casella | NAPEA | 35.0 | 1.00 | 56,911 | 56,911 | | |
| Program Dev & Comm Manager | Nancy Yesu | NAPEA | 35.0 | 1.00 | 45,748 | 10,737 | 35,011 | EOEA Grant |
| Senior Social Worker | Michelle Dihlmann | NAPEA | 35.0 | 1.00 | 58,336 | 22,859 | 35,477 | EOEA Grant |
| Department Assistant | Laura Scott | AFSCME | 35.0 | 1.00 | 38,970 | 38,970 | | |
| Longevity | | | | | 200 | 200 | | |
| **Total Personnel Services:** | | | | **5.00** | **265,901** | **195,412** | **70,488** | |
| R&M office equip | | | | | 500 | 500 | | |
| Prof/Tech | | | | | 2,000 | 2,000 | | |
| Contr. Services | | | | | 1,000 | 1,000 | | |
| Communications (Interpretors) | | | | | 1,000 | 1,000 | | |
| Telephone | | | | | 564 | 564 | | |
| Advertising | | | | | 1,000 | 1,000 | | |
| Other Purchased Services | | | | | 48,000 | 36,000 | 12,000 | Advertising Revenue |
| Office Supplies | | | | | 1,400 | 1,400 | | |
| Recreational Suppls | | | | | 2,200 | 2,200 | | |
| Travel | | | | | 600 | 600 | | |
| **Total Operations and Maintenance:** | | | | | **58,264** | **46,264** | **12,000** | |
| **541-COUNCIL ON AGING TOTAL:** | | | | **5.00** | **324,165** | **241,676** | **82,488** | |

# Veterans' Services Department

Steven J. Connor, Director
240 Main Street, Northampton, MA 01060
(413) 587-1299
sconnor@northamptonma.gov

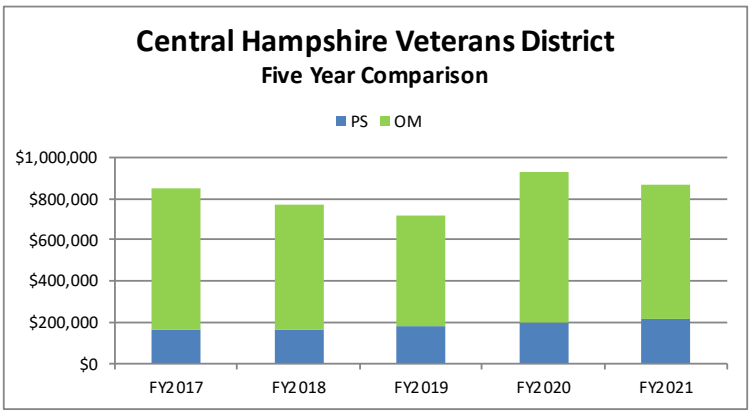
Department Responsibilities:
The mission of Veterans' Services is to aid, support, and advocate for veterans and/or their dependents. A secondary mission is to work with the veterans Council of Northampton to arrange parades and patriotic events. The department now serves 11 communities: Northampton, Amherst, Pelham, Hadley, Williamsburg, Chesterfield, Goshen, Cummington, Worthington, Chester, and Middlefield, and is called the Central Hampshire Veterans Services district.

FY2020 Highlights:
Over the past year we have had some real challenges and have accomplished plenty. We continued to work with the Massachusetts Interagency Council on Housing and Homelessness on the implementation of the Integrated Plan to Prevent and End Homelessness Among Veterans, identifying veterans experiencing homelessness, and developing appropriate permanent housing models for them like Soldier On's "Gordon H. Mansfield Veterans Community" in Leeds.

In our role at the Hampshire County Housing Court, we work to address the needs of veterans who are at risk of homelessness. In FY2020, we prevented three veterans and their families from falling into homelessness. Two of the cases were resolved by connecting the families with the VA HUD/VASH (VA Supportive Housing) program in order to get a voucher. The voucher allows the veteran to pay 30% of their family income and to be provided with a case manager to assist with ongoing challenges. The third veteran's case was resolved by providing one-time rental arrearages.

The Department of Veterans' Services has continued its participation in all of the above programs in order to continue striving for the goal to end veterans' homelessness. The Three County Continuum of Care is continuing its work with the veteran "by name list" even as we go through changes in the collaborative agency that houses the Continuum of Care from the Hilltown CDC to Community Action of the Pioneer Valley. We look forward to working with this new partner that many feel is a very good match with the mission and the current activities and priorities of Community Action of the Pioneer Valley. Our department also is at the table with ServiceNet's homelessness program and Eliot CHS Homeless Services, identifying veteran guests at the cot shelter or those living in encampments within the city's limits and assisting them to permanent housing.

FY2021 Budget Information:
Our district-wide objectives for the coming year are to significantly increase our outreach efforts in low-income housing developments in the Housing Authority properties in our area to ensure we haven't missed residents eligible for our benefits and services. Currently, veterans and their families either need to go to Holyoke or Greenfield to a DTA office for in-person applications. We plan to assist our clientele with the ability to do it in any of our offices. We plan to begin in the spring or early summer of 2020.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 162,298 | 164,522 | 179,078 | 196,367 | 213,645 | *17,278* |
| OM | 688,222 | 604,818 | 541,374 | 735,603 | 655,983 | *(79,620)* |
| Total | 850,520 | 769,340 | 720,453 | 931,970 | 869,628 | *(62,342)* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NAPEA | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| AFSCME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| NR | 0.38 | 0.40 | 0.35 | 0.48 | 0.63 | *0.15* |
| | 3.38 | 3.40 | 3.35 | 3.48 | 3.63 | *0.15* |

## 543 - VETERANS

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| **Central Hampshire Veterans District Budget:** | | | | | | | | |
| Director | Steven Connor | NAPEA | 40.00 | 1.00 | 84,983 | 84,983 | | |
| Department Secretary | Jessica Barry | AFSCME | 35.00 | 1.00 | 35,394 | 35,394 | | |
| Investigative Veterans Service Agent | Rebecca Twining | NAPEA | 40.00 | 1.00 | 54,266 | 54,266 | | |
| Deputy Veterans Service Agent/Hilltown VSO | Thomas Geryk | NR | 25.00 | 0.63 | 30,782 | 30,782 | | |
| Longevity | | | | | 1,500 | 1,500 | | |
| Travel Stipend for Director | | | | | 5,100 | 5,100 | | |
| Phone Allowance | | | | | 1,620 | 1,620 | | |
| **Total Personnel Services:** | | | | **3.63** | **213,645** | **213,645** | | |
| R & M Office Equipment | | | | | 2,060 | 2,060 | | |
| Training and Seminars | | | | | 2,043 | 2,043 | | |
| Telephone | | | | | 120 | 120 | | |
| Office Supplies - General | | | | | 1,200 | 1,200 | | |
| Travel | | | | | 5,900 | 5,900 | | |
| Dues & Memberships | | | | | 760 | 760 | | |
| Cermonial Expenses | | | | | 900 | 900 | | |
| **Total Operations and Maintenance:** | | | | | **12,983** | **12,983** | | |
| **543- VETERANS DISTRICT BUDGET:** | | | | | **226,628** | **226,628** | | |
| **Northampton Veterans Not Included in District Budget:** | | | | | | | | |
| **Northampton Veterans Benefits:** | | | | | | | | |
| Medical and Dental Insurance | | | | | 25,000 | 25,000 | | |
| Veterans Benefits | | | | | 547,000 | 547,000 | | |
| Burial Expenses | | | | | 30,000 | 30,000 | | |
| Cermonial Expenses | | | | | 10,000 | 10,000 | | |
| Veterans Benefits - Food | | | | | 1,000 | 1,000 | | |
| Veterans Benefits - Medical | | | | | 25,000 | 25,000 | | |
| Veterans Benefits - Other | | | | | 5,000 | 5,000 | | |
| **Total Operations and Maintenance:** | | | | | **643,000** | **643,000** | | |
| **543-VETERANS TOTAL:** | | | | **3.63** | **869,628** | **869,628** | | |

## Forbes Library

Lisa Downing, Director
20 West Street, Northampton, MA 01060
(413) 587-1016
ldowning@forbeslibrary.org

Department Responsibilities

Forbes Library exists to provide a wide range of information and materials to all of the people of Northampton, and to encourage and support the civic, intellectual, and cultural pursuits of the community. Forbes Library encourages curiosity, free inquiry, and lifelong learning and provides a friendly physical environment as a community meeting place.

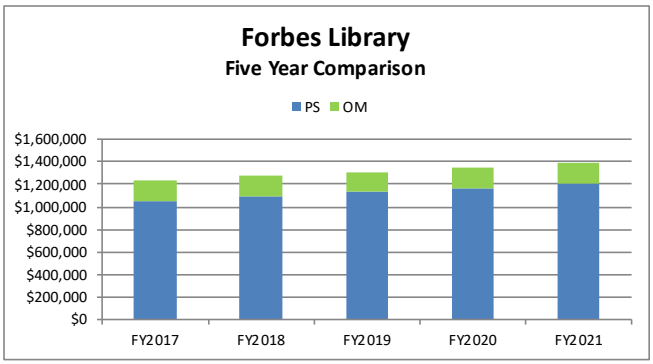
FY2020 Highlights

The library's original 125 year old windows were restored with generous funding from the City of Northampton and the Community Preservation Act. The building's anniversary year was celebrated with public programming and exhibits featuring items from our special collections. Eight additional open hours were added weekly, bringing the total to 56, the highest it has been in decades. Services remained at high levels and major growth was seen in our children and young adult services, supported in part by the professionalization of the assistant position. In addition to strong core services, the library focused on initiatives in its special collections. The library received grants to preserve our community's history and took steps to engage a wider audience in the library's Calvin Coolidge Presidential Library and Museum. Collaborations with dozens of community partners including schools, social service agencies, and other area nonprofits helped realize the vision set forth in the library's strategic plan of being a community hub.




FY2021 Budget Information

The library's budget maintains the expanded level of services of the previous year. This includes additional hours, increased services for teens and homebound residents, one-on-one tech and research support. It also keeps pace with the increase in minimum wage and the new state mandated Paid Family and Medical Leave Act.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 1,050,652 | 1,087,436 | 1,131,164 | 1,165,989 | 1,202,214 | *36,225* |
| OM | 185,450 | 185,749 | 180,217 | 184,733 | 189,030 | *4,297* |
| Total | 1,236,102 | 1,273,185 | 1,311,381 | 1,350,722 | 1,391,244 | *40,522* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| FLEA | 20.58 | 20.09 | 20.20 | 20.06 | 19.86 | *(0.20)* |
| NR | 4.52 | 5.38 | 5.58 | 5.86 | 6.17 | *0.31* |
| | 25.10 | 25.47 | 25.78 | 25.92 | 26.03 | *0.11* |

## 610 - FORBES

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| **ADMINISTRATION** | | | | | | | | |
| Director | Lisa Downing | NR | 37.50 | 1.00 | 85,412 | 41,412 | 44,000 | Library State Grant |
| Assistant Director | Molly Moss | NR | 37.50 | 1.00 | 70,464 | 53,464 | 17,000 | Clarke and Earle Trust Funds |
| Administrative Assistant | Jennie Lamour | NR | 37.50 | 1.00 | 51,005 | 51,005 | | |
| Intermittent Part Time Administrative Assistant | | NR | 1.50 | 0.04 | 1,813 | 1,813 | | |
| Treasurer | Cheri Buckhout | NR | 8.00 | 0.21 | 12,180 | 12,180 | | |
| Secretary | Eilzabeth Sheirer | NR | 1.50 | 0.04 | 3,331 | 3,331 | | |
| **INFORMATION SERVICES** | | | | | - | | | |
| IS Librarian/A&M Head | Faith Kaufmann | FLEA | 37.50 | 1.00 | 59,759 | 59,759 | | |
| IS Librarian/Reference Head | Alene Moroni | FLEA | 37.50 | 1.00 | 59,759 | 59,759 | | |
| IS Librarian | Ben Kalish | FLEA | 37.50 | 1.00 | 51,005 | 51,005 | | |
| Part Time IS Librarian | Heather Diaz | FLEA | 27.00 | 0.72 | 31,754 | 31,754 | | |
| IS Associate for Local History & Special Collections | Dylan Gaffney | FLEA | 37.50 | 1.00 | 44,232 | 44,232 | | |
| IS Senior Library Assistant/ ILL Specialist | Jill Emmons | FLEA | 37.50 | 1.00 | 37,046 | 37,046 | | |
| Intermittent Part Time IS Librarians | | NR | 9.00 | 0.24 | 8,313 | 8,313 | | |
| Intermittent Part Time Library Assistants | | NR | 24.50 | 0.65 | 17,995 | 17,995 | | |
| **CCPL&M /Hampshire Room** | | | | | - | | | |
| Part Time Salaried Archivist/IS Librarian | Julie Bartlett Nelson | FLEA | 30.00 | 0.80 | 47,802 | 47,802 | | |
| Part Time Archivist/Local History Librarian | Elise Bernier-Feeley | NR | 5.00 | 0.13 | 5,423 | 5,423 | | |
| **BORROWER SERVICES** | | | | | - | | | |
| Circulation Supervisor | Brian Tabor | FLEA | 37.50 | 1.00 | 44,231 | 44,231 | | |
| Library Associate | Chris Teghtsoonian | FLEA | 37.50 | 1.00 | 41,113 | 41,113 | | |
| Part Time Senior Library Assistant | Susan Schaeffer | FLEA | 26.00 | 0.69 | 23,252 | 23,252 | | |
| Part Time Library Assistant | Lindsey Musielak | FLEA | 30.00 | 0.80 | 24,193 | 24,193 | | |
| Part Time Library Assistant | Brian Marchese | FLEA | 11.75 | 0.31 | 9,469 | 9,469 | | |
| Outreach Delivery Service Coordinator | Maria Sperduti | NR | 5.00 | 0.13 | 5,260 | 4,760 | 500 | Lilly Library |
| Intermittent Part Time Library Assistants | | NR | 36.00 | 0.96 | 26,442 | 26,442 | | |
| **CHILDREN'S & YOUNG ADULT DEPARTMENT** | | | | | - | | | |
| Children's Librarian/Children's Depart. Head | Sarah Johnson | FLEA | 37.50 | 1.00 | 59,759 | 59,759 | | |
| Children's Assistant Librarian | Madison Bishop | FLEA | 37.50 | 1.00 | 39,782 | 39,782 | | |
| Library Associate | Callie Sieh | FLEA | 37.50 | 1.00 | 31,941 | 31,941 | | |
| Intermittent Part Time Library Assistants | | NR | 22.50 | 0.60 | 16,526 | 16,526 | | |
| **TECHNICAL SERVICES DEPARTMENT** | | | | | - | | | |
| Cataloger/Automation /Tech Serv Dept Head | Paula Elliot | FLEA | 37.50 | 1.00 | 59,759 | 59,759 | | |
| Cataloging Assistant | Kathy Mizula | FLEA | 37.50 | 1.00 | 41,114 | 41,114 | | |
| Tech Services Assistant | Steven Stover | FLEA | 37.50 | 1.00 | 35,017 | 35,017 | | |
| Part Time Library Assistant | Brian Marchese | FLEA | 25.00 | 0.67 | 24,364 | 24,364 | | |
| **MAINTENANCE DEPARTMENT** | | | | | | | | |
| Facilities Manager | Jason Petcen | FLEA | 37.50 | 1.00 | 56,710 | 56,710 | | |
| Custodian | Frank Gessing | FLEA | 37.50 | 1.00 | 39,583 | 39,583 | | |
| Part Time Custodian | Mark Toczydlowski | FLEA | 32.50 | 0.87 | 30,444 | 30,444 | | |
| Intermittent Part Time Custodian | | NR | 6.00 | 0.16 | 4,992 | 4,992 | | |
| Additional Substitute Staffing | | | | | 5,000 | 5,000 | | |
| Longevity | | | | | 12,945 | 12,945 | | |
| Stipends - Work Study | | | | | 12,000 | 9,000 | 3,000 | Trustees of Forbes Trust Fund |
| Medicare | | | | | 16,625 | 16,625 | | |
| Workers Compensation | | | | | 4,000 | 4,000 | | |
| Unemployment | | | | | 6,900 | 6,900 | | |
| PFML | | | | | 8,000 | 8,000 | | |
| **Total Personnel Services** | | | | **26.03** | **1,266,714** | **1,202,214** | **64,500** | |
| Books & Media | | | | | 166,949 | | 166,949 | Trustees of Forbes Trust Funds, Fees, Donations |
| Electricity | | | | | 50,000 | 46,500 | 3,500 | Forbes Aid Fund |
| Natural Gas | | | | | 15,000 | 15,000 | | |
| Water/Sewer | | | | | 6,400 | 6,400 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| R & M Buildings | | | | | 10,000 | 10,000 | | |
| Trash Removal | | | | | 2,500 | 2,500 | | |
| Audit | | | | | 8,300 | 8,300 | | |
| Technology Services - Payroll | | | | | 5,500 | 5,500 | | |
| Contracted Services | | | | | 9,166 | 9,166 | | |
| Legal Expenses & Filing Fees | | | | | 1,500 | 1,500 | | |
| Telephone | | | | | 860 | 860 | | |
| Internet | | | | | 2,040 | 2,040 | | |
| CW/Mars Fee | | | | | 44,119 | 44,119 | | |
| Printing | | | | | 3,000 | 3,000 | | |
| Postage | | | | | 1,700 | 1,700 | | |
| Housekeeping Supplies | | | | | 12,025 | 12,025 | | |
| Library Supplies | | | | | 9,920 | 9,920 | | |
| Property Contents Insurance | | | | | 9,000 | 9,000 | | |
| Reserve Fund | | | | | 1,500 | 1,500 | | |
| Technology | | | | | 10,000 | | 10,000 | Trustees of Forbes Trust Funds |
| Staff Development | | | | | 6,500 | | 6,500 | Friends of Forbes Library Grant, Trustees of Forbes Trust Funds |
| Programming | | | | | 7,500 | | 7,500 | Friends of Forbes Library Grant |
| **Total Operations and Maintenance:** | | | | | **383,479** | **189,030** | **194,449** | |

# Lilly Library

Adam Novitt, Director
19 Meadow Street, Florence, MA 01062
(413) 587-1500
anovitt@cwmars.org

## Department Responsibilities

The mission of Lilly Library is to provide opportunities for lifelong learning for people of all ages and backgrounds in the villages of Florence, Bay State and the City of Northampton, as well as the surrounding area. The library is an integral part of the educational process for youth and a venue for continuing education. As a 21st century library without walls, Lilly Library provides free and open access to a broad range of high-quality print materials, media, electronic resources, programs and services. In support of this mission, Lilly Library maintains a welcoming and safe library environment in which members of our community can pursue their cultural, intellectual, and recreational information needs.

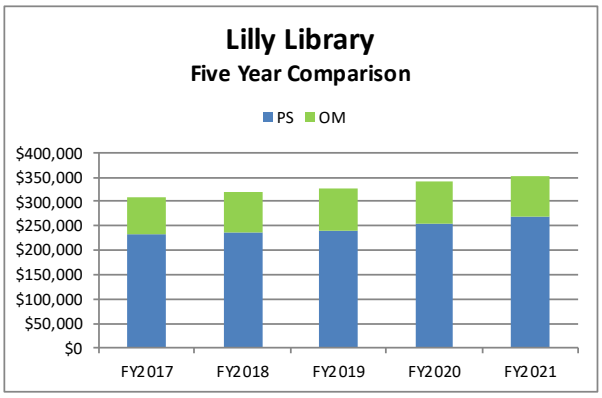
Lilly Library provides full library services six days per week, 52 weeks per year, including Sundays. For all of our patrons from the youngest child to the oldest adult, the library provides services that include: public computers for use in the library, circulation of fiction, non-fiction, magazines, DVDs, and CDs; ready reference services; reader's advisory; and, interlibrary loan access to materials throughout the state. Throughout the year, activities are held to celebrate reading. This includes weekly programming for children and young adults during the school year, and seasonal programs for adults. Annually, the library offers a *Summer Reading Program* for children and young adults. Programs are made possible through the support of the *City of Northampton*, the *Friends of Lilly Library*, the *Florence Savings Bank Customers' Choice Community Grants*, and *gifts and memorials* provided by library supporters.

## FY2020 Highlights

During FY2020 Lilly doubled overall program attendance when compared to 2015 levels. This was due in large part to successful teen programming including our Dungeons & Dragons, Magic the Gathering and annual Bike Week Breakfast and Ride to School. The library also installed a 20x20 foot mural in its stairwell that is an aerial photo of a square mile of downtown Florence. The image was provided by the Northampton Department of Public Works.

## FY2021 Budget Information

The FY2021 budget reflects the need to provide staffing, services, building operations, and grounds maintenance for Lilly Library. Rising costs, including increased spending on library materials and programs, combined with a small pay increase for our staff, careful planning, and reduced available rates through participation in city contract negotiations, brings the total FY2021 city budget for Lilly Library to $351,437.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 234,335 | 234,788 | 241,271 | 254,788 | 269,630 | *14,842* |
| OM | 74,700 | 83,518 | 86,585 | 86,413 | 81,807 | *(4,606)* |
| Total | 309,035 | 318,306 | 327,856 | 341,201 | 351,437 | *10,236* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NR | 7.21 | 6.88 | 6.78 | 6.78 | 6.94 | *0.16* |
| | 7.21 | 6.88 | 6.78 | 6.78 | 6.94 | *0.16* |

## 611 - LILLY

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Library Director | Adam Novitt | | 35.00 | 1.00 | 58,278 | 58,278 | | |
| Library Assistant II | Anne Heston | | 30.00 | 0.86 | 28,333 | 28,333 | | |
| Assistant Director | Charlotte Carver | | 26.25 | 0.75 | 28,789 | 28,789 | | |
| Children's Librarian | Kimberly Evans-Perez | | 27.50 | 0.79 | 26,239 | 26,239 | | |
| Library Assistant II | Mara Toone | | 18.00 | 0.51 | 14,366 | 14,366 | | |
| Services Intern | Alison | | 22.50 | 0.64 | 18,125 | 18,125 | | |
| Library Assistant III | Mary Faivre | | 15.25 | 0.44 | 11,592 | 11,592 | | |
| Library Assistant III | Weekenders | | 16.00 | 0.46 | 11,020 | 11,020 | | |
| Library Assistant III | Jennifer Lewis | | 8.00 | 0.23 | 5,623 | 5,623 | | |
| Library Assistant III | Kelly Daniels Baker | | 10.50 | 0.30 | 9,251 | 9,251 | | |
| Custodian | Charles | | 12.00 | 0.34 | 8,095 | 8,095 | | |
| Library Assistant III | Alexandra Brown | | 9.50 | 0.27 | 6,877 | 6,877 | | |
| Shelver | Michele Morales Wolk | | 21.00 | 0.35 | 14,466 | 14,466 | | |
| Program Hours | Library Staff | | | | 4,500 | 4,500 | | |
| Longevity | | | | | 2,700 | 2,700 | | |
| Coverage Vacation/Sick | | | | | 7,000 | 7,000 | | |
| Stipends - Work Study | | | | | 2,000 | 2,000 | | |
| Medicare/Soc Security | | | | | 10,376 | 10,376 | | |
| Workers Compensation/Unemployment | | | | | 2,000 | 2,000 | | |
| **Total Personnel Services** | | | **251.50** | **6.94** | **$269,630** | **269,630** | **-** | |
| **Building Operations** | | | | | | | | |
| Energy | | | | | 25,000 | 25,000 | - | Library Funds |
| Other Utilities | | | | | 4,500 | 4,500 | - | |
| Repairs and Maintenance | | | | | 22,000 | 12,000 | 10,000 | Library Funds |
| **Library Operations** | | | | | | | | |
| Professional development | | | | | 4,000 | | 4,000 | Library Funds |
| Insurance | | | | | 10,000 | 10,000 | - | |
| Technology | | | | | 17,000 | 12,000 | 5,000 | Library Funds |
| Library Expenses | | | | | 10,000 | | 10,000 | Library Funds |
| **Patron Services** | | | | | | | | |
| Circulating materials | | | | | 41,771 | 18,307 | 23,465 | Library Funds |
| Programs | | | | | 10,390 | | 10,390 | Library Funds |
| **Total Operations and Maintenance:** | | | | | **144,661** | **81,807** | **62,855** | |
| **611 - LILLY LIBRARY** | | | | **6.94** | **414,291** | **351,437** | **62,855** | |

# Parks & Recreation Department

Ann-Marie Moggio, Director
100A Bridge Rd., Florence, MA 01062
(413) 587-1040
amoggio@northamptonma.gov

Department Responsibilities

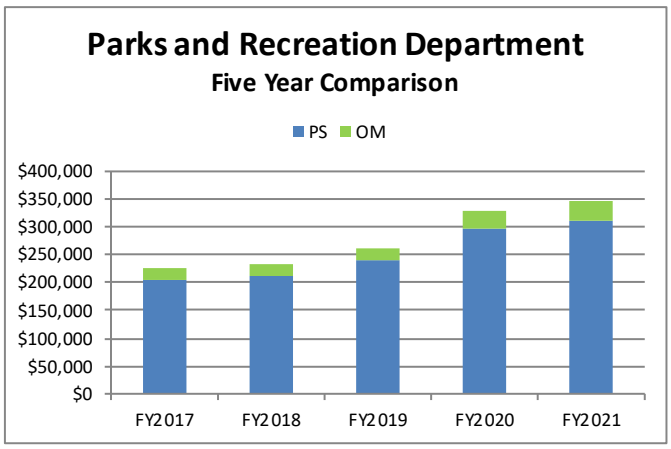
The mission of the Parks & Recreation department is to promote the general well-being of the individual and the community by providing a wide range of high quality and healthy recreational opportunities to meet the leisure needs and interests of citizens of all ages from Northampton and the surrounding area. Parks & Recreation presents programs that are relevant and promote a spirit of cooperation, build self-esteem, encourage healthy competition and develop lifelong recreation pursuits among participants. Parks & Recreation manages usage of city parks and fields and pursues grant opportunities and funding to oversee improvements and renovations. Maintenance work is collaborated on with the DPW Parks, Recreation & Cemetery division.

FY2020 Highlights

- Upgraded registration software program and continue to take program registrations online via RecTrac WebTrac registration program.
- Enhanced programming offerings at the Aquatic & Family Center (AFC) at JFK Middle School, adding additional water aerobics and yoga classes.
- Expanded summer programs further, offering Food Explorers and Girls Basketball Skills Program.
- Added Girls Youth Lacrosse and Recreational soccer league to our offerings.
- Acquired equipment and added open Pickleball to Sunday mornings at AFC and plan to expand it as the year progresses.
- In coordination with the Community Garden volunteer committee, enhanced programming and education at the gardens.
- Partnered with Northampton Family Fourth Celebration committee, as well as Northampton Fire/Rescue, Police and Look Memorial Park, to offer the ninth annual Northampton Family Fourth Celebration of fireworks, food, entertainment, and games.
- Worked with Northampton Area Pediatrics as our summer health care consultant, and implemented the new state mandates for summer camps.
- Worked with DPW Parks to add elements to Florence Recreation Fields such as scoreboards, batting cage and playground components.
- Worked with Central Services and DPW to plan upgrades of Safety Village buildings.

FY2021 Budget Information

It is still unclear, as of this writing, whether summer camps, the pool, sports and other activities will be allowed to proceed during the summer months due to COVID-19. The department is anxiously awaiting guidance from the state in hopes that these activities will be permitted and if so, what measures will need to be taken to follow best practices to reduce risks associated with COVID-19 infections.




| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 204,668 | 213,442 | 240,571 | 296,013 | 311,681 | *15,668* |
| OM | 21,446 | 18,000 | 19,875 | 33,500 | 33,500 | - |
| Total | 226,114 | 231,442 | 260,446 | 329,513 | 345,181 | *15,668* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NAPEA | 5.00 | 4.63 | 4.50 | 4.50 | 4.50 | - |
| AFSCME | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | - |
| | 7.00 | 6.63 | 6.50 | 6.50 | 6.50 | - |

## 630 - PARKS AND RECREATION

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director | Ann-Marie Moggio | NAPEA | 35.00 | 1.00 | 84,282 | 84,282 | | |
| Assistant Director | Shelby Michna | NAPEA | 35.00 | 1.00 | 64,419 | 64,419 | | |
| Department Assistant | Jackie Lienert | AFSCME | 35.00 | 1.00 | 47,482 | 47,482 | | |
| Recreation Supervisor | John Knowles | NAPEA | 35.00 | 1.00 | 48,072 | 25,072 | 23,000 | Rec Rev Funds |
| Recreation Supervisor | Rebecca Learnard | NAPEA | 35.00 | 1.00 | 48,072 | 48,072 | | |
| Recreation Supervisor | James Miller | NAPEA | 20.00 | 0.50 | 27,470 | 7,024 | 20,446 | Rec Rev Funds |
| Principal Clerk | Sandra Gross | AFSCME | 35.00 | 1.00 | 38,130 | 25,130 | 13,000 | Rec Rev Funds |
| Salaries Operations Staff | | | | | 5,000 | 5,000 | | |
| Phone Allowance | | | | | 1,800 | 1,800 | | |
| Longevity | | | | | 3,400 | 3,400 | | |
| **Total Personnel Services** | | | | **6.50** | **368,127** | **311,681** | **56,446** | |
| R & M Vehicles | | | | | 2,000 | 2,000 | | |
| R & M Computer Equipment | | | | | 6,000 | 6,000 | | |
| Contractual Services - Sani Can's for Recreation Facilities | | | | | 7,000 | 7,000 | | |
| Advertising | | | | | 6,000 | 6,000 | | |
| Gasoline/Diesel | | | | | 1,000 | 1,000 | | |
| Recreational Supplies | | | | | 6,500 | 6,500 | | |
| Travel | | | | | 1,000 | 1,000 | | |
| Conference/Registrations | | | | | 3,000 | 3,000 | | |
| Dues & Memberships | | | | | 1,000 | 1,000 | | |
| **Total Operations and Maintenance:** | | | | | **33,500** | **33,500** | **-** | |
| **630- RECREATION** | | | | | **401,627** | **345,181** | **56,446** | |

# Arts & Culture Department

Brian Foote, Director
240 Main Street, Memorial Hall
Northampton, MA 01060
(413) 587-1069
bfoote@northamptonma.gov

Department Responsibilities

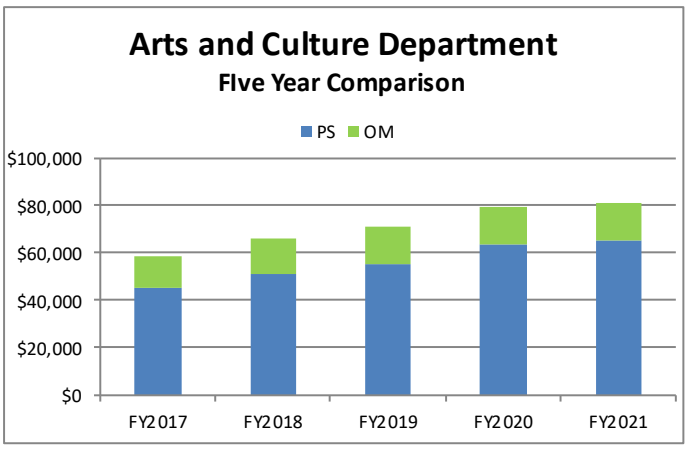
The Arts and Culture Department works to fund, promote, and present high-quality, community-based arts programming for the benefit of artists, residents, and visitors to the City of Northampton. The department works with the Arts Council to perform tasks assigned to local cultural councils under MGL c.10, § 58, or successor statutes. The department coordinates the Paradise City Cultural District under MGL c.10 § 58A. The department serves as the city's liaison to local, regional, and statewide arts and culture organizations. The department provides administrative, clerical, and technical support to the Arts Council and Northampton Arts.

FY2020 Arts Council Highlights:

Will award $10,000 of locally raised funds in May 2020 for COVID-19 Relief. Awarded $20,105 of Local Cultural Council Funds to 27 recipients in December of 2019. Awarded the BJ Goodwin Grant to Lucas Solórzano for the Bachata Academy of the DREAM Project that took place in Cabarete, Dominican Republic. Donated $9,500 to Public School PTO's earmarked for arts enrichment activities in the schools. Presented The Northampton Summer Park Series, Cinema Northampton, Transperformance, The Northampton Print and Book Fair, First Night Northampton, Silver Chord Bowl, KidsBestFest, Overtures & Arias, Blank!, Back to the Baystate, and The Bachata Academy DREAM Project performance. We plan on presenting the Second Annual Northampton Public Arts Festival. Maintained the Paradise City Cultural District Online events calendar, Northampton Arts Council website, and the First Night Northampton website and their corresponding social media platforms including Facebook, Instagram, and Twitter as well as our email list. The director sat on the board of the Academy of Music Theatre, the Events Committee of the Downtown Northampton Association, and the fundraising committee for the Community Arts Trust. Planned and administered board meetings for the Northampton Arts Council. Coordinated and administered all activities with the Massachusetts Cultural Council including budgeting, advocacy requirements, and marketing requirements.

FY2021 Budget Information

The Arts Council plans to keep the legacy of past activities intact while also looking to create and sustain new events, programs, grants, and collaborations within our city. The first event planned is Cinema Northampton presenting The Wizard of Oz in Pulaski Park, the Summer Park Series kick off in June, Transperformance 30: Live Aid! in August, First Night Northampton, and Four Sundays in February series with Silver Chord Bowl and KidsBestFest taking place in February of 2021. We will continue to collaborate with Cinema Northampton, The Downtown Northampton Association, The Massachusetts Cultural Council, MASSCreative, Northampton Community Arts Trust, Forbes Library, Northampton Open Media, the Center for the Arts, Academy of Music Theatre, A.P.E. Gallery, Northampton Community Music Center, Northampton Jazz Festival, Friends of Northampton Trails, and many other local artists and arts organizations.




**General Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 45,183 | 50,795 | 55,294 | 63,762 | 65,173 | *1,411* |
| OM | 13,440 | 15,250 | 16,000 | 16,000 | 16,250 | *250* |
| Total | 58,623 | 66,045 | 71,294 | 79,762 | 81,423 | *1,661* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NR | 1.60 | 2.00 | 2.00 | 2.50 | 2.50 | - |
| | 1.60 | 2.00 | 2.00 | 2.50 | 2.50 | - |

## 699 - ARTS AND CULTURE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director | Brian Foote | NR | 35.00 | 1.00 | 64,133 | 64,133 | | |
| Arts Administrator | Steve Sanderson | NR | 35.00 | 1.00 | 54,525 | - | 54,525 | Northampton Arts, Inc. |
| Production Assistant | Peter McQuillan | NR | 20.00 | 0.50 | 21,256 | - | 21,256 | Northampton Arts, Inc. |
| Phone Allowance | | | | | 540 | 540 | | |
| Longevity | | | | | 500 | 500 | - | |
| **Total Personnel Services** | | | | **2.50** | **140,954** | **65,173** | **75,781** | |
| Arts Night Out | | | | | 500 | 500 | | |
| First Night Expenses | | | | | 5,000 | 5,000 | | |
| First Night Fireworks | | | | | 5,750 | 5,750 | | |
| Community Arts Programming | | | | | 5,000 | 5,000 | | |
| **Total Operations and Maintenance:** | | | | | **16,250** | **16,250** | **-** | |
| **699 - ARTS COUNCIL** | | | | **2.50** | **157,204** | **81,423** | **75,781** | |

# DPW & Enterprise Funds Tab

# Department of Public Works

Donna LaScaleia, Director
125 Locust Street, Northampton, MA 01060
(413) 587-1570
dpwinfo@northamptonma.gov

Department Responsibilities

The Department of Public Works (DPW) General Fund Divisions maintain and improve 150+ miles of paved streets and unpaved (gravel) public ways, 85+ miles of sidewalks, 10,000+ public shade trees, 245+ acres of athletic fields, recreational parks, facilities, street parks, and cemetery grounds, 11+ miles of bicycle paths and bicycle path greenspaces, 38 bridges, Musante Beach, the Connecticut River Greenway, operations of four cemeteries and more than 150 vehicles and pieces of specialized construction equipment. Also, within the General Fund, the DPW provides rapid response for snow and ice events and other inclement weather conditions. Other areas of ongoing maintenance include road safety signage, traffic signals, and all pavement and pedestrian crosswalk markings.

Through the Enterprise Funds, the DPW manages operations and maintains and upgrades assets in the Water, Sewer, Stormwater/Flood Control, and Solid Waste Divisions. This includes maintenance, oversight and long term capital planning for facilities in excess of 120 miles of stormwater drain pipes, 4,000 catch basins and intakes, 5,000 sewer and drain manhole structures, 350 outfalls, 150 culverts, six miles of drainage channels and ditches, 150 miles of water mains, 5,000 water valves, 1,400 hydrants, 110 miles of sanitary sewer pipe, and 3,900 acres of watershed land surrounding the city's drinking water reservoirs. In addition, the DPW operates and maintains a flood control pump station, two levee systems, a water treatment plant, five dams, three active surface water reservoirs, two active wells, two water pump stations, a wastewater treatment plant, seven sewer pump stations, two transfer stations, and a capped landfill. DPW also oversees third party operation of a landfill gas to energy facility and 3.17-megawatt photovoltaic solar array.

FY2020 Highlights

Many improvements were made to the city's infrastructure. These improvements included the following:

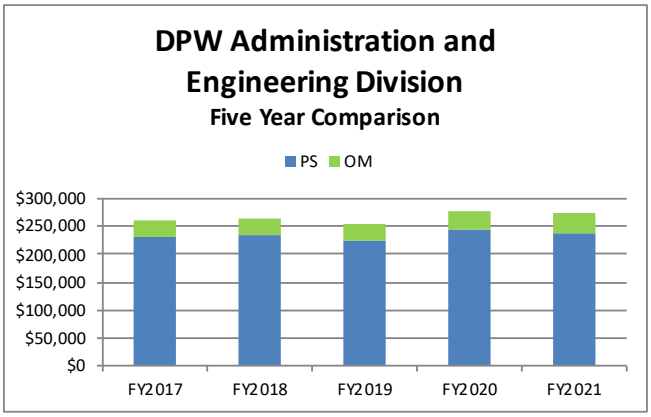
- Paving of approximately 34,559 linear feet (about 6.5 miles) of city streets, including Burts Pit Road, Glendale Road, Brisson Drive, Spring Street, Upper Chesterfield Road and Bridge Road.
- Completion of Damon Road right-of-way acquisition in preparation for roadway reconstruction.
- Construction and commissioning of a city-wide fuel depot, including removal of underground fuel storage tanks, and installation of above ground fuel storage tanks and a fuel use tracking system.
- Clement Street Bridge deck restoration and approach paving.
- Completion of infiltration and inflow remediation work on the sewer and drainage systems on Ellington Road and at the Island Road Pump Station.

Design for future improvements was undertaken for the following projects:

- Electrical and process upgrades to the Wastewater Treatment Plant.
- Damon Road water and sewer line replacement as part of MassDOT roadway reconstruction.
- Paving and drainage work on a portion of North Maple Street and on North Farms Road from North Maple Street to the Williamsburg Town line.
- Improvements to electrical and fuel storage infrastructure at the Flood Control Station on Hockanum Road.
- Improvements to Ryan and West Whately reservoirs.
- Traffic studies for the Parsons Street area, the State Street corridor and various intersections around the city.
- Waterline reconstruction as part of the MassDOT reconstruction of North King Street and Hatfield Street.

FY2021 Budget Information

The FY21 budget will continue to provide important funding for planned improvements to city infrastructure, most notably, continued extensive paving efforts and a substantial project to upgrade the Wastewater Treatment Plant.

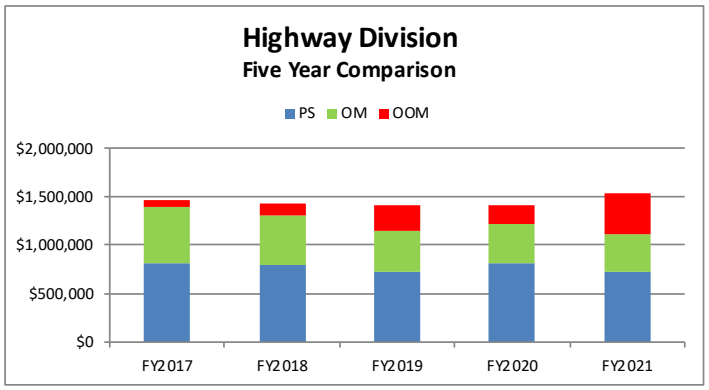



| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | $ Change FY20-FY21 |
| PS | 230,744 | 233,863 | 223,095 | 243,763 | 238,033 | (5,730) |
| OM | 29,116 | 29,112 | 32,329 | 32,375 | 34,800 | 2,425 |
| OOM | 3,589 | - | - | - | - | - |
| Total | 263,449 | 262,975 | 255,424 | 276,138 | 272,833 | (3,305) |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | Change FY20-FY21 |
| NAPEA | 2.95 | 2.55 | 2.37 | 2.37 | 2.40 | 0.03 |
| AFSCME | 1.00 | 0.75 | 0.50 | 0.50 | 0.23 | (0.28) |
| NR | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | - |
| | 4.25 | 3.60 | 3.17 | 3.17 | 2.93 | (0.25) |

## 421 - DPW ADMINISTRATION AND ENGINEERING

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Director | Donna LaScaleia | NR | 12.00 | 0.30 | 39,249 | 39,249 | | |
| Administration Manager | Cynthia Quinn | NAPEA | 8.00 | 0.20 | 13,017 | 13,017 | | |
| Financial Administrator | Holly Smith-Bov é | NAPEA | 10.00 | 0.25 | 18,416 | 18,416 | | |
| Principal Clerk | Ann Furciniti | AFSCME | 4.00 | 0.10 | 4,929 | 4,929 | | |
| Principal Clerk | Linda Landers Schranz | AFSCME | 5.00 | 0.13 | 4,930 | 4,930 | | |
| Civil Engineer | Kristine Baker | NAPEA | 6.00 | 0.15 | 11,604 | 11,604 | | |
| Civil Engineer | Maggie Chan | NAPEA | 40.00 | 1.00 | 65,041 | 65,041 | | |
| Civil Engineer | Felix Harvey | NAPEA | 10.00 | 0.25 | 19,823 | 19,823 | | |
| GIS Coordinator | Karyn Nelson | NAPEA | 6.00 | 0.15 | 10,774 | 10,774 | | |
| Senior Civil Engineer | Gregory Newman | NAPEA | 12.00 | 0.30 | 24,876 | 24,876 | | |
| City Engineer | David Veleta | NAPEA | 4.00 | 0.10 | 9,874 | 9,874 | | |
| Overtime | | | | | 3,000 | 3,000 | | |
| Longevity | | | | | 6,800 | 6,800 | | |
| Boot Allowance | | | | | 2,100 | 2,100 | | |
| Phone Allowance | | | | | 3,600 | 3,600 | | |
| **Total Personnel Services:** | | | | **2.93** | **238,033** | **238,033** | | |
| Electricity | | | | | 6,500 | 6,500 | | |
| R & M Buildings | | | | | 2,750 | 2,750 | | |
| Communication Lines | | | | | 1,500 | 1,500 | | |
| R & M Communication Equip | | | | | 1,700 | 1,700 | | |
| R & L Copiers | | | | | 5,000 | 5,000 | | |
| R & L Uniforms | | | | | 100 | 100 | | |
| Professional Technical | | | | | 1,500 | 1,500 | | |
| Training and Seminars | | | | | 1,500 | 1,500 | | |
| Medical/Testing Services | | | | | - | - | | |
| Printing | | | | | - | - | | |
| Postage | | | | | - | - | | |
| Advertising | | | | | 300 | 300 | | |
| Office Supplies - General | | | | | 4,500 | 4,500 | | |
| R & M Supplies - Equipment | | | | | 1,300 | 1,300 | | |
| R & M Supplies - Custodial | | | | | 2,500 | 2,500 | | |
| Vehicular Supplies | | | | | 1,500 | 1,500 | | |
| Gas/Diesel | | | | | 500 | 500 | | |
| Safety Supplies | | | | | 1,300 | 1,300 | | |
| Uniforms | | | | | 350 | 350 | | |
| Boot Allowance | | | | | - | - | | |
| Travel | | | | | - | - | | |
| Dues and Memberships | | | | | 500 | 500 | | |
| License Reimbursement | | | | | 500 | 500 | | |
| Computer Equipment | | | | | 1,000 | 1,000 | | |
| **Total Operations and Maintenance:** | | | | | **34,800** | **34,800** | | |
| **421- DPW ADMINISTRATION AND ENGINEERING** | | | | **2.93** | **272,833** | **272,833** | | **-** |



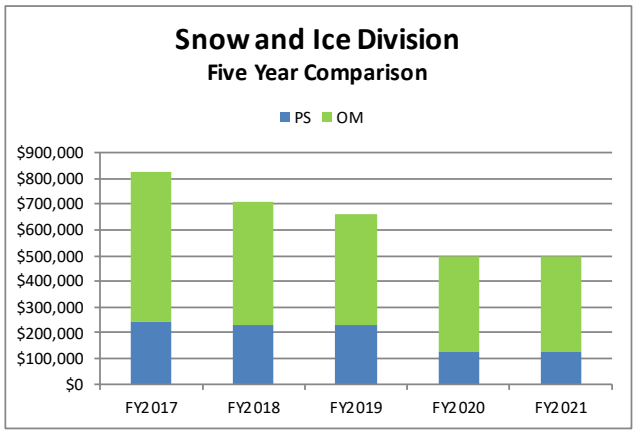

| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 814,197 | 791,266 | 716,865 | 816,836 | 724,987 | *(91,849)* |
| OM | 574,506 | 511,103 | 427,064 | 403,750 | 383,400 | *(20,350)* |
| OOM | 74,792 | 119,517 | 264,731 | 185,000 | 420,000 | *235,000* |
| Total | 1,463,495 | 1,421,886 | 1,408,660 | 1,405,586 | 1,528,387 | *122,801* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NAPEA | 0.65 | 0.60 | 0.60 | 0.60 | 0.60 | - |
| NAME | 17.00 | 16.00 | 18.00 | 15.00 | 13.00 | *(2.00)* |
| AFSCME | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | - |
| NR | - | - | - | - | - | - |
| | 18.65 | 17.60 | 19.60 | 15.60 | 13.60 | *(2.00)* |

## 422 - HIGHWAYS

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Superintendent | Michael Antosz | NAPEA | 24.00 | 0.60 | 52,358 | 52,358 | | |
| General Foreman | Jose Diaz | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| Foreman | Edward Dupre Jr | NAME | 40.00 | 1.00 | 55,113 | 55,113 | | |
| Equipment Operator | Mark Scheel | NAME | 40.00 | 1.00 | 54,265 | 54,265 | | |
| Equipment Operator | Gregory Pinsonneault | NAME | 40.00 | 1.00 | 46,923 | 46,923 | | |
| Equipment Operator | Jairo Ruiz | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Equipment Operator | Jefte Silva | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Equipment Operator | Joshua Choquette | NAME | 40.00 | 1.00 | 41,470 | 41,470 | | |
| Equipment Operator | Kevin Chmiel | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Truck Driver/Laborer | Forrest Huntley | NAME | 40.00 | 1.00 | 35,018 | 35,018 | | |
| Truck Driver/Laborer | Reuben Marquez | NAME | 40.00 | 1.00 | 35,887 | 35,887 | | |
| General Foreman/MER | Edward Dupre Sr | NAME | 24.00 | 0.60 | 36,378 | 36,378 | | |
| Foreman/MER | Steven Kirouac | NAME | 24.00 | 0.60 | 33,068 | 33,068 | | |
| Motor Equipment Repair | Jonathan Sullivan | NAME | 24.00 | 0.60 | 26,068 | 26,068 | | |
| Motor Equipment Repair | Jeffrey Guerra | NAME | 24.00 | 0.60 | 28,075 | 28,075 | | |
| Motor Equipment Repair | Angel Bou | NAME | 24.00 | 0.60 | 30,239 | 30,239 | | |
| Overtime | | | | | 29,000 | 29,000 | | |
| Longevity | | | | | 6,300 | 6,300 | | |
| License Incentive | | | | | 13,520 | 13,520 | | |
| Standby Pay | | | | | 16,900 | 16,900 | | |
| Cell Phone | | | | | 1,500 | 1,500 | | |
| Uniform (Boots) | | | | | 5,550 | 5,550 | | |
| Working Out of Grade | | | | | 4,000 | 4,000 | | |
| **Total Personnel Services:** | | | | **13.60** | **724,987** | **724,987** | | |
| Electricity | | | | | 15,000 | 15,000 | | |
| Street and Signal Lights | | | | | 1,000 | 1,000 | | |
| Natural Gas | | | | | 13,000 | 13,000 | | |
| R & M Buildings | | | | | 15,000 | 15,000 | | |
| R & M Vehicles | | | | | 22,000 | 22,000 | | |
| Communication Lines | | | | | 3,000 | 3,000 | | |
| R & M Communication Equipment | | | | | 2,000 | 2,000 | | |
| R&L Copiers | | | | | 2,200 | 2,200 | | |
| R & L Uniforms | | | | | 10,000 | 10,000 | | |
| Trash Removal | | | | | 1,000 | 1,000 | | |
| Security Services | | | | | 2,000 | 2,000 | | |
| Training and Seminars | | | | | 2,000 | 2,000 | | |
| Medical/Testing Services | | | | | 1,500 | 1,500 | | |
| Postage | | | | | - | - | | |
| Advertising | | | | | 200 | 200 | | |
| Office Supplies - General | | | | | 2,500 | 2,500 | | |
| R & M Supplies - Tools | | | | | 10,000 | 10,000 | | |
| R & M Supplies - Equipment | | | | | 11,000 | 11,000 | | |
| R & M Supplies - Buildings | | | | | 12,000 | 12,000 | | |
| R&M Supplies - Custodial | | | | | 3,750 | 3,750 | | |
| Loam, Grass Seed, Lime | | | | | 1,500 | 1,500 | | |
| Vehicular Supplies | | | | | 115,000 | 115,000 | | |
| Gasoline/Diesel | | | | | 90,000 | 90,000 | | |
| Safety Supplies | | | | | 10,000 | 10,000 | | |
| Streets and Sidewalks | | | | | 33,000 | 33,000 | | |
| Uniforms | | | | | 2,500 | 2,500 | | |

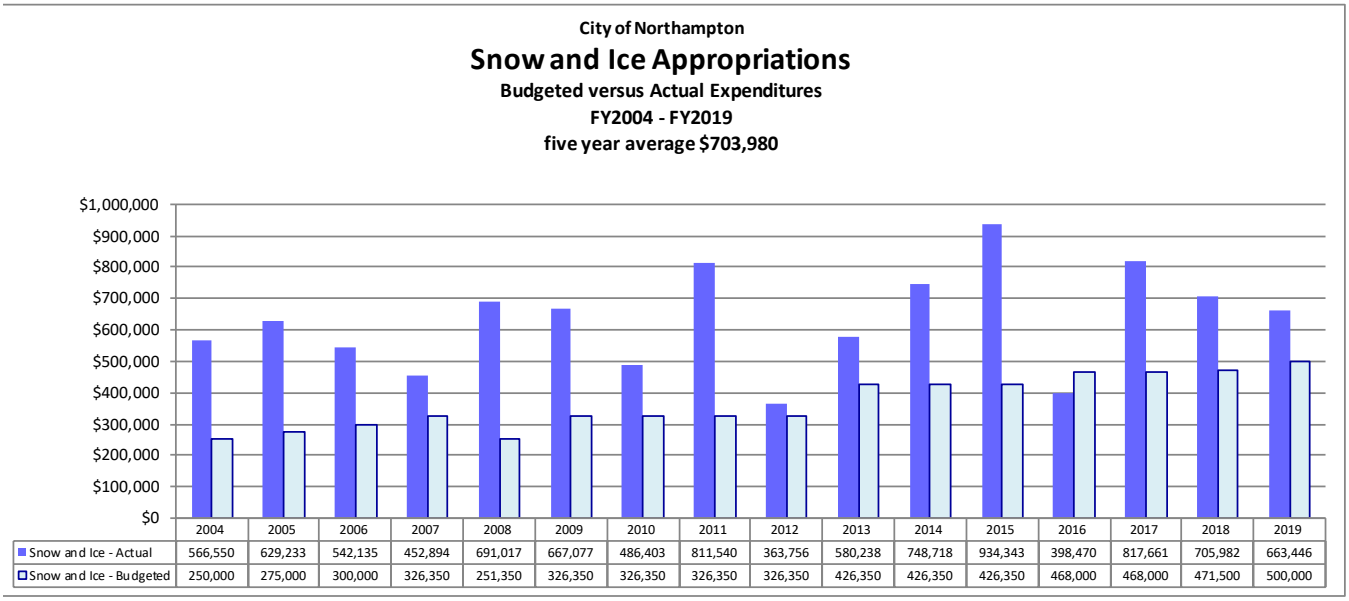
| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Travel | | | | | - | - | | |
| Dues and Memberships | | | | | 250 | 250 | | |
| License Certification | | | | | 2,000 | 2,000 | | |
| **Total Operations and Maintenance:** | | | | | **383,400** | **383,400** | | |
| | | | | | | | | |
| Architecture and Engineering | | | | | 10,000 | 10,000 | | |
| Street Paving and Marking | | | | | 100,000 | 100,000 | | |
| Signal Maintenance | | | | | 50,000 | 50,000 | | |
| Road Improvements | | | | | 180,000 | 180,000 | | |
| Street Sweepings Disposal | | | | | 50,000 | 50,000 | | |
| Vehicular Supplies | | | | | 30,000 | 30,000 | | |
| **Total Capital:** | | | | | **420,000** | **420,000** | | |
| | | | | | | | | |
| **422 - HIGHWAYS** | | | | **13.60** | **1,528,387** | **1,528,387** | | |

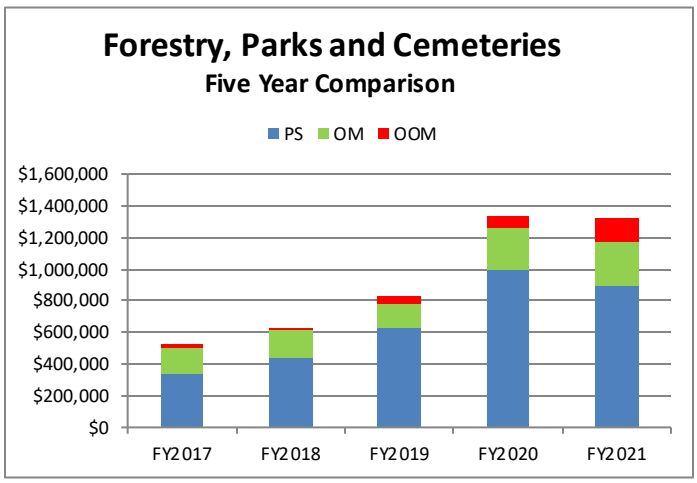



| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| PS | 241,335 | 227,814 | 230,867 | 131,000 | 131,000 | - |
| OM | 584,500 | 478,167 | 432,579 | 369,000 | 369,000 | - |
| Total | 825,835 | 705,982 | 663,446 | 500,000 | 500,000 | - |

## 423 - SNOW AND ICE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Overtime | | | | | 130,000 | 130,000 | | |
| Working Out of Grade | | | | | 1,000 | 1,000 | | |
| **Total Personnel Services:** | | | | | **131,000** | **131,000** | | |
| R & M Vehicles | | | | | 55,000 | 55,000 | | |
| Snow Removal | | | | | 30,000 | 30,000 | | |
| Communication - Snow Emergency | | | | | 1,500 | 1,500 | | |
| Weather Reports | | | | | 1,500 | 1,500 | | |
| Vehicular Supplies | | | | | 135,650 | 135,650 | | |
| Gasoline/Diesel | | | | | 10,350 | 10,350 | | |
| Snow Removal Supplies | | | | | 131,500 | 131,500 | | |
| Food - Emergency Events | | | | | 3,500 | 3,500 | | |
| **Total Operations and Maintenance:** | | | | | **369,000** | **369,000** | | |
| **423 - SNOW AND ICE** | | | | - | **500,000** | **500,000** | | |





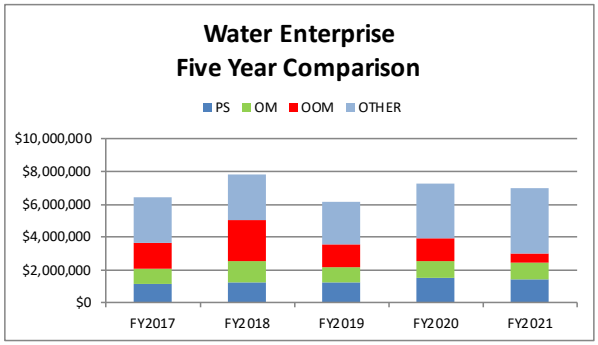

| General Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | $ Change FY20-FY21 |
| PS | 334,645 | 440,001 | 622,269 | 988,025 | 897,348 | (90,677) |
| OM | 161,447 | 177,499 | 162,222 | 276,000 | 272,450 | (3,550) |
| OOM | 24,253 | 3,375 | 48,180 | 75,000 | 150,000 | 75,000 |
| Total | 520,345 | 620,874 | 832,671 | 1,339,025 | 1,319,798 | (19,227) |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | Change FY20-FY21 |
| NAPEA | 0 | 0 | 0 | 1.00 | 1.00 | 0.00 |
| NAME | 8.00 | 10.00 | 10.00 | 15.00 | 13.00 | (2.00) |
| | 8.00 | 10.00 | 10.00 | 16.00 | 14.00 | (2.00) |

## 492 - FORESTRY, PARKS AND CEMETERIES

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: General Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Superintendent | Richard Parasiliti | NAPEA | 40.00 | 1.00 | 93,976 | 93,976 | | |
| General Foreman | William Sullivan | NAME | 40.00 | 1.00 | 65,301 | 65,301 | | |
| Foreman | Lawrence Pelott | NAME | 40.00 | 1.00 | 56,481 | 56,481 | | |
| Foreman | Jason Antosz | NAME | 40.00 | 1.00 | 56,481 | 56,481 | | |
| Equipment Operator | David Bolly | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Equipment Operator | Jason LaFosse | NAME | 40.00 | 1.00 | 49,291 | 49,291 | | |
| Equipment Operator | Rafael Calderon | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Truck Driver/Laborer | Dillon Foster | NAME | 40.00 | 1.00 | 35,018 | 35,018 | | |
| Truck Driver/Laborer | Dean Downer | NAME | 40.00 | 1.00 | 40,580 | 40,580 | | |
| Truck Driver/Laborer | Brooke Regnier | NAME | 40.00 | 1.00 | 35,018 | 35,018 | | |
| General Foreman/Forestry | Daniel LaFountain | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| Foreman/Forestry | Antoni Sakowicz | NAME | 40.00 | 1.00 | 53,766 | 53,766 | | |
| Equipment Operator | Jonathan Church | NAME | 40.00 | 1.00 | 49,291 | 49,291 | | |
| Equipment Operator | Ian Carver | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Temporary Seasonal Employees | | NR | | | 94,640 | 94,640 | | |
| Overtime Tree Warden | | | | | 20,000 | 20,000 | | |
| Overtime | | | | | 32,000 | 32,000 | | |
| Tree Warden Stipend | | | | | 5,000 | 5,000 | | |
| License Incentive | | | | | 6,760 | 6,760 | | |
| Longevity | | | | | 5,900 | 5,900 | | |
| Standby Pay | | | | | 16,900 | 16,900 | | |
| Phone Allowance | | | | | 1,740 | 1,740 | | |
| Uniform Allowance | | | | | 4,850 | 4,850 | | |
| Working Out of Grade | | | | | 1,000 | 1,000 | | |
| **Total Personnel Services:** | | | | **14.00** | **897,348** | **897,348** | | |
| Electricity | | | | | 4,750 | 4,750 | | |
| Natural Gas | | | | | 7,500 | 7,500 | | |
| R & M Buildings | | | | | 5,000 | 5,000 | | |
| R & M Recreational Facilities | | | | | 4,000 | 4,000 | | |
| R & M Vehicles | | | | | 10,000 | 10,000 | | |
| Communication Lines | | | | | 1,500 | 1,500 | | |
| R & M Communication Equipment | | | | | 2,400 | 2,400 | | |
| R & L Copiers | | | | | 2,300 | 2,300 | | |
| R & L Uniforms | | | | | 10,000 | 10,000 | | |
| Trash Removal | | | | | 2,500 | 2,500 | | |
| Security Services | | | | | 5,000 | 5,000 | | |
| Professional Technical | | | | | 9,000 | 9,000 | | |
| Training and Seminars | | | | | 2,000 | 2,000 | | |

| | | | |
|---|---|---|---|
| Medical/Testing Services | | 1,500 | 1,500 |
| Printing | | 4,000 | 4,000 |
| Postage | | 200 | 200 |
| Advertising | | 500 | 500 |
| Office Supplies - General | | 2,800 | 2,800 |
| R & M Supplies - Tools | | 6,000 | 6,000 |
| R & M Supplies - Paint | | 7,000 | 7,000 |
| R & M Supplies - Equipment | | 22,000 | 22,000 |
| R & M Supplies - Buildings | | 11,000 | 11,000 |
| Custodial Supplies | | 2,500 | 2,500 |
| Fertilizers | | 48,000 | 48,000 |
| Loam, Grass Seed, Lime | | 40,000 | 40,000 |
| Trees and Shrubs | | 3,000 | 3,000 |
| Fencing Materials | | 1,000 | 1,000 |
| Vehicular Supplies | | 22,000 | 22,000 |
| Gasoline/Diesel | | 20,000 | 20,000 |
| Safety Supplies | | 8,000 | 8,000 |
| Monument Supplies | | 1,500 | 1,500 |
| Uniforms | | 2,500 | 2,500 |
| Travel | | - | - |
| Dues and Memberships | | 1,000 | 1,000 |
| Computer Equipment | | 1,000 | 1,000 |
| License Certification | | 1,000 | 1,000 |
| **Total Operations and Maintenance:** | | **272,450** | **272,450** |
| | | | |
| Site Improvements | | 50,000 | 50,000 |
| Tree Removal | | 75,000 | 75,000 |
| Grounds Equipment | | 25,000 | 25,000 |
| **Total Other than Ordinary Maintenance** | | **150,000** | **150,000** |
| | | | |
| **492 - PARKS AND CEMETERIES** | **14.00** | **1,319,798** | **1,319,798** |




**Water Enterprise Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-21* |
|---|---|---|---|---|---|---|
| PS | 1,134,756.00 | 1,237,466 | 1,223,264 | 1,475,191 | 1,412,866 | *(62,325)* |
| OM | 962,521.00 | 1,265,968 | 917,400 | 1,089,100 | 1,031,700 | *(57,400)* |
| OOM | 1,567,850.00 | 2,555,163 | 1,440,944 | 1,304,700 | 505,000 | *(799,700)* |
| OTHER | 2,748,897.00 | 2,714,960 | 2,578,983 | 3,411,009 | 3,995,434 | *584,425* |
| Total | 6,414,024.00 | 7,773,558 | 6,160,592 | 7,280,000 | 6,945,000 | *(335,000)* |

**FTE's by Unit**

| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-21* |
|---|---|---|---|---|---|---|
| NAPEA | 5.88 | 7.56 | 7.73 | 6.03 | 5.98 | *(0.05)* |
| NAME | 15.45 | 15.75 | 16.25 | 14.75 | 13.75 | *(1.00)* |
| AFSCME | 1.53 | 1.90 | 2.20 | 2.20 | 1.90 | *(0.30)* |
| NR | 0.80 | 0.90 | 0.90 | 0.80 | 0.80 | - |
| | 23.66 | 26.11 | 27.08 | 23.78 | 22.43 | *(1.35)* |

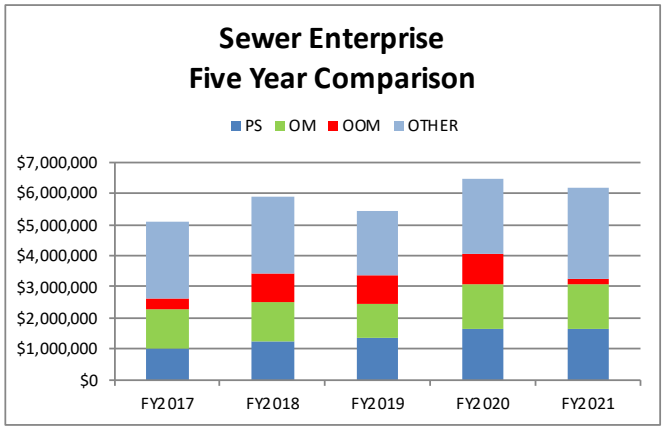
## WATER ENTERPRISE - WATER TREATMENT AND OPERATIONS

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Superintendent | David Sparks | NAPEA | 40.00 | 1.00 | 98,734 | 98,734 | | |
| General Foreman | John Bean | NAME | 40.00 | 1.00 | 62,151 | 62,151 | | |
| X Connection Coordinator | Matthew Pelott | NAPEA | 40.00 | 1.00 | 53,766 | 53,766 | | |
| Foreman | Matthew Campbell | NAME | 40.00 | 1.00 | 49,942 | 49,942 | | |
| Equipment Operator/Meter Reader | Juan Maysonet | NAME | 40.00 | 1.00 | 52,940 | 52,940 | | |
| Equipment Operator | Joshua LaPointe | NAME | 40.00 | 1.00 | 38,516 | 38,516 | | |
| Equipment Operator | Vacant | NAME | 40.00 | 1.00 | 38,516 | 38,516 | | |
| Truck Driver/Laborer | Brian Duffy | NAME | 40.00 | 1.00 | 35,887 | 35,887 | | |
| Truck Driver/Laborer | Alan Gulbine | NAME | 40.00 | 1.00 | 35,018 | 35,018 | | |
| Truck Driver/Laborer | Matthew Clark | NAME | 40.00 | 1.00 | 35,018 | 35,018 | | |
| Chief WTP Operator | Keith Snape | NAPEA | 40.00 | 1.00 | 69,776 | 69,776 | | |
| Water Treatment Operator | Curtley Johnson | NAME | 40.00 | 1.00 | 53,570 | 53,570 | | |
| Water Treatment Operator | Ian Henderson | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| Water Treatment Operator | Sandeep Singh | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| Water Treatment Operator | Brian Zimmerman | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| WTP Maintenance Tech | Zachary Sniadach | NAME | 40.00 | 1.00 | 38,516 | 38,516 | | |
| Reservoir Ranger | Richard Costello | NR | 20 | 0.50 | 22,397 | 22,397 | | |
| Principal Account Clerk | Ann Furciniti | AFSCME | 18 | 0.45 | 22,181 | 22,181 | | |
| Principal Account Clerk | Beth Kaplowitt | AFSCME | 20 | 0.50 | 24,048 | 24,048 | | |
| Principal Account Clerk | Linda Landers-Schranz | AFSCME | 18 | 0.45 | 22,181 | 22,181 | | |
| Director | Donna LaScaleia | NR | 12 | 0.30 | 39,246 | 39,246 | | |
| Administration Manager | Cyndi Quinn | NAPEA | 10.00 | 0.25 | 16,271 | 16,271 | | |
| Principal Account Clerk | Mary Richi | AFSCME | 20 | 0.50 | 24,048 | 24,048 | | |
| Financial Administrator | Holly Smith-Bové | NAPEA | 10 | 0.25 | 18,416 | 18,416 | | |
| Civil Engineer | Kris Baker | NAPEA | 10 | 0.25 | 19,339 | 19,339 | | |
| Civil Engineer | Felix Harvey | NAPEA | 10.00 | 0.25 | 19,823 | 19,823 | | |
| GIS Coordinator | Karyn Nelson | NAPEA | 10.00 | 0.25 | 17,955 | 17,955 | | |
| Senior Civil Engineer | Gregory Newman | NAPEA | 4.00 | 0.10 | 8,292 | 8,292 | | |
| Civil Engineer | Dawn Nims | NAPEA | 13.20 | 0.33 | 20,940 | 20,940 | | |
| Senior Environmental Scientist | Johanna Stacy | NAPEA | 40.00 | 1.00 | 63,498 | 63,498 | | |
| City Engineer | David Veleta | NAPEA | 12.00 | 0.30 | 29,620 | 29,620 | | |
| General Foreman | Ed Dupre, Sr. | NAME | 6.00 | 0.15 | 9,095 | 9,095 | | |
| Foreman | Steven Kirouac | NAME | 6.00 | 0.15 | 8,267 | 8,267 | | |
| Motor Equipment Repair | Jonathan Sullivan | NAME | 6.00 | 0.15 | 6,517 | 6,517 | | |
| Motor Equipment Repair | Jeffrey Guerra | NAME | 6.00 | 0.15 | 7,019 | 7,019 | | |
| Motor Equipment Repair | Angel Bou | NAME | 6.00 | 0.15 | 7,560 | 7,560 | | |
| City Electrician | James Mailloux | NAPEA | | | 14,491 | 14,491 | | |
| City HVAC | Viachaslau Kurdun | NR | | | 5,436 | 5,436 | | |
| Technical/Professional | | | | | 10,106 | 10,106 | | |
| Overtime | | | | | 85,000 | 85,000 | | |
| Longevity | | | | | 1,300 | 1,300 | | |
| Week Adjustment | | | | | 33,800 | 33,800 | | |
| License Certification | | | | | 20,904 | 20,904 | | |
| Out of Grade | | | | | 1,000 | 1,000 | | |
| Cell Phone | | | | | 1,500 | 1,500 | | |
| Uniform Allowance | | | | | 5,450 | 5,450 | | |
| **Total Personnel Services:** | | | | **22.43** | **1,412,866** | **1,412,866** | | |
| Electricity | | | | | 150,000 | 150,000 | | |
| Natural Gas | | | | | 9,000 | 9,000 | | |
| Propane Gas | | | | | 75,000 | 75,000 | | |
| Stormwater Services | | | | | 5,000 | 5,000 | | |
| R & M Buildings | | | | | 25,000 | 25,000 | | |
| R & M Grounds | | | | | 5,000 | 5,000 | | |
| R & M Vehicles | | | | | 10,000 | 10,000 | | |
| Communication Lines | | | | | 22,000 | 22,000 | | |
| R & M Communication Equipment | | | | | 15,000 | 15,000 | | |
| R & M HVAC Equipment | | | | | 25,000 | 25,000 | | |
| R & M Water/Sewer Treatment Equipment | | | | | 35,000 | 35,000 | | |
| R & M Lagoons | | | | | 9,000 | 9,000 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| R & M Fire system | | | | | 4,500 | 4,500 | | |
| R & L Copiers | | | | | 4,300 | 4,300 | | |
| R & L Uniforms | | | | | 8,500 | 8,500 | | |
| Security Services/Outside Detail | | | | | 11,000 | 11,000 | | |
| Training & Seminars | | | | | 15,000 | 15,000 | | |
| Medical/Testing Services | | | | | 1,400 | 1,400 | | |
| Lab Sample Analysis | | | | | 32,000 | 32,000 | | |
| Printing and Mailing | | | | | 3,000 | 3,000 | | |
| Advertising | | | | | 1,000 | 1,000 | | |
| Office Supplies | | | | | 4,500 | 4,500 | | |
| R & M Supplies Tools | | | | | 5,000 | 5,000 | | |
| R & M Supplies Equipment | | | | | 30,000 | 30,000 | | |
| R & M Supplies Buildings | | | | | 9,000 | 9,000 | | |
| R & M Supplies Custodial | | | | | 5,000 | 5,000 | | |
| Vehicular Supplies | | | | | 30,000 | 30,000 | | |
| Gasoline and Diesel | | | | | 28,000 | 28,000 | | |
| Safety Supplies | | | | | 15,000 | 15,000 | | |
| Chemicals - Zinc Orthophosphate | | | | | 20,000 | 20,000 | | |
| Chemicals- Aluminum Sulfate | | | | | 22,000 | 22,000 | | |
| Chemicals- Cationic Polymer | | | | | 25,000 | 25,000 | | |
| Chemicals - Sodium Carbonate | | | | | 20,000 | 20,000 | | |
| Chemicals - Sodium Hypochlorite | | | | | 20,000 | 20,000 | | |
| Water Division Supplies | | | | | 80,000 | 80,000 | | |
| Water Pipe/Fittings/Valves | | | | | 41,000 | 41,000 | | |
| Lab Supplies | | | | | 20,000 | 20,000 | | |
| Streets and Sidewalks Supplies | | | | | 15,000 | 15,000 | | |
| Boot Allowance | | | | | 4,000 | 4,000 | | |
| Other State Assessments | | | | | 9,500 | 9,500 | | |
| Travel | | | | | - | - | | |
| Dues and Memberships | | | | | 1,500 | 1,500 | | |
| Real Estate Taxes | | | | | 95,000 | 95,000 | | |
| License Certification | | | | | 6,500 | 6,500 | | |
| Watershed Operations | | | | | 45,000 | 45,000 | | |
| Computer Equipment | | | | | 15,000 | 15,000 | | |
| **Total Operations and Maintenance:** | | | | | **1,031,700** | **1,031,700** | | |
| Architecture and Engineering | | | | | 250,000 | 250,000 | | |
| Vehicle Replacement | | | | | 125,000 | 125,000 | | |
| Replace Control and Measuring Equipment (Distribution) | | | | | 100,000 | 100,000 | | |
| Meter Replacement | | | | | 25,000 | 25,000 | | |
| Hydrant Replacement | | | | | 5,000 | 5,000 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **505,000** | **505,000** | | |
| **WATER ENTERPRISE - WATER TREATMENT AND OPERATIONS** | | | | **22.43** | **2,949,566** | **2,949,566** | | |

## WATER ENTERPRISE - OTHER

| | | | | | | Funding Sources | | |
|---|---|---|---|---|---|---|---|---|
| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Enterprise Fund | Other | Source |
| Maturing Principal on Long Term Debt | | | | | 1,684,863 | 1,684,863 | | |
| Repayment of Temporary Loans | | | | | - | - | | |
| Interest on Long Term Debt | | | | | 262,190 | 262,190 | | |
| Interest on Notes | | | | | - | - | | |
| Indirect Charges to General Fund | | | | | 577,268 | 577,268 | | |
| Transfer to Capital - Transmission Main | | | | | 700,000 | 700,000 | | |
| Transfer to Capital - Water Line Replacement | | | | | 771,113 | 771,113 | | |
| **Total Other:** | | | | | **3,995,434** | **3,995,434** | | |
| **WATER ENTERPRISE - OTHER** | | | | | **3,995,434** | **3,995,434** | | |
| **TOTAL WATER ENTERPRISE** | | | | **22.43** | **6,945,000** | **6,945,000** | | |




| Sewer Enterprise Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
| PS | 1,033,873 | 1,269,647 | 1,347,704 | 1,623,069 | 1,636,684 | *13,615* |
| OM | 1,241,251 | 1,259,876 | 1,102,718 | 1,450,508 | 1,427,300 | *(23,208)* |
| OOM | 341,023 | 878,350 | 925,331 | 966,500 | 205,000 | *(761,500)* |
| OTHER | 2,496,998 | 2,520,752 | 2,053,645 | 2,449,923 | 2,908,516 | *458,593* |
| Total | 5,113,145 | 5,928,624 | 5,429,398 | 6,490,000 | 6,177,500 | *(312,500)* |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
| NAPEA | 3.53 | 4.42 | 4.37 | 4.37 | 5.22 | *0.85* |
| NR | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 | - |
| NAME | 15.89 | 18.86 | 20.37 | 20.37 | 19.47 | *(0.90)* |
| AFSCME | 1.73 | 2.10 | 2.30 | 2.30 | 1.90 | *(0.40)* |
| | 21.45 | 25.68 | 27.34 | 27.34 | 26.89 | *(0.45)* |

## SEWER ENTERPRISE - SEWER OPERATIONS

| | | | | | | Funding Sources | | |
|---|---|---|---|---|---|---|---|---|
| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Enterprise Fund | Other | Source |
| General Foreman | Brendan Shea | NAME | 26.80 | 0.67 | 36,809 | 36,809 | | |
| Foreman | Chester Brown | NAME | 40.00 | 1.00 | 56,481 | 56,481 | | |
| Equipment Operator/Camera Van | Zachary Torrey | NAME | 30.00 | 0.75 | 32,585 | 32,585 | | |
| Equipment Operator | Justin Allen | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Equipment Operator | Eric Elliott | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Equipment Operator | John Taillon | NAME | 40.00 | 1.00 | 49,291 | 49,291 | | |
| Equipment Operator | Scott Cadieux | NAME | 40.00 | 1.00 | 38,516 | 38,516 | | |
| Truck Driver/Laborer | Matthew Pervere | NAME | 40.00 | 1.00 | 35,887 | 35,887 | | |
| Truck Driver/Laborer | Victor Montanez | NAME | 40.00 | 1.00 | 35,887 | 35,887 | | |
| Civil Engineer | Kris Baker | NAPEA | 10.00 | 0.25 | 19,339 | 19,339 | | |
| Civil Engineer | Felix Harvey | NAPEA | 20.00 | 0.50 | 39,645 | 39,645 | | |
| Stormwater Manager | Douglas McDonald | NAPEA | 8.00 | 0.20 | 12,700 | 12,700 | | |
| GIS Coordinator | Karyn Nelson | NAPEA | 12.00 | 0.30 | 21,545 | 21,545 | | |
| Senior Civil Engineer | Gregory Newman | NAPEA | 16.00 | 0.40 | 33,168 | 33,168 | | |
| Civil Engineer | Dawn Nims | NAPEA | 26.80 | 0.67 | 42,515 | 42,515 | | |
| Superintendent | Michael Antosz | NAPEA | 10.00 | 0.25 | 21,816 | 21,816 | | |
| General Foreman | Ed Dupre, Sr. | NAME | 6.00 | 0.15 | 9,095 | 9,095 | | |
| Foreman | Steven Kirouac | NAME | 10.00 | 0.25 | 13,778 | 13,778 | | |
| Motor Equipment Repair | Jonathan Sullivan | NAME | 10.00 | 0.25 | 10,862 | 10,862 | | |
| Motor Equipment Repair | Jeffrey Guerra | NAME | 10.00 | 0.25 | 11,698 | 11,698 | | |
| Motor Equipment Repair | Angel Bou | NAME | 10.00 | 0.25 | 12,600 | 12,600 | | |
| Overtime | | | | | 35,000 | 35,000 | | |
| Longevity | | | | | 2,700 | 2,700 | | |
| Weekend Adjustment | | | | | 16,900 | 16,900 | | |
| License Certification | | | | | 4,160 | 4,160 | | |
| Working Out of Grade | | | | | 1,500 | 1,500 | | |
| Uniform Allowance | | | | | 3,150 | 3,150 | | |
| Phone Allowance | | | | | 480 | 480 | | |
| **Total Personnel Services:** | | | | **12.14** | **677,050** | **677,050** | | |
| Stormwater Services | | | | | 100 | 100 | | |
| R & M Vehicles | | | | | 6,000 | 6,000 | | |
| Communication Lines | | | | | 1,500 | 1,500 | | |
| R & M Communication Equipment | | | | | 5,000 | 5,000 | | |
| R & L Copiers | | | | | 2,500 | 2,500 | | |
| R & L Uniforms | | | | | 5,500 | 5,500 | | |
| Security Services/Outside Detail | | | | | 10,000 | 10,000 | | |
| Professional and Technical Services | | | | | 2,500 | 2,500 | | |
| Training and Seminars | | | | | 2,500 | 2,500 | | |
| Medical/Testing Services | | | | | 1,500 | 1,500 | | |
| DPW TV Inspections | | | | | 10,000 | 10,000 | | |
| Vapor Rooting | | | | | 14,000 | 14,000 | | |
| Postage | | | | | - | - | | |
| Advertising | | | | | 200 | 200 | | |
| Office Supplies | | | | | 1,500 | 1,500 | | |
| R & M Supplies Tools | | | | | 7,000 | 7,000 | | |
| R & M Supplies Equipment | | | | | 15,000 | 15,000 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| R & M Supplies - Custodial | | | | | 3,500 | 3,500 | | |
| Loam, Grass Seed, Lime | | | | | 3,000 | 3,000 | | |
| Vehicular Supplies | | | | | 30,000 | 30,000 | | |
| Gasoline and Diesel | | | | | 12,000 | 12,000 | | |
| Safety Supplies | | | | | 8,000 | 8,000 | | |
| Sewer Division Supplies | | | | | 28,000 | 28,000 | | |
| Grease Chemicals | | | | | 13,000 | 13,000 | | |
| Streets and Sidewalks Supplies | | | | | 8,000 | 8,000 | | |
| Manhole Rims and Covers | | | | | 15,000 | 15,000 | | |
| Boot Allowance | | | | | 2,700 | 2,700 | | |
| License Certifications | | | | | 1,200 | 1,200 | | |
| Computer Equipment | | | | | 10,000 | 10,000 | | |
| **Total Operations and Maintenance:** | | | | | **219,200** | **219,200** | | |
| | | | | | | | | |
| Equipment Replacement | | | | | 30,000 | 30,000 | | |
| Vehicle Replacement | | | | | 125,000 | 125,000 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **155,000** | **155,000** | | |
| | | | | | | | | |
| **SEWER ENTERPRISE - SEWER OPERATIONS** | | | | **12.14** | **1,051,250** | **1,051,250** | | |

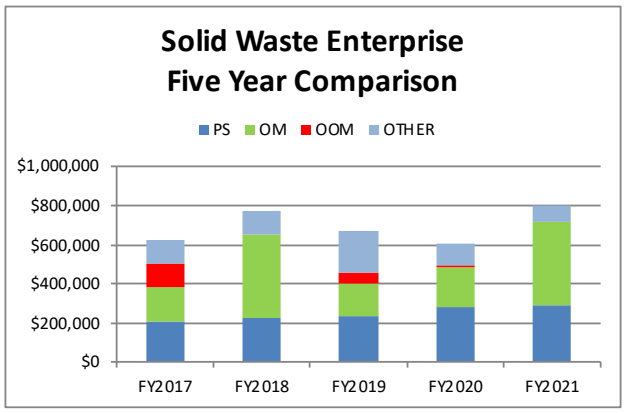
## SEWER ENTERPRISE - WASTEWATER TREATMENT PLANT

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Superintendent | James Zimmerman | NAPEA | 38.00 | 0.95 | 82,900 | 82,900 | | |
| WWTP Chief Operator | Dale Small | NAPEA | 36.00 | 0.90 | 62,798 | 62,798 | | |
| WWTP Maintenance Foreman | Gaylon Caputo | NAME | 36.00 | 0.90 | 49,445 | 49,445 | | |
| WWTP Operator | Andrew Evans | NAME | 40.00 | 1.00 | 60,435 | 60,435 | | |
| WWTP Operator | Gary Frain | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| WWTP Operator | Kevin Gillette | NAME | 40.00 | 1.00 | 54,939 | 54,939 | | |
| WWTP Operator | Renee Lemonde | NAME | 40.00 | 1.00 | 60,631 | 60,631 | | |
| WWTP Operator | Richard Stone | NAME | 40.00 | 1.00 | 56,308 | 56,308 | | |
| WWTP Maintenance Tech | Scott Lewis | NAME | 40.00 | 1.00 | 44,664 | 44,664 | | |
| WWTP Maintenance Tech | Kevin Kaminski | NAME | 40.00 | 1.00 | 46,923 | 46,923 | | |
| WWTP Maintenance Tech | Eric Miller | NAME | 40.00 | 1.00 | 44,664 | 44,664 | | |
| WWTP Maintenance Tech | Jonathan Althoff | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Principal Account Clerk | Ann Furciniti | AFSCME | 18.00 | 0.45 | 22,181 | 22,181 | | |
| Principal Account Clerk | Beth Kaplowitt | AFSCME | 20.00 | 0.50 | 24,048 | 24,048 | | |
| Principal Account Clerk | Linda Landers-Schranz | AFSCME | 18.00 | 0.45 | 22,181 | 22,181 | | |
| Director | Donna LaScaleia | NR | 12.00 | 0.30 | 39,246 | 39,246 | | |
| Administration Manager | Cyndi Quinn | NAPEA | 10.00 | 0.25 | 16,271 | 16,271 | | |
| Principal Account Clerk | Mary Richi | AFSCME | 20.00 | 0.50 | 24,048 | 24,048 | | |
| Financial Administrator | Holly Smith-Bové | NAPEA | 10.00 | 0.25 | 18,417 | 18,417 | | |
| City Engineer | David Veleta | NAPEA | 12.00 | 0.30 | 29,620 | 29,620 | | |
| City Electrician | James Mailloux | NAPEA | | | 14,491 | 14,491 | | |
| City HVAC | Viachaslau Kurdun | NR | | | 5,677 | 5,677 | | |
| Salaries Technical | | | | | 10,106 | 10,106 | | |
| Overtime | | | | | 40,000 | 40,000 | | |
| Longevity | | | | | 4,100 | 4,100 | | |
| Weekend Differential | | | | | 832 | 832 | | |
| Weekend Adjustment | | | | | 16,900 | 16,900 | | |
| Licence Certification | | | | | 7,280 | 7,280 | | |
| Working Out of Grade | | | | | 1,000 | 1,000 | | |
| Uniform Allowance | | | | | 4,100 | 4,100 | | |
| Phone Allowance | | | | | 1,020 | 1,020 | | |
| **Total Personnel Services:** | | | | **14.75** | **959,634** | **959,634** | | |
| | | | | | | | | |
| Electricity | | | | | 250,000 | 250,000 | | |
| Natural Gas | | | | | 32,000 | 32,000 | | |
| Propane Gas | | | | | 5,000 | 5,000 | | |
| Oil | | | | | 5,000 | 5,000 | | |
| Storm Water Services | | | | | 3,500 | 3,500 | | |
| R & M Buildings | | | | | 5,000 | 5,000 | | |
| R & M Vehicles | | | | | 5,000 | 5,000 | | |
| Communication Lines | | | | | 5,500 | 5,500 | | |
| R & M Communication Equipment | | | | | 3,000 | 3,000 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| R & M Water/Sewer Treatment Equipment | | | | | 65,000 | 65,000 | | |
| R & L Copiers | | | | | 2,100 | 2,100 | | |
| R & L Uniforms | | | | | 6,000 | 6,000 | | |
| Haz Mat Disposal Fees | | | | | 500 | 500 | | |
| Security Services/Outside Detail | | | | | 500 | 500 | | |
| Training & Seminars | | | | | 4,000 | 4,000 | | |
| Medical/Testing Services | | | | | 1,000 | 1,000 | | |
| Lab Sample Analysis | | | | | 12,000 | 12,000 | | |
| Sludge Disposal | | | | | 500,000 | 500,000 | | |
| Printing and Mailing | | | | | 1,200 | 1,200 | | |
| Advertising | | | | | 500 | 500 | | |
| Office Supplies | | | | | 1,500 | 1,500 | | |
| R&M Supplies Tools | | | | | 2,000 | 2,000 | | |
| R & M Supplies Equipment | | | | | 100,000 | 100,000 | | |
| R & M Supplies Buildings | | | | | 1,000 | 1,000 | | |
| R & M Supplies - Custodial | | | | | 3,500 | 3,500 | | |
| Vehicular Supplies | | | | | 10,000 | 10,000 | | |
| Gasoline and Diesel | | | | | 7,500 | 7,500 | | |
| Safety Supplies | | | | | 7,000 | 7,000 | | |
| Chemicals - Odor Control | | | | | 500 | 500 | | |
| Chemicals - Polymer | | | | | 17,000 | 17,000 | | |
| Chemicals - Sodium Hydroxide | | | | | 20,000 | 20,000 | | |
| Chemicals - Potassium Permangan | | | | | 40,000 | 40,000 | | |
| Chemicals - Sodium Hypochlorite | | | | | 62,000 | 62,000 | | |
| Lab Supplies | | | | | 15,000 | 15,000 | | |
| Boot Allowance | | | | | 3,000 | 3,000 | | |
| Travel | | | | | - | - | | |
| Dues and Memberships | | | | | 300 | 300 | | |
| License Certifications | | | | | 1,000 | 1,000 | | |
| Computer Equipment | | | | | 10,000 | 10,000 | | |
| **Total Operations and Maintenance:** | | | | | **1,208,100** | **1,208,100** | | |
| Equipment Replacement | | | | | 50,000 | 50,000 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **50,000** | **50,000** | | |
| **SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT** | | | | **14.75** | **2,217,734** | **2,217,734** | | |

## SEWER ENTERPRISE - OTHER

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Maturing Principal on Long Term Debt | | | | | 209,235 | 209,235 | | |
| Interest on Long Term Debt | | | | | 61,804 | 61,804 | | |
| Transfer to Capital - Sewer Line Replacement | | | | | 950,000 | 950,000 | | |
| Transfer to Capital - WWTP Improvements | | | | | 644,651 | 644,651 | | |
| Interest on Notes | | | | | - | - | | |
| Indirect Charges to General Fund | | | | | 1,042,826 | 1,042,826 | | |
| **Total Other:** | | | | | **2,908,516** | **2,908,516** | | |
| **SEWER ENTERPRISE - OTHER** | | | | | **2,908,516** | **2,908,516** | | |
| **TOTAL SEWER ENTERPRISE** | | | | **26.89** | **6,177,500** | **6,177,500** | | |




**Solid Waste Enterprise Fund Operating Budget**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | *$ Change FY20-FY21* |
|---|---|---|---|---|---|---|
| PS | 203,252 | 221,606 | 231,188 | 278,502 | 291,010 | *12,508* |
| OM | 181,793 | 430,340 | 170,720 | 206,900 | 420,850 | *213,950* |
| OOM | 119,395 | - | 55,909 | 12,536 | - | *(12,536)* |
| OTHER | 115,838 | 116,014 | 214,344 | 104,721 | 83,466 | *(21,255)* |
| Total | 620,278 | 767,960 | 672,161 | 602,659 | 795,326 | *192,667* |

**FTE's by Unit**

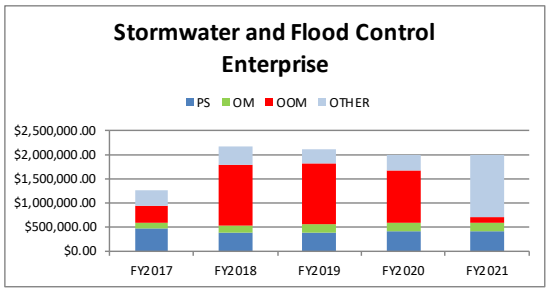
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | *Change FY20-FY21* |
|---|---|---|---|---|---|---|
| NAPEA | 1.00 | 1.00 | 1.15 | 0.20 | 0.25 | *0.05* |
| NR | - | - | - | 0.80 | 0.80 | - |
| NAME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| AFSME | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | - |
| | 3.00 | 3.00 | 3.15 | 3.00 | 3.05 | *0.05* |

## SOLID WASTE ENTERPRISE

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Deparment Assistant | Debora Laizer | AFSME | 40.00 | 1.00 | 54,238 | 54,238 | | |
| Solid Waste Reduction Coordinator | Susan Waite | NR | 32.00 | 0.80 | 42,352 | 42,352 | | |
| Foreman | Scott Harper | NAME | 40.00 | 1.00 | 52,462 | 52,462 | | |
| City Engineer | David Veleta | NAPEA | 4.00 | 0.10 | 9,873 | 9,873 | | |
| Administration Manager | Cynthia Quinn | NAPEA | 6.00 | 0.15 | 9,762 | 9,762 | | |
| Gate Keepers | | | | | 90,000 | 90,000 | | |
| Overtime | | | | | 30,000 | 30,000 | | |
| Longevity | | | | | 500 | 500 | | |
| License Incentive | | | | | 1,040 | 1,040 | | |
| Phone Allowance | | | | | 433 | 433 | | |
| Uniform Allowance | | | | | 350 | 350 | | |
| **Total Personnel Services:** | | | | **3.05** | **291,010** | **291,010** | | |
| Electricity | | | | | 5,000 | 5,000 | | |
| R & M Buildings | | | | | 1,500 | 1,500 | | |
| R & M Vehicles | | | | | 2,500 | 2,500 | | |
| Communication Lines | | | | | 2,300 | 2,300 | | |
| R & M Communication Equipment | | | | | 1,500 | 1,500 | | |
| R &L Buildings | | | | | 1,800 | 1,800 | | |
| R & L Photocopiers | | | | | 1,000 | 1,000 | | |
| R & L Uniforms | | | | | 900 | 900 | | |
| Trash Removal | | | | | 105,000 | 105,000 | | |
| Haz-Mat Disposal Fees | | | | | 13,000 | 13,000 | | |
| Security Services/Oustides Detail | | | | | 120,000 | 120,000 | | |
| Professional/Technical | | | | | 1,750 | 1,750 | | |
| Medical/Testing Services | | | | | 100 | 100 | | |
| Electronic Recycling Program | | | | | 5,000 | 5,000 | | |
| Recycling collections | | | | | 110,000 | 110,000 | | |
| Printing and Mailing | | | | | 500 | 500 | | |
| Advertising | | | | | 300 | 300 | | |
| Office Supplies General | | | | | 750 | 750 | | |
| R & M Supplies - Tools | | | | | 25,000 | 25,000 | | |
| R & M Supplies - Equipment | | | | | 2,500 | 2,500 | | |
| Vehicular Supplies | | | | | 7,000 | 7,000 | | |
| Gasoline/Diesel | | | | | 10,000 | 10,000 | | |
| Safety Supplies | | | | | 1,000 | 1,000 | | |
| Boot Allowance | | | | | 300 | 300 | | |
| Licenses | | | | | 150 | 150 | | |
| Computer Equipment | | | | | 2,000 | 2,000 | | |
| **Total Operations and Maintenance:** | | | | | **420,850** | **420,850** | | |
| **SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS** | | | | **3.05** | **711,860** | **711,860** | | |

## SOLID WASTE ENTERPRISE - OTHER

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Maturing Principal on Long Term Debt | | | | | - | - | | |
| Interest on Long Term Debt | | | | | - | - | | |
| Indirect Charges to General Fund | | | | | 83,466 | 83,466 | | |
| Transfers to Solid Waste Reserve | | | | | - | - | | |
| **Total Other:** | | | | | 83,466 | 83,466 | | |
| **SOLID WASTE ENTERPRISE - OTHER** | | | | **-** | **83,466** | **83,466** | | |
| **TOTAL SOLID WASTE ENTERPRISE** | | | | | **795,326** | **795,326** | | |




| Stormwater and Flood Control Enterprise Fund Operating Budget | | | | | | |
|---|---|---|---|---|---|---|
| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | $ Change FY20-FY21 |
| PS | 473,935 | 392,780 | 398,696 | 418,955 | 427,413 | 8,458 |
| OM | 128,458 | 151,875 | 154,092 | 176,250 | 169,250 | (7,000) |
| OOM | 342,918 | 1,231,858 | 1,267,522 | 1,076,623 | 100,000 | (976,623) |
| OTHER | 315,472 | 398,604 | 294,070 | 324,658 | 1,299,823 | 975,165 |
| Total | 1,260,783 | 2,175,117 | 2,114,380 | 1,996,486 | 1,996,486 | - |

| FTE's by Unit | | | | | | |
|---|---|---|---|---|---|---|
| Unit | Budget FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | Change FY20-FY21 |
| NAPEA | 2.98 | 3.25 | 3.43 | 3.43 | 3.25 | (0.18) |
| NAME | 5.77 | 3.09 | 2.88 | 2.88 | 2.88 | - |
| AFSCME | 0.93 | 0.00 | 0.00 | 0.00 | 0.00 | - |
| NR | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 | - |
| | 9.78 | 6.44 | 6.41 | 6.41 | 6.23 | (0.18) |

## STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| Equipment Operator | Bruce Hutchinson | NAME | 40.00 | 1.00 | 49,298 | 49,298 | | |
| Equipment Operator | Jonathan Rourke | NAME | 40.00 | 1.00 | 39,472 | 39,472 | | |
| Stormwater Administrator | Catherine Sakowicz | NAPEA | 40.00 | 1.00 | 54,939 | 54,939 | | |
| Stormwater Manager | Douglas McDonald | NAPEA | 32.00 | 0.80 | 50,798 | 50,798 | | |
| Civil Engineer | Kristine Baker | NAPEA | 14.00 | 0.35 | 27,075 | 27,075 | | |
| General Foreman | Brendan Shea | NAME | 13.20 | 0.33 | 18,130 | 18,130 | | |
| City Engineer | David Veleta | NAPEA | 8.00 | 0.20 | 19,747 | 19,747 | | |
| GIS Coordinator | Karyn Nelson | NAPEA | 12.00 | 0.30 | 21,545 | 21,545 | | |
| Administration Manager | Cynthia Quinn | NAPEA | 6.00 | 0.15 | 9,762 | 9,762 | | |
| Financial Administrator | Holly Smith-Bove | NAPEA | 10.00 | 0.25 | 18,416 | 18,416 | | |
| Equipment Operator | Zachary Torrey | NAME | 10.00 | 0.25 | 10,862 | 10,862 | | |
| DPW Director | Donna LaScaleia | NR | 4.00 | 0.10 | 13,082 | 13,082 | | |
| Highway Superintendent | Michael Antosz | NAPEA | 4.00 | 0.10 | 8,726 | 8,726 | | |
| General Foreman/MER | Ed Dupre Sr. | NAME | 4.00 | 0.10 | 6,063 | 6,063 | | |
| Overtime | | | | | 17,000 | 17,000 | | |
| Longevity | | | | | 1,600 | 1,600 | | |
| Uniform Allowance | | | | | 1,000 | 1,000 | | |
| Cell Phone | | | | | 240 | 240 | | |
| License Incentive | | | | | 1,560 | 1,560 | | |
| **Total Personnel Services:** | | | | **5.93** | **369,315** | **369,315** | | |
| R&M Vehicles | | | | | 2,500 | 2,500 | | |
| Communication Lines | | | | | 2,000 | 2,000 | | |
| R & L Photocopiers | | | | | 2,100 | 2,100 | | |
| R&L Construction Equipment | | | | | 1,500 | 1,500 | | |
| R&L Uniforms | | | | | 2,000 | 2,000 | | |
| Security Services/Outside Detail | | | | | 1,000 | 1,000 | | |
| Training & Seminars | | | | | 500 | 500 | | |
| Medical/Testing Services | | | | | 300 | 300 | | |
| Lab Sample Analysis | | | | | 1,500 | 1,500 | | |
| DPW TV Inspections | | | | | 5,000 | 5,000 | | |
| Catch Basin Cleanings Disposal | | | | | 40,000 | 40,000 | | |
| Printing/Mailing | | | | | 1,500 | 1,500 | | |
| Advertising | | | | | 500 | 500 | | |
| Office Supplies -- General | | | | | 400 | 400 | | |
| R & M Supplies -- Tools | | | | | 4,000 | 4,000 | | |
| R & M Supplies -- Equipment | | | | | 5,000 | 5,000 | | |
| R & M Custodial | | | | | 1,000 | 1,000 | | |
| Grounds Supplies -- Loam, Grass Seed, Lime | | | | | 500 | 500 | | |
| Vehicular Supplies | | | | | 10,000 | 10,000 | | |
| Gasoline/Diesel | | | | | 7,000 | 7,000 | | |
| Safety Supplies | | | | | 3,500 | 3,500 | | |
| Sewer Division Supplies | | | | | 8,000 | 8,000 | | |
| Streets and Sidewalks Supplies | | | | | 5,000 | 5,000 | | |
| Catch Basin Frames & Grates | | | | | 15,000 | 15,000 | | |
| Boot Allowance | | | | | 600 | 600 | | |
| License Certification | | | | | 200 | 200 | | |
| Computer Equipment | | | | | 6,500 | 6,500 | | |
| **Total Operations and Maintenance:** | | | | | **127,100** | **127,100** | | |
| Architecture & Engineering | | | | | - | - | | |
| Equipment Storage | | | | | - | - | | |
| Replace Equipment | | | | | - | - | | |
| Drain Replacement | | | | | - | - | | |
| **Total Other than Ordinary Maintenance:** | | | | | **-** | **-** | | |
| **STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS** | | | | **5.93** | **496,415** | **496,415** | | |

## STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Funding Sources: Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| WWTP Chief Operator | Dale Small | NAME | 4.00 | 0.10 | 6,978 | 6,978 | | |
| WWTP Maintenance Foreman | Gaylon Caputo | NAME | 4.00 | 0.10 | 5,494 | 5,494 | | |

| Description | Name | Barg. Unit | Hrs/ Week | FTE | FY2021 Budget | Enterprise Fund | Other | Source |
|---|---|---|---|---|---|---|---|---|
| WWTP Superintendent | James Zimmerman | NAPEA | 2.00 | 0.05 | 4,363 | 4,363 | | |
| Highway Superintendent | Michael Antosz | NAPEA | 2.00 | 0.05 | 4,363 | 4,363 | | |
| Week Adjustment | | | | | 16,900 | 16,900 | | |
| Overtime | | | | | 20,000 | 20,000 | | |
| **Total Personnel Services:** | | | | **0.30** | **58,098** | **58,098** | | |
| | | | | | | | | |
| Electricity | | | | | 3,500 | 3,500 | | |
| Natural Gas | | | | | 2,500 | 2,500 | | |
| Oil | | | | | 1,200 | 1,200 | | |
| Stormwater Services | | | | | 1,500 | 1,500 | | |
| Repairs and Maintenance | | | | | 9,500 | 9,500 | | |
| R&M Buildings | | | | | 1,000 | 1,000 | | |
| R&M Grounds | | | | | 5,000 | 5,000 | | |
| R&M Communication Lines | | | | | 950 | 950 | | |
| R & M Supplies -- Equipment | | | | | 6,500 | 6,500 | | |
| Gasoline/Diesel | | | | | 10,000 | 10,000 | | |
| Safety Supplies | | | | | 500 | 500 | | |
| **Total Operations and Maintenance:** | | | | | **42,150** | **42,150** | | |
| | | | | | | | | |
| Architecture and Engineering | | | | | 100,000 | 100,000 | | |
| **Total Other than Ordinary Maintenance:** | | | | | **100,000** | **100,000** | | |
| | | | | | | | | |
| **STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL** | | | | **0.30** | **200,248** | **200,248** | | |
| | | | | | | | | |
| Maturing Principal on Long Term Debt | | | | | 35,000 | 35,000 | | |
| Repayment of Temporary Loans | | | | | - | - | | |
| Interest on Long Term Debt | | | | | 3,850 | 3,850 | | |
| Interest on Notes | | | | | - | - | | |
| Indirect Charges to General Fund | | | | | 341,407 | 341,407 | | |
| Transfer to Capital - Drain Replacement | | | | | 319,566 | 319,566 | | |
| Transfer to Capital - Flood Control Levee | | | | | 600,000 | 600,000 | | |
| **Total Other:** | | | | | **1,299,823** | **1,299,823** | | |
| | | | | | | | | |
| **STORMWATER AND FLOOD CONTROL ENTERPRISE - OTHER** | | | | | **1,299,823** | **1,299,823** | | |
| | | | | | | | | |
| **TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE** | | | | **6.23** | **1,996,486** | **1,996,486** | | |

# CITY OF NORTHAMPTON

4/29/20

**ENTERPRISE FUNDS**

**INDIRECT COSTS FOR FY 2021**

| DEPARTMENT | SEWER FUND | WATER FUND | SOLID WASTE FUND | STORMWATER FLOOD CONTROL FUND | ALL FUNDS TOTAL | Change FY20-FY21 |
|---|---|---|---|---|---|---|
| CITY COUNCIL | 10,948 | 9,524 | 1,088 | 3,525 | 25,086 | 108 |
| MAYOR'S OFFICE | 8,374 | 8,374 | 5,583 | 8,374 | 30,706 | 631 |
| AUDITOR'S OFFICE | 24,563 | 26,598 | 3,255 | 9,909 | 64,325 | 6,084 |
| TREASURER'S OFFICE | 6,911 | 7,484 | 916 | 2,788 | 18,098 | 834 |
| COLLECTOR OF TAXES | 38,684 | 38,684 | 1,813 | 38,684 | 117,864 | 13,187 |
| LEGAL SERVICES | 5,235 | 5,235 | 5,235 | 5,235 | 20,938 | 7,603 |
| HUMAN RESOURCES | 8,846 | 7,379 | 1,003 | 2,115 | 19,343 | (19) |
| ITS | 43,959 | 39,028 | 9,808 | 18,249 | 111,043 | 12,141 |
| **EMPLOYEE BENEFITS & INSURANCE** | | | | | | |
| MEDICAL & LIFE | 215,577 | 179,299 | 30,013 | 63,717 | 488,606 | (72,604) |
| WORKER'S COMPENSATION | 18,000 | 18,000 | 4,500 | 13,500 | 54,000 | (36,000) |
| CONTRIBUTORY RETIREMENT | 273,847 | 175,004 | 11,778 | 159,476 | 620,105 | 210,287 |
| EMPLOYEE TAXES | 23,619 | 20,511 | 4,191 | 3,114 | 51,435 | (373) |
| UNEMPLOYMENT COMP | 2,974 | 2,703 | 510 | 768 | 6,956 | (41) |
| LIABILITY INSURANCE | 3,959 | 3,598 | 679 | 448 | 8,684 | 4,555 |
| BUILDING/VEHICLE INS. | 40,320 | 28,232 | 3,094 | 11,506 | 83,151 | 8,461 |
| **OTHER DIRECT COSTS** | | | | | | |
| ESCO Savings to Bond Debt Service | 67,011 | 7,615 | 0 | 0 | 74,626 | (356) |
| | 792,826 | 577,268 | 83,466 | 341,407 | 1,794,967 | 154,499 |
| Payment in-Lieu-of-Taxes | 250,000 | 0 | 0 | 0 | 250,000 | (50,000) |
| Totals | 1,042,826 | 577,268 | 83,466 | 341,407 | 2,044,967 | 104,499 |

# CITY OF NORTHAMPTON
# SEWER ENTERPRISE

4/29/20

**INDIRECT COSTS FOR FY 2021**

| DEPARTMENT | FY2021 MAYOR BUDGET | INDIRECT COST FACTOR | FY2021 TOTAL | Williamsburg Share for FY21 2.157% | NOTES |
|---|---|---|---|---|---|
| CITY COUNCIL | 195,893 | 5.59% | 10,948 | 236 | percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year |
| MAYOR'S OFFICE | 223,313 | 3.75% | 8,374 | 181 | percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk |
| AUDITOR'S OFFICE | 368,510 | 6.67% | 24,563 | 530 | percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year |
| TREASURER'S OFFICE | 103,684 | 6.67% | 6,911 | 149 | Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics |
| COLLECTOR OF TAXES | 296,216 | 13.06% | 38,684 | 834 | Percentage of remainder of Treasurer/Collector Office minus what has already been counted, minus parking staff and parking service bureau fees and credit card f |
| LEGAL SERVICES | 157,617 | 3.32% | 5,235 | 113 | percentage of legal budget per calculations attached |
| HUMAN RESOURCES | 334,076 | 2.65% | 8,846 | 191 | percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city for new fiscal year |
| ITS & Communications | | | 43,959 | 948 | see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM |
| **SUB-TOTAL** | | | **147,519** | **3,182** | |
| | | | | | |
| **EMPLOYEE BENEFITS** | | | | | |
| MEDICAL & LIFE | | | 215,577 | 4,650 | based on actual enrollment for actives and retirees with estimate for vacancies |
| WORKMEN'S COMPENSATION | 450,000 | 4.00% | 18,000 | 388 | based on % of premium related to sewer workers |
| CONTRIBUTORY RETIREMENT | 6,559,443 | 4.17% | 273,847 | 5,907 | percentage calculated by retirement office based on prior fiscal year payroll |
| EMPLOYEE TAXES | 1,628,927 | 1.45% | 23,619 | 509 | based on 1.45% of payroll for upcoming fiscal year |
| **SUB-TOTAL** | | | **531,043** | **11,455** | |
| | | | | | |
| **OTHER DIRECT COSTS** | | | | | |
| UNEMPLOYMENT COMP | 110,000 | 2.70% | 2,974 | 64 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| LIABILITY INSURANCE | 146,400 | 2.70% | 3,959 | 85 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| PROPERTY INSURANCE | 222,397 | 15.00% | 33,360 | 720 | based on % of premium related to sewer property |
| VEHICLE INSURANCE | 87,000 | 8.00% | 6,960 | 150 | based on % of premium related to sewer vehiicles |
| PAYMENT IN LIEU OF TAXES | | | 250,000 | 5,393 | reduce per schedule below |
| ESCO Savings to Bond Debt Service | 67,011 | 100.00% | 67,011 | 1,445 | actual debt service - no longer estimated savings |
| **SUB-TOTAL** | | | **364,263** | **7,857** | |
| | | | | | |
| **GRAND TOTAL** | | | **1,042,826** | **22,494** | |
| | | | | | |
| | | | **107,507** | | **Increase (Decrease) over prior year** |
| **SEWER ENTERPRISE FUND** | | | **11.04%** | | **Increase (Decrease) over prior year** |

# CITY OF NORTHAMPTON
# WATER ENTERPRISE

**4/29/20**

**INDIRECT COSTS FOR FY 2021**

| DEPARTMENT | FY 2021 MAYOR BUDGET | INDIRECT COST FACTOR | FY 2021 TOTAL | NOTES |
|---|---|---|---|---|
| CITY COUNCIL | 195,893 | 4.86% | 9,524 | percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year |
| MAYOR'S OFFICE | 223,313 | 3.75% | 8,374 | percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hour week |
| AUDITOR'S OFFICE | 368,510 | 7.22% | 26,598 | percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year |
| TREASURER'S OFFICE | 103,684 | 7.22% | 7,484 | Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics |
| COLLECTOR OF TAXES | 296,216 | 13.06% | 38,684 | percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued |
| LEGAL SERVICES | 157,617 | 3.32% | 5,235 | percentage of legal budget per calculations attached |
| HUMAN RESOURCES | 334,076 | 2.21% | 7,379 | percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city |
| ITS & Communications | 0 | | 39,028 | see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM |
| **SUB-TOTAL** | | | **142,305** | |
| | | | | |
| **EMPLOYEE BENEFITS** | | | | |
| MEDICAL & LIFE | | | 179,299 | based on actual enrollment for actives and retirees with estimate for vacancies |
| WORKMEN'S COMPENSATION | 450,000 | 4.00% | 18,000 | based on % of premium related to water workers |
| CONTRIBUTORY RETIREMENT | 6,559,443 | 2.67% | 175,004 | percentage calculated by retirement office based on prior fiscal year payroll |
| EMPLOYEE TAXES | 1,414,559 | 1.45% | 20,511 | based on 1.45% of payroll for upcoming fiscal year |
| **SUB-TOTAL** | | | **392,815** | |
| | | | | |
| **OTHER DIRECT COSTS** | | | | |
| UNEMPLOYMENT COMP | 110,000 | 2.46% | 2,703 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| LIABILITY INSURANCE | 146,400 | 2.46% | 3,598 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| PROPERTY INSURANCE | 222,397 | 8.00% | 17,792 | based on % of premium related to water property |
| VEHICLE INSURANCE | 87,000 | 12.00% | 10,440 | based on % of premium related to water vehicles |
| ESCO Savings to Bond Debt Service | 7,615 | 100.00% | 7,615 | actual debt service - no longer estimated savings |
| **SUB-TOTAL** | | | **42,148** | |
| | | | | |
| **GRAND TOTAL** | | | **577,268** | |

**(43,152) Increase (Decrease) over prior year**

**WATER ENTERPRISE FUND** **-6.23% Increase (Decrease) over prior year**

# CITY OF NORTHAMPTON
# SOLID WASTE ENTERPRISE FUND 4/29/20

**INDIRECT COSTS FOR FY 2021**

| DEPARTMENT | FY 2021 MAYOR BUDGET | INDIRECT COST FACTOR | FY2021 TOTAL | |
|---|---|---|---|---|
| CITY COUNCIL | 195,893 | 0.56% | 1,088 | percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fisca |
| MAYOR'S OFFICE | 223,313 | 2.50% | 5,583 | percentage of PS only for Mayor, Fin Director- 1 hour per week |
| AUDITOR'S OFFICE | 368,510 | 1.77% | 3,255 | percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year discounted by 50% for reduction in prograı |
| TREASURER'S OFFICE | 103,684 | 1.77% | 916 | Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics |
| COLLECTOR OF TAXES | | 0.00% | 1,813 | based on Collector's estimate of 2 hours per week - using lowest clerk salary $17.43/HR X2 X 52 |
| LEGAL SERVICES | 157,617 | 3.32% | 5,235 | percentage of legal budget per calculations attached |
| HUMAN RESOURCES | 334,076 | 0.30% | 1,003 | percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city |
| ITS | 0 | 0.00% | 9,808 | see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM |
| **SUB-TOTAL** | | | **28,701** | |
| | | | | |
| **EMPLOYEE BENEFITS** | | | | |
| MEDICAL & LIFE | | | 30,013 | based on actual enrollment for actives and retirees with estimate for vacancies |
| WORKMEN'S COMPENSATION | 450,000 | 1.00% | 4,500 | based on % of premium related to solid waste workers |
| CONTRIBUTORY RETIREMENT | 6,559,443 | 0.18% | 11,778 | percentage calculated by retirement office based on prior fiscal year payroll |
| EMPLOYEE TAXES | 289,010 | 1.45% | 4,191 | based on 1.45% of payroll for upcoming fiscal year |
| **SUB-TOTAL** | | | **50,481** | |
| | | | | |
| **OTHER DIRECT COSTS** | | | | |
| UNEMPLOYMENT COMP | 110,000 | 0.46% | 510 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| LIABILITY INSURANCE | 146,400 | 0.46% | 679 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| PROPERTY INSURANCE | 222,397 | 1.00% | 2,224 | based on % of premium related to solid waste property |
| VEHICLE INSURANCE | 87,000 | 1.00% | 870 | based on % of premium related to solid waste vehicles |
| **SUB-TOTAL** | | | **4,284** | |
| | | | | |
| **GRAND TOTAL** | | | **83,466** | |
| **HOST COMMUNITY FEE** | | | 0 | |
| **GRAND TOTAL** | | | **83,466** | |

(21,255) **Increase (Decrease) over prior year**

**SOLID WASTE ENTERPRISE FUND** -18.51% **Increase (Decrease) over prior year**

# CITY OF NORTHAMPTON
# STORMWATER AND FLOOD CONTROL ENTERF

4/29/20

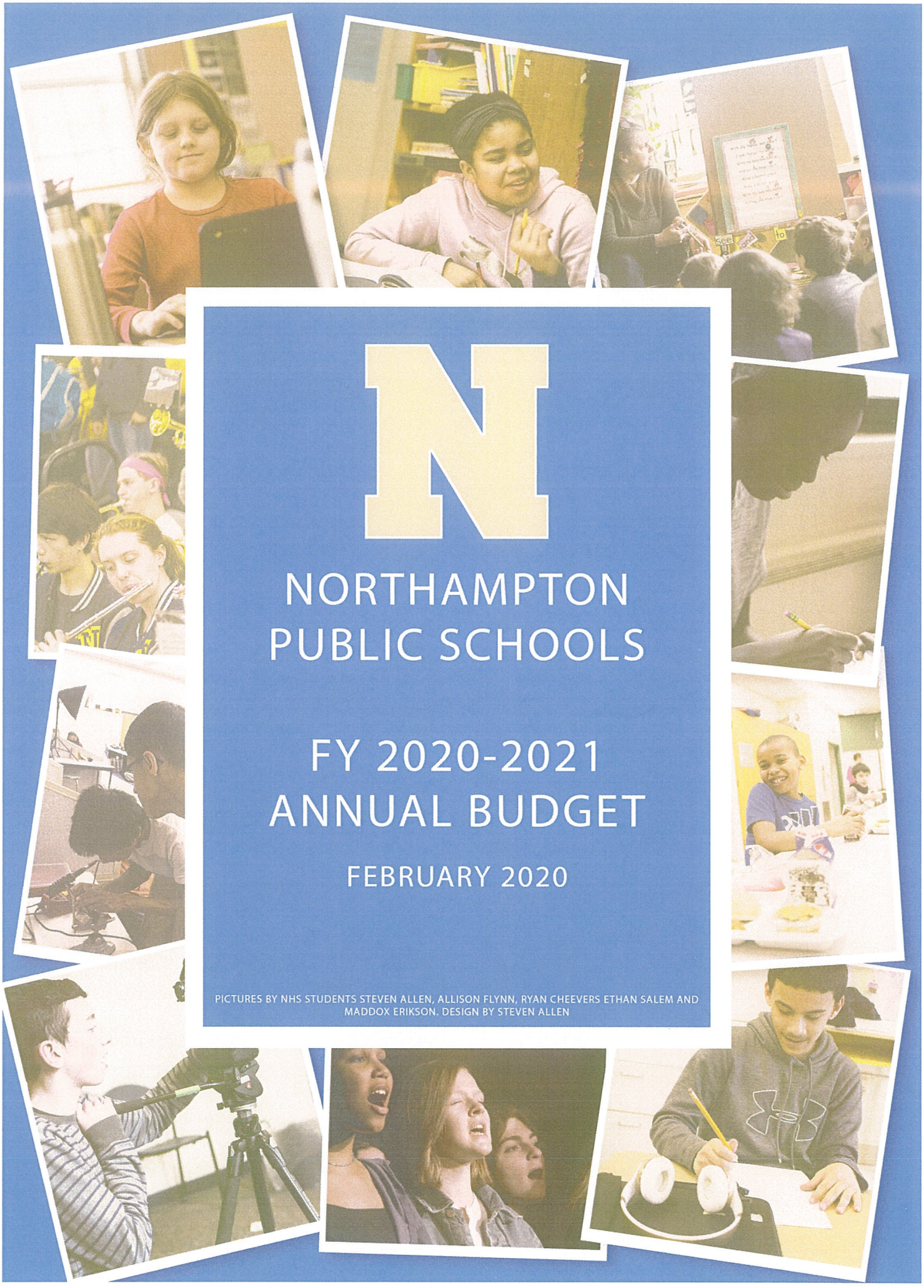
## INDIRECT COSTS FOR FY 2021

| DEPARTMENT | FY 2021 MAYOR BUDGET | INDIRECT COST FACTOR | FY 2021 TOTAL | NOTES |
|---|---|---|---|---|
| CITY COUNCIL | 195,893 | 1.80% | 3,525 | percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal y |
| MAYOR'S OFFICE | 223,313 | 3.75% | 8,374 | percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk |
| AUDITOR'S OFFICE | 368,510 | 2.69% | 9,909 | percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year |
| TREASURER'S OFFICE | 103,684 | 2.69% | 2,788 | Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics |
| COLLECTOR OF TAXES | 296,216 | 13.06% | 38,684 | percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued |
| LEGAL SERVICES | 157,617 | 3.32% | 5,235 | percentage of legal budget per calculations attached |
| HUMAN RESOURCES | 334,076 | 0.63% | 2,115 | percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city |
| ITS & Communications | 0 | | 18,249 | see calculation detail - based on estimate of 10 horus per week prorated and some % of overall OM |
| **SUB-TOTAL** | | | **88,878** | |
| | | | | |
| **EMPLOYEE BENEFITS** | | | | |
| MEDICAL & LIFE | | | 63,717 | based on actual enrollment for actives and retirees with estimate for vacancies |
| WORKMEN'S COMPENSATION | 450,000 | 3.00% | 13,500 | based on % of premium related to storm water and flood control workers |
| CONTRIBUTORY RETIREMENT | 6,559,443 | 2.43% | 159,476 | percentage calculated by retirement office based on prior fiscal year payroll |
| EMPLOYEE TAXES | 446,173 | 0.70% | 3,114 | based on 1.45% of payroll for upcoming fiscal year |
| **SUB-TOTAL** | | | **239,806** | |
| | | | | |
| **OTHER DIRECT COSTS** | | | | |
| UNEMPLOYMENT COMP | 110,000 | 0.70% | 768 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| LIABILITY INSURANCE | 64,250 | 0.70% | 448 | based on % of total payroll compared with payroll in enterprise fund for current fiscal year |
| PROPERTY INSURANCE | 222,397 | 4.00% | 8,896 | based on % of premium related to storm water and flood control property |
| VEHICLE INSURANCE | 87,000 | 3.00% | 2,610 | based on % of premium related to storm water and flood control vehicle |
| **SUB-TOTAL** | | | **12,722** | |
| | | | | |
| **GRAND TOTAL** | | | **341,407** | |

61,398 **Increase (Decrease) over prior year**

22.87% **Increase (Decrease) over prior year**

# Schools Tab



# NORTHAMPTON PUBLIC SCHOOLS

# FY 2020-2021 ANNUAL BUDGET

FEBRUARY 2020

PICTURES BY NHS STUDENTS STEVEN ALLEN, ALLISON FLYNN, RYAN CHEEVERS ETHAN SALEM AND MADDOX ERIKSON. DESIGN BY STEVEN ALLEN

**SUMMARY OF CHANGES IN THE FY2021 SCHOOL DEPARTMENT OPERATIONS**

| Description | FTE | School | Action | Amount |
|---|---|---|---|---|
| Transition Educator - special education | 1.00 | NHS | new staff - programenrollment increase | $ 58,000 |
| Transition Coordinator - special education | 0.50 | NHS | increase position from .5 fte to 1.0 fte | $ 35,000 |
| BCBA (Board Certified Behavior Analyst) | 1.00 | JFK | new staff | $ 60,000 |
| BCBA (Board Certified Behavior Analyst) | 0.50 | NHS | new staff | $ 30,000 |
| Tuition - Special Education Out of District | | SE | line item funding reduced | $ (93,000) |
| Contracted Service-Special Education | | SE | line item funding reduced | $ (90,000) |
| Family Student & Engagement Coordinator | 0.75 | District | new staff - Serve entire district | $ 63,750 |
| District Curriculum Writing | | District | line item funding reduced | $ (2,000) |
| 504/Academic Testing Coordinator | 0.50 | JFK | new staff - serve JFK | $ 29,000 |
| Science Teacher | -0.33 | NHS | staff attrition | $ (20,000) |
| | | | | |
| Special Education Teacher Floater | -1.00 | BSS | staff attrition | $ (50,674) |
| Special Education Teacher FLoater | -1.00 | JSS | staff attrition | $ (59,762) |
| Special Education Teacher | -0.50 | RR | staff attrition | $ (26,475) |
| Unified Arts Teacher | -1.00 | JFK | staff reduction | $ (51,000) |
| Project Lead The Way Teacher | 1.00 | NHS | new staff | $ 58,000 |
| SEL Coach(Social Emotional Learning) | 0.50 | District | new staff - Serve entire district | $ 34,000 |
| ESP - Grade 1 (1 for each elem school) | 4.00 | Elem | new staff- one esp for each elem school | $ 80,000 |
| Recess Supervision | | JSS, Leeds, RR | line item funding reduced | $ (14,124) |
| ESP - special education | 1.00 | RR | new staff | $ 20,075 |
| Library ESP | -0.50 | JFK | staff reduction | $ (14,280) |
| ESP Professional Development | | District | newly dedicated PD funds for ESP's | $ 6,000 |
| Professional Development Contract Service | | | line item funding reduced | $ (6,000) |
| New Textbook Adoptions | | | line item funding eliminated | $ (30,000) |
| IT Supplies/Equipment | | IT | line item funding reduced | $ (5,000) |
| Building Based Budgets for Instructional Materials | | District * | line item funding reduced | $ (68,570) |
| Greenfield Community College - Innov Pathway Tuition | | NHS | previously grant funded in FY20 | $ 3,500 |
| Care Coordinator | 0.50 | Health-District | new staff - grant previously in FY20 | $ 35,000 |
| LPN | 1.00 | Pre K | new staff | $ 32,258 |
| Student Transportation - 7D Van Driver | 1.00 | District | new staff to reduce contract service | $ 25,000 |
| Homeless/Foster Care Transportation -contract service | | District | line item funding reduced | $ (10,000) |
| Regular Education Transportation Contract Service | | District | line item funding reduced-revolving funding increased | $ (20,000) |
| Regular Education Transportation Contract Service | | District | Transportation Revolving account budget increase | $ 20,000 |
| Athletic Transportation | | Athletics | line item funding reduced | $ (8,500) |
| Athletic Coaches Salaries | | Athletics | line item funding reduced - Cheerleading | $ (4,100) |
| Athletic Coaches Salaries | | Athletics | line item funding reduced-revolving funding increased | $ (20,000) |
| Athletic Coaches Salaries | | Athletics | Athletic Revolving account budget increase | $ 20,000 |
| Maintenance Supplies | | Maintenance | line item funding reduced | $ (31,225) |
| Utility Costs | | Maintenance | line item funding reduced-revolving funding increased | $ (10,000) |
| Utility Costs | | Maintenance | After School Revolving account budget increase | $ 10,000 |
| Special Education Tuition - Non Public Schools | | SE | line item funding reduced- charge to school choice | $ (200,000) |
| Special Education Tuition - Non Public Schools | | SE | School Choice Revolving account budget increase | $ 200,000 |
| Leeds Staff Salary Accounts (various) | | Leeds | Loss of Clarke School Rental as funding source | $ 37,000 |
| School Lunch Price Increase - Full Pay only - by $.15 | | District | line item funding reduced | $ (13,500) |
| School Lunch Price Increase - Full Pay only - by $.15 | | District | Food Service Revolving account budget increase | $ 13,500 |
| | | | | |
| Nurse | 1.00 | BSS | new staff- to be grant funded | $ 52,000 |
| Physical Therapist | 0.20 | District | increase current staff from .8 to 1.0 fte grant funded | $ 14,496 |
| Reading Professional Development-Special Education | | SE | new need - to be grant funded | $ 18,000 |

* original proposal increased these line items by $48,570 then eliminated increased amount plus further reduced funding

School refers to these items as "set piece" one change cannot occur without the corresponding change also occurring

SE - special education

# FY21 Budget Staffing Changes

| **FY20 after budget approved:** | | FTE | |
|---|---|---|---|
| ( note: not all positions were added for a full year but do carry into FY21) | | | |
| Special Ed Teacher | 1.0 Leeds, .5 NHS | 1.50 | |
| ESP | .3 fte increase BSS, 3.0 fte increase JSS, 1.0 increase Leeds, 1.0 fte increase RR, 1.0 fte increase NHS | 6.30 | |
| Therapist | .1 fte increase JSS | 0.10 | |
| Adjustment Counselor | 1.0 fte increase NHS | 1.00 | |
| Science Teacher | .33 fte increase NHS | 0.33 | |
| ESP CPPI Prek | 2.8 fte increase BSS (grant funded) | 2.80 | * |
| Therapist Assts | 1.3 fte BSS (grant funded) | 1.30 | * |
| CPPI Coordinator | 1.0 fte DW (grant funded) | 1.00 | * |
| | | **14.33** | |
| **FY21 New:** | | | |
| SEL Coach | .5 fte to serve all district schools | 0.50 | |
| Transition Educator | 1.0 fte increase NHS | 1.00 | |
| Transition Coordinator | .5 fte increase to 1.0 fte | 0.50 | |
| Special Ed Teacher | 1.0 fte decrease JSS, 1.0 BSS, .5 RR | (2.50) | |
| BCBA | 1.0 fte increase JFK, .5 NHS | 1.50 | |
| Physical Therapist | .2 fte increase to 1.0 District | 0.20 | * |
| ESP - special education | 1.0 fte increase Ryan Rd | 1.00 | |
| Library ESP | .5 fte decrease JFK | (0.50) | |
| Care Coordinator | .5 fte increase - previously partial grant funded | 0.50 | |
| Nurse | 1.0 fte increase Prek BSS | 1.00 | * |
| Family/Engagement Coordinator | .75 fte increase Districtwide | 0.75 | |
| LPN | 1.0 fte increase student with medical needs | 1.00 | |
| PLTW Educator | 1.0 fte increase NHS | 1.00 | |
| Unified Arts Teacher | 1.0 fte decrease JFK | (1.00) | |
| Science Teacher | .33 fte decrease NHS | (0.33) | |
| 7 D van drivers | 1.0 fte increase Districtwide | 1.00 | |
| 504/Testing Coordinator | .5 fte increase JFK | 0.50 | |
| ESP - Grade 1 | 4.0 fte increase; 1.0 for each elementary school | 4.00 | |
| | **NET PERSONNEL CHANGE FY21 BUDGET** | | **10.12** |

* indicates position funded by new grant in FY20 & FY21

1 Overview

2 First View Budget

3 Cost Center Budget - Bridge

4 Cost Center Budget - Jackson

5 Cost Center Budget - Leeds

6 Cost Center Budget - Ryan

7 Cost Center Budget – JFK

8 Cost Center Budget - NHS

9 Cost Center Budget - Athletics

10 Cost Center Budget – Spec. Ed.

11 Cost Center Budget – Central Services

12 Cost Center Budget - District

13 Grants and Revolving Accounts

14 DESE Information

15 MISC Information

# Superintendent's Budget Message

Let me begin by thanking the taxpayers of Northampton for their overwhelming support of the Proposition 2 ½ override request put forth by the Mayor. Thanks to the Fiscal Stability Plan, we have received regular budget increases for each of the past six years. By voting to extend the Fiscal Stability Plan, the residents of our city have invested in the continued fiscal health of our schools.

This fiscal year, the Massachusetts legislature enacted long-awaited school finance reform through the Student Opportunity Act (SOA). This historic bill represents a significant commitment to addressing racial and economic inequities in our system of public school funding. Districts with high concentrations of economically disadvantaged students will receive the majority of new funding included in the SOA. While Northampton will receive some modest funding increases under the SOA, local revenue will remain the primary funding source for our schools, which is why the passage of the override was so important.

A combination of new enrollment, increased choice-in, and decreased choice-out have made this a year of growth for the Northampton Public Schools. As a consequence of increased enrollment, I am not recommending renewal of the Clarke School Lease at Leeds School. Our students have benefited tremendously from our partnership with the Clarke School. I regret that I cannot find a way to sustain the collaboration and meet the space needs of our Leeds students.

I believe there is widespread agreement that we need to address the social and emotional needs of our students more effectively. In order to provide effective trauma-informed practices, support is needed for our entire school community-both students and staff. In a prior era of public education, social emotional learning and mental health support were seen as the domain of specialists working in small group settings or with individual students. This model is no longer feasible for public schools. Given the scope of the mental health needs present in any typical classroom, some level of emotional support must be provided as a part of each teacher's daily practice.

I also believe that increasing achievement for students of color educated in our schools is essential for us to enact our District Core Values. Achievement gaps between our Hispanic and Latino students and their white peers are detectable in our earliest screening measures and too often do not close over time. This can lead to frustration and isolation and certainly contributes to the inequitable outcomes our students experience.

This budget strategically shifts resources from existing programs to new services intended to address the social and emotional needs of our students and to make our schools more inclusive of historically marginalized groups. Some of the strategies included in this budget are new for us, and supporting them may require a leap of faith. I believe we need to make these adjustments. If we keep doing what we have always done, we will continue struggle with unmet emotional needs and inequitable learning outcomes. I am confident that we can make our schools more effective and more equitable by building on the framework we have put in place over the past several years.

Sincerely,

John A. Provost, Ed.D.
Superintendent of Schools

## Northampton School Committee

Honorable David Narkewicz, Mayor

Lonnie Kaufman, Vice Chair

Rebecca Busansky

Sean Condon

Laura Fallon

Roni Gold

Kaia Goleman

Dina Levi

Emily Serafy-Cox

Susan Voss

Eleanor Harden, Student Representative

# 1

# BUDGET OVERVIEW

# NORTHAMPTON PUBLIC SCHOOLS

## SCHOOL COMMITTEE BUDGET

## FY2021

| | |
|---|---|
| FY21 BUDGET | $ 32,723,464 |
| FY20 CITY APPROPRIATION * : | $ 31,043,917 |
| INCREASE | $ 1,679,547 |
| | 5.41% |

** Does not include the mid-year supplemental appropriation of $19,298 for McKinney Vento transportation.*

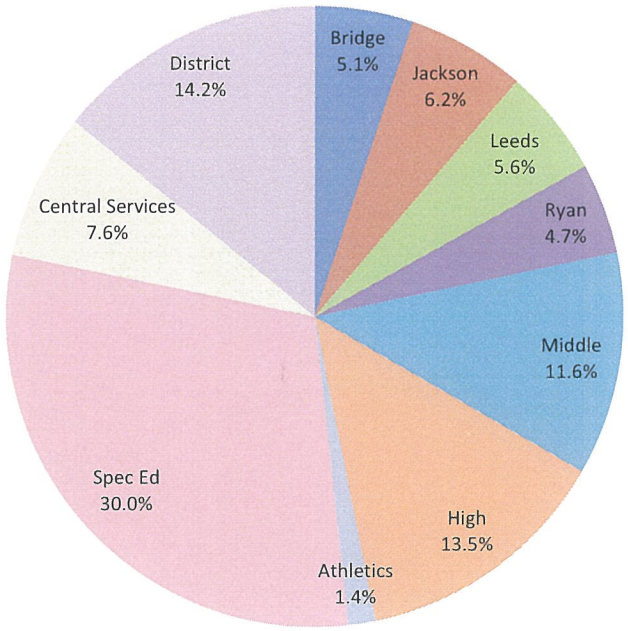
# PROPOSED FY2021 BUDGET BY COST CENTER

| COST CENTER | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | FY20 SC APPROVED BUDGET | FY21 SC PROPOSED BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE |
|---|---|---|---|---|---|---|
| Bridge St Elem School | 1,400,022 | 1,448,911 | 1,596,643 | 1,708,295 | 317,662 | 111,652 |
| Jackson Elem School | 1,976,807 | 2,037,973 | 2,135,400 | 2,274,429 | 171,603 | 139,029 |
| Leeds Elem School | 1,632,782 | 1,588,753 | 1,767,213 | 1,974,584 | 238,324 | 207,371 |
| RKF Ryan Rd Elem School | 1,439,581 | 1,498,862 | 1,604,606 | 1,695,023 | 172,046 | 90,417 |
| JFK Middle School | 3,946,046 | 4,099,669 | 4,374,832 | 4,458,996 | 115,965 | 84,164 |
| Northampton High School | 4,314,938 | 4,470,084 | 4,743,185 | 5,050,659 | 259,464 | 307,474 |
| Athletics | 287,191 | 320,264 | 334,893 | 322,066 | 236,226 | (12,827) |
| Special Education | 7,983,336 | 8,448,734 | 8,088,351 | 8,261,530 | 3,551,609 | 173,179 |
| Central Services | 2,568,910 | 2,703,064 | 2,947,346 | 2,975,572 | 13,111 | 28,226 |
| District-wide | 2,868,957 | 3,109,250 | 3,451,448 | 4,002,310 | 1,599,006 | 550,862 |
| **TOTALS** | **28,418,570** | **29,725,564** | **31,043,917** | **32,723,464** | **6,675,016** | **1,679,547** |

## Northampton Public Schools

## FY21 Budget by Cost Center

| | FY21 Local Budget | FY21 Other Funding | FY21 Total |
|---|---|---|---|
| Bridge | 1,708,295 | 317,662 | 2,025,957 |
| Jackson | 2,274,429 | 171,603 | 2,446,032 |
| Leeds | 1,974,584 | 238,324 | 2,212,908 |
| Ryan | 1,695,023 | 172,046 | 1,867,069 |
| Middle | 4,458,996 | 115,965 | 4,574,961 |
| High | 5,050,659 | 259,464 | 5,310,123 |
| Athletics | 322,066 | 236,226 | 558,292 |
| Spec Ed | 8,261,530 | 3,551,609 | 11,813,139 |
| Central Services | 2,975,572 | 13,111 | 2,988,683 |
| District | 4,002,310 | 1,599,006 | 5,601,316 |
| Total | 32,723,464 | 6,675,016 | 39,398,480 |

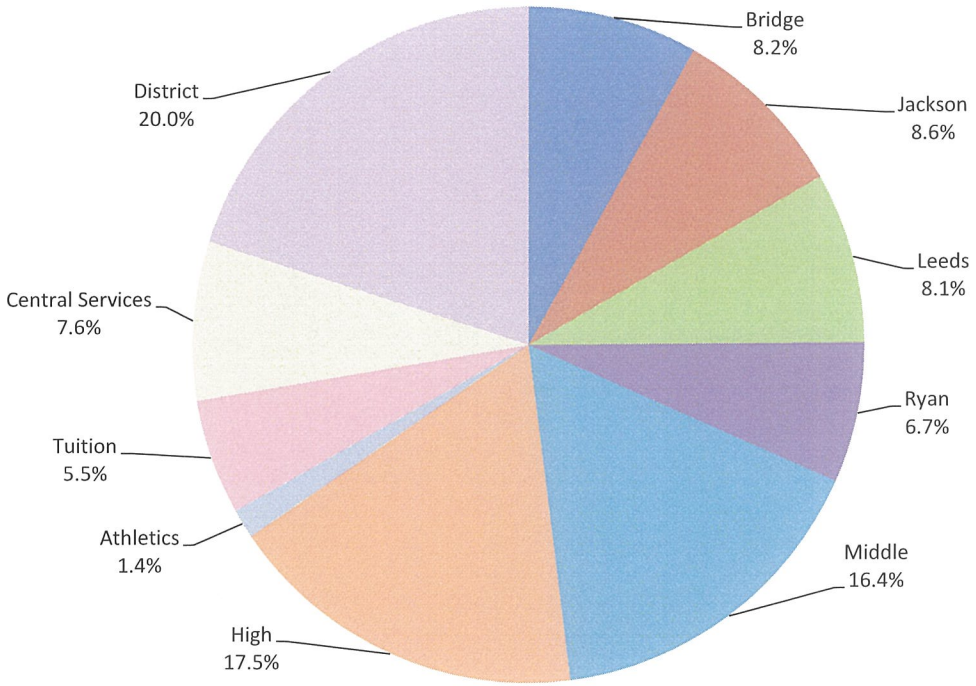


## Northampton Public Schools

## FY21 Budget by Cost Center

**With Special Education included in School Site Budgets**

| | FY21 Local Budget | FY21 Other Funding | FY21 Total | SC APPROP CHANGE | % of TOTAL BUDGET | # STUDENTS |
|---|---|---|---|---|---|---|
| Bridge | 2,628,849 | 596,459 | 3,225,308 | 81,765 | 4.87% | 286 |
| Jackson | 3,002,652 | 367,738 | 3,370,390 | 110,310 | 6.57% | 354 |
| Leeds | 2,723,385 | 487,310 | 3,210,695 | 235,798 | 14.04% | 325 |
| Ryan | 2,319,634 | 333,397 | 2,653,031 | 101,977 | 6.07% | 239 |
| Middle | 5,761,653 | 687,115 | 6,448,768 | 162,787 | 9.69% | 624 |
| High | 6,162,196 | 713,344 | 6,875,540 | 291,846 | 17.38% | 877 |
| Athletics | 322,066 | 236,226 | 558,292 | (12,827) | -0.76% | |
| Tuition | 637,000 | 1,536,551 | 2,173,551 | 11,009 | 0.66% | 62 |
| Central Services | 2,975,572 | 13,111 | 2,988,683 | 28,226 | 1.68% | |
| District | 6,190,457 | 1,703,765 | 7,894,222 | 668,656 | 39.81% | |
| **Total** | **32,723,464** | **6,675,016** | **39,398,480** | **1,679,547** | **100%** | **2,767** |



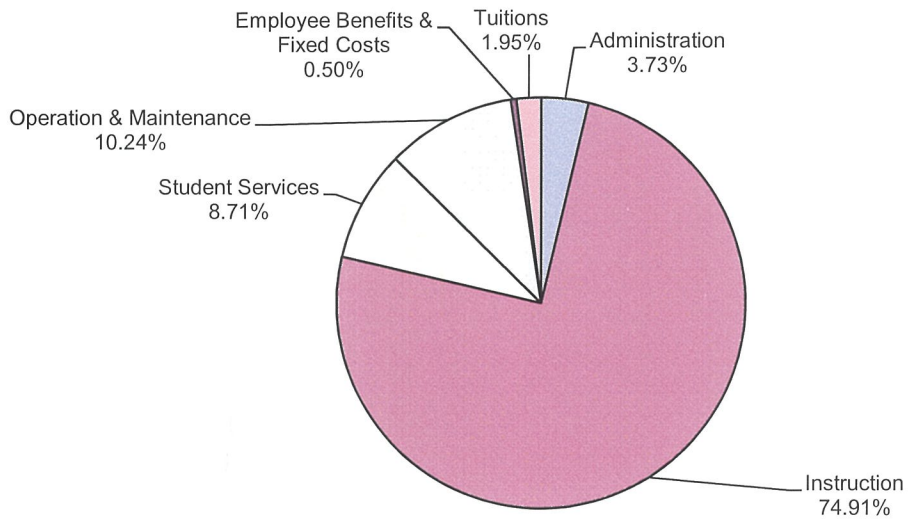
# Northampton Public Schools

## FY2021 Budget

## Total Budget by DESE Function Code

*(local appropriation budget only)*

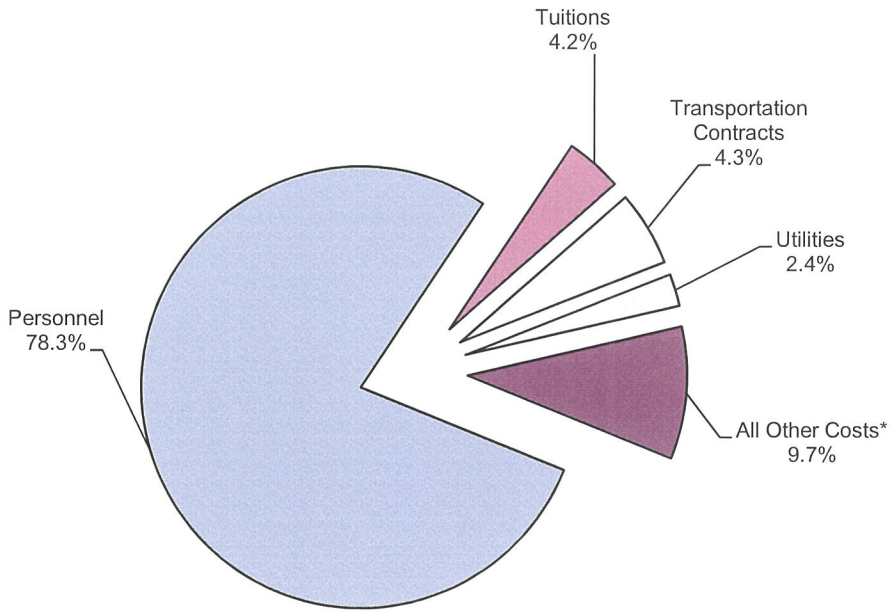
| | | Budget | % of total |
|---|---|---|---|
| 1000 | Administration | 1,219,521 | 3.73% |
| 2000 | Instruction | 24,512,813 | 74.91% |
| 3000 | Student Services | 2,850,779 | 8.71% |
| 4000 | Operation & Maintenance | 3,351,701 | 10.24% |
| 5000 | Employee Benefits & Fixed Costs | 151,650 | 0.46% |
| 9000 | Tuitions | 637,000 | 1.95% |
| | Total | $ 32,723,464 | 100.0% |



# NORTHAMPTON PUBLIC SCHOOLS
# FY2021 SCHOOL DEPT BUDGET

*Includes all projected Funding Sources*

## Major Budget Areas




* Other Costs include such things as:
-instructional supplies and equipment,
-maintenance supplies and equipment;
-legal costs;
-professional development expenses;
-and all other costs not fitting into the other 4 categories in chart.

## Northampton Public Schools

## Summary of All Funds - Projected FY21

| | Local Appropriation | School Choice | Circuit Breaker | Food Service | Athletic Revolving | Bus Revolving | Grants & Other Revolving | Total Budgets |
|---|---|---|---|---|---|---|---|---|
| Personnel | 26,894,499 | $ 2,434,758 | - | 467,922 | 119,446 | - | 920,617 | 30,837,242 |
| Transportation | 1,485,548 | - | - | - | - | 160,400 | - | 1,645,948 |
| Tuitions | 637,000 | 110,328 | 701,223 | - | - | - | 725,000 | 2,173,551 |
| Utilities | 930,825 | - | - | - | - | - | - | 930,825 |
| All Other Costs | 2,775,592 | 51,111 | - | 377,300 | 116,780 | - | 490,131 | 3,810,914 |
| Totals | $ 32,723,464 | $ 2,596,197 | $ 701,223 | $ 845,222 | $ 236,226 | $ 160,400 | $ 2,135,748 | $ 39,398,480 |

Basis of Calculations:

-Local Appropriation is based on the Proposed Budget.
-School Choice is based on the Proposed Budget.
-Circuit Breaker is based on the Proposed Budget and estimated revenues.
-Food Service is estimated based on last FY actual expenditures, projected out to next FY.
-Athletic Revolving is based on the Proposed Budget and estimated revenues.
-Bus Revolving is based on the Proposed Budget.
-Grants are based on current FY grants, since next FY grants are not yet available.
-Other Revolving Accts is PreK Tuition and is based on the Proposed Budget.

# FY21 Budget Staffing Changes

| **FY20 after budget approved:** ( note: not all positions were added for a full year but do carry into FY21) | | FTE | |
|---|---|---|---|
| Special Ed Teacher | 1.0 Leeds, .5 NHS | 1.50 | |
| ESP | .3 fte increase BSS, 3.0 fte increase JSS, 1.0 increase Leeds, 1.0 fte increase RR, 1.0 fte increase NHS | 6.30 | |
| Therapist | .1 fte increase JSS | 0.10 | |
| Adjustment Counselor | 1.0 fte increase NHS | 1.00 | |
| Science Teacher | .33 fte increase NHS | 0.33 | |
| Adjustment Counselor | 1.0 fte increase NHS | 1.00 | |
| ESP CPPI Prek | 2.8 fte increase BSS (grant funded) | 2.80 | |
| Therapist Assts | 1.3 fte BSS (grant funded) | 1.30 | |
| CPPI Coordinator | 1.0 fte DW (grant funded) | 1.00 | |
| | | **15.33** | |
| **FY21 New:** | | | |
| SEL Coach | 1.0 fte to serve all district schools | 1.00 | |
| Transition Educator | 1.0 fte increase NHS | 1.00 | |
| Transition Coordinator | .5 fte increase to 1.0 fte | 0.50 | |
| Special Ed Teacher | 1.0 fte decrease JSS, 1.0 BSS, .5 RR | (2.50) | |
| BCBA | 1.0 fte increase JFK, .5 NHS | 1.50 | |
| ETL | 1.0 fte decrease NHS | (1.00) | |
| Physical Therapist | .2 fte increase to 1.0 District | 0.20 | |
| ESP | 1.0 fte increase Ryan Rd | 1.00 | |
| Library ESP | .5 fte decrease JFK | (0.50) | |
| Nurse | 1.0 fte increase Prek BSS | 1.00 | |
| Family/Engagement Coordinator | 1.0 fte increase Districtwide | 1.00 | |
| LPN | 1.0 fte increase serve both JFK and NHS | 1.00 | |
| PLTW Educator | 1.0 fte increase NHS | 1.00 | |
| Computer Teacher | 1.0 fte decrease JFK | (1.00) | |
| Science Teacher | .33 fte decrease NHS | (0.33) | |
| Reading Teacher | .4 fte decrease JFK | (0.40) | |
| Clerical | 1.0 fte increase NHS | 1.00 | |
| 7 D van drivers | 2.0 fte increase Districtwide | 2.00 | |
| 504/Testing Coordinator | .5 fte increase JFK | 0.50 | |
| ESP - Grade 1 | 4.0 fte increase; 1.0 for each elementary school | 4.00 | |
| Art Teacher | .5 fte increase serve both Leeds and BSS | 0.50 | |
| Physical Education Teacher | .2 fte increase to .4 JSS | 0.20 | |
| Classroom Teacher | 1.0 fte increase Leeds | 1.00 | |
| | **NET PERSONNEL CHANGE FY21 BUDGET** | | **12.67** |

## ESP FTEs for FY21

| | Sped | PreK | Regular Ed: Lunch/ Recess/ Bus | Kdg | ESL | Class Size | Other Reg Ed | Libr | TOTAL | **FY2021 Changes:** |
|---|---|---|---|---|---|---|---|---|---|---|
| Bridge | 6 | 8.4 | 1 | 4 | 1 | 1 | | 1 | 22.4 | 1.0 Grade 1 |
| Jackson | 6 | | 2.3 | 3 | | 1 | | 1 | 13.3 | 1.0 Grade 1 |
| Leeds | 6 | 4.2 | 0.3 | 4 | | 1 | | 1 | 16.5 | 1.0 Grade 1 |
| Ryan | 7 | | 2.3 | 2 | | 1 | | 1 | 13.3 | 1.0 Grade 1, 1.0 spec ed |
| JFK | 22 | | | | 1 | | | 0.5 | 23.5 | -.5 Library |
| NHS | 19 | | | | | | | | 19 | |
| Totals | 66 | 12.6 | 5.9 | 13 | 2 | 4 | 0 | 4.5 | 108 | |
| | | | Regular Ed = | | 24.9 | | | | | |

**Summary of Changes:**

**+ 1 Sped RR**

**'+ 4 Grade 1 (1 each elem)**

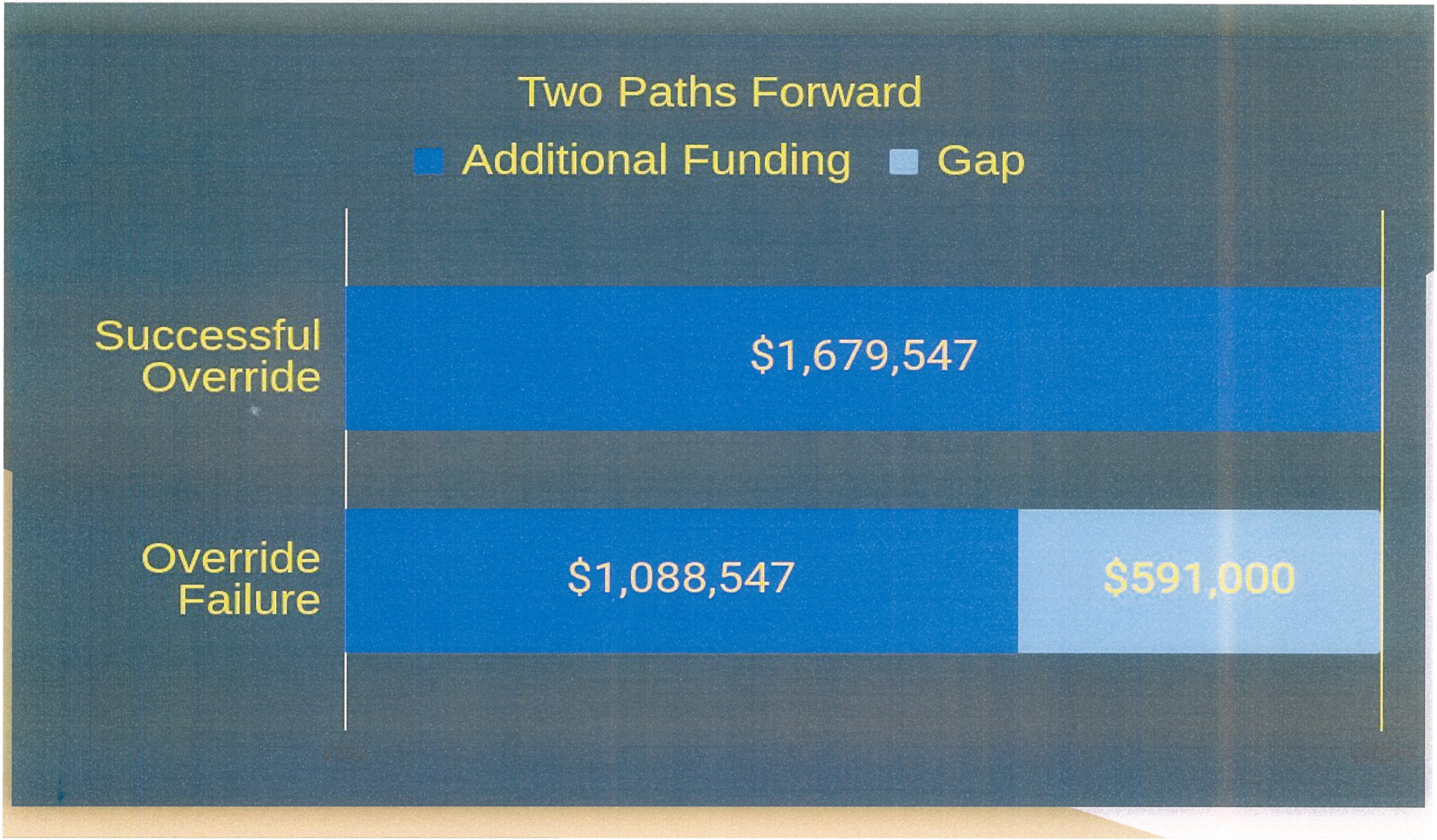
**-.5 Library JFK**

**Net = Increase of 4.5 fte**

# 2

# FY 21 First View Budget

Presented to the Northampton School Committee
February 27, 2020


Two Paths Forward
Additional Funding
Gap
Successful Override
$1,679,547
Override Failure
$1,088,547
$591,000

# Needs Must Be Addressed in Either Case

## Strengths

- District/school/class size conducive to strong relationships
- Innovative programming
- Staff who put students first
- Collaborative problem solving

## Weaknesses

- Limited professional development days
- Continuity of Special Ed Services for older students
- Potential Special Ed Disproportionality
- Understaffed Central Office



## Opportunities

- Replication of Family Engagement best practices
- PLTW/Innovation Pathway model expansion
- RTI/MTSS expansion
- Expansion of Transitional Special Ed Services
- Expansion of coaching model

## Threats

- Marginalization of students due to insufficient culturally responsive practice
- Student disengagement due to teacher-centered instruction
- Reduced teacher capacity due to insufficient professional development
- Unremediated academic/behavioral difficulties due to insufficient monitoring

# Assessing Impact of WINS

| | Cumulative Criterion-Referenced Target Percentage (2018-2019) |
|---|---|
| Jackson Street School | 71% |
| Ryan Road | 68% |
| Bridge Street School | 64% |
| NHS | 55% |
| Leeds | 50% |
| JFK | 27% |

# Resource Reallocation Scenarios

- **Successful Override**: 35 recommended adjustments: **24** increases and **11** reductions

- **Override Failure**: 41 recommended adjustments: **17** increases and **24** reductions

# Budget Proposals

# 1 Extend Coaching Model to Social/Emotional Domain

- $68,000
- Coaching model identified as an area of strength in District Review
- Understanding behavior and responding to the underlying causes of behavior identified as a priority in District Review
- Identified as a need in more than 40 open-ended budget survey responses
    - "I believe the focus should be on supporting not only special education students but also ELL and regular ed students who may need additional academic and/or mental health support."

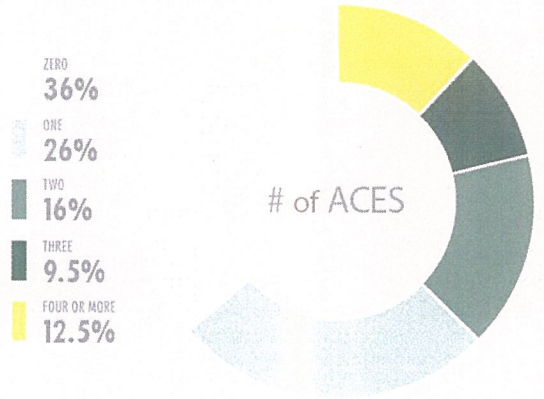
-Budget Survey

# Most students experience Adverse Childhood Experiences (ACES)

| ABUSE | NEGLECT | HOUSEHOLD DYSFUNCTION | |
|---|---|---|---|
| *Physical* | *Physical* | *Mental Illness* | *Incarcerated Relative* |
| *Emotional* | *Emotional* | *Mother Treated Violently* | *Substance Abuse* |
| *Sexual* | | *Divorce* | |

## How Common are ACES?

ACE Study



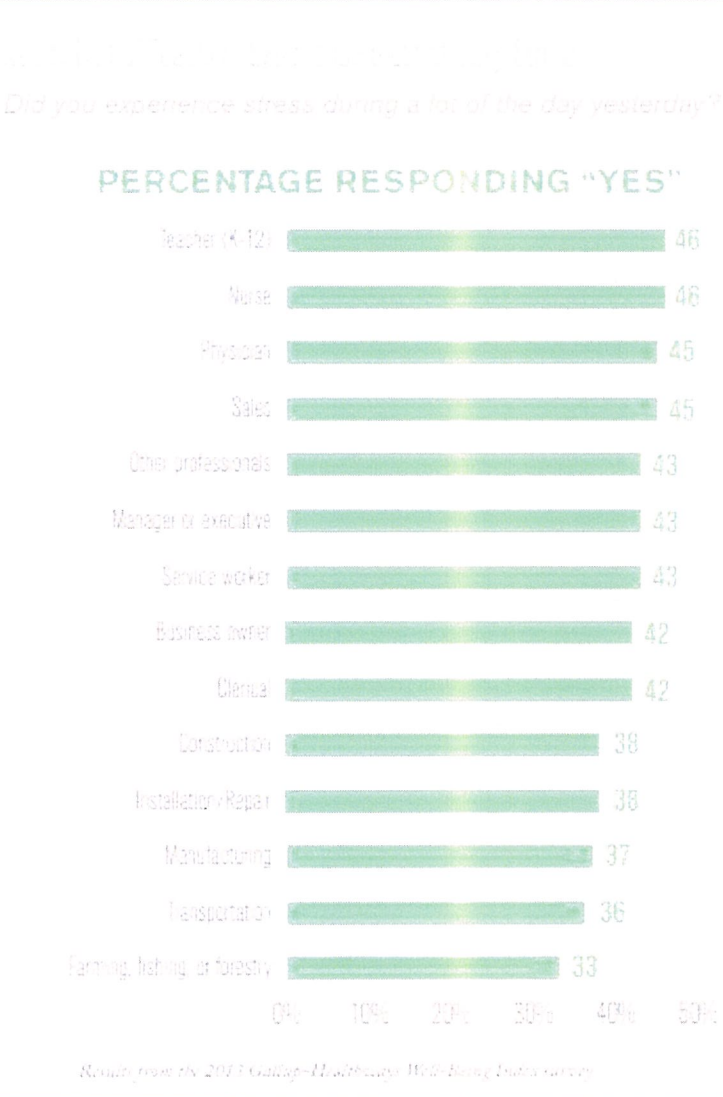
# Externalizing Behaviors Increase with Higher ACE Scores

| # of Aces | Increased Risk of Externalizing Behavior (as opposed to student with no ACES) |
|---|---|
| 1 | 2.5 |
| 2 | 3.4 |
| 3 | 4.7 |
| 4 or more | 9.3 |

Externalizing behavior= aggression and rule breaking

Hunt, T. K. A., Slack, K. S., & Berger, L. M. (2017)

Many teachers experience stress on a daily basis.



# 2 Increase Board Certified Behavior Analyst (BCBA) Support for Secondary Schools

## Current BCBA FTE's By Level




$90,000

"We need more staff -full time BCBAs whose job it is to deal with students who can't access the day and are refusing to attend class -this should not be the sole responsibility of admin. We need more therapeutic options for students with trauma who can't access the traditional school day."

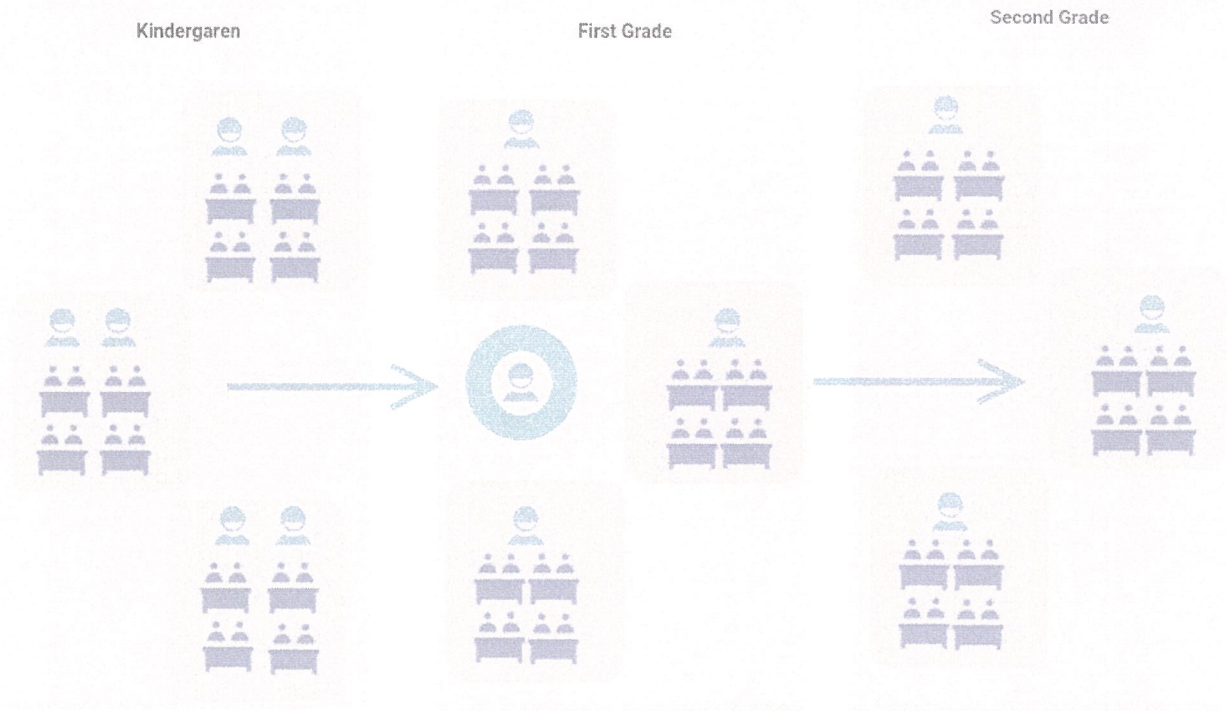
-Budget Survey

## Proposed BCBA FTE's By Level



# 3 Provide One 1st Grade ESP for Each Elementary School

- $80,800



# 4 Provide Dedicated ESP Professional Development Funds

- $6,000
- "The district should continue its efforts in providing staff with focused professional development (PD)..."

-District Review

# 5 Appoint a Family/Student Engagement Coordinator

- $85,000

- "The district should set priorities to examine the structural impediments that persist and limit equitable learning experiences for students who currently are not fully able to access and engage in the increasing opportunities in the district to develop college and career ready skills and dispositions."

- "The district should examine its practices and should seek to broaden the role and voice of families/caretakers in the district to work as collaborators and partners."

- "Given the student populations that make up the school district, deliberate, conscious effort should be made to link the anti-bias initiative to ensure systems of positive behavioral support are culturally relevant and responsive, affirming of students' identity, including culture, race and/or ethnicity, linguistic style, social condition, gender classification, and family/caregiver configurations."

-District Review

# Home-School Partnerships

**Benefits**

- Increased achievement in elementary grades
- Improved attendance
- Enhanced social-emotional skills

**Challenges**

- Educator's limited cultural competency
- Families' mistrust based on prior experience
- Lack of resources among families and schools

# 6 Improve Data Systems

- $9,000
- "The elementary model of using formative assessments and pre-tests to analyze student progress and needs, teacher collaboration on data analysis, and differentiated instruction has been implemented in pockets at the middle school. The district should provide sufficient support to implement the elementary model consistently in the middle school."
- "The high school should develop an appropriate model for using common and formative assessments to standardize course expectations and implement interventions to improve learning for all students."

-District Review

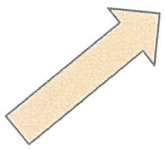
- District Data Team: Associate Director of Student Services, JFK, NHS Associate Principals

# 7 Add a PLTW/CISCO Teacher at NHS

- $58,000

  Fills a gap in options for advanced coursework at NHS

| Student Group | # Grade 11 and 12 Students | # Students Completing Advanced | % Students Completing Advanced | Advanced Course Completion Rate by Subject | | | | | | | Ch 74 Secondary Cooperative Program |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | % ELA | % Math | % Science and Technology | % Computer and Information Science | % History and Social Sciences | % Arts | % All Other Subjects | |
| All Students | 422 | 293 | 69.4 | 39.6 | 59.2 | 33.9 | 6.4 | 19.4 | 0.0 | 9.7 | 0.0 |



# Greater Equity Possible with PLTW

Project Lead the Way is a special rotation for all JFK Students

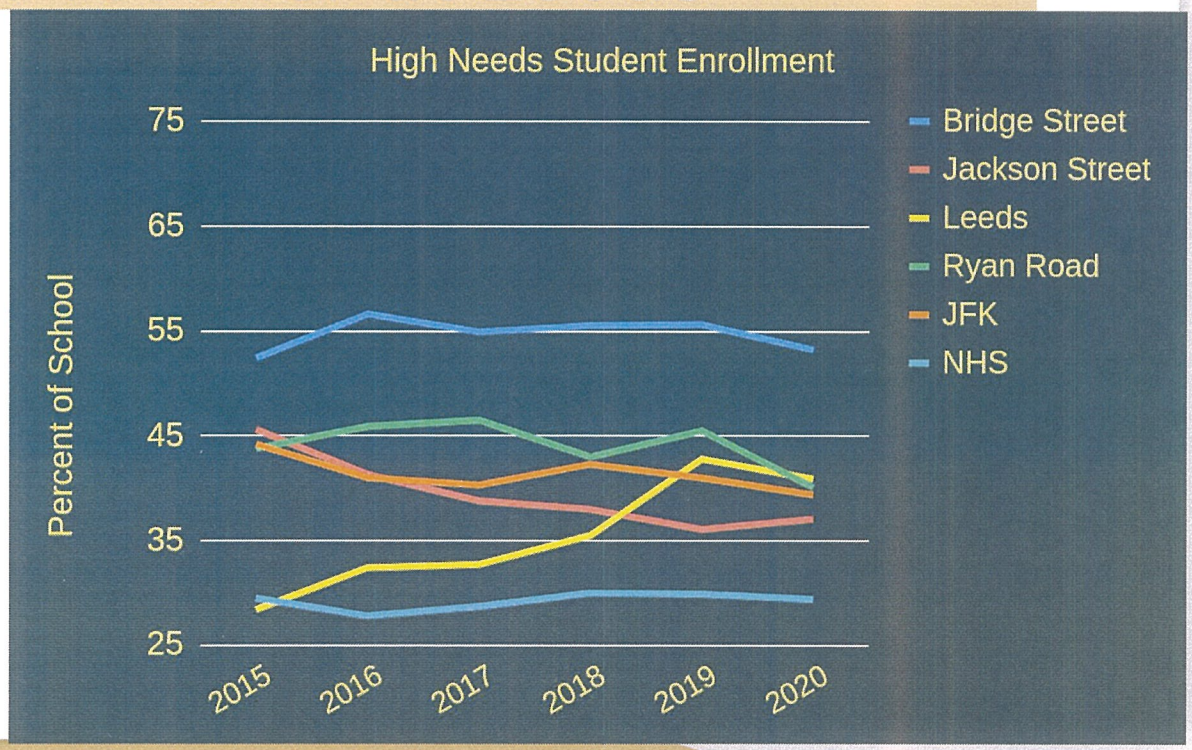
**"The district does not ensure that all students have equitable access to a range of rigorous coursework and high-quality learning, including advanced placement classes. Systemic structural and cultural barriers in recent years continue to interfere with the district's ability to ensure access, equity, and engagement along the K–12 continuum."**

**-District Review**

| Student Group | # Grade 11 and 12 Students | # Students Completing Advanced | % Students Completing Advanced |
|---|---|---|---|
| All Students | 422 | 293 | 69.4 |
| Male | 213 | 135 | 63.4 |
| Female | 209 | 158 | 75.6 |
| Economically Disadvantaged | 99 | 47 | 47.5 |
| High needs | 141 | 55 | 39.0 |
| English learner (EL) | 9 | 0 | 0.0 |
| Students with disabilities | 69 | 10 | 14.5 |
| African American/Black | 12 | 5 | 41.7 |
| Asian | 21 | 15 | 71.4 |
| Hispanic or Latino | 70 | 25 | 35.7 |
| Multi-race, non-Hispanic or Latino | 20 | 13 | 65.0 |
| White | 299 | 235 | 78.6 |

# 8 Add an Additional General Education Teacher at Leeds

- **$55,000**
  Classroom Teacher
- **$27,500**
  .5 Art Teacher (Needed for Prep)
- **$37,000**
  Non-renewal of Clarke School Lease



# 9 Increase Site-Based Budgets

- $48,570

| | NHS | JFK | Bridge St | Jackson St. | Leeds | Ryan Rd. |
|---|---|---|---|---|---|---|
| FY 20 | $224,296 | $121,755 | $55,730 | $59,727 | $61,089 | $54,994 |
| FY 20 Per-Pupil | $264 | $198 | $217 | $170 | $182 | $248 |
| Proposed Per-Pupil | $264 | $217 | $217 | $198* ($217 w/ personnel) | $217 | $248 |
| Projected Enrollment | 873 | 619 | 290 | 357 | 329 | 240 |
| FY 21 | $230,472 | $134,323 | $62,930 | $60,690 | $71,293 | $59,520 |

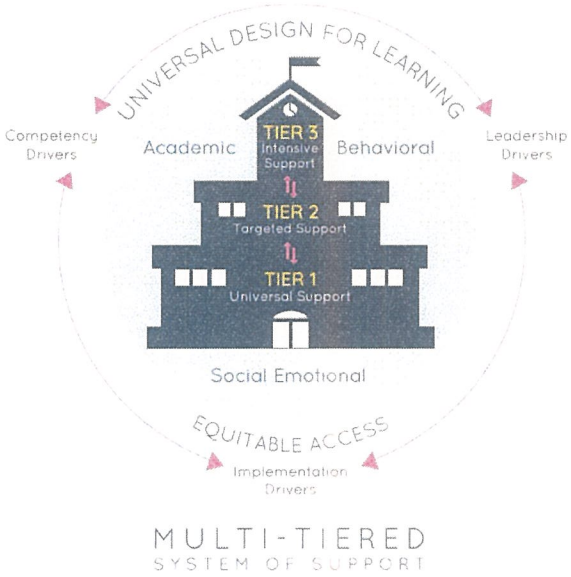
# 10 Fill Gaps in PreK to Post Grad Continuum of Services

- **$52,000**
  Nurse for full-day Pre-K
- **$0 (CPPI Grant)**
  Speech and Language Pathologist for full-day Pre-K
- **$14,496**
  Increase Physical Therapist .2 (district wide)
- **$20,075**
  Additional ESP (direct service)
- **$32,258**
  LPN at JFK/NHS
- **$58,000**
  Add transition educator (direct service)
- **$35,000**
  Increase transition coordinator to full-time
- **$35,000**
  Care Coordinator (grant termination)

# 11 Provide Professional Development in Specialized Reading Instruction

- $18,000

Multi-tiered systems of support include a variety of evidence-based practices.



# Students with reading disabilities need explicit instruction.

- ...popularly employed reading approaches, such as Guided Reading or Balanced Literacy, are not effective for struggling readers [such as students with reading disablities]
- *Structured Literacy* instruction is marked by several elements:
  - Phonology (e.g. segmentation)
  - Sound/symbol association
  - Syllable instruction (e.g. closed, vowel-consonant-*e*, open, consonant-*le*, *r*-controlled, and vowel pair)
  - Morphology (e.g. prefixes, suffixes, roots)
  - Syntax
  - Semantics (e.g. vocabulary)

DESE Website

| | Special educators with specialized reading training | Additional special educators to be trained |
|---|---|---|
| Bridge St. | 7 | 0 |
| Jackson St. | 5 | 1 |
| Leeds | 5 | 1 |
| Ryan Rd. | 5 | 1 |
| JFK | 2 | 1 |
| NHS | 1 | 2 |

# 12 Hire a Standards-Based Grading Consultant

- $5,000
- Support NPS K-12 standards-based grading team with district-wide practices and professional development to move forward in the process.
- Support NPS K-12 district and team with transition to district-wide consistencies in grading practices, including communication with caregivers.

# 13 Support for Section 504 Process

- $62,000
- Part-time 504 Coordinator for JFK
- Full-time Clerk for NHS

# 14 Hire 7D Van Drivers

- $50,000
- Increased transportation capacity
- Reduced reliance on vendors for transportation services

# 15 Miscellaneous Adjustments

- $5,000
  Professional development for business office staff
- $3,500
  Increased GCC tuition
- $6,886
  Maintenance supplies
- $8,000
  Nurse sub rate increase to $205/day
- $6,948
  Technology
- $11,000
  .2 PE JSS
- $30,000
  Textbook account
- $32,258
  Nurse Coverage

# Proposal/District Review Crosswalk

| # | Related District Review Finding(s) |
|---|---|
| 1 | The district should consider expanding the K–5 instructional coaching model in ELA and mathematics to the secondary level to build coherence in instructional practices, and ensure that all teachers receive appropriate guidance and high-quality feedback. |
| 2<br>4 | The district should place a greater emphasis on understanding behavior and responding to the underlying causes of behavior. |
| 5 | The district should examine its practices and should seek to broaden the role and voice of families/caretakers in the district to work as collaborators and partners. |
| 6 | The district should provide sufficient support to implement the elementary model consistently in the middle school.<br><br>The high school should develop an appropriate model for using common and formative assessments to standardize course expectations and implement interventions to improve learning for all students. |

# Proposal/District Review Crosswalk Continued

| | |
|---|---|
| 7 | ...the review team found that elementary and middle-school students were more consistently engaged with lesson content than high-school students<br><br>The district does not ensure that all students have equitable access to a range of rigorous coursework and high-quality learning, including advanced placement classes. Systemic structural and cultural barriers in recent years continue to interfere with the district's ability to ensure access, equity, and engagement along the K–12 continuum. |
| 11 | The district should examine its practices and should seek to broaden the role and voice of families/caretakers in the district to work as collaborators and partners. |

# Proposal/Turnaround practices crosswalk

| # | Related Turnaround Practice |
|---|---|
| 1<br>2<br>4 | Targeted and effective social-emotional supports and expanded learning opportunities |
| 6 | Teachers and teacher teams use student data to adapt and improve instructional strategies |
| 9 | Using teams, shared leadership, and a collaborative and trusting environment to accelerate improvement |

# Two Paths Forward

**Successful Override**

District Budget Increase: $1,679,547 (5.46%)

Covers Level-Service Cost Increases

Budget Proposals Cost $1,018,035

Offsets identified to fund all proposals

**Override Failure**

District Budget Increase: $1,088,104 (3.54%)

$591,00 Shortfall from Level-Service Amount

Budget Proposals Cost $1,018,035

Offsets used to mitigate shortfall

Several budget proposals eliminated due to lack of funding

# Special Education "Set Piece"

| Additions | |
|---|---|
| SLP for full-day Pre-K | $ 0 |
| BCBA Services | 90,000 |
| .5 Transition Educator | 58,000 |
| Transition Coordinator | 35,000 |
| High School Clerical (504) | 33,000 |
| ESP | 20,075 |
| .2 PT | 14,496 |
| | $250,571 |

| Reductions | |
|---|---|
| Out of District Tuition | $93,000 |
| Special Ed Contract Services | 90,000 |
| ETL (High School) | 72,000 |
| | $255,000 |

# Adjustments if Override Succeeds

| Additions | |
|---|---|
| Additional Leeds Teacher | $55,000 |
| .5 Art Teacher | 27,500 |
| Clarke Lease Non Renewal | 37,000 |
| Miscellaneous | 103,592 |
| Family/Student Engagement | 85,000 |
| 1st Grade ESP's | 80,800 |
| SEL Coaching | 68,000 |
| Project Lead the Way Teacher | 58,000 |
| Nurse for PreK | 52,000 |
| 7D Van Drivers | 50,000 |
| Building-Based Budgets | 48,570 |
| Care Coordinator (Grant Ending) | 35,000 |
| 504 Support (JFK) | 29,000 |
| Reading PD | 18,000 |
| Data Systems | 9,000 |
| ESP PD | 6,000 |
| Standards-Based Grading | 5,000 |
| | $767,462 |

| Reductions | |
|---|---|
| 2.5 Special Education Teachers (BSS, JSS Ryan Road) | $136,911 |
| Exploratory Teacher (JFK) | 51,000 |
| .4 Reading Teacher (JFK) | 28,991 |
| .33 Science Teacher (NHS) | 20,000 |
| .5 Library ESP (JFK) | 14,000 |
| Food Service* | 13,500 |
| Transportation contracted service | 10,000 |
| Athletic Transportation | 8,500 |
| | $282,902 |

**To be funded from School Choice: $ 493,023**

*Contingent upon lunch price increase

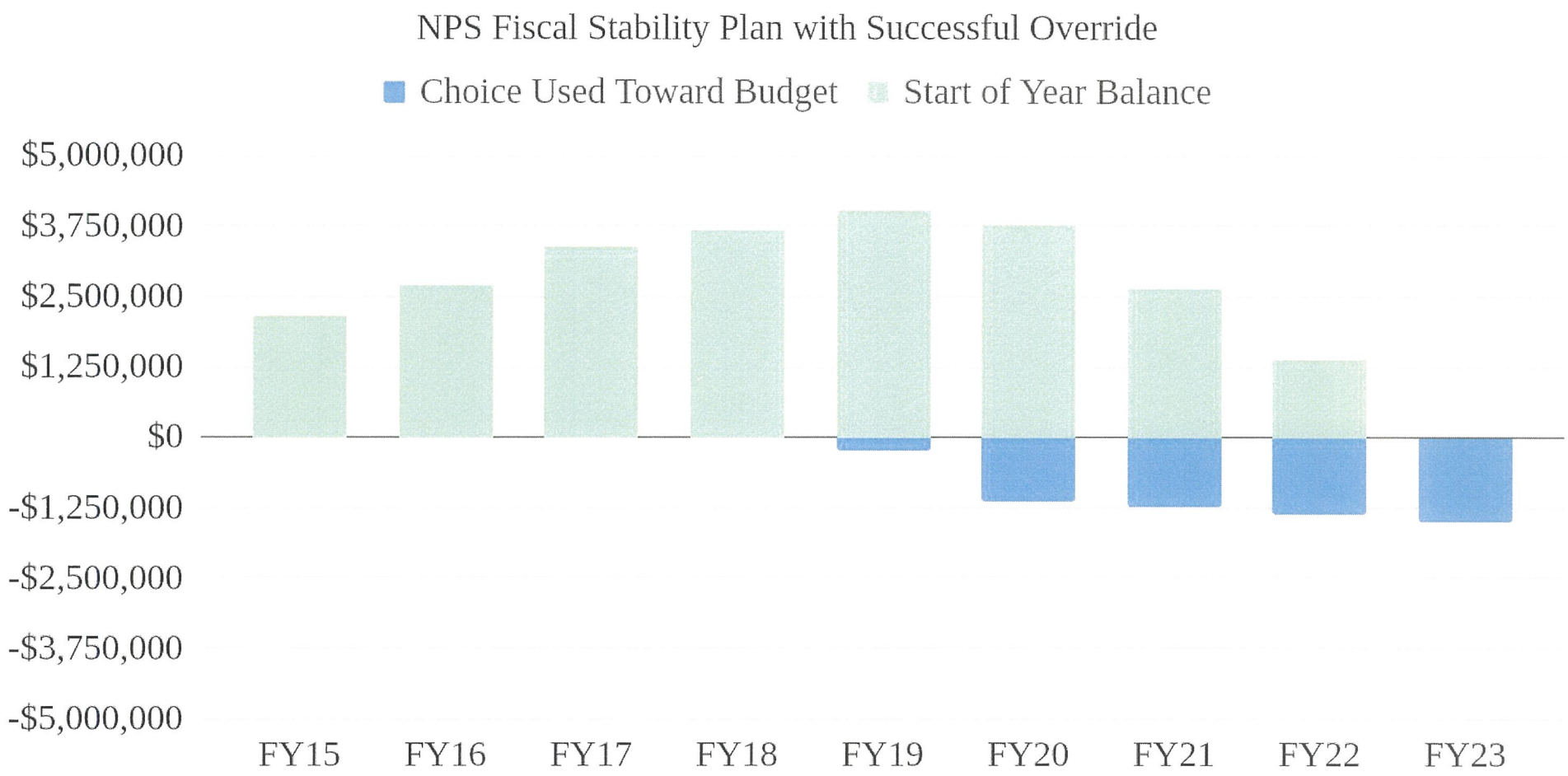
# Adjustments if Override Fails

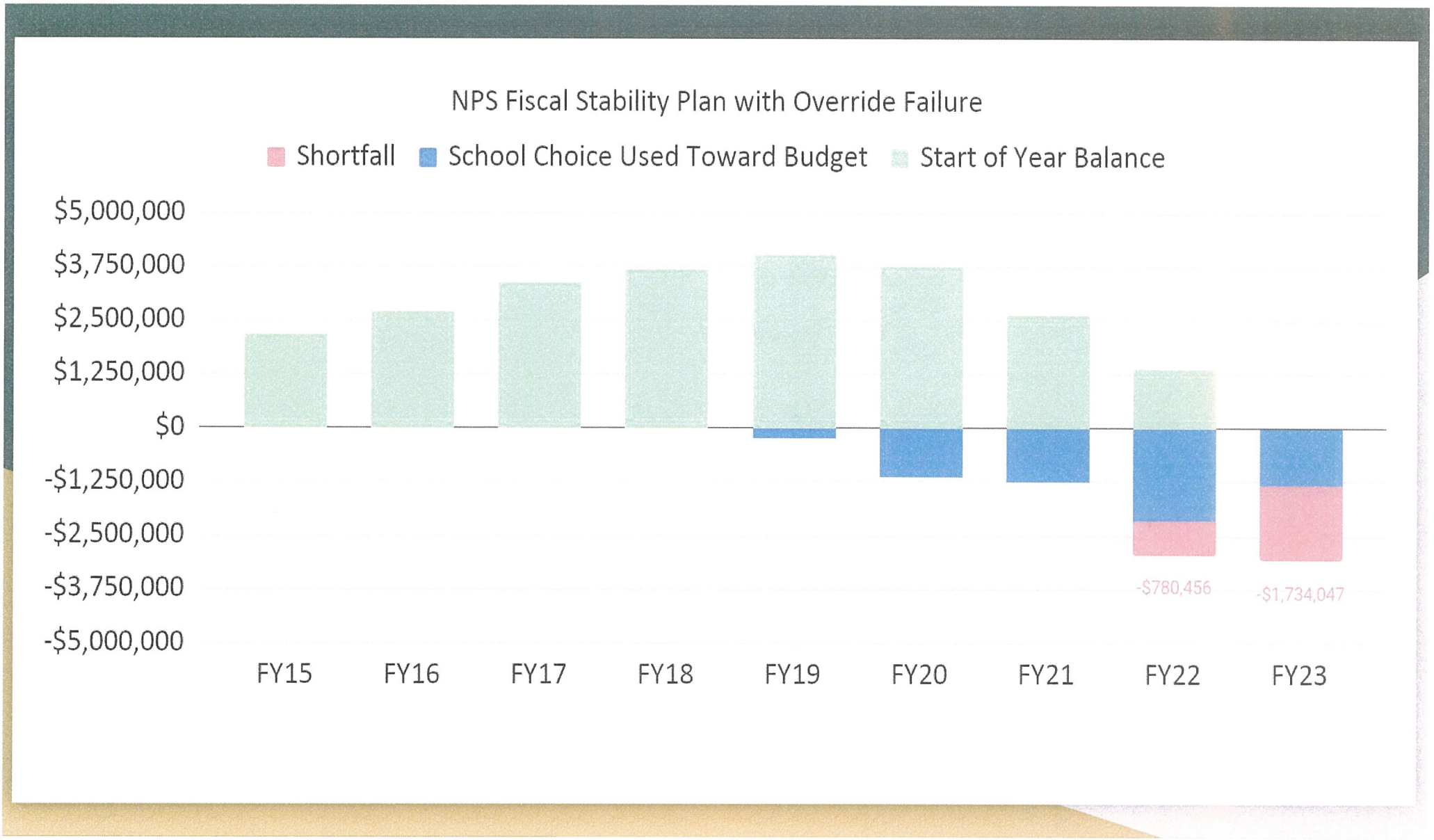
| Additions | |
|---|---|
| Clarke Lease Non Renewal | $37,000 |
| 1st Grade ESP's | 80,800 |
| Project Lead the Way Teacher | 58,000 |
| Nurse for PreK | 52,000 |
| 7D Van Drivers | 50,000 |
| Building-Based Budgets | 48,570 |
| Miscellaneous (Reduced) | 56,334 |
| Care Coordinator (Grant Ending) | 35,000 |
| 504 Support (JFK) | 29,000 |
| ESP PD | 3,000 |
| | $449,704 |

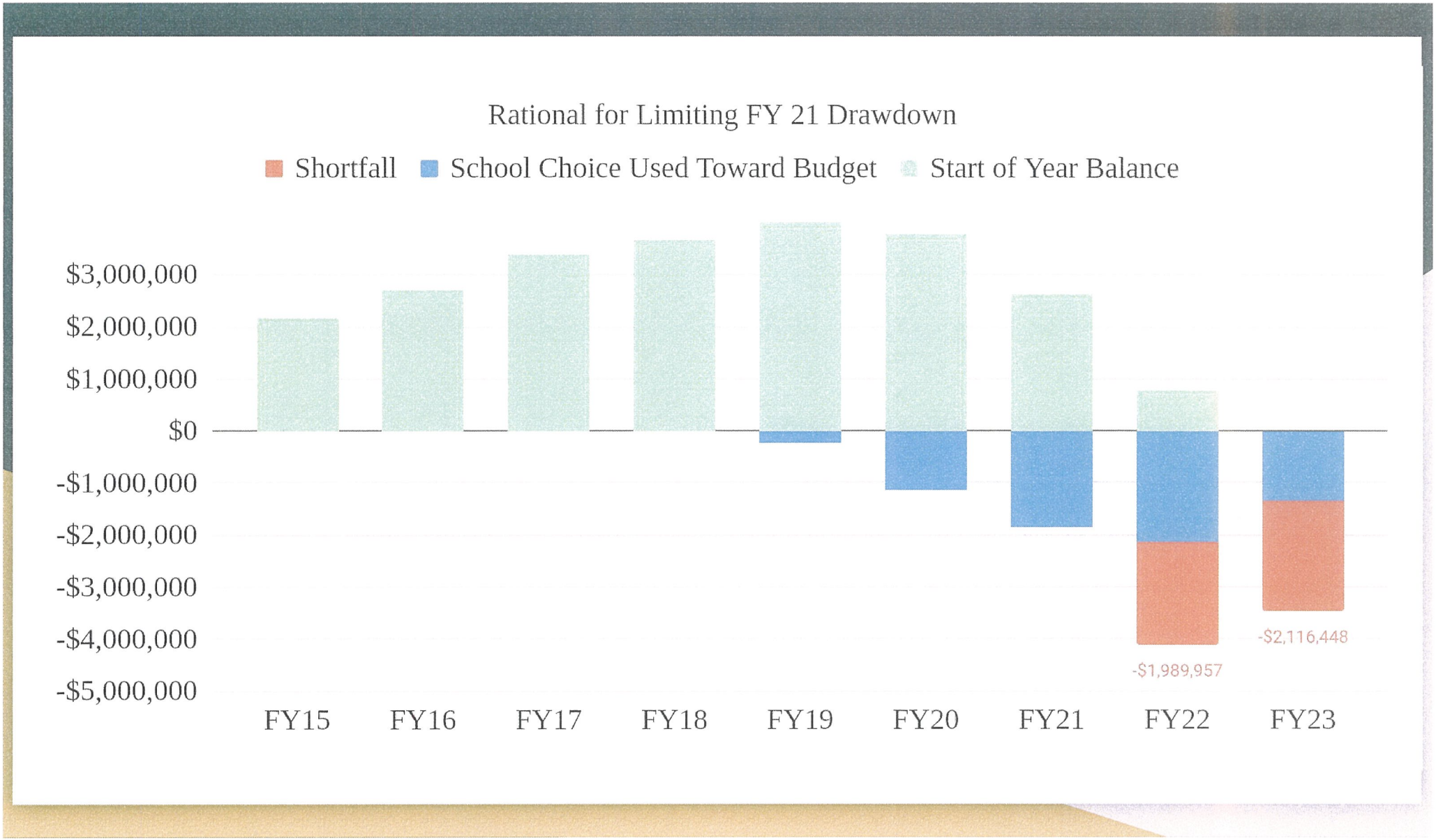
| Reductions | |
|---|---|
| 2.5 Special Education Teachers (BSS, JSS Ryan Road) | $136,911 |
| 2 Exploratory Teachers (JFK) | 103,000 |
| English Teacher (NHS) | 72,478 |
| Maintenance line items | 60,000 |
| .4 Reading Teacher (JFK) | 28,991 |
| .4 World Language Teacher (JFK) | 24,000 |
| Garden Classrooms | 24,000 |
| Athletic Transportation/Assistant Coaches | 21,000 |
| .33 Science Teacher (NHS) | 20,000 |
| Food Service* | 13,500 |
| .5 Library ESP (JFK) | 14,000 |
| Leeds Building-Based Budget | 14,000 |
| Transportation contracted service | 10,000 |
| IT Student summer work | 9,000 |
| Robotics Program | 5,000 |
| BSS Instructional Supplies | 5,000 |
| | $560,880 |

**To be funded from School Choice: $ 493,023**

*Contingent upon lunch price increase


NPS Fiscal Stability Plan with Successful Override
Choice Used Toward Budget
Start of Year Balance
$5,000,000
$3,750,000
$2,500,000
$1,250,000
$0
-$1,250,000
-$2,500,000
-$3,750,000
-$5,000,000
FY15
FY16
FY17
FY18
FY19
FY20
FY21
FY22
FY23


NPS Fiscal Stability Plan with Override Failure
Shortfall
School Choice Used Toward Budget
Start of Year Balance
$5,000,000
$3,750,000
$2,500,000
$1,250,000
$0
-$1,250,000
-$2,500,000
-$3,750,000
-$5,000,000
-$780,456
-$1,734,047
FY15
FY16
FY17
FY18
FY19
FY20
FY21
FY22
FY23


Rational for Limiting FY 21 Drawdown
Shortfall
School Choice Used Toward Budget
Start of Year Balance
$3,000,000
$2,000,000
$1,000,000
$0
-$1,000,000
-$2,000,000
-$3,000,000
-$4,000,000
-$5,000,000
-$1,989,957
-$2,116,448
FY15
FY16
FY17
FY18
FY19
FY20
FY21
FY22
FY23

# 3

Bridge Street School Budget Profile FY21

PROFILE

Bridge Street School is the only downtown public school in Northampton. Currently there are approximately 287 pre-k through fifth grade students enrolled. In the kindergarten through fifth grade, there are two sections of each grade with the exception of second grade, which has three sections. Bridge Street School serves a diverse group of students and is an inclusive school. Our school has a professional staff that is dedicated to providing our students with high quality teaching and a safe learning environment. We use a PBIS (Positive Behavior Interventions and Supports) model of behavior support and recognize students when they are seen following the 4 R's: Being Respectful, Responsible, Reliable, and Reasonable. Our goal is to recognize students for the positive behaviors that they exhibit and to make sure that all students understand that we all make mistakes and that we can all learn from them. The faculty and staff at Bridge Street School believes that every student will be successful and that all students can reach their potential and achieve their goals. We believe in providing inclusive practices that remove barriers that are preventing students from accessing the curriculum and allow for all students to have equitable access to their learning.

ACCOMPLISHMENTS

1. During the 2019-2020 school year, the school council developed an assessment tool to measure progress towards the school improvement plan goals. This assessment tool was used as a measure of progress at our presentation to the school committee last fall. The tool will be used each year to measure progress towards reaching school improvement plan goals as well as to show accountability for the work we are doing.

2. In our 2019 accountability report for the Massachusetts Common Assessment Program (MCAS), Bridge Street School is no longer in need of assistance or intervention and has been classified as making significant progress towards goals. The lowest performing quartile of students exceeded their math targets and exceed typical growth with a growth percentile score of 60.

3. During the 2019-2020 school year we continued to provide ongoing training and support around the curriculum programs being used in the school district. In addition, Bridge Street School now has 18 teachers trained in AVMR 1 and 3 teachers trained in AVMR 2. Bridge Street School also has 3 special education teachers trained in Orton Gillingham with 2 more special education teachers currently being trained.

4. During the 2019-2020 school year, the principal expanded her principal chats to the greater community. Principal chats were held at school, Grace House, and at Forbes Library. In the past the chats were only held in the school, possibly creating a barrier for families who may not have access to the school. By moving the chats to other locations, it opened the door for more families to be able to attend.

GOALS

1. Although Bridge Street School has made significant progress on the MCAS, the school is still continuing to make growth in Math, ELA, and Science. In addition, the school is focused on closing the equity gap for our Hispanic/Latinx students by working with teachers and staff on creating more culturally inclusive classrooms and training teachers in culturally responsive teaching.

2. During the 2020-2021 school year, Bridge Street teachers are participating in three Professional Learning Communities (PLCs). Teachers are learning together about trauma-informed practices, culturally responsive teaching, and restorative practices in order to provide an inclusive learning environment for the diverse range of learners that occupy Bridge Street School. Although we are learning about three very important topics necessary to understand in order to provide an inclusive environment for all students, we are not receiving official training in these areas. Trainers are expensive, and our budget does not allow for hiring someone to come in to provide the intense training needed in these areas in order for them to be effective and implemented properly.

3. During the 2020-2021 school year, Bridge Street school will continue to enhance Science, Technology, Engineering, and Math by continuing to implement a framework (STEM Fridays) that allows more time for students to explore and learn about these areas. In turn, providing more intervention time in the areas of ELA and Math.

# FY21 BUDGET - STAFF FTEs

| | | | BUDGET | | CURRENT | | PROPOSED | | |
|---|---|---|---|---|---|---|---|---|---|
| ORG | OBJ | ACCOUNT NAME | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | FY2021 NOTES |
| B0221000 | 511100 | Principal | 1.00 | | 1.00 | | 1.00 | | |
| B0221000 | 511500 | Principal Office Clerical Staff | 1.86 | | 1.86 | | 1.86 | | |
| B1230500 | 511400 | Tiered Support Specialist | 2.00 | | 2.00 | | 2.00 | | |
| B1230511 | 511400 | Teachers - Music | 0.43 | | 0.43 | | 0.43 | | |
| B1230512 | 511400 | Teachers - Art | 0.43 | | 0.43 | | 0.43 | | |
| B1230513 | 511400 | Teachers - Phys Ed | 1.00 | | 1.00 | | 1.00 | | |
| B1230522 | 511400 | Teachers - ESL | 1.20 | | 1.20 | | 1.20 | | |
| B1230531 | 511400 | Classroom Teachers - Regular Ed | 13.00 | | 13.00 | | 13.00 | | |
| B1230524 | 511400 | Teachers -Academic Support | 0.58 | 1.88 | 1.00 | 1.00 | 1.00 | 1.00 | |
| B1233000 | 511300 | Recess & Building Supervision | 0.00 | | 0.00 | | 1.00 | | |
| B1233030 | 511300 | ESPs - Regular Ed | 0.00 | 6.00 | | 6.00 | 0.00 | 6.00 | new position 1.0 fte - grade 1 |
| B0234035 | 511300 | Library ESP | 1.00 | | 1.00 | | 1.00 | | |
| B1235200 | 511400 | Technology Curriculum Integration | 0.50 | | 0.50 | | 0.50 | | |
| B1271025 | 511400 | Counselors | 1.00 | | 1.00 | | 1.00 | | |
| B0320000 | 511400 | School Nurse | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTALS - BRIDGE** | **25.00** | **7.88** | **25.42** | **7.00** | **26.42** | **7.00** | |
| | | | **32.88** | | **32.42** | | **33.42** | | |
| B2230529 | 511400 | Teachers - Sped Ed PreSchool | 2.50 | | 2.50 | | 2.50 | 0.50 | |
| B2230520 | 511400 | Teachers - Spec Ed | 7.00 | | 7.00 | | 6.00 | | reduce 1.0 fte |
| B2232020 | 511300 | Therapy Assistants | 1.00 | | 1.00 | | 1.00 | | |
| B2232020 | 511400 | Therapist | 2.00 | | 2.00 | | 2.00 | | |
| B2232029 | 511300 | SLP Assistants PreSchool | 1.00 | | 1.00 | | 1.00 | | |
| B2233020 | 511300 | ESPs - Spec Ed | | 7.00 | | 6.00 | | 6.00 | |
| B2233029 | 511300 | ESPs - PreSchool | | 4.30 | | 8.40 | | 8.40 | |
| B2280023 | 511400 | School Psychologist | 1.00 | | 1.00 | | 1.00 | | |
| NEW | | Nurse - Pre K | | | | | | 1.00 | new position 1.0 fte |
| | | **TOTAL SPECIAL EDUCATION-BRIDGE** | **14.50** | **11.30** | **14.50** | **14.40** | **13.50** | **15.90** | |
| | | | **25.80** | | **28.90** | | **29.40** | | |
| | | **FY20 CHANGES:** | | | **0.42** | **(0.88)** | **acad supp title 1 funding decrease** | | |
| | | | | | | **(1.00)** | **special ed esp** | | |
| | | | | | | **4.10** | **CPPI esp added (2.8 and 1.3 sped)** | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Bridge | B0221000 | 511100 | Principal Salary | 97,600 | 100,000 | | 105,000 | 105,000 | - | 0 | |
| Bridge | B0221000 | 511200 | Head Teacher | 1,926 | 1,950 | | 1,950 | 1,950 | - | 0 | |
| Bridge | B0221000 | 511500 | Principal Office Clerical Salary | 59,068 | 63,875 | | 68,122 | 73,050 | - | 4,928 | |
| Bridge | B0221000 | 512420 | Principal Office Clerical Subs | 2,228 | 1,064 | | 1,000 | 1,000 | - | 0 | |
| Bridge | B0221000 | 513000 | Principal Office Clerical Add'l Pay | 594 | 867 | | 1,000 | 1,500 | - | 500 | |
| Bridge | B0221000 | 534300 | Prin Office Contract Services - Printing | 0 | 0 | | 300 | 500 | - | 200 | |
| Bridge | B0221000 | 538000 | Prin Office Contract Services | 0 | | | | | - | 0 | |
| Bridge | B0221000 | 542000 | Prin Office Supplies | 1,358 | 1,310 | | 1,650 | 2,150 | - | 500 | |
| Bridge | B0221000 | 570000 | Prin Office Other Expenses | 0 | | | | | - | 0 | |
| Bridge | B0225016 | 551200 | Principal Hardware | 1,819 | 0 | | | | - | 0 | |
| Bridge | B0225016 | 528000 | Principal Software | 0 | | | | 800 | - | 800 | |
| Bridge | B1230500 | 511400 | Tiered Support Specialist | 42,239 | 44,691 | | 97,937 | 105,406 | - | 7,469 | |
| Bridge | B1230511 | 511400 | Teachers - Music | 24,481 | 26,823 | | 28,018 | 29,537 | - | 1,519 | |
| Bridge | B1230512 | 511400 | Teachers - Art | 25,940 | 28,234 | | 29,524 | 31,166 | - | 1,642 | |
| Bridge | B1230513 | 511400 | Teachers - Phys Ed | 59,389 | 60,789 | | 63,567 | 67,101 | - | 3,534 | |
| Bridge | B1230522 | 511400 | Teachers - ESL | 66,050 | 80,583 | | 84,258 | 88,763 | - | 4,505 | |
| Bridge | B1230524 | 511400 | Academic Support Teacher | 0 | 36,445 | was 231024 | 64,721 | 75,060 | - | 10,339 | |
| Bridge | B1230531 | 511400 | Classroom Teachers - Regular Ed | 734,856 | 708,684 | | 774,055 | 831,888 | - | 57,833 | |
| Bridge | B1230560 | 519060 | Garden Stipend | | | | 1,050 | 1,050 | - | 0 | |
| Bridge | B1230560 | 511400 | Additional Instructional Pay | 3,065 | 4,048 | | 4,000 | 6,000 | - | 2,000 | |
| Bridge | B1231024 | 511400 | Teachers - Academic Support | 34,447 | | now 230524 | | | 87,669 | 0 | |
| Bridge | B1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 19,665 | 38,938 | | | | - | 0 | |
| Bridge | B1232500 | 512420 | Teacher Subs - Regular Ed | 12,796 | 18,259 | | 22,000 | 22,000 | - | 0 | |
| Bridge | B1233000 | 512420 | Substitute ESPs - Regular Ed | 4,576 | 6,537 | | 3,000 | 3,000 | - | 0 | |
| Bridge | B1233000 | 511300 | Recess & Building Supervision | 0 | 0 | | | | - | 0 | |
| Bridge | B1233000 | 530000 | Tutoring Contr Svc | 0 | 405 | | 300 | | - | (300) | |
| Bridge | B1233030 | 511300 | ESPs - Regular Ed | 0 | | | | | 141,243 | 0 | |
| Bridge | B2233060 | 511300 | ESP Additional Pay | 3,991 | 2,302 | | 500 | 500 | - | 0 | |
| Bridge | | NEW | ESP - Grade 1 | | | | | | 20,200 | 0 | 1.0 fte new position |
| Bridge | B0234016 | 538000 | Library Contracted Services | 0 | | now 2440 | | | - | 0 | |
| Bridge | B0234035 | 511300 | Library ESP | 20,151 | 21,745 | | 23,445 | 24,996 | - | 1,551 | |
| Bridge | B0234035 | 511400 | Librarian Salary | 0 | | | | | - | 0 | |
| Bridge | B1235100 | 511400 | Technology Integration Specialist | 0 | | now 2352 | | | - | 0 | |
| Bridge | B1235200 | 511400 | Technology Integration Specialist | 22,816 | 25,219 | was 2351 | 26,569 | 28,596 | - | 2,027 | |
| Bridge | B1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |
| Bridge | B1235600 | 519060 | Professional Devel Stipends | 0 | 1,470 | was 2357 | 2,000 | 1,000 | - | (1,000) | |
| Bridge | B1235672 | 572100 | Prof Devel Expenses | 0 | 4,496 | was 2357 | 3,000 | 4,000 | - | 1,000 | |
| Bridge | B1235700 | 519060 | Professional Devel Stipends | 593 | | now 2356 | | | - | 0 | |
| Bridge | B1235700 | 551005 | Prof Development Supplies | 0 | | | | | - | 0 | |
| Bridge | B1235772 | 572100 | Prof Devel Conference Expenses | 1,065 | | now 2356 | | | - | 0 | |
| Bridge | B1241000 | 551002 | Textbooks and Workbooks | 235 | | | 3,482 | | - | (3,482) | |
| Bridge | B241516 | 538000 | Garden Contr Svc | | | | 4,050 | 4,050 | - | 0 | |
| Bridge | B1242031 | 527006 | Copier Lease | 8,410 | 7,963 | | 11,877 | 8,000 | - | (3,877) | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Bridge | B1244000 | 533000 | Field Trip Transportation / Contr Services | 250 | | | | | - | 0 | |
| Bridge | B1245316 | 551200 | Instructional Hardware-All Others | 377 | 749 | | | | - | 0 | |
| Bridge | B0245516 | 528000 | Instructional Software | 10,389 | 9,284 | | 10,615 | 10,000 | - | (615) | |
| Bridge | B0320000 | 511400 | School Nurse Salary | 58,211 | 61,634 | | 65,285 | 68,914 | - | 3,629 | |
| Bridge | NEW | | Nurse - Pre K | | | | | | 52,000 | 0 | 1.0 fte new position |
| Bridge | B0423000 | 551200 | Instr Equipment Mtn | 1,958 | 2,656 | | 710 | 4,000 | - | 3,290 | |
| Bridge | B0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | 0 | | | 1,000 | 1,000 | - | 0 | |
| Bridge | B0445032 | 524017 | Technology Mtn/Repairs - Supplies | | | | | | - | 0 | |
| | | | **TOTALS** | **1,400,022** | **1,448,911** | | **1,596,643** | **1,708,295** | **317,662** | **111,652** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | B0221020 | 513000 | Principal Office Clerical - Sped Work | 8 | | | 0 | | - | 0 | |
| Sped | B2230520 | 511400 | Teachers - Spec Ed | 481,745 | 431,281 | | 456,646 | 425,548 | - | (31,098) | reduce 1.0 fte spec ed teacher |
| Sped | B2230529 | 511400 | Teachers - Sped Ed PreSchool | 92,508 | 139,829 | | 144,933 | 152,448 | - | 7,515 | |
| Sped | B2232020 | 511300 | Therapy Assistants | 38,130 | 39,838 | | 42,543 | 44,919 | - | 2,376 | |
| Sped | B2232020 | 511400 | Therapist Salaries | 59,115 | 105,037 | | 131,198 | 139,679 | - | 8,481 | |
| Sped | B2232029 | 511300 | SLP Assistants PreSchool | 38,886 | 39,838 | | 42,543 | 44,919 | - | 2,376 | |
| Sped | B2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | B2232500 | 512420 | Teacher Subs - Spec Ed | 9,250 | 7,597 | | 10,000 | 10,000 | - | 0 | |
| Sped | B2233000 | 512420 | Substitute ESPs - Spec Ed | 8,280 | 7,524 | | 12,000 | 12,000 | - | 0 | |
| Sped | B2233020 | 511300 | ESPs - Spec Ed | 0 | | | 24,767 | | 190,382 | (24,767) | |
| Sped | B2233029 | 511300 | ESPs - PreSchool | 0 | | | 7,121 | 7,977 | 88,415 | 856 | $15k loss of Incl PK grant |
| Sped | B2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | B2241520 | 551009 | Spec Ed Instructional Supplies | 863 | 1,690 | | | | - | 0 | |
| Sped | B2280023 | 511400 | School Psychologist | 37,621 | 75,252 | | 78,690 | 83,064 | - | 4,374 | |
| **TOTAL BRIDGE ST SCHOOL WITH SPECIAL EDUCATION** | | | | 2,166,428 | 2,296,797 | 0 | 2,547,084 | 2,628,849 | 596,459 | 81,765 | |

# 4

# JSS PROFILE 2020-2021

As I write, I am in my final few months as the Jackson St. School principal. I will complete 24 years in the position and want to use this opportunity to reflect and to help to chart the course for the future. JSS is and always has been an exciting mix of cultures, socio-economic classes, languages and races. We pride ourselves in our efforts to identify each child's strengths as well as their challenges and work very hard to achieve success, holding high standards and expectations for all. A JSS caregiver designed and produced the ubiquitous bumper sticker, "Every student at JSS is an honored student" – we take that charge very seriously, as do all of the Northampton schools. We know that such diversity makes for a wonderful, enriching experience for all who attend and all who work here. We also recognize that with such diversity comes additional challenge in meeting all needs. While we cannot always be successful, we are always committed and ready to receive feedback and input from families and the community, as we embark on our fourth year of the inclusion model.

We know that our students' families are their first teachers and must be a significant part of the team. We plan for the many ways that parents, guardians and caregivers can be involved in our students' education. We also believe in the importance of "student voice" in making the school the relevant and authentic environment that it is for learning. We are proud that state testing shows that our students make gains in their years at Jackson St. School. We know this reflects the partnerships between families and teachers as well as the outstanding teaching faculty and staff at Jackson St. School. We also know and make sure our students and their families know very explicitly, that this is not the only measure of school success and that such testing has inherent limitations and biases.

Jackson St. has not always had the reputation that it holds now. I was the Early Childhood and Desegregation and Equity Coordinator for the Northampton Schools before I assumed the principalship. I was tasked with supporting teachers and administration in developing and holding to a developmentally appropriate education for grades K-3 as well as monitoring the racial and socio-economic status of all the elementary schools in Northampton. During that time, JSS bordered on being a segregated school – its demographics reflected an imbalance of students of the global majority and also in poverty - and was seen by many as a school to avoid, if possible. Despite efforts to remedy this through what was then called (in-district) school choice and magnet schools that included busing for the first year, the district faced a difficult challenge of desegregating. When I assumed the principalship, armed with this knowledge and the support of the then Superintendent Bruce Willard, we worked diligently to improve the quality of the experience at JSS and ensure that it was a viable choice for those who lived in the catchment area. A combination of lowering class sizes, increasing Title I support in math and reading, professional development in anti-bias education, hiring staff and faculty with an affirmative-action lens, and focused and determined attention to the culture and climate of the school, we soon began to show results. I will always be grateful for the mentorship, support, and guidance Dr. Willard so generously provided me.

Along the way, the bilingual referendum passed at the state level, forcing us to disband our bilingual education (and our educational principles) and implement sheltered immersion. Fortunately, we had exceptional bilingual and English as a Second Language teachers who were willing to become classroom teachers. This at least increased our capacity to support English Learners in the classroom and embed best practices in all our teaching. In the same year (2003), the district underwent significant budget cuts due to reduction in state aid and a lack of tax revenues because of Proposition 2 1/2. Our district and our schools lost the Associate Superintendent, curriculum directors, grants manager, science and reading coordinators, elementary librarians, Title I teachers, recess/lunch aides, and elementary assistant principals. These were difficult times.

We continue to experience the after effects of outlawing bilingual education, though there is movement toward the return of best practices at the state and local level. It is a matter of civil rights and I hope will eventually result in a complete return to the teaching and learning all students deserve and are entitled to. Funding for such is always a question, in MA., and in our nation. In general, we do not have enough in our schools to provide what all students need. It is a shame on our state and nation that we continue down this path.

## Curriculum, Activities and Programs

We at JSS are committed to pursuing best practices within the district curricula in the core academic subjects. We are committed to ongoing professional development and growth, recognizing that teaching and learning is a dynamic process requiring a "scholar-practitioner" approach. Specifically, we continue to work on differentiating the curriculum and providing inclusive classrooms.

We work to make our teaching and learning authentic and relevant. We view our students as a critical part of this process and look to them for their leadership and goals for their own learning. They teach us as much as we teach them.

We are firmly committed to public education being the cornerstone of a healthy democracy so we also attend to issues of social justice, social responsibility and equity in our work with our students and amongst ourselves. The following are some of the ongoing programs and activities – with attention to issues of bias, racism, classism, ableism, sexism, and bias towards LGBTQ persons.

- Mindfulness – practice in classrooms, assemblies and all-school bi-weekly meditations;
- Self-regulation and sensory-motor strategies – periodic yoga sessions for classes with our Tiered Support Specialist, inclusion/all class work with our Occupational Therapist, incorporating the Zones of Regulation in all classrooms and the "Sensory Break" room;
- Renew our commitment to the Second Step program by purchasing the updated kits for each grade;
- School and District School Garden – all students observe, learn, work, grow, harvest in the school garden and greenhouse which is coordinated by the Garden Educator
- Continued physical renewal of and book collection additions to our school library;
- Monthly all-school assemblies and grade Code of Conduct meetings – to support our work in developing Growth Mindsets and building community;
- Community service projects to support the Northampton Survival Center, Refugee Settlement program and national/world areas of need – to develop a local/global mindset;

These are just a few of the ongoing programs and activities, which characterize an animated, dynamic, and joyful school. I also want to make note of the fact that we have a resident "therapy dog", Jackson, whose presence has had a significant impact on the well-being of all and who will continue to be at JSS until he can no longer perform his duties. My husband will deliver and pick him up daily.

I have attached a detailed profile of the statistics that concretely show our profile. While I think they speak for themselves, I would like to point out the following:

- We are currently the largest elementary school, both in enrollment and in square footage. We continue to have exactly ¼ of the staffing in our main and health offices, which is inequitable, given the work that a larger school entails.
- We have significantly more students through open enrollment and are the most requested school in this program. As I leave my position, I am hopeful that the district will undertake an analysis of why that is the case. I know that it is due to many factors, all of which should be considered.
- We have the lowest percentage of Students with Disabilities and one of the highest with High Needs.
- We have the most students in terms of raw numbers, who qualify for Title I services, but have equal staffing with the other elementary schools. In most grades, more than a third of the total number of elementary students are enrolled at JSS.
- While we have several staff/faculty members of the Global Majority and who are bilingual, we are not satisfied with the work done to increase these numbers. This is both a school and a district issue that must be addressed. Students deserve teachers and staff who look like them and speak their language.
- When the WINS/Inclusion Model was adopted in 2017, we, already committed to inclusion where appropriate, began to integrate the district Alternative Learning Program by reducing the numbers of ESPs, in exchange for additional special education teachers (one per grade and one floater) and a school adjustment counselor. This continues to be a work-in-progress, as any significant educational change would require (7 years, according to the current research). We currently have a space/room allocated in the school to support students in all tiers who would otherwise be office referrals, need a quiet space to work, and also for those who have behavior intervention plans. It is staffed by the floater special education teacher and an ESP. And because there are no longer district substantially separate programs, there are students who enroll at JSS and in all the elementary schools, who require 1-1 support. We work with the Pupil Services Department to ensure that students have what they need in terms of staffing. We continue to see the increased needs of students in the social/emotional and mental health areas and work to deploy staffing to support such needs throughout the tiers.

We are proud of what we do but we are never complacent. There is always more to do for our children and our community and we are committed to this process of seeking and of change.

Respectfully submitted,

Gwen Agna
January 2020

JACKSON STREET SCHOOL PROFILE

DEMOGRAPHICS (2018-2019)

| | School | District | State |
|---|---|---|---|
| Race/Ethnicity (%) | | | |
| • African American/Black | 5.4 | 2.8 | 9.2 |
| • Asian | 6.8 | 3.9 | 7.0 |
| • Hispanic/Latino | 14.8 | 16.7 | 7.0 |
| • Multi-race, non-Hispanic | 9.1 | 6.6 | 3.8 |
| • Native American | 0.0. 0.2 | 0.2 | |
| • Native Hawaiian/Pacific Islander | 0.0 | 0.0 | 0.1 |
| • White | 63.9 | 69.8 | 59.0 |
| Gender | | | |
| • Male | | 1,355 | 487,594 |
| • Female | | 1,270 | 951,631 |
| **TOTAL** | **352** | **2,626** | **951,631** |
| | | | |
| Selected Populations (%) | | | |
| • First language other than English | 13.9 | 9.4 | 21.9 |
| • English Language Learners | 6.8 | 3.7 | 10.5 |
| • Students with Disabilities | 17.3 | 21.5 | 18.1 |
| • High Needs | 36.1 | 39.4 | 47.6 |
| • Economically Disadvantaged | 25 | 26.5 | 31.2 |

2019 MCAS SCORES

ELA: 59% Meeting/exceeding expectations, 4% exceeding
MATH: 56% Meeting/exceeding expectations, 10% exceeding
5th GRADE SCIENCE: 55% Meeting/exceeding expectations

Average Student Growth Percentile: ELA 56.5%; Math 59.7%

| Enrollment by grade | PK | K | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|---|---|
| District | 80 | 174 | 187 | 181 | 160 | 193 | 188 |
| School | 0 | 54 | 51 | 63 | 56 | 67 | 61 |
| % of District | 0.00% | 31.03% | 27.27% | 34.81% | 35.00% | 34.72% | 32.45% |

Open enrollment: 69 students
School Choice: 4
20% of JSS enrollment is OE & SC

FACULTY/STAFF

- 7 bilingual licensed teachers; 3 of 18 classroom teachers, 4 of special ed/Title I/ESL.
- 100% of licensed staff have SEI endorsement; nearly 100% of classroom teachers are dual certified elementary with ESL, Reading, special education, or a content area (Physical Education, Spanish)
- 10 members of faculty/staff are of the Global Majority
- Within our faculty and staff we have broad representation of many different groups, including people of the Global Majority, gender, LGBTQ, and religious minorities.
- Currently have 12 ESPS (previously 25)

# FY21 BUDGET - STAFF FTEs

| | | | BUDGET | | CURRENT | | PROPOSED | | |
|---|---|---|---|---|---|---|---|---|---|
| ORG | OBJ | ACCOUNT NAME | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | FY2021 NOTES |
| J0221000 | 511100 | Principal | 1.00 | | 1.00 | | 1.00 | | |
| J0221000 | 511500 | Principal Office Clerical Staff | 1.85 | | 1.85 | | 1.85 | | |
| J1230500 | 511400 | Tiered Support Specialist | 1.00 | | 1.00 | | 1.00 | | |
| J1230511 | 511400 | Teachers - Music | 0.60 | | 0.60 | | 0.60 | | |
| J1230512 | 511400 | Teachers - Art | 0.60 | | 0.60 | | 0.60 | | |
| J1230513 | 511400 | Teachers - Phys Ed | 1.20 | | 1.20 | | 1.40 | | |
| J1230522 | 511400 | Teachers - ESL | 1.60 | | 1.60 | | 1.60 | | |
| J1230531 | 511400 | Classroom Teachers - Regular Ed | 18.00 | | 18.00 | | 18.00 | | |
| J1230524 | 511400 | Teachers -Academic Support | 1.55 | 0.79 | 2.00 | 0.40 | 2.00 | 0.40 | |
| J1233000 | 511300 | Recess & Building Supervision | 0.43 | | 0.43 | | 0.43 | | |
| J1233030 | 511300 | ESPs - Regular Ed | | 5.00 | | 5.00 | | 6.00 | new position 1.0 fte - grade 1 |
| J0234035 | 511300 | Library ESP | 1.00 | | 1.00 | | 1.00 | | |
| J1235200 | 511400 | Technology Integration Specialist | 0.50 | | 0.50 | | 0.50 | | |
| J1271025 | 511400 | Counselors | 2.00 | | 2.00 | | 2.00 | | |
| J0320000 | 511400 | School Nurse | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTALS - JACKSON** | **32.33** | **5.79** | **32.78** | **5.40** | **32.98** | **6.40** | |
| | | | **38.12** | | **38.18** | | **39.38** | | |
| | | **FY20 CHANGES:** | | | **0.45** | **(0.39)** | **acad supp - title 1 funding change** | | |
| J2230520 | 511400 | Teachers - Spec Ed | 7.00 | | 7.00 | | 6.00 | | reduce 1.0 fte |
| J2232020 | 511300 | Therapy Assistants | 0.80 | | 0.80 | | 0.50 | | |
| J2232020 | 511400 | Therapist | 1.90 | | 2.00 | | 2.00 | | |
| J2233020 | 511300 | ESPs - Spec Ed | 1.00 | 2.00 | 1.00 | 5.00 | 1.00 | 5.00 | |
| J2280023 | 511400 | School Psychologist | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTAL SPECIAL EDUCATION - JACKSON** | **11.70** | **2.00** | **11.80** | **5.00** | **10.50** | **5.00** | |
| | | | **13.70** | | **16.80** | | **15.50** | | |
| | | **FY20 CHANGES:** | | | **0.10** | | **therapist** | | |
| | | | | | | **3.00** | **spec ed esp added** | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Jackson | J0221000 | 511100 | Principal Salary | 103,615 | 106,500 | | 111,825 | 105,000 | - | (6,825) | |
| Jackson | J0221000 | 511200 | Head Teacher | 1,926 | 1,800 | | 1,950 | 1,950 | - | 0 | |
| Jackson | J0221000 | 511500 | Principal Office Clerical Salary | 64,165 | 67,266 | | 68,670 | 73,744 | - | 5,074 | |
| Jackson | J0221000 | 512420 | Principal Office Clerical Subs | | | | 500 | 500 | - | 0 | |
| Jackson | J0221000 | 513000 | Principal Office Clerical Add'l Pay | 1,196 | 2,107 | | 1,000 | 1,000 | - | 0 | |
| Jackson | J0221000 | 534300 | Prin Office Contract Services - Printing | 0 | | | | | - | 0 | |
| Jackson | J0221000 | 538000 | Prin Office Contract Services | 550 | 490 | | 1,000 | | - | (1,000) | |
| Jackson | J0221000 | 542000 | Prin Office Supplies | 1,665 | 1,759 | | 2,100 | 2,500 | - | 400 | |
| Jackson | J0221000 | 570000 | Prin Office Other Expenses | 0 | 2,230 | | 239 | 250 | - | 11 | |
| Jackson | J0221000 | 512420 | Principal Office Clerical Subs | 825 | 484 | | | | - | 0 | |
| Jackson | J0225016 | 551200 | Principal Hardware | 290 | 0 | | 0 | 1,000 | - | 1,000 | |
| Jackson | J0225016 | 528000 | Principal Software | 0 | | | | | - | 0 | |
| Jackson | J1230500 | 511400 | Tiered Support Specialist | 56,837 | 60,134 | | 63,352 | 68,185 | - | 4,833 | |
| Jackson | J1230511 | 511400 | Teachers - Music | 39,261 | 40,350 | | 42,151 | 44,440 | - | 2,289 | |
| Jackson | J1230512 | 511400 | Teachers - Art | 38,910 | 39,396 | | 41,197 | 43,486 | - | 2,289 | |
| Jackson | J1230513 | 511400 | Teachers - Phys Ed | 74,686 | 73,279 | | 81,608 | 97,323 | - | 15,715 | .2 fte increase from .2 to .4 fte |
| Jackson | J1230522 | 511400 | Teachers - ESL | 106,925 | 109,077 | | 129,728 | 124,295 | - | (5,433) | |
| Jackson | J1230524 | 511400 | Academic Support Teacher | 0 | 104,532 | was 231024 | 157,432 | 144,207 | 28,288 | (13,225) | |
| Jackson | J1230531 | 511400 | Classroom Teachers - Regular Ed | 1,076,841 | 1,081,926 | | 1,101,810 | 1,206,597 | - | 104,787 | |
| Jackson | J1230560 | 511400 | Additional Instructional Pay | 5,987 | 5,614 | | 1,000 | 1,000 | - | 0 | |
| Jackson | J1230560 | 519060 | Garden Stipend | | | | 1,050 | 1,050 | - | 0 | |
| Jackson | J1231024 | 511400 | Teachers - Academic Support | 73,355 | | now 230524 | | | - | 0 | |
| Jackson | J1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 5,244 | | | | | - | 0 | |
| Jackson | J1232500 | 512420 | Teacher Subs - Regular Ed | 22,898 | 26,840 | | 26,000 | 26,000 | - | 0 | |
| Jackson | J1233000 | 512420 | Substitute ESPs - Regular Ed | 7,215 | 19,645 | | 4,000 | 4,000 | - | 0 | |
| Jackson | J1233000 | 511300 | Recess & Building Supervision | 3,047 | 2,849 | | 5,555 | 5,775 | - | 220 | |
| Jackson | J1233030 | 511300 | ESPs - Regular Ed | 25,856 | | | | | 123,115 | 0 | |
| Jackson | J2233060 | 511300 | ESP Additional Pay | 18 | 379 | | 1,000 | 1,000 | - | 0 | |
| Jackson | | NEW | ESP - Grade 1 | | | | | | 20,200 | 0 | 1.0 fte new position |
| Jackson | J0234016 | 538000 | Library Contracted Services | 0 | | now 2440 | | | - | 0 | |
| Jackson | J0234035 | 511300 | Library ESP | 23,005 | 24,113 | | 24,184 | 26,260 | - | 2,076 | |
| Jackson | J0234035 | 511400 | Librarian Salary | 0 | | | | | - | 0 | |
| Jackson | J1235100 | 511400 | Technology Integration Specialist | 0 | | now 2352 | | | - | 0 | |
| Jackson | J1235200 | 511400 | Technology Integration Specialist | 22,816 | 25,219 | was 2351 | 26,569 | 28,596 | - | 2,027 | |
| Jackson | J1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |
| Jackson | J1235600 | 519060 | Professional Devel Stipends | 0 | | was 2357 | 500 | 500 | - | 0 | |
| Jackson | J1235600 | 551005 | Prof Devel Suppplies | 0 | | was 2357 | 100 | 100 | - | 0 | |
| Jackson | J1235672 | 572100 | Prof Devel Conference Expenses | 0 | 4,318 | was 2357 | 1,101 | 2,500 | - | 1,399 | |
| Jackson | J1235700 | 519060 | Professional Devel Stipends | 432 | | now 2356 | | | - | 0 | |
| Jackson | J1235700 | 551005 | Prof Development Supplies | 0 | | now 2356 | | | - | 0 | |
| Jackson | J1235772 | 572100 | Prof Devel Conference Expenses | 2,090 | | now 2356 | | | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Jackson | J1241000 | 551002 | Textbooks and Workbooks | 0 | | | 4,257 | | - | (4,257) | |
| Jackson | J1241500 | 551009 | Instructional Supplies | 17,279 | 27,160 | | 16,677 | 27,073 | - | 10,396 | |
| Jackson | J241516 | 538000 | Garden Contr Svc | | | | 5,825 | 6,000 | - | 175 | |
| Jackson | J1242031 | 527006 | Copier Lease | 8,713 | 8,014 | | 8,500 | 9,000 | - | 500 | |
| Jackson | J1244000 | 533000 | Field Trip Transportation / Contr Services | 0 | | | | | - | 0 | |
| Jackson | J1244016 | 538000 | Library Contracted Services | 750 | 750 | was 2340 | 750 | 900 | - | 150 | |
| Jackson | J1245316 | 551200 | Instructional Hardware-All Others | 6,405 | | | 1,819 | | - | (1,819) | |
| Jackson | J0245516 | 528000 | Instructional Software | 6,128 | 15,148 | | 6,241 | 9,650 | - | 3,409 | |
| Jackson | J1271025 | 511400 | Counselor Salaries | 124,473 | 128,609 | | 134,914 | 143,671 | - | 8,757 | |
| Jackson | J1271025 | 551000 | Guidance Supplies | 0 | | | | | - | 0 | |
| Jackson | J0320000 | 511400 | School Nurse Salary | 51,046 | 54,007 | | 57,027 | 61,377 | - | 4,350 | |
| Jackson | J0423000 | 551200 | Instr Equipment Mtn | 2,358 | 3,978 | | 3,769 | 4,000 | - | 231 | |
| Jackson | J0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | | | | | 1,500 | - | 1,500 | |
| Jackson | J0445032 | 524017 | Technology Mtn/Repairs - Supplies | 0 | | | | | - | 0 | |
| | | | **TOTALS** | **1,976,807** | **2,037,973** | | **2,135,400** | **2,274,429** | **171,603** | **139,029** | **0** |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | J0221020 | 513000 | Principal Office Clerical - Sped Work | 0 | 111 | | 0 | | - | 0 | |
| Sped | J2230520 | 511400 | Teachers - Spec Ed | 409,081 | 445,327 | | 465,558 | 441,450 | - | (24,108) | reduce 1.0 fte spec ed teacher |
| Sped | J2232020 | 511300 | Therapy Assistants | 28,701 | 31,136 | | 34,034 | 50,431 | - | 16,397 | .2 fte increase (from .8 to 1.0 fte) |
| Sped | J2232020 | 511400 | Therapist Salaries | 38,630 | 57,905 | | 142,342 | 151,441 | - | 9,099 | |
| Sped | J2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | J2232500 | 512420 | Teacher Subs - Spec Ed | 4,966 | 4,883 | | 7,000 | 7,000 | - | 0 | |
| Sped | J2233000 | 512420 | Substitute ESPs - Spec Ed | 314 | 308 | | | | - | 0 | |
| Sped | J2233020 | 511300 | ESPs - Spec Ed | 0 | 21,606 | | 35,892 | | 196,135 | (35,892) | |
| Sped | J2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | J2241520 | 551009 | Spec Ed Instructional Supplies | 1,086 | 3,678 | | 2,450 | 3,000 | - | 550 | |
| Sped | J2244082 | 530000 | Translators - Spec Ed | 0 | 18,900 | | | | - | 0 | |
| Sped | J2280023 | 511400 | School Psychologist | 50,081 | 66,163 | | 69,666 | 74,901 | - | 5,235 | |
| **TOTAL JACKSON ST SCHOOL WITH SPECIAL EDUCATION** | | | | 2,509,666 | 2,687,990 | 0 | 2,892,342 | 3,002,652 | 367,738 | 110,310 | |

# 5

# LEEDS ELEMENTARY SCHOOL

Leeds Elementary School serves approximately 350 students in grades PreK through 5 including students enrolled at Clarke Schools for Hearing and Speech, which is housed here and provides services to children from many different school districts from kindergarten through grade 8. The Clarke School students are integrated as much as possible within our school program.

The student body encompasses the Leeds village and extends into the Florence section of the city. The student body makeup includes a diverse demographic of 73% white, 16% Hispanic, 8% Multi-Race, 1% Asian, and 2% African American. Our selected populations include a High Needs population of approximately 41%, economically disadvantaged 29%, students with disabilities 21%, and 5% are not native English speakers.

Leeds Elementary School is very fortunate to have a faculty and staff who dedicate their time, talent and effort to the students and families we serve. Our educators are committed to *All the Students… All the Time* by providing social and emotional support, creating engaging academic challenges, ensuring remarkable learning extensions, and including families in student-centered events.

Leeds Elementary School prides itself on having a welcoming, nurturing, and inclusive community that is accepting, safe, and engaging. Several events including our monthly community meetings, Welcome back and end of year picnics, our Halloween Parade & Trunk or Treat events, Spaghetti Supper, Field Day, musical productions, annual Variety Show, special classroom events and more are held throughout the year showcasing our community. Staff are trained in the Responsive Classroom approach to teaching, which emphasizes social, emotional, and academic growth in a strong and safe school community. To assist in the teaching of self-regulation and social-emotional skills, staff utilize Second Step curriculum and the Zone of Regulation.

Parent involvement is integral and appreciated at Leeds and we have a very strong PTO along with a committed School Council who also have a significant impact in the overall improvement of Leeds Elementary School. The PTO raises funds to enhance the school experience through event planning providing learning experiences including Nature's Classroom for our fifth graders every fall. The School Council advises the principal on overall school improvement including formulating a school improvement plan. Our home-school connection is strong and continually grows through our many volunteers, weekly messages, posts on school website along with monthly newsletters.

Nearly 40% of our students and families participate in the Leeds Before and After School care programs as well as our After School Enrichment program, which offer students learning and social extensions.

A few of our accomplishments and highlights for the 2019-2020 year include:

1. Having an additional Tiered Support Specialist who has been able to meet the needs of some of our students who moved from other districts, offer Second Step and Zones of Regulation classes to second grade students twice a week, and provide support to students and staff for all grade levels throughout the day.
2. Increasing the amount of student chromebook accessibility so grades 3 through 5 have 1:1 chromebooks, grades 1 and 2 share chromebooks, and chromebooks are accessible in our library.
3. Incorporating Makerspace into our library for a "Bibliotech" experience
4. Embracing the city-wide effort to enhance and expand city-wide gardening education from PreK through Grade 5.
5. Implementing climbing wall lessons and activities for students in kindergarten through grade 5 on our brand new climbing wall.

6. Coordinating a Dance Laboratory with the Pioneer Valley Performing Arts High School to integrate dance and movement into our curriculum.
7. Creative scheduling was implemented to provide common preparation time and common planning time for staff.
8. Utilizing Data/Collaboration meetings to review data to drive instructional practices and interventions.
9. Enabling students in grades 3 through 5 were able to build a Piper computer and learn more about computer science and coding with our technology integration specialist through a PTO donation.
10. Funding from the Massachusetts Cultural Council and the NEF enable Leeds to extend the learning experiences through the development of "Movement Breaks in the Hallways", building a lending library and providing monthly support to families at Meadowbrook with mental health and social services available in our community, and implementing "Science in the Outdoor Classroom".

# FY21 BUDGET - STAFF FTEs

| | | | BUDGET | | CURRENT | | PROPOSED | | |
|---|---|---|---|---|---|---|---|---|---|
| ORG | OBJ | ACCOUNT NAME | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | FY2021 NOTES |
| L0221000 | 511100 | Principal | 1.00 | | 1.00 | | 1.00 | | |
| L0221000 | 511500 | Principal Office Clerical Staff | 1.69 | 0.17 | 1.69 | 0.17 | 1.86 | | loss of clarke rental |
| L1230500 | 511400 | Tiered Support Specialist | 2.00 | | 2.00 | | 2.00 | | |
| L1230512 | 511400 | Teachers - Art | 0.57 | 0.03 | 0.57 | 0.03 | 1.07 | | new position .5 fte and loss of clarke rental |
| L1230511 | 511400 | Teachers - Music | 0.57 | 0.03 | 0.57 | 0.03 | 0.57 | | loss of clarke rental |
| L1230513 | 511400 | Teachers - Phys Ed | 0.95 | 0.05 | 0.95 | 0.05 | 1.00 | | loss of clarke rental |
| L1230522 | 511400 | Teachers - ESL | 0.40 | | 0.40 | | 0.40 | | |
| L1230531 | 511400 | Classroom Teachers - Regular Ed | 15.00 | | 15.00 | | 16.00 | | new position 1.0 fte |
| L1230524 | 511400 | Teachers -Academic Support | 0.90 | 1.10 | 1.00 | 1.00 | 1.00 | 1.00 | |
| L1233000 | 511300 | Recess & Building Supervision | 0.35 | | 0.35 | | 0.35 | | |
| L1233030 | 511300 | ESPs - Regular Ed | 0.00 | 7.00 | | 6.00 | | 5.00 | new position 1.0 fte - grade 1 |
| L0234035 | 511300 | Library ESP | 0.95 | 0.05 | 0.95 | 0.05 | 1.00 | | loss of clarke rental |
| L1235200 | 511400 | Technology Integration Specialist | 0.50 | | 0.50 | | 0.50 | | |
| L1271025 | 511400 | Counselors | 1.00 | | 1.00 | | 1.00 | | |
| L0320000 | 511400 | School Nurse | 0.80 | 0.20 | 0.80 | 0.20 | 1.00 | | loss of clarke rental |
| | | **TOTALS - LEEDS** | **26.68** | **8.63** | **26.78** | **7.53** | **28.75** | **6.00** | |
| | | | **35.31** | | **34.31** | | **34.75** | | |
| | | **FY20 CHANGES:** | | | | **(1.00)** | reg esp | | |
| L2230520 | 511400 | Teachers - Spec Ed | 6.00 | | 7.00 | | 7.00 | | |
| L2230529 | 511400 | Teachers - Sped Ed PreSchool | 1.06 | 0.94 | 1.12 | 0.88 | 1.12 | 0.88 | |
| L2232020 | 511300 | Therapy Assistants | 0.80 | | 0.80 | | 0.80 | | |
| L2232020 | 511400 | Therapist | 1.70 | | 1.70 | | 1.70 | | |
| L2232029 | 511300 | SLP Assistants PreSchool | 0.80 | | 0.80 | | 0.80 | | |
| L2233020 | 511300 | ESPs - Spec Ed | | 2.00 | | 4.00 | | 6.00 | |
| L2233029 | 511300 | ESPs - PreSchool | | 2.20 | | 4.20 | | 4.20 | |
| L2280023 | 511400 | School Psychologist | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTAL SPECIAL EDUCATION - LEEDS** | **11.36** | **5.14** | **12.42** | **9.08** | **12.42** | **11.08** | |
| | | | **16.50** | | **21.50** | | **23.50** | | |
| | | **FY20 CHANGES:** | | | **1.00** | | spec ed teacher | | |
| | | | | | | **2.00** | spec ed esp | | |
| | | | | | | **2.00** | pre k esp | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Leeds | L0221000 | 511100 | Principal Salary | 96,585 | 99,615 | | 99,250 | 100,000 | - | 750 | |
| Leeds | L0221000 | 511200 | Head Teacher | 1,926 | 1,945 | | 1,950 | 1,950 | - | 0 | |
| Leeds | L0221000 | 511500 | Principal Office Clerical Salary | 52,667 | 55,261 | | 59,564 | 63,762 | - | 4,198 | |
| Leeds | L0221000 | 512420 | Principal Office Clerical subs | | | | 0 | | - | 0 | |
| Leeds | L0221000 | 513000 | Principal Office Clerical Add'l Pay | 339 | 32 | | 300 | 500 | - | 200 | |
| Leeds | L0221000 | 534300 | Prin Office Contract Services - Printing | 246 | 151 | | 250 | 250 | - | 0 | |
| Leeds | L0221000 | 538000 | Prin Office Contract Services | 0 | | | | | - | 0 | |
| Leeds | L0221000 | 542000 | Prin Office Supplies | 1,340 | 393 | | 250 | 250 | - | 0 | |
| Leeds | L0221000 | 570000 | Prin Office Other Expenses | 392 | 469 | | 275 | 400 | - | 125 | |
| Leeds | L0221000 | 512420 | Principal Office Clerical Subs | 451 | 726 | | | | - | 0 | |
| Leeds | L0225016 | 551200 | Principal Hardware | 0 | 0 | | | | - | 0 | |
| Leeds | L0225016 | 528000 | Principal Software | 0 | | | | | - | 0 | |
| Leeds | L1230500 | 511400 | Tiered Support Specialist | 49,816 | 52,705 | | 104,705 | 105,133 | - | 428 | |
| Leeds | L1230511 | 511400 | Teachers - Music | 34,921 | 33,755 | | 37,209 | 39,153 | - | 1,944 | |
| Leeds | L1230512 | 511400 | Teachers - Art | 37,081 | 35,480 | | 39,137 | 68,813 | - | 29,676 | .5 fte new position |
| Leeds | L1230513 | 511400 | Teachers - Phys Ed | 61,702 | 62,604 | | 65,782 | 72,903 | - | 7,121 | |
| Leeds | L1230522 | 511400 | Teachers - ESL | 10,879 | 21,082 | | 21,082 | 18,563 | - | (2,519) | |
| Leeds | L1230524 | 511400 | Academic Support Teacher | 0 | 64,382 | was 231024 | 74,805 | 86,266 | 62,447 | 11,461 | |
| Leeds | L1230531 | 511400 | Classroom Teachers - Regular Ed | 953,624 | 877,802 | | 990,963 | 1,104,777 | - | 113,814 | 1.0 fte new position |
| Leeds | L1230560 | 519060 | Garden Stipend | | | | 1,050 | 1,050 | - | 0 | |
| Leeds | L1230560 | 511400 | Additional Instructional Pay | 30 | 840 | | | | - | 0 | |
| Leeds | L1231024 | 511400 | Teachers - Academic Support | 118,948 | | now 230524 | | | - | 0 | |
| Leeds | L1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 0 | 40,819 | | | | - | 0 | |
| Leeds | L1232500 | 512420 | Teacher Subs - Regular Ed | 16,811 | 13,888 | | 26,000 | 26,000 | - | 0 | |
| Leeds | L1231014 | 511400 | Teachers - Academic Support | | | | | | - | 0 | |
| Leeds | L1233000 | 512420 | Substitute ESPs - Regular Ed | 5,778 | 4,366 | | 4,000 | | - | (4,000) | |
| Leeds | L1233000 | 511300 | Recess & Building Supervision | 1,870 | 4,081 | | 5,687 | 4,812 | - | (875) | |
| Leeds | L1233030 | 511300 | ESPs - Regular Ed | 0 | | | | | 139,827 | 0 | |
| Leeds | L2233060 | 511300 | ESP Additional Pay | 0 | 612 | | | | - | 0 | |
| Leeds | | NEW | ESP - Grade 1 | | | | | | 20,200 | 0 | 1.0 fte new position |
| Leeds | L0234016 | 538000 | Library Contracted Services | 0 | | now 2440 | | | - | 0 | |
| Leeds | L0234035 | 511300 | Library ESP | 21,983 | 22,598 | | 25,725 | 26,260 | - | 535 | |
| Leeds | L0234035 | 511400 | Librarian Salary | 0 | | | | | - | 0 | |
| Leeds | L1235100 | 511400 | Technology Integration Specialist | 0 | | now 2352 | | | - | 0 | |
| Leeds | L1235200 | 511400 | Technology Integration Specialist | 29,696 | 31,418 | was 2351 | 33,100 | 35,360 | - | 2,260 | |
| Leeds | L1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |
| Leeds | L1235600 | 519060 | Professional Devel Stipends | 0 | 360 | was 2357 | 2,750 | 2,750 | - | 0 | |
| Leeds | L1235672 | 572100 | Prof Devel Conference Expenses | 0 | 5,184 | was 2357 | 2,905 | 7,000 | - | 4,095 | |
| Leeds | L1235700 | 519060 | Professional Devel Stipends | 702 | | now 2356 | | | - | 0 | |
| Leeds | L1235700 | 551005 | Prof Development Supplies | 0 | | | | | - | 0 | |
| Leeds | L1235772 | 572100 | Prof Devel Conference Expenses | 3,453 | | now 2356 | | | - | 0 | |
| Leeds | L1241000 | 551002 | Textbooks and Workbooks | | | | 3,995 | | - | (3,995) | |
| Leeds | L1241500 | 551009 | Instructional Supplies | 11,109 | 13,331 | | 11,143 | 26,899 | 15,850 | 15,756 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Leeds | L241516 | 538000 | Garden Contr Svc | | | | 5,030 | 5,500 | - | 470 | |
| Leeds | L1242031 | 527006 | Copier Lease | 8,410 | 8,903 | | 12,710 | 13,500 | - | 790 | |
| Leeds | L1244000 | 533000 | Field Trip Transportation / Contr Services | 0 | | | | 400 | - | 400 | |
| Leeds | L1244016 | 538000 | Library Contracted Services | 500 | 750 | was 2340 | 750 | 750 | - | 0 | |
| Leeds | L1245316 | 551200 | Instructional Hardware-All Others | 309 | | | | | - | 0 | |
| Leeds | L0245516 | 528000 | Instructional Software | 11,815 | 14,395 | | 8,500 | 7,844 | - | (656) | |
| Leeds | L1271025 | 511400 | Counselor Salaries | 61,225 | 64,775 | | 68,242 | 72,903 | - | 4,661 | |
| Leeds | L1271025 | 551000 | Guidance Supplies | 577 | | | 500 | 1,000 | - | 500 | |
| Leeds | L0320000 | 511400 | School Nurse Salary | 35,311 | 52,883 | | 54,303 | 74,436 | - | 20,133 | |
| Leeds | L0423000 | 551200 | Instr Equipment Mtn | 2,286 | 3,148 | | 5,301 | 5,400 | - | 99 | |
| Leeds | L0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | | | | | | - | 0 | |
| Leeds | L0445032 | 524017 | Technology Mtn/Repairs - Supplies | | | | | | - | 0 | |
| | | | **TOTAL** | **1,632,782** | **1,588,753** | | **1,767,213** | **1,974,584** | **238,324** | **207,371** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | L0221020 | 513000 | Principal Office Clerical - Sped Work | 1,942 | 2,730 | | 0 | | - | 0 | |
| Sped | L2230520 | 511400 | Teachers - Spec Ed | 316,722 | 332,760 | | 389,226 | 445,261 | - | 56,035 | |
| Sped | L2230529 | 511400 | Teachers - Sped Ed PreSchool | 111,490 | 76,791 | | 52,279 | 56,949 | 63,781 | 4,670 | |
| Sped | L2232020 | 511300 | Therapy Assistants | 0 | | | | | - | 0 | |
| Sped | L2232020 | 511400 | Therapist Salaries | 103,145 | 110,841 | | 118,843 | 125,449 | - | 6,606 | |
| Sped | L2232029 | 511300 | SLP Assistants PreSchool | 22,516 | 24,451 | | 27,834 | 29,958 | - | 2,124 | |
| Sped | L2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | L2232500 | 512420 | Teacher Subs - Spec Ed | 6,494 | 6,660 | | 7,000 | 7,000 | - | 0 | |
| Sped | L2233000 | 512420 | Substitute ESPs - Spec Ed | 908 | 16,608 | | | 4,000 | - | 4,000 | |
| Sped | L2233000 | 530000 | Tutor Reg Ed Cont Svc | | 290 | | | | - | 0 | |
| Sped | L2233020 | 511300 | ESPs - Spec Ed | 0 | | | 43,360 | | 97,002 | (43,360) | |
| Sped | L2233029 | 511300 | ESPs - PreSchool | 0 | | | 7,162 | | 88,203 | (7,162) | $15k loss of Incl PK grant |
| Sped | L2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | L2241520 | 551009 | Spec Ed Instructional Supplies | 396 | 2,290 | | 1,950 | 2,000 | - | 50 | |
| Sped | L2280023 | 511400 | School Psychologist | 52,277 | 69,064 | | 72,720 | 78,184 | - | 5,464 | |
| **TOTAL LEEDS SCHOOL WITH SPECIAL EDUCATION** | | | | 2,248,672 | 2,231,238 | 0 | 2,487,587 | 2,723,385 | 487,310 | 235,798 | |

# 6

# R.K. Finn Ryan Road
## Budget Cost Center Profile
## January 2020

The R.K. Finn Ryan Road Elementary School is a strong neighborhood school in Florence. We have approximately 245 students and offer two classes at each grade level, K-5. Every grade now has a special education teacher, and we have had a very positive transition to increased inclusion and team work. We are committed to meeting the needs of all of our learners. We are a friendly and collaborative school community, and we hope all feel welcome and valued here.

Our teachers are well-trained, dedicated, and have high expectations for our students. Many of our teachers are district-level curriculum and grade level leaders.

Family communication takes place weekly by the principal emailing the "Principal's Weekly Update" in addition to posting this information weekly on our school website. In addition, we send a monthly newsletter, "The Hawk Highlights", which gets emailed or sent home via backpack mail, depending on parental preference.

We support many family events and work closely with our wonderful PTO. On an annual basis we have a Title 1 Annual Meeting for families, a Halloween party, many movie nights, Family Game Night, Science Night, Read Across Ryan Road, Academic Information Night, kindergarten visits, a Talent Show, a Dance Off, a kindergarten family pot luck, summer kindergarten play dates, and celebrations for Dr. Martin Luther King, Jr., Memorial Day, and Music in our Schools month.

The staff is trained in Responsive Classroom techniques, and we all work hard to address the academic, emotional, and behavioral needs of our students. We value cross grade cooperation and have reading/recess buddies in 4th grade and kindergarten. We are always pleased with the caring relationships that develop through this Responsive Classroom practice. We have monthly all-school gatherings so that we can celebrate the start of new seasons and focus on what we value as a school community.

We have a collaborative relationship with the Hitchcock Center in Amherst and work with naturalist educators there to provide engaging and meaningful life science units for all grades. These units involve outdoor field trips and hands-on activities.

We also support the tradition of sending our 5th graders to Nature's Classroom every fall. At Nature's Classroom students and teachers get the chance to experience education from another perspective, outside the walls of the classroom. Also, through a NEF grant, we are able to collaborate with School Sprouts to support an outdoor garden education program. We also maintain a partnership with Grow Food Northampton to support a fresh produce program, which offers fresh fruits and vegetables from Crimson and Clover Farm to families at school and at Florence Heights. We also work with educators at Grow Food Northampton as they develop curriculum and healthy eating lessons for our students. Our kindergarten classes enthusiastically participate in Forest Fridays, which allow for free exploration in the forest on a weekly basis.

We offer three sessions of after school programs throughout the year, which meet on Tuesdays, Wednesdays, and Thursdays. These programs offer our students creative and physical educational opportunities outside the school day. We also support (with the help of the Northampton Education Foundation) an after school program at Florence Heights, the low income housing neighborhood near our school.

We have an active and enthusiastic Student Leadership Team made up of interested 3rd, 4th, and 5th graders. We meet bi-weekly to plan fun and meaningful events for our school. They recently re-introduced our School Pledge and distributed bracelets to those accepting the pledge for our learning community. They have many ideas for improving our school and lead several school gatherings throughout the year. They also encourage giving back to our community as they raise funds for local charities, such as the Sydney F. Smith Toy Fund and the Survival Center.

Accomplishments for 2019-2020

1. Ryan Road School has continued to implement and better utilize the district's RTI Universal Screening Plan for our students. With two full-time Title I teachers, one for reading and one for mathematics, we improved our RTI practices by coordinating assessments and interventions so that we are better able to catch and address academic issues before they become more difficult to remediate. We are fortunate to have excellent knowledge and leadership in our Title 1 teachers, Mary Beth O'Connor and Beth Brady. In addition, our School Psychologist, Clara McCoy, has taken the lead on our Data Team, and we have reached our goal to have the Data Team (Title 1 Teachers, Psychologist, and Principal) meet at grade level meetings with teachers to review assessments to ensure that we are providing appropriate supports and instructional intervention strategies for our students. Often our district ELA and Math coaches join in these collaborative meetings.

2. With increased technology support through the shared Technology Integration Specialist (Roxanne Mariani-Prall), classes are more frequently coming to the "Techknowledgy" Lab and/or using chromebooks. We had our second Robotics Week in 5th Grade, and our students were able to program robots and teach some of those skills to second and third graders. We are expanding our opportunities for engineering and the lab is often used as a Maker Space for creative projects.

Our Wi-Fi has been improved, and we are better utilizing software programs that support differentiation. Teachers are consistently finding ways to explore technology tools to support and inspire all learners.

3. Our percentage of low-income students remains high. 37% of our population receives free or reduced lunch, however our focus on reaching all learners is showing good results in our Achievement Percentiles (MCAS results) and school assessments (Aimsweb and BAS). Our MCAS results were once again quite strong in comparison to other schools in our area. In ELA 72% of our students were meeting or exceeding expectations, and in math 55% or our students were meeting or exceeding expectations.

4. We have increased our collection of anti-bias literature for both students and staff and are sharing ways to better integrate these resources into our school community. Our district Social Studies curriculum has been developed around the new State History and Social Science Framework recently published by the Massachusetts Department of Elementary and Secondary Education. As a school, are

thinking especially about the second Guiding Principle: "An effective history and social science education incorporates diverse perspectives and acknowledges that perceptions of events are affected by race, ethnicity, culture, religion, education, gender, gender identity, sexual orientation, disability, and personal experience." With our increased anti-bias literature selection in our library, we will discuss how understanding others strengthens our citizenship.

5. Our K-2 teachers have been using the newly adopted *Fundations* materials to respond to gaps in decoding, phonemic awareness, and phonics, as identified through classroom observations, classroom assessments, and Aimsweb assessments. The *Fundations* program utilizes a multi-sensory, structured language program.

Goals for 2020-2021

1. We will work as a staff to address continued achievement gaps of our English Language Learners. We will make sure that caregiver communication be translated whenever possible.

2. Our school's curriculum and teacher leaders will help support our teachers in the areas of literacy, mathematics, and science. The curriculum software, Atlas Rubicon, will be used to share ideas regarding strategies and materials for differentiated instruction in these academic areas. Curriculum information will be shared with families and be made available on our website.

3. Teachers, with the support of our Technology Integration Specialist, will continue to explore ways to enrich and support academic needs through the use of technology. We will better utilize programs such as Lexia, Symphony Math, Google Read and Write, Google Classroom, and Raz Kids. We will better communicate with parents regarding how to access these programs at home. We will broaden ways in which technology can help our students create, innovate, and communicate, and highlight them in the Principal's Weekly Updates.

4. Our Data Team will use assessment data to help teacher identify students who need academic enrichment. Our MCAS scores show that within our 72% of Proficient or Exceeding students, only 19 percent were exceeding expectations. In math, out of the 55% Proficient or Exceeding, only 9 percent were exceeding expectations.

5. How can our Code of Conduct help support a safe and nurturing environment for all students? Members of our Ryan Road community have continued work with district educators to develop a unified Code of Conduct for all of our six schools.

6. We need to address accessibility issues at our school in bathrooms, in our garden, and on our playground.

Sarah Madden
Principal

# FY21 BUDGET - STAFF FTEs

| | | | BUDGET | | CURRENT | | PROPOSED | | |
|---|---|---|---|---|---|---|---|---|---|
| ORG | OBJ | ACCOUNT NAME | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | FY2021 NOTES |
| R0221000 | 511100 | Principal | 1.00 | | 1.00 | | 1.00 | | |
| R0221000 | 511500 | Principal Office Clerical Staff | 1.86 | | 1.86 | | 1.86 | | |
| R1230500 | 511400 | Tiered Support Specialist | 1.00 | | 1.00 | | 1.00 | | |
| R1230511 | 511400 | Teachers - Music | 0.40 | | 0.40 | | 0.40 | | |
| R1230512 | 511400 | Teachers - Art | 0.40 | | 0.40 | | 0.40 | | |
| R1230513 | 511400 | Teachers - Phys Ed | 1.00 | | 1.00 | | 1.00 | | |
| R1230522 | 511400 | Teachers - ESL | 1.00 | | 1.00 | | 1.00 | | |
| R1230531 | 511400 | Classroom Teachers - Regular Ed | 12.00 | | 12.00 | | 12.00 | | |
| R1231024 | 511400 | Teachers -Academic Support | 1.70 | 0.80 | 1.75 | 0.75 | 1.75 | 0.75 | |
| R1233000 | 511300 | Recess & Building Supervision | 0.35 | | 0.35 | | 0.35 | | |
| R1233030 | 511300 | ESPs - Regular Ed | 0.00 | 4.00 | | 4.00 | | 5.00 | new position 1.0 fte - grade 1 |
| R0234035 | 511300 | Library ESP | 1.00 | | 1.00 | | 1.00 | | |
| R1235200 | 511400 | Technology Integration Specialist | 0.50 | | 0.50 | | 0.50 | | |
| R1271025 | 511400 | Counselors | 1.00 | | 1.00 | | 1.00 | | |
| R0320000 | 511400 | School Nurse | 1.00 | | 1.00 | | 1.00 | | |
| R0320000 | 512000 | LPN | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTALS - RYAN** | **25.21** | **4.80** | **25.26** | **4.75** | **25.26** | **5.75** | |
| | | | **30.01** | | **30.01** | | **31.01** | | |
| | | **FY20 CHANGES:** | | | | | | | |
| R2230520 | 511400 | Teachers - Spec Ed | 7.00 | | 7.00 | | 6.50 | | reduce .5 fte |
| R2232020 | 511400 | Therapist | 1.60 | | 1.60 | | 1.60 | | |
| R2233020 | 511300 | ESPs - Spec Ed | 0.00 | 5.00 | | 6.00 | | 7.00 | new position 1.0 fte added |
| R2280023 | 511400 | School Psychologist | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTAL SPECIAL EDUCATION - RYAN** | **9.60** | **5.00** | **9.60** | **6.00** | **9.10** | **7.00** | |
| | | | **14.60** | | **15.60** | | **16.10** | | |
| | | **FY20 CHANGES:** | | | | **1.00** | spec ed esp | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | ACTUAL EXPEND (SC Budget only) | ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Ryan | R0221000 | 511100 | Principal Salary | 96,585 | 99,250 | | 105,000 | 105,000 | - | 0 | |
| Ryan | R0221000 | 511200 | Head Teacher | 1,666 | 1,950 | | 1,950 | 1,950 | - | 0 | |
| Ryan | R0221000 | 511500 | Principal Office Clerical Salary | 62,032 | 58,913 | | 60,913 | 65,678 | - | 4,765 | |
| Ryan | R0221000 | 513000 | Principal Office Clerical Add'l Pay | 930 | 206 | | 1,000 | 1,000 | - | 0 | |
| Ryan | R0221000 | 534300 | Prin Office Contract Services - Printing | 0 | | | 0 | 500 | - | 500 | |
| Ryan | R0221000 | 538000 | Prin Office Contract Services | 0 | | | | | - | 0 | |
| Ryan | R0221000 | 542000 | Prin Office Supplies | 2,613 | 1,117 | | 2,485 | 1,000 | - | (1,485) | |
| Ryan | R0221000 | 570000 | Prin Office Other Expenses | 0 | 69 | | 604 | | - | (604) | |
| Ryan | R0221001 | 512420 | Principal Office Clerical Subs | 292 | 283 | | | | - | 0 | |
| Ryan | R0225016 | 551200 | Principal Hardware | 255 | | | | | - | 0 | |
| Ryan | R0225016 | 528000 | Principal Software | 0 | | | | | - | 0 | |
| Ryan | R1230500 | 511400 | Tiered Support Specialist | 52,843 | 46,193 | | 48,667 | 52,380 | - | 3,713 | |
| Ryan | R1230511 | 511400 | Teachers - Music | 26,174 | 26,900 | | 28,100 | 29,627 | - | 1,527 | |
| Ryan | R1230512 | 511400 | Teachers - Art | 26,023 | 26,264 | | 27,464 | 28,991 | - | 1,527 | |
| Ryan | R1230513 | 511400 | Teachers - Phys Ed | 48,195 | 50,988 | | 53,718 | 57,816 | - | 4,098 | |
| Ryan | R1230522 | 511400 | Teachers - ESL | 43,516 | 57,653 | | 66,055 | 71,141 | - | 5,086 | |
| Ryan | R1230524 | 511400 | Academic Support Teacher | 0 | 86,663 | was 231024 | 127,536 | 138,261 | 56,783 | 10,725 | |
| Ryan | R1230531 | 511400 | Classroom Teachers - Regular Ed | 737,423 | 745,050 | | 772,719 | 820,915 | - | 48,196 | |
| Ryan | R1230560 | 511400 | Additional Instructional Pay | 960 | 1,620 | | 1,500 | 1,500 | - | 0 | |
| Ryan | R1230560 | 519060 | Garden Stipend | | | | 1,050 | 1,050 | - | 0 | |
| Ryan | R1231024 | 511400 | Teachers - Academic Support | 68,415 | | now 230524 | | | - | 0 | |
| Ryan | R1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 0 | 14,049 | | | | - | 0 | |
| Ryan | R1232500 | 512420 | Teacher Subs - Regular Ed | 18,574 | 14,994 | | 20,000 | 20,000 | - | 0 | |
| Ryan | R1233000 | 512410 | Tutors Reg Ed Payroll | | | | 2,000 | | - | (2,000) | |
| Ryan | R1233000 | 512420 | Substitute ESPs - Regular Ed | 2,360 | 4,722 | | 4,000 | 4,000 | - | 0 | |
| Ryan | R1233000 | 511300 | Recess & Building Supervision | 162 | | | 5,687 | 4,812 | - | (875) | |
| Ryan | R1233030 | 511300 | ESPs - Regular Ed | 0 | | | | | 95,063 | 0 | |
| Ryan | R2233060 | 511300 | ESP Additional Pay | 2,668 | 395 | | 300 | 300 | - | 0 | |
| Ryan | | NEW | ESP - Grade 1 | | | | | | 20,200 | 0 | 1.0 fte new position |
| Ryan | R0234016 | 538000 | Library Contracted Services | 0 | | now 2440 | | | - | 0 | |
| Ryan | R0234035 | 511300 | Library ESP | 19,413 | 19,176 | | 21,891 | 23,335 | - | 1,444 | |
| Ryan | R0234035 | 511400 | Librarian Salary | 0 | | | | | - | 0 | |
| Ryan | R1235100 | 511400 | Technology Integration Specialist | 0 | | now 2352 | | | - | 0 | |
| Ryan | R1235200 | 511400 | Technology Integration Specialist | 29,696 | 31,418 | was 2351 | 33,100 | 35,360 | - | 2,260 | |
| Ryan | R1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |
| Ryan | R1235600 | 519060 | Professional Devel Stipends | 0 | | was 2357 | | | - | 0 | |
| Ryan | R1235672 | 572100 | Prof Devel Conference Expenses | 0 | 4,061 | was 2357 | 2,000 | 2,000 | - | 0 | |
| Ryan | R0235700 | 530000 | Prof Dev Contract Services | 0 | | | | | - | 0 | |
| Ryan | R1235700 | 519060 | Professional Devel Stipends | 909 | | now 2356 | | | - | 0 | |
| Ryan | R1235700 | 551005 | Prof Development Supplies | 0 | | | | | - | 0 | |
| Ryan | R1235772 | 572100 | Prof Devel Conference Expenses | 3,527 | | now 2356 | | | - | 0 | |
| Ryan | R1241000 | 551002 | Textbooks and Workbooks | 0 | | | 2,945 | 3,000 | - | 55 | |
| Ryan | R1241500 | 551009 | Instructional Supplies | 15,206 | 20,875 | | 14,420 | 16,744 | - | 2,324 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | ACTUAL EXPEND (SC Budget only) | ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Ryan | R241516 | 538000 | Garden Contr Svc | | | | 4,050 | 4,050 | - | 0 | |
| Ryan | R1242031 | 527006 | Copier Lease | 8,410 | 8,903 | | 9,006 | 9,006 | - | 0 | |
| Ryan | R1244000 | 533000 | Field Trip Transportation / Contr Services | 0 | 86 | | | | - | 0 | |
| Ryan | R1244016 | 538000 | Library Contracted Services | 750 | 750 | was 2340 | 750 | 750 | - | 0 | |
| Ryan | R1245132 | 587014 | Instructional Hardware-Student/Staff | 0 | 833 | | | | - | 0 | |
| Ryan | R1245316 | 551200 | Instructional Hardware-All Others | 767 | 698 | | 2,919 | 1,600 | - | (1,319) | |
| Ryan | R0245516 | 528000 | Instructional Software | 9,308 | 10,956 | | 11,374 | 11,015 | - | (359) | |
| Ryan | R1271025 | 511400 | Counselor Salaries | 68,606 | 67,686 | | 70,779 | 74,714 | - | 3,935 | |
| Ryan | R1271025 | 551000 | Guidance Supplies | 177 | 153 | | 150 | 150 | - | 0 | |
| Ryan | R0320000 | 511400 | School Nurse Salary | 60,233 | 62,799 | | 67,935 | 70,924 | - | 2,989 | |
| Ryan | R0320000 | 512000 | LPN Salary | 29,099 | 29,956 | | 30,039 | 32,175 | - | 2,136 | |
| Ryan | R0352000 | 519060 | Co-Curricular Stipends | | 294 | | | | - | 0 | |
| Ryan | R0423000 | 551200 | Instr Equipment Mtn | 1,794 | 2,939 | | 2,500 | 4,279 | - | 1,779 | |
| Ryan | R0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | | | | | | - | 0 | |
| Ryan | R0445032 | 524017 | Technology Mtn/Repairs - Supplies | | | | | | - | 0 | |
| | | | **TOTAL** | **1,439,581** | **1,498,862** | | **1,604,606** | **1,695,023** | **172,046** | **90,417** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | R0221020 | 513000 | Principal Office Clerical - Sped Work | 2,687 | 3,861 | | 0 | | - | 0 | |
| Sped | R2230520 | 511400 | Teachers - Spec Ed | 393,190 | 430,513 | | 444,710 | 452,982 | - | 8,272 | reduce .5 fte spec ed teacher |
| Sped | R2232020 | 511400 | Therapist Salaries | 69,490 | 73,776 | | 78,797 | 84,443 | - | 5,646 | |
| Sped | R2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | R2232500 | 512420 | Teacher Subs - Spec Ed | 8,547 | 5,573 | | 7,000 | 7,000 | - | 0 | |
| Sped | R2233000 | 512420 | Substitute ESPs - Spec Ed | 2,618 | 2,972 | | 5,000 | 5,000 | - | 0 | |
| Sped | R2233020 | 511300 | ESPs - Spec Ed | 0 | | | 7,215 | | 161,351 | (7,215) | 1.0 fte new position |
| Sped | R2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | R2241520 | 551009 | Spec Ed Instructional Supplies | 944 | 871 | | 1,307 | 900 | - | (407) | |
| Sped | R2280023 | 511400 | School Psychologist | 31,982 | 65,516 | | 69,022 | 74,286 | - | 5,264 | |
| **TOTAL RYAN RD SCHOOL WITH SPECIAL EDUCATION** | | | | 1,949,039 | 2,081,944 | 0 | 2,217,657 | 2,319,634 | 333,397 | 101,977 | |

7

Jenni Manfredi
Associate Principal

Lesley D. Wilson
Principal

Vincent J. Napoli
Associate Principal

John F. Kennedy Middle School
100 Bridge Road Florence, MA 01062
Telephone 413 587 1489 Fax 413 587 1495
www.northampton-k12.us

The JFK School Council and school community fully embrace the best practices of the Middle School Model for our approximately 625 students, and have prioritized our spending accordingly.

Middle grade education should focus on the characteristics and needs of young adolescents to support their learning and growth. The unique structure of a middle school creates a community of adults and students working together to provide a safe, challenging and positive learning environment. This framework, the Middle School Model, is at the core of our commitment to the success of our JFK students and includes the following:

- Professionals who are expert in teaching and supporting young adolescents.
- Ongoing, research-based professional development.
- Teaming:
  - Smaller learning environments for students
  - Parent/guardian communication
  - Integrated curriculum
  - Team meetings – common planning time, supports for students, parent/guardian meetings
- Relationships for learning:
  - Nurturing community for students
    - Safe, supportive environment fostering trust and encouraging of risk-taking
    - Advisory Program
  - Embedded support for continued individual social and academic progress
- Exploratory, world language, and physical education classes. Electives.
- Parent/guardian and community involvement to support student learning and healthy development
- Opportunities for community-service learning

***Accomplishments:***

JFK is successfully implementing the second year of our school-wide PBIS (Positive Behavior Interventions and Supports) initiative. During the first week of school, every student was taught expected behaviors for the bathrooms, cafeteria, recess, the bus, arrivals and dismissals, classrooms, technology use, and more. Posters that clarify the expectations are displayed in all areas. We have a beautiful ASK (Accountable, Safe and Kind) rug at the front door, and every student and staff have been given ASK YOURSELF tee-shirts. The ASK TEAM is a proud member of the Northeast Positive Behavioral Intervention and Supports Network, and we have a group of student ASK Ambassadors. This year we focused on team supports and incentives, and implementing Tier 2 interventions.

Everyone at JFK will participate in our fifth Day of Service. Students and adults will give back to their community with many activities including beautifying JFK inside and out, outdoor clean up at Look Park, Florence Center, the VA, Downtown Northampton, Rockridge Retirement Community, the Housing Authority, the rail trail, and the Bike Path. We will plant trees, work in all four elementary schools, make pet toys, cook for the soup kitchen, knit blankets, work with bag share, design sets for Transperformance, and write persuasive letters regarding various causes. We are proud of our students and all they accomplish each year.

For the third year, our School Council and Student of Color Alliance (SOCA) will host a celebration of diversity and inclusion at JFK. During the month of January, student Advisory groups will participate in a series of lessons and activities focused on raising awareness and building community. For several weeks during Forum (Advisory groups), students will discuss topics relating to diversity, race and justice as they learn more about civil rights history. Through film, thoughtful conversation and activities, JFK students will gain a deeper understanding of what it means to be an "Upstander" and the impact on community. As a culminating activity, the entire school will participate in our Stand Up JFK assembly featuring our SOCA students, civil rights activist and social justice performer Miles Jéh, and local activists, singers, and musicians. The JFK Jazz Band and Acapella singers are on the program. This is always a meaningful and powerful day.

As a school, we continue our commitment to the success of our English Language Learners. We are providing support and professional development to teachers focused on teaching strategies for language acquisition. Teachers prepare language objectives for every lessons. Our English learners receive support in the general education classes from ESL teachers, and direct instruction of English. We were awarded a $10,000.00 grant for this work, as well as after-school tutoring, resources, and collaboration. English Learners exceeded or met our state accountability targets for achievement and attendance in the school year 2018 – 2019.

Dr. Graham and Ms. Schofield worked with over 45 students this fall in their after school writing club. Many of these students took part in the Scholastic Art and Writing Competition. Many students submitted writing pieces including novels, poetry, and composition. Thirteen students won prestigious awards.

The NHS and JFK Vertical Math Team continues to meet monthly to align curriculum and instructional practices. We are excited to have welcomed elementary teachers and coaches to our team.

We are successfully implementing our first year of Math Intervention classes for students who scored below meeting expectations on the 2019 MCAS. Students receive targeted skill support in a small group setting by a math recovery trained teacher.

***Looking ahead:*** in our continued efforts to improve the success of all our students we propose to implement or study the following:

Further develop comprehensive academic and behavioral tier two supports for students.

Professional development will continue in the areas of co-teaching, tier two supports, PBIS, English language acquisition, and supporting the social/emotional needs of our students. We will further develop our structure for co-teaching planning time.

We will implement the flex block as both enrichment and a tier two intervention. Students will receive enriching and enhancing curriculum opportunities, as well as targeted academic, executive functioning, and homework support.

We will continue the roll out of PBIS.

Lesley Wilson
Principal

# FY21 BUDGET - STAFF FTEs

| ORG | OBJ | ACCOUNT NAME | BUDGET FY20 BUDGETED FTEs | BUDGET FY20 OTHER FUNDING | CURRENT FY20 BUDGETED FTEs | CURRENT FY20 OTHER FUNDING | PROPOSED FY21 BUDGETED FTEs | PROPOSED FY21 OTHER FUNDING | FY2021 NOTES |
|---|---|---|---|---|---|---|---|---|---|
| M0221000 | 511100 | Principal | 3.00 | | 3.00 | | 3.00 | | |
| M0221000 | 511500 | Principal Office Clerical Staff | 3.00 | | 3.00 | | 23.00 | | |
| NEW | | 504 COORDINATOR | | | | | 0.50 | | new position .5 fte |
| M1213032 | 511400 | Technology Int Specialist | 0.90 | 0.10 | 0.90 | 0.10 | 1.00 | | loss of clarke rental |
| M1230500 | 511400 | Tiered Support Specialist | 2.00 | | 2.00 | | 2.00 | | |
| M1230501 | 511400 | Teachers - Science | 4.00 | | 4.00 | | 4.00 | | |
| M1230502 | 511400 | Teachers - English | 4.80 | | 4.80 | | 4.40 | | reduce .4 fte |
| M1230503 | 511400 | Teachers - Social Studies | 4.00 | | 4.00 | | 4.00 | | |
| M1230504 | 511400 | Teachers - Math | 5.00 | | 5.00 | | 5.00 | | |
| M1230506 | 511400 | Teachers - World Language | 4.00 | | 4.00 | | 4.00 | | |
| M1230508 | 511400 | Teachers - Family/Consumer Sc | 1.00 | | 1.00 | | 1.00 | | |
| M1230511 | 511400 | Teachers - Music | 3.00 | | 3.00 | | 3.00 | | |
| M1230512 | 511400 | Teachers - Art | 2.00 | | 2.00 | | 2.00 | | |
| M1233032 | 511300 | ESPs - Technology Integration | | | | | | | |
| M1230513 | 511400 | Teachers - Phys Ed | 3.50 | | 3.50 | | 3.50 | | |
| M1230522 | 511400 | Teachers - ESL | 2.00 | | 2.00 | | 2.00 | | |
| M1230531 | 511400 | Teachers - Grade 6 | 9.00 | | 9.00 | | 9.00 | | |
| M1230532 | 511400 | Teachers - Computer Technology | 3.00 | | 3.00 | | 2.00 | | reduce 1.0 fte |
| M1230524 | 511400 | Teachers -Academic Support | 0.92 | 1.48 | 1.40 | 1.60 | 1.40 | 1.60 | |
| M1233000 | 511300 | ESPs - Regular Ed | | 1.00 | 0.00 | | | | |
| M0234035 | 511300 | Library ESP | 1.00 | | 1.00 | | 0.50 | | reduce .5 fte |
| M0234035 | 511400 | Librarian | 1.00 | | 1.00 | | 1.00 | | |
| M1271025 | 511400 | Counselors | 5.00 | | 5.00 | | 5.00 | | |
| M0320000 | 511400 | School Nurse | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTALS - JFK** | **63.12** | **2.58** | **63.60** | **1.70** | **35.40** | **1.60** | |
| | | | **65.70** | | **65.30** | | | | |
| | | **FY20 CHANGES:** | | | **0.48** | **0.12** | **acad suppt teacher** | | |
| | | | | | | **(1.00)** | **reg ed esp** | | |
| M2230520 | 511400 | Teachers - Spec Ed | 14.00 | | | | 14.00 | | |
| M2232020 | 511400 | Therapist | 1.40 | | | | 1.40 | | |
| NEW | | BCBA | | | | | 1.00 | | new position 1.0 fte |
| M2233020 | 511300 | ESPs - Spec Ed | | 22.00 | | | | 23.00 | |
| M2280023 | 511400 | School Psychologist | 1.00 | | | | 1.00 | | |
| | | **TOTAL SPECIAL EDUCATION - JFK** | **16.40** | **22.00** | **0.00** | **0.00** | **17.40** | **23.00** | |
| | | | **38.40** | | **0.00** | | **40.40** | | |
| | | **FY20 CHANGES:** | | | | | | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Middle | M1212000 | 511400 | Curriculum Writing | 0 | 1,770 | was 2315 | 0 | | - | 0 | |
| Middle | M1212000 | 519060 | Dept Head Stipends | 21,588 | 18,287 | was 2315 | 20,574 | 20,574 | - | 0 | |
| Middle | M1212031 | 519060 | Team Leader Stipends | 12,829 | 18,067 | was 2315 | 18,067 | 18,067 | - | 0 | |
| Middle | M1213032 | 511400 | Technology Integration Specialist | 59,930 | 67,250 | was 2305 | 65,275 | 66,820 | - | 1,545 | |
| Middle | M0221000 | 511100 | Principal Salaries | 294,402 | 295,926 | | 312,453 | 318,754 | - | 6,301 | |
| Middle | M0221000 | 511500 | Principal Office Clerical Salary | 115,535 | 115,344 | | 122,120 | 129,744 | - | 7,624 | |
| Middle | M0221000 | 512420 | Principal Office Clerical subs | | | | 250 | 250 | - | 0 | |
| Middle | M0221000 | 513000 | Principal Office Clerical Add'l Pay | 583 | 225 | | 500 | 500 | - | 0 | |
| Middle | M0221000 | 534300 | Prin Office Contract Services - Printing | 3,225 | 2,494 | | 3,400 | 3,400 | - | 0 | |
| Middle | M0221000 | 538000 | Prin Office Contract Services | 1,459 | 1,427 | | 1,427 | 1,300 | - | (127) | |
| Middle | M0221000 | 542000 | Prin Office Supplies | 9,090 | 7,663 | | 2,500 | 2,500 | - | 0 | |
| Middle | M0221001 | 512420 | Principal Office Clerical Subs | 512 | 154 | | | | - | 0 | |
| Middle | M0221001 | 570000 | Prin Office Other Expenses | 806 | 5,519 | | 1,243 | | - | (1,243) | |
| Middle | NEW | | 504 Coordinator | | | | | 29,000 | - | 29,000 | .5 fte new position |
| Middle | M0225016 | 551200 | Principal Hardware | 0 | 1,656 | | | | - | 0 | |
| Middle | M0225016 | 528000 | Principal Software | 0 | | | | | - | 0 | |
| Middle | M1230500 | 511400 | Tiered Support Specialist | 30,823 | 59,809 | | 134,557 | 143,325 | - | 8,768 | |
| Middle | M1230501 | 511400 | Teachers - Science | 256,338 | 258,331 | | 272,575 | 287,560 | - | 14,985 | |
| Middle | M1230502 | 511400 | Teachers - English | 285,572 | 286,970 | | 312,902 | 289,296 | - | (23,606) | .4 fte reduction |
| Middle | M1230503 | 511400 | Teachers - Social Studies | 248,843 | 274,407 | | 280,793 | 296,604 | - | 15,811 | |
| Middle | M1230504 | 511400 | Teachers - Math | 313,708 | 318,329 | | 318,331 | 327,075 | - | 8,744 | |
| Middle | M1230506 | 511400 | Teachers - World Language | 216,470 | 226,355 | | 226,356 | 238,067 | - | 11,711 | |
| Middle | M1230508 | 511400 | Teachers - Family/Consumer Sc | 70,652 | 71,961 | | 75,230 | 79,388 | - | 4,158 | |
| Middle | M1230511 | 511400 | Teachers - Music | 181,280 | 175,132 | | 183,510 | 194,813 | - | 11,303 | |
| Middle | M1230512 | 511400 | Teachers - Art | 107,189 | 110,351 | | 115,743 | 123,152 | - | 7,409 | |
| Middle | M1230513 | 511400 | Teachers - Phys Ed | 203,477 | 194,123 | | 204,272 | 207,381 | - | 3,109 | |
| Middle | M1230522 | 511400 | Teachers - ESL | 94,141 | 107,299 | | 134,641 | 143,251 | - | 8,610 | |
| Middle | M1230524 | 511400 | Academic Support Teacher | 0 | 60,273 | was 231024 | 70,135 | 77,196 | 115,965 | 7,061 | |
| Middle | M1230531 | 511400 | Teachers - Grade 6 | 513,898 | 525,252 | | 590,393 | 553,906 | - | (36,487) | |
| Middle | M1230532 | 511400 | Teachers - Computer Technology | 201,345 | 193,639 | tech now 2130 | 209,786 | 171,713 | - | (38,073) | reduce 1.0 fte position |
| Middle | M1230560 | 511400 | Additional Instructional Pay | 3,854 | 5,697 | | 1,500 | 1,500 | - | 0 | |
| Middle | M1231024 | 511400 | Teachers - Academic Support | 38,910 | | now 230524 | | | - | 0 | |
| Middle | M1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 26,717 | 24,289 | | | | - | 0 | |
| Middle | M1232500 | 512420 | Teacher Subs - Regular Ed | 41,845 | 41,961 | | 42,000 | 42,000 | - | 0 | |
| Middle | M1233000 | 512410 | Tutors Reg Ed Payroll | 0 | | | 1,000 | 1,000 | - | 0 | |
| Middle | M1233000 | 530000 | Tutoring Contr Svc | | 999 | | 417 | | - | (417) | |
| Middle | M1233000 | 512420 | Substitute ESPs - Regular Ed | 286 | | | | | - | 0 | |
| Middle | M1233000 | 511300 | ESPs - Regular Ed | 0 | | | | | - | 0 | |
| Middle | M2233060 | 511300 | ESP Additional Pay | 3,250 | 738 | | 500 | 500 | - | 0 | |
| Middle | M0234016 | 538000 | Library Contracted Services | 0 | | now 2440 | | | - | 0 | |
| Middle | M0234035 | 511300 | Library ESP | 24,502 | 25,145 | | 28,159 | 14,280 | - | (13,879) | reduce .5 fte ESP |
| Middle | M0234035 | 511400 | Librarian Salary | 56,837 | 60,134 | | 63,352 | 68,185 | - | 4,833 | |
| Middle | M1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Middle | M1235600 | 519060 | Professional Devel Stipends | 0 | 3,370 | was 2357 | 2,000 | 2,000 | - | 0 | |
| Middle | M1235672 | 572100 | Prof Devel Conference Expenses | 0 | 10,467 | was 2357 | 15,000 | 15,000 | - | 0 | |
| Middle | M1235700 | 519060 | Professional Devel Stipends | 3,833 | | now 2356 | | | - | 0 | |
| Middle | M1235700 | 551005 | Prof Development Supplies | 0 | | | | | - | 0 | |
| Middle | M1235772 | 572100 | Prof Devel Conference Expenses | 7,308 | | now 2356 | | | - | 0 | |
| Middle | M1241000 | 551002 | Textbooks and Workbooks | 2,988 | 2,888 | | 5,735 | 5,735 | - | 0 | |
| Middle | M1241500 | 551009 | Instructional Supplies | 37,441 | 34,665 | | 42,649 | 46,045 | - | 3,396 | |
| Middle | M1242000 | 527006 | Copier Lease | 18,660 | 26,355 | | 22,316 | 36,884 | - | 14,568 | |
| Middle | M1244000 | 533000 | Field Trip Transportation / Contr Services | 1,861 | 750 | | 1,000 | 1,000 | - | 0 | |
| Middle | M1244016 | 538000 | Library Contracted Services | 750 | 750 | was 2340 | 1,291 | 750 | - | (541) | |
| Middle | M1245132 | 587014 | Instructional Hardware-Student/Staff | 0 | 2,500 | | | | - | 0 | |
| Middle | M1245316 | 551200 | Instructional Hardware-All Others | 8,138 | 3,473 | | 4,804 | 2,000 | - | (2,804) | |
| Middle | M0245516 | 528000 | Instructional Software | 3,141 | 11,692 | | 3,675 | 3,675 | - | 0 | |
| Middle | M1271025 | 511400 | Counselor Salaries | 332,661 | 346,286 | | 357,931 | 385,999 | - | 28,068 | |
| Middle | M1271025 | 527006 | Guidance Copier Lease | 1,885 | | | 2,000 | 2,000 | - | 0 | |
| Middle | M1271025 | 551000 | Guidance Supplies | 453 | 448 | | 500 | 500 | - | 0 | |
| Middle | M1272000 | 551000 | Testing Supplies | 0 | | | 500 | 500 | - | 0 | |
| Middle | M0320000 | 511400 | School Nurse Salary | 61,534 | 67,435 | | 70,516 | 74,436 | - | 3,920 | |
| Middle | M0352000 | 519060 | Co-Curricular Stipends | 18,563 | 18,096 | | 18,637 | 18,637 | - | 0 | |
| Middle | M1352000 | 533000 | Co-Curricular Transportation | 0 | | | | | - | 0 | |
| Middle | M0360000 | 558000 | School Security - Supplies | 0 | | | 83 | 500 | - | 417 | |
| Middle | M0423000 | 551200 | Instr Equipment Mtn | 6,934 | 13,439 | | 11,734 | 11,734 | - | 0 | |
| Middle | M0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | | | | | | - | 0 | |
| Middle | M0445032 | 524017 | Technology Mtn/Repairs - Supplies | 0 | 79 | | 500 | 500 | - | 0 | |
| | | | **TOTAL** | **3,946,046** | **4,099,669** | | **4,374,832** | **4,458,996** | **115,965** | **84,164** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | M2230520 | 511400 | Teachers - Spec Ed | 801,254 | 877,951 | | 973,875 | 1,017,790 | - | 43,915 | |
| Sped | M2232020 | 511400 | Therapist Salaries | 70,652 | 88,539 | | 93,435 | 99,014 | - | 5,579 | |
| Sped | M2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 18,747 | | | | | - | 0 | |
| Sped | M2232500 | 512420 | Teacher Subs - Spec Ed | 18,680 | 18,058 | | 23,000 | 23,000 | - | 0 | |
| Sped | M2233000 | 512420 | Substitute ESPs - Spec Ed | 18,248 | 22,436 | | 20,000 | 20,000 | - | 0 | |
| Sped | M2233020 | 511300 | ESPs - Spec Ed | 500,952 | 456,095 | | 35,029 | | 571,150 | (35,029) | |
| Sped | M2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | M2241520 | 551009 | Spec Ed Instructional Supplies | 4,607 | 1,200 | | 2,000 | 2,000 | - | 0 | |
| Sped | M2244020 | 571001 | District Instructional Staff Travel - Sped | 291 | | | 300 | 300 | - | 0 | |
| Sped | M2280023 | 511400 | School Psychologist | 71,817 | 73,126 | | 76,395 | 80,553 | - | 4,158 | |
| Sped | NEW | | BCBA | | | | | 60,000 | - | 60,000 | 1.0 fte increase - offset by contr svc reductio |
| **TOTAL JFK SCHOOL WITH SPECIAL EDUCATION** | | | | 5,451,294 | 5,637,074 | 0 | 5,598,866 | 5,761,653 | 687,115 | 162,787 | |

# 8

**Lori Vaillancourt**
Principal

**Dena McCabe**
Administrative Assistant

**Celeste Malvezzi**
Associate Principal

**Kara Sheridan**
Interim Associate Principal

## Northampton High School

380 Elm Street
Northampton, MA 01060

The NHS School Council and school community support continued efforts to provide equitable, high level learning opportunities that prepare students for success in career readiness and postgraduate education. Budget development and spending is prioritized to provide rich, authentic and engaging learning opportunities and programs that reinforce career readiness and post graduate learning. We are committed to continuing to provide a learning environment that fosters social emotional and academic success and offers opportunities for all students. The Northampton High School experience is categorized by:

- Professionals highly educated in their content areas and able to teach and support high school-aged students.
- A safe, supportive learning environment and school culture fostering trust, independence, self advocacy and risk-taking
- Accelerated college preparatory and advanced courses to challenge and enrich students in critical thinking and problem solving.
- Support services and courses to provide learning opportunities that assist with learning and provide access to all students to engage in academics.
- Elective courses and programming to provide opportunities and support for students' interests and talents.
- Learning opportunities that allow for career readiness and early college experiences.
- Rich and dynamic athletic and extracurricular programming.
- Outreach, encouragement and involvement of student caregivers in supporting student learning and healthy development.

**Accomplishments:**

- Near completion of designing, aligning and posting stage 1 curriculum through ATLAS programing. Teachers are using a common syllabus template that is posted to the NHS website.
- Lead school wide, on-going, professional development on topics including habits of work, summative assessments and standardized grading practices.
- Implemented Twilight Academy and graduated two students who had previously dropped out of NHS. Also continue to serve multiple overaged and under credited students working toward credit completion and graduation.
- Added Model Apartment 109 to support students enrolled in life skills classes.
- Provided Chromebooks to all NHS students.
- Enrolled 155 students in community internships, work study programs and as teacher assistants.
- Addition of one school adjustment counselor to support social emotional learning and therapeutic service as directed by student IEP.
- Added multiple new academic classes and special education services including: math foundations, learning labs, co-taught inclusion ELA and math classes, two robotics classes, two music technology and recording classes, color and mixed media, adaptive PE, and honors Latin 5.

**Looking Ahead:**

Continued professional development on social emotional learning strategies, trauma based/informed practices and standards based grading. To meet this goal NHS will need to hire a standards based grading consultant to support the logistics of organizing and developing report cards and feedback tools as well as guiding communication and outreach to caregivers regarding standard based grading. This coach would also support teachers as needed with further understanding and practical tools for standards based grading practices and systems. Additional staff will also include a .5 Board Certified Behavior Analysis (BCBA) to support SEL within classrooms. The BCBA would be responsible for working with teachers on building relationships with students, setting up classroom routines, and developing individual and school wide behavior plans.

Develop a plan to offer and monitor student engagement and participation in physical education programming. All students are expected to participate in one physical education experience a year over the course of their four year high school career. Students have options to enroll in a PE class, a school sport or activity or an out of school club team, sport or activity. In order to support equitable access to physical education we will need to add additional physical education courses and staffing. The goal is to add additional courses including wellness and PE seminars for upperclassmen as well as a mindfulness, movement and yoga class. We will also need to rely on a physical education teacher to track credits and monitor student participation in their yearly PE experience.

As our students transition transition educator for 18-22 and transition coordinator In order to facilitate growth and provide service to the 18-22 year old population. The number students enrolled in the transition services program has doubled in number. Instead of sending students to out of district programs Northampton High School would like students to receive services in their district high school. In order to effectively provide transition services the program needs to be staffed by one transition educator/teacher and one transition coordinator.

Northampton High School currently offers a number of Advanced Placement Classes through College Board, as well as opportunities for dual enrollment and Smith College courses. However, our accountability data through DESE reflects that there is a gap in student participation and enrollment in accelerated course work. This gap is specific to our high needs demographic. Project Lead The Way (PLTW) is a DESE approved accelerated program. We have written and received a grant to incorporate two PLTW classes including a science course titled Human Body Systems and a computer science course titled Computer Science Applications. These courses are accelerated courses designed to prepare students of any demographic for hands on experience and high academic engagement in the medical and computer science field. PLTW course do not require any prerequisites and strive to close the achievement gap. NHS will need one additional teacher to teach the PLTW courses.

The IT Pathways program has been a success and a popular enrollment choice for many students. In order to continue to offer this pathway experience funding is needed to pay for GCC tuition as well as laptops for tech foundry. NHS will add an additional Medical Pathway.

# FY21 BUDGET - STAFF FTEs

| | | | BUDGET | | CURRENT | | PROPOSED | | |
|---|---|---|---|---|---|---|---|---|---|
| ORG | OBJ | ACCOUNT NAME | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | FY2021 NOTES |
| N0221000 | 511100 | Principal | 3.00 | | 3.00 | | 3.00 | | |
| N0221000 | 511500 | Principal Office Clerical Staff | 3.85 | | 3.85 | | 3.85 | 1.00 | new position 1.0 fte added (504) |
| N1230501 | 511400 | Teachers - Science | 8.00 | | 8.33 | | 8.00 | | reduce .33 fte |
| N1230502 | 511400 | Teachers - English | 8.00 | | 8.00 | | 8.00 | | |
| N1230503 | 511400 | Teachers - Social Studies | 7.00 | | 7.00 | | 7.00 | | |
| N1230504 | 511400 | Teachers - Math | 10.00 | | 10.00 | | 10.00 | | |
| N1230506 | 511400 | Teachers - World Language | 4.67 | | 4.67 | | 4.67 | | |
| N1230508 | 511400 | Teachers - Family/Consumer Sc | 0.00 | | 0.00 | | 0.00 | | |
| N1230511 | 511400 | Teachers - Music | 2.00 | | 2.00 | | 2.00 | | |
| N1230512 | 511400 | Teachers - Art | 1.83 | | 1.83 | | 1.83 | | |
| N1230513 | 511400 | Teachers - Phys Ed | 2.00 | | 2.00 | | 2.00 | | |
| N1230522 | 511400 | Teachers - ESL | 1.66 | | 1.66 | | 1.66 | | |
| N1230532 | 511400 | Teachers - Technology | 2.00 | | 2.00 | | 2.00 | | |
| NEW | | Teacher -PLTW | | | | | 1.00 | | new position 1.0 fte |
| N1230533 | 511400 | Teachers - Theater | 1.00 | | 1.00 | | 1.00 | | |
| N1230500 | 511400 | Teacher - Twilight Academy | 0.30 | | 0.30 | | 0.30 | | |
| N1233020 | 511300 | ESPs - Regular Ed | | 1.00 | | 0.00 | | 0.00 | |
| N1230524 | 512410 | Academic Support | | | | | | | |
| N0234035 | 511400 | Librarian | 1.00 | | 1.00 | | 1.00 | | |
| N1235200 | 511400 | Tech Integration Specialist | 1.00 | | 1.00 | | 1.00 | | |
| N1271025 | 511400 | Counselors | 7.00 | | 8.00 | | 8.00 | | |
| Grant | | Innovation Pathway Coordinator | 0.50 | 0.50 | 0.30 | 0.50 | | | |
| N1271000 | 511300 | Internship/Innov Path Coordinator | 0.70 | | 0.70 | | 1.00 | | |
| N1271025 | 511500 | Guidance Registrar/Clerical | 1.00 | | 1.00 | | 1.00 | | |
| N0320000 | 511400 | School Nurse | 1.00 | | 1.00 | | 1.00 | | |
| N0351028 | 511500 | Clerical Support for Athletics | 0.12 | | 0.12 | | 0.12 | | |
| N0351028 | 511400 | Athletic Director | 1.00 | | 1.00 | | 1.00 | | |
| | | **TOTALS - NHS** | **68.63** | **1.50** | **69.76** | **0.50** | **70.43** | **1.00** | |
| | | | **70.13** | | **70.26** | | **71.43** | | |
| | | **FY20 CHANGES:** | | | **(0.20)** | | **innovation pathway coordinator** | | |
| | | | | | **0.33** | | **science teacher** | | |
| | | | | | | **(1.00)** | **reg ed esp** | | |
| | | | | | **1.00** | | **adj counselor** | | |

# FY21 BUDGET - STAFF FTEs

| ORG | OBJ | ACCOUNT NAME | BUDGET | | CURRENT | | PROPOSED | | FY2021 NOTES |
|---|---|---|---|---|---|---|---|---|---|
| | | | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | |
| N2230520 | 511400 | Teachers - Spec Ed | 12.50 | | 12.50 | | 12.50 | | reduce 1.0 fte |
| N2230524 | 511400 | Teachers - Reading | 0.33 | | 0.00 | | 0.00 | | |
| N2232020 | 511300 | Therapy Assistants | 0.40 | | 0.40 | | 1.00 | | |
| N2232020 | 511400 | Therapist | 0.30 | | 0.30 | | 0.30 | | |
| N2233020 | 511300 | ESPs - Spec Ed | | 17.00 | | 19.00 | | 19.00 | |
| NEW | | BCBA | | | | | 0.50 | | new position .5 fte |
| N2280023 | 511400 | School Psychologist | 1.00 | | 1.00 | | 1.00 | | |
| N1233082 | 511300 | Interpreter | 0.00 | | | | 0.00 | | |
| NEW | | Transition Educator | | | | | 1.00 | | new position 1.0 fte |
| N2230500 | 511400 | Transition Coordinator | 0.50 | | 0.50 | | 1.00 | | increase .5 fte (from .5 to 1.0 fte) |
| | | **TOTAL SPECIAL EDUCATION-NHS** | **15.03** | **17.00** | **14.70** | **19.00** | **17.30** | **19.00** | |
| | | | **32.03** | | **33.70** | | **36.30** | | |
| | | **FY20 CHANGES:** | | | **(0.33)** | | **reading teacher** | | |
| | | | | | | **2.00** | **spec ed esp** | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| High | N1212000 | 511400 | Curriculum Writing | 0 | 96 | was 2315 | 500 | 500 | - | 0 | |
| High | N1212000 | 519060 | Dept Head Stipends | 18,026 | 20,661 | was 2315 | 20,574 | 20,574 | - | 0 | |
| High | N0221000 | 511100 | Principal Salaries | 289,295 | 298,905 | | 296,729 | 305,899 | - | 9,170 | |
| High | N0221000 | 511500 | Principal Office Clerical Salary | 144,097 | 150,077 | | 161,824 | 171,592 | 33,000 | 9,768 | 1.0 fte new position (assist w/ 504) |
| High | N0221000 | 512420 | Principal Office Clerical Subs | | | | 1,000 | 1,000 | - | 0 | |
| High | N0221000 | 513000 | Principal Office Clerical Add'l Pay | 407 | 637 | | 2,000 | 2,000 | - | 0 | |
| High | N0221000 | 512420 | Principal Office Clerical Subs | 1,396 | 2,636 | | | | - | 0 | |
| High | N0221000 | 514002 | Principal Office Clerical Longevity | | 700 | | | | - | 0 | |
| High | N0221000 | 519060 | Prin Office Stipends | 4,112 | 1,567 | | 1,534 | 1,534 | - | 0 | |
| High | N0221000 | 534300 | Prin Office Contract Services - Printing | 2,665 | 1,882 | | 2,000 | 2,000 | - | 0 | |
| High | N0221000 | 538000 | Prin Office Contract Services | 1,951 | 1,826 | | 2,800 | 2,800 | - | 0 | |
| High | N0221000 | 542000 | Prin Office Supplies | 7,635 | 6,134 | | 6,000 | 5,000 | - | (1,000) | |
| High | N0221000 | 570000 | Prin Office Other Expenses | 7,272 | 11,561 | | 6,875 | 6,000 | - | (875) | |
| High | N0221000 | 578201 | NEASC ACCREDITATION | 3,845 | 3,965 | | 4,125 | 4,000 | - | (125) | |
| High | N0221000 | 577002 | Graduation Expenses | 5,056 | 5,075 | | 5,000 | 6,000 | - | 1,000 | |
| High | N2221000 | 519060 | Prin Office Stipends SpEd | 0 | | | 2,557 | | - | (2,557) | |
| High | N0225016 | 551200 | Principal Hardware | 1,519 | 1,594 | | | | 133,879 | 0 | |
| High | N0225016 | 528000 | Principal Software | 0 | | | | | - | 0 | |
| High | N1230500 | 511400 | Twilight Academy Teacher | | | | 15,000 | 15,000 | - | 0 | |
| High | N1230501 | 511400 | Teachers - Science | 499,701 | 507,934 | | 529,090 | 548,308 | - | 19,218 | reduce .33 fte position |
| High | N1230502 | 511400 | Teachers - English | 501,848 | 518,058 | | 542,296 | 574,416 | - | 32,120 | |
| High | N1230503 | 511400 | Teachers - Social Studies | 444,317 | 457,646 | | 480,268 | 513,193 | - | 32,925 | |
| High | N1230504 | 511400 | Teachers - Math | 606,690 | 632,555 | | 633,649 | 661,249 | - | 27,600 | |
| High | N1230506 | 511400 | Teachers - World Language | 281,802 | 300,442 | | 326,842 | 326,842 | - | 0 | |
| High | N1230508 | 511400 | Teachers - Family/Consumer Sc | 0 | 0 | | | | - | 0 | |
| High | N1230511 | 511400 | Teachers - Music | 108,622 | 100,027 | | 116,581 | 123,990 | - | 7,409 | |
| High | N1230512 | 511400 | Teachers - Art | 123,703 | 101,708 | | 106,640 | 113,460 | - | 6,820 | |
| High | N1230513 | 511400 | Teachers - Phys Ed | 129,691 | 131,958 | | 137,960 | 145,593 | 13,420 | 7,633 | |
| High | N1230522 | 511400 | Teachers - ESL | 77,964 | 98,253 | | 103,102 | 109,549 | - | 6,447 | |
| High | N1230532 | 511400 | Teachers - Technology | 110,972 | 118,314 | | 124,186 | 132,240 | - | 8,054 | |
| High | N1230533 | 511400 | Teachers - Theater | 64,850 | 66,085 | | 69,086 | 73,173 | - | 4,087 | |
| High | N1230560 | 511400 | Additional Instructional Pay | 5,868 | 5,298 | | 5,000 | 5,000 | - | 0 | |
| High | NEW | | Teacher - PLTW | | | | | 58,000 | - | 58,000 | 1.0 fte new position |
| High | N1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 1,925 | 10,398 | | | | - | 0 | |
| High | N1232500 | 512420 | Teacher Subs - Regular Ed | 39,265 | 41,268 | | 38,000 | 38,000 | - | 0 | |
| High | N1233032 | 511300 | Innovation Pathway Coordinator | | | | 18,200 | 18,000 | - | (200) | |
| High | N1233000 | 512410 | Tutors Reg Ed Payroll | 0 | 1,102 | | 2,000 | 2,000 | - | 0 | |
| High | N1233000 | 512420 | Substitute ESPs - Regular Ed | 2,499 | 5,801 | | 1,000 | 1,000 | - | 0 | |
| High | N1233000 | 530000 | Tutoring Contr Svc | 0 | 441 | | 6,000 | | - | (6,000) | |
| High | N1233000 | 512410 | Tutoring Reg Ed Payroll | | 382 | | | | - | 0 | |
| High | N1233020 | 511300 | ESPs - Regular Ed | 0 | | | | | - | 0 | |
| High | N1233024 | 530000 | Remedial Tutoring | 0 | 974 | | | | - | 0 | |
| High | N1233024 | 512410 | Academic Support Teacher | 30,654 | | | | | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| High | N1233082 | 530000 | Translation Services | 0 | | | | | - | 0 | |
| High | N2233060 | 511300 | ESP Additional Pay | 571 | 2,367 | | 1,000 | 1,000 | - | 0 | |
| High | N0234016 | 538000 | Library Contracted Services | 0 | | now 2440 | | | - | 0 | |
| High | N0234035 | 511400 | Librarian Salary | 62,060 | 59,944 | | 68,660 | 72,478 | - | 3,818 | |
| High | N1235100 | 511400 | Technology Integration Specialist | 0 | | now 2352 | | | - | 0 | |
| High | N1235200 | 511400 | Technology Integration Specialist | 24,968 | 52,074 | was 2351 | 55,526 | 59,762 | - | 4,236 | |
| High | N1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |
| High | N1235600 | 519060 | Professional Devel Stipends | 0 | | was 2357 | 1,500 | 1,500 | - | 0 | |
| High | N1235672 | 572100 | Prof Devel Conference Expenses | 0 | 7,552 | was 2357 | 15,600 | 10,000 | - | (5,600) | |
| High | N1235700 | 519060 | Professional Devel Stipends | 0 | | now 2356 | | | - | 0 | |
| High | N1235700 | 551005 | Prof Development Supplies | 0 | | | | | - | 0 | |
| High | N1235772 | 572100 | Prof Devel Conference Expenses | 14,474 | | now 2356 | | | - | 0 | |
| High | N1241000 | 551002 | Textbooks and Workbooks | 5,562 | 899 | | 4,000 | 4,000 | - | 0 | |
| High | N2241000 | 551002 | Textbooks and Workbooks - SPED | 518 | 4,325 | | 6,362 | 500 | - | (5,862) | |
| High | N1241500 | 551000 | Twilight Inst Supplies | | | | 2,160 | 2,160 | - | 0 | |
| High | N1241500 | 551009 | Instructional Supplies | 35,815 | 37,080 | | 38,688 | 42,138 | 79,165 | 3,450 | |
| High | N1241520 | 551000 | NHS Academy supplies | | | | 2,500 | | - | (2,500) | |
| High | N1242000 | 527006 | Copier Lease | 24,102 | 22,998 | | 27,552 | 22,316 | - | (5,236) | |
| High | N1244000 | 533000 | Field Trip Transportation / Contr Services | 0 | 875 | | 1,550 | 900 | - | (650) | |
| High | N1244000 | 538000 | Dual Enrollment Contract Services | 5,500 | 5,500 | | 5,500 | 5,500 | - | 0 | |
| High | N1244013 | 533000 | NHS Phys Ed Program - Contract Services | 9,537 | 31,931 | | 35,500 | 45,000 | - | 9,500 | |
| High | N1244016 | 538000 | Library Contracted Services | 750 | 750 | was 2340 | 1,000 | 1,000 | - | 0 | |
| High | N2244000 | 533000 | Field Trip Transportation - Sped | 923 | 105 | | 1,700 | 1,700 | - | 0 | |
| High | NEW | | GCC Tuition | | | | | 3,500 | - | 3,500 | Innov Pathway continuance |
| High | N1245132 | 587014 | Instructional Hardware-Student/Staff | 0 | 9,532 | | | | - | 0 | |
| High | N1245316 | 551200 | Instructional Hardware-All Others | 6,085 | 9,017 | | 5,090 | 11,448 | - | 6,358 | laptops for Tech Foundry students $6,948 |
| High | N0245516 | 528000 | Instructional Software | 13,519 | 18,393 | | 22,500 | 23,053 | - | 553 | |
| High | N1271000 | 511300 | Internship Coordinator | 18,880 | 20,525 | | 19,170 | 22,000 | - | 2,830 | |
| High | N1271025 | 511400 | Counselor Salaries | 437,749 | 445,592 | | 510,398 | 576,559 | - | 66,161 | |
| High | N1271025 | 511500 | Guidance Clerical Salaries | 34,065 | 32,688 | | 35,327 | 36,928 | - | 1,601 | |
| High | N1271025 | 527006 | Guidance Copier Lease | 2,195 | | | 3,200 | 3,200 | - | 0 | |
| High | N1271025 | 551000 | Guidance Supplies | 680 | 352 | | 1,000 | 1,000 | - | 0 | |
| High | N1272000 | 538000 | PSAT / AP Testing | 181 | | | | | - | 0 | |
| High | N0320000 | 511400 | School Nurse Salary | 46,122 | 49,137 | | 52,797 | 56,824 | - | 4,027 | |
| High | N0352000 | 519060 | Co-Curricular Stipends | 30,243 | 30,573 | | 28,581 | 28,581 | - | 0 | |
| High | N0352000 | 531000 | Co-Curricular Contract Service | 4,300 | | | 3,000 | 3,000 | - | 0 | |
| High | N0352000 | 558000 | Co-Curricular Supplies | 1,549 | 1,938 | | 400 | 400 | - | 0 | |
| High | N0352000 | 570000 | Co-Curricular Other Expenses | 385 | 385 | | | | - | 0 | |
| High | N0423000 | 551200 | Instr Equipment Mtn | 11,194 | 19,311 | | 21,506 | 23,300 | - | 1,794 | |
| High | N0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | | | | | | - | 0 | |
| High | N0445032 | 524017 | Technology Mtn/Repairs - Supplies | 5,364 | 281 | | 3,000 | 3,000 | - | 0 | |
| | | | **TOTAL** | **4,314,938** | **4,470,084** | | **4,743,185** | **5,050,659** | **259,464** | **307,474** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | N2230500 | 511400 | Transition Coordinator | 0 | | | 30,314 | 67,627 | - | 37,313 | .5 fte increase (from .5 to 1.0 fte) |
| Sped | N2230520 | 511400 | Teachers - Sped Ed | 544,978 | 733,290 | | 846,691 | 775,262 | - | (71,429) | reduce 1.0 fte ETL position |
| Sped | N2230524 | 511400 | Teachers - Special Ed Reading | 0 | 21,668 | was 231024 | | | - | 0 | |
| Sped | N2231024 | 511400 | Teachers - Reading | 21,400 | | now 230524 | | | - | 0 | |
| Sped | N2232020 | 511300 | Therapy Assistants | 7,425 | 13,897 | | 15,467 | 16,473 | - | 1,006 | |
| Sped | N2232020 | 511400 | Therapist Salaries | 18,546 | 19,698 | | 20,598 | 21,743 | - | 1,145 | |
| Sped | N2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 10,051 | 11,486 | | | | - | 0 | |
| Sped | N2232500 | 512420 | Teacher Subs - Spec Ed | 11,059 | 10,098 | | 19,000 | 19,000 | - | 0 | |
| Sped | N2233000 | 512420 | Substitute ESPs - Spec Ed | 11,891 | 14,907 | | 9,000 | 9,000 | - | 0 | |
| Sped | N2233020 | 511300 | ESPs - Spec Ed | 0 | 3,598 | | 32,490 | 24,804 | 453,880 | (7,686) | |
| Sped | N2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | N2241520 | 551009 | Spec Ed Instructional Supplies | 3,345 | 2,968 | | 3,800 | 8,165 | - | 4,365 | |
| Sped | N2241520 | 551000 | Transition Program supplies | | | | | 2,500 | - | 2,500 | |
| Sped | N2244020 | 571001 | District Instructional Staff Travel - Sped | 0 | 200 | | | | - | 0 | |
| Sped | N2244082 | 530000 | Translators - Spec Ed | 0 | 72,141 | | 75,000 | | - | (75,000) | |
| Sped | N2280023 | 511400 | School Psychologist | 70,611 | 71,536 | | 74,805 | 78,963 | - | 4,158 | |
| Sped | NEW | | Transition Educator | | | | | 58,000 | - | 58,000 | 1.0 fte new position |
| Sped | NEW | | BCBA | | | | | 30,000 | - | 30,000 | .5 fte increase - offset by contr svc reduction |
| **TOTAL HIGH SCHOOL WITH SPECIAL EDUCATION** | | | | 5,014,244 | 5,445,571 | 0 | 5,870,350 | 6,162,196 | 713,344 | 291,846 | |

9

## Northampton High School Department of Athletics

The goal of the Northampton High School athletic program is to provide a competitive arena where student-athletes can display their talents, enhance their physical wellness and skills, and gain greater technical and tactical understanding of and appreciation for their chosen sport. We expect our student-athletes to display a competitive spirit, outstanding sportsmanship, and exemplary character throughout the year, on and off the field of play. The athletic program should be a positive component of the student-athlete's education experience.

In 2019-2020, we hosted 33 varsity teams, 12 junior varsity teams, and three freshman/junior varsity "b" teams. This fall, we offered Football to Hopkins Academy through a mutually beneficial cooperative agreement. We hope to offer these options again in the Fall 2020. We continue to offer Ice Hockey to both our male and female student-athletes through cooperative agreements with Easthampton High School and with Longmeadow High School. We are fortunate to offer JFK 8$^{th}$ grade students the opportunity to participate on our Wrestling, Swim, Softball and possibly Basketball teams. These connections allow us to develop our programs, increase participation numbers, and improve our athletes' skills. Northampton High School is once again a partner in Unified Sports Program. In the fall we offered co-ed Unified Basketball to six athletes and six partners, and our team participated in its first ever Unified Basketball Western Ma jamboree. The athletic department will once again include co-ed Unified Track for student-athletes in the Spring 2020. Unified Sports is an inclusive program that unites athletes with intellectual disabilities and partners without intellectual disabilities as teammates for training and competition. The MIAA is partnering with the Special Olympics to offer Unified Sports to affiliated schools such as NHS.

**Facts/Figures**
Spring 2019: 332 student-athletes participated
Fall 2019: 301 student-athletes participated
Winter 2019-2020: 266 student-athletes participated
Total participation: 899 student-athletes (An increase of 168 students from previous year)
Multiple-sport athletes Fall/Winter 2019-2020: 125

The rate of student-athletes who qualify for reduced/free lunch, thus resulting in partial or full user fee waiver is 16%. Northampton High School's total reduced/free lunch percentage is 23%. We strive to offer greater access to all of our students, including those who qualify for assistance as well as students with special needs and students of the global majority.

**Staffing**
The Athletic Department will have hired six new head coaches and six new sub-varsity or assistant coaches. The department continues to employ a site manager for each of the athletic seasons to oversee game/event management.

Of the 39 fall and winter coaches employed by the athletic department, 37 are CPR/First Aid/AED certified. Of the 18 spring coaches who will return to the department in 2020, 17 will be CPR/First Aid/AED certified. Coaches who need certification will be offered the opportunity in the summer and fall of 2020.

Of the 59 paid coaches and 15 volunteer coaches in the athletic department, 53 will complete the Fundamentals of Coaching Course offered by the MIAA. Coaches who need to take the course will be offered the opportunity to do so in the summer and fall of 2020.

Coaches are required to update their NFHS certification in two areas: "Concussion Awareness" and "Bullying, Hazing, and Inappropriate Behaviors." All coaches are compliant. All Coaches are required to complete Mandatory Online Trainings, developed by the Director of Health and Safety Karen Jarvis-Vance.

**Investments/Improvements**

- Purchased and installed a new Scoreboard for the School stadium at David Wright Field
- Investment in summer conditioning club for all interested NHS students
- Boys Football uniforms (Purchased)
- Boys Soccer uniforms (Varsity)
- Girls Basketball uniforms (Varsity)
- Girls Tennis uniforms (Varsity)
- Purchased and installed a new Ice Machine Maker for Athletic Trainer's Office
- Updated Athletic Banners & Swim Dive Scoreboard at JFK middle school pool
- Continued presence of Pep Band at basketball games
- Continued addition of Site Manager position Fall, Winter and Spring
- Continuation of the MIAA Unified Basketball Program, fall 2018 and MIAA Unified Track, spring 2019
- NABC-funded spring offsite training opportunities
- Waived entrance fees to sporting events for in-season athletes and students who qualify for reduced/free lunch

**Goals**

- Investigate in a change-over to an all organic turf program
- Research turf and track renovations at David Wright Stadium
- Identify additional field space in town for growing programs, relocation of girls' lacrosse from Smith Vocational Field to new site

- Rehabilitation of JFK baseball and soccer fields to include irrigation system, field upgrades, etc.
- Continue to offer education and training to coaches and staff
- Offer educational and leadership training opportunities to student-athletes
- Review ongoing facilities' needs
- Continue to invest in uniforms, safety gear, and equipment
- Pursue growth within our athletic department staff
- Foster a strong relationship with community partners including Smith Vocational/Technical High School and the Oxbow Marina/Duda Family
- Work closely with NABC to raise funds and invest in our athletic programs

**Various Athlete Achievements**

- Boys XC the team included 14 freshmen, which is the largest # of freshmen in many years, if ever at NHS.
- Posted a 10-1 regular season record.
- Obtained 1st place at Pioneer Valley Championships (out of 45 school members).
- 1st place at W. Mass Championships (MIAA State Sectionals)
- Qualified for All State Meet (only top 3 teams from W. Mass qualify)
- Secured 13th place at All State XC Meet and first team from W. Mass sectional. As one of the smallest schools in population in the Large School (D-1) race this is 3rd best finish in 50 years of XC by an NHS team.
- Varsity girls team was able to come in second out of 26 teams in the Twilight Invitational, held at the Cape Cod Fairgrounds!
- Northampton girls and boys XC team won the The Robert Gannon Award. The Robert Glennon Award is "earned by the school with the lowest combined total team time from both the girls and boys varsity race."
- NHS Indoor boys and girls track boasts an 10-0 undefeated season thus far in 2020
- Ski (Boys and Girls) can also boast a strong undefeated RACE ski schedule
- Mary Yount & Tobias L'Esperance were both voted the award of Gazette Fall All Stars
- Mary Yount was awarded with an MIAA Indoor Track Recognition Breakfast February 2020
- Boys & Girls Swim team qualified for the WMASS postseason swim events
- Freshman Boys basketball for the 2020 season continues with an unprecedented and undefeated record of 12 - 0.

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Ath | N0351000 | 533000 | Athletic Transportation | 69,404 | 72,347 | | 76,672 | 70,088 | - | (6,584) | reduction of $8,500 |
| Ath | N0351020 | 519060 | Unified Sports Teams | 0 | 5,371 | | 8,000 | 5,676 | - | (2,324) | |
| Ath | N0351020 | 558000 | Unified Sports Supplies | 0 | 2,097 | | | 2,324 | - | 2,324 | |
| Ath | N0351028 | 511400 | Athletic Director | 77,343 | 80,067 | | 79,775 | 80,962 | - | 1,187 | |
| Ath | N0351028 | 511500 | Athletic Clerical Support | 0 | 128 | | 5,200 | 5,200 | - | 0 | |
| Ath | N0351028 | 519060 | Coaches Stipends | 136,980 | 156,790 | | 153,862 | 153,816 | 23,526 | (46) | |
| Ath | N0351028 | 551006 | Athletic Equipment | | | | 7,384 | | - | (7,384) | |
| Ath | N0351028 | 558007 | Athletic Uniforms | | | | | | 17,000 | 0 | |
| Ath | | | Athletic Other Expenses & Trainer | 0 | | | | | 195,700 | 0 | |
| Ath | N0526000 | 574105 | Insurance - Athletic | 3,464 | 3,464 | | 4,000 | 4,000 | - | 0 | |
| | | | **TOTALS** | **287,191** | **320,264** | | **334,893** | **322,066** | **236,226** | **(12,827)** | |

NORTHAMPTON PUBLIC SCHOOLS

# FY2021 ATHLETIC BUDGET

**Anticipated Income**

| Description | Amount | |
|---|---|---|
| **Local Budget** | | **322,066** |
| User Fees | 114,526 | |
| Gate Receipts | 23,200 | |
| Payments from Other Districts | 6,500 | |
| Sign Advertising Revenues | 4,000 | |
| | | |
| Revolving Fund Balance | 33,000 | |
| NABC donations | 20,000 | |
| **Revolving Fund Total** | | **201,226** |
| | | |
| Cooley Dickinson Donation | 35,000 | * |
| | | |
| **Total Available Funds:** | | **558,292** |

**Anticipated Expenses**

| Accounts/Expense | Local Budget | Revolving Fund | Donations* | Combined Totals |
|---|---|---|---|---|
| Coaches | 159,492 | 23,526 | | 183,018 |
| Athletic Director | 80,962 | | | 80,962 |
| Athletic Clerical | 5,200 | | | 5,200 |
| Athletic Trainer | | | 35,000 | 35,000 |
| Game Support | | 12,440 | | 12,440 |
| EMT/Police/Fire | | 5,000 | | 5,000 |
| Equipment Repairs | | 6,750 | | 6,750 |
| Officials | | 43,480 | | 43,480 |
| Transportation | 70,088 | | | 70,088 |
| Supplies | 2,324 | 4,750 | 3,000 | 10,074 |
| Equipment | | 14,350 | | 14,350 |
| Safety Equipment | | 12,400 | | 12,400 |
| Uniforms | | | 17,000 | 17,000 |
| Registrations/Memberships | | 16,530 | | 16,530 |
| Contracted Services | | 17,000 | | 17,000 |
| Insurance | 4,000 | | | 4,000 |
| General/Other Expenses | | 25,000 | | 25,000 |
| **Total Expenses:** | **322,066** | **181,226** | **55,000** | **558,292** |

* The cost of the athletic trainer is paid directly by Cooley Dickinson Hospital. It is listed here to show the full cost of the athletic program. NABC support provides donations/support to purchase uniforms and some equip & supplies.

**Northampton Athletics**
**Net Cost per Sport 2020-2021**

| Sport | Est. Cost | Est. Revenue | Net Cost |
|---|---|---|---|
| football | 37,795 | 16,600 | 21,195 |
| field hockey | 16,863 | 5,043 | 11,820 |
| girls soccer | 22,317 | 10,032 | 12,285 |
| boys soccer | 22,678 | 9,669 | 13,009 |
| cheering (fall) | 4,556 | 800 | 3,756 |
| cross country (G) | 9,702 | 7,134 | 2,568 |
| cross country (B) | 10,352 | 7,638 | 2,714 |
| golf | 8,370 | 2,681 | 5,689 |
| unified basketball (co-ed) | 7,937 | 656 | 7,281 |
| boys basketball | 27,038 | 13,958 | 13,080 |
| girls basketball | 19,546 | 9,501 | 10,045 |
| boys ice hockey (co-op) | 8,500 | 5,444 | 3,056 |
| girls ice hockey (co-op) | 7,000 | 4,574 | 2,426 |
| swimming(G) | 6,202 | 2,683 | 3,519 |
| swimming(B) | 5,628 | 1,535 | 4,093 |
| diving (co-ed) | 6,693 | see swimming | 6,693 |
| wrestling | 10,037 | 1,435 | 8,602 |
| indoor track (B) | 9,630 | 8,610 | 1,020 |
| indoor track (G) | 8,731 | 7,749 | 982 |
| skiing (co-ed) | 14,070 | 4,583 | 9,487 |
| cheering (winter) | 2,156 | 881 | 1,275 |
| baseball | 21,735 | 4,399 | 17,336 |
| softball | 15,135 | 2,973 | 12,162 |
| boys tennis | 6,025 | 1,427 | 4,598 |
| girls tennis | 7,044 | 1,665 | 5,379 |
| boys lacrosse | 15,851 | 3,448 | 12,403 |
| girls lacrosse | 15,282 | 3,448 | 11,834 |
| boys track | 11,495 | 4,518 | 6,977 |
| girls track | 10,846 | 3,567 | 7,279 |
| boys ultimate | 9,360 | 4,043 | 5,317 |
| girls ultimate | 7,664 | 2,854 | 4,810 |
| unified track | 4,913 | 1,189 | 3,724 |
| General Expenses | 28000 | 3,000 | 25,000 |
| Insurance | 4000 | | 4,000 |
| Athletic Trainer | 35000 | 35,000 | 0 |
| Director of Athletics | 80962 | | 80,962 |
| Booster Day Coordinator | 286 | | 286 |
| Conditioning Coach | 631 | | 631 |
| Conditioning Coach | | | 0 |
| Summer Conditioning Coach | 686 | | 686 |
| Fencing Club Advisor | | | 0 |
| Volleyball Club Advisor | | | 0 |
| Site/Faculty Manager | 5676 | | 5,676 |
| Support Staff | 5200 | | 5,200 |
| Coaches' Stipends, Additional Costs | 6700 | | 6,700 |
| Ski Team Transportation reimbursement | | 6,500 | -6,500 |
| Sign advertising revenue | | 4,000 | -4,000 |
| **TOTAL** | **$ 558,292** | **$ 203,237** | **$ 355,055** |

**Northampton Athletics**
**Estimated Revenue Per Sport 2020-2021**

| | User Fees | | | Gate Receipts | | | Total |
|---|---|---|---|---|---|---|---|
| Sport | # | Fee | Total | hm gm | ave incm. | Total | Revenues |
| football | 40 | $225 | $7,380 | 4 | $1,955 | $7,820 | $15,200 |
| field hockey | 30 | $205 | $5,043 | | | | $5,043 |
| girls soccer | 36 | $205 | $6,052 | 4 | $370 | $1,480 | $7,532 |
| boys soccer | 48 | $205 | $8,069 | 4 | $400 | $1,600 | $9,669 |
| fall cheering | 10 | $205 | $1,681 | | | | $1,681 |
| cross country (G) | 35 | $205 | $5,884 | | | | $5,884 |
| cross country (B) | 38 | $205 | $6,388 | | | | $6,388 |
| golf | 10 | $205 | $1,681 | | | | $1,681 |
| boys basketball | 45 | $175 | $6,458 | 10 | $680 | $6,800 | $13,258 |
| girls basketball | 23 | $175 | $3,301 | 10 | $550 | $5,500 | $8,801 |
| boys ice hockey (co-op) | 12 | $350 | $3,444 | | | | $3,444 |
| girls ice hockey (co-op) | 2 | $350 | $574 | | | | $574 |
| swimming/diving(G) | 18 | $175 | $2,583 | | | | $2,583 |
| swimming/diving(B) | 10 | $175 | $1,435 | | | | $1,435 |
| wrestling | 10 | $175 | $1,435 | | | | $1,435 |
| indoor track (B) | 60 | $175 | $8,610 | | | | $8,610 |
| indoor track (G) | 54 | $175 | $7,749 | | | | $7,749 |
| skiing (co-ed) | 18 | $175 | $2,583 | | | | $2,583 |
| baseball | 37 | $145 | $4,399 | | | | $4,399 |
| softball | 25 | $145 | $2,973 | | | | $2,973 |
| boys tennis | 12 | $145 | $1,427 | | | | $1,427 |
| girls tennis | 14 | $145 | $1,665 | | | | $1,665 |
| boys lacrosse | 29 | $145 | $3,448 | | | | $3,448 |
| girls lacrosse | 29 | $145 | $3,448 | | | | $3,448 |
| boys track | 38 | $145 | $4,518 | | | | $4,518 |
| girls track | 30 | $145 | $3,567 | | | | $3,567 |
| boys ultimate | 34 | $145 | $4,043 | | | | $4,043 |
| girls ultimate | 24 | $145 | $2,854 | | | | $2,854 |
| unified basketball | 8 | $100 | $656 | | | | $656 |
| unified track | 10 | $145 | $1,189 | | | | $1,189 |
| Trainer | 1 | | | | | | $35,000 |
| Ski Transportation payment-Hampshire RHS | | | | | | | $5,000 |
| Co-Op- FB w/ Hopkins | | | | | | | $1,500 |
| Sign Revenues | | | | | | | $4,000 |
| NABC Donation | | | | | | | $20,000 |
| Use of Revolving Acct Balance | | | | | | | $33,000 |
| TOTALS | 790 | | $114,534 | | | $23,200 | $236,234 |

User fee totals include a 18.0% reduced/free lunch waiver reduction

Northampton Athletics
Projected Costs by Sport

| Sport | Coaches | Game Support | EMT/Police | Officials | Transportation | Equipment | Safety Equipment | Equip Repairs | Supplies | Uniforms | Registrations/ Memberships | Contract Services | TOTAL |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| football | 12,565 | 2,940 | 2,600 | 4,100 | 1,265 | 500 | 8,000 | 2,400 | 250 | 1,400 | 375 | 1,400 | 37,795 |
| field hockey | 8,170 | 250 | 0 | 2,850 | 3,868 | 500 | 250 | 350 | 250 | 0 | 375 | 0 | 16,863 |
| girls soccer | 9,131 | 1,000 | 0 | 3,950 | 4,136 | 500 | 250 | 225 | 250 | 2,500 | 375 | 0 | 22,317 |
| boys soccer | 10,559 | 1,000 | 0 | 3,950 | 5,569 | 500 | 250 | 225 | 250 | 0 | 375 | 0 | 22,678 |
| fall cheering | 2,056 | 0 | 0 | 0 | 0 | 250 | 2,000 | 0 | 250 | 0 | 0 | 0 | 4,556 |
| cross country (G) | 3,554 | 0 | 0 | 0 | 3,048 | 400 | 0 | 0 | 250 | 1,250 | 1,200 | 0 | 9,702 |
| cross country (B) | 4,204 | 0 | 0 | 0 | 3,048 | 400 | 0 | 0 | 250 | 1,250 | 1,200 | 0 | 10,352 |
| golf | 3,695 | 0 | 0 | 0 | 1,050 | 500 | 0 | 0 | 250 | 1,000 | 375 | 1,500 | 8,370 |
| unified basketball (co-ed) | 2,838 | 3,000 | 0 | 750 | 1,000 | 0 | 0 | 125 | 124 | 0 | 100 | 0 | 7,937 |
| boys basketball | 10,283 | 3,000 | 2,400 | 4,600 | 3,965 | 500 | 0 | 225 | 250 | 700 | 415 | 700 | 27,038 |
| girls basketball | 9,591 | 0 | 0 | 3,200 | 3,965 | 500 | 0 | 225 | 250 | 700 | 415 | 700 | 19,546 |
| boys ice hockey (co-op) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 2,000 | 0 | 6,500 | 8,500 |
| girls ice hockey (co-op) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,000 | 0 | 3,000 | 7,000 |
| swimming(G) | 3,737 | 0 | 0 | 500 | 540 | 400 | 0 | 200 | 250 | 100 | 375 | 100 | 6,202 |
| swimming(B) | 3,163 | 0 | 0 | 500 | 540 | 400 | 0 | 200 | 250 | 100 | 375 | 100 | 5,628 |
| diving (co-ed) | 4,428 | 0 | 0 | 500 | 540 | 400 | 0 | 200 | 250 | 0 | 375 | 0 | 6,693 |
| wrestling | 5,563 | 250 | 0 | 350 | 1,049 | 250 | 250 | 200 | 250 | 0 | 1,875 | 0 | 10,037 |
| indoor track (B) | 6,592 | 0 | 0 | 0 | 1,788 | 600 | 0 | 0 | 250 | 0 | 400 | 0 | 9,630 |
| indoor track (G) | 5,693 | 0 | 0 | 0 | 1,788 | 600 | 0 | 0 | 250 | 0 | 400 | 0 | 8,731 |
| skiing (co-ed) | 2,705 | 0 | 0 | 0 | 5,240 | 250 | 0 | 250 | 250 | 2,000 | 375 | 3,000 | 14,070 |
| Cheerleading (Winter) | 2,056 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 100 | 0 | 0 | 0 | 2,156 |
| baseball | 9,085 | 0 | 0 | 4,350 | 6,000 | 1,250 | 200 | 225 | 250 | 0 | 375 | 0 | 21,735 |
| softball | 6,580 | 0 | 0 | 3,200 | 3,055 | 1,250 | 200 | 225 | 250 | 0 | 375 | 0 | 15,135 |
| boys tennis | 2,056 | 0 | 0 | 0 | 2,619 | 500 | 0 | 225 | 250 | 0 | 375 | 0 | 6,025 |
| girls tennis | 2,639 | 0 | 0 | 0 | 3,055 | 500 | 0 | 225 | 250 | 0 | 375 | 0 | 7,044 |
| boys lacrosse | 6,905 | 250 | 0 | 2,800 | 3,846 | 700 | 500 | 225 | 250 | 0 | 375 | 0 | 15,851 |
| girls lacrosse | 6,006 | 250 | 0 | 3,130 | 3,846 | 700 | 500 | 225 | 250 | 0 | 375 | 0 | 15,282 |
| boys track | 6,592 | 0 | 0 | 2,000 | 278 | 750 | 0 | 225 | 250 | 0 | 1,400 | 0 | 11,495 |
| girls track | 5,693 | 250 | 0 | 2,000 | 278 | 750 | 0 | 225 | 250 | 0 | 1,400 | 0 | 10,846 |
| boys ultimate | 5,832 | 250 | 0 | 0 | 1,778 | 250 | 0 | 0 | 250 | 0 | 1,000 | 0 | 9,360 |
| girls ultimate | 4,230 | 0 | 0 | 0 | 1,934 | 250 | 0 | 0 | 250 | 0 | 1,000 | 0 | 7,664 |
| unified track | 2,838 | 0 | 0 | 750 | 1,000 | 0 | 0 | 125 | 100 | 0 | 100 | 0 | 4,913 |
| Other: Booster coordinator, Club Advisors, Bonuses, new position | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 19,179 | 19,179 |
| Athletic Director | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 80,962 | 80,962 |
| Trainer | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 35,000 | 35,000 |
| Insurance | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,000 | 4,000 |
| General Expenses | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,000 | 0 | 0 | 25,000 | 28,000 |
| **TOTAL** | **169,039** | **12,440** | **5,000** | **43,480** | **70,088** | **14,350** | **12,400** | **6,750** | **7,074** | **17,000** | **16,530** | **36,179** | **558,292** |

**Coaches 2020-2021**

| POSITION | Level | Gender | FY21 Level Services - SC budget | FY21 Level Services revolving acct | Proposed New |
|---|---|---|---|---|---|
| Football Coach | Varsity | Boys | 4,467 | | |
| Football Coach, Asst. | Varsity | Boys | 1,787 | | |
| Football Coach, Asst. | Varsity | Boys | | 2,295 | |
| Football Coach, Asst. | JV | Boys | 4,016 | | |
| Field Hockey Coach | Varsity | Girls | 4,062 | | |
| Field Hockey Coach | JV | Girls | 2,843 | | |
| Field Hockey Coach | Assistant | Girls | | 1,265 | |
| Soccer Coach (B) | Varsity | Boys | 4,062 | | |
| Soccer Coach (B) | JV | Boys | 2,616 | | |
| Soccer Coach (B) | Freshman | Boys | 2,616 | | |
| Soccer Coach (B) | Asst | Boys | | 1,265 | |
| Soccer Coach (G) | Varsity | Girls | 3,438 | | |
| Soccer Coach (G) | JV | Girls | 2,214 | | |
| Soccer Coach (G) | Freshman | Girls | 2,214 | | |
| Soccer Coach (G) | Asst | Girls | | 1,265 | |
| Cheerleader Advisor (Fall) | Varsity | Girls | 2,056 | | |
| Cross Country Coach (B) | Varsity | Boys | 2,939 | | |
| Cross Country Coach (B) | Assistant | Boys | 1,265 | | |
| Cross Country Coach (G) | Varsity | Girls | 2,289 | | |
| Cross Country Coach (G) | Assistant | Girls | 1,265 | | |
| Golf Coach | Varsity | Co-Ed | 2,430 | | |
| Golf Coach | Assistant | Co-Ed | 1,265 | | |
| Unified Basketball | Varsity | co-ed | 2,056 | | |
| Unified Basketball | Asst | co-ed | 822 | | |
| Basketball Coach (B) | Varsity | Boys | 4,580 | | |
| Basketball Coach (B) | JV | Boys | 3,206 | | |
| Basketball Coach (B) | Freshman | Boys | 2,497 | | |
| Basketball Coach (G) | Varsity | Girls | 4,580 | | |
| Basketball Coach (G) | JV | Girls | 2,714 | | |
| Basketball Coach (G) | Freshman | Girls | 2,297 | | |
| Ice Hockey Coach | Varsity | Boys | | | |
| Ice Hockey Coach | Varsity | Girls | | | |
| Swim Coach (Gs) | Varsity | Girls | 3,737 | | |
| Swim Coach (Bs) | Varsity | Boys | 3,163 | | |
| Diving Coach | Varsity | Co-ed | 3,163 | | |
| Swim/Dive | Asst Varsity | co-ed | 1,265 | | |
| Wrestling Coach | Varsity | Boys | 3,877 | | |

| | | | | | |
|---|---|---|---|---|---|
| Wrestling Coach | Assistant | Boys | 1,686 | | |
| Cheerleader Advisor (Winter) | Varsity | Girls | 2,056 | | |
| Indoor Track (B) | Varsity | Boys | 4,062 | | |
| Indoor Track (B) | Assistant | Boys | 1,265 | | |
| Indoor Track (B) | Assistant | Boys | | 1265 | |
| Indoor Track (G) | Varsity | Girls | 3,163 | | |
| Indoor Track (G) | Assistant | Girls | 1,265 | | |
| Indoor Track (G) | Assistant | Girls | | 1265 | |
| Skiing | Varsity | Co-Ed | 2,705 | | |
| Baseball Coach | Varsity | Boys | 4,062 | | |
| Baseball Coach | JV | Boys | 2,616 | | |
| Baseball Coach | Freshman | Boys | 2,407 | | |
| Softball Coach | Varsity | Girls | 3,737 | | |
| Softball Coach | JV | Girls | 2,843 | | |
| Tennis Coach (B) | Varsity | Boys | 2,056 | | |
| Tennis Coach (G) | Varsity | Girls | 2,639 | | |
| Lacrosse Coach (B) | Varsity | Boys | 4,062 | | |
| Lacrosse Coach (B) | JV | Boys | 2,843 | | |
| Lacrosse Coach (G) | Varsity | Girls | 3,163 | | |
| Lacrosse Coach (G) | JV | Girls | 2,843 | | |
| Track Coach (B) | Varsity | Boys | 4,062 | | |
| Track Coach (B) | Assistant | Boys | 1,265 | | |
| Track Coach (B) | Assistant | Boys | | 1265 | |
| Track Coach (G) | Varsity | Girls | 3,163 | | |
| Track Coach (G) | Assistant | Girls | 1,265 | | |
| Track Coach (G) | Assistant | Girls | | 1265 | |
| Ultimate Frisbee (B) | Varsity | Boys | 2,488 | | |
| Ultimate Frisbee (B) | JV | Boys | 1,742 | | |
| Ultimate Frisbee (B) | Freshman | Boys | 1,602 | | |
| Ultimate Frisbee (G) | Varsity | Girls | 2,488 | | |
| Ultimate Frisbee (G) | JV | Girls | 1,742 | | |
| Unified Track | Varsity | co-ed | 2,056 | | |
| Unified Track | Asst | co-ed | 822 | | |
| Bonuses: Longevity, Post-season, In-district | | | | 6,700 | |
| Booster Day Coordinator | Program | All | 286 | | |
| Conditioning Coach | Program | All | 631 | | |
| Summer Conditioning Coach | Program | All | 686 | | |
| Site/Faculty Manager | Program | All | | 5676 | |
| Fencing? | | | | | |
| Volleyball (new club rate?) | | | | | 300 |
| **TOTALS** | | | **159,572** | **23,526** | **300** |
| | | | | 183,098 | |

# Athletic Revolving Fund

## Historical Revenue and Expenditures

| | Beginning Balance | Revenues | Expenditures | Ending Balance |
|---|---|---|---|---|
| FY12 | - | 134,761 | 134,761 | - |
| FY13 | - | 93,572 | 75,537 | 18,035 |
| FY14 | 18,035 | 78,230 | 71,265 | 25,000 |
| FY15 | 25,000 | 158,613 | 161,434 | 22,180 |
| FY16 | 22,180 | 157,270 | 109,248 | 70,202 |
| FY17 | 70,202 | 158,223 | 158,945 | 69,479 |
| FY18 | 69,479 | 157,953 | 156,103 | 71,329 |
| FY19 | 71,329 | 162,714 | 131,339 | 102,704 |

**Northampton Public Schools**

# Athletic User Fees

***( updated for FY19)***

| | Current Fees<br>Paid / Reduced / Free | |
|---|---|---|
| First Sport | $205 / 40 / 0 | |
| Second Sport | $175 / 30 / 0 | |
| Third Sport | $145 / 30 / 0 | |
| Family Cap | $750 | |
| Up-charges* | $380 Hockey | $225 Football |

* This is the total user fee for this sport, not an additional amount.

| | | |
|---|---|---|
| Unified Basketball | $100/ 15 / 0 | Added by SC for FY19 on 6/14/18 |

10

**Student Services Annual Report 2019-2020**

The Special Education, English Language Education, and Early Childhood departments overseen by the Office of Student Services have continued to develop new programing and solidify existing programing during the 2019-2020 school year. The Student Services Department has provided support services to approximately 658 students with Individualized Education Programs both in district schools, out-of-district school placements, and services-only/drop-in services, approximately 111 students who receive English Language Education (Preschool-Grade 12), and approximately 278 students with 504 Accommodation Plans. Supports provided through the Student Services Department continue to be aligned with the established regulations of the Individuals with Disabilities Act (IDEA), the Americans with Disabilities Act (ADA), and policies and laws for educating students with limited English proficiency.

In the past, annual reports from the Student Services Office have focused on specifics of just the past year. This year, we have taken the time to include some historical data, going back to the 2015-2016 school year to review data regarding our faculty and staff positions. Over the past five years, the district has continued to add professional/licensed positions to support the needs of our most diverse learners; our students with disabilities, students receiving EL support, and our preschool students. The following includes a brief summary of some of the additions that have been made in the past 5 years. Following that summary is a description of some of our most recent programing changes.

## A Look Back to 2015-2016

Consistent with research supporting the need for students to receive instruction from licensed professionals, we have increased our professional faculty positions who work directly with our students and families in Grades PK-12 (as well as students who receive services ages 18-22) from 76.45 FTE to 97.36 FTE. This has been possible through a combination of additional funds, as well as restructuring (reduced paraprofessional positions). It is important to note that while we have seen an overall reduction in paraprofessional (ESP) positions, we have invested much more in Special Education, EL and Preschool Teacher positions than we have saved through a reduction in ESP positions. ESPs continue to provide an important aspect of our students' support and are valued members of our school communities. The addition of more professional faculty has allowed more direct service from licensed professionals with paraprofessionals supporting students as they participate throughout the school day. Additional Special Education

Teaching positions have also reduced caseloads for our teachers, to allow more focused, individualized case management for our students with disabilities.

| Faculty | 2015-2016 FTE | 2019-2020 FTE |
|---|---|---|
| SE Teachers | 45.5 | 53 *(51.5 requested FY21)* |
| Preschool Teachers | 4 | 5 (.5 CPPI Grant funded) |
| EL Teachers | 5.2 | 7.86 |
| School Adjustment Counselors | 7 | 10 |
| Psychologists | 4.7 | 6 |
| OT | 2.9 | 4.0 |
| PT/PT-A | 2.0 (**1.0 PT**, 1.0 PT-A) | 1.8 (**.8 PT**, 1.0 PT-A) *(1.0 PT & 1.0 PT-A requested FY21)* |
| SLP/SLP-A | 5.98 (**3.6 SLP,** 2.38 SLP-A) | 7.0 (**4 SLP**, 3 SLP-A) |
| Teacher of Hearing Impaired, Teacher of Vision Impaired | .8 (Teacher of Vision Impaired only) | 1.6 |
| BCBA | 1.0 | 2.6 *(4.1 requested FY21)* |
| Transition Coordinator/Educ. | 0 | .5 *(2.0 requested FY21)* |
| District Social Workers | .75 | 2.0 |
| ESP | 109.8 | 102.57, (2.77 funded through CPPI) |

| Professional Faculty Increase in 5 years | ESP Decrease in 5 years |
|---|---|
| 76.45 to 97.36 (20.91 positions) ~**$1,212,780** | 109.8 to 102.57 (7.23) positions) ~ **$159,060** |

Over the past several years, and in particular since the WINS model was implemented at the elementary level, we have striven to ensure that appropriate services for all of our learners are available at each child's home school. Students are no longer required to move to a different school to receive the services they are entitled to. Our department is highly involved in the tiered support that are in place in each building, including academic, social and behavioral interventions. In addition to the Special Education, EL and Preschool positions that have been added in 5 years, our elementary schools have added 6 Tiered Support positions and 3.3 Interventionist positions. The instruction and interventions provided by these professionals have been a critical component of the increased Tier 2 interventions in the past 5 years through our Response to Intervention system at the elementary level. We have seen an increase in progress monitoring for student growth in academic and social/behavioral areas, as well as increased systems to regularly meet regarding student progress and adjust supports as necessary. Our students sometimes experience periods of significant challenge that require intensive focus and analysis by members of our school and district teams. They work together collaboratively with families as students struggle to find various means of support that are needed. This highly individualized process brings together teams of professionals from various fields (i.e., Counseling, Psychology, Teaching, Physical/Occupational Therapy, Speech/Language Therapy, Behavioral and Assistive Technology) who have demonstrated significant commitment and care to the needs of our students.

Another important consideration has been the district's commitment to increasing programming within the district to allow students to receive the support they need in-district rather than requiring an out-of-district placement. Several students have returned to our district in the last few years as a result of this increased programming. However, in some cases, the student's needs are most appropriately met in out-of-district placements. The cost of out-of district programming continues to increase from year to year. The overall number of students receiving out-of-district programming that we are fiscally responsible for has decreased from 43 in the 2015-2016 school year to 33 at this point of the year. Our projection is that we will be fiscally responsible for 27 students in out-of-district programs in FY21 due to students moving, graduating, or shifting programs. The district remains committed to providing funds to in-district programming when students return to in-district schools if we are able to support students' needs appropriately.

Despite our very best predictions in planning for a school year budget, every year requires shifts in programming due to new students moving into our district, as well as changing needs of our current students after the budget has been approved. Throughout the years,

our office has worked with our school teams to help thoughtfully determine how to provide additional or different resources after the start of the school year. Over the past five years the School Committee has been responsive to the mid-year requests made by our professional teams, which has resulted in even more individualized and unique programming for our students.

## Highlights from 2019-2020

The following sections highlight some areas of focus over the past year, including information about other areas in which our office holds responsibility that may not be widely known or understood.

### Early Childhood

Focusing on our youngest learners, the Northampton Public Schools (NPS) received a Commonwealth Preschool Partnership Initiative (CPPI) grant totaling $697,325 from the Massachusetts Department of Early Education and Care (EEC) for the 2019-2020 school year. The award of the CPPI grant provides the opportunity for the Northampton community to create an enhanced, expanded, cohesive system of early education and care city-wide by:

- Increasing access to seamless, high-quality, expanded, preschool programming across private and public programs
- Reaching underserved families and providing high quality programs to preschoolers not currently in care
- Establishing a collaborative leadership and governance structure across private and public programs
- Developing common understanding of appropriate expectations, align instructional strategies and curriculum city-wide, all with an emphasis on social emotional competencies as foundational for all learning
- Forming a data collection and monitoring system under the purview of new CPPI Program Coordinator to ensure consistency across public and private programs
- Increasing family support and engagement, based on the premise that parents are their children's first and most important teachers
- Providing opportunities for shared professional development and cross-fertilization of ideas across public and private sectors - all with an emphasis on enhancing inclusion supports for high needs children, as well as children with disabilities

- Offering transportation to and from public preschool programs for families unable to transport their children to public preschool
- The addition of the following special education positions. Of note, only the ESP and Teaching position are included in the table above.
    - 0.8 FTE Certified Occupational Therapy Assistant (COTA)
    - 0.4 FTE Physical Therapy Assistant
    - 1.0 FTE Speech Language Therapist
    - 0.5 FTE Special Education Teacher (Preschool)
    - 2.77 FTE Educational Support Professionals (ESPs)
    - 0.8 FTE Board Certified Behavior Analyst (BCBA)
    - 1.0 FTE CPPI Grant Coordinator
- Therapists will provide services to students in NPS and community-based preschool sites reducing transitions for students and reduce transportation costs for the district.

We plan to reapply for this grant for the 2020-2021 school year, and recognize the importance of being awarded the grant, as it was only awarded to nine districts. We are grateful to Sunnyside Childcare and Community Action Head Start Early Learning Program for partnering with NPS in the grant. As Early Learning Partners (ELPs) their personnel have joined with NPS staff in the work of strengthening the system of early education and care in our district. We look forward to continued collaboration.

The Early Childhood Center continues to provide resources for families and children at their office located in the municipal building. The Northampton/Hadley Family Connection (CFCE) provides information to community partners regarding programming about our playgroups, parent workshops, ParentChild+, developmental screenings and preschool/childcare options for families of young children. The information is disseminated to organizations such as pediatricians, WIC, Head Start, community preschools, NPS Preschool programs, YMCA, mental health therapists, libraries, area museums, CDH Perinatal Task Force, Early Intervention, Safe Passage, the Survival Center and public housing complexes. This year we have started a new playgroup at the Meadowbrook Apartment Complex in Florence, serving at risk families with young children. The CFCE Early Childhood Specialist is available to families throughout the year and provides ongoing information about community resources. The Early Childhood Specialist also attends many community events and regularly visits the Northampton Parent Center and the Hadley Playgroup to support families and provide information. The ParentChild+ program provides support to high risk families in the community and shares information about community resources as well.

**Increased EL Teachers - Turnaround Grant**

The 2019-2020 school year saw enhancements in staffing for English Learners (ELs), with an increase of 0.33 FTE at Northampton High School, and an increase of 0.4 FTE at the John F. Kennedy Middle School. At Northampton High, the increase allowed an additional English language support course to run each semester. The additional course sections increase the access to instruction in English language acquisition skills for students who are non-native English speakers that are still gaining proficiency in their listening, speaking, reading, and writing skills. The additional staffing at John F. Kennedy Middle School brings a 0.4 FTE position to full time, at 1.0 FTE. This dramatically increases the capacity of the middle school to meet the needs of a group of culturally and linguistically diverse learners. With two full time English Language Educators at the middle school and 1.67 FTE at the high school, English learners in grades 6-12 now have access to language acquisition instruction in general education classroom settings, as well as in intensive pull-out support classes.

Following completion of work on the planning phase of a turnaround grant during the 2018-2019 academic year, John F. Kennedy was awarded an implementation grant to continue related efforts during the 2019-2020 academic year. The grant funds for this year supported curriculum writing, professional development, purchase of student instructional materials, and tutoring for English Learners. This work aligns with other building-wide efforts in place in the middle school to support the learning and achievement of English Learners. Budget lines associated with local funds align with carrying on related efforts into the 2020-2021 academic year.

**Transition Programming**

Our school district has seen an increase in the population of students requiring transition services. While other nearby towns and cities have included Transition Coordinators to support this programming, this school year was the first year our district has had this position in place. We added a .5 FTE position to coordinate on and off-site transition services for several students. Students participate in travel training through partnerships with PVTA, internships, job coaching, academic support, through partnerships with the UMass Inclusive Concurrent Enrollment Initiative (MAICEI), Riverside Industries, Prospect Meadow Farm through Service Net, College Steps at American International College, and Viability. Next year, students requiring 18-22 services through individualized programming will double from 8 to 16. Our budget proposal includes increasing our Transition Coordinator to full time, in order to supervise and organize the complex planning and supports for our students aged 18-22 as well as those students with disabilities who

are approaching transition age at our high school. A new Transition Educator position will provide more direct support to students through teaching, accompanying the students off-site, and helping to organize paraprofessional support for the students.

This year, we utilized a portion of our federal funding to create a mock-living space at our high school for students to be able to practice activities of daily living in an authentic learning environment. We appreciate the work of the Central Services Office to prepare the space for appropriate appliance installation, and we greatly appreciate the efforts of our related service providers, teachers, and our Business Office for seeing this dream come to fruition. Our students are thrilled to develop independent living skills in such a well-equipped and authentic environment. They are developing skills with laundry, cooking, and personal care, to name just a few areas. Additionally, the GOALS program at NHS received funding to create a coffee cart program Cru for which the students prepare coffee and snacks to sell throughout the building to faculty. They are learning about food preparation and safety, marketing, and sales. Next year we look forward to developing this program even more.

**Twilight Academy**

The 2019-2020 academic year saw implementation of the Twilight Academy at Northampton High School. Twilight Academy is an alternative learning option for students who have not experienced success in the traditional educational setting, including out-of-district placements. It is an after-school accelerated program that offers opportunities for students to obtain course credit towards meeting the requirements needed to graduate with a diploma from Northampton High School. Small classes with certified teachers provide students with the individualized support needed to continue making academic progress. In collaboration with a school counselor and transition coordinator, Twilight Academy students also gain assistance preparing for post-secondary education or employment.

**Homeless and Foster Students**

The Student Services Department, along with our Registrars and Transportation Office support the needs of a highly transient population of homeless and foster students. This year we received a three-year grant which allowed for the addition of another district Outreach Social Worker/Attendance Coordinator who works alongside our Outreach Social Worker/Attendance Supervisor to partner with families of children who are experiencing significant challenges, and they help form partnerships with agencies and supports throughout the valley.

The district has supported a total of 24 students who have been involved in foster placements through DCF with many of those students experiencing multiple foster placements over the course of the school year. The district has also supported 32 students who are identified as homeless at this point in the school year. Typically housing transitions for these students happen abruptly and require immediate action by the district to secure transportation and collaboration with outside agencies.

Additionally, this year we have experienced a record number of students who are placed residentially in the group home/residential program at Cutchins, located at Northampton, but their Individualized Education Plan calls for a public school placement. DCF or DMH are providing residential support for families. While in previous years we have had one or two students per year who have resided at Cutchins and attended our public schools, this year we have six students. Our teams work tirelessly to collaborate with DCF, DMH, and Cutchins staff to support the students' transitions and education in our system, which is often just one of many school changes the students have had in their lives. Additionally, the district has been occasionally found to be programmatically responsible for students who are living at Cutchins and attending the New Directions School, who do not, and have never lived in Northampton. The students are typically placed in the residence/group home by DCF or DMH, and Northampton is responsible for the monitoring of their programming while they are living and attending Cutchins. This can be challenging, as students in these fragile situations often have periods of time when they are waiting for an adult to be assigned to have educational decision making rights, and the fiscally responsible districts sometimes have very little information regarding the students as the students are frequently moved from place to place.

This year, we learned that DCF is opening a 10-bed group home this year in Northampton, Pride House, which will serve LGBT youth ages 12-18 who require a 1:2 staff to client ratio. The program will serve youth from Palmer to Pittsfield, as well as from across the state, including DMH referrals. Considered a long-term program, youth are expected to be supported for approximately six months or more, on a case by case basis. The location of group homes in our district brings unique, challenging, and important responsibilities to our department and educational teams that are not experienced by student services departments in other towns.

**SEPAC**

Our Special Education Parent Advisory Council (SEPAC) continues to provide training and support opportunities for families of students with disabilities. This year, we provided a Basic Rights training in Spanish for our families. The SEPAC also hosted a listening session with Student Services Administrators and the Superintendent and is hosting a training regarding transition support.

The PAC will also host their annual Appreciation Awards, in which families and students nominate members of the NPS community for recognition of their care and work. One educator is chosen to receive the Valle Dwight Inclusion Award for "furthering the ideals of inclusion for all children."

**Conclusion**

While the above information includes highlights and a look back over time, the work done by the Student Services Department is vast and cannot be fully represented in this document. As has been noted in previous budget profiles, students receive a wide range of Special Education services depending on their individualized needs from ages three through graduation (or age twenty-two for some students). Services can include direct instruction and support in academic areas such as reading, writing, or math, as well as in other areas such as executive functioning skills, life skills, social skills, self-regulation skills and skills that will help students transition to adulthood. Additionally, students receive an array of related services, which include speech and language therapy, occupational therapy, physical therapy, assistive technology, vision therapy, mobility training, supports for students with hearing impairments, school counseling, and behavioral interventions. Services exist along a continuum that is individualized for each student in order to provide access to the school's curriculum. Our mandate and hope is to educate students in the least restrictive environment.

Our goal is to continually expand our expertise throughout the district and provide inclusive opportunities for students whenever appropriate. However, every student's plan is individualized, and many of our students continue to require specialized instruction outside of the general education setting based on the Teams' recommendations. Since the WINS model was implemented a common fallacy has existed in our community that services are not available in "pull out" or alternative settings, and that is simply not true. Students receive a wide variety of support in either general or special education settings based on their individual needs.

In order to continue to develop our skills and adapt to the needs of our students we have committed to professional development in several areas, particularly evidence based interventions for students with dyslexia, behavioral strategies for students with autism, and assistive technology. Next year, our office is in full support of the district's commitment to professional development regarding trauma.

The mission of our department is to collaboratively support students, families, and educators to ensure students receive a wide range of effective and meaningful services. As educators, we need to continually grow and develop our skills to meet our students' needs. We strive for our students to progress in an environment in which students of all abilities are welcomed and valued.

# FY21 BUDGET - STAFF FTEs

| ORG | OBJ | ACCOUNT NAME | BUDGET FY20 BUDGETED FTEs | BUDGET FY20 OTHER FUNDING | CURRENT FY20 BUDGETED FTEs | CURRENT FY20 OTHER FUNDING | PROPOSED FY21 BUDGETED FTEs | PROPOSED FY21 OTHER FUNDING | FY2021 NOTES |
|---|---|---|---|---|---|---|---|---|---|
| S2211000 | 511100 | Director of Special Ed | 1.00 | | 1.00 | | 1.00 | | |
| S2211000 | 511200 | Supervisor of Special Ed | 2.00 | | 2.00 | | 2.00 | | |
| S2211000 | 511500 | Spec Ed Office Clerical Staff | 3.00 | | 3.00 | | 3.00 | | |
| W2230509 | 511400 | Teachers - Elem Spec Ed | 0.00 | | | | | | |
| W2230518 | 511400 | Teachers - Spec Ed Elem LD Program | 0.00 | | | | | | |
| W2230520 | 511400 | Teachers - District Progr Spec Ed | 1.80 | | 1.80 | | 1.80 | | |
| W2230529 | 511400 | Teachers - Sped Ed PreSchool | | | | | | | |
| W2232020 | 511300 | Therapy Assistants | 1.00 | | 1.00 | 1.60 | 1.00 | 1.70 | |
| W2232020 | 511400 | Therapist | 3.27 | | 3.27 | | 3.47 | | increase .2 fte PT (from .8 to 1.0 fte) |
| W2232029 | 511300 | SLP Assistants PreSchool | | | | | | | |
| W2233020 | 511300 | ESPs - Spec Ed | | | | | | | |
| W2233029 | 511300 | ESPs - PreSchool | | | | | | | |
| Grant | | EC Parent/Child Home Progr Coordinator | | 0.55 | | 0.55 | | 0.55 | |
| Grant | | EC Parent/Child Home Visitors | | 1.50 | | 1.50 | | 1.50 | |
| | | | | | | | | | |
| | | **TOTALS - SPECIAL ED** | **12.07** | **2.05** | **12.07** | **3.65** | **12.27** | **3.75** | |
| | | | **14.12** | | **15.72** | | **16.02** | | |
| | | **FY20 CHANGES:** | | | | 1.60 | **therapy asst cppi grant funded** | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | W2143020 | 530002 | Legal Services - Spec Ed | 9,560 | 31,615 | | 28,000 | 28,000 | - | 0 | |
| Sped | W2211000 | 511100 | Director of Special Ed Salary | 103,932 | 102,750 | | 107,888 | 107,888 | - | 0 | |
| Sped | W2211000 | 511200 | Supervisor of Special Ed Salary | 152,587 | 177,357 | | 185,546 | 195,721 | - | 10,175 | |
| Sped | W2211000 | 511500 | Spec Ed Office Clerical Staff Salaries | 83,553 | 84,587 | | 129,909 | 135,689 | - | 5,780 | |
| Sped | W2211000 | 513000 | Spec Ed Office Overtime | 2,489 | 6,478 | | 500 | 500 | - | 0 | |
| Sped | W2211000 | 534300 | Spec Ed Office Printing | 0 | | | 500 | 500 | - | 0 | |
| Sped | W2211000 | 527006 | Spec Ed Office Copiers | 4,309 | 2,931 | | 5,500 | 5,500 | - | 0 | |
| Sped | W2211020 | 542000 | Spec Ed Office Supplies | 5,087 | 1,208 | | 5,900 | 3,000 | - | (2,900) | |
| Sped | W2211020 | 570000 | Spec Ed Office Other Expenses | 753 | 1,500 | | 1,200 | 1,200 | - | 0 | |
| Sped | W2211020 | 587014 | Spec Ed Office - Hardware | 0 | | | 2,863 | | - | (2,863) | |
| Sped | W2211020 | 528000 | Spec Ed Office - Software | 4,458 | 151 | | 4,750 | 4,750 | - | 0 | |
| Sped | W2211020 | 534400 | Spec Ed Office Postage | 28 | | | 500 | 500 | - | 0 | |
| Sped | B0221020 | 513000 | Principal Office Clerical - Sped Work | 8 | | | 0 | | - | 0 | |
| Sped | J0221020 | 513000 | Principal Office Clerical - Sped Work | 0 | 111 | | 0 | | - | 0 | |
| Sped | L0221020 | 513000 | Principal Office Clerical - Sped Work | 1,942 | 2,730 | | 0 | | - | 0 | |
| Sped | R0221020 | 513000 | Principal Office Clerical - Sped Work | 2,687 | 3,861 | | 0 | | - | 0 | |
| Sped | W2211020 | 534300 | Spec Ed Office Printing & Mailing | | | | | | - | 0 | |
| Sped | B2230520 | 511400 | Teachers - Spec Ed | 481,745 | 431,281 | | 456,646 | 425,548 | - | (31,098) | reduce 1.0 fte spec ed teacher |
| Sped | B2230529 | 511400 | Teachers - Sped Ed PreSchool | 92,508 | 139,829 | | 144,933 | 152,448 | - | 7,515 | |
| Sped | J2230520 | 511400 | Teachers - Spec Ed | 409,081 | 445,327 | | 465,558 | 441,450 | - | (24,108) | reduce 1.0 fte spec ed teacher |
| Sped | L2230520 | 511400 | Teachers - Spec Ed | 316,722 | 332,760 | | 389,226 | 445,261 | - | 56,035 | |
| Sped | L2230529 | 511400 | Teachers - Sped Ed PreSchool | 111,490 | 76,791 | | 52,279 | 56,949 | 63,781 | 4,670 | |
| Sped | M2230520 | 511400 | Teachers - Spec Ed | 801,254 | 877,951 | | 973,875 | 1,017,790 | - | 43,915 | |
| Sped | N2230500 | 511400 | Transition Coordinator | 0 | | | 30,314 | 67,627 | - | 37,313 | .5 fte increase (from .5 to 1.0 fte) |
| Sped | N2230520 | 511400 | Teachers - Sped Ed | 544,978 | 733,290 | | 846,691 | 775,262 | - | (71,429) | reduce 1.0 fte ETL position |
| Sped | N2230524 | 511400 | Teachers - Special Ed Reading | 0 | 21,668 | was 231024 | | | - | 0 | |
| Sped | NEW | | Transition Educator | | | | | 58,000 | - | 58,000 | 1.0 fte new position |
| Sped | R2230520 | 511400 | Teachers - Spec Ed | 393,190 | 430,513 | | 444,710 | 452,982 | - | 8,272 | reduce .5 fte spec ed teacher |
| Sped | W2230520 | 511400 | Assistive Tech Specialist | 54,309 | 55,737 | | 57,702 | 118,850 | - | 61,148 | |
| Sped | W2230520 | 512400 | Teachers - Spec Ed Summer Programs | 16,013 | 34,328 | | 40,000 | 40,000 | - | 0 | |
| Sped | W2230529 | 511400 | Teachers - Sped Ed PreSchool | 0 | | now by school | | | - | 0 | |
| Sped | W2230560 | 511400 | Additional Instructional Pay - SpEd | 25,090 | 14,136 | | 16,000 | 16,000 | - | 0 | |
| Sped | N2231024 | 511400 | Teachers - Reading | 21,400 | | now 230524 | | | - | 0 | |
| Sped | B2232020 | 511300 | Therapy Assistants | 38,130 | 39,838 | | 42,543 | 44,919 | - | 2,376 | |
| Sped | B2232020 | 511400 | Therapist Salaries | 59,115 | 105,037 | | 131,198 | 139,679 | - | 8,481 | |
| Sped | B2232029 | 511300 | SLP Assistants PreSchool | 38,886 | 39,838 | | 42,543 | 44,919 | - | 2,376 | |
| Sped | J2232020 | 511300 | Therapy Assistants | 28,701 | 31,136 | | 34,034 | 50,431 | - | 16,397 | .2 fte increase (from .8 to 1.0 fte) |
| Sped | J2232020 | 511400 | Therapist Salaries | 38,630 | 57,905 | | 142,342 | 151,441 | - | 9,099 | |
| Sped | L2232020 | 511300 | Therapy Assistants | 0 | | | | | - | 0 | |
| Sped | L2232020 | 511400 | Therapist Salaries | 103,145 | 110,841 | | 118,843 | 125,449 | - | 6,606 | |
| Sped | L2232029 | 511300 | SLP Assistants PreSchool | 22,516 | 24,451 | | 27,834 | 29,958 | - | 2,124 | |
| Sped | M2232020 | 511400 | Therapist Salaries | 70,652 | 88,539 | | 93,435 | 99,014 | - | 5,579 | |
| Sped | N2232020 | 511300 | Therapy Assistants | 7,425 | 13,897 | | 15,467 | 16,473 | - | 1,006 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | N2232020 | 511400 | Therapist Salaries | 18,546 | 19,698 | | 20,598 | 21,743 | - | 1,145 | |
| Sped | NEW | | BCBA | | | | | 60,000 | - | 60,000 | 1.0 fte increase - offset by contr svc reductio |
| Sped | NEW | | BCBA | | | | | 30,000 | - | 30,000 | .5 fte increase - offset by contr svc reduction |
| Sped | NEW | | SEL Coach | | | | | 68,000 | - | 68,000 | 1.0 fte new position |
| Sped | R2232020 | 511400 | Therapist Salaries | 69,490 | 73,776 | | 78,797 | 84,443 | - | 5,646 | |
| Sped | W2232000 | 512300 | Therapist Part-time Services | 26,769 | 3,363 | | 20,000 | 20,000 | - | 0 | |
| Sped | W2232000 | 530006 | Spec Ed Evaluations - Contr Services | 32,323 | 29,647 | | 30,000 | 30,000 | - | 0 | |
| Sped | W2232020 | 511300 | Therapy Assistants | 19,174 | 33,815 | | 39,711 | 42,744 | - | 3,033 | |
| Sped | W2232020 | 511400 | Therapist Salaries | 226,465 | 251,915 | | 238,555 | 252,338 | - | 13,783 | |
| Sped | W2232020 | 530011 | Instructional Contract Services | 83,910 | 127,294 | | 100,000 | 130,000 | 71,759 | 30,000 | |
| Sped | W2232020 | 530016 | Therapeutic Contract Services | 207,358 | 140,938 | | 183,000 | 93,000 | - | (90,000) | $90,000 reduction to fund new positions |
| Sped | W2232029 | 511300 | SLP Assistants PreSchool | 0 | | | | | - | 0 | |
| Sped | B2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | J2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | L2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | M2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 18,747 | | | | | - | 0 | |
| Sped | N2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 10,051 | 11,486 | | | | - | 0 | |
| Sped | R2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | W2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | B2232500 | 512420 | Teacher Subs - Spec Ed | 9,250 | 7,597 | | 10,000 | 10,000 | - | 0 | |
| Sped | J2232500 | 512420 | Teacher Subs - Spec Ed | 4,966 | 4,883 | | 7,000 | 7,000 | - | 0 | |
| Sped | L2232500 | 512420 | Teacher Subs - Spec Ed | 6,494 | 6,660 | | 7,000 | 7,000 | - | 0 | |
| Sped | M2232500 | 512420 | Teacher Subs - Spec Ed | 18,680 | 18,058 | | 23,000 | 23,000 | - | 0 | |
| Sped | N2232500 | 512420 | Teacher Subs - Spec Ed | 11,059 | 10,098 | | 19,000 | 19,000 | - | 0 | |
| Sped | R2232500 | 512420 | Teacher Subs - Spec Ed | 8,547 | 5,573 | | 7,000 | 7,000 | - | 0 | |
| Sped | W2232500 | 512420 | Teacher Subs - Spec Ed | 0 | | | 1,000 | 1,000 | - | 0 | |
| Sped | B2233000 | 512420 | Substitute ESPs - Spec Ed | 8,280 | 7,524 | | 12,000 | 12,000 | - | 0 | |
| Sped | B2233020 | 511300 | ESPs - Spec Ed | 0 | | | 24,767 | | 190,382 | (24,767) | |
| Sped | B2233029 | 511300 | ESPs - PreSchool | 0 | | | 7,121 | 7,977 | 88,415 | 856 | $15k loss of Incl PK grant |
| Sped | J2233000 | 512420 | Substitute ESPs - Spec Ed | 314 | 308 | | | | - | 0 | |
| Sped | J2233020 | 511300 | ESPs - Spec Ed | 0 | 21,606 | | 35,892 | | 196,135 | (35,892) | |
| Sped | L2233000 | 512420 | Substitute ESPs - Spec Ed | 908 | 16,608 | | | 4,000 | - | 4,000 | |
| Sped | L2233000 | 530000 | Tutor Reg Ed Cont Svc | | 290 | | | | - | 0 | |
| Sped | L2233020 | 511300 | ESPs - Spec Ed | 0 | | | 43,360 | | 97,002 | (43,360) | |
| Sped | L2233029 | 511300 | ESPs - PreSchool | 0 | | | 7,162 | | 88,203 | (7,162) | $15k loss of Incl PK grant |
| Sped | M2233000 | 512420 | Substitute ESPs - Spec Ed | 18,248 | 22,436 | | 20,000 | 20,000 | - | 0 | |
| Sped | M2233020 | 511300 | ESPs - Spec Ed | 500,952 | 456,095 | | 35,029 | | 571,150 | (35,029) | |
| Sped | N2233000 | 512420 | Substitute ESPs - Spec Ed | 11,891 | 14,907 | | 9,000 | 9,000 | - | 0 | |
| Sped | N2233020 | 511300 | ESPs - Spec Ed | 0 | 3,598 | | 32,490 | 24,804 | 453,880 | (7,686) | |
| Sped | R2233000 | 512420 | Substitute ESPs - Spec Ed | 2,618 | 2,972 | | 5,000 | 5,000 | - | 0 | |
| Sped | R2233020 | 511300 | ESPs - Spec Ed | 0 | | | 7,215 | | 161,351 | (7,215) | 1.0 fte new position |
| Sped | W2233020 | 511300 | ESPs - Spec Ed Elem Programs | 0 | | | | | - | 0 | |
| Sped | W2233020 | 512300 | Support Staff - Spec Ed Summer Progr | 34,480 | 35,603 | | 40,000 | 40,000 | - | 0 | |
| Sped | W2233020 | 512410 | Spec Ed Tutors - Payroll | 39,798 | 33,265 | | 34,000 | 34,000 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | W2233020 | 530000 | Spec Ed Tutors - Contract Services | 19,852 | 17,318 | | 15,000 | 15,000 | - | 0 | |
| Sped | W2233020 | 530011 | ESP Coverage - Contracted Services | 0 | | | | | - | 0 | |
| Sped | W2233029 | 511300 | ESPs - PreSchool | 0 | | | | | - | 0 | |
| Sped | W2233060 | 511300 | ESP Additional Pay | 0 | 2,539 | | | | - | 0 | |
| Sped | B2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | J2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | L2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | M2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | N2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | R2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | W2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | W2235672 | 572100 | Prof Devel Conference Expenses | 5,206 | 7,188 | was 2357 | 7,000 | 5,000 | 18,000 | (2,000) | Reading PD increase $18k |
| Sped | S2235720 | 519060 | Prof Devel Stipends - SPED | 350 | | now 2356 | | | - | 0 | |
| Sped | S2235772 | 572100 | Prof Devel Conference Exp - SPED | 0 | | now W 2356 | | | - | 0 | |
| Sped | B2241520 | 551009 | Spec Ed Instructional Supplies | 863 | 1,690 | | | | - | 0 | |
| Sped | J2241520 | 551009 | Spec Ed Instructional Supplies | 1,086 | 3,678 | | 2,450 | 3,000 | - | 550 | |
| Sped | L2241520 | 551009 | Spec Ed Instructional Supplies | 396 | 2,290 | | 1,950 | 2,000 | - | 50 | |
| Sped | M2241520 | 551009 | Spec Ed Instructional Supplies | 4,607 | 1,200 | | 2,000 | 2,000 | - | 0 | |
| Sped | N2241520 | 551009 | Spec Ed Instructional Supplies | 3,345 | 2,968 | | 3,800 | 8,165 | - | 4,365 | |
| Sped | N2241520 | 551000 | Transition Program supplies | | | | | 2,500 | - | 2,500 | |
| Sped | R2241520 | 551009 | Spec Ed Instructional Supplies | 944 | 871 | | 1,307 | 900 | - | (407) | |
| Sped | W2241520 | 551009 | Spec Ed Instructional Supplies | 14,473 | 6,492 | | 24,259 | 30,000 | 15,000 | 5,741 | |
| Sped | W2241520 | 551011 | Summer Spec Ed Instructional Supplies | | 293 | | | | - | 0 | |
| Sped | J2244082 | 530000 | Translators - Spec Ed | 0 | 18,900 | | | | - | 0 | |
| Sped | M2244020 | 571001 | District Instructional Staff Travel - Sped | 291 | | | 300 | 300 | - | 0 | |
| Sped | N2244020 | 571001 | District Instructional Staff Travel - Sped | 0 | 200 | | | | - | 0 | |
| Sped | N2244082 | 530000 | Translators - Spec Ed | 0 | 72,141 | | 75,000 | | - | (75,000) | |
| Sped | W2244020 | 571001 | District Instructional Staff Travel - Sped | 1,252 | 4,210 | | 3,000 | 3,000 | - | 0 | |
| Sped | W2244082 | 530000 | Translators - Contract Services-SPED | | 16,381 | | 0 | | - | 0 | |
| Sped | W2245316 | 551200 | Instructional Hardware - Spec Ed | 6,655 | | | 3,000 | 3,000 | - | 0 | |
| Sped | W2245516 | 528000 | Instructional Software - Spec Ed | 0 | | now 245520 | | | - | 0 | |
| Sped | W2271020 | 551000 | Guidance Supplies | 0 | | | | | - | 0 | |
| Sped | W2272020 | 551000 | Testing Supplies - Spec Ed | 16,693 | 12,612 | | 18,000 | 20,000 | - | 2,000 | |
| Sped | W2272020 | 530006 | Testing Contract Services - Spec Ed | 0 | | | | | - | 0 | |
| Sped | B2280023 | 511400 | School Psychologist | 37,621 | 75,252 | | 78,690 | 83,064 | - | 4,374 | |
| Sped | J2280023 | 511400 | School Psychologist | 50,081 | 66,163 | | 69,666 | 74,901 | - | 5,235 | |
| Sped | L2280023 | 511400 | School Psychologist | 52,277 | 69,064 | | 72,720 | 78,184 | - | 5,464 | |
| Sped | M2280023 | 511400 | School Psychologist | 71,817 | 73,126 | | 76,395 | 80,553 | - | 4,158 | |
| Sped | N2280023 | 511400 | School Psychologist | 70,611 | 71,536 | | 74,805 | 78,963 | - | 4,158 | |
| Sped | R2280023 | 511400 | School Psychologist | 31,982 | 65,516 | | 69,022 | 74,286 | - | 5,264 | |
| Sped | W2280020 | 530006 | Psychological Testing Contract Services | 0 | | | 5,000 | | - | (5,000) | |
| Sped | W2280020 | 551000 | Psychological Supplies | 0 | | | | | - | 0 | |
| Sped | W2280023 | 512300 | Part Time / Add'l Psy Work | 4,336 | 2,482 | | | | - | 0 | |
| Sped | W2320000 | 530006 | Nursing Contract Services - SPED | 0 | | | | | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | W2320020 | 512410 | Spec Ed Summer Program Nurse | 3,710 | 3,841 | | 4,500 | 4,500 | - | 0 | |
| Sped | W2330000 | 512300 | Summer Transportation Payroll | 8,784 | 11,204 | | 12,000 | 12,000 | - | 0 | |
| Sped | W2330000 | 533001 | Spec Ed Transportation Contracts | 588,383 | 699,537 | | 696,570 | 717,467 | - | 20,897 | |
| Sped | W2352020 | 519060 | AfterSchool Program Stipends | 1,255 | 1,852 | | 2,500 | 2,500 | - | 0 | |
| Sped | S0423000 | 551200 | Instr Equipment Mtn - Sped Ed | 1,108 | 10,778 | | 5,000 | 5,000 | - | 0 | |
| Sped | S0445032 | 524017 | Technology Mtn/Repairs - Spec Ed | 0 | | | 1,500 | 1,500 | - | 0 | |
| Sped | D2910020 | 532001 | Sped Tuition- MA Public Schools | 6,887 | 4,692 | | 5,885 | 6,500 | - | 615 | |
| Sped | D2920020 | 532002 | Sped Tuition - Out of State Schools | 352,620 | 220,235 | | 72,306 | | - | (72,306) | |
| Sped | D2930020 | 532002 | Sped Tuition - Non-Public | 926,209 | 616,154 | | 162,993 | 355,895 | 1,426,223 | 192,902 | |
| Sped | D2940020 | 532005 | Sped Tuition - Collaborative | 263,951 | 405,946 | | 384,807 | 274,605 | 110,328 | (110,202) | |
| | | | **TOTAL** | **7,983,336** | **8,448,734** | | **8,088,351** | **8,261,530** | **3,551,609** | **173,179** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | S0423000 | 551200 | Instr Equipment Mtn - Sped Ed | 1,108 | 10,778 | | 5,000 | 5,000 | - | 0 | |
| Sped | S0445032 | 524017 | Technology Mtn/Repairs - Spec Ed | 0 | | | 1,500 | 1,500 | - | 0 | |
| Sped | S2235720 | 519060 | Prof Devel Stipends - SPED | 350 | | now 2356 | | | - | 0 | |
| Sped | S2235772 | 572100 | Prof Devel Conference Exp - SPED | 0 | | now W 2356 | | | - | 0 | |
| Sped | W2143020 | 530002 | Legal Services - Spec Ed | 9,560 | 31,615 | | 28,000 | 28,000 | - | 0 | |
| Sped | W2211000 | 511100 | Director of Special Ed Salary | 103,932 | 102,750 | | 107,888 | 107,888 | - | 0 | |
| Sped | W2211000 | 511200 | Supervisor of Special Ed Salary | 152,587 | 177,357 | | 185,546 | 195,721 | - | 10,175 | |
| Sped | W2211000 | 511500 | Spec Ed Office Clerical Staff Salaries | 83,553 | 84,587 | | 129,909 | 135,689 | - | 5,780 | |
| Sped | W2211000 | 513000 | Spec Ed Office Overtime | 2,489 | 6,478 | | 500 | 500 | - | 0 | |
| Sped | W2211000 | 534300 | Spec Ed Office Printing | 0 | | | 500 | 500 | - | 0 | |
| Sped | W2211000 | 527006 | Spec Ed Office Copiers | 4,309 | 2,931 | | 5,500 | 5,500 | - | 0 | |
| Sped | W2211020 | 542000 | Spec Ed Office Supplies | 5,087 | 1,208 | | 5,900 | 3,000 | - | (2,900) | |
| Sped | W2211020 | 570000 | Spec Ed Office Other Expenses | 753 | 1,500 | | 1,200 | 1,200 | - | 0 | |
| Sped | W2211020 | 587014 | Spec Ed Office - Hardware | 0 | | | 2,863 | | - | (2,863) | |
| Sped | W2211020 | 528000 | Spec Ed Office - Software | 4,458 | 151 | | 4,750 | 4,750 | - | 0 | |
| Sped | W2211020 | 534400 | Spec Ed Office Postage | 28 | | | 500 | 500 | - | 0 | |
| Sped | W2211020 | 534300 | Spec Ed Office Printing & Mailing | | | | | | - | 0 | |
| Sped | W2230520 | 511400 | Assistive Tech Specialist | 54,309 | 55,737 | | 57,702 | 118,850 | - | 61,148 | |
| Sped | W2230520 | 512400 | Teachers - Spec Ed Summer Programs | 16,013 | 34,328 | | 40,000 | 40,000 | - | 0 | |
| Sped | W2230529 | 511400 | Teachers - Sped Ed PreSchool | 0 | | now by school | | | - | 0 | |
| Sped | W2230560 | 511400 | Additional Instructional Pay - SpEd | 25,090 | 14,136 | | 16,000 | 16,000 | - | 0 | |
| Sped | W2232000 | 512300 | Therapist Part-time Services | 26,769 | 3,363 | | 20,000 | 20,000 | - | 0 | |
| Sped | W2232000 | 530006 | Spec Ed Evaluations - Contr Services | 32,323 | 29,647 | | 30,000 | 30,000 | - | 0 | |
| Sped | W2232020 | 511300 | Therapy Assistants | 19,174 | 33,815 | | 39,711 | 42,744 | - | 3,033 | |
| Sped | W2232020 | 511400 | Therapist Salaries | 226,465 | 251,915 | | 238,555 | 252,338 | - | 13,783 | |
| Sped | W2232020 | 530011 | Instructional Contract Services | 83,910 | 127,294 | | 100,000 | 130,000 | 71,759 | 30,000 | |
| Sped | W2232020 | 530016 | Therapeutic Contract Services | 207,358 | 140,938 | | 183,000 | 93,000 | - | (90,000) | $90,000 reduction to fund new positions |
| Sped | W2232029 | 511300 | SLP Assistants PreSchool | 0 | | | | | - | 0 | |
| Sped | W2232400 | 512420 | Long Term Teacher Subs- Spec Ed | 0 | | | | | - | 0 | |
| Sped | W2232500 | 512420 | Teacher Subs - Spec Ed | 0 | | | 1,000 | 1,000 | - | 0 | |
| Sped | W2233020 | 511300 | ESPs - Spec Ed Elem Programs | 0 | | | | | - | 0 | |
| Sped | W2233020 | 512300 | Support Staff - Spec Ed Summer Progr | 34,480 | 35,603 | | 40,000 | 40,000 | - | 0 | |
| Sped | W2233020 | 512410 | Spec Ed Tutors - Payroll | 39,798 | 33,265 | | 34,000 | 34,000 | - | 0 | |
| Sped | W2233020 | 530000 | Spec Ed Tutors - Contract Services | 19,852 | 17,318 | | 15,000 | 15,000 | - | 0 | |
| Sped | W2233020 | 530011 | ESP Coverage - Contracted Services | 0 | | | | | - | 0 | |
| Sped | W2233029 | 511300 | ESPs - PreSchool | 0 | | | | | - | 0 | |
| Sped | W2233060 | 511300 | ESP Additional Pay | 0 | 2,539 | | | | - | 0 | |
| Sped | W2235500 | 512420 | Sub Teachers - Prof Dev Spec Ed | 0 | | | | | - | 0 | |
| Sped | W2235672 | 572100 | Prof Devel Conference Expenses | 5,206 | 7,188 | was 2357 | 7,000 | 5,000 | 18,000 | (2,000) | Reading PD increase $18k |
| Sped | W2241520 | 551009 | Spec Ed Instructional Supplies | 14,473 | 6,492 | | 24,259 | 30,000 | 15,000 | 5,741 | |
| Sped | W2241520 | 551011 | Summer Spec Ed Instructional Supplies | | 293 | | | | - | 0 | |
| Sped | W2244020 | 571001 | District Instructional Staff Travel - Sped | 1,252 | 4,210 | | 3,000 | 3,000 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | W2244082 | 530000 | Translators - Contract Services-SPED | | 16,381 | | 0 | | - | 0 | |
| Sped | W2245316 | 551200 | Instructional Hardware - Spec Ed | 6,655 | | | 3,000 | 3,000 | - | 0 | |
| Sped | W2245516 | 528000 | Instructional Software - Spec Ed | 0 | | now 245520 | | | - | 0 | |
| Sped | W2271020 | 551000 | Guidance Supplies | 0 | | | | | - | 0 | |
| Sped | W2272020 | 551000 | Testing Supplies - Spec Ed | 16,693 | 12,612 | | 18,000 | 20,000 | - | 2,000 | |
| Sped | W2272020 | 530006 | Testing Contract Services - Spec Ed | 0 | | | | | - | 0 | |
| Sped | W2280020 | 530006 | Psychological Testing Contract Services | 0 | | | 5,000 | | - | (5,000) | |
| Sped | W2280020 | 551000 | Psychological Supplies | 0 | | | | | - | 0 | |
| Sped | W2280023 | 512300 | Part Time / Add'l Psy Work | 4,336 | 2,482 | | | | - | 0 | |
| Sped | W2320000 | 530006 | Nursing Contract Services - SPED | 0 | | | | | - | 0 | |
| Sped | W2320020 | 512410 | Spec Ed Summer Program Nurse | 3,710 | 3,841 | | 4,500 | 4,500 | - | 0 | |
| Sped | W2330000 | 512300 | Summer Transportation Payroll | 8,784 | 11,204 | | 12,000 | 12,000 | - | 0 | |
| Sped | W2330000 | 533001 | Spec Ed Transportation Contracts | 588,383 | 699,537 | | 696,570 | 717,467 | - | 20,897 | |
| Sped | W2352020 | 519060 | AfterSchool Program Stipends | 1,255 | 1,852 | | 2,500 | 2,500 | - | 0 | |
| Sped | NEW | | SEL Coach | | | | | 68,000 | - | 68,000 | 1.0 fte new position |
| **TOTAL STUDENT SERVICES W/O TUITION & SCHOOL SITE BUDGETS** | | | | **1,804,502** | **1,965,345** | | **2,070,353** | **2,188,147** | **104,759** | **117,794** | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Sped | D2910020 | 532001 | Sped Tuition- MA Public Schools | 6,887 | 4,692 | | 5,885 | 6,500 | - | 615 | |
| Sped | D2920020 | 532002 | Sped Tuition - Out of State Schools | 352,620 | 220,235 | | 72,306 | | - | (72,306) | |
| Sped | D2930020 | 532002 | Sped Tuition - Non-Public | 926,209 | 616,154 | | 162,993 | 355,895 | 1,426,223 | 192,902 | |
| Sped | D2940020 | 532005 | Sped Tuition - Collaborative | 263,951 | 405,946 | | 384,807 | 274,605 | 110,328 | (110,202) | |
| **TOTAL TUITIONS** | | | | **4,536,832** | **4,355,275** | | **3,917,547** | **4,258,391** | **1,635,741** | **340,844** | |

# 11

# Maintenance & Capital Planning
## Northampton Public Schools

**Introduction-**

The Central Services Department plans, coordinates and provides maintenance, custodial, grounds, construction, capital planning and energy related services to school facilities throughout the City of Northampton. NPS staff provides services to the following school facilities:

- Northampton High School, 380 Elm Street, 214,000 sq ft.
- J.F.K. Middle School, 100 Bridge Road, 142,455 sq ft.
- Leeds Elementary School, 20 Florence Street, 72,000 sq ft.
- Bridge Street Elementary School, 02 Parsons Street, 60,539 sq ft.
- Jackson Street Elementary School, 120 Jackson Street, 73,520 sq ft.
- R.K. Finn Ryan Road Elementary School, 498 Ryan Road, 53,332 sq ft.

.

Working two shifts, including weekends at the J.F.K. Middle School where a swimming pool is used for school and community swimming programs, 33 custodial and maintenance staff service approximately 660,000 sf. of space. A three-person grounds crew maintains 30 acres of fields, lawns and landscaping, prepares athletic fields for events, moves equipment and furnishings between buildings, and conducts snow removal operations at seven facilities.

**Contracted & Inspection Services-**

Beyond the building oversight and assessments conducted on a daily basis as part of the work by custodial, maintenance and grounds staff, outside contractors are hired to perform inspections at the schools and to complete preventive maintenance where needed. In most cases the inspections are regulatory and code driven. Outside contractors are used in the following areas:

- Elevators- quarterly preventive maintenance and annual state inspections.
- Sprinkler Systems- annual inspections.
- Boiler Cleaning- annual maintenance and annual insurance inspections.
- Fire Extinguishers- annual inspections and upgrades.
- Fire Detection Systems- annual inspections and drills.

- Backflow Preventers- annual inspections.
- AHERA Inspections- update management plans.
- Ansul Systems- annual inspections.
- Grease Traps & Sewer Ejection System- preventive maintenance.
- Duct & Vent Cleaning- preventive maintenance.
- Fire Escape & Canopy Inspections- code inspection and preventive maintenance.
- Water Quality - coordinate water quality testing with City Water Department

**Energy-**

Through the Central Services Department, energy supplies covering natural gas, oil and electricity are bid for the schools for a multi-year basis. Central Services bundles school energy supply needs with those of non-school facilities and sometimes issues solicitations on its own, while at other times the city procures energy contracts through a collaborative to which it belongs. All school facilities have been converted to natural gas. The City of Northampton has always been aggressive concerning energy efficiency improvements, and is known as being a leader in fostering energy conservation and renewable energy technology programs and projects in its buildings and throughout the city.

The six main school facilities have energy management systems installed that utilize Automated Logic and Johnson Controls components and software. Some of the buildings have had energy management systems in place for over ten years, while others were installed or upgraded in some of the schools as part of a city-wide $6.5 million energy performance contract (ESPC) that was completed between 2010 and 2012. Under the ESPC approximately $1.67 million worth of energy conservation measures were installed in the six school buildings. Using the energy management systems, and information on occupancy and events schedules,

# FY21 BUDGET - STAFF FTEs

| ORG | OBJ | ACCOUNT NAME | BUDGET FY20 BUDGETED FTEs | BUDGET FY20 OTHER FUNDING | CURRENT FY20 BUDGETED FTEs | CURRENT FY20 OTHER FUNDING | PROPOSED FY21 BUDGETED FTEs | PROPOSED FY21 OTHER FUNDING | FY2021 NOTES |
|---|---|---|---|---|---|---|---|---|---|
| W0411000 | 511100 | Facility Management | 1.50 | | 1.50 | | 1.50 | | |
| | 511500 | Fac Mgmt Clerical Support | 0.12 | | 0.12 | | 0.12 | | |
| B0411000 | 511300 | Custodians | 3.00 | | 3.00 | | 3.00 | | |
| J0411000 | 511300 | Custodians | 3.00 | | 3.00 | | 3.00 | | |
| R0411000 | 511300 | Custodians | 3.00 | | 3.00 | | 3.00 | | |
| L0411000 | 511300 | Custodians | 2.75 | 0.25 | 2.75 | 0.25 | 3.00 | | loss of Clarke Rental |
| M0411000 | 511300 | Custodians | 6.00 | | 6.00 | | 6.00 | | |
| N0411000 | 511300 | Custodians | 8.00 | | 8.00 | | 8.00 | | |
| W0411000 | 511300 | District Custodians | 3.00 | | 3.00 | | 3.00 | | |
| W0421000 | 511300 | Groundskeeping Staff | 3.00 | | 3.00 | | 3.00 | | |
| W0422000 | 511300 | Maintenance Tradesmen | 2.66 | | 2.66 | | 2.66 | | |
| | | **TOTALS - CENTRAL SERVICES** | **36.03** | **0.25** | **36.03** | **0.25** | **36.28** | **0.00** | |
| | | | **36.28** | | **36.28** | | **36.28** | | |
| | | **FY20 CHANGES:** | | | | | | | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| CS | W0235700 | 570000 | Custodial/Mtn Staff Prof Development | 1,860 | | now 4110 | | | - | 0 | |
| CS | W0360000 | 558000 | School Security - Supplies | 0 | | | 3,000 | 3,000 | - | 0 | |
| CS | W0360000 | 530011 | School Security - Contract Services | 0 | 7,423 | | 500 | 500 | - | 0 | |
| CS | B0411000 | 511300 | Custodians | 89,842 | 92,285 | | 102,292 | 112,442 | - | 10,150 | |
| CS | B0411000 | 513000 | Custodial Overtime | 1,799 | 2,361 | | 3,500 | 3,500 | - | 0 | |
| CS | B0411000 | 514003 | Custodial Night Differential | 623 | 1,600 | | 1,680 | 1,680 | - | 0 | |
| CS | J0411000 | 511300 | Custodians | 90,155 | 97,917 | | 107,505 | 112,342 | - | 4,837 | |
| CS | J0411000 | 513000 | Custodial Overtime | 1,144 | 1,925 | | 4,000 | 4,000 | - | 0 | |
| CS | J0411000 | 514003 | Custodial Night Differential | 1,496 | 1,572 | | 1,680 | 1,680 | - | 0 | |
| CS | L0411000 | 511300 | Custodians | 92,233 | 90,462 | | 100,928 | 110,299 | - | 9,371 | |
| CS | L0411000 | 513000 | Custodial Overtime | 2,037 | 1,932 | | 4,000 | 4,000 | - | 0 | |
| CS | L0411000 | 514003 | Custodial Night Differential | 1,616 | 1,636 | | 1,680 | 1,680 | - | 0 | |
| CS | M0411000 | 511300 | Custodians | 198,361 | 209,386 | | 229,389 | 239,602 | - | 10,213 | |
| CS | M0411000 | 513000 | Custodial Overtime | 2,638 | 1,681 | | 6,000 | 6,000 | - | 0 | |
| CS | M0411000 | 514003 | Custodial Night Differential | 3,334 | 3,556 | | 3,360 | 3,360 | - | 0 | |
| CS | N0411000 | 511300 | Custodians | 267,801 | 255,407 | | 295,400 | 310,257 | - | 14,857 | |
| CS | N0411000 | 513000 | Custodial Overtime | 6,131 | 9,503 | | 10,500 | 10,500 | - | 0 | |
| CS | N0411000 | 514003 | Custodial Night Differential | 4,484 | 4,288 | | 5,880 | 5,880 | - | 0 | |
| CS | R0411000 | 511300 | Custodians | 93,747 | 92,548 | | 109,178 | 110,774 | - | 1,596 | |
| CS | R0411000 | 513000 | Custodial Overtime | 988 | 1,751 | | 4,000 | 4,000 | - | 0 | |
| CS | R0411000 | 514003 | Custodial Night Differential | 1,488 | 1,636 | | 1,680 | 1,680 | - | 0 | |
| CS | W0411000 | 511100 | Facility Management | 96,249 | 97,749 | | 105,330 | 106,918 | - | 1,588 | |
| CS | W0411000 | 511500 | Facililty Mgmt Clerical Support | | 4,722 | | 5,174 | 5,329 | - | 155 | |
| CS | W0411000 | 511550 | Facility Staff Hardship Pay | 7,280 | 3,490 | | 5,500 | 5,500 | - | 0 | |
| CS | W0411000 | 512420 | Custodial Subs | 351 | 822 | | 6,000 | 5,000 | - | (1,000) | |
| CS | W0411000 | 511300 | District Custodial Staff | 62,966 | 68,966 | | 103,374 | 111,574 | - | 8,200 | |
| CS | W0411000 | 514003 | Custodial Weekend Differential | 836 | 648 | | | | - | 0 | |
| CS | W0411000 | 512420 | Maintenance Staff Subs | 0 | | | | | - | 0 | |
| CS | W0411000 | 513000 | Maintenance Staff Overtime | 3,934 | 5,204 | | 4,000 | 4,000 | - | 0 | |
| CS | W0411000 | 514003 | Maintenance Staff Weekend Diff | 0 | | | 1,040 | 1,040 | - | 0 | |
| CS | W0411000 | 519601 | Cust/Mtn Sick Leave Incentive | 0 | | | | | - | 0 | |
| CS | W0411000 | 519020 | Custodial Uniform Allowance | 17,492 | 9,300 | | 11,163 | 11,750 | - | 587 | |
| CS | W0411000 | 570000 | Custodial Other Expenses | 685 | | | 475 | 475 | - | 0 | |
| CS | W0411000 | 543000 | Custodial Supplies Districtwide | 2,451 | | | 1,900 | 1,900 | - | 0 | |
| CS | W0411000 | 543013 | Custodial Supplies Districtwide - Bid | 65,703 | 77,027 | | 70,572 | 70,572 | - | 0 | |
| CS | W0411000 | 558007 | Custodial Uniform/Outerwear | 0 | 1,295 | | | | - | 0 | |
| CS | W0411000 | 571001 | Custodial Travel/Travel Allowances | 1,013 | 1,597 | | 1,425 | 1,425 | - | 0 | |
| CS | B0412000 | 521101 | Natural Gas | 35,207 | 36,351 | | 28,000 | 28,000 | - | 0 | |
| CS | J0412000 | 521101 | Natural Gas | 36,382 | 42,334 | | 38,000 | 38,000 | - | 0 | |
| CS | L0412000 | 521101 | Natural Gas | 45,413 | 37,538 | | 42,000 | 42,000 | - | 0 | |
| CS | M0412000 | 521101 | Natural Gas | 90,264 | 92,587 | | 82,000 | 82,000 | - | 0 | |
| CS | N0412000 | 521101 | Natural Gas | 87,180 | 88,326 | | 79,000 | 79,000 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| CS | R0412000 | 521101 | Natural Gas | 25,872 | 26,605 | | 25,000 | 25,000 | - | 0 | |
| CS | B0413000 | 521001 | Electricity | 14,365 | 14,161 | | 16,000 | 16,000 | - | 0 | |
| CS | B0413000 | 521004 | Water/Sewer | 4,806 | 5,699 | | 5,500 | 5,500 | - | 0 | |
| CS | B0413000 | 523003 | Stormwater Services | 1,501 | 1,877 | | 2,000 | 2,000 | - | 0 | |
| CS | J0413000 | 521001 | Electricity | 16,204 | 18,467 | | 24,000 | 21,000 | - | (3,000) | |
| CS | J0413000 | 521004 | Water/Sewer | 6,389 | 5,107 | | 8,000 | 8,000 | - | 0 | |
| CS | J0413000 | 523001 | Water | 0 | | | | | - | 0 | |
| CS | J0413000 | 523002 | Sewer | 0 | | | | | - | 0 | |
| CS | J0413000 | 523003 | Stormwater Services | 4,670 | 5,953 | | 5,500 | 5,500 | - | 0 | |
| CS | L0413000 | 521001 | Electricity | 14,275 | 12,760 | | 24,000 | 21,000 | - | (3,000) | |
| CS | L0413000 | 521004 | Water/Sewer | 4,563 | 4,812 | | 5,500 | 5,500 | - | 0 | |
| CS | L0413000 | 523001 | Water | 0 | | | | | - | 0 | |
| CS | L0413000 | 523003 | Stormwater Services | 3,903 | 3,903 | | 5,000 | 5,000 | - | 0 | |
| CS | M0413000 | 521001 | Electricity | 24,873 | 41,291 | | 43,000 | 47,000 | - | 4,000 | |
| CS | M0413000 | 521004 | Water/Sewer | 15,753 | 17,481 | | 16,500 | 16,500 | - | 0 | |
| CS | M0413000 | 523001 | Water | 0 | | | | | - | 0 | |
| CS | M0413000 | 523002 | Sewer | 0 | | | | | - | 0 | |
| CS | M0413000 | 523003 | Stormwater Services | 8,885 | 9,067 | | 11,000 | 11,000 | - | 0 | |
| CS | N0413000 | 521001 | Electricity | 101,890 | 67,267 | | 120,000 | 85,000 | - | (35,000) | |
| CS | N0413000 | 521004 | Water/Sewer | 28,115 | 32,597 | | 37,500 | 37,500 | - | 0 | |
| CS | N0413000 | 523001 | Water | 0 | | | | | - | 0 | |
| CS | N0413000 | 523002 | Sewer | 0 | | | | | - | 0 | |
| CS | N0413000 | 523003 | Stormwater Services | 9,069 | 17,828 | | 11,000 | 11,000 | - | 0 | |
| CS | R0413000 | 521001 | Electricity | 9,928 | 7,425 | | 15,000 | 12,000 | - | (3,000) | |
| CS | R0413000 | 521004 | Water/Sewer | 4,151 | 4,932 | | 4,300 | 4,300 | - | 0 | |
| CS | R0413000 | 523001 | Water | 0 | | | | | - | 0 | |
| CS | R0413000 | 523002 | Sewer | 0 | | | | | - | 0 | |
| CS | R0413000 | 523003 | Stormwater Services | 4,047 | 4,047 | | 5,000 | 5,000 | - | 0 | |
| CS | W0413000 | 521001 | Net Metering Fees | 242,392 | 225,415 | | 250,000 | 250,000 | - | 0 | |
| CS | W0413000 | 523001 | Maintenance Garage Utilities | 2,010 | 2,891 | | 2,500 | 2,500 | - | 0 | |
| CS | W0413000 | 529003 | Trash Removal | 33,121 | 32,246 | | 32,775 | 32,775 | - | 0 | |
| CS | W0413000 | 529006 | Hazardous Waste Removal | 662 | 1,348 | | 4,750 | 4,750 | - | 0 | |
| CS | W0413000 | 529005 | Recycling Fees | 0 | 112 | | | | - | 0 | |
| CS | W0413000 | 534100 | Telephones | 20,786 | 27,560 | | 28,000 | 28,000 | - | 0 | |
| CS | W0421000 | 511300 | Groundskeeping Staff | 125,299 | 127,589 | | 140,320 | 146,019 | - | 5,699 | |
| CS | W0421000 | 513000 | Groundskeeping Staff - Overtime | 2,708 | 4,000 | | 8,000 | 7,000 | - | (1,000) | |
| CS | W0421000 | 531000 | Groundskeeping Contract Services | 16,685 | 25,413 | | 13,799 | 4,000 | - | (9,799) | |
| CS | W0421000 | 543000 | Groundskeeping Equipment | 0 | | | | | - | 0 | |
| CS | W0421000 | 546000 | Groundskeeping Supplies | 16,112 | 10,267 | | 26,066 | 40,000 | - | 13,934 | |
| CS | B0422000 | 543000 | Bldg Mtn Supplies | 1,178 | 5,923 | | 5,757 | 5,757 | - | 0 | |
| CS | B0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 0 | 1,942 | | 2,580 | 2,580 | - | 0 | |
| CS | B0422000 | 543001 | Bldg Mtn Contract Serv - HVAC | 3,967 | 6,988 | | 6,156 | 6,156 | - | 0 | |
| CS | B0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 4,184 | 206 | | 3,078 | 3,078 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| CS | B0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | | | 1,425 | 1,425 | - | 0 | |
| CS | B0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 713 | 1,361 | | 475 | 475 | - | 0 | |
| CS | B0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | | | 1,340 | 1,340 | - | 0 | |
| CS | B0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 0 | 9,153 | | 950 | 950 | - | 0 | |
| CS | J0422000 | 543000 | Bldg Mtn Supplies | 2,058 | 1,912 | | 5,995 | 5,995 | - | 0 | |
| CS | J0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 720 | 2,122 | | 2,580 | 2,580 | - | 0 | |
| CS | J0422000 | 543001 | Bldg Mtn Contract Serv -HVAC | 2,315 | 2,628 | | 5,700 | 5,700 | - | 0 | |
| CS | J0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 675 | 955 | | 2,850 | 2,850 | - | 0 | |
| CS | J0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | | | 950 | 950 | - | 0 | |
| CS | J0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 92 | 549 | | 475 | 475 | - | 0 | |
| CS | J0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | | | 1,577 | 1,577 | - | 0 | |
| CS | J0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 0 | 2,636 | | | | - | 0 | |
| CS | L0422000 | 543000 | Bldg Mtn Supplies | 1,631 | 1,899 | | 5,282 | 5,282 | - | 0 | |
| CS | L0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 250 | 1,741 | | 2,642 | 2,642 | - | 0 | |
| CS | L0422000 | 543001 | Bldg Mtn Contract Serv - HVAC | 8,739 | 2,572 | | 6,156 | 6,156 | - | 0 | |
| CS | L0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 669 | 57 | | 3,078 | 3,078 | - | 0 | |
| CS | L0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | | | 950 | 950 | - | 0 | |
| CS | L0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 0 | 1,918 | | 475 | 475 | - | 0 | |
| CS | L0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | | | 1,577 | 1,577 | - | 0 | |
| CS | L0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 0 | 4,809 | | 1,425 | 1,425 | - | 0 | |
| CS | M0422000 | 543000 | Bldg Mtn Supplies | 5,950 | 11,157 | | 14,535 | 14,535 | - | 0 | |
| CS | M0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 2,519 | 4,446 | | 4,792 | 4,792 | - | 0 | |
| CS | M0422000 | 543001 | Bldg Mtn Contract Serv - HVAC | 7,976 | 11,958 | | 12,312 | 12,312 | - | 0 | |
| CS | M0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 1,471 | 2,552 | | 4,104 | 4,104 | - | 0 | |
| CS | M0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | 100 | | 475 | 475 | - | 0 | |
| CS | M0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 1,795 | 4,842 | | 1,425 | 1,425 | - | 0 | |
| CS | M0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | | | 1,577 | 1,577 | - | 0 | |
| CS | M0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 4,251 | 14,417 | | 950 | 950 | - | 0 | |
| CS | M0422000 | 524000 | Bldg Mtn - Contract Services Pool | 10,973 | 3,776 | | 9,500 | 9,500 | - | 0 | |
| CS | M0422000 | 551200 | Bldg Mtn - Supplies Pool | 7,769 | 8,208 | | 10,925 | 10,925 | - | 0 | |
| CS | N0422000 | 543000 | Bldg Mtn - Supplies | 7,949 | 10,638 | | 16,150 | 16,150 | - | 0 | |
| CS | N0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 6,069 | 11,480 | | 7,230 | 7,230 | - | 0 | |
| CS | N0422000 | 543001 | Bldg Mtn Contract Serv - HVAC | 36,249 | 32,261 | | 12,521 | 12,521 | - | 0 | |
| CS | N0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 1,413 | 3,277 | | 4,104 | 4,104 | - | 0 | |
| CS | N0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | 70 | | 9,950 | 950 | - | (9,000) | |
| CS | N0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 1,853 | 2,550 | | 1,425 | 1,425 | - | 0 | |
| CS | N0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | 9,900 | | 760 | 760 | - | 0 | |
| CS | N0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 0 | 935 | | | | - | 0 | |
| CS | R0422000 | 543000 | Bldg Mtn Supplies | 2,903 | 1,926 | | 6,707 | 6,707 | - | 0 | |
| CS | R0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 312 | | | 2,580 | 2,580 | - | 0 | |
| CS | R0422000 | 543001 | Bldg Mtn Contract Serv - HVAC | 2,482 | 4,022 | | 6,156 | 6,156 | - | 0 | |
| CS | R0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 838 | 619 | | 3,078 | 3,078 | - | 0 | |
| CS | R0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | | | 5,950 | 950 | - | (5,000) | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| CS | R0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 0 | 625 | | 475 | 475 | - | 0 | |
| CS | R0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | | | 1,577 | 1,577 | - | 0 | |
| CS | R0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 0 | | | | | - | 0 | |
| CS | W0422000 | 511300 | Maintenance Staff | 123,391 | 127,684 | | 134,966 | 144,165 | - | 9,199 | |
| CS | W0422000 | 543000 | Bldg Mtn Supplies | 24,639 | 32,269 | | 20,359 | 7,248 | 13,111 | (13,111) | |
| CS | W0422000 | 524000 | Bldg Mtn Contract Serv - Other | 6,969 | 24,268 | | 19,000 | 19,000 | - | 0 | |
| CS | W0422000 | 531007 | Bldg Mtn Contract Serv - Inspections | 15,006 | 25,273 | | 23,750 | 23,750 | - | 0 | |
| CS | W0422000 | 543001 | Bldg Mtn Contract Serv -HVAC | 78 | 2,452 | | | | - | 0 | |
| CS | W0422000 | 543002 | Bldg Mtn Contract Serv - Plumbing | 0 | 1,291 | | | | - | 0 | |
| CS | W0422000 | 543004 | Bldg Mtn Contract Serv - Flooring | 0 | 9,500 | | | | - | 0 | |
| CS | W0422000 | 543006 | Bldg Mtn Contract Serv - Electrical | 0 | | | | | - | 0 | |
| CS | W0422000 | 543007 | Bldg Mtn Contract Serv - Painting | 0 | | | | | - | 0 | |
| CS | W0422000 | 543011 | Bldg Mtn Contract Serv - Roofing | 0 | | | | | - | 0 | |
| CS | W0423000 | 524001 | Repairs of Cust/Mtn Equip - Supplies | 1,558 | 2,749 | | 1,900 | 1,900 | - | 0 | |
| CS | W0423000 | 524000 | Repairs of Cust/Mtn Equip - Contr Serv | 1,536 | 7,156 | | 1,900 | 1,900 | - | 0 | |
| CS | W0423000 | 514300 | Mechanic - Mtn Equipment/Vehicle Repairs | 896 | 912 | | 2,500 | 2,500 | - | 0 | |
| CS | W0423000 | 524004 | Maintenance of Vehicles - Supplies | 2,746 | 2,942 | | 4,175 | 6,175 | - | 2,000 | |
| CS | W0423000 | 538000 | Maintenance of Vehicles -Contr Serv | 1,669 | 3,413 | | 2,700 | 5,700 | - | 3,000 | |
| CS | W0423000 | 543000 | Maintenance Dept Equipment Purchase | 17,770 | 17,883 | | 9,500 | 9,500 | - | 0 | |
| CS | W0423000 | 548001 | Maintenance Vehicle Fuel | 9,621 | 10,601 | | 9,500 | 9,500 | - | 0 | |
| CS | W0430000 | 524001 | Extraordinary Mtn - Contract Serv | 47,949 | 34,596 | | 33,250 | 35,000 | - | 1,750 | |
| CS | W0430000 | 543000 | Extraordinary Mtn - Supplies | 6,902 | 6,000 | | 10,000 | 20,000 | - | 10,000 | |
| CS | W0620000 | 513000 | Custodial Overtime - Civic | 0 | | | | | - | 0 | |
| CS | W0630000 | 513000 | Custodial Overtime - Recr Dept | 0 | | | | | - | 0 | |
| | | | **TOTALS** | **2,568,910** | **2,703,064** | | **2,947,346** | **2,975,572** | **13,111** | **28,226** | |

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# FY21 BUDGET - STAFF FTEs

| | | | BUDGET | | CURRENT | | PROPOSED | | |
|---|---|---|---|---|---|---|---|---|---|
| ORG | OBJ | ACCOUNT NAME | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY20 BUDGETED FTEs | FY20 OTHER FUNDING | FY21 BUDGETED FTEs | FY21 OTHER FUNDING | FY2021 NOTES |
| C0121000 | 511100 | Superintendent | 1.00 | | 1.00 | | 1.00 | | |
| C0121000 | 511500 | Supt Office Support Staff | 2.50 | | 2.50 | | 2.50 | | |
| C0123000 | 511300 | Registrar/School Choice Coordinator | 1.00 | | 1.00 | | 1.00 | | |
| C0141000 | 511100 | Business Office Administrative Staff | 2.00 | | 2.00 | | 2.00 | | |
| C0141000 | 511500 | Business Office Support Staff | 3.75 | | 3.75 | | 3.75 | | |
| C0145032 | 511300 | District Tech Support Staff | 1.00 | | 1.00 | | 1.00 | | |
| C0145032 | 511400 | District Tech Coordinator | 1.00 | | 1.00 | | 1.00 | | |
| C0211000 | 511100 | Director of Curriculum | 1.00 | | 1.00 | | 1.00 | | |
| Grant | | Clerial Support - Dir of Curr Office | | 0.62 | | 0.62 | | 0.62 | |
| Grant | | Curriculum Coaches | | 2.00 | | 2.00 | | 2.00 | |
| NEW | | Family Engagement Coordinator | | | | | 1.00 | | new position 1.0 fte |
| W0212021 | 511400 | Early Childhood Supervisor | 0.13 | 0.87 | 0.10 | 0.90 | 0.10 | 0.90 | |
| Grant | | Clerical Support - Early Childhood Office | | 0.50 | | 0.50 | | 0.50 | |
| W0232500 | 511300 | Attendance Sub Dispatcher | 0.10 | | 0.10 | | 0.10 | | |
| W1271025 | 511400 | Counselor Salaries | 0.75 | | 0.75 | | 0.75 | | |
| NEW | | SEL Coach | | | | | 1.00 | | new position 1.0 fte |
| W0310000 | 511400 | Attendance Officer | 0.25 | | 0.25 | 1.00 | 0.25 | 1.00 | |
| W0320000 | 511200 | Director of Health Services | 1.00 | | 1.00 | | 1.00 | | |
| NEW | | Care Coordinator - Health Services | | | 0.50 | 0.50 | 1.00 | | new position .5 fte |
| NEW | | LPN - Districtwide | | | | | | 1.00 | new position 1.0 fte |
| W0320000 | 511400 | Traveling Nurses | 1.00 | 0.57 | 1.00 | | 1.00 | | |
| Grant | | Drug Free Coalition Staff | | 1.00 | | 1.00 | | 1.00 | |
| W0330000 | 511200 | Transportation Supervisor | 1.00 | | 1.00 | | 1.00 | | |
| W0330000 | 511300 | Bus Drivers | 3.00 | | 3.70 | | 5.70 | | new positions 2.0 fte |
| W0330000 | 512300 | Bus Monitors | 1.50 | | 1.50 | | 1.50 | | |
| WX240300 | 511300 | Food Service Staff | | 21.00 | | 21.00 | | 21.00 | |
| W0445032 | 511300 | Computer Technicians | 3.00 | | 3.00 | | 3.00 | | |
| | | **TOTALS - DISTRICTWIDE** | **24.98** | **26.56** | **26.15** | **27.52** | **30.65** | **28.02** | |
| | | | **51.54** | | **53.67** | | **58.67** | | |
| | | **FY20 CHANGES:** | | | | **1.00** | | | **grant funded attendance officer** |
| | | | | | **0.70** | | | | **part time bus drivers added** |
| | | | | | **0.50** | **0.50** | | | **.5 fte care coordinator** |
| | | | | | | **(0.57)** | | | **traveling nurse** |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| District | C0111000 | 511100 | School Committee Stipends | 45,750 | 46,250 | | 46,000 | 46,000 | - | 0 | |
| District | C0111000 | 513000 | School Comm Clerical Overtime | 1,428 | 2,615 | | 700 | 700 | - | 0 | |
| District | W0111000 | 530000 | School Comm Contract Services | 0 | 0 | | 300 | 300 | - | 0 | |
| District | W0111000 | 542000 | School Comm Supplies | 175 | 218 | | 700 | 700 | - | 0 | |
| District | W0111000 | 571001 | School Comm Prof Dev/Travel | 0 | 1,940 | was 2356 | 3,100 | 3,100 | - | 0 | |
| District | W0111000 | 573000 | School Comm Dues and Memberships | 15,387 | 15,510 | | 15,800 | 15,800 | - | 0 | |
| District | C0121000 | 511100 | Superintendent Salary | 158,700 | 163,100 | | 167,000 | 167,000 | - | 0 | |
| District | C0121000 | 511500 | Supt Office Support Salaries | 103,603 | 98,881 | | 111,581 | 106,327 | - | (5,254) | |
| District | C0121000 | 512400 | Supt Office Part-time Help | 0 | 0 | | 300 | 300 | - | 0 | |
| District | C0121000 | 513000 | Supt Office Support Overtime | 419 | 1,673 | | 1,000 | 1,000 | - | 0 | |
| District | C0121000 | 530000 | Supt Office Contract Services | 4,469 | 17,612 | | 23,000 | 23,000 | - | 0 | |
| District | C0121000 | 527006 | Central Office Copiers | 4,309 | 6,090 | | 8,041 | 8,100 | - | 59 | |
| District | C0121000 | 585008 | Central Office Equipment | 1,443 | 1,926 | | 2,000 | 2,000 | - | 0 | |
| District | W0121000 | 534300 | Superintendent Printing | 459 | | | 2,000 | 2,000 | - | 0 | |
| District | W0121000 | 542100 | Supt Office Supplies | 2,686 | 1,422 | | 1,500 | 1,500 | - | 0 | |
| District | W0121000 | 570000 | Supt's Office Other Expenses | 1,430 | 4,969 | | 6,400 | 6,400 | - | 0 | |
| District | W0121000 | 573000 | Supt's Office Dues and Memberships | 2,375 | 2,450 | | 5,410 | 5,500 | - | 90 | |
| District | W0121000 | 534400 | Cental Office Postage / Shipping | 2,153 | 8,157 | | 8,500 | 8,500 | - | 0 | |
| District | W0121094 | 571001 | Supt Office Travel | | | | 1,000 | 1,000 | - | 0 | |
| District | C0123000 | 511300 | Registrar Salary | 39,564 | 40,846 | | 43,133 | 43,534 | - | 401 | |
| District | C0123000 | 513000 | Registrar Add'l Work | 2,048 | 1,054 | | 1,000 | 1,000 | - | 0 | |
| District | C0141000 | 511100 | Business Office Administrative Salaries | 173,506 | 190,245 | | 188,035 | 188,035 | - | 0 | |
| District | C0141000 | 511500 | Business Office Support Salaries | 161,136 | 166,603 | | 177,032 | 188,938 | - | 11,906 | |
| District | C0141000 | 513000 | Business Office Overtime | 618 | 202 | | 1,500 | 1,500 | - | 0 | |
| District | C0141000 | 514002 | Business Office Longevity | | 100 | | | | - | 0 | |
| District | W0141000 | 530000 | Business Office Contract Services | 0 | | | 10,500 | 5,000 | 5,000 | (5,500) | |
| District | W0141000 | 530001 | Audit Expenses | 12,300 | 5,900 | | 18,000 | 18,000 | - | 0 | |
| District | W0141000 | 534600 | Advertising | 5,105 | 5,726 | | 7,500 | 7,500 | - | 0 | |
| District | W0141000 | 542000 | Business Office Supplies | 3,344 | 2,490 | | 4,000 | 4,000 | - | 0 | |
| District | W0141000 | 570000 | Business Office Other Expenses | 240 | 4,443 | | 2,700 | 2,700 | - | 0 | |
| District | W0142000 | 515000 | Fringe Benefits | 0 | 35 | | 200 | 200 | - | 0 | |
| District | W0143000 | 530002 | Legal Services | 41,939 | 64,879 | | 35,000 | 35,000 | - | 0 | |
| District | W0143500 | 576000 | Legal Judgements | 0 | 0 | | | | - | 0 | |
| District | C0145032 | 511300 | District Tech Data Coord Salaries | 53,183 | 55,161 | | 58,212 | 58,212 | - | 0 | |
| District | C0145032 | 511400 | District Tech Coordinator Salary | 84,359 | 68,310 | | 87,125 | 89,775 | - | 2,650 | |
| District | C0145032 | 512300 | District Tech Part Time Staff | 0 | | | | | - | 0 | |
| District | C0145032 | 513000 | District Tech Overtime | 0 | | | | | - | 0 | |
| District | C0145032 | 513000 | District Tech Data Coord Addtl Pay | | | | 500 | 500 | - | 0 | |
| District | W0145032 | 528000 | District Tech Software | 71,342 | 84,057 | | 114,400 | 114,400 | - | 0 | |
| District | W0145032 | 530000 | District Tech Contract Services | 7,953 | 7,300 | | 8,000 | 8,000 | - | 0 | |
| District | W0145032 | 551010 | District Tech Dept Supplies | 634 | | | 500 | 500 | - | 0 | |
| District | W0145032 | 570000 | District Tech Other Expenses | 330 | 378 | | 500 | 500 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| District | W0145032 | 587014 | District Tech Hardware | 1,109 | | | | | - | 0 | |
| District | C0211000 | 511100 | Director of Curriculum Salary | 92,475 | 95,000 | | 99,750 | 99,750 | - | 0 | |
| District | C0211000 | 542000 | Director of Curriculum Supplies | 720 | 844 | | 900 | 1,200 | - | 300 | |
| District | C0211000 | 570000 | Director of Curriculum Other Exp | 852 | 4,035 | | 8,077 | 8,840 | - | 763 | |
| District | Grant | | Clerical Support - Dir of Curr Office | 0 | | | | | 24,579 | 0 | |
| District | NEW | | Family Engagement Coordinator | | | | | 85,000 | - | 85,000 | 1.0 fte new position |
| District | Grant | | CPPI Supervision/Coordinator | | | | | | 58,000 | 0 | |
| District | Grant | | Clerical Support - Early Childhood Office | 0 | | | | | 17,917 | 0 | |
| District | W0212021 | 511400 | Early Childhood Supervisor Salary | 31,834 | 7,243 | | 9,535 | 11,048 | 65,231 | 1,513 | |
| District | W0212021 | 542000 | Early Childhood Supplies | | | | 500 | 500 | - | 0 | |
| District | W1212000 | 511400 | District Curriculum Writing | 990 | 17,952 | was 2315 | 10,000 | 10,000 | - | 0 | |
| District | W1212000 | 519060 | Academic Chair Stipend | 33,652 | 40,600 | was 2315 | 41,148 | 41,148 | - | 0 | |
| District | W1221030 | 511550 | Kdg Registration Stipends/Pay | 1,023 | 945 | | 900 | 900 | - | 0 | |
| District | W1221030 | 570000 | Kdg Registration Expenses | 301 | 122 | | 750 | 750 | - | 0 | |
| District | Grants | | Curriculum Coaches | 0 | | 0 | | | 145,381 | 0 | |
| District | W0230500 | 511400 | Shortfall Anticipated in Grants | 0 | | | 0 | 35,000 | - | 35,000 | |
| District | W1232400 | 512420 | Long Term Teacher Subs- Reg Ed | 0 | | | 24,000 | 24,000 | - | 0 | |
| District | W0232500 | 511300 | Attendance Sub Dispatcher | 3,263 | 11,610 | | 6,000 | 6,000 | - | 0 | |
| District | W1232500 | 512420 | Teacher Subs - Regular Ed | 2,808 | 9,044 | | 3,000 | 3,000 | - | 0 | |
| District | Grant | | Parent/Child Home Visitor | 0 | | | | | - | 0 | |
| District | W1233000 | 512410 | Tutors - Regular Ed (Staff) | 0 | | | 2,000 | 2,000 | - | 0 | |
| District | W1233000 | 530000 | Tutors - Regular Ed - Contract Services | 0 | | | 2,700 | 5,000 | - | 2,300 | |
| District | W1233017 | 512410 | Tutors - Migrant (Payroll) | 25,092 | 1,063 | | 11,000 | 11,000 | - | 0 | |
| District | W1233017 | 530000 | Tutors - Migrant (Contract Services) | 0 | | | 10,000 | 10,000 | - | 0 | |
| District | W1233022 | 512410 | ELL Tutors (Staff) | 1,628 | 2,727 | | 5,500 | 4,000 | - | (1,500) | |
| District | W1233022 | 530000 | ELL Tutors - Contract Services | 114 | | | | | - | 0 | |
| District | W1235500 | 512420 | Sub Teachers - Prof Dev Reg Ed | 0 | | | | | - | 0 | |
| District | NEW | | ESP Professional Development | | | | | 6,000 | - | 6,000 | establish PD funds for ESP trainings |
| District | W0235600 | 519060 | Professional Devel Stipends | 0 | 16,065 | was 2357 | 23,150 | 36,100 | 10,662 | 12,950 | |
| District | W0235600 | 530000 | ESP Course Advancement | | | | 16,168 | 16,168 | - | 0 | |
| District | W0235600 | 530011 | Tuition Reimbursement | 0 | 28,712 | was 2357 | 30,000 | 30,000 | - | 0 | |
| District | W0235600 | 549000 | Prof Devel Meeting Exp | 0 | 2,363 | was 2357 | 2,486 | 1,800 | 37,036 | (686) | |
| District | W0235600 | 551005 | Prof Devel Suppplies | 0 | 1,329 | was 2357 | 7,860 | 9,200 | - | 1,340 | |
| District | W0235600 | 570000 | Custod/Maint PD exp | 0 | 681 | | 3,325 | 3,325 | - | 0 | |
| District | W0235600 | 572100 | Prof Devel Conferences | 0 | | was 2357 | 3,500 | 3,500 | - | 0 | |
| District | W0235600 | 573000 | Prof Devel Dues/Memberships | 0 | 295 | was 2357 | | | - | 0 | |
| District | W1235617 | 572100 | Prof Devel Conference Exp - ESL | 0 | | was 2357 | 2,000 | 2,000 | - | 0 | |
| District | W0235700 | 519060 | Professional Devel Stipends | 21,882 | | now 2356 | | | - | 0 | |
| District | W0235700 | 530000 | Prof Dev Contract Services | 66,521 | | now 2358 | | | - | 0 | |
| District | W0235700 | 530011 | Tuition Reimbursement | 23,319 | | now 2356 | | | - | 0 | |
| District | W0235700 | 549000 | Prof Dev Meeting Expenses | 3,004 | | now 2356 | | | - | 0 | |
| District | W0235700 | 572100 | Prof Dev Conferences | 10,261 | | now 2356 | | | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| District | W0235700 | 573000 | Prof Dev Dues & Memberships | 444 | | now 2356 | | | - | 0 | |
| District | W0235700 | 572101 | Transportation Staff Professional Dev | 661 | | now 3300 | | | - | 0 | |
| District | W0235700 | 571001 | Sch Comm Prof Development | 1,545 | | now 1110 | | | - | 0 | |
| District | W0235700 | 551005 | Prof Development Supplies | 241 | | now 2356 | | | - | 0 | |
| District | W0235705 | 572100 | Nursing Prof Development Expenses | 283 | | now 3200 | | | - | 0 | |
| District | W0235732 | 519060 | Tech Dept Prof Dev Stipends | 0 | | now 4450 | | | - | 0 | |
| District | W0235732 | 572100 | Tech Dept Prof Development Expenses | 8,998 | | now 4450 | | | - | 0 | |
| District | W0235761 | 572100 | Food Service Prof Development | 1,795 | | now 3400 | | | - | 0 | |
| District | W1235717 | 572100 | Prof Devel Conference Exp - ESL | 1,275 | 660 | now 2356 | | | - | 0 | |
| District | W1235727 | 551009 | Prof Dev - Multicultural Supplies | 0 | | | | | - | 0 | |
| District | W1235800 | 53000 | Prof Devel Contract Services | 0 | 39,209 | was 2357 | 34,879 | 19,500 | 5,000 | (15,379) | Standards Based Grading increase $5k |
| District | W1241000 | 551009 | New Curriculum Adoptions | 0 | | | 5,322 | 30,000 | - | 24,678 | Open UP Math Resources - JFK |
| District | W1241500 | 551000 | Instructional Supplies - 504 | 1,290 | | | 1,000 | 500 | - | (500) | |
| District | W1241522 | 551009 | Bilingual Supplies | 0 | 16 | | | | 5,480 | 0 | |
| District | W0243000 | 551009 | General Supplies (Bulk Purchase) | 57,859 | 59,007 | | 72,000 | 72,000 | - | 0 | |
| District | N0244000 | 530011 | LPVEC Program | 0 | | | | | - | 0 | |
| District | W0244000 | 519060 | Global Stem Program - Stipends | 1,050 | 1,185 | | 4,500 | 4,500 | - | 0 | |
| District | W0244000 | 571001 | District Instructional Staff Travel - Reg Ed | 1,160 | 2,200 | | 3,000 | 3,000 | - | 0 | |
| District | W0244000 | 530011 | Global Stem Program - Contract Serv | 1,780 | 2,225 | | | | - | 0 | |
| District | W0244000 | 551009 | Global Stem Program - Supplies | 3,469 | 600 | | 5,000 | 5,000 | - | 0 | |
| District | W1244000 | 530000 | VINS Program | 11,346 | 11,573 | | 12,271 | 12,639 | - | 368 | |
| District | W1244082 | 512410 | Translators - Payroll | 0 | 30 | | 1,000 | 1,000 | - | 0 | |
| District | W1244082 | 530000 | Translators - Contract Services | 37,786 | 6,232 | | 21,000 | 100,000 | - | 79,000 | |
| District | W1245132 | 587014 | Instructional Hardware-Student/Staff | 34,851 | 75,689 | | 61,015 | 65,000 | - | 3,985 | |
| District | W0245516 | 528000 | Instructional Software | 0 | 13,843 | was 245532 | 13,000 | 22,000 | - | 9,000 | data system software $9k |
| District | W0245532 | 528000 | Instructional Software | 4,136 | | now 245516 | | | - | 0 | |
| District | W2245520 | 528000 | Instructional Software - Spec Ed | 0 | 9,653 | was 245516 | 10,000 | 12,000 | - | 2,000 | |
| District | W1271025 | 511400 | Counselor Salaries | 55,690 | 51,083 | | 59,143 | 62,094 | - | 2,951 | |
| District | W1272000 | 530006 | Testing Contract Services | 0 | | | | | - | 0 | |
| District | W1272022 | 551000 | Testing Supplies - ELL | 2,397 | 1,302 | | 3,000 | 3,000 | - | 0 | |
| District | W0310000 | 511400 | Attendance Officer Salary | 18,323 | 24,345 | | 19,714 | 20,698 | 70,721 | 984 | |
| District | W0310000 | 571001 | Attendance Officer Travel | 200 | 80 | | 1,250 | 1,250 | - | 0 | |
| District | Grant | | Drug Free Coalition Staff | 0 | | | | | 62,289 | 0 | |
| District | NEW | | Care Coordinator | | | | | | 35,000 | 0 | .5 care coordinator - grant |
| District | NEW | | LPN - DW | | | | | | 32,258 | 0 | 1.0 fte new position |
| District | W0320000 | 511200 | Director of Health Services | 92,451 | 93,606 | | 97,866 | 99,823 | - | 1,957 | |
| District | W0320000 | 530006 | School Physician | 3,000 | 3,000 | | 3,000 | 3,000 | - | 0 | |
| District | W0320000 | 512411 | Substitute Nurses | 0 | | | 15,000 | 23,000 | - | 8,000 | Increase sub nurse rate to $205/day |
| District | W0320000 | 511400 | School Nurse Salary (Traveling Nurse) | | | | 26,812 | 43,746 | - | 16,934 | |
| District | W0320000 | 524010 | Nursing Equipment | | | | | | - | 0 | |
| District | W0320000 | 530004 | Nursing Technology | | | | | | - | 0 | |
| District | W0320000 | 531007 | AED Contract Services | 0 | | | 3,700 | 3,700 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| District | W0320000 | 550000 | Nursing Supplies | 6,315 | 5,534 | | 5,000 | 6,000 | 5,000 | 1,000 | |
| District | W0320000 | 572100 | Nursing Prof Development Expenses | 0 | 679 | was 2357 | | 650 | - | 650 | |
| District | W0320000 | 558007 | Nursing Uniforms/Clothing | | | | | | - | 0 | |
| District | W0320000 | 571001 | Nursing Travel Expenses | 1,059 | 1,126 | | 1,500 | 1,500 | - | 0 | |
| District | W0320000 | 573000 | Nursing Dues & Memberships | | | | | | - | 0 | |
| District | W0320005 | 572100 | Nursing PD Expenses | | | | 650 | | - | (650) | |
| District | W0330000 | 511200 | Transportation Supervisor | 48,719 | 39,298 | | 43,914 | 45,884 | - | 1,970 | |
| District | W0330000 | 511300 | Bus Drivers | 75,812 | 42,057 | | 114,519 | 181,290 | - | 66,771 | 2.0 fte new 7D driver positions |
| District | W0330000 | 512300 | Bus Monitors | 7,319 | 19,509 | | 20,600 | 20,600 | - | 0 | |
| District | W0330000 | 512420 | Substitute Drivers | 511 | 12,554 | | 3,000 | 3,000 | - | 0 | |
| District | W0330000 | 513000 | Bus Staff Overtime/Add'l Time | 842 | 4,188 | | 3,000 | 3,000 | - | 0 | |
| District | W0330000 | 512400 | Bus Mechanic | 1,539 | 2,088 | | 4,100 | 4,200 | - | 100 | |
| District | W0330000 | 524004 | Bus Repair Parts/Supplies | 2,991 | 5,879 | | 24,900 | 10,000 | - | (14,900) | |
| District | W0330000 | 530004 | Transportation Office Contract Services | 5,766 | 14,343 | | 8,000 | 12,650 | - | 4,650 | |
| District | W0330000 | 533000 | Homeless Transportation | 48,615 | 24,511 | | 30,100 | 35,000 | - | 4,900 | reduce contract svc by $5k |
| District | W0330000 | 533002 | Fostering Connections Transportation | 9,597 | 8,810 | | 15,000 | 15,000 | - | 0 | reduce contract svc by $5k |
| District | W0330000 | 542000 | Transportation Office Supplies | 7 | 496 | | 1,500 | 500 | - | (1,000) | |
| District | W0330000 | 548000 | Bus Supplies | 1,428 | 112 | | 100 | 1,000 | - | 900 | |
| District | W0330000 | 548001 | Bus Fuel | 9,933 | 9,380 | | 14,000 | 14,000 | - | 0 | |
| District | W0330000 | 570000 | Transportation Other Expenses | 29 | 658 | | 2,150 | 2,250 | 61,900 | 100 | |
| District | W1330000 | 533000 | Regular Ed Transportation Contract | 597,671 | 692,465 | | 667,009 | 677,681 | 98,500 | 10,672 | |
| District | W0340000 | 511300 | Food Service Salaries | 56,000 | 49,000 | | 59,440 | 63,020 | 467,922 | 3,580 | School lunch price to increase by $.15 |
| District | W0340000 | 549000 | Food Service Supplies | 830 | 3,306 | | 4,100 | 4,100 | 391,130 | 0 | |
| District | W0340000 | 572100 | Food Service Prof Development | 0 | | was 2357 | | | - | 0 | |
| District | W0340061 | 570000 | Food Service Debt | 3,774 | 0 | | 6,000 | 6,000 | - | 0 | |
| District | W0352000 | 519060 | Co-Curricular Stipends | | 82 | | | | - | 0 | |
| District | W0411032 | 512300 | Technology Student Helpers | 5,577 | | now 4450 | | | - | 0 | |
| District | W0423000 | 551200 | Equipment Mtn - Central Office | 520 | 2,222 | | 500 | 500 | - | 0 | |
| District | W0440032 | 530000 | Telephone Mtn - Contract Services | 1,815 | 764 | | 2,000 | 2,000 | - | 0 | |
| District | W0440032 | 534100 | Telephone Mtn - Supplies | | 596 | | 2,000 | 2,000 | - | 0 | |
| District | W0440032 | 534200 | Internet Access | 19,800 | 49,924 | | 55,000 | 55,000 | - | 0 | |
| District | W0440032 | 551010 | Networking - Supplies | 15,699 | 20,872 | | 25,000 | 25,000 | - | 0 | |
| District | W0440032 | 530004 | Networking - Contract Services | | | | | | - | 0 | |
| District | W0445032 | 511300 | Computer Tech Salaries | 137,230 | 165,154 | | 161,516 | 161,516 | - | 0 | |
| District | W0445032 | 513000 | Computer Tech Overtime/Supplemental | 209 | 233 | | 1,500 | 1,500 | - | 0 | |
| District | W0445032 | 519060 | Prof Devel Stipends Technology | | | was 2357 | 500 | 500 | - | 0 | |
| District | W0445032 | 512300 | Technology Student Helpers | | 19,625 | was 4110 | 21,000 | 20,000 | - | (1,000) | |
| District | W0445032 | 530000 | Technology Mtn/Repairs - Contr Serv | 3,100 | 10,748 | | 5,000 | 5,000 | - | 0 | |
| District | W0445032 | 572100 | Tech Dept Prof Development Expenses | | 4,953 | was 2357 | 5,000 | 5,000 | - | 0 | |
| District | W0445032 | 530004 | Tech Maintenance Supplies | 12,093 | 43,639 | | 32,810 | 32,900 | - | 90 | |
| District | W0445032 | 524017 | Technology Mtn/Repairs - Supplies | 6,979 | 1,245 | | 2,500 | 2,500 | - | 0 | |
| District | W0445032 | 570000 | Technology Mtn/Repairs - Other Expen | 480 | 720 | | 1,000 | 1,000 | - | 0 | |

# FY21 Budget

| SITE/SPED | ORG | OBJ | ACCOUNT NAME | FY18 ACTUAL EXPEND (SC Budget only) | FY19 ACTUAL EXPEND (SC Budget only) | New DESE Code Reclassification | FY20 SC APPROVED BUDGET | FY21 LOCAL BUDGET | FY21 OTHER FUNDING | SC APPROP CHANGE | FY2021 Notes: |
|---|---|---|---|---|---|---|---|---|---|---|---|
| District | W0510000 | 519600 | Sick Leave Buy Back / Retirement | 60,796 | 52,281 | | 51,000 | 51,000 | - | 0 | |
| District | W0515000 | 519602 | Vacation buyback | | 20,741 | | | | - | 0 | |
| District | W0520000 | 570000 | Unemployment Compensation | 28,586 | 24,493 | | 25,000 | 25,000 | - | 0 | |
| District | W0526000 | 574004 | Insurance - School Comm Liability | 16,130 | 19,364 | | 21,000 | 21,000 | - | 0 | |
| District | W0526000 | 576000 | Insurance - Deductible | | 10,632 | | | | - | 0 | |
| District | W0526005 | 574103 | Insurance - Nurse Malpractice | 300 | 300 | | 650 | 650 | - | 0 | |
| District | W0550000 | 530010 | Medicaid Billing Contract Services | 15,621 | 17,959 | | 50,000 | 50,000 | - | 0 | |
| District | W0870000 | 511000 | Contract & Lane Changes | | | | | 191,719 | - | 191,719 | |
| | | | **TOTAL** | **2,868,957** | **3,109,250** | | **3,451,448** | **4,002,310** | **1,599,006** | **550,862** | |

13

# GRANTS

# &

# REVOLVING

# ACCOUNTS

# Northampton Public Schools - FY2020 Grants

| Fund Code | | Grant | | Total Grant |
|---|---|---|---|---|
| 140 | 2714 | Title IIA Teacher Quality | $ | 69,666 |
| 240 | 2701 | SPED Entitlement 94-142 | $ | 787,263 |
| 262 | 2706 | Early Childhood | $ | 24,496 |
| | 2705 | Turnaround Assistance (JFK) | $ | 20,000 |
| 309 | 2711 | Title IV | $ | 34,159 |
| 305 | 2704 | Title I | $ | 454,503 |
| | 2741 | Drug Free Communities | $ | 125,000 |
| 314 | 2727 | Emg.Impact Aid/Homeless Children | $ | 4,068 |
| | 2734 | Innovation Pathway Planning | $ | 86,345 |
| 391 | 2801 | Inclusive PreSchool | $ | 30,000 |
| | 2807 | CPPI PreK Grant | $ | 697,325 |
| | 2817 | Essential School Health | $ | 95,000 |
| | 2818 | Skills Capital | $ | 133,879 |
| 237 | 2831 | Coordinated Family & Community (CFCE) | $ | 132,100 |
| 511 | 2803 | UPK Quality/Bridge St | $ | 29,328 |
| | 2827 | MCC - Big Yellow School Bus | $ | 250 |
| | 2838 | MCC - Jackson St Residency | $ | 3,300 |
| | | MCC - Ryan Rd Residency | $ | 5,000 |
| | | MCC - Bridge St Residency | $ | 4,200 |
| 511 | 2866 | UPK Quality/Leeds | $ | 29,328 |
| | 2914 | Food Systems & Nutrition | $ | 1,125 |
| | 2914 | Farm to School (Grow Nton) | $ | 7,330 |
| | 2906 | Project Lead the Way | $ | 16,000 |
| | 2923 | Town Hall Meetings | $ | 750 |
| | 2947 | Project Bread | $ | 6,500 |
| | | TOTAL GRANTS | $ | 2,796,915 |

# FY20 GRANT DESCRIPTIONS

## Every Student Succeeds Act (ESSA) Grants:

Title I, Part A: Early Childhood Education
Fund Code: 305
Purpose: The purpose of this grant is to provide support for the Mathematics and the Literacy programs for grades K - 8. Particular emphasis is placed on establishing literacy and numeracy proficiency for student success across the disciplines.

Title II, Part A: Improving Educator Quality
Fund Code: 140
Purpose: One purpose of this grant is to support the Mentoring Program. The Mentoring Program is designed to help first-year teachers successfully transition into the rigors of classroom instruction. An additional goal of this grant is to support the establishment of standards-based education that is in alignment with the Massachusetts State Framework Standards through a variety of professional development activities to include professional learning communities (PLCs), instructional coaching, and workshops to support teacher/school/district professional learning goals.

Title IV, Part A: Student Support and Academic Enrichment
Fund Code: 309
Purpose: Provides supplemental resources to schools to build capacity to help ensure all students have equitable access to education experience. Priorities are to support well-rounded educational opportunities, safe and health students and effective use of technology.

## Other Grants:

Individuals with Disabilities Education Act (IDEA) Federal Special Education Entitlement Grant
Fund Code: 240
Purpose: The purpose of this federal entitlement is to provide funds to ensure that eligible students with disabilities receive a free and appropriate public education that includes special education and related services designed to meet their individual needs. The 240 grant is used for out-of-district tuitions.

Early Childhood Special Education
Fund Code: 262
Purpose: The grant provides funds to build capacity and to ensure that eligible 3, 4, and 5 year-old children with disabilities are appropriately identified for special education and receive developmentally appropriate special education and related services designed to meet their individual needs in accordance with the IDEA-2004 and Massachusetts Special Education laws and regulations. The grant is used to fund contractual services (BCBA, AAC) and materials to provide related services for preschool students with disabilities.

SPED Program Improvement
Fund Code 274
Purpose: The purpose of the federally-funded Special Education Program Improvement grant is to fund program improvement activities to create meaningful and sustainable systemic change, and accelerate progress for students with Individualized Education Programs (IEPs). Funds are used for contracts with outside agencies for professional development and consultation as well as stipends for faculty to participate in professional development.

Inclusive Preschool Learning Environment
Fund Code 391
Purpose: The purpose of the grant is to ensure preschoolers with disabilities are educated in a high quality inclusive environment with typical same aged peers. The grant is used to partially fund preschool ESPs.

Coordinated Family and Community Engagement (CFCE)
Fund Code 237
Purpose: A competitive grant to provide all families with access to locally available comprehensive services and supports that strengthen families, promote optimal child development, and bolster school readiness. The grant funds playgroups, the Parent Child Home Program (PCHP), parent education including parent cafes and workshops, support for transition from EI to preschool and preschool to kindergarten, collaboration with community-based early education and family support agencies, and parent support regarding information and referrals for comprehensive services.

Universal Pre-Kindergarten
Fund Code: 511
Purpose: This competitive grant's purpose is to enhance quality preschool programming. Funds support ESP salaries, materials, professional development, family support/engagement, and teacher and ESP stipends to meet quality standards set out by the Department of Early Education and Care and NAEYC accreditation.

Drug Free Communities
Direct Federal Grant
Purpose: This grant was initially a five year grant, and we received a second five year extension. The grant funds prevention specialist staff (1.5 FTEs) and programming through the Northampton Prevention Coalition. The mission of the coalition is to collaboratively initiate, coordinate, and sustain prevention and intervention efforts that reduce teen substance use in the City of Northampton.

Essential School Health Services
State Grant thru the Dept of Public Health
Purpose: This grant funds 1.57 FTE nursing positions and also provides funding to support the health services department supplies, substitute nursing coverage, and professional development. The general goal of the ESHS grants is to create and/or expand the Essential School Health Service structure and standards throughout the Commonwealth, under the oversight of the MDPH School Health Unit. The programs are designed to begin and/or continue to establish the infrastructure to provide all school-age children access to a comprehensive school health service program.

This grant was a 10 year grant, and is scheduled to end after FY20. We do not know what the future of this grant will be. As a result, the FY21 budget moves the remaining salary expense ($10,000) of this grant into the local budget appropriation so that we can maintain the services if the grant should not be continued.

Project Lead the Way
Purpose: This grant funds $40,000 towards the equipment, supplies, and annual fee for the Project Lead the Way modules to be implemented in the middle school. Professional development of two teachers will be covered in this funding. Project Lead the Way aligns with Next Gen Science Standards and will supplement the middle school Tech & Engineering curriculum. Students will have the opportunity to engage in hands-on projects pertaining to technology and engineering problems and will develop a foundation in computational thinking skills. This is a two year grant, which is scheduled to end after FY20. The district will hopefully continue to support the program in the following years. It is anticipated that after initial start up costs, the needed funding will be significantly reduced.

Innovation Pathway
Purpose: Designed to create strong partnerships with employers to expose students to career options, help them develop knowledge and skills related to a particular field before graduating high school. Connect students' learning to a particular career pathway by providing work-based learning experiences, along with rigorous college-level coursework.

Turnaround Assistance
Fund Code 325
Purpose: Support development and implementation of turnaround plans to increase student achievement by expanding school districts' capacity to support and educate students with the greatest needs.

Emergency Impact Aid/Homeless Children
Fund 314
Purpose: Provide assistance to districts to support the needs of homeless students displaced during the 2017-2018 school year by Hurricanes Harvey, Irma or Maria or the 2017 California wildfires.

CPPI PreSchool

The Commonwealth Preschool Partnership Initiative (CPPI) Grants purpose is to continue to expand high-quality pre-kindergarten or preschool opportunities on a voluntary basis to children who will be eligible for kindergarten by September 2021 using the Massachusetts Preschool Expansion Grant public-private partnership model. These grants provide communities who have received CPPI grants in FY19 the opportunity to continue the work of expanding access, aligning and improving the quality of local early education systems serving 3 and 4 year olds through partnerships between the local public school district and local EEC-licensed early education programs.

Project Bread

Summer Eats Program sponsors to support increased participation and quality of the Summer Eats program throughout Massachusetts for the 2019 summer season. Project Bread is a statewide organization committed to preventing and ending hunger in Massachusetts by supporting sponsors that are implementing and expanding programming for new sites and strategies to reach more kids and teens.

Northampton Public Schools

## Revolving Accounts - FY2019 Activity

| Account | Start of Year Balance | Revenue | Expenses | Ending Cash Balance |
|---|---|---|---|---|
| Adult Educ (2471) | $ 711 | $ - | $ - | $ 711 |
| After School Program - JFK (2431) | $ 8,888 | $ 12,597 | $ 14,720 | $ 6,765 |
| After School Program - Bridge | $ 6,324 | $ 34,760 | $ 36,038 | $ 5,046 |
| After School Program - Jackson | $ 7,629 | $ 31,823 | $ 31,664 | $ 7,788 |
| After School Program - Leeds | $ 68,300 | $ 126,555 | $ 117,671 | $ 77,184 |
| After School Program - Ryan | $ 15,680 | $ 21,253 | $ 20,351 | $ 16,582 |
| Athletic Gifts (2576) | $ 13,292 | $ 31,580 | $ 26,832 | $ 18,040 |
| Athletic Revolving (2425) | $ 71,330 | $ 179,569 | $ 148,195 | $ 102,704 |
| Building Rental Fees - NHS (2411) | $ 29,521 | $ 16,903 | $ 24,229 | $ 22,195 |
| Building Rental Fees - JFK | $ 5,280 | $ 1,330 | $ 4,751 | $ 1,859 |
| Building Rental Fees - Bridge | $ 100 | $ - | $ - | $ 100 |
| Building Rental Fees - Jackson | $ 4,921 | $ 1,709 | $ 1,726 | $ 4,904 |
| Building Rental Fees - Leeds | $ - | $ - | $ - | $ - |
| Building Rental Fees - Ryan | $ - | $ 150 | | $ 150 |
| Building Rental - Clarke (Leeds) (2438) | $ 37,428 | $ 34,092 | $ 42,645 | $ 28,875 |
| Circuit Breaker (2426) | $ 522,254 | $ 718,364 | $ 522,648 | $ 717,970 |
| Gift - SOS Funds (2563) | $ 9,715 | $ 19,910 | $ 21,113 | $ 8,512 |
| Gift - NHS (2586) | $ 27,766 | $ 27,563 | $ 30,631 | $ 24,698 |
| Gift - JFK (2503) | $ 11,960 | $ 642 | $ 3,781 | $ 8,821 |
| Gift - Bridge (2577) | $ 5,899 | $ 5,007 | $ 5,277 | $ 5,629 |
| Gift - Jackson (2565) | $ 1,055 | $ 26,729 | $ 25,780 | $ 2,004 |
| Gift - Leeds (2583) | $ 1,023 | $ 6,302 | $ 6,415 | $ 910 |
| Gift - Ryan (2589) | $ 1,062 | $ 6,655 | $ 5,910 | $ 1,807 |

Northampton Public Schools

## Revolving Accounts - FY2019 Activity

| Account | Start of Year Balance | Revenue | Expenses | Ending Cash Balance |
|---|---|---|---|---|
| General Gift - Student Debt (2588/SDEBT) | $ - | $ 20,000 | $ - | $ 20,000 |
| General Gift - All Other (2588) | $ 53,581 | $ - | $ 2,390 | $ 51,191 |
| Insurance Recovery (2611) | $ 1,306 | $ 557 | $ 668 | $ 1,195 |
| Gift - NEF (2924) | $ 14,000 | $ 44,833 | $ 58,833 | $ - |
| Lost Books - NHS (2423) | $ 4,187 | $ 263 | $ 4,201 | $ 249 |
| Lost Books - JFK | $ 1,546 | $ - | $ - | $ 1,546 |
| Lost Books - Jackson | $ 310 | $ 162 | $ - | $ 472 |
| Lost Books - Leeds | $ 15 | $ - | $ - | $ 15 |
| Lost Books - Bridge | $ 475 | $ 30 | $ 437 | $ 68 |
| Lost Books - Ryan Road | $ 156 | $ 30 | $ - | $ 186 |
| Lost Technology (2470) | $ 116 | $ - | $ 116 | $ - |
| School Choice (2820) | $ 3,947,586 | $ 1,253,307 | $ 1,493,026 | $ 3,707,867 |
| School Lunch (2424) | $ 126,179 | $ 749,104 | $ 781,863 | $ 93,420 |
| Student Testing (2473) | $ 2,597 | $ 46,746 | $ 42,936 | $ 6,407 |
| Transportation Fees (2422) | $ 157,003 | $ 128,813 | $ 48,132 | $ 237,684 |
| Tuition -SPED (2472) | $ - | $ 5,000 | $ - | $ 5,000 |
| Tuition - PreSchool (2414) | $ 123,047 | $ 31,342 | $ 31,309 | $ 123,080 |
| Bridge St Library (2578) | $ 99,888 | $ 30,000 | $ 51,150 | $ 78,738 |
| NPS Extracurricular (2407) | $ 1,700 | $ 2,710 | $ 3,172 | $ 1,238 |
| NHS Summer School (2429) | $ - | $ 3,120 | $ 1,665 | $ 1,455 |
| Chromebook Protection (2412) | $ - | $ 8,766 | $ 6,647 | $ 2,119 |
| NHS Theater Revolving (2445) | $ - | $ 1,765 | $ 851 | $ 915 |
| **TOTALS** | **$ 5,383,830** | **$ 3,630,041** | **$ 3,617,773** | **$ 5,396,099** |

NORTHAMPTON PUBLIC SCHOOLS

# FY2021 ATHLETIC BUDGET

**Anticipated Income**

| Description | Amount | |
|---|---|---|
| **Local Budget** | | **322,066** |
| User Fees | 114,526 | |
| Gate Receipts | 23,200 | |
| Payments from Other Districts | 6,500 | |
| Sign Advertising Revenues | 4,000 | |
| | | |
| Revolving Fund Balance | 33,000 | |
| NABC donations | 20,000 | |
| **Revolving Fund Total** | | **201,226** |
| | | |
| Cooley Dickinson Donation | 35,000 | * |
| | | |
| **Total Available Funds:** | | **558,292** |

**Anticipated Expenses**

| Accounts/Expense | Local Budget | Revolving Fund | Donations* | Combined Totals |
|---|---|---|---|---|
| Coaches | 159,492 | 23,526 | | 183,018 |
| Athletic Director | 80,962 | | | 80,962 |
| Athletic Clerical | 5,200 | | | 5,200 |
| Athletic Trainer | | | 35,000 | 35,000 |
| Game Support | | 12,440 | | 12,440 |
| EMT/Police/Fire | | 5,000 | | 5,000 |
| Equipment Repairs | | 6,750 | | 6,750 |
| Officials | | 43,480 | | 43,480 |
| Transportation | 70,088 | | | 70,088 |
| Supplies | 2,324 | 4,750 | 3,000 | 10,074 |
| Equipment | | 14,350 | | 14,350 |
| Safety Equipment | | 12,400 | | 12,400 |
| Uniforms | | | 17,000 | 17,000 |
| Registrations/Memberships | | 16,530 | | 16,530 |
| Contracted Services | | 17,000 | | 17,000 |
| Insurance | 4,000 | | | 4,000 |
| General/Other Expenses | | 25,000 | | 25,000 |
| **Total Expenses:** | **322,066** | **181,226** | **55,000** | **558,292** |

* The cost of the athletic trainer is paid directly by Cooley Dickinson Hospital. It is listed here to show the full cost of the athletic program. NABC support provides donations/support to purchase uniforms and some equip & supplies.

# Athletic Revolving Fund

## Historical Revenue and Expenditures

| | Beginning Balance | Revenues | Expenditures | Ending Balance |
|---|---|---|---|---|
| FY12 | - | 134,761 | 134,761 | - |
| FY13 | - | 93,572 | 75,537 | 18,035 |
| FY14 | 18,035 | 78,230 | 71,265 | 25,000 |
| FY15 | 25,000 | 158,613 | 161,434 | 22,180 |
| FY16 | 22,180 | 157,270 | 109,248 | 70,202 |
| FY17 | 70,202 | 158,223 | 158,945 | 69,479 |
| FY18 | 69,479 | 157,953 | 156,103 | 71,329 |
| FY19 | 71,329 | 162,714 | 131,339 | 102,704 |

# NORTHAMPTON PUBLIC SCHOOLS

## SCHOOL CHOICE BUDGET FY21

| | ACCOUNT | FY19 BUDGET | REVISED FY19 BUDGET | FY20 BUDGET | FY21 BUDGET |
|---|---|---|---|---|---|
| 2330 ESP SALARIES | Special Ed ESPs - Bridge | 123,308 | 146,656 | 148,003 | 154,456 |
| | Special Ed ESPs - Jackson | 42,598 | 60,598 | 43,225 | 152,580 |
| | Special Ed ESPs - Leeds | 39,000 | 39,000 | 39,623 | 83,667 |
| | Special Ed ESPs - Ryan | 83,810 | 83,810 | 106,173 | 161,351 |
| | Special Ed ESPs - JFK | 512,950 | 512,950 | 484,813 | 571,150 |
| | Special Ed ESPs - NHS | 385,048 | 385,048 | 373,096 | 431,880 |
| | Special Ed ESPs - PreSchool Bridge | 66,405 | 66,405 | 62,215 | 74,894 |
| | Special Ed ESPs - PreSchool Leeds | 75,629 | 75,629 | 66,914 | 72,474 |
| | | | | | |
| | Reg Ed ESPs - Bridge | 155,387 | 132,039 | 130,067 | 141,243 |
| | Reg Ed ESPs - Jackson | 118,740 | 118,740 | 118,740 | 123,115 |
| | Reg Ed ESPs - Leeds | 157,908 | 157,908 | 158,535 | 139,827 |
| | Reg Ed ESPs - Ryan | 87,557 | 87,557 | 90,528 | 95,063 |
| | Reg Ed ESPs - JFK | 19,500 | 19,500 | 18,155 | - |
| | Reg Ed ESPs - NHS | 23,098 | 23,098 | 23,098 | - |
| | | | | | |
| | ESP - Grade 1 - Bridge | | | | 20,200 |
| | ESP - Grade 1 - Jackson | | | | 20,200 |
| | ESP - Grade 1 - Leeds | | | | 20,200 |
| | ESP - Grade 1 - Ryan | | | | 20,200 |
| | | | | | |
| 2305 TEACHER SALARIES | Special Education Teacher - JFK | | | 52,000 | - |
| | Grant Shortfall - anticipated | | | 41,180 | - |
| | | | | | |
| 2210 SCHOOL LEADERSHIP | High School Clerical (504) | | | | 33,000 |
| | | | | | |
| 3200 HEALTH SERVICES | Nurse Pre K | | | | 52,000 |
| | Care Coordinator (partial) | | | | 35,000 |
| | LPN Districtwide coverage | | | | 32,258 |
| | | | | | |
| 4220 MAINTENANCE SERVICES | Building Maintenance Supplies | | | | 13,111 |
| | | | | | |
| 2356 PROFESSIONAL DEVELOPMENT | Reading PD for Special Ed Teachers | | | | 18,000 |
| | Standard Based Grading | | | | 5,000 |
| | | | | | |
| 1410 BUSINESS OFFICE | Business Office Contract Service | | | | 5,000 |
| | | | | | |
| 9000 OUT OF DISTRICT TUITIONS | Special Ed Tuitions | 172,091 | 154,091 | 109,172 | 110,328 |
| | | | | | |
| | Prior Year Bills | 10,000 | 10,000 | 10,000 | 10,000 |
| | **TOTAL SCHOOL CHOICE BUDGET** | **2,073,029** | **2,073,029** | **2,075,537** | **2,596,197** |

## Northampton Public Schools

## Special Education Circuit Breaker Budget FY21

| | FY16 ACTUAL | FY17 ACTUAL* | FY18 ACTUAL** | FY19 ACTUAL** | FY20 APPROVED | FY21 APPROVED |
|---|---|---|---|---|---|---|
| 9300 Private School Tuitions | 520,324 | 864,935 | 557,749 | 457,246 | 695,000 | 701,223 |
| **TOTAL** | **$ 520,324** | **$ 864,935** | **$ 557,749** | **$ 457,246** | **$ 695,000** | **701,223** |
| | | "+ extraord relief: 156,425 | | | | |
| | | increase due to add'l prior yr revenues | | 65,008 | | |
| | | **REVISED BUDGET** | | **$ 522,254** | | |

* Included expenditure of Extraordinary Relief funding of $156,425

** As amended by SC to reflect actual prior year revenues
***(FY19 increase at 10/11/18 SC mtg)***

Account 2426

Northampton Public Schools

# Circuit Breaker Revenues

| | # students | Payment | |
|---|---|---|---|
| FY2012 | 43 | 581,114 | |
| FY2013 | 42 | 575,963 | |
| FY2014 | 36 | 546,322 | |
| FY2015 | 33 | 520,324 | |
| FY2016 | 35 | 716,755 | |
| FY2017 | 44 | 721,111 | |
| FY2018 | 42 | 678,679 | |
| FY2018 | ineligible* | (156,425) | |
| FY2019 | 34 | 718,364 | |
| FY2020 | 32 | 701,223 | *Projected* |

*NOTE: The year listed is the year during which the revenue was received; it reflects costs for the prior year and we budget to spend it in the subsequent year.*

*The exception to this was FY17, when we received $156,425 in extraordinary relief, which was spent in the same year it was received.*

** During FY18 DESE determined by extraordinary relief revenue was ineligible and deducted from our FY18 eligible reimbursement revenue.*

## FOOD SERVICE BUDGET

| | Account Number | Actual FY17 | Actual FY18 | Actual FY19 | Projected FY20 | Projected FY21 |
|---|---|---|---|---|---|---|
| **Revenue:** | | | | | | |
| State and Federal Revenues | 2424310-468000 | 376,799 | 362,596 | 377,970 | 385,000 | 395,000 |
| POS Receipts | 2424310-481015 | 237,990 | 247,228 | 239,562 | 255,000 | 268,500 |
| Function Receipts | 2424310-481010 | 10,304 | 10,486 | 7,603 | 3,000 | 5,000 |
| A La Carte Receipts | 2424310-481020 | 65,488 | 61,500 | 70,666 | 75,000 | 71,000 |
| Summer Program | 2424310-484000SMR | | | | 6,370 | 6,800 |
| Miscellaneous Receipts | 2424310-484000 | - | 3,829 | 0 | 1,000 | 1,000 |
| Interest | 2424310-482000 | 903 | 1,343 | 2,570 | 1,600 | 2,000 |
| School Dept Subsidy - Payroll | School Budget | 40,000 | 56,000 | 49,000 | 59,440 | 63,020 |
| School Dept Subsidy - Prof Devel | School Budget | 1,888 | - | 1,733 | 4,100 | 4,100 |
| School Dept Subsidy - Equipment | School Budget | | 8,399 | 0 | | |
| School Dept Subsidy - Bad Debt | School Budget | 5,378 | - | 0 | 6,000 | 6,000 |
| **TOTAL REVENUES** | | **738,750** | **751,381** | **749,104** | **796,510** | **822,420** |
| **Payroll:** | | | | | | |
| Bridge Staff | BX240340-511300 | 33,630 | 28,107 | 30,406 | 36,973 | 38,591 |
| Jackson Staff | JX240340-511300 | 48,900 | 51,037 | 52,988 | 56,994 | 60,134 |
| Leeds Staff | LX240340-511300 | 32,732 | 34,573 | 36,736 | 39,290 | 40,905 |
| Ryan Rd Staff | RX240340-511300 | 31,522 | 28,810 | 34,483 | 36,335 | 39,748 |
| JFK Staff | MX240340-511300 | 51,599 | 64,212 | 64,279 | 77,708 | 81,469 |
| NHS Staff | NX240340-511300 | 60,412 | 62,640 | 67,174 | 72,448 | 70,783 |
| District Staff | WX240340-511300 | 105,631 | 110,374 | 115,818 | 111,472 | 112,940 |
| Summer Program | WX240340-511300SMR | | | 196 | 5,144 | 5,152 |
| Substitutes | WX240340-512420 | 15,774 | 21,797 | 14,344 | 16,000 | 16,000 |
| Prof Dev Payroll | WX240340-513003 | - | 3,048 | 1,733 | 2,200 | 2,200 |
| **Total Payroll** | | **380,198** | **404,598** | **418,157** | **454,564** | **467,922** |
| **Expenses:** | | | | | | |
| Food Costs | WX240340-549000 | 259,422 | 265,955 | 286,079 | 290,000 | 300,000 |
| Supplies | WX240340-558000 | 21,261 | 24,688 | 32,543 | 30,000 | 30,000 |
| Maintenance of Equipment | WX240340-524019 | 12,655 | 25,158 | 13,514 | 15,000 | 15,000 |
| Vehicle Costs | WX240340-548000 | 958 | 1,089 | 946 | 1,000 | 1,000 |
| Prof Dev Expenses | WX240340-578203 | 1,898 | 212 | 0 | 2,000 | 1,000 |
| POS Expenses | WX240340-530004 | 7,060 | - | 9,143 | 6,800 | 6,000 |
| Equipment Purchase | WX240340-551200 | 4,273 | 3,363 | 2,348 | 5,000 | 5,000 |
| Small Wares Purchase | WX240340-548006 | 333 | 1,384 | 49 | 500 | 500 |
| Commodity Delivery Costs | WX240340-549001 | 4,912 | 3,674 | 5,636 | 5,000 | 5,800 |
| Summer Program | | | | 4,505 | 5,000 | 5,000 |
| Misc Expenses | WX240340-570000 | 8,195 | 8,959 | 8,943 | 3,000 | 8,000 |
| **Total Expenses** | | **320,967** | **334,482** | **363,706** | **363,300** | **377,300** |
| **TOTAL PAYROLL & EXPENSES** | | **701,165** | **739,080** | **781,863** | **817,864** | **845,222** |
| **Gross Profit / (Loss)** | | **37,584** | **12,301** | **(32,759)** | **(21,354)** | **(22,802)** |
| **Value of Commodities Used** | | **51,955** | **49,600** | **55,114** | | |

NOTES:

1 This report is on a cash basis, using what is in the munis accounting system.
A profit/loss report is filed with DESE that is different because it is on an accrual basis and has to factor in inventories.

2 The FY17 actuals are close but may not be exact because detail was not maintained in munis.
We have now changed our chart of accounts so that we can track this level of detail.

3 Meals tax is not listed as revenue or expenses because it merely comes in and goes out in same amounts.

# School Lunch Price Equity Calculations

Federal regulations at 7 CFR 210.14(e) require school food authorities (SFAs) participating in the National School Lunch Program to ensure sufficient funds are provided to the non profit school food service account for meals served to students not eligible for free or reduced price meals. There are two ways to meet this requirement: either through the prices charged for "paid" meals or through other non-Federal sources provided to the nonprofit school food service account.

**School Year 2019-2020:**

| | | | | |
|---|---|---|---|---|
| Paid Lunch Equity Required Price: | | | | $ 3.00 |
| Northampton's Lunch Price | | | $ 2.85 | |
| SC Budget Contribution to Food Service program: | | | | |
| | Personnel | 65,440 | | |
| | Prof Dev | 4,100 | | |
| | Total | $ 69,540 | | |
| | Lunches served prior SY | 80,000 | | |
| | Amount attributed per served meal | | 0.87 | |
| | Combined sales and SC funding per meal | | | $ 3.72 |
| | Minimum SC appropriation required | | $ 12,000 | |

**School Year 2020-2021:**

| | | | | |
|---|---|---|---|---|
| Paid Lunch Equity Required Price | (projected for next year) | | | *$ 3.10* |
| ***Northampton's Lunch Price - PROPOSED*** | | | ***$ 3.00*** | |
| SC Budget Contribution to Food Service program: | | | | |
| | Personnel | 69,020 | | |
| | Prof Dev | 4,100 | | |
| | Total | $ 73,120 | | |
| | Lunches served prior SY* | 80,000 | | |
| | Amount attributed per served meal | | 0.91 | |
| | Combined sales and SC funding per meal | | | $ 3.91 |
| | Minimum SC appropriation required | | $ 8,000 | |

EDUCATION

## Office for Food and Nutrition Programs

National School Nutrition Programs Reimbursement Rates for Fiscal Year 2020

To: Superintendents of Public Schools, Administrators of Private Schools, Residential Child Care Institutions and School Nutrition Directors

From: Robert M. Leshin, Director
Office for Food and Nutrition Programs

Date: August 16, 2019

The U.S. Department of Agriculture has announced the reimbursement rates for School Food Service Programs **effective July 1, 2019 to June 30, 2020**. Federal reimbursement for free and reduced price lunches has increased. The state share is based on a state matching funds formula established at the federal level. **The USDA Foods assistance level is at $0.2375 per lunch served for 2018-2019.**

**Reimbursement Rates**

| *National School Lunch* | *State Share* | *Federal Share* | *Total* |
|---|---|---|---|
| Paid Lunch | $0.055 | $0.32 | $0.375 |
| Reduced Price Lunch | $0.055 | $3.01 | $3.065 |
| Free Lunch | $0.055 | $3.41 | $3.465 |

**Additional Seven Cents Reimbursement Rate**

| *Federal Share* | *Total* |
|---|---|
| $0.07 | $0.445 |
| $0.07 | $3.135 |
| $0.07 | $3.535 |

**Federal Severe Need Lunch Rate** — School systems in which 60% or more of the lunches served in 2017-2018 were free or reduced price will receive an additional 2 cents per lunch for all reimbursable lunches. The maximum charge for a reduced price lunch is 40 cents.

**Seven Cent Menu Certification Rate** — School Food Authorities that meet the requirements outlined in the final rule for Nutrition Standards in the National School Lunch Program and approved will receive an additional seven cents for each reimbursable lunch.

| **School Breakfast** | **Federal Non- Severe Reimbursement** | **Federal Severe Need Reimbursement** |
|---|---|---|
| Paid Breakfast | $0.31 | $0.31 |
| Reduced Price Breakfast | $1.54 | $1.90 |
| Free Breakfast | $1.84 | $2.20 |

**School Breakfast Program** — The maximum charge for a reduced price breakfast is 30 cents. A "severe need breakfast school" is one in which 40% of lunches served in 2017-2018 were free or reduced price lunch meals. As a result of the reauthorization of Child Nutrition Programs (Public Law 108-265), severe need breakfast schools do not need to submit cost documentation to receive the federal severe need breakfast reimbursement. Schools required to offer breakfast under state law will be eligible for up to $0.095 for each reimbursable breakfast for breakfast costs that exceed Federal Severe Need Reimbursement. These state-mandated schools must provide documentation of costs through the monthly claim process to receive this additional state reimbursement.

**Special Milk** reimbursement is $0.2150 per half pint. Special milk recipients may not participate in other child nutrition programs. Pricing programs with the free milk

**After School Snack Reimbursement** ("All Free Snacks" are reimbursed at the Free Rate of $0.94). Maximum charge for a reduced price snack is 15 cents.

| | |
|---|---|
| Paid Snack | $0.08 |
| Reduced Price Snack | $0.47 |
| Free Snack | $0.94 |

**Meal Pricing Guidelines** — In general, the pricing of paid student meals should not exceed the actual cost of preparing the meals less the federal and state reimbursement rounded off to the next highest multiple of 5 cents. Adult meal charges must be priced to at least cover the actual cost of preparing and serving the meal. In addition, **adults must be charged the state meals tax.**

**Equity in Meal Pricing** — An annual review of paid meal prices **must be conducted and reported** to be in compliance with the equity in meal pricing provision of the Healthy, Hunger-Free Kids Act of 2010 (Public Law 111-296). For SY 2019-2020 the weighted average price of paid meals must be equal or greater than $3.00. Please see the Document and Reference Library for more information.

This institution is an equal opportunity provider.

Last Updated: August 16, 2019

## Food Service Meal Revenue Analysis for FY21 Budget

| | LUNCH | | | | | | BREAKFAST | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | Reimbursement Federal & State Lunch | | | | | | Reimbursement Federal & State Breakfast | | | | | |
| | Free | Reduced | Paid | | Reduced Pay | Self pay | Free | Reduced | Paid | | Reduced Pay | Self Pay |
| | *$ 3.535* | *$ 3.135* | *$ 0.445* | *TOTAL* | *$ 0.40* | *$ 2.85* | *$ 2.20* | *$ 1.90* | *$ 0.31* | *TOTAL* | *$ 0.30* | $ 1.25 |
| FY20 Mea | ***# Meals Served*** | | | | | | ***# Meals Served*** | | | | | |
| Jan-20 | 8,674 | 1,141 | 9,805 | 19,620 | 1,141 | 8,929 | 4,327 | 545 | 4,812 | 9,684 | 96 | 4,812 |
| Dec-19 | 5,032 | 678 | 5,867 | 11,577 | 678 | 6,797 | 2,590 | 328 | 2,836 | 5,754 | 87 | 2,836 |
| Nov-19 | 7,205 | 944 | 8,410 | 16,559 | 944 | 8,206 | 3,611 | 391 | 3,971 | 7,973 | 107 | 3,971 |
| Oct-19 | 8,817 | 1,188 | 9,335 | 19,340 | 1,188 | 8,916 | 4,569 | 534 | 4,835 | 9,938 | 125 | 4,835 |
| Sep-19 | 8,441 | 758 | 9,012 | 18,211 | 758 | 8,496 | 3,510 | 301 | 3,825 | 7,636 | 65 | 3,825 |
| Aug-19 | 1,047 | 57 | 1,057 | 2,161 | 57 | 743 | 318 | 10 | 370 | 698 | 3 | 370 |
| | Reimbursement Federal & State Lunch | | | | | | Reimbursement Federal & State Breakfast | | | | | |
| | Free | Reduced | Paid | | Reduced Pay | Self Pay | Free | Reduced | Paid | | Reduced Pay | Self Pay |
| | *$ 3.43* | *$ 3.03* | *$ 0.43* | | *$ 0.40* | *$ 2.75* | *$ 2.14* | *$ 1.84* | *$ 0.31* | *TOTAL* | *$ 0.30* | *$ 1.25* |
| FY19 Mea | ***# Meals Served*** | | | | | | ***# Meals Served*** | | | | | |
| Jun-19 | 3,904 | 334 | 4137 | 8,375 | 334 | 5,467 | 1,186 | 12 | 431 | 1,629 | 12 | 431 |
| May-19 | 9,979 | 870 | 10273 | 21,122 | 870 | 9,689 | 3,146 | 47 | 1,007 | 4,200 | 47 | 1,007 |
| Apr-19 | 7,771 | 665 | 8040 | 16,476 | 665 | 7,352 | 2,451 | 49 | 789 | 3,289 | 49 | 789 |
| Mar-19 | 8,602 | 814 | 8986 | 18,402 | 814 | 9,138 | 2,860 | 65 | 918 | 3,843 | 65 | 918 |
| Feb-19 | 6,368 | 752 | 7137 | 14,257 | 752 | 6,404 | 1,925 | 70 | 628 | 2,623 | 70 | 628 |
| | | | | | | | | | | - | | |
| **TOTALS** | **75,840** | **8,201** | **82,059** | **166,100** | **8,201** | **80,137** | **30,493** | **2,352** | **24,422** | **57,267** | **726** | **24,422** |

| | |
|---|---|
| Estim Increase | $ 0.15 |
| Estim Addtl Revenue* | $ 12,021 |

* May have impact on number of self pay students who participate and potentially could see decrease in participation and/or incresae in student debt owed

# School Lunch Year End Closing Cash Balance

| | SC Budget Expenditure* | Year End Revolving Balance | Change in Revolving Balance | Change if no SC Subsidy |
|---|---|---|---|---|
| FY13 | 36,501 | 0 | | |
| FY14 | 80,000 | 71,419 | 71,419 | (8,581) |
| FY15 | 40,000 | 67,402 | (4,016) | (44,016) |
| FY16 | 40,403 | 90,071 | 22,669 | (17,734) |
| FY17 | 41,888 | 122,279 | 32,207 | (9,681) |
| FY18 | 56,000 | 126,179 | 3,900 | (52,100) |
| FY19 | 52,306 | 93,420 | (32,759) | (85,065) |
| FY20 est | 69,540 | 72,066 | (21,354) | (90,894) |
| FY21 est | 73,120 | 49,264 | (22,802) | (95,922) |

* Does not include any end of year approved purchases for equipment or furniture, nor does it include payments for uncollected parent debt (which started in FY15). It includes the appropriation for payroll and professional development.

**NOTES:** **DESE recommends that we maintain up to a 3 month cash flow balance, which would be approx $216,000 for Northampton. Any balance above this would need to go back into the program. There is no minimum balance as long as the cash flow can be covered.**

**The hope is that if this balance can be maintained, that some of it can be used to fund upcoming equipment/capital needs.**

**This does not directly compare to the profit and loss which we use in the budget report, because this is purely a cash balance comparison.**

**Massachusetts Department of Elementary and Secondary Education**

75 Pleasant Street, Malden, Massachusetts 02148-4906

Telephone: (781) 338-3000
TTY: N.E.T. Relay 1-800-439-2370

Jeffrey C. Riley
*Commissioner*

RECEIVED
FEB 20 2020
SUPERINTENDENT'S OFFICE

February 14, 2020

John Provost
Superintendent
Northampton Public Schools
240 Main Street, #1
Northampton, MA 01060

Dear Superintendent Provost:

Congratulations! Northampton Public Schools has one or more schools that are Massachusetts School Breakfast Challenge Champions, achieving the student breakfast participation goals set forth by the challenge. Your district has seized the opportunity schools have to feed students breakfast and prevent hunger from negatively affecting student success.

The Massachusetts School Breakfast Challenge (MSBC), re-launched in December 2015, is a statewide competition among schools and districts aimed at increasing and sustaining student participation in the School Breakfast Program. The Department is collaborating with the Department of Agricultural Resources, the New England Dairy Council, the School Nutrition Association of Massachusetts, the Eos Foundation, Massachusetts Action for Healthy Kids, and the Child Nutrition Outreach Program at Project Bread to challenge districts statewide to increase and sustain student participation in the School Breakfast Program.

Your district is among the 48 districts across the Commonwealth with schools that have achieved the goals of the Massachusetts School Breakfast Challenge. To recognize this accomplishment, school name(s) will be posted on our website: www.maschoolbreakfast.org. The website also provides breakfast expansion resources and funding opportunities to help schools increase school breakfast participation.

Enclosed you will find a reference sheet, "Massachusetts School Breakfast Challenge (MSBC) 2020", that provides further detail regarding the challenge and descriptions of the school group numbers that identifies the particular goal achieved by the school(s) within your district.

| School Name | Participation Percentage | Challenge Group Number |
|---|---|---|
| Bridge Street Elementary School | 58.25% | 2 |
| R. K. Finn Ryan Road | 70.07% | 2 |

You should be proud of your school's achievement. If there is any way we can assist you or you would like to join us as an ambassador to encourage other school districts to increase their school breakfast participation, please contact Kerry Callahan at 781-338-6462 or our partner, the Child Nutrition Outreach Program at Project Bread at 617-723-5000.

Sincerely,

Robert M. Leshin
Director
Office for Food and Nutrition Programs

c: Mistelle Hannah, School Nutrition Director

## Northampton Public Schools

# Medicaid Revenues

*Deposited to the City's General Fund*

| | | | |
|---|---|---|---|
| FY2005 | $ | 367,201 | |
| FY2006 | | 250,730 | |
| FY2007 | | 419,434 | (1st year LPVEC did the medicaid billings for N'h) |
| FY2008 | | 275,575 | |
| FY2009 | | 378,985 | |
| FY2010 | | 312,640 | |
| FY2011 | | 308,590 | |
| FY2012 | | 191,434 | |
| FY2013 | | 257,937 | |
| FY2014 | | 276,299 | |
| FY2015 | | 375,919 | |
| FY2016 | | 487,723 | |
| FY2017 | | 236,105 | (the amt dropped due to audit issues happening in MA) |
| FY2018 | | 223,162 | |
| FY2019 | | 256,552 | |

# Bus Revolving Account

| | | | |
|---|---|---|---|
| **Balance 7/1/17** | | | **148,817** |
| Revenues FY18 | | 106,843 | |
| Expenses FY18 | | 98,656 | |
| FY18 Net Increase / (Decrease) | | | 8,187 |
| **Balance 6/30/18** | | | **157,004** |
| Revenues FY19 | | 128,813 | |
| Expenses FY19 | | 48,133 | |
| FY19 Net Increase / (Decrease) | | | 80,680 |
| **Balance 6/30/19** | | | **237,684** |
| Estimated Revenues FY20 | | 110,000 | |
| Estimated Expenses FY20 | | | |
| Bus Contract | 97,000 | | |
| Printing for Bus Pass Letters | 1,200 | | |
| New Bus FY20 (our portion) | 46,377 | | |
| Camera and radio for new bus | 3,200 | | |
| Bus Maintenance | 2,500 | | |
| | | 150,277 | |
| FY20 Projected Net Increase / (Decrease) | | | (40,277) |
| **Projected Balance 6/30/20** | | | **197,407** |
| Estimated Revenues FY21 | | 110,000 | |
| Estimated Expenses FY21 | | | |
| Bus Contract | 98,500 | | |
| Printing for Bus Pass Letters | 1,200 | | |
| New Van FY21 (our portion) | 55,000 | | |
| Camera and radio for new van | 3,200 | | |
| Bus Maintenance | 2,500 | | |
| | | 160,400 | |
| FY21 Projected Net Increase / (Decrease) | | | (50,400) |
| **Projected Balance 6/30/21** | | | **147,007** |

NOTE: Capital Plan projects needing $190,000 in FY21 thru FY23 toward new buses.

**FORM CIP - 3**
**CAPITAL FACILITIES AND EQUIPMENT INVENTORY**
**as of the close of Fiscal Year 2021**

(To be filled out annually by Department Heads to add any new equipment to our database)

| EQUIPMENT / FACILITY | YEAR BUILT OR ACQUIRED | IMPROVEMENT | CONDITION (fair, good, excellent) | EXTENT OF USE (light, moderate., heavy) | REPAIR/REPLACE TARGET YEAR |
|---|---|---|---|---|---|
| IC Wheelchair bus # 5 | 2006 | Replace thru rotation/use as spare | Fair<br>Mileage:130,000 approx | Light | Keep as spare and replace with new 2021 vans |
| IC (47 Pass) # 3 | 2008 | Replace thru rotation/use as spare | Good<br>Mileage:114,708 | Light | Keep as spare |
| IC Wheelchair Bus # 6<br>(30 passenger) | 2012 | Keep on line | Excellent<br>Mileage:90,507 | Heavy | Keep online thru 2022 |
| IC Wheelchair Bus # 2<br>(30 passenger) | 2016 | Keep online | Excellent<br>Mileage:40,164 | Heavy | Keep online thru 2026 |
| IC Wheelchair Bus # 1<br>(30 passenger) | 2017 | Keep online | Excellent<br>Mileage:33,566 | Heavy | Keep online thru 2027 |
| IC Wheelchair Bus<br>(30 passenger)<br>NOT DELIVERED YET-<br>DUE BY NOVEMBER, 2019 | 2020 | | | | |

Updated 10/15/19

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# INFORMATION

**Massachusetts Department of Elementary and Secondary Education**
Office of School Finance

# FY21 Chapter 70 Foundation Budget

## 210 Northampton

| | | Base Foundation Components | | | | | | | Incremental Costs Above the Base | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| | | ------ Kindergarten ------ | | | Junior/ | High | | Special Ed | Special Ed | English learners | English learners | English learners | | |
| | Pre-school | Half-Day | Full-Day | Elementary | Middle | School | Vocational | In-District | Tuitioned-Out | PK-5 | 6-8 | High School/Voc | Low income | TOTAL ENROLLMENT |
| **Foundation Enrollment** | **68** | **0** | **201** | **985** | **658** | **867** | **0** | **104** | **27** | **49** | **18** | **19** | **823** | **2,745** |
| 1 Administration | 13,591 | 0 | 80,346 | 393,734 | 263,022 | 346,566 | 0 | 286,916 | 79,732 | 4,579 | 1,766 | 1,580 | 44,895 | 1,516,728 |
| 2 Instructional Leadership | 24,546 | 0 | 145,112 | 711,121 | 475,043 | 625,931 | 0 | 0 | 0 | 8,012 | 3,091 | 2,766 | 212,737 | 2,208,359 |
| 3 Classroom & Specialist Teachers | 112,552 | 0 | 665,380 | 3,260,655 | 1,916,813 | 3,714,167 | 0 | 946,750 | 0 | 56,084 | 21,635 | 19,359 | 2,076,684 | 12,790,082 |
| 4 Other Teaching Services | 28,866 | 0 | 170,657 | 836,304 | 402,156 | 441,138 | 0 | 883,968 | 1,218 | 8,012 | 3,091 | 2,766 | 0 | 2,778,177 |
| 5 Professional Development | 4,451 | 0 | 26,327 | 129,035 | 93,443 | 119,386 | 0 | 45,671 | 0 | 2,289 | 883 | 790 | 100,752 | 523,026 |
| 6 Instructional Materials, Equipment & Technology | 16,290 | 0 | 96,305 | 471,943 | 315,268 | 664,651 | 0 | 39,863 | 0 | 5,723 | 2,208 | 1,975 | 15,448 | 1,629,673 |
| 7 Guidance & Psychological Services | 8,892 | 0 | 52,570 | 257,617 | 217,074 | 348,473 | 0 | 0 | 0 | 3,434 | 1,325 | 1,185 | 84,094 | 974,664 |
| 8 Pupil Services | 3,257 | 0 | 19,264 | 141,574 | 154,492 | 469,402 | 0 | 0 | 0 | 1,145 | 442 | 395 | 436,964 | 1,226,934 |
| 9 Operations & Maintenance | 31,255 | 0 | 184,767 | 905,451 | 655,743 | 837,765 | 0 | 320,499 | 0 | 13,735 | 5,298 | 4,741 | 0 | 2,959,254 |
| 10 Employee Benefits/Fixed Charges | 38,393 | 0 | 226,967 | 1,112,282 | 772,426 | 916,332 | 0 | 335,092 | 0 | 12,591 | 4,857 | 4,346 | 335,924 | 3,759,210 |
| 11 Special Education Tuition | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 757,016 | 0 | 0 | 0 | 0 | 757,016 |
| **12 Total** | **282,093** | **0** | **1,667,695** | **8,219,717** | **5,265,481** | **8,483,812** | **0** | **2,858,759** | **837,966** | **115,603** | **44,596** | **39,904** | **3,307,497** | **31,123,122** |
| 13 Wage Adjustment Factor | 100.0% | | | | | | | | | | | | | |

| | |
|---|---|
| **Foundation Budget per Pupil** | **11,338** |

*The wage adjustment factor is applied to underlying rates in all functions except instructional equipment, benefits and special education tuition.

| | |
|---|---|
| 14 Low income percentage | 29.04% |
| 15 Low income group range | 24.00 - 29.99% |
| 16 Low income group number | 5 |

| | |
|---|---|
| English learner foundation budget as % total foundation budget | 0.6% |
| Low-income foundation budget as % total foundation budget | 10.6% |

| Low income enrollment determination | |
|---|---|
| Estimated low income enrollment based on FY16 Ch.70 | 803 |
| FY21 low income enrollment from direct certification | 823 |
| ***greater number used for FY21 Chapter 70*** | ***823*** |

Total foundation enrollment (column 14) does not include incremental costs above the base. The pupils are already counted in columns 1 to 7.

Total foundation enrollment assigns pupils in pre-kindergarten and half-time kindergarten an enrollment count of .5.

Special education in-district enrollment is an assumed percentage, representing 3.82 percent of K-12 non-vocational enrollment and 4.82 percent of vocational enrollment.

Special education tuitioned-out enrollment is also an assumed percentage, representing 1 percent of non-vocational K-12 enrollment.

As specified in the Student Opportunity Act of 2019, each district's FY21 low income enrollment is calculated by taking the greater of:

(a) the number of low income students identified through direct certification up to 133% of the federal poverty standard, or

(b) the estimated number of low income students determined by multiplying the district's FY16 low income % by its FY21 foundation enrollment

Direct certification includes the Supplemental Nutrition Assistance Program (SNAP);

the Transitional Assistance for Families with Dependent Children (TAFDC); MassHealth (Medicaid); and students in foster care.

Low income and English learner foundation budget increments are based on:

the number of students attending school in the district or district residents who attend charter schools.

The low income percentage is the ratio of the low-income enrollment to:

the total students attending school in the district and the total resident students attending charter schools.

Each component of the foundation budget represents the enrollment in row 10 multiplied by the appropriate statewide foundation allotment.

The foundation budget shown on this page may differ from the final number used in the formula, due to rounding error.

## Massachusetts Department of Elementary and Secondary Education

**Office of School Finance**

# FY21 Chapter 70 Determination of City and Town Total Required Contribution

## 210 Northampton

**Effort Goal**

| | | |
|---|---|---|
| 1) | 2018 equalized valuation | 3,591,160,400 |
| 2) | Uniform property percentage | 0.3741% |
| 3) | Local effort from property wealth | 13,434,708 |
| 4) | 2017 income | 1,039,155,000 |
| 5) | Uniform income percentage | 1.4789% |
| 6) | Local effort from income | 15,368,143 |
| 7) | Combined effort yield (3 + 6) | 28,802,851 |
| 8) | FY21 Foundation budget | 34,042,002 |
| 9) | Maximum local contribution (82.5% * 8) | 28,084,651 |
| 10) | Target local contribution (lesser of 7 or 9) | 28,084,651 |
| 11) | Target **local** share (10 as % of 8) | 82.50% |
| 12) | Target **aid** share (100% minus 11) | 17.50% |

See a listing of all 351 communities

**FY21 Increments Toward Goal**

| | | |
|---|---|---|
| 13) | FY20 required local contribution | 26,619,751 |
| 14) | Municipal revenue growth factor (DOR) | 5.65% |
| 15) | FY21 preliminary contribution (13 raised by 14) | 28,123,767 |
| 16) | Preliminary contribution pct of foundation (15 / 8) | 82.61% |

***If preliminary contribution is above the target share:***

| | | |
|---|---|---|
| 17) | Excess local effort (15 - 10) | 39,116 |
| 18) | 100% reduction toward target (17 x 100%) | 39,116 |
| 19) | FY21 required local contribution (15 - 18), capped at 90% of foundation | **28,084,651** |
| 20) | Contribution as percentage of foundation (19 / 8) | 82.50% |

***If preliminary contribution is below the target share:***

21) Shortfall from target local share (10 - 15)

22) Shortfall percentage (11 - 16)

23) Added increment toward target (13 x 1% or 2%)*

**1% if shortfall is between 2.5% and 7.5%; 2% if shortfall > 7.5%*

24) Special increment toward 82.5% target**

***if combined effort yield > 175% foundation*

Combined effort yield as % of foundation

25) Shortfall from target after adding increments (10 - 15 - 23 - 24)

26) FY21 required local contribution (15 + 22 + 23 + 24)

27) Contribution as percentage of foundation (26 / 8)

Massachusetts Department of Elementary and Secondary Education

Office of School Finance

# FY21 Chapter 70 Apportionment of Local Contribution Across School Districts

| | 210 Northampton | Northampton | Northampton Smith | Combined Total for All Districts |
|---|---|---|---|---|
| | **Prior Year Data (for comparison purposes)** | | | |
| 1 | FY20 foundation enrollment | 2,702 | 104 | 2,806 |
| 2 | FY20 foundation budget | 30,030,364 | 2,535,730 | 32,566,094 |
| 3 | Each district's share of municipality's combined FY20 foundation | 92.21% | 7.79% | 100.00% |
| 4 | FY20 required contribution | 24,547,028 | 2,072,723 | 26,619,751 |
| | **FY21 apportionment of contribution among community's districts** | | | |
| 5 | FY21 total unapportioned required contribution ('municipal contribution' tab row 19 or 25) | | | 28,084,651 |
| 6 | FY21 foundation enrollment | 2,745 | 113 | 2,858 |
| 7 | FY21 foundation budget | 31,123,122 | 2,918,879 | 34,042,002 |
| 8 | Each district's share of municipality's total FY21 foundation | 91.43% | 8.57% | 100.00% |
| 9 | **FY21 Required Contribution** | **25,676,575** | **2,408,076** | **28,084,651** |
| 10 | Change FY21 to FY20 (9 - 4) | 1,129,547 | 335,353 | 1,464,900 |

## Massachusetts Department of Elementary and Secondary Education

# FY21 Chapter 70 Summary

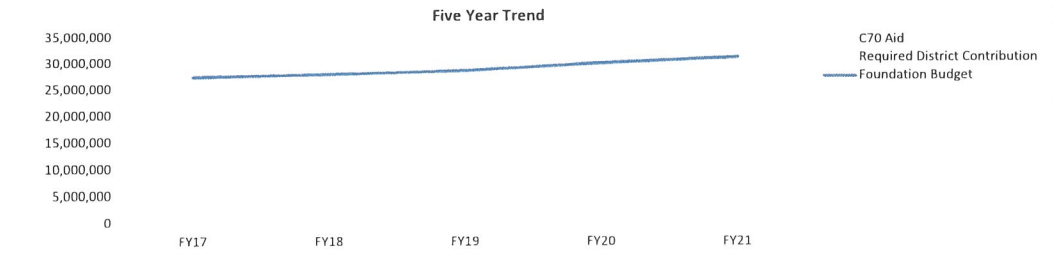
### 210 Northampton

## Aid Calculation FY21

| | | |
|---|---|---|
| **Prior Year Aid** | | |
| 1 | Chapter 70 FY20 | **7,558,369** |
| **Foundation Aid** | | |
| 2 | Foundation budget FY21 | 31,123,122 |
| 3 | Required district contribution FY21 | 25,676,575 |
| 4 | Foundation aid (2 -3) | 5,446,547 |
| 5 | Increase over FY20 (4 - 1) | **0** |
| **Minimum Aid** | | |
| 6 | Minimum $30 per pupil increase | 82,350 |
| 7 | Minimum aid amount (if line 6 - line 5 > 0, then line 6 - line 5, otherwise 0) | **82,350** |
| **Subtotal** | | |
| 8 | Sum of 1,5,7 | 7,640,719 |
| **Minimum Aid Adjustment** | | |
| 9 | Minimum aid adjustment | 7,640,719 |
| 10 | Aid adjustment increment (if line 9 - line 8 > 0, then line 9 - line 8, otherwise 0) | **0** |

## Comparison to FY20

| | FY20 | FY21 | Change | Pct Chg |
|---|---|---|---|---|
| Enrollment | 2,702 | 2,745 | 43 | 1.59% |
| Foundation budget | 30,030,364 | 31,123,122 | 1,092,758 | 3.64% |
| Required district contribution | 24,547,028 | 25,676,575 | 1,129,547 | 4.60% |
| Chapter 70 aid | **7,558,369** | **7,640,719** | 82,350 | 1.09% |
| Required net school spending (NSS) | 32,105,397 | 33,317,294 | 1,211,897 | 3.77% |
| Target aid share | 17.50% | 17.50% | | |
| C70 % of foundation | 25.17% | 24.55% | | |
| Required NSS % of foundation | 106.91% | 107.05% | | |



EDUCATION

# Massachusetts Department of Elementary and Secondary Education
## Chapter 70 District Profile

6/7/2019

Select a district

## 0210 Northampton

| | Foundation Enrollment | % Chg | Foundation Budget | % Chg | Required Local Contribution | Chapter 70 Aid *Reflects Penalties, where applicable* | % Chg | *"Formula" Requirement* Required Net School Spending *Aid + Local Contribution* | *"Adjusted" Requirement* Required NSS *Includes Carryover* | % Chg | Actual NSS | % Chg | Dollars Over/Under Requirement | % Over/ Under |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| FY08 | 2,858 | -2.4% | 23,897,225 | 1.6% | 17,925,565 | 7,068,616 | 2.1% | 24,994,181 | 24,994,181 | 2.2% | 27,660,568 | -1.8% | 2,666,387 | 10.7% |
| FY09 | 2,828 | -1.0% | 25,081,307 | 5.0% | 18,789,705 | 6,600,630 | -6.6% | 26,166,064 | 25,390,335 | 1.6% | 27,314,419 | -1.3% | 1,924,085 | 7.6% |
| FY10 | 2,799 | -1.0% | 25,514,472 | 1.7% | 19,225,734 | 7,228,831 | 9.5% | 26,454,565 | 26,454,565 | 4.2% | 28,495,912 | 4.3% | 2,041,347 | 7.7% |
| FY11 | 2,740 | -2.1% | 24,684,605 | -3.3% | 19,535,341 | 6,806,523 | -5.8% | 26,341,864 | 26,341,864 | -0.4% | 29,017,944 | 1.8% | 2,676,080 | 10.2% |
| FY12 | 2,741 | 0.0% | 25,014,295 | 1.3% | 20,035,749 | 6,843,064 | 0.5% | 26,878,813 | 26,878,813 | 2.0% | 30,128,056 | 3.8% | 3,249,243 | 12.1% |
| FY13 | 2,776 | 1.3% | 26,386,689 | 5.5% | 20,803,896 | 6,954,104 | 1.6% | 27,758,000 | 27,758,000 | 3.3% | 30,698,971 | 1.9% | 2,940,971 | 10.6% |
| FY14 | 2,773 | -0.1% | 26,834,027 | 1.7% | 21,624,168 | 7,023,429 | 1.0% | 28,647,597 | 28,647,597 | 3.2% | 32,553,237 | 6.0% | 3,905,640 | 13.6% |
| FY15 | 2,805 | 1.2% | 27,395,101 | 2.1% | 22,476,877 | 7,093,554 | 1.0% | 29,570,431 | 29,570,431 | 3.2% | 33,949,262 | 4.3% | 4,378,831 | 14.8% |
| FY16 | 2,767 | -1.4% | 27,323,757 | -0.3% | 22,846,792 | 7,162,729 | 1.0% | 30,009,521 | 30,009,521 | 1.5% | 34,749,734 | 2.4% | 4,740,213 | 15.8% |
| FY17 | 2,742 | -0.9% | 27,410,585 | 0.3% | 22,747,409 | 7,313,539 | 2.1% | 30,060,948 | 30,060,948 | 0.2% | 36,695,964 | 5.6% | 6,635,016 | 22.1% |
| FY18 | 2,746 | 0.1% | 27,919,380 | 1.9% | 23,143,930 | 7,395,919 | 1.1% | 30,539,849 | 30,539,849 | 1.6% | 38,061,131 | 3.7% | 7,521,282 | 24.6% |
| FY19* | 2,713 | -1.2% | 28,576,805 | 2.4% | 23,575,863 | 7,477,309 | 1.1% | 31,053,172 | 31,053,172 | 1.7% | 38,664,558 | 1.6% | 7,611,386 | 24.5% |

| | Dollars Per Foundation Enrollment | | | Percentage of Foundation | | | |
|---|---|---|---|---|---|---|---|
| | Foundation Budget | Ch 70 Aid | Actual NSS | Ch 70 | Required NSS | Actual NSS | Chapter 70 Pct of Actual NSS |
| FY08 | 8,362 | 2,473 | 9,678 | 30% | 105% | 116% | 26% |
| FY09 | 8,869 | 2,334 | 9,659 | 26% | 101% | 109% | 24% |
| FY10 | 9,116 | 2,583 | 10,181 | 28% | 104% | 112% | 25% |
| FY11 | 9,009 | 2,484 | 10,590 | 28% | 107% | 118% | 23% |
| FY12 | 9,126 | 2,497 | 10,992 | 27% | 107% | 120% | 23% |
| FY13 | 9,505 | 2,505 | 11,059 | 26% | 105% | 116% | 23% |
| FY14 | 9,677 | 2,533 | 11,739 | 26% | 107% | 121% | 22% |
| FY15 | 9,767 | 2,529 | 12,103 | 26% | 108% | 124% | 21% |
| FY16 | 9,875 | 2,589 | 12,559 | 26% | 110% | 127% | 21% |
| FY17 | 9,997 | 2,667 | 13,383 | 27% | 110% | 134% | 20% |
| FY18 | 10,167 | 2,693 | 13,861 | 26% | 109% | 136% | 19% |
| FY19* | 10,533 | 2,756 | 14,252 | 26% | 109% | 135% | 19% |

* Budgeted

To see earlier years back to FY93, unhide rows 5 to 18 and 34 to 47.

Foundation enrollment is reported in October of the prior fiscal year (e.g. FY16 enrollment = Oct 1, 2014 headcount).

Foundation budget is the state's estimate of the minimum amount needed in each district to provide an adequate educational program.

Required Net School Spending is the annual minimum that must be spent on schools, including carryovers from prior years.

Net School Spending includes municipal indirect spending for schools but excludes capital expenditures, transportation, grants and revolving funds.

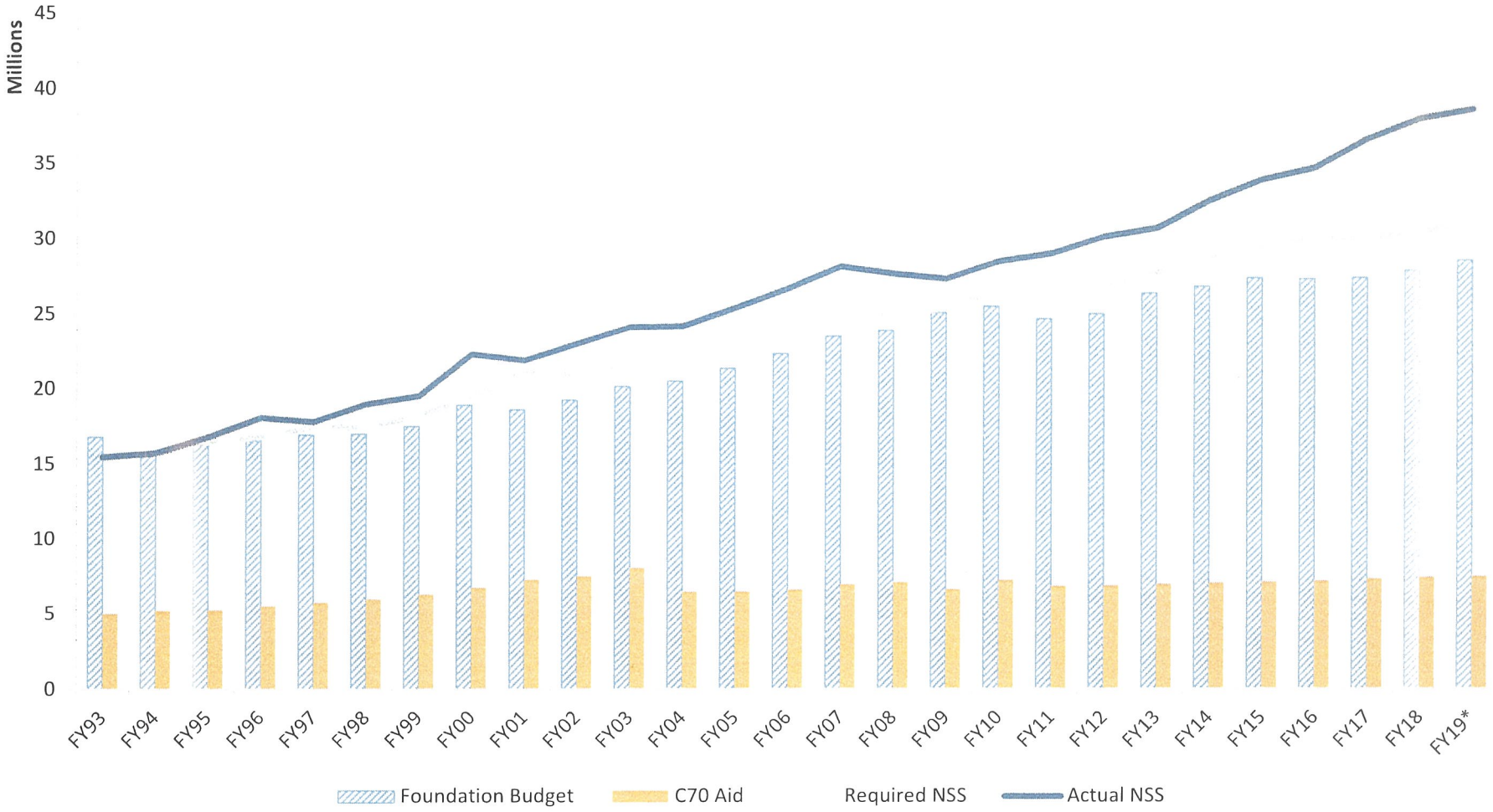
**Federal SFSF grants in FY09, FY10, FY11, and FY12 and federal Education Jobs grants in FY11, FY12 and FY13 are not included in these calculations. Net school spending is limited to Chapter 70 aid and appropriated local contributions. However, the SFSF and Education Jobs calculations were directly based upon the Chapter 70 formula and helped districts spend at foundation budget levels.**

| | | | |
|---|---|---|---|
| **In FY09, this district received an SFSF grant of** | 775,729 | **In FY12 the combined SFSF/Ed Jobs amount was** | 88,794 |
| **In FY10, this district's SFSF grant entitlement was** | 0 | **In FY13 the Education Jobs amount was** | 0 |
| **In FY11, the combined SFSF and Educ Jobs entitlement was** | 490,808 | | |

# Massachusetts Department of Elementary and Secondary Education
## Chapter 70 District Profile

6/7/2019

## 0210 Northampton



EDUCATION

Massachusetts Department of Elementary and Secondary Education

Trends in Chapter 70 Aid Components

## 210 Northampton

| | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | FY13 | FY14 | FY15 | FY16 | FY17 | FY18 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Enrollment | 2,928 | 2,858 | 2,828 | 2,799 | 2,740 | 2,741 | 2,776 | 2,773 | 2,805 | 2,767 | 2,742 | 2,746 |
| % Change | 0.00% | -2.39% | -1.05% | -1.03% | -2.11% | 0.04% | 1.28% | -0.11% | 1.15% | -1.35% | -0.90% | 0.15% |
| Foundation Budget | 23,515,503 | 23,897,225 | 25,081,307 | 25,514,472 | 24,684,605 | 25,014,295 | 26,386,689 | 26,834,027 | 27,395,101 | 27,323,757 | 27,410,585 | 27,919,380 |
| % Change | 0.00% | 1.62% | 4.95% | 1.73% | -3.25% | 1.34% | 5.49% | 1.70% | 2.09% | -0.26% | 0.32% | 1.86% |
| District Contribution | 17,537,821 | 17,925,565 | 18,789,705 | 19,225,734 | 19,535,341 | 20,035,749 | 20,803,896 | 21,624,168 | 22,476,877 | 22,846,792 | 22,747,409 | 23,143,930 |
| Pct of Foundation | 74.58% | 75.01% | 74.92% | 75.35% | 79.14% | 80.10% | 78.84% | 80.58% | 82.05% | 83.62% | 82.99% | 82.90% |
| Target Aid Share | 29.91% | 28.68% | 25.99% | 24.65% | 22.19% | 18.80% | 21.30% | 18.31% | 18.49% | 17.50% | 17.50% | 17.50% |
| Foundation Aid Increase | | | | | | | | | | | | |
| Down Payment Aid | 91,895 | | | | | | | | | | | |
| Growth Aid | 259,811 | 109,478 | 307,743 | | | | | | | | | |
| Target Aid Phase-In | | | | | | | | | | | | |
| Minimum Aid | | 33,422 | | | | | 111,040 | 69,325 | 70,125 | 69,175 | 150,810 | 82,380 |
| Non-Op Reduction in Aid | | | | | | | | | | | | |
| Chapter 70 Aid Reduction | | | -775,729 | -147,528 | -422,308 | | | | | | | |
| Low Income Hold Harmless | | | | | | | | | | | | |
| Chapter 70 Aid | 6,925,716 | 7,068,616 | 6,600,630 | 7,228,831 | 6,806,523 | 6,843,064 | 6,954,104 | 7,023,429 | 7,093,554 | 7,162,729 | 7,313,539 | 7,395,919 |
| SFSF Grant | | | 775,729 | 0 | 36,541 | | | | | | | |
| Education Jobs Grant | | | 0 | 0 | 454,267 | | | | | | | |
| Total Aid and SFSF & Edujob | 6,925,716 | 7,068,616 | 7,376,359 | 7,228,831 | 7,297,331 | 6,843,064 | 6,954,104 | 7,023,429 | 7,093,554 | 7,162,729 | 7,313,539 | 7,395,919 |
| Aid+SFSF+Edujobs, Pct of Foundation | 29.45% | 29.58% | 29.41% | 28.33% | 29.56% | 27.36% | 26.35% | 26.17% | 25.89% | 26.21% | 26.68% | 26.49% |
| C70 Required Net School Spending | 24,463,537 | 24,994,181 | 26,166,064 | 26,454,565 | 26,341,864 | 26,878,813 | 27,758,000 | 28,647,597 | 29,570,431 | 30,009,521 | 30,060,948 | 30,539,849 |
| Pct of Foundation | 104.03% | 104.59% | 104.32% | 103.68% | 106.71% | 107.45% | 105.20% | 106.76% | 107.94% | 109.83% | 109.67% | 109.39% |
| Actual/Budgeted Net Sch Spending | 28,154,799 | 27,660,568 | 27,314,419 | 28,495,912 | 29,017,944 | 30,128,056 | 30,698,971 | 32,553,237 | 33,949,262 | 34,749,734 | 36,695,964 | 38,061,131 |

Massachusetts Department of Elementary and Secondary Education

Direct Special Education Expenditures as a Percentage of School Budget, FY06 to FY15

143

210 NORTHAMPTON

| | A | B | C | D | E | F | G | H |
|---|---|---|---|---|---|---|---|---|
| | -- In-District Instruction-- | | - Out-of-District Tuition - | | Combined | Total | Special Education | |
| Fiscal Year | Teaching | Other Instructional | Mass. Public Schools and Collaboratives | Mass Private and Out-of-State Schools | Special Ed Expenditures (A+B+C+D) | School Operating Budget | Percentage of Budget (E as % of F) | state average percentage |
| 2006 | 3,193,839 | 559,621 | 378,678 | 1,374,472 | 5,506,610 | 27,148,178 | 20.3 | 19.1 |
| 2007 | 3,622,910 | 529,744 | 366,395 | 1,676,142 | 6,195,191 | 28,726,457 | 21.6 | 19.4 |
| 2008 | 4,010,578 | 567,557 | 421,507 | 1,531,461 | 6,531,103 | 28,236,267 | 23.1 | 19.8 |
| 2009 | 3,865,575 | 453,896 | 600,653 | 1,869,107 | 6,789,231 | 27,952,140 | 24.3 | 20.1 |
| 2010 | 3,911,383 | 498,850 | 627,501 | 1,966,933 | 7,004,667 | 28,870,183 | 24.3 | 19.8 |
| 2011 | 3,712,108 | 464,976 | 856,860 | 2,136,755 | 7,170,699 | 29,542,944 | 24.3 | 19.9 |
| 2012 | 4,156,140 | 527,672 | 706,181 | 2,511,224 | 7,901,217 | 30,825,210 | 25.6 | 20.5 |
| 2013 | 4,580,095 | 415,314 | 560,861 | 2,147,512 | 7,703,782 | 31,126,536 | 24.7 | 20.9 |
| 2014 | 4,680,623 | 573,345 | 675,576 | 2,268,949 | 8,198,493 | 32,935,933 | 24.9 | 20.9 |
| 2015 | 5,079,785 | 594,946 | 587,168 | 2,364,480 | 8,626,379 | 34,555,277 | 25.0 | 21.0 |

Notes and Definitions

Source: End of Year Pupil and Financial Report, Schedule 4 - Special Education Expenditures

Special Education Expenditures

"Direct" special education expenditures include only those that can be related specifically to special education pupils.

"Other instructional" includes supervisory, textbooks and instructional equipment, guidance, and psychological services.

"Mass. Public Schools and Collaboratives" includes other public school districts, collaboratives, and charter schools. Spending from state "circuit breaker" funds is included. Otherwise, spending from grants, other revolving funds, or other non-appropriated revenue sources (totalling less than 4 percent of total special ed spending statewide) is excluded.

Total School Expenditures

Circuit-breaker revenues are added to the net school spending amount because the circuit-breaker program is included in the special education columns, but not in net school spending.

Operating budget includes municipal indirect spending for schools but excludes capital expenditures and transportation.

Other than circuitbreaker spending, operating budget does not include expenditures from grants, revolving funds, or other non-appropriated revenue sources.

FY2021 Preliminary Cherry Sheet Estimates
Northampton

Source: MA Department of Revenue Division of Local Services
Preliminary Municipal Cherry Sheet Estimates
Data current as of 1/22/2020

**ESTIMATED RECEIPTS** **ESTIMATED ASSESSMENTS & CHARGES**

| PROGRAM | FY2020 Cherry Sheet Estimate | FY2021 Governor's Budget Proposal | FY2021 House Budget Proposal | FY2021 Senate Budget Proposal | FY2021 Conference |
|---|---|---|---|---|---|
| Education Receipts: | | | | | |
| Chapter 70 | 8,471,394 | 8,557,134 | | | |
| School Transportation | 0 | 0 | | | |
| Charter Tuition Reimbursement | 324,802 | 303,225 | | | |
| Smart Growth School Reimbursement | 0 | 0 | | | |
| Offset Receipts: | | | | | |
| School Choice Receiving Tuition | 1,253,307 | 1,356,740 | | | |
| **Sub-Total, All Education Items:** | **10,049,503** | **10,217,099** | | | |
| General Government: | | | | | |
| Unrestricted Gen Gov't Aid | 4,667,261 | 4,797,944 | | | |
| Local Share of Racing Taxes | 0 | 0 | | | |
| Regional Public Libraries | 0 | 0 | | | |
| Veterans Benefits | 437,906 | 428,261 | | | |
| Exemp: VBS and Elderly | 115,741 | 132,382 | | | |
| State Owned Land | 100,063 | 99,531 | | | |
| Offset Receipts: | | | | | |
| **Public Libraries** | **55,077** | **54,905** | | | |
| **Sub-Total, All General Government:** | **5,376,048** | **5,513,023** | | | |
| Total Estimated Receipts: | 15,425,551 | 15,730,122 | | | |

| PROGRAM | 020 Cherry Sheet Esti | Governor's Budget P | 1 House Budget Pro | 1 Senate Budget Pro | 1 Conference Committee |
|---|---|---|---|---|---|
| County Assessments: | | | | | |
| County Tax | 0 | 0 | | | |
| Suffolk County Retirement | 0 | 0 | | | |
| Sub-Total, County Assessments: | 0 | 0 | | | |
| State Assessments and Charges: | | | | | |
| Retired Employees Health Insurance | 0 | 0 | | | |
| Retired Teachers Health Insurance | 0 | 0 | | | |
| Mosquito Control Projects | 0 | 0 | | | |
| Air Pollution Districts | 8,332 | 8,494 | | | |
| Metropolitan Area Planning Council | 0 | 0 | | | |
| Old Colony Planning Council | 0 | 0 | | | |
| RMV Non-Renewal Surcharge | 77,360 | 78,860 | | | |
| Sub-Total, State Assessments: | 85,692 | 87,354 | | | |
| Transportation Authorities: | | | | | |
| MBTA | 0 | 0 | | | |
| Boston Metro. Transit District | 0 | 0 | | | |
| Regional Transit | 441,734 | 437,349 | | | |
| Sub-Total, Transp Authorities: | 441,734 | 437,349 | | | |
| Annual Charges Against Receipts: | | | | | |
| Multi-Year Repayment Program | 0 | 0 | | | |
| Special Education | 4,900 | 3,440 | | | |
| STRAP Repayments | 0 | 0 | | | |
| Sub-Total, Annual Charges: | 4,900 | 3,440 | | | |
| Tution Assessments: | | | | | |
| School Choice Sending Tuition | 522,462 | 588,502 | | | |
| Charter School Sending Tuition | 2,771,688 | 2,524,949 | | | |
| Sub-Total, Tution Assessments: | 3,294,150 | 3,113,451 | | | |
| Total All Estimated Charges: | 3,826,476 | 3,641,594 | | | |

EDUCATION

## Chapter 70 Trends in Aid and Local Contribution
## Multi-District Comparison

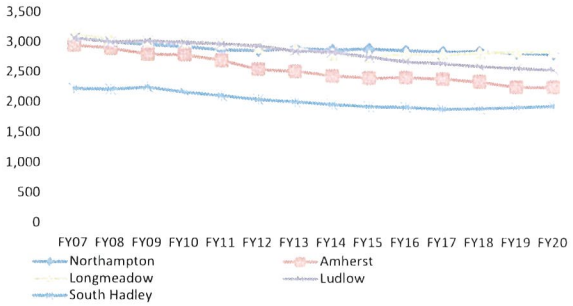
*Updated 8/26/2019*

*Select up to 5 districts*

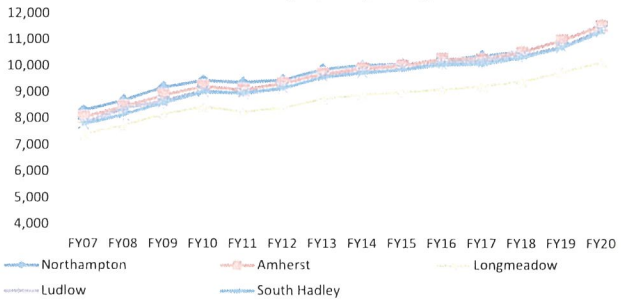
- 210 Northampton
- 8 Amherst
- 159 Longmeadow
- 161 Ludlow
- 278 South Hadley

### *Required Local Contribution*

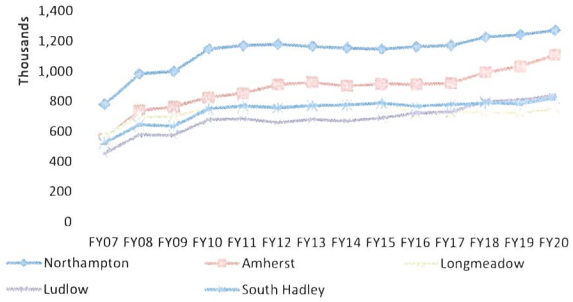
**Foundation Enrollment - City/Town**



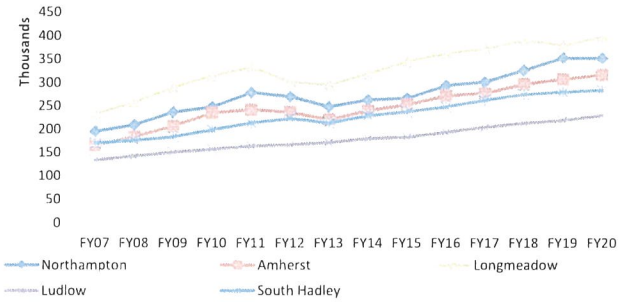

**Foundation Budget per Pupil - City/Town**



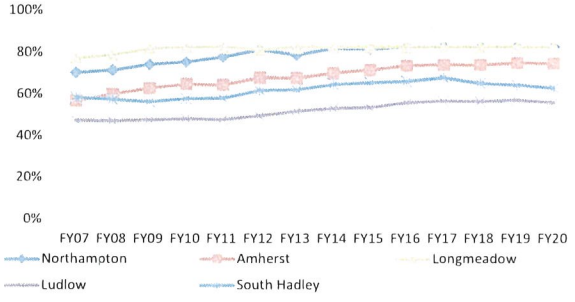

**Equalized Property Valuation (EQV) per Pupil**



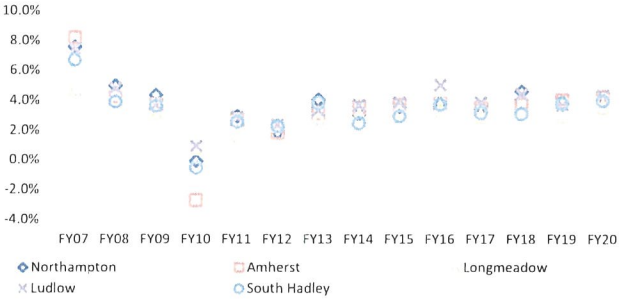

**Income per Pupil**

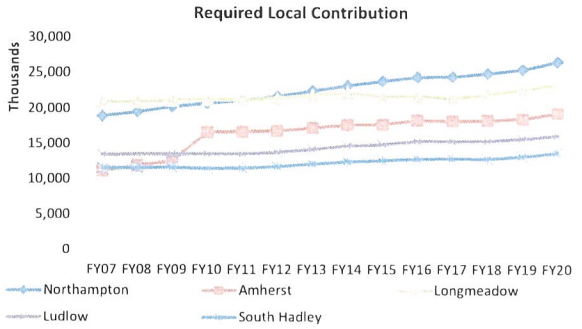


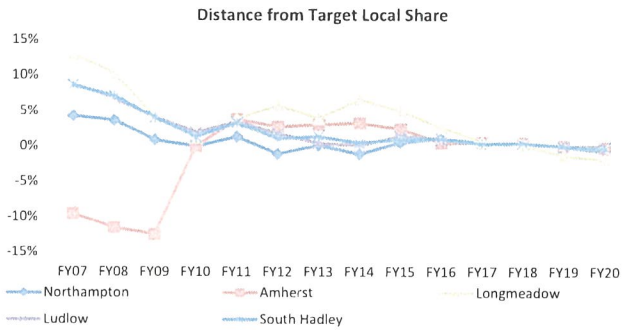

**Target Local Share (% of Foundation Budget)**




**Municipal Revenue Growth Factor (MRGF)**



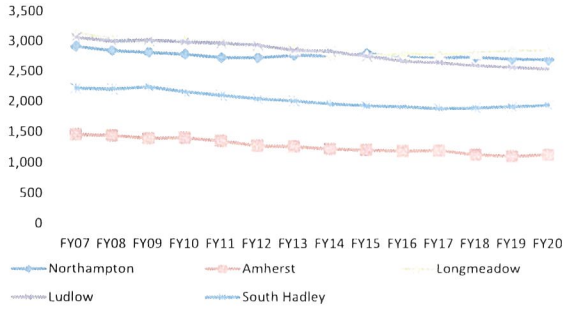

Required Local Contribution
Thousands
30,000
25,000
20,000
15,000
10,000
5,000
0
FY07 FY08 FY09 FY10 FY11 FY12 FY13 FY14 FY15 FY16 FY17 FY18 FY19 FY20
Northampton
Amherst
Longmeadow
Ludlow
South Hadley


Distance from Target Local Share
15%
10%
5%
0%
-5%
-10%
-15%
FY07 FY08 FY09 FY10 FY11 FY12 FY13 FY14 FY15 FY16 FY17 FY18 FY19 FY20
Northampton
Amherst
Longmeadow
Ludlow
South Hadley

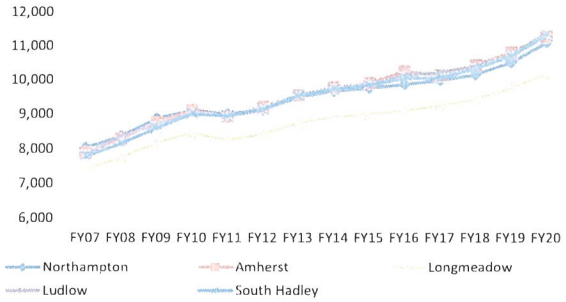
*Updated 8/26/2019*

## *Chapter 70 Aid*

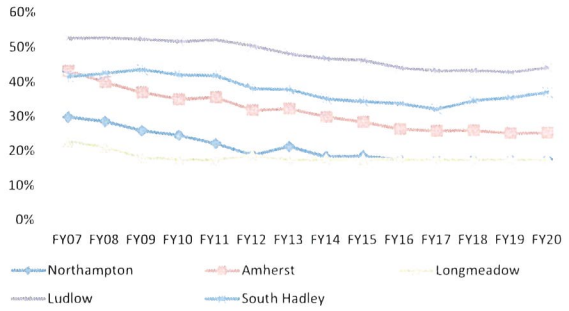
**Foundation Enrollment - District**



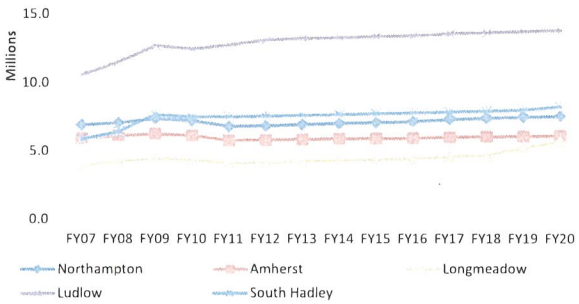

**Foundation Budget per Pupil - District**



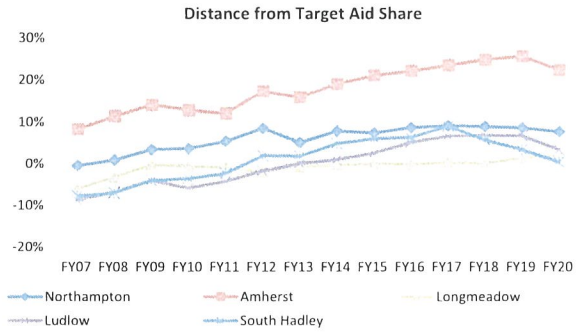

**Target Aid Share**



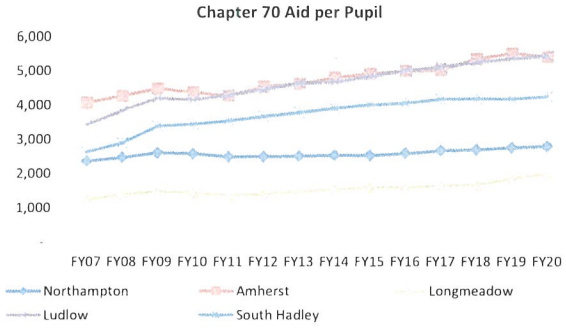

**Chapter 70 Aid**




**Distance from Target Aid Share**




**Chapter 70 Aid per Pupil**



Massachusetts Department of Elementary and Secondary Education
Chapter 70 Trends in Aid and Local Contribution

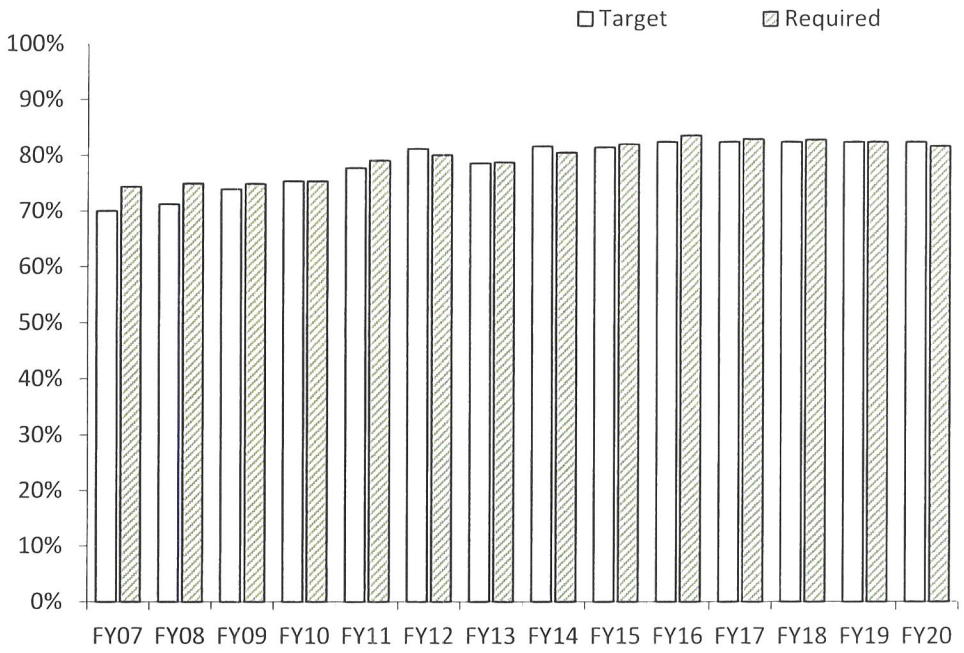
*Updated 8/26/2019*

*Select a District*

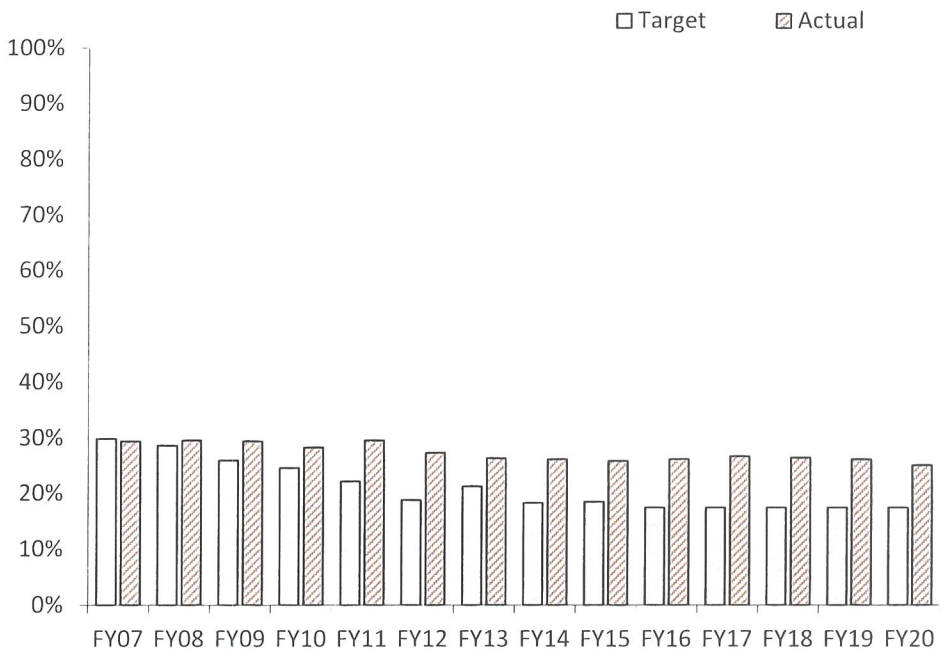
210 Northampton

## 210 Northampton

### Target and Required Local Contribution Percentages



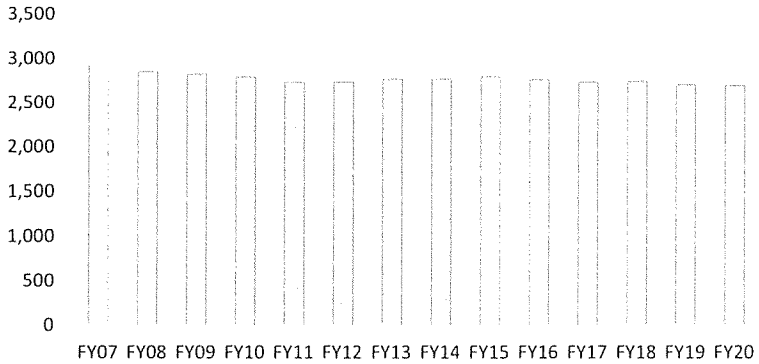

### Target and Actual Aid Percentages



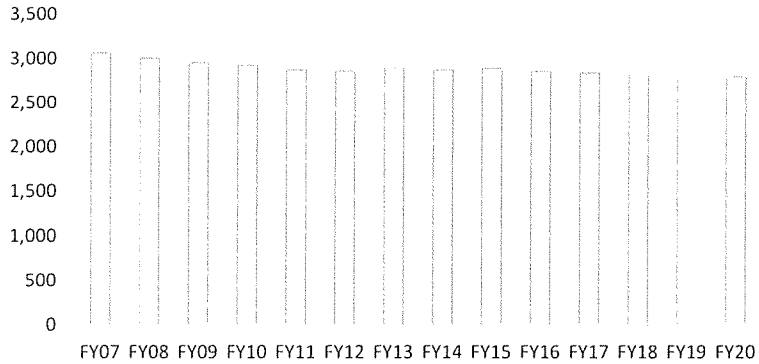
*Updated 8/26/2019*

## 210 Northampton

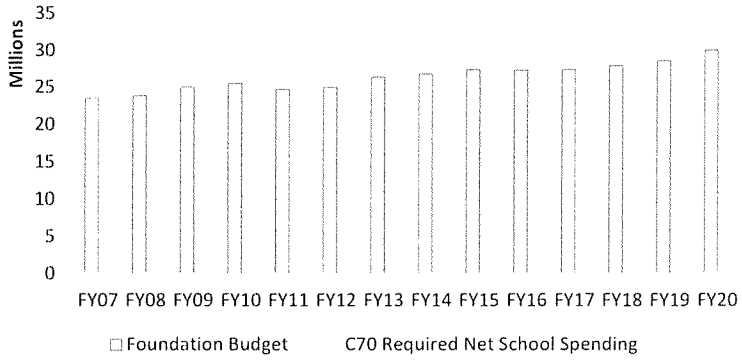
**Foundation Enrollment - District**



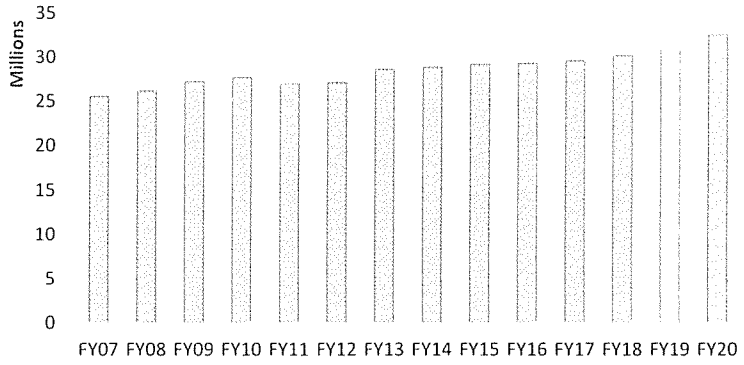

**Foundation Enrollment - Municipality**




**Foundation Budget and Required Net School Spending**



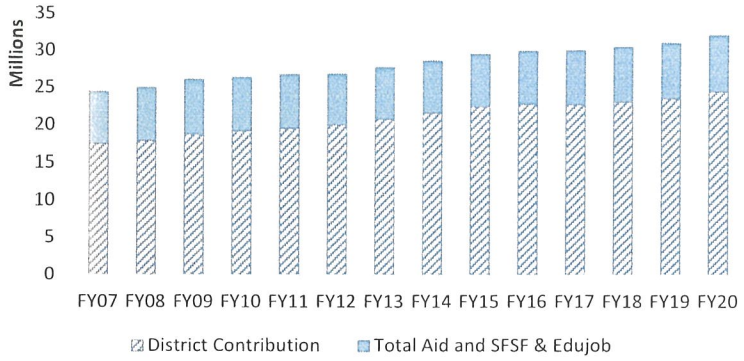

**Foundation Budget - Municipality**



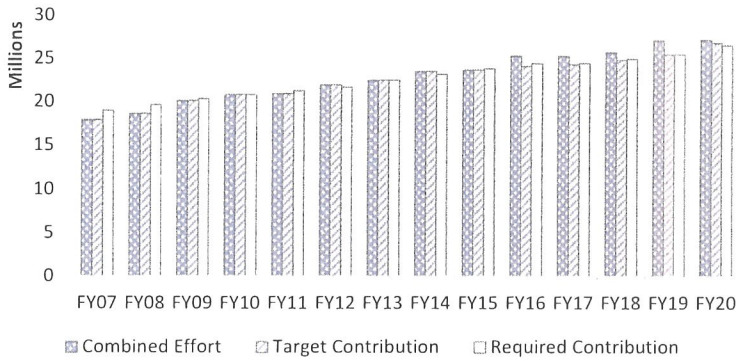
*Updated 8/26/2019*

## 210 Northampton

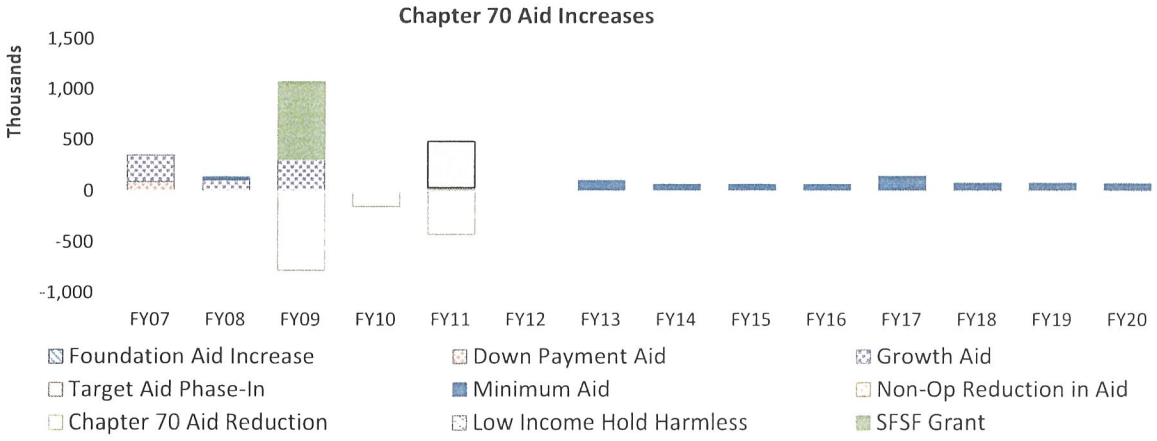
### Required Local Contribution & Chapter 70 Aid




### Local Contribution - Municipality




### Chapter 70 Aid Increases



EDUCATION

Massachusetts Department of Elementary and Secondary Education

Trends in Chapter 70 Target Effort and Required Contribution Calculations

## 210 Northampton

| | FY07 | FY08 | FY09 | FY10 | FY11 | FY12 | FY13 | FY14 | FY15 | FY16 | FY17 | FY18 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Equalized Valuation | 2,401,455,900 | 2,974,992,300 | 2,974,992,300 | 3,381,331,100 | 3,381,331,100 | 3,395,137,800 | 3,395,137,800 | 3,341,950,700 | 3,341,950,700 | 3,351,978,800 | 3,351,978,800 | 3,523,921,000 |
| Statewide Property Percentage | 0.3400% | 0.2900% | 0.3100% | 0.3000% | 0.3000% | 0.3148% | 0.3221% | 0.3557% | 0.3624% | 0.3808% | 0.3792% | 0.3538% |
| Local Effort from Property | 8,123,989 | 8,754,374 | 9,241,785 | 10,012,716 | 9,996,296 | 10,687,164 | 10,936,861 | 11,888,415 | 12,112,727 | 12,763,734 | 12,709,853 | 12,508,474 |
| Income | 599,648,000 | 628,284,000 | 699,475,000 | 723,129,000 | 800,029,000 | 772,154,000 | 718,460,000 | 756,627,000 | 771,162,000 | 843,118,000 | 859,763,000 | 933,486,000 |
| Statewide Income Percentage | 1.630% | 1.580% | 1.560% | 1.500% | 1.370% | 1.464% | 1.612% | 1.544% | 1.511% | 1.493% | 1.470% | 1.420% |
| Local Effort from Income | 9,777,934 | 9,913,419 | 10,884,304 | 10,830,601 | 10,945,728 | 11,305,109 | 11,584,375 | 11,682,995 | 11,654,859 | 12,587,783 | 12,639,155 | 13,300,218 |
| Combined Effort | 17,901,923 | 18,667,793 | 20,126,089 | 20,843,317 | 20,942,024 | 21,992,273 | 22,521,235 | 23,571,410 | 23,767,586 | 25,351,517 | 25,349,008 | 25,808,691 |
| Enrollment | 3,073 | 3,012 | 2,962 | 2,930 | 2,874 | 2,863 | 2,899 | 2,879 | 2,896 | 2,864 | 2,845 | 2,852 |
| Foundation Budget | 25,540,636 | 26,175,441 | 27,192,872 | 27,661,166 | 26,914,943 | 27,085,197 | 28,616,131 | 28,854,082 | 29,159,915 | 29,303,843 | 29,588,253 | 30,167,935 |
| | | 2.5% | 3.9% | 1.7% | -2.7% | 0.6% | 5.7% | 0.8% | 1.1% | 0.5% | 1.0% | 2.0% |
| Target Contribution | 17,901,923 | 18,667,793 | 20,126,089 | 20,843,317 | 20,942,024 | 21,992,273 | 22,521,235 | 23,571,410 | 23,767,586 | 24,175,671 | 24,410,309 | 24,888,546 |
| Target Local Share | 70.09% | 71.32% | 74.01% | 75.35% | 77.81% | 81.20% | 78.70% | 81.69% | 81.51% | 82.50% | 82.50% | 82.50% |
| Mrgf | 7.58% | 5.00% | 4.37% | -0.07% | 2.93% | 1.85% | 4.03% | 3.06% | 3.57% | 3.78% | 3.55% | 4.60% |
| Preliminary Contribution | 19,282,505 | 19,956,708 | 20,492,506 | 20,357,328 | 21,454,026 | 21,694,483 | 22,568,771 | 23,252,027 | 24,082,124 | 24,829,215 | 25,372,280 | 25,684,117 |
| Excess Effort | 1,380,582 | 1,288,915 | 366,417 | 0 | 512,002 | 0 | 47,536 | 0 | 314,538 | 653,544 | 961,971 | 795,571 |
| Effort Reduction | 276,116 | 322,229 | 120,918 | 0 | 153,601 | 0 | 7,130 | 0 | 157,269 | 326,772 | 817,675 | 676,235 |
| Shortfall From Target | 0 | 0 | 0 | 485,989 | 0 | 297,790 | 0 | 319,383 | 0 | 0 | 0 | 0 |
| Additional Effort: 1 or 2 Percent | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Additional Effort Up to FY08 Spending, or Target | 0 | 0 | 0 | 485,989 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Required Contribution | 19,006,389 | 19,634,479 | 20,371,588 | 20,843,317 | 21,300,425 | 21,694,483 | 22,561,641 | 23,252,027 | 23,924,855 | 24,502,443 | 24,554,605 | 25,007,882 |
| Percentage of Foundation | 74.42% | 75.01% | 74.92% | 75.35% | 79.14% | 80.10% | 78.84% | 80.58% | 82.05% | 83.62% | 82.99% | 82.90% |

15

# MISCELLANEOUS INFORMATION

- Enrollment Information
- Choice/Charter Information
- Municipal Expenditures (including Capital)
- Summary Reports from End-of-Year Financial Report to DESE
- Per Pupil Expenditure Information
- DESE Budget Function Codes / Educational Jargon Terms /Budget Glossary

# ENROLLMENT INFORMATION

# Northampton Public Schools
## Enrollment for 2019-2020 October

| Bridge Street Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Pre-School | NA | NA | NA | NA | 38 |
| Kindergarten | 2 | 20 | 20 | | 40 |
| Grade 1 | 2 | 21 | 20 | | 41 |
| Grade 2 | 3 | 17 | 18 | 16 | 51 |
| Grade 3 | 2 | 21 | 20 | | 41 |
| Grade 4 | 2 | 16 | 16 | | 32 |
| Grade 5 | 2 | 21 | 22 | | 43 |
| K-5 Total | 13 | | | | 248 |
| Pre-K -5 Total | | | | | 286 |

| Leeds Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Pre-School | NA | NA | NA | NA | 32 |
| Kindergarten | 3 | 17 | 17 | 17 | 51 |
| Grade 1 | 3 | 19 | 17 | 16 | 52 |
| Grade 2 | 2 | 24 | 24 | | 48 |
| Grade 3 | 2 | 21 | 20 | | 41 |
| Grade 4 | 2 | 21 | 20 | | 41 |
| Grade 5 | 3 | 20 | 20 | 20 | 60 |
| K-5 Total | 15 | | | | 293 |
| Pre-K - 5 Total | | | | | 325 |

| Jackson Street Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Kindergarten | 3 | 16 | 18 | 17 | 51 |
| Grade 1 | 3 | 20 | 20 | 19 | 59 |
| Grade 2 | 3 | 18 | 18 | 18 | 54 |
| Grade 3 | 3 | 23 | 23 | 22 | 68 |
| Grade 4 | 3 | 20 | 20 | 19 | 59 |
| Grade 5 | 3 | 22 | 21 | 20 | 63 |
| K-5 Total | 18 | | | | 354 |

| RK Finn Ryan Road Elementary | | | | |
|---|---|---|---|---|
| Class | Sections | Class Sizes | | Students |
| Kindergarten | 2 | 21 | 20 | 41 |
| Grade 1 | 2 | 21 | 21 | 42 |
| Grade 2 | 2 | 21 | 21 | 42 |
| Grade 3 | 2 | 21 | 21 | 42 |
| Grade 4 | 2 | 15 | 15 | 30 |
| Grade 5 | 2 | 21 | 21 | 42 |
| K-5 Total | 12 | | | 239 |

| Elementary Classes: | | Grade | Totals |
|---|---|---|---|
| Total # of Classes | 58 | K | 183 |
| Average Class Size | 19.48 | 1 | 194 |
| Median Class Size | 20 | 2 | 195 |
| | | 3 | 192 |
| | | 4 | 162 |
| | | 5 | 208 |

prepared by J.Towler 10.2019

| JFK Middle School | |
|---|---|
| Class | Students |
| Grade 6 | 207 |
| Grade 7 | 214 |
| Grade 8 | 203 |
| Total | 624 |

| Northampton High School | |
|---|---|
| Class | Students |
| Grade 9 | 243 |
| Grade 10 | 210 |
| Grade 11 | 217 |
| Grade 12 | 207 |
| Total | 877 |

| | |
|---|---|
| Elem. Total (PK-5) | 1204 |
| Secondary Total | 1501 |
| Special Education | 62 |
| TOTAL STUDENTS | 2767 |
| TOTAL STUDENTS ATTENDING | 2705 |

# Northampton Public Schools
## Enrollment for 2019-2020 December

| Bridge Street Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Pre-School | NA | NA | NA | NA | 40 |
| Kindergarten | 2 | 20 | 20 | | 40 |
| Grade 1 | 2 | 21 | 20 | | 41 |
| Grade 2 | 3 | 17 | 18 | 16 | 51 |
| Grade 3 | 2 | 21 | 21 | | 42 |
| Grade 4 | 2 | 16 | 16 | | 32 |
| Grade 5 | 2 | 21 | 22 | | 43 |
| K-5 Total | 13 | | | | 249 |
| Pre-K -5 Total | | | | | 289 |

| Leeds Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Pre-School | NA | NA | NA | NA | 36 |
| Kindergarten | 3 | 17 | 17 | 17 | 51 |
| Grade 1 | 3 | 19 | 18 | 17 | 54 |
| Grade 2 | 2 | 23 | 24 | | 47 |
| Grade 3 | 2 | 21 | 20 | | 41 |
| Grade 4 | 2 | 20 | 20 | | 40 |
| Grade 5 | 3 | 21 | 20 | 19 | 60 |
| K-5 Total | 15 | | | | 293 |
| Pre-K - 5 Total | | | | | 329 |

| Jackson Street Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Kindergarten | 3 | 19 | 18 | 15 | 52 |
| Grade 1 | 3 | 21 | 20 | 18 | 59 |
| Grade 2 | 3 | 19 | 19 | 18 | 56 |
| Grade 3 | 3 | 23 | 23 | 23 | 69 |
| Grade 4 | 3 | 20 | 20 | 19 | 59 |
| Grade 5 | 3 | 22 | 21 | 20 | 63 |
| K-5 Total | 18 | | | | 358 |

| RK Finn Ryan Road Elementary | | | | | |
|---|---|---|---|---|---|
| Class | Sections | Class Sizes | | | Students |
| Kindergarten | 2 | 22 | 20 | | 42 |
| Grade 1 | 2 | 21 | 21 | | 42 |
| Grade 2 | 2 | 23 | 23 | | 46 |
| Grade 3 | 2 | 21 | 21 | | 42 |
| Grade 4 | 2 | 16 | 16 | | 32 |
| Grade 5 | 2 | 22 | 22 | | 44 |
| K-5 Total | 12 | | | | 248 |

| Elementary Classes: | | Grade | Totals |
|---|---|---|---|
| Total # of Classes | 58 | K | 185 |
| Average Class Size | 19.79 | 1 | 196 |
| Median Class Size | 20 | 2 | 200 |
| | | 3 | 194 |
| | | 4 | 163 |
| | | 5 | 210 |

prepared by J.Towler 12.2019

| JFK Middle School | |
|---|---|
| Class | Students |
| Grade 6 | 209 |
| Grade 7 | 212 |
| Grade 8 | 201 |
| Total | 622 |

| Northampton High School | |
|---|---|
| Class | Students |
| Grade 9 | 243 |
| Grade 10 | 212 |
| Grade 11 | 216 |
| Grade 12 | 205 |
| Total | 876 |

| | |
|---|---|
| Elem. Total (PK-5) | 1224 |
| Secondary Total | 1498 |
| Special Education | 62 |
| TOTAL STUDENTS | 2784 |
| TOTAL STUDENTS ATTENDING | 2722 |

# Northampton Public Schools October 2019
# Resident and Non-Resident (School Choice) Enrollment

| High School | School Choice | Residents | TOTAL |
|---|---|---|---|
| Grade 9 | 29 | 214 | 243 |
| Grade 10 | 26 | 184 | 210 |
| Grade 11 | 24 | 193 | 217 |
| Grade 12 | 19 | 188 | 207 |
| **TOTAL** | **98** | **779** | **877** |

| JFK Middle | School Choice | Residents | TOTAL |
|---|---|---|---|
| Grade 6 | 21 | 186 | 207 |
| Grade 7 | 13 | 201 | 214 |
| Grade 8 | 20 | 183 | 203 |
| **TOTAL** | **54** | **570** | **624** |

| Bridge Street | School Choice | Residents | TOTAL |
|---|---|---|---|
| Preschool | NA | 38 | 38 |
| Kindergarten | 0 | 40 | 40 |
| Grade 1 | 1 | 40 | 41 |
| Grade 2 | 5 | 46 | 51 |
| Grade 3 | 1 | 40 | 41 |
| Grade 4 | 4 | 28 | 32 |
| Grade 5 | 2 | 41 | 43 |
| **TOTAL** | **13** | **273** | **286** |

| Leeds | School Choice | Residents | TOTAL |
|---|---|---|---|
| Preschool | NA | 32 | 32 |
| Kindergarten | 2 | 49 | 51 |
| Grade 1 | 3 | 49 | 52 |
| Grade 2 | 0 | 48 | 48 |
| Grade 3 | 0 | 41 | 41 |
| Grade 4 | 1 | 40 | 41 |
| Grade 5 | 7 | 53 | 60 |
| **TOTAL** | **13** | **312** | **325** |

| Jackson Street | School Choice | Residents | TOTAL |
|---|---|---|---|
| Kindergarten | 0 | 51 | 51 |
| Grade 1 | 0 | 59 | 59 |
| Grade 2 | 1 | 53 | 54 |
| Grade 3 | 0 | 68 | 68 |
| Grade 4 | 0 | 59 | 59 |
| Grade 5 | 3 | 60 | 63 |
| **TOTAL** | **4** | 350 | **354** |

| RKF Ryan Road | School Choice | Residents | TOTAL |
|---|---|---|---|
| Kindergarten | 0 | 41 | 41 |
| Grade 1 | 5 | 37 | 42 |
| Grade 2 | 2 | 40 | 42 |
| Grade 3 | 6 | 36 | 42 |
| Grade 4 | 4 | 26 | 30 |
| Grade 5 | 7 | 35 | 42 |
| **TOTAL** | **24** | **215** | **239** |

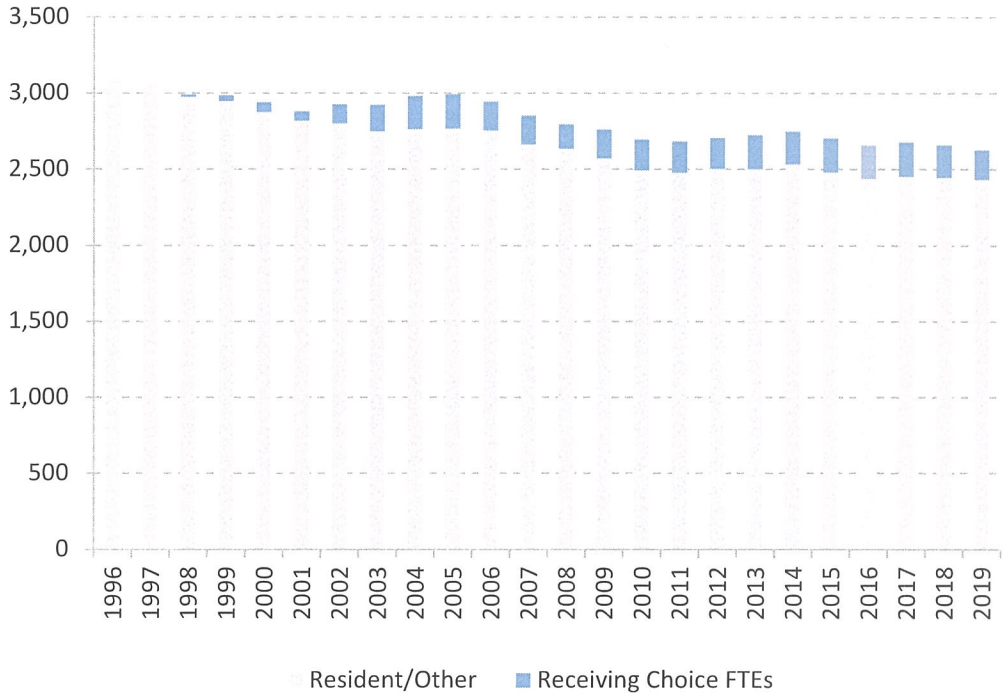
| District Totals: | | | |
|---|---|---|---|
| **Grade** | **School Choice** | **Resident** | **Total** |
| K | 2 | 181 | 183 |
| 1 | 9 | 185 | 194 |
| 2 | 8 | 187 | 195 |
| 3 | 7 | 185 | 192 |
| 4 | 9 | 153 | 162 |
| 5 | 19 | 189 | 208 |
| PRIMARY (K-5) | 54 | 1080 | 1134 |
| SECONDARY | 152 | 1349 | 1501 |
| SPED/Services | 3 | 59 | 62 |
| PLUS PRE-K | NA | 70 | 70 |
| **TOTAL** | **209** | **2558** | **2767** |

# Massachusetts Department of Elementary and Secondary Education
## Office of District and School Finance

### School Choice and Other In-District Enrollment

0210 NORTHAMPTON

| FY | Receiving Choice FTEs | Total Enrollment | Resident/ Other Enrollment | % Choice |
|---|---|---|---|---|
| 1996 | 0.0 | 3,082 | 3,082 | 0.0 |
| 1997 | 0.0 | 3,052 | 3,052 | 0.0 |
| 1998 | 15.6 | 2,988 | 2,972 | 0.5 |
| 1999 | 40.1 | 2,983 | 2,943 | 1.3 |
| 2000 | 64.8 | 2,936 | 2,871 | 2.2 |
| 2001 | 64.4 | 2,877 | 2,813 | 2.2 |
| 2002 | 127.8 | 2,924 | 2,796 | 4.4 |
| 2003 | 175.7 | 2,919 | 2,743 | 6.0 |
| 2004 | 218.6 | 2,978 | 2,759 | 7.3 |
| 2005 | 226.5 | 2,990 | 2,763 | 7.6 |
| 2006 | 190.7 | 2,940 | 2,749 | 6.5 |
| 2007 | 188.9 | 2,849 | 2,660 | 6.6 |
| 2008 | 162.4 | 2,793 | 2,631 | 5.8 |
| 2009 | 189.4 | 2,758 | 2,569 | 6.9 |
| 2010 | 202.0 | 2,692 | 2,490 | 7.5 |
| 2011 | 206.6 | 2,681 | 2,474 | 7.7 |
| 2012 | 203.9 | 2,704 | 2,500 | 7.5 |
| 2013 | 224.6 | 2,722 | 2,497 | 8.3 |
| 2014 | 216.9 | 2,746 | 2,529 | 7.9 |
| 2015 | 224.0 | 2,701 | 2,477 | 8.3 |
| 2016 | 221.4 | 2,657 | 2,436 | 8.3 |
| 2017 | 224.3 | 2,675 | 2,451 | 8.4 |



# CHOICE/CHARTER INFORMATION

Northampton Public Schools

# Charter School/School Choice Historical Information

| | Charter Out | | Choice Out | | | Choice In | |
|---|---|---|---|---|---|---|---|
| | Student FTE's | Net Cost | Student FTE's | Cost | Total City Assessment | Student FTE's | Tuition Receipts |
| FY10 | 155.0 | 1,260,655 | 84.3 | 516,683 | 1,777,338 | 202.0 | 1,261,180 |
| FY11 | 174.0 | 1,312,998 | 74.8 | 478,035 | 1,791,033 | 206.6 | 1,331,510 |
| FY12 | 185.4 | 1,499,976 | 77.6 | 524,909 | 2,024,885 | 203.9 | 1,266,935 |
| FY13 | 183.0 | 1,637,526 | 69.3 | 434,770 | 2,072,296 | 224.6 | 1,514,085 |
| FY14 | 190.0 | 1,655,739 | 73.4 | 496,236 | 2,151,975 | 216.9 | 1,555,805 |
| FY15 | 203.4 | 1,888,145 | 69.0 | 521,714 | 2,409,859 | 224.0 | 1,827,864 |
| FY16 | 200.7 | 2,087,117 | 83.4 | 637,347 | 2,724,464 | 221.4 | 1,829,052 |
| FY17 | 193.6 | 2,153,263 | 74.5 | 553,950 | 2,707,213 | 224.3 | 1,617,281 |
| FY18 | 197.9 | 2,200,756 | 61.1 | 429,729 | 2,630,485 | 214.0 | 1,437,007 |
| FY19 | 193.9 | 2,300,377 | 67.7 | 517,235 | 2,817,612 | 194.8 | 1,253,307 |
| FY20 ** | 169.0 | 2,221,724 | 77.0 | 588,502 * | 2,810,226 | 209.0 | 1,356,740 |
| FY21 CS* | 169.0 | 2,221,724 | 77.0 | 588,502 | 2,810,226 | 209.0 | 1,356,740 |

* per the cherry sheet; will be adjusted to actuals

** projected per DESE Dec 2019 (Quarter 2)

Notes:

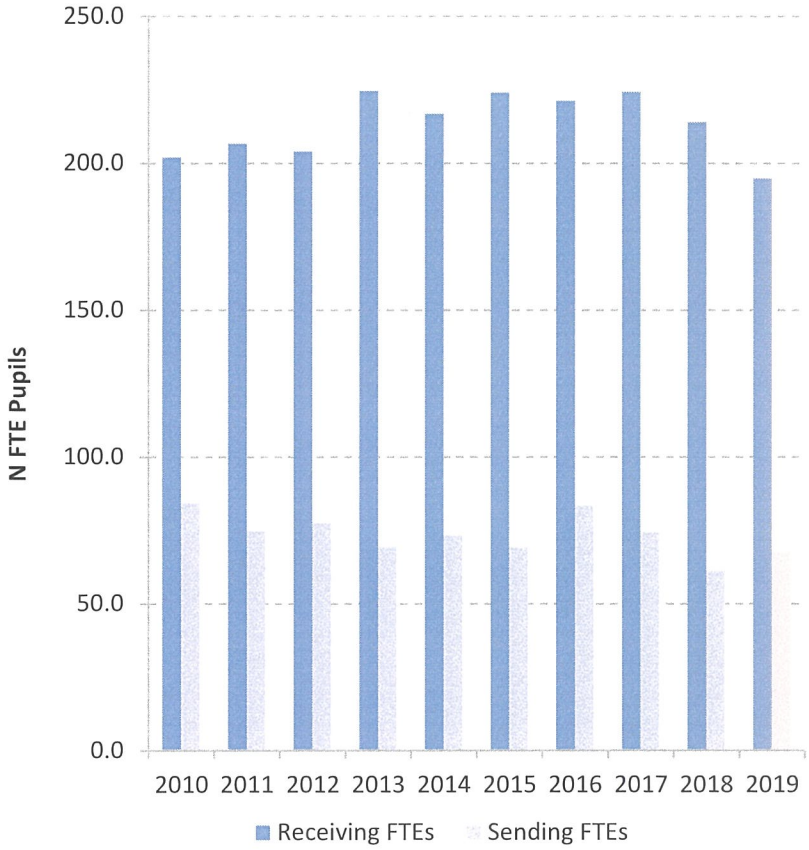
1. All numbers have been verified with DESE website.
   (Many years contain adjustments to the payments based on prior year "corrections";
   amounts listed equal the actual net cash payment out or revenue in.)
2. Charter School payments are net cost to the city after charter aid is included.
3. Current fiscal year estimates are based on information on DESE website as of Dec 2019

# Massachusetts Department of Elementary and Secondary Education
## Office of District and School Finance

### School Choice Trends in Enrollment and Tuition

**0210 NORTHAMPTON**

| | Receiving | | Sending | |
|---|---|---|---|---|
| FY | FTE Pupils | Tuition | FTE Pupils | Tuition |
| 1996 | 0.0 | 0 | 1.0 | 3,492 |
| 1997 | 0.0 | 0 | 3.0 | 10,610 |
| 1998 | 15.6 | 60,516 | 5.0 | 16,789 |
| 1999 | 40.1 | 197,396 | 8.9 | 34,673 |
| 2000 | 64.8 | 333,647 | 14.8 | 70,812 |
| 2001 | 64.4 | 415,754 | 19.9 | 85,944 |
| 2002 | 127.8 | 715,694 | 29.6 | 223,208 |
| 2003 | 175.7 | 1,162,562 | 41.0 | 264,004 |
| 2004 | 218.6 | 1,511,548 | 47.9 | 315,725 |
| 2005 | 226.5 | 1,369,882 | 48.1 | 270,754 |
| 2006 | 190.7 | 1,091,547 | 46.9 | 378,247 |
| 2007 | 188.9 | 1,212,709 | 53.6 | 363,444 |
| 2008 | 162.4 | 1,005,494 | 52.7 | 331,247 |
| 2009 | 189.4 | 1,185,780 | 63.2 | 403,667 |
| 2010 | 202.0 | 1,261,180 | 84.3 | 516,683 |
| 2011 | 206.6 | 1,331,510 | 74.8 | 478,035 |
| 2012 | 203.9 | 1,266,935 | 77.6 | 524,909 |
| 2013 | 224.6 | 1,514,085 | 69.3 | 434,770 |
| 2014 | 216.9 | 1,555,805 | 73.4 | 496,236 |
| 2015 | 224.0 | 1,827,864 | 69.2 | 521,714 |
| 2016 | 221.4 | 1,829,052 | 83.4 | 637,347 |
| 2017 | 224.3 | 1,617,281 | 74.5 | 553,950 |



# MUNICIPAL EXPENDITURES

(Including Capital)

## Municipal Charges for Education
# NORTHAMPTON PUBLIC SCHOOLS

| DEPARTMENT | FY18 Projected | FY18 Actual | FY19 Projected | FY19 Actual | FY20 Projected |
|---|---|---|---|---|---|
| **1000 ACCOUNT: ADMINISTRATIVE SERVICES** | | | | | |
| MAYOR'S OFFICE* | 6,350 | 6,350 | 6,004 | 6,004 | 6,251 |
| CITY AUDIT* | 88,228 | 88,228 | 94,626 | 15,174 | 15,451 |
| AUDITOR'S OFFICE* | | | | 79,452 | 84,372 |
| TREASURER/COLLECTOR'S OFFICE* | 29,101 | 29,101 | 22,380 | 22,380 | 42,905 |
| LEGAL SERVICES* | 10,313 | 10,313 | 4,688 | 4,688 | 10,313 |
| INFORMATION SERVICES - CHIEF INFORMATION OFFICER* | 227,972 | 227,972 | 105,217 | 60,719 | 64,373 |
| INFORMATION SERVICES-NPS* | | | | 44,500 | 46,500 |
| HUMAN RESOURCES-NPS* | 126,301 | 126,301 | 128,948 | 128,948 | 169,408 |
| **SUB-TOTAL: 1000 ACCOUNT** | **488,265** | **488,265** | **361,863** | **361,863** | **439,573** |
| **3000 ACCOUNT: OTHER SCHOOL SERVICES** | | | | | |
| BOARD OF HEALTH (Pupil Services)* | 10,945 | 10,945 | 10,558 | 10,558 | 11,487 |
| SCHOOL RESOURCE OFFICER* | 43,935 | 53,842 | 65,477 | 65,477 | 57,282 |
| **TOTAL: 3000 ACCOUNT** | **54,880** | **64,787** | **76,035** | **76,035** | **68,769** |
| **4000 ACCOUNT: OPERATION AND MAINTENANCE OF PLANT** | | | | | |
| CENTRAL SERVICES - NPS* | 55,741 | 55,741 | 49,528 | 49,528 | 26,207 |
| DPW FORESTRY, PARKS & RECREATION DIVISION* | 31,105 | 31,105 | 24,313 | 24,313 | 50,213 |
| DPW SNOW AND ICE and HIGHWAYS - NPS* | 120,802 | 120,802 | 125,042 | 125,042 | 117,168 |
| **Subtotal: Line 7450** | **207,648** | **207,648** | **198,883** | **198,883** | **193,588** |
| EXTRAORDINARY MAINTENANCE - PRINCIPAL - NPS* | 67,550 | 67,550 | 32,200 | 32,200 | 24,100 |
| INSTRUCTIONAL EQUIPMENT - PRINCIPAL - NPS* | | | | | |
| EXTRAORDINARY MAINTENANCE - PRINCIPAL - SVAHS* | | | | | |
| INSTRUCTIONAL EQUIPMENT - PRINCIPAL - SVAHS* | | | | | |
| **Subtotal: Line 7460** | **67,550** | **67,550** | **32,200** | **32,200** | **24,100** |
| **TOTAL: 4000 ACCOUNT** | **275,198** | **275,198** | **231,083** | **231,083** | **217,688** |
| **5000 ACCOUNT: FIXED CHARGES** | | | | | |
| CONTRIBUTORY RETIREMENT* | 1,172,653 | 1,172,653 | 1,115,034 | 1,115,034 | 1189180 |
| PAYROLL TAXES (MEDICARE) | 376,142 | 342,794 | 390,546 | 390,546 | 409006 |
| **Subtotal: Line 7470** | **1,548,795** | **1,515,447** | **1,505,580** | **1,505,580** | **1,598,186** |
| MEDICAL - NPS ACTIVES | 3,694,392 | 3,567,547 | 3,476,697 | 3,476,697 | 3683594 |
| MEDICAL - NPS RETIREES * | 1,789,183 | 1,789,183 | 1,755,206 | 1,755,206 | 1790310 |
| LIFE INSURANCE | 25,480 | 7,912 | 18,940 | 18,940 | 19140 |
| WORKERS COMP | 219,674 | 218,651 | 251,449 | 251,449 | 255000 |
| **Subtotal: Line 7480** | **5,728,729** | **5,583,293** | **5,502,292** | **5,502,292** | **5,748,044** |
| GENERAL LIABILITY | 88,770 | 85,377 | 89,411 | 23,625 | 24375 |
| BUILDING | | | | 58,391 | 71750 |
| VEHIICLE | | | | 7,395 | 9000 |
| **Subtotal: Line 7500** | **88,770** | **85,377** | **89,411** | **89,411** | **105,125** |
| CROSSING GUARDS | 54,791 | 44,918 | 54,791 | 54,791 | 51480 |
| **Subtotal: Line 7530** | **54,791** | **44,918** | **54,791** | **54,791** | **51,480** |
| **TOTAL: 5000 ACCOUNT** | **7,421,085** | **7,229,035** | **7,152,074** | **7,152,074** | **7,502,835** |
| **GRAND TOTAL** | **8,239,428** | **8,057,285** | **7,821,055** | **7,821,055** | **8,228,865** |

* For the lines marked with an asterisk, the number submitted to DESE as a project budgeted is treated as the actual expenditures also. For all other areas, the actual expenditures must be calculated at the close of the fiscal year.

# City of Northampton
## FORM CIP - 1: Departmental Capital Projects Summary

**Department: School Department** | **Division:**

**Prepared By: Camie Lamica** | **Date Prepared: 10/7/2019**

| Dept. Priority | Project Title | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY2025 | TOTAL |
|---|---|---|---|---|---|---|---|
| 1 | Transportation van (bus replacement) | 50,000 | | | | | 100,000 |
| 1 | Transportation wheelchair van (bus repl) | 70,000 | | | | | 140,000 |
| 1 | Food Service Steamer Table/kettle | 22,500 | | | | | 22,500 |
| 2 | Food Service Point of Sale Upgrade | 31,366 | | | | | 31,366 |
| 3 | JFK Walk-in Freezer | | 30,000 | | | | 30,000 |
| 4 | Bus Replacement - 30 passenger wheelchair | | 125,000 | 130,000 | | | 255,000 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | | | | | | | 0 |
| | **Totals** | **173,866** | **155,000** | **130,000** | **0** | | **578,866** |

Revised 12/12/19 to include steamer table

# City of Northampton
## FORM CIP - 1: Departmental Capital Projects Summary

**Department: Central Services** | **Division: School Facilities**

**Prepared By: David Pomerantz, Director** | **Date Prepared: September 20, 2019**

| Dept. Priority | Project Title | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | TOTAL |
|---|---|---|---|---|---|---|---|
| High | JFK Energy Management System Upgrades | 100,000 | 100,000 | | | | 200,000 |
| Medium | Ryan Road Energy Management System Upgrades | | | 100,000 | | | 100,000 |
| Medium | Leeds School Energy Management System Upgrades | | | 100,000 | | | 100,000 |
| Medium | Jackson Street Energy Management System Upgrades | | 100,000 | | | | 100,000 |
| High | Conduct Facilities Assessment For Green- | | | | | | 0 |
| | house Gas Emissions Projects (6 Schools) | | | | | | 0 |
| | Bridge-Leeds-Jackson Street | 60,000 | | | | | 60,000 |
| | High School-JFK Middle School-Ryan Road | | 60,000 | | | | 60,000 |
| Medium | High School Track Resurfacing | 15,000 | | 200,000 | | | 215,000 |
| Medium | JFK Roof Replacement | | | 1,750,000 | 1,750,000 | | 3,500,000 |
| Medium | JFK Window Repairs | | 20,000 | 20,000 | | | 40,000 |
| Medium | Leeds Flooring Replacement | 65,000 | 65,000 | | | | 130,000 |
| Medium | Leeds Boiler Replacement | | | | 150,000 | | 150,000 |
| Medium | Bridge Boiler Replacement | | | 150,000 | | | 150,000 |
| Medium | JFK Paving | | 150,000 | | | | 150,000 |
| High | Leeds Window Replacement | | 30,000 | 250,000 | | | 280,000 |
| High | Walk-In Freezer Controls at High School & Middle Schoo | 15,000 | | | | | 15,000 |
| Medium | JFK- Replace Flooring in Guidance and Admin. Offices | | | 50,000 | | | 50,000 |
| Medium | Library Flooring Upgrades- Leeds, Ryan, JFK | | | 55,000 | 40,000 | | 95,000 |
| Medium | High School- Replace Theatre Fire Curtain | | | 50,000 | | | 50,000 |
| Medium | Ryan Road- Accessibility Upgrades for Nurse's Room | 230,000 | | | | | 230,000 |
| Mediukm | District Offices- Space Use Design & Upgrades | 65,000 | | | | | 65,000 |
| | **Totals** | **550,000** | **525,000** | **2,725,000** | **1,940,000** | **0** | **5,740,000** |

# SUMMARY REPORTS

# FROM THE

# END-OF-YEAR

# FINANCIAL REPORT

# TO DESE

| | FY19 Net School Spending<br>210 Northampton | School Committee | City or Town | | Total |
|---|---|---|---|---|---|
| 10 | 1. Administration (1000) | 978,686 | 361,863 | <FY19 Budget | 1,340,549 |
| 11 | 2. Instruction (2000) | 21,701,235 | 0 | <FY19 Budget | 21,701,235 |
| 12 | 3. Attendance-Health (3100, 3200) | 504,574 | 10,558 | <FY19 Budget | 515,132 |
| 13 | 4. Food Services (3400) | 52,306 | | | 52,306 |
| 14 | 5. Athletics/Student Activities/ Security (3500,3600) | 379,004 | 65,477 | | 444,481 |
| 15 | 6. Maintenance (4000) | 3,128,103 | 231,083 | <FY19 Budget | 3,359,186 |
| 16 | 7. Employee Benefits (5100) | 73,022 | 1,505,580 | | 1,578,602 |
| 17 | 8. Insurance (5200) | 58,253 | 3,836,497 | | 3,894,750 |
| 18 | 9. Retired Employee Insurance (5250) | 0 | 1,755,206 | | 1,755,206 |
| 19 | 10. Rentals (5300) | 0 | 0 | <FY19 Budget | 0 |
| 20 | 11. Short Term Interest RAN's (5400) | 0 | 0 | | 0 |
| 21 | 12. Tuition (9000) | 1,247,026 | 2,865,354 | | 4,112,380 |
| 22 | 13. Total School Spending (1 through 12) | 28,122,209 | 10,631,618 | | 38,753,827 |
| 23 | 14. School Revenues | | | | |
| 24 | 14a) FY19 School Revenues | 3,010 | | <FY19 Budget | 3,010 |
| 25 | 14b) FY19 Charter Reimbursement | | 38,061 | | 38,061 |
| 26 | 14c) Subtotal, School Revenues (14a+14b) | 3,010 | 38,061 | | 41,071 |
| 27 | | | | | |
| 28 | 15. Net School Spending (13 - 14c) | 28,119,199 | 10,593,557 | | 38,712,756 |
| 29 | 16. FY19 Required Net School Spending | | | | 31,053,172 |
| 30 | 17. FY18 Carry-Over Into FY19 | | | | 0 |
| 31 | 18. Total FY19 Requirement (16 + 17) | | | | 31,053,172 |
| 32 | 19. Unexpended Net School Spending (18 - 15) | | | | 0 |
| 33 | 20. Percent Unexpended (19 / 16) | | | | 0.00% |
| 34 | 21. FY19 Carry-Over (19 or 5% of 16 or 0 if 17 > 0) | | | | 0 |
| 35 | 22. Penalty (19 - 21) | | | | 0 |

Was Retired Employee Health Insurance Included in Schedule 19 of the FY93 End-of-Year Report?

| | |
|---|---|
| YES---------- | X |
| NO ---------- | 0 |

| | |
|---|---|
| Carryforward | 84,329 |
| Total Required NSS FY18 | 30,539,849 |
| Actual NSS FY18 | 38,061,131 |
| Amt Over/Under | 7,521,282 |
| New Amount Over/Under | 7,436,953 |
| Allowable Carryforward | 0 |
| SC Revenues Budgeted for FY19 | 3,010 |

| | FY20 Budgeted Net School Spending<br>210 Northampton | School Committee | City or Town | Total |
|---|---|---|---|---|
| 40 | 23. Administration (1000) | 1,179,977 | 439,571 | 1,619,548 |
| 41 | 24. Instruction (2000) | 22,899,505 | 0 | 22,899,505 |
| 42 | 25. Attendance-Health (3100, 3200) | 576,371 | 0 | 576,371 |
| 43 | 26. Food Services (3400) | 94,081 | | 94,081 |
| 44 | 27. Athletics/Student Activities/ Security (3500,3600) | 392,458 | 57,282 | 449,740 |
| 45 | 28. Maintenance (4000) | 3,314,018 | 291,688 | 3,605,706 |
| 46 | 29. Employee Benefits (5100) | 51,000 | 1,598,186 | 1,649,186 |
| 47 | 30. Insurance (5200) | 50,650 | 4,062,859 | 4,113,509 |
| 48 | 31. Retired Employee Insurance (5250) | 0 | 1,790,310 | 1,790,310 |
| 49 | 32. Rentals (5300) | 0 | 0 | 0 |
| 50 | 33. Short Term Interest RAN's (5400) | 0 | 0 | 0 |
| 51 | 34. Tuition (9000) | 786,370 | 3,115,352 | 3,901,722 |
| 52 | 35. Total School Spending (23 through 34) | 29,344,430 | 11,355,248 | 40,699,678 |
| 53 | 36. Revenues | | | |
| 54 | 36a) FY20 Budgeted School Revenues | 3,000 | | 3,000 |
| 55 | 36b) Projected FY20 Charter Reimbursement (Local Districts) | | 141,020 | 141,020 |
| 56 | 36c) Subtotal, Net School Spending Revenues (36a+36b) | 3,000 | 141,020 | 144,020 |
| 57 | | | | |
| 58 | 37. Net School Spending (35 - 36) | 29,341,430 | 11,214,228 | 40,555,658 |
| 59 | 38. FY20 Required Net School Spending | | | 32,105,397 |
| 60 | 39. Carry-Over Into FY20 (21) | | | 0 |
| 61 | 40. Total FY20 Requirement (38 + 39) | | | 32,105,397 |
| 62 | 41. Deficiency (40 - 37) | | | 0 |

Comparison of Selected Data Items Reported in FY17 through FY19

210 Northampton

| | | FY17 | FY18 | FY19 | Change FY18-FY19 | Please review and correct any reporting errors |
|---|---|---|---|---|---|---|
| | **Schedule 1 A - Revenues** | | | | | |
| 68 | Total Revenue From Local Sources (line 110, col 6) | 308,731 | 244,917 | 342,000 | 39.64% | |
| | **Schedule 1 - IIA School Committee Expenditures** | | | | | |
| 70 | School Committee (1110) (line 709, col 6) | 61,347 | 62,740 | 66,534 | 6.05% | |
| 71 | Superintendent (1210) (line 729, col 6) | 289,354 | 283,494 | 306,280 | 8.04% | |
| 72 | Assistant Superintendents (1220) (line 749, col 6) | 0 | 0 | 0 | 0.00% | |
| 73 | Other District-Wide Administration (1230) (line 769, col 6) | 39,605 | 41,612 | 41,900 | 0.69% | |
| 74 | Business and Finance (1410) (line 789, col 6) | 344,085 | 356,249 | 375,709 | 5.46% | |
| 75 | Human Resources and Benefits (1420) (line 809, col 6) | 791 | 0 | 35 | 100.00% | |
| 76 | Legal Service for School Committee (1430) (line 829, col 6) | 74,899 | 53,777 | 96,493 | 79.43% | |
| 77 | Legal Settlements (1435) (line 849, col 6) | 0 | 0 | 0 | 0.00% | |
| 78 | Administrative Technology-Districtwide (1450) (line 869, col 6)* | 183,729 | 218,910 | 91,735 | -58.09% | |
| 79 | Attendance and Parent Liaison Services (3100) (line 1429, col 6) | 17,628 | 18,523 | 18,937 | 2.24% | |
| 80 | Medical/Health Services (3200) (line 1449, col 6) | 453,901 | 448,091 | 485,637 | 8.38% | |
| 81 | Transportation Services (3300) (line 1469, col 6) | 1,347,105 | 1,408,086 | 1,585,396 | 12.59% | |
| 82 | Food Services (3400) (line 1489, col 6) | 53,447 | 61,004 | 52,306 | -14.26% | |
| 83 | Athletics (3510) (line 1509, col 6) | 281,918 | 283,728 | 318,360 | 12.21% | |
| 84 | Other Student Activities (3520) (line 1529, col 6) | 59,563 | 56,669 | 53,221 | -6.08% | |
| 85 | Extraordinary Maintenance (4300) (line 1639, col 6) | 304,089 | 410,979 | 40,596 | -90.12% | |
| 86 | Employer Retirement Contributions (5100) (line 1661, col 6) | 0 | 0 | 0 | 0.00% | |
| 87 | Employee Separation Costs (5150) (line 1669, col 6) | 34,964 | 60,797 | 73,022 | 20.11% | |
| 88 | Insurance for Active Employees (5200) (line 1672, col 6) | 5,156 | 28,586 | 24,493 | -14.32% | |
| 89 | Insurance for Retired School Employees (5250) (line 1673, col 6) | 0 | 0 | 0 | 0.00% | |
| 90 | Other Non-Employee Insurance (5260) (line 1674, col 6) | 19,188 | 19,894 | 33,760 | 69.70% | |
| 91 | Rental/Lease Equipment (5300) (line 1681, col 6) | 0 | 0 | 0 | 0.00% | |
| 92 | Rental/Lease Buildings (5350) (line 1682, col 6) | 0 | 0 | 0 | 0.00% | |
| 93 | Short-Term Interest RAN's (5400) (line 1683, col 6) | 0 | 0 | 0 | 0.00% | |
| 94 | Short Term Interest-BAN's (5450) (line 1684, col 6) | 0 | 0 | 0 | 0.00% | |
| 95 | Other Fixed Charges (5500) (line 1685, col 6) | 20,213 | 15,621 | 17,959 | 14.97% | |
| 96 | Purchase of Land and Buildings (7100, 7200) (line 1741, col 6) | 147,765 | 189,995 | 0 | -100.00% | |
| 97 | Total Long Term Debt (8000) (line 1759, col 6) | 0 | 0 | 0 | 0.00% | |
| 98 | Tuition to Mass. Public Schools (9100) (line 1770, col 6) | 41,983 | 6,887 | 4,692 | -31.87% | |
| 99 | School Choice Tuition (9110) (line 1780, col 6) | 0 | 0 | 0 | 0.00% | |
| 100 | Tuition to Commonwealth Charter Schools (9120) (line 1790, col 6) | 0 | 0 | 0 | 0.00% | |
| 101 | Tuition to Horace Mann Charter Schools (9125) (line 1795, col 6) | 0 | 0 | 0 | 0.00% | |
| 102 | Tuition to Out-of-State Schools (9200) (line 1800, col 6) | 271,588 | 352,620 | 220,235 | -37.54% | |
| 103 | Tuition to Non-Public Schools (9300) (line 1810, col 6) | 642,643 | 974,652 | 616,153 | -36.78% | |
| 104 | Tuition to Collaboratives (9400) (line 1820, col 6) | 362,828 | 341,318 | 405,946 | 18.93% | |
| 105 | Total School Committee Expenditures (line 1850, col 6) | 28,316,854 | 29,633,854 | 29,725,564 | 0.31% | |

**Comparison of Selected Data Items Reported in FY17 through FY19 (continued)**

| | | FY17 | FY18 | FY19 | Change FY18-FY19 | Please review and correct any reporting errors |
|---|---|---|---|---|---|---|
| | **Schedule 1 - IIB City and Town Expenditures** | | | | | |
| 110 | Extraordinary Maintenance (4300) (line 1990, col 6) | 103,200 | 67,550 | 95,421 | 41.26% | |
| 111 | Employer Retirement Contributions (5100) (line 2000, col 6) | 1,512,975 | 1,515,447 | 1,505,580 | -0.65% | |
| 112 | Employee Separation Costs (5150) (line 2007, col 6) | 0 | 0 | 0 | 0.00% | |
| 113 | Insurance for Active Employees (5200) (line 2010, col 6) | 3,844,780 | 3,794,110 | 3,747,086 | -1.24% | |
| 114 | Insurance for Retired School Employees (5250) (line 2020, col 6) | 1,805,540 | 1,789,183 | 1,755,206 | -1.90% | |
| 115 | Other Non-Employee Insurance (5260) (line 2030, col 6) | 116,112 | 85,377 | 89,411 | 4.72% | |
| 116 | Short-Term Interest RAN's (5400) (line 2060, col 6) | 0 | 0 | 0 | 0.00% | |
| 117 | Short-Term Interest - BAN's (5450) (line 2065, col 6) | 0 | 0 | 0 | 0.00% | |
| 118 | Other Fixed Charges (5500) (line 2070, col 6) | 43,465 | 0 | 0 | 0.00% | |
| 119 | Purchase of Land and Buildings (7100, 7200) (line 2100, col 6) | 0 | 1,161,804 | 587,811 | -49.41% | |
| 120 | Long-Term Debt Retirement/Sch Construction (8100) (line 2130, col 6) | 1,180,651 | 1,288,608 | 1,279,894 | -0.68% | |
| 121 | Long-Term Debt Service/Sch Construction (8200) (line 2140, col 6) | 230,834 | 204,531 | 145,692 | -28.77% | |
| 122 | Long-Term Debt Service/Educ & Other (8400,8600) (line 2200, col 6) | 11,916 | 8,553 | 5,615 | -34.35% | |
| 123 | Tuition to Mass. Public Schools (9100) (line 2210, col 6) | 0 | 0 | 4,793 | 100.00% | |
| 124 | School Choice Tuition (9110) (line 2220, col 6) | 548,725 | 437,857 | 526,980 | 20.35% | |
| 125 | Tuition to Commonwealth Charter Schools (9120) (lines 2230, col 6) | 2,317,297 | 2,463,986 | 2,506,626 | 1.73% | |
| 126 | Tuition to Horace Mann Charter Schools (9125) (line 2235, col 6) | 0 | 0 | 0 | 0.00% | |
| 127 | Tuition to Out-of-State Schools (9200) (line 2240, col 6) | 0 | 0 | 0 | 0.00% | |
| 128 | Tuition to Non-Public Schools (9300) (line 2250, col 6) | 0 | 0 | 0 | 0.00% | |
| 129 | Tuition to Collaboratives (9400) (line 2260, col 6) | 0 | 0 | 0 | 0.00% | |
| 130 | Regional School Assessment (9500) (line 2270, col 6) | 0 | 0 | 0 | 0.00% | |
| 131 | Total Expenditures by City or Town (line 2290, col 6) | 12,493,186 | 13,622,624 | 13,098,461 | -3.85% | |
| | **Schedule C2 Expenditures From Grants & Special Funds** | | | | | |
| 133 | Total, ESE Administered Federal Grants (line 3080, cols 1, 2, 3) | 1,350,918 | 1,442,741 | 1,324,456 | -8.20% | |
| 134 | Total, Other Federal Grants (line 3080, col 4) | 140,167 | 144,685 | 90,115 | -37.72% | |
| 135 | Total, ESE Administered State Grants (line 3080, col 5) | 0 | 0 | 17,889 | 100.00% | |
| 136 | Total, Other State Grants (line 3080, col 6) | 327,448 | 329,570 | 355,205 | 7.78% | |
| 137 | Total, Circuit Breaker (line 3080, col 7) | 864,935 | 557,748 | 522,648 | -6.29% | |
| 138 | Total, Private Grants and Gifts (line 3080, col 8) | 207,544 | 149,529 | 265,948 | 77.86% | |
| 139 | Total, School Choice and Other Day Tuition (line 3080, col 9) | 1,377,325 | 1,086,298 | 1,526,001 | 40.48% | |
| 140 | Total, Athletics and Other Student Activities (line 3080, col 10) | 158,945 | 160,677 | 148,195 | -7.77% | |
| 141 | Total, School Lunch (line 3080, col 11) | 659,277 | 683,082 | 818,403 | 19.81% | |
| 142 | Total, Other Local Receipts (line 3080, col 12) | 336,965 | 494,172 | 400,955 | -18.86% | |
| | **Schedule 2 Assessments Received From Members** | | | | | |
| 144 | Total Assessments Received from Members (line 3370, col 6) | 0 | 0 | 0 | 0.00% | |

**Comparison of Selected Data Items Reported in FY17 through FY19 (continued)**

| | Schedule 3 Instruction Expenditures, School Committee | FY17 | FY18 | FY19 | Change FY18-FY19 | Please review and correct any reporting errors |
|---|---|---|---|---|---|---|
| 149 | Curriculum Directors (Supervisory) (2110) (line 3409, col 6) | 387,068 | 502,584 | 476,842 | -5.12% | |
| 150 | Department Heads (Non-Supervisory) (2120) (line 3419, col 6) | 44,488 | 118,919 | 124,677 | 4.84% | |
| 151 | Instructional Technology Leadership and Training (2130) (line 3427, col 6) * | | | 135,560 | | |
| 152 | School Leadership-Building (2210) (line 3434, col 6) | 1,557,249 | 1,569,984 | 1,593,568 | 1.50% | |
| 153 | Curriculum Leaders/Department Heads-Building Level (2220) | 0 | | | | |
| 154 | Administrative Technology and Support – Schools (2250) (line 3449, col 6) | 370 | 3,883 | 3,250 | -16.30% | |
| 155 | Teachers, Classroom (2305) (line 3450, col 6) | 12,925,793 | 14,221,677 | 14,193,826 | -0.20% | |
| 156 | Teachers, Specialists (2310) | 382,951 | | | | |
| 157 | Instructional Coordinators and Team Leaders (2315) | 66,737 | | | | |
| 158 | Medical/ Therapeutic Services (2320) (line 3459, col 6) | 1,101,089 | 1,136,014 | 1,192,061 | 4.93% | |
| 159 | Substitutes, Long Term (2324) (line 3465, col 6) | | 82,349 | 139,979 | 69.98% | |
| 160 | Substitutes, Short Term (2325) (line 3469, col 6) | 172,247 | 217,550 | 231,311 | 6.33% | |
| 161 | Non-Clerical Paraprofs./Instructional Assistants (2330) (line 3475, col 6) | 1,014,383 | 1,956,574 | 697,960 | -64.33% | |
| 162 | Librarians and Media Center Directors (2340) (line 3479, col 6) | 279,349 | 229,122 | 232,858 | 1.63% | |
| 163 | Distance Learning and Online Coursework (2345) (line 3486, col 6) * | | | 0 | | |
| 164 | Professional Development Leadership (2351) (line 3493, col 6) | 80,333 | 0 | 0 | 0.00% | |
| 165 | Instructional Coaches (2352) (line 3498, col 6) | | 241,727 | 165,348 | -31.60% | |
| 166 | Teacher/Instructional Staff-Professional Days (2353) | 0 | | | | |
| 167 | Stipends for Teachers Providing Instructional Coaching (2354) (line 3499, col 6) | | 0 | 0 | 0.00% | |
| 168 | Substitutes for Instructional Staff at Prof. Development (2355) | 7,473 | | | | |
| 169 | Costs for Instructional Staff to Attend Prof. Dev. (2356) (line 3505, col 6) | | 202,584 | 98,570 | -51.34% | |
| 170 | Prof. Development Stipends, Providers and Expenses (2357) | 150,338 | | | | |
| 171 | Outside Professional Development for Instructional Staff (2358) (line 3509, col 6) | | 139,016 | 39,209 | -71.80% | |
| 172 | Textbooks (2410) (line 3511, col 6) | 15,260 | 69,700 | 8,112 | -88.36% | |
| 173 | Other Instructional Materials (2415) (line 3519, col 6) | 221,372 | 190,058 | 167,789 | -11.72% | |
| 174 | Instructional Equipment (2420) (line 3529, col 6) | 76,963 | 78,064 | 83,135 | 6.50% | |
| 175 | General Supplies (2430) (line 3535, col 6) | 65,437 | 78,011 | 59,007 | -24.36% | |
| 176 | Other Instructional Services (2440) (line 3544, col 6) | 100,828 | 286,152 | 179,624 | -37.23% | |
| 177 | Instructional Hardware –Student and Staff Devices (computers) (2451) (line 3548, col 6 | 26,903 | 205,431 | 88,554 | -56.89% | |
| 178 | Instructional Hardware—All Other (2453) (line 3552, col 6) | 205,652 | 0 | 13,937 | 100.00% | |
| 179 | Instructional Software and Other Instructional Materials (2455) (line 3556, col 6) | 42,733 | 59,036 | 103,364 | 75.09% | |
| 180 | Guidance Counselors and Adjustment Counselors (2710) (line 3569, col 6) | 1,074,993 | 1,209,967 | 1,235,644 | 2.12% | |
| 181 | Testing and Assessment (2720) (line 3579, col 6) | 35,310 | 140,988 | 13,914 | -90.13% | |
| 182 | Psychological Services (2800) (line 3589, col 6) | 321,368 | 318,725 | 423,136 | 32.76% | |
| 183 | Total Instruction (2000) (line 3599, col 6) | 20,356,687 | 23,258,115 | 21,701,235 | -6.69% | |

**Schedule 7 Pupil Transportation**

| | | | | | | |
|---|---|---|---|---|---|---|
| 185 | Outside the District Vocational-Technical (line 4200, col 5) | 0 | 0 | 0 | 0.00% | |
| 186 | Total Expenditures and Depreciation (line 4290, col 5) | 1,401,873 | 1,443,784 | 1,621,094 | 12.28% | |
| 187 | Total Pupils Transported (line 4290, col 9) | 1,411 | 1,012 | 1,041 | 2.87% | |

**Comparison of Selected Data Items Reported in FY17 through FY19 (continued)**

**Schedule 19 Annual School Budget 2018, 2019 and 2020**

| | Estimated Expenditures by School Committee | FY17 EOY (FY18 Sch 19) | FY18 EOY (FY19 Sch 19) | FY19 EOY (FY20 Sch 19) | Chg FY19 Sch 19-FY20 Sch 19 | Please review and correct any reporting errors |
|---|---|---|---|---|---|---|
| 193 | Administration (1000) (line 7010, col 6) | 1,071,620 | 1,070,940 | 1,179,977 | 10.18% | |
| 194 | Instruction (2000) (line 7030, col 6) | 20,586,323 | 21,304,333 | 22,899,505 | 7.49% | |
| 195 | Pupil Transportation (3300) (line 7050, col 6) | 1,479,818 | 1,562,305 | 1,649,487 | 5.58% | |
| 196 | Operations and Maintenance (4000) (line 7080, col 6) | 3,137,007 | 3,128,372 | 3,261,768 | 4.26% | |
| 197 | Extraordinary Maintenance (4300) (line 7090, col 6) | 555,000 | 55,000 | 52,250 | -5.00% | |
| 198 | Employer Retirement Contributions (5100) (line 7100, col 6) | 0 | 0 | 0 | 0.00% | |
| 199 | Employee Separation Costs (5150) (line 7105, col 6) | 40,000 | 51,000 | 51,000 | 0.00% | |
| 200 | Insurance for Active Employees (5200) (line 7110, col 6) | 25,000 | 25,000 | 25,000 | 0.00% | |
| 201 | Insurance for Retired School Employees (5250) (line 7120, col 6) | 0 | 0 | 0 | 0.00% | |
| 202 | Other Non-Employee Insurance (5260) (line 7130, col 6) | 21,650 | 21,650 | 25,650 | 18.48% | |
| 203 | Rent (5300) (line 7140, col 6) | 0 | 0 | 0 | 0.00% | |
| 204 | Debt Service - Short-Term Interest RAN's (5400) (line 7150, col 6) | 0 | 0 | 0 | 0.00% | |
| 205 | Short Term Interest-BAN's (5450) (line 7155, col 6) | 0 | 0 | 0 | 0.00% | |
| 206 | Other Fixed Charges (5500) (line 7160, col 6) | 50,000 | 50,000 | 50,000 | 0.00% | |
| 207 | Fixed Assets (7000) (line 7190, col 6) | 393,941 | 0 | 0 | 0.00% | |
| 208 | Long-Term Debt Retirement/Sch Construction (8100) (line 7200, col 6) | 0 | 0 | 0 | 0.00% | |
| 209 | Long-Term Debt Service/Sch Construction (8200) (line 7210, col 6) | 0 | 0 | 0 | 0.00% | |
| 210 | Long-Term Debt Service/Educ and Other (8400, 8600) (line 7270, col 6) | 0 | 0 | 0 | 0.00% | |
| 211 | Payments to Other Districts (9100, 9200, 9300) (lines 7280, 7300, & 7305, col 6) | 1,118,031 | 1,197,157 | 271,183 | -77.35% | |
| 212 | School Choice/Charter Schools (9110, 9120, 9125) (lines 7285, 7290, & 7295, col 6) | 0 | 0 | 0 | 0.00% | |
| 213 | Charter Transportation Tuition (9130) (line 7296, col 6) * | | | 0 | | |
| 214 | Payments to Collaboratives (9400) (line 7310, col 6) | 315,044 | 299,373 | 515,187 | 72.09% | |
| 215 | Total Appropriation by School Committee (line 7320, col 6) | 29,732,907 | 29,704,135 | 31,043,917 | 4.51% | |

**Comparison of Selected Data Items Reported in FY17 through FY19 (continued)**

**Schedule 19 Annual School Budget 2018, 2019 and 2020**

| | Estimated Expenditures by City/Town | FY17 EOY (FY18 Sch 19) | FY18 EOY (FY19 Sch 19) | FY19 EOY (FY20 Sch 19) | Chg FY19 Sch 19-FY20 Sch 19 | Please review and correct any reporting errors |
|---|---|---|---|---|---|---|
| 221 | General Administrative Services (1000) (line 7400, col 6) | 488,265 | 361,863 | 439,571 | 21.47% | |
| 222 | Educational Media (2340, 2415) (line 7420, col 6) | 0 | 0 | 0 | 0.00% | |
| 223 | Pupil Transportation (3300) (line 7440, col 6) | 0 | 0 | 11,487 | 100.00% | |
| 224 | Operations and Maintenance (4000) (line 7450, col 6) | 207,648 | 198,883 | 193,588 | -2.66% | |
| 225 | Extraordinary Maintenance (4300) (line 7460, col 6) | 67,550 | 32,200 | 98,100 | 204.66% | |
| 226 | Employer Retirement Contributions (5100) (line 7470, col 6) | 1,548,795 | 1,505,580 | 1,598,186 | 6.15% | |
| 227 | Employee Separation Costs (5150) (line 7475, col 6) | 0 | 0 | 0 | 0.00% | |
| 228 | Insurance for Active Employees (5200) (line 7480, col 6) | 3,939,546 | 3,747,086 | 3,957,734 | 5.62% | |
| 229 | Insurance for Retired School Employees (5250) (line 7490), col 6) | 1,789,183 | 1,755,206 | 1,790,310 | 2.00% | |
| 230 | Other Non-Employee Insurance (5260) (line 7500, col 6) | 88,770 | 89,411 | 105,125 | 17.58% | |
| 231 | Debt Service - Short-Term Interest RAN's (5400) (line 7515, col 6) | 0 | 0 | 0 | 0.00% | |
| 232 | Short Term Interest-BAN's (5450) (line 7520, col 6) | 0 | 0 | 0 | 0.00% | |
| 233 | Fixed Assets (7000) (line 7560, col 6) | 0 | 0 | 0 | 0.00% | |
| 234 | Long-Term Debt Retirement/Sch Construction (8100) (line 7570, col 6) | 1,288,608 | 1,279,894 | 1,228,751 | -4.00% | |
| 235 | Long-Term Debt Service/Sch Construction (8200) (line 7580, col 6) | 204,531 | 145,692 | 77,706 | -46.66% | |
| 236 | Long-Term Debt Service/Educ and Other (8400, 8600) (line 7640, col 6) | 8,553 | 5,615 | 20,333 | 262.12% | |
| 237 | Payments to Other Districts (9100, 9200, 9300) (lines 7645, 7665, & 7670, col 6) | 0 | 0 | 4,984 | 100.00% | |
| 238 | School Choice/Charter Schools (9110, 9120, 9125) (lines 7650, 7655, & 7660, col 6) | 2,964,747 | 3,127,322 | 3,294,150 | 5.33% | |
| 239 | Charter Transportation Tuition (9130) (line 7661, col 6) * | | | 0 | | |
| 240 | Payments to Collaboratives (9400) (line 7675, col 6) | 0 | 0 | 0 | 0.00% | |
| 241 | Regional School Assessments (9500) (line 7680, col 6) | 0 | 0 | 0 | 0.00% | |
| 242 | Total Expenditures by City/Town (line 7690, col 6) | 12,751,559 | 12,379,578 | 12,928,787 | 4.44% | |

**B. Estimated Revenues From Local Sources**

| | | | | | | |
|---|---|---|---|---|---|---|
| 244 | Total Revenue From Local Sources (line 7910, col 6) | 252,946 | 203,010 | 228,000 | 12.31% | |

**C. Regional School Districts' Approved Budgets**

| | | | | | | |
|---|---|---|---|---|---|---|
| 247 | Total Assessments Received From Members (line 8270, col 6) | 0 | 0 | 0 | 0.00% | |

**D. Average Teacher Salary FY17 through FY19**

| | | FY17 | FY18 | FY19 | Change FY18-FY19 | Please review and correct any reporting errors |
|---|---|---|---|---|---|---|
| 250 | Total Teacher Salaries | 13,462,103 | 14,221,677 | 14,764,978 | 3.82% | |
| 251 | N of FTE Teachers | 219.3 | 231.5 | 231.5 | 0.00% | |
| 252 | Average Teacher Salary | 61,381 | 61,433 | 63,780 | 3.82% | |

**E. Title I Maintenance of Effort**

| | | FY17 | FY18 | FY19 | FY19 % of FY18 |
|---|---|---|---|---|---|
| 255 | Total Expenditures (If FY19 is < 90% of FY18, MOE is not met) | 36,996,773 | 40,244,457 | 40,648,241 | 99.01% |

**F. IDEA Maintenance of Effort**

| | | FY17 | FY18 | FY19 | FY19 % of FY18 |
|---|---|---|---|---|---|
| 258 | Total Expenditures (If FY19 is < 100% of FY18, MOE is not met) | 8,652,195 | 9,094,326 | 9,373,766 | 97.02% |

EXPENDITURE SUMMARY FY19
ALL FUND TYPES

| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | SCH COMM APPROP-RIATIONS | CITY/TOWN APPROP-RIATIONS | FEDERAL GRANTS | STATE GRANTS | CIRCUIT BREAKER | PRIVATE GRANTS & GIFTS | SCH CHOICE & OTHER TUITION | ATHLETIC FUND | SCHOOL LUNCH | OTHER LOCAL RECEIPTS | TOTAL |
| 1228 | 8300 | School Committee (1110) | 66,534 | 6,004 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 72,538 |
| 1229 | 8305 | Superintendent (1210) | 306,280 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 306,280 |
| 1230 | 8310 | Assistant Superintendents (1220) | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1231 | 8315 | Other District-Wide Administration (1230) | 41,900 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 41,900 |
| 1232 | 8320 | Business and Finance (1410) | 375,709 | 117,006 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 492,715 |
| 1233 | 8325 | Human Resources and Benefits (1420) | 35 | 128,948 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 128,983 |
| 1234 | 8330 | Legal Service For School Committee (1430) | 96,493 | 4,688 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 101,181 |
| 1235 | 8335 | Legal Settlements (1435) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1236 * | 8340 | Administrative Technology–Districtwide (1450) | 91,735 | 105,219 | 0 | 0 | 0 | 18,986 | 0 | 0 | 0 | 0 | 215,940 |
| 1237 | 8345 | Curriculum Directors and Dept. Heads (Supervisory) (2110) | 476,842 | | 23,655 | 0 | 0 | 0 | 154 | | | 0 | 500,651 |
| 1238 | 8350 | Curriculum Directors and Dept. Heads (Non-Supervisory) (2120) | 124,677 | | 0 | 17,190 | 0 | 0 | 0 | | | 0 | 141,867 |
| 1239 * | 8355 | Instructional Technology Leadership and Training (2130) | 135,560 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 135,560 |
| 1239a | 8360 | School Leadership-Building (2210) | 1,593,568 | | 0 | 12,685 | 0 | 0 | 0 | | | 6,117 | 1,612,370 |
| 1240 * | 8365 | Administrative Technology and Support – Schools (2250) | 3,250 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 3,250 |
| 1241 | 8370 | Teachers (2305) | 14,193,826 | | 457,154 | 65,010 | 0 | 2,550 | 32,821 | | | 13,617 | 14,764,978 |
| 1242 | 8385 | Medical/ Therapeutic Services (2320) | 1,192,061 | | 55,330 | 0 | 0 | 0 | 983 | | | 0 | 1,248,374 |
| 1243 | 8391 | Substitutes, Long Term (2324) | 139,979 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 139,979 |
| 1244 | 8392 | Substitutes, Short Term (2325) | 231,311 | | 2,910 | 0 | 0 | 0 | 0 | | | 0 | 234,221 |
| 1245 | 8395 | Non-Clerical Paraprofs./Instructional Assistants (2330) | 697,960 | | 0 | 107,455 | 0 | 0 | 1,348,909 | | | 1,209 | 2,155,533 |
| 1246 | 8400 | Librarians and Media Center Directors (2340) | 232,858 | 0 | 0 | 0 | 0 | 0 | 0 | | | 0 | 232,858 |
| 1247 * | 8401 | Distance Learning and Online Coursework (2345) (Including Tuition | 0 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| 1248 | 8405 | Professional Development Leadership (2351) | 0 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 0 |
| 1249 | 8409 | Instructional Coaches (2352) | 165,348 | | 56,059 | 0 | 0 | 0 | 0 | | | 0 | 221,407 |
| 1250 | 8413 | Stipends for Instructional Coaching (2354) | 0 | | 2,210 | 5,254 | 0 | 0 | 0 | | | 0 | 7,464 |

EXPENDITURE SUMMARY FY19
ALL FUND TYPES

| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | SCH COMM APPROP-RIATIONS | CITY/TOWN APPROP-RIATIONS | FEDERAL GRANTS | STATE GRANTS | CIRCUIT BREAKER | PRIVATE GRANTS & GIFTS | SCH CHOICE & OTHER TUITION | ATHLETIC FUND | SCHOOL LUNCH | OTHER LOCAL RECEIPTS | TOTAL |
| 1251 | 8417 | Costs for Instructional Staff to Attend Prof. Dev. (2356) | 98,570 | | 52,986 | 3,040 | 0 | 5,832 | 0 | | | 0 | 160,428 |
| 1252 | 8421 | Outside Prof. Dev. Providers for Instructional Staff (2358) | 39,209 | | 22,876 | 4,500 | 0 | 0 | 0 | | | 0 | 66,585 |
| 1253 * | 8425 | Textbooks (2410) | 8,112 | | 15,025 | 3,260 | 0 | 0 | 0 | | | 4,638 | 31,035 |
| 1254 | 8430 | Other Instructional Materials (2415) | 167,789 | 0 | 25,286 | 5,425 | 0 | 49,795 | 10 | | | 1,557 | 249,862 |
| 1255 | 8435 | Instructional Equipment (2420) | 83,135 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 83,135 |
| 1256 | 8440 | General Supplies (2430) | 59,007 | | 1,282 | 6,633 | 0 | 8,088 | 0 | | | 0 | 75,010 |
| 1257 | 8445 | Other Instructional Services (2440) | 179,624 | | 80,133 | 31,323 | 0 | 41,555 | 0 | | | 0 | 332,635 |
| 1258 * | 8450 | Instructional Hardware –Student and Staff Devices (computers) (24 | 88,554 | | 0 | 0 | 0 | 14,271 | 0 | | | 0 | 102,825 |
| 1259 * | 8455 | Instructional Hardware—All Other (2453) | 13,937 | | 0 | 0 | 0 | 17,421 | 0 | | | 0 | 31,358 |
| 1260 * | 8460 | Instructional Software and Other Instructional Materials (2455) | 103,364 | | 0 | 720 | 0 | 0 | 0 | | | 0 | 104,084 |
| 1261 | 8465 | Guidance Counselors and Adjustment Counselors (2710) | 1,235,644 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 1,235,644 |
| 1262 | 8470 | Testing and Assessment (2720) | 13,914 | | 5,600 | 0 | 0 | 0 | 0 | | | 42,936 | 62,450 |
| 1263 | 8475 | Psychological Services (2800) | 423,136 | | 0 | 0 | 0 | 0 | 0 | | | 0 | 423,136 |
| 1264 | 8480 | **TOTAL INSTRUCTION (2000)** | **21,701,235** | **0** | **800,506** | **262,495** | **0** | **139,512** | **1,382,877** | | | **70,074** | **24,356,699** |
| 1265 | 8485 | Attendance and Parent Liaison Services (3100) | 18,937 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18,937 |
| 1266 | 8490 | Medical/Health Services (3200) | 485,637 | 10,558 | 0 | 82,861 | 0 | 0 | 21 | 0 | 0 | 13,132 | 592,209 |
| 1267 | 8495 | Transportation Services (3300) | 1,585,396 | 0 | 0 | 22,590 | 0 | 0 | 156 | 0 | 0 | 48,132 | 1,656,274 |
| 1268 | 8500 | Food Services (3400) | 52,306 | | 0 | 1,680 | 0 | 1,930 | 0 | 0 | 818,403 | 0 | 874,319 |
| 1269 | 8505 | Athletics (3510) | 318,360 | | 0 | 0 | 0 | 26,832 | 0 | 148,195 | 0 | 0 | 493,387 |
| 1270 | 8510 | Other Student Body Activities (3520) | 53,221 | | 0 | 0 | 0 | 27,538 | 0 | 0 | 0 | 227,897 | 308,656 |
| 1271 | 8515 | School Security (3600) | 7,423 | 65,477 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 72,900 |
| 1272 | 8520 | Custodial Services (4110) | 1,143,730 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 15,918 | 1,159,648 |
| 1273 | 8525 | Heating of Buildings (4120) | 323,741 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 323,741 |
| 1274 | 8530 | Utility Services (4130) | 564,245 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 564,245 |
| 1275 | 8535 | Maintenance of Grounds (4210) | 167,270 | 149,355 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 316,625 |
| 1276 | 8540 | Maintenance of Buildings (4220) | 411,866 | 49,528 | 0 | 0 | 0 | 51,150 | 250 | 0 | 0 | 321 | 513,115 |
| 1277 | 8545 | Building Security System (4225) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1278 | 8550 | Maintenance of Equipment (4230) | 104,129 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 18,717 | 122,846 |
| 1279 | 8555 | Extraordinary Maintenance (4300) | 40,596 | 95,421 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 136,017 |
| 1280 * | 8560 | Technology Infrastructure, Maintenance, and Support–Salaries (440 | 310,864 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 310,864 |

**EXPENDITURE SUMMARY FY19**
**ALL FUND TYPES**

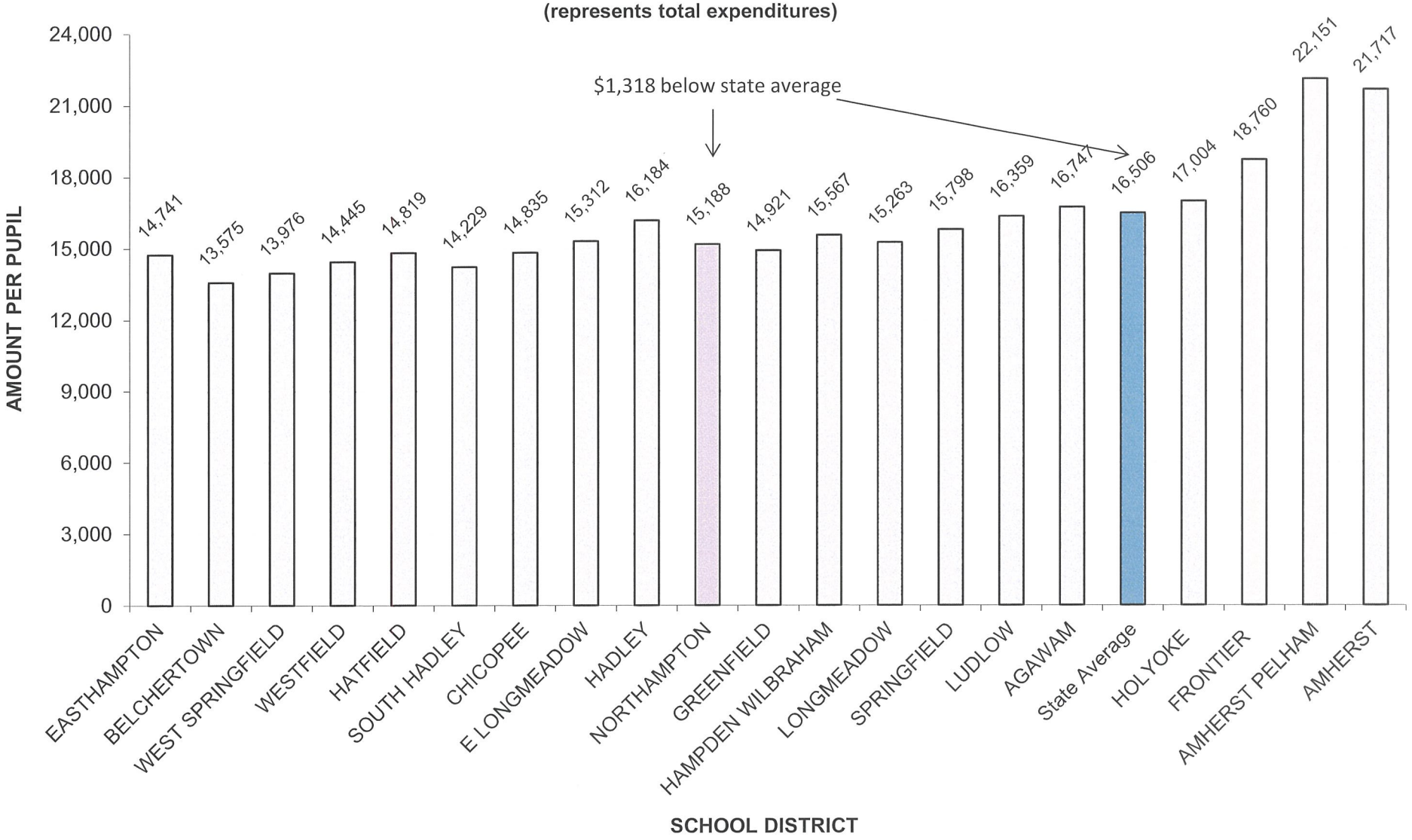
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | SCH COMM APPROP-RIATIONS | CITY/TOWN APPROP-RIATIONS | FEDERAL GRANTS | STATE GRANTS | CIRCUIT BREAKER | PRIVATE GRANTS & GIFTS | SCH CHOICE & OTHER TUITION | ATHLETIC FUND | SCHOOL LUNCH | OTHER LOCAL RECEIPTS | TOTAL |
| 1281 * | 8565 | Technology Infrastructure, Maintenance, and Support—All Other (44 | 61,662 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 6,764 | 68,426 |
| 1282 | 8570 | Employer Retirement Contributions (5100) | 0 | 1,505,580 | 49,026 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,554,606 |
| 1283 | 8572 | Employee Separation Costs (5150) | 73,022 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 73,022 |
| 1284 | 8575 | Insurance for Active Employees (5200) | 24,493 | 3,747,086 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 3,771,579 |
| 1285 | 8580 | Insurance for Retired School Employees (5250) | 0 | 1,755,206 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 1,755,206 |
| 1286 | 8585 | Other Non-Employee Insurance (5260) | 33,760 | 89,411 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 123,171 |
| 1287 | 8590 | Rental Lease of Equipment (5300) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1288 | 8595 | Rental Lease of Buildings (5350) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1289 | 8600 | Short Term Interest RAN's (5400) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1290 | 8605 | Short Term Interest BAN'S (5450) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1291 | 8610 | Other Fixed Charges (5500) | 17,959 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 17,959 |
| 1292 | 8612 | School Crossing Guards (5550) | 0 | 54,791 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 54,791 |
| 1293 | 8615 | Indirect Cost Transfers | | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| 1294 | 8620 | Civic Activities and Community Services (6200) | 0 | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| 1295 | 8625 | Recreation Services (6300) | 0 | | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| 1296 | 8630 | Health Services to Non-Public Schools (6800) | 0 | 0 | 0 | 3,468 | | 0 | 0 | 0 | 0 | 0 | 3,468 |
| 1297 | 8635 | Transportation To Non-Public Schools (6900) | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 |
| 1298 | 8640 | Purchase of Land & Buildings (7100, 7200) | 0 | 587,811 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 587,811 |
| 1299 | 8645 | Equipment (7300, 7400) | 0 | 47,171 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 47,171 |
| 1300 | 8650 | Capital Technology (7350) | 0 | 16,359 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 16,359 |
| 1301 | 8655 | Motor Vehicles (7500, 7600) | 0 | 93,242 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 93,242 |
| 1302 | 8660 | Debt Retirement/Sch Construction (8100) | 0 | 1,279,894 | 0 | 0 | | 0 | | 0 | 0 | 0 | 1,279,894 |
| 1303 | 8665 | Debt Service/Sch Construction (8200) | 0 | 145,692 | 0 | 0 | | 0 | | 0 | 0 | 0 | 145,692 |
| 1304 | 8670 | Debt Service/Educ. & Other (8400, 8600) | 0 | 5,615 | 0 | 0 | 0 | 0 | | 0 | 0 | 0 | 5,615 |
| 1305 | 8675 | Tuition to Mass. Schools (9100) | 4,692 | 4,793 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 9,485 |
| 1306 | 8680 | School Choice Tuition (9110) | 0 | 526,980 | | | | | | | | | 526,980 |
| 1307 | 8685 | Tuition to Commonwealth Charter Schools (9120) | 0 | 2,506,626 | | | | | | | | | 2,506,626 |
| 1308 | 8690 | Tuition to Horace Mann Charter Schools (9120) | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1309 | 8695 | Tuition to Out-of-State Schools (9200) | 220,235 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 220,235 |
| 1310 | 8700 | Tuition to Non-Public Schools (9300) | 616,153 | 0 | 565,039 | 0 | 522,648 | 0 | 142,697 | 0 | 0 | 0 | 1,846,537 |
| 1311 | 8705 | Tuition to Collaboratives (9400) | 405,946 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 405,946 |
| 1312 | 8710 | Regional School Assessment (9500) | | 0 | | | | | | | | | 0 |
| 1313 | 8715 | **TOTAL EXPENDITURES, ALL FUNDS** | **29,725,564** | **13,098,461** | **1,414,571** | **373,094** | **522,648** | **265,948** | **1,526,001** | **148,195** | **818,403** | **400,955** | **48,293,840** |

# PER PUPIL EXPENDITURE INFORMATION

## NORTHAMPTON PUBLIC SCHOOLS

## COMPARISON OF FY18 PER PUPIL EXPENDITURES

**(represents total expenditures)**




Based on Per Pupil Information from the MA Dept of Elem and Sec Education

# DESE

# FUNCTION CODES

# &

# BUDGET GLOSSARY

# NORTHAMPTON PUBLIC SCHOOLS

## FUNCTION (DEPARTMENT) CODES

The budget function/department codes are those established by the Department of Elementary and Secondary Education and required for all financial reporting. These are as follows:

1000 Administrative
- 1100 School Committee
- 1200 District Administration (Supt, Asst Supt)
- 1400 Financial and Administrative Support
- 1430 Legal Services
- 1450 District Information Management Technology

2000 Instruction
- 2100 Districtwide Academic Leadership
- 2200 Building Leadership (Principal's office)
- 2220 Department Heads (Building Level)
- 2250 Building Level Technology Non-Instructional (Principal's Office Technology)
- 2300 Teaching Services
- 2320 Therapeutic Services
- 2350 Professional Development
- 2400 Instructional Materials and Textbooks
- 2450 Instructional Technology
- 2700 Guidance, Counseling, and Testing Services
- 2800 Psychological Services

3000 Pupil Services
- 3100 Attendance & Parent Liaison Services
- 3200 Health Services
- 3300* Student Transportation Services
- 3400 Food Services
- 3510 Athletics
- 3520 Other Student Activities
- 3600 School Security

4000 Operation and Maintenance
- 4110 Custodial Services
- 4120 Heating of Buildings
- 4130 Utilities (Electricity, Telephones, Trash)
- 4210 Maintenance of Grounds
- 4220 Maintenance of Buildings
- 4300 Extraordinary Maintenance
- 4400 Networking and Telecommunications
- 4450 Technology Maintenance

*Note: some of these function codes have even further detail required.*

5000 Fixed and Other Changes
- 5150 Employee Separation
- 5200 Insurance
- 5300 Rental/Lease of Equipment
- 5500 Other Charges (includes Medicaid Billing)

6000* Community Services
- 6200 Civic Programs
- 6300 Recreation Programs
- 6900 Transportation to Non-Public Schools

7000* Capital/Fixed Assets

9000 Payments To Others
- 9100 Tuition – Mass. Public Schools
- 9200 Tuition – out-of-state Schools
- 9300 Tuition – Private Schools
- 9400 Payments to Collaboratives

*** Are not a part of net spending**

# EDUCATIONAL JARGON

| | |
|---|---|
| AP | Advance Placement (classes and exams) |
| ASL | American Sign Language |
| BCBA | Board Certified Behavorial Analyst |
| CES | Collaborative for Educational Services (formerly known as HEC) |
| Circuit Breaker | State funding to assist with the cost of educating higher cost spec ed students |
| COTA | Certified Occupational Therapy Assistant |
| DLCSC | Digital Literacy and Computer Science Coordinator |
| ELA | English Language Arts |
| ESL | English as a Second Language |
| ESP | Educational Support Professional (also known as Paras or Paraprofessionals) |
| ESSA | Every Student Succeeds Act (federal law) |
| FTE | Full Time Equivalent (2 half time staff = 1 FTE) |
| LPVEC | Lower Pioneer Valley Educational Collaborative |
| MASC | MA Assoc of School Committees |
| MASS | MA Assoc of School Superintendents |
| NABC | Northampton Athletic Booster Club |
| NEASC | New England Assoc. of Schools & Colleges (association that accredites the high school) |
| NPC | Northampton Prevention Coalition |
| OOD | Out of District (usually refers to tuitions) |
| PLC | Professional Learning Community (method of professional development) |

| | |
|---|---|
| RTI | Response to Intervention |
| SAC | School Adjustment Counselor |
| SAT | Scholastic Apptitude Test |
| SEI | Sheltered English Immersion |
| SEL | Social Emotional Learning |
| SLP | Speech Language Pathologist (we also have assistants: SLPAs) |
| SWD | Students with Disabilities |
| Tiered Support | Licensed educator who provides a variety of acad, social, emotl and behavioral supports |
| VINS | Volunteers in Northampton Schools (work with us to coordinate and CORI all volunteers) |

**NORTHAMPTON PUBLIC SCHOOLS**

# BUDGET GLOSSARY

Accountability and Assistance Level - Massachusetts' Framework for District Accountability and Assistance classifies schools and districts on a five - level scale, classifying those meeting their gap narrowing goals in Level 1 and the lowest performing in Level 5. Approximately eighty percent of schools are classified into Level 1 or 2 based on the cumulative PPI for the "all students" and high needs groups. For a school to be classified into Level 1, the cumulative PPI for both the "all students" group and high needs students must be 75 or higher. If not, the school is classified into Level 2. A school may also be classified into Level 2 if it has low assessment participation rates for any group (between 90 and 94%).

Schools are classified into Level 3 if they are among the lowest 20 percent relative to other schools in the same school type category statewide, if one or more subgroups in the school are among the lowest performing 20% of subgroups relative to all subgroups statewide, if they have persistently low graduation rates (less than 67% for the most recent four-year rate and less than 70% for each of the three prior five-year rates for any subgroup), or if they have very low assessment participation rates for any group (less than 90%).

The lowest achieving, least improving Level 3 schools are candidates for classification into Levels 4 and 5, the most serious designations in Massachusetts' accountability system.

Chapter 70 Aid – The primary category of state aid for education. The amount is calculated each year and voted on by the Legislature.

Circuit Breaker – A funding mechanism implemented by the State in FY04 to fund a portion of the cost of "high cost" special education students (i.e. students whose costs exceed four times the state average). The revenues go into a revolving account, and the balance can carry forward to be used in the following fiscal year's budget.

DESE – Massachusetts Department of Elementary and Secondary Education.

District or School District – A municipal school department or regional school district, acting through its school committee or superintendent of schools, a county agricultural school, acting through its board of trustees or superintendent/director, any other public school established by statute or charter, acting through its governing board or director.

End of Year Financial Report (EOYR) – A comprehensive report of all revenues and expenditures that must be filed each year with DESE. Instructional expenditures from all funding sources must be reported by school. The district report must be audited each year according to DESE audit guidelines. The information in the report is used for multiple federal and state reporting, comparison, and funding purposes.

ESSA (Every Student Succeeds Act ) - A federal law that includes provisions that will help to ensure success for students and schools. The law includes but is not limited to:

- Advances equity by upholding critical protections for America's disadvantaged and high-need students.
- Requires—for the first time—that all students in America be taught to high academic standards that will prepare them to succeed in college and careers.
- Ensures that vital information is provided to educators, families, students, and communities through annual statewide assessments that measure students' progress toward those high standards.
- Helps to support and grow local innovations—including evidence-based and place-based interventions developed by local leaders and educators—
- Sustains and expands this administration's historic investments in increasing access to high-quality preschool.
- Maintains an expectation that there will be accountability and action to effect positive change in our lowest-performing schools, where groups of students are not making progress, and where graduation rates are low over extended periods of time.

Extraordinary Maintenance – The periodic servicing, repair or reconditioning of school buildings, grounds, or equipment to extend the useful life of an existing asset, provided that the total cost per project per school of an extraordinary maintenance project shall not exceed $150,000.

Foundation Enrollment – The total number of students who reside in the district and who attend public school in that district or in another district for which the district or town of residence pays tuition. On or before October 15 of every year, every school district within the Commonwealth shall report the total number of students for whom the district is fiscally responsible as of October 1.

Foundation Budget – A budget for each school district established by the Education Reform Act. This budget represents the minimum level of spending needed to provide an adequate education for the district's students. The foundation budget is made up of 19 separate categories, such as teaching salaries, books and equipment, extracurricular activities, utilities and maintenance, etc. Significant variations between local spending and the foundation budget, or between local spending and the state-wide averages occur.

Foundation Reserve Program – The foundation reserve (pothole) program is an adjunct to the Chapter 70 state aid program. It provides one-time discretionary grants to municipalities and school districts which, because of unusual or unique circumstances, are having difficulty meeting their educational needs. A specific application must be made to the DESE for each year in which the legislature funds this program.

Full Time Equivalent (FTE) – Used by the DESE to calculate the number of staff or student positions. (Ex: A full time position is 1 FTE; two half-time positions equal 1 FTE)

General Fund Receipts – Funds received by a school district or municipality that are not granted or contributed to the district or municipality for a designated purpose and are not, by statute, set aside in a special account for expenditure at the discretion of the school committee.

Integrated Per Pupil Costs – The amount of money a city or town spends on a per pupil basis for all students who reside in that particular city or town. This spending includes funds appropriated to the school committee budget; assessments to member regional school districts; municipal indirect costs to support education; tuition payments to other public or private schools and federal impact aid funds.

LEA – Local Educational Agency

Maintenance of Effort – School districts and municipalities are now mandated by state law, Chapter 194 of the Acts of 1998, Section 241, to meet spending requirements for school building maintenance. Each school district's/municipality's annual spending on school building maintenance must equal or exceed 50% of the sum of its foundation budget allotments for ordinary maintenance and extraordinary maintenance. Districts/municipalities who fail to meet the spending requirement will lose their eligibility for new or continued funding under the Commonwealth's School Building Assistance (MSBA) grant program.

McKinney-Vento Transportation – The McKinney-Vento Homeless Education Assistance Act is a federal law that ensures immediate enrollment and educational stability for homeless students. Homeless students are entitled to transportation to their school of origin or to the school where they will be enrolled. If the school of origin is in a different district, or a homeless student is living in a different district but will attend his or her school of origin, the district coordinates the transportation services and the costs are divided equally between the two districts.

Medicaid Reimbursement - Medicaid reimbursement covers school-based services when they are primarily medical and not educational in nature. They must be provided by a qualified Medicaid provider to Medicaid-eligible children that are also receiving special education services through their IEPs. The services provided in schools can include:

- routine and preventive screenings and examinations;
- diagnosis and treatment of problems found;
- monitoring and treatment of chronic medical conditions; and
- speech, occupational, counseling, nursing services, or physical therapy

The amount of reimbursement is determined by a number of formulas that examine direct services, administrative supports, and school resources dedicated to the implementation of the service delivery system.

In regional schools the reimbursements go directly to the schools. In city/town based districts, the reimbursement goes to the town/city.

Municipal Expenditures – Commonly referred to as the "Schedule 19" numbers, these represent the amount spent on specific school expenditures that are appropriated to other town departments. Examples include employee insurance costs, pension costs, grounds maintenance, and financial/data processing costs.

Net School Spending – The larger portion of the school budget, which contains costs directly related to the education of students. The amount of community's "required net school spending" (i.e. minimum net spending) is set each year by the Department of Elementary and Secondary Education.

Non-Net School Spending – The smaller portion of the school budget. The primary components are busing, the costs of community usage of school buildings, and capital improvements. Although the state does not establish a minimum appropriation amount, there are laws and regulations that impact some of the amounts required, such as minimum busing mileage requirements.

October 1 Enrollment – The total number of students enrolled in the school district. On or before October 15 of every year, every school district within the Commonwealth shall report its student enrollment as of October 1. The data required for this report is used for fund allocation, statistical analysis and monitoring educational equity.

Per Pupil Expenditures – The amount of money a school district spends on a per pupil basis for all students (average membership). District spending is derived from all funding sources, including the school committee budget, municipal indirect educational expenses, school choice, circuit breaker, state and federal grants, revolving accounts such as athletics, food service, and gifts, and all other local receipts attributed to the schools.

Professional Development - Additional training that must be provided to teachers and administrators as a result of the Educational Reform Act (1993). This training is meant to help certified staff acquire the Professional Development Points (PDP's) that they need for their periodic recertification, and to support teachers with learning and implementing district curricula and best practices.

Regular Day Program – A public school day program not defined as special education, vocational or transitional bilingual education under any provisions of the General Laws or regulations promulgated by the Department of Elementary and Secondary Education.

Required Local Contribution – The amount set by the DESE as the minimum amount a community must contribute for educational expenses. This amount plus state aid equals the minimum net spending requirement.

Revolving Fund – A separate account controlled by statute, which may be expended by the school committee without further appropriation or action by the local appropriating authority. These funds are not returned to the general fund at the end of the fiscal year.

School Choice – The school choice program allows parents to send their children to schools in communities other than the city or town in which they reside. Tuition is paid by the sending district to the receiving district, via state aid payments. Tuition for special education and vocational students include a differential for the services provided. Districts may elect not to enroll school choice students if no space is available. This must be done by vote of the School Committee each school year.

- Receiving district: any city, town or regional school district within the commonwealth in which a child does not reside, but in which that child attends public school under the provisions of Massachusetts General Laws, C. 72, S.12B.
- Sending district: any city, town or regional school district within the commonwealth in which a child resides, but in which that child does not attend public school under the provisions of Massachusetts General Laws, C. 72, S.12B.

SEA – State Educational Agency

Special Education Placements - Public schools are required to provide a continuum of special education services for students from the age of 3 to 21. The student's level of educational needs determines the educational placement. In district placements include full inclusion, partial inclusion, and substantially separate classroom. Out of district placements include public and private day schools, and residential schools. Homebound, hospital and institutional settings are out of district special education placements also.

# Smith Vocational and Agricultural High School
# Superintendent's FY21 Budget Presentation

## March 16, 2020

# Smith Vocational and Agricultural High School
# Board of Trustees

- Mr. Michael T. Cahillane, Chair
- Mr. Thomas M. FitzGerald, Vice-Chair
- Mr. John E. Cotton, Trustee
- Mayor David Narkewicz, Ex-Officio
- Dr. John Provost, Superintendent NPS, Ex-Officio

# Administration 2019-2020

- **Dr. Andrew H. Linkenhoker**, Superintendent
- **Mr. Joseph Bianca**, Principal
- **Ms. Crystal Fairman**, Business Manager
- **Ms. Rebecca Wanczyk**, Director of Pupil Services
- **Mr. Anthony Sabonis**, Assistant Principal
- **Ms. Melanie Chartier**, Vocational Director
- **Mr. Michael Parks**, Director of Curriculum
- **Mr. Timothy Smith**, Director of Facilities
- **Mr. Joshua Shearer**, IT Director
- **Ms. Heather Bouley**, Food Service Director
- **Ms. Lorena Turner**, Adult and Community Education Director
- **Mr. Jeffrey Lareau**, Athletic Director/Co-Op Coordinator

# Mission Statement

***The mission of Smith Vocational and Agricultural High School is to prepare students for social responsibility, employment, and post secondary education through rigorous, applied technical and academic programs.***

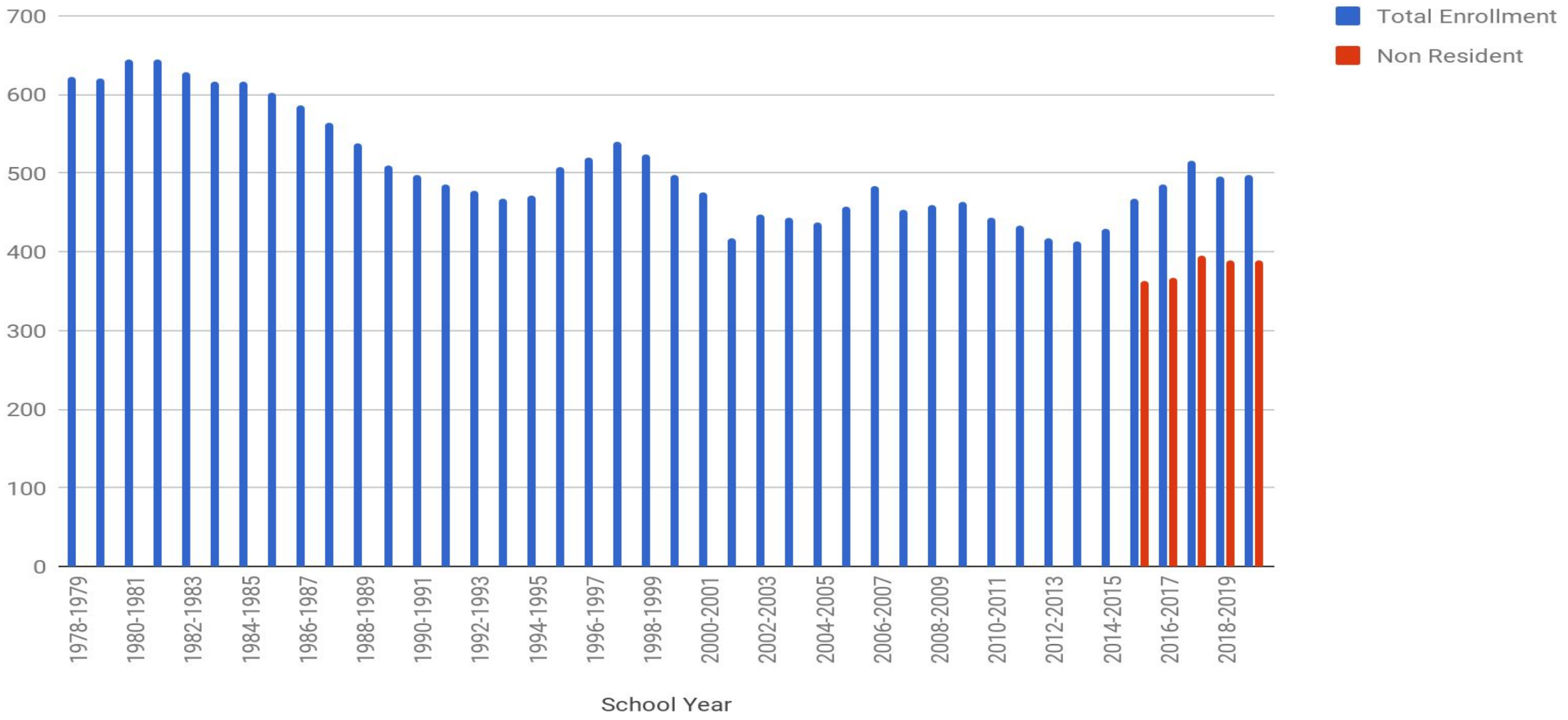
# Values and Beliefs

- Foster an understanding of the value of education so that students become lifelong learners
- Model an attitude of personal, professional, and institutional excellence
- Respect the diversity of our multicultural society by recognizing and affirming the inherent worth and dignity of all people
- Encourage non-traditional career path choices by actively working to eliminate racial, cultural, and gender biases
- Continually develop curricula that nurture students' self-esteem and inspire them to strive to reach their full potential
- Promote a positive, safe, structured, and challenging climate in which all students can succeed

# Goals

- **High Expectations**
  - Raise both technical and academic achievements of all students through core standards and project-based curriculum
- **Working Together**
  - Adopt a culture of unified purpose through active participation in school related activities such as program advisory committees, school council, sports, after school clubs, team meetings, and special events
- **Guidance and Support**
  - Bring all students, parents, and educators together to work toward a common purpose of assisting each student in setting and attaining academic and career goals
- **Learning Environment**
  - Instill a conscious sense of ownership and pride in the school environment through regular, systematic upgrading and maintenance of the grounds, physical plant, equipment, and instructional resources
- **Public Relations**
  - Increase public awareness of the value of Smith Vocational and Agricultural High School to the communities it serves
- **Technology**
  - Provide a comprehensive professional development program to assist staff in becoming proficient in the use of advanced technological tools to improve instruction, to reflect industry standards, and to increase student achievement

# Historical Enrollment: 1978-2020



# Student Demographics

| Enrollment by Gender (2019-2020) | | |
|---|---|---|
| | **School** | **State** |
| Male | 280 (+9) | 486,554 (-1,040) |
| Female | 216 (-8) | 461,929 (-1,887) |
| Non Binary | 0 | 345 |
| Total | 496 (+1) | 948,828 (-2,803) |

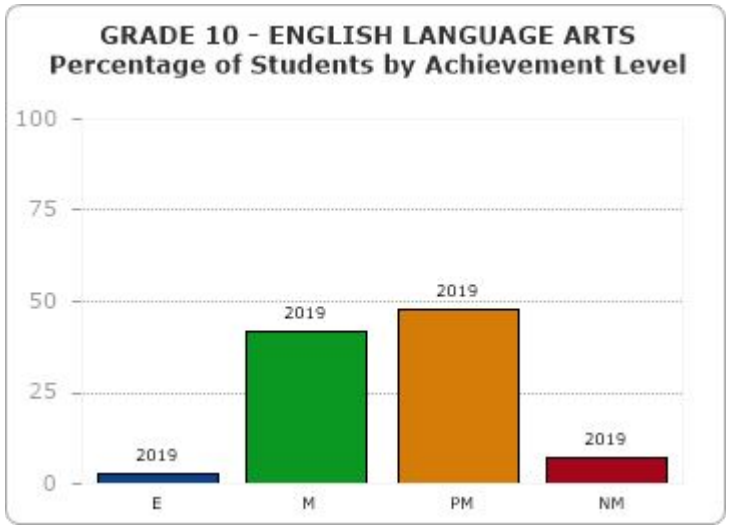
# Student Demographics: Continued

| Enrollment by Race/Ethnicity (2018-19) | | |
|---|---|---|
| **Race** | **% of School** | **% of State** |
| African American | 1.4% (+0.2%) | 9.2% (NC) |
| Asian | 0.4% (NC) | 7.1% (+0.1%) |
| Hispanic | 13.1 % (-1.4%) | 21.6% (+0.8%) |
| Native American | 0.0 (NC) | 0.2% (NC) |
| White | 83.5% (+1.7%) | 57.9% (-1.1%) |
| Native Hawaiian, Pacific Islander | 0.0% (NC) | 0.1% (NC) |
| Multi-Race, Non-Hispanic | 1.6% (-0.4%) | 3.9% (+0.1%) |

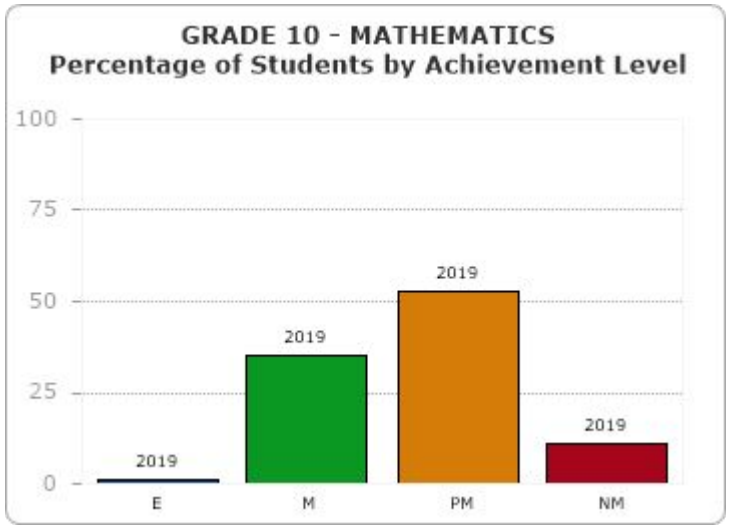
# Selected Populations

| Title | % of school | % of state |
|---|---|---|
| First Language not English | 3.2% (-1.2%) | 23.0% (+1.1%) |
| English Language Learner | 1.0% (-0.6%) | 10.8% (+0.3%) |
| Students with Disabilities | 40.7% (+1.7%) | 18.4% (+0.3%) |
| High Needs | 58.5% (+2.5%) | 48.7% (+1.1%) |
| Economically Disadvantaged | 32.5% (-0.4%) | 32.8% (+1.6%) |

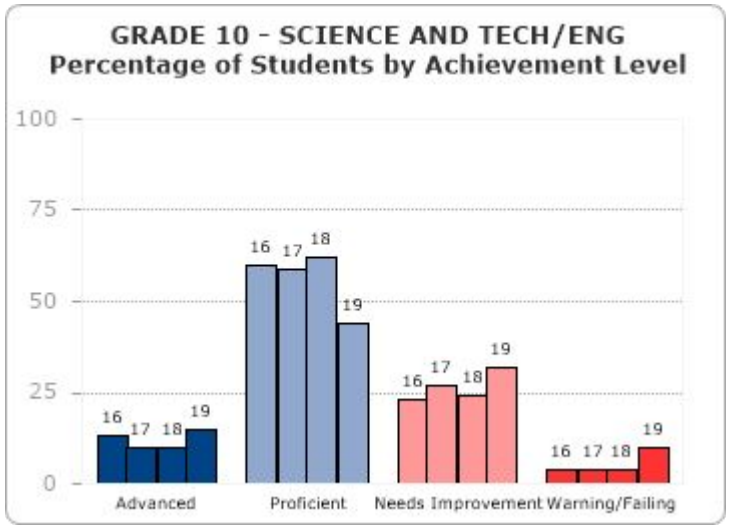
# MCAS Results




ELA
2018: 83% Advanced/Proficient
2019: 45% Exceeding/Meeting




Math
2018: 63% Advanced/Proficient
2019: 36% Exceeding/Meeting




Science
2018: 72% Advanced/Proficient
2019: 59% Advanced/Proficient

# DESE Accountability Comparison

| | Progress Towards Goals | Accountability Percentile |
|---|---|---|
| Northampton High School | 55% (+34%) | 62nd (+12) |
| McCann Tech | 52% (+32%) | 48th (+8) |
| Franklin Tech | 48% (+4%) | 33rd (0) |
| Westfield Tech | 58% (-11%) | 29th (-5) |
| SVAHS | 35% (+2%) | 27th (+2) |
| Pathfinder | 46% (-14%) | 22nd (-3) |
| Chicopee Comp | 52% (0) | 21st (-1) |
| Putnam (No previous data) | 39% | 17th |
| Dean Tech (Merged) | 25% (-42%) | 2nd (+1) |

# Plans of High School Graduates Class of 2019

| Plan | % of School | % of State |
|---|---|---|
| 4-Year Private College | 4.1% (+4.1%) | 28.5% (-0.8%) |
| 4-Year Public College | 13.0% (+7.5%) | 32.2% (+1.2%) |
| 2-Year Private College | 0.0% (NC) | 0.6% (+0.1%) |
| 2-Year Public College | 30.9% (+7.0%) | 18.4% (-0.7%) |
| Other Post-Secondary | 0.0% (-10.1%) | 1.9% (-0.1%) |
| Apprenticeship | 0.0% | 0.4% |
| Work | 44.7% (-8.5%) | 9.2% (+0.2%) |
| Military | 5.7% (+2.9%) | 2.1% (NC) |
| Other | 0.0% (-0.9%) | 1.6% (NC) |
| Unknown | 1.6% (-2.1%) | 5.2% (+0.2%) |

# Post-Secondary Acceptances for Class of 2020

- Alfred University
- Becker College
- Berkshire Community College
- Bridgewater State University
- Cazenovia College
- Delaware Valley University
- Eastern Kentucky University
- Elms College
- Greenfield Community College
- Holyoke Community College
- Husson University
- Johnson and Wales University
- Keene State College
- McPherson College
- Penn College
- Plymouth State University
- Purdue University
- Salem State University
- University of Maine
- UMASS-Amherst and Boston
- University of New England
- University of Northwestern Ohio
- Universal Technical Institute-Orlando, FL
- Tennessee State University
- Wentworth Institute of Technology
- Western Carolina University
- Westfield State University

# Additions Over Past 5 Years

- Spanish Program
- Art Program
- AP English Language & Composition
- AP English Literature
- AP Statistics
- +18 Teachers and Staff

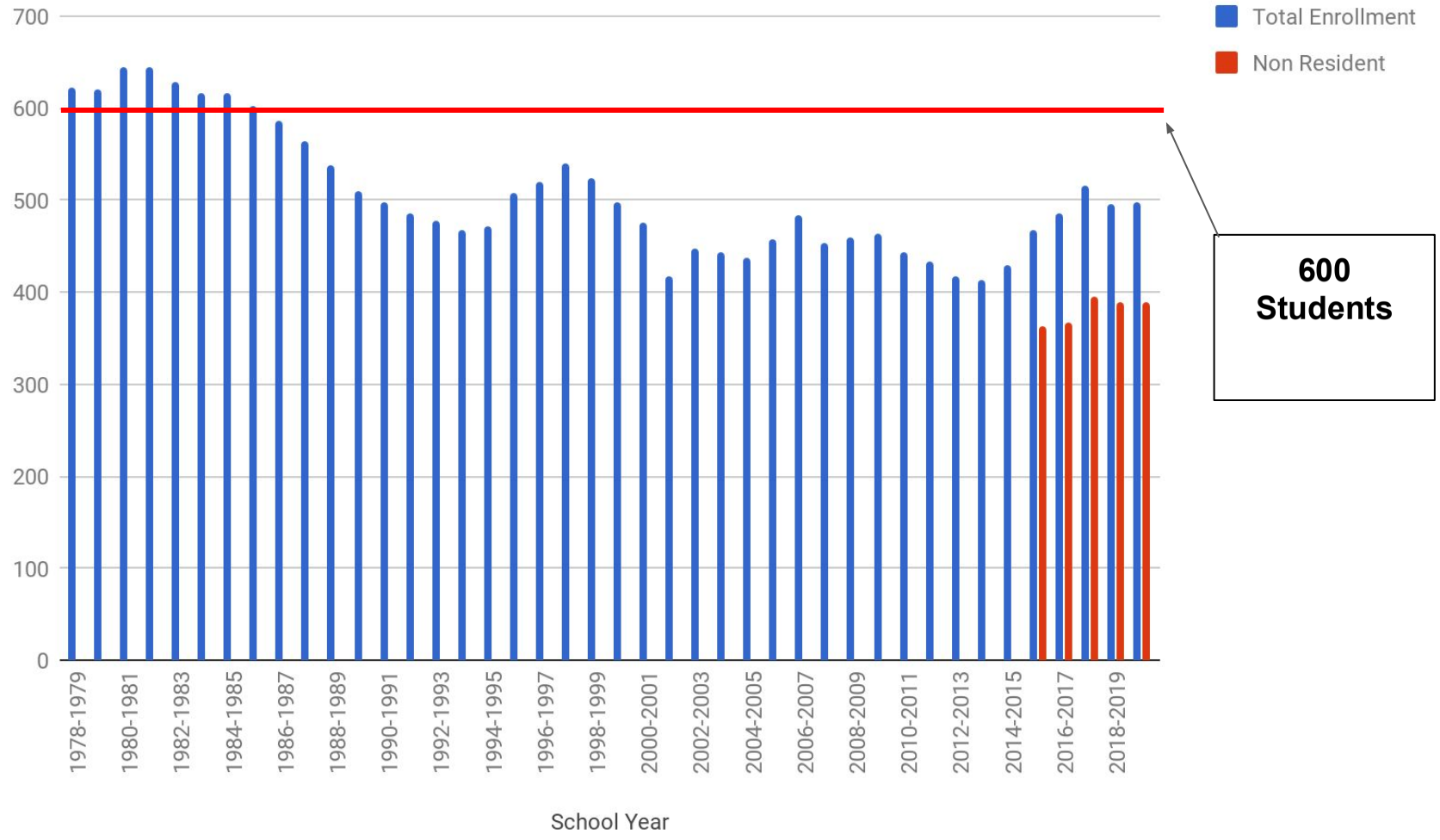
- Wrestling
- Boys Lacrosse
- Girls Lacrosse
- Ski Club
- Art Club
- Writing Club
- 4-H
- Runestone

# Admissions Trend and Correction

Four year trend of applications:

| School Year | # of Applicants | Percent Accepted with Corrected Admissions Practice |
|---|---|---|
| 2016-2017 | 229 | 65.5% |
| 2017-2018 | 273 | 54.9% |
| 2018-2019 | 290 | 51.7% |
| 2019-2020 | 205 | 73.2% (Some districts have yet to submit applications) |

# Goal Enrollment



# Enrollment Projections

2019-2020 (499 Students)

| | |
|---|---|
| Freshmen | 145 |
| Sophomores | 118 |
| Juniors | 125 |
| Seniors | 111 |

2020-2021 (545 Students +46)

| | |
|---|---|
| Freshmen | 150 |
| Sophomores | 150 |
| Juniors | 120 |
| Seniors | 125 |

2021-2022 (570 Students +25)

| | |
|---|---|
| Freshmen | 150 |
| Sophomores | 150 |
| Juniors | 150 |
| Seniors | 120 |

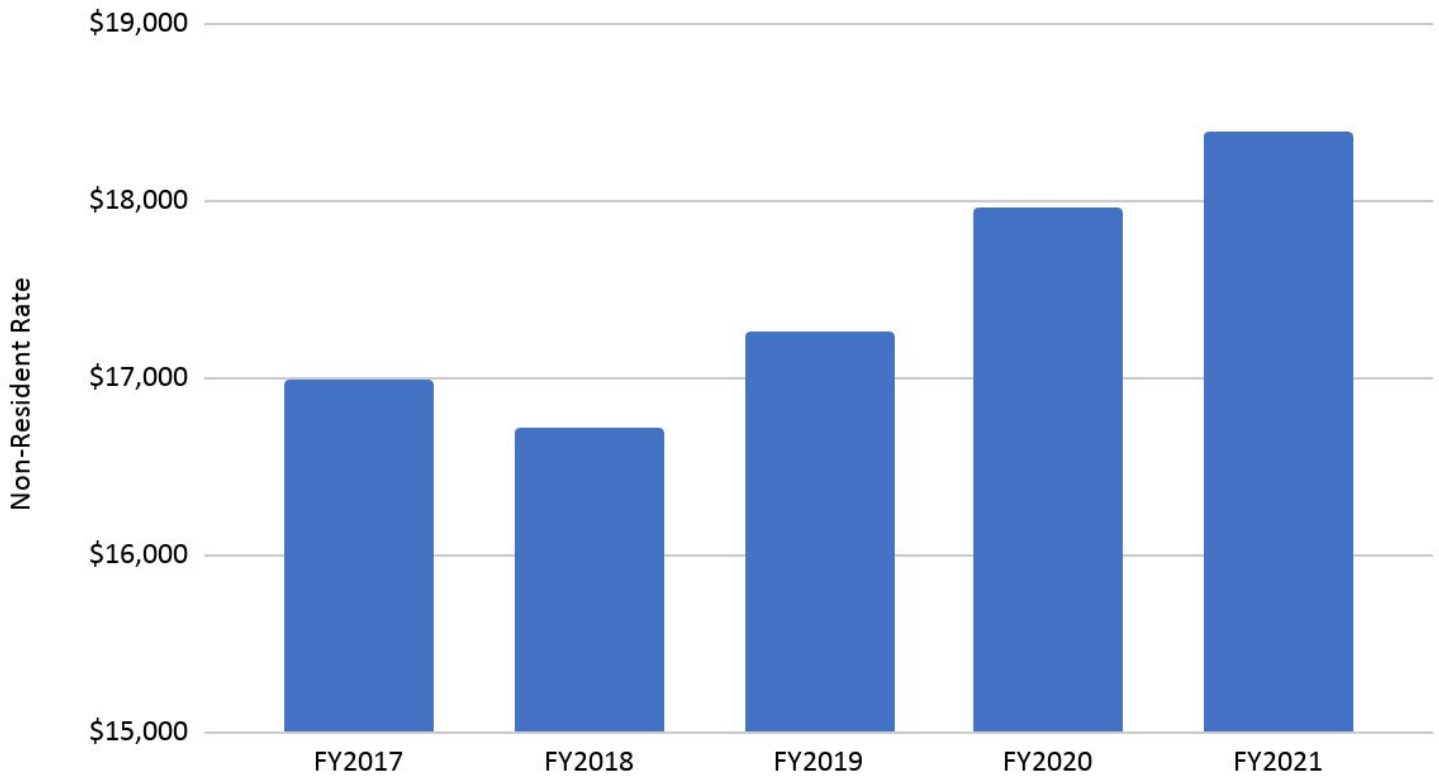
2022-2023 (600 Students +30)

| | |
|---|---|
| Freshmen | 150 |
| Sophomores | 150 |
| Juniors | 150 |
| Seniors | 150 |

# Budgetary Priorities

- Improve state accountability by focusing on Science/Engineering and Math courses.
- Invest in student materials and supplies with increasing student population.
- Invest in capital projects that will enhance the overall climate and culture for all stakeholders.
- Staffing Additions
  - +1 FTE Science (Biology or Chemistry)
  - +1 FTE SPED (Dual License)
  - +1 FTE Vocational Assistant in Animal Science
  - Modification of Educational Associate position to incorporate Social Media Specialist

# Historical Non-Resident Tuition Rates




***FY21 Tuition Rate: $18,400 per DESE Recommendation***

# Five Year Budget Comparison

| Fiscal Year | Budget Amount | Increase / Decrease | Percentage |
|---|---|---|---|
| FY17 | $ 9,165,258 | $ 90,031 | .99% |
| FY18 | $10,037,123 | $871,865 | 9.51% |
| FY19 | $10,359,137 | $322,014 | 3.21% |
| FY20 | $10,644,838 | $285,701 | 2.76% |
| FY21 | $11,391,798 | $746,960 | 7.02% |

*Average increase 4.86% - Budget amount includes Indirect Costs paid to the city*
*FY18 included large tuition revolving transfer*

# Budget Category Increases/Decreases
## (Not Including Personnel Lines)

| Budget Category | Percent Change | Comment |
|---|---|---|
| HR | -27.0% | Former HR Coordinator obligations removed |
| Athletics | -0.1% | Actual transportation costs budgeted. Increase of four teams. |
| Building Security | 0.0% | |
| Legal | 0.0% | |
| PD | 0.0% | |
| Maintenance of Equipment | 0.0% | |
| Networking/Telecommunications | 0.0% | |
| Grounds | 0.0% | |
| Superintendent | 0.4% | |
| Principal | 2.0% | |

# Budget Category Increases/Decreases
## (Continued)

| Budget Category | Percent Change | Comments |
|---|---|---|
| Librariarian | 2.3% | |
| Medical | 2.4% | |
| SPED | 2.7% | |
| Textbooks | 3.2% | Potential to pre-purchase with FY20 funds |
| Guidance | 3.5% | |
| Teacher Salaries | 3.9% | Add 1.0 FTE Science |
| Dept. Heads | 3.9% | |
| Curriculum/Voc. Director | 4.0% | |
| Business/Finance | 4.6% | |
| Building Technology | 5.7% | Increasing smartboard technology |

# Budget Category Increases/Decreases
(Continued)

| Budget Category | Percent Change | Comments |
|---|---|---|
| Custodial | 6.2% | Reset pay scale & 1.0 Summer Help |
| Utilities | 8.8% | |
| Heating | 10.9% | |
| Instructional Materials | 13.3% | Increasing materials/supplies due to higher student enrollment |
| Development | 13.6% | Modifying 1.0 FTE Educational Associate into Social Media Spec. |
| Unemployment Insurance | 13.6% | Potential unemployment due to personnel decisions |
| Student Activities | 15.9% | Increase FFA & Skills USA to include new uniforms |
| Specialists | 16.0% | Add 1.0 FTE SPED |
| Substitutes | 17.9% | |
| Building Maintenance | 29.9% | Complete NEASC rec. of nursing station |

# Budget Category Increases/Decreases
(Continued)

| Budget Category | Percent Change | Comments |
|---|---|---|
| Trustees | 29.9% | Insurance surcharges were never budgeted |
| Other/Licenses | 34.2% | Increase student licenses and credentials |
| Paraprofessionals | 61.2% | Add 1.0 FTE Voc. Asst. |
| DW General Supplies | 53.5% | Increase general paper and supply expenses |
| Inst. Equipment/ Copiers | 63.3% | Shifted copiers to district-wide |
| Separation (Retirements) | $10,000 | |
| SVAHS Extra Maint. | $110,531 | A, B, C, D Building Teacher Rooms, Locker Rooms Completion, Shop Lockers ongoing upgrades, School Front Sign |

# QUESTIONS, COMMENTS, CONCERNS?

- Dr. Andrew H. Linkenhoker, Superintendent
  alinkenhoker@smithtec.org 413-587-1414 x3406
- Joseph Bianca, Principal
  jbianca@smithtec.org 413-587-1414 x3401
- Crystal Fairman, Business Manager
  cfairman@smithtec.org 413-587-1414 x3436

# SMITH VOCATIONAL AND AGRICULTURAL HIGH SCHOOL

*Budget Overview*

*F2020-2021*

| | *20.FTE* Budget | *2020* Rate | *2020* *Total* | | *21.FTE* Budget | *2020* Rate | *2020* Total |
|---|---|---|---|---|---|---|---|
| ***Revenue Sources*** | | | | | | | |
| Tuition-BASE | **385** | **$17,965** | $ 6,916,429 | | **400** | **$18,400** | $7,360,000 |
| Tuition-SPED | | **$140,000** | $ 140,000 | | | **$140,000** | $140,000 |
| subtotal Tuition | | | $ 7,056,429 | | | | $7,500,000 |
| School Choice | | | | | | | |
| Chapter 70 | | | $ 911,985 | | | | $ 916,415 |
| Smith Charities | | | $ 6,500 | | | | $ 6,500 |
| Add Contribution for NSS | | | $ 385,044 | | | | $ 583,790 |
| | | | **$ 8,359,958** | MUNIS | | | **$ 9,006,705** |
| Indirect Cost (Sch 19) | | | $ 1,683,367 | | | | $ 1,824,286 |
| Grants anticipated | | | $ 414,379 | | | | $ 414,379 |
| Tuition Revolving | | | $ 146,109 | | | | $ 146,109 |
| City Addl appropriation | | | . | | | | |
| **Total Revenue** | | | **$ 10,603,813** | | | | **$11,391,479** |
| **Expenses** | | | | | | | |
| **City addl Appropriation** | | | | | | | |
| MUNIS APPROPRIATION | | | **$ 8,359,958** | | | | **$ 9,006,705** |
| Indirect Cost (Sch 19) | | | $ 1,683,367 | | | | $ 1,824,286 |
| Grants anticipated | | | $ 414,379 | | | | $ 414,379 |
| Tuition Revolving | | | $ 146,109 | | | | $ 146,109 |
| **Total Expenses** | | | **$ 10,603,813** | | | | **$11,391,479** |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V0111000 | 511500 | Salaries Clerical | *3* | $ 10,000 | $ 10,000 | | |
| V0111000 | 519060 | Trustee Stipends | | $ 15,000 | $ 15,000 | | |
| V0111000 | 542000 | Supplies & Materials | | $ 350 | $ 350 | | |
| V0111000 | 571001 | Travel | | $ 1,500 | $ 1,500 | | |
| V0111000 | 572100 | Conference/Registrations | | $ 2,000 | $ 2,000 | | |
| V0111000 | 573000 | Dues & Mbrshps | | $ 6,500 | $ 6,500 | | |
| V0111000 | 573010 | Advisory Comm. Expenses | | $ 6,500 | $ 6,500 | | |
| V0111000 | 574004 | Insurance Surcharges/Deductible | | | $ 12,500 | | |
| ***V0111000*** | | ***Trustee subtotal*** | | ***$ 41,850*** | ***$ 54,350*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0121000 | 511100 | Prof Salaries - Mgmt | *1* | $ 121,392 | $ 122,606 | | |
| V0121000 | 511000 | Salary - Clerical | *1* | | $ 58,061 | | |
| V0121000 | 511500 | Clerical Salaries | *0.25* | $ 68,649 | $ 12,832 | | |
| V0121000 | 514002 | Longevity | | $ 775 | $ 1,575 | | |
| V0121000 | 542000 | Office Supplies - General | | $ 1,500 | $ 1,500 | | |
| V0121000 | 571001 | Travel | | $ 4,000 | $ 4,000 | | |
| V0121000 | 572100 | Conference / Registration | | $ 1,100 | $ 1,100 | | |
| V0121000 | 573000 | Dues & Mbrshps | | $ 5,000 | $ 5,000 | | |
| V0121000 | 578201 | NEASC Accreditation | | $ 3,500 | | | |
| ***V0121000*** | | ***Superintendent subtotal*** | | ***$ 205,916*** | ***$ 206,675*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0123000 | 511500 | Clerk | *0.25* | | $ 9,853 | | |
| V0123000 | 519060 | Stipend | | $ 5,000 | | | |
| V0123000 | 530015 | Public Relations | | $ 20,000 | $ 20,000 | | |
| V0123000 | 571001 | Travel | | $ 200 | $ 200 | | |
| V0123000 | 573000 | Dues & Mbrshps | | $ 10,500 | $ 10,500 | | |
| V0123000 | | Development subtotal | | $ 35,700 | $ 40,553 | $ - | $ - |
| | | | | | | | |
| V0141000 | 511200 | Prof Salaries | *1* | $ 99,960 | $ 101,959 | | |
| V0141000 | 511500 | Clerical Salaries | *1* | $ 53,121 | $ 56,923 | | |
| V0141000 | 511500 | Clerk | *0.75* | $ 38,124 | $ 38,497 | | |
| V0141000 | 512500 | Central Services chgback | | $ 3,250 | $ 3,348 | | |
| V0141000 | 514002 | Longevity | | $ 1,125 | $ 2,700 | | |
| V0141000 | 527006 | Contr Services-Lease Copiers | | $ 3,000 | $ - | | |
| V0141000 | 530001 | Contr Services-Audit | | $ 8,000 | $ 9,000 | | |
| V0141000 | 542000 | Supplies | | $ 2,000 | $ 1,250 | | |
| V0141000 | 542000 | DW Postage | | | $ 750 | | |
| V0141000 | 571001 | Travel | | $ 2,000 | $ 4,000 | | |
| V0141000 | 572100 | Conference/Registrations | | $ 1,500 | $ 3,500 | | |
| V0141000 | 573000 | Dues & Mbrshps | | $ 2,250 | $ 2,250 | | |
| ***V0140000*** | | ***Bus & Fin subtotal*** | | ***$ 214,330*** | ***$ 224,176*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0142000 | 511500 | Clerical Salaries | *1* | $ 20,741 | $ 64,636 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V0142000 | 511500 | Clerical Salaries | | $ 67,928 | | | |
| V0142000 | 530006 | Medical testing | | $ 300 | $ 300 | | |
| ***V0142000*** | | ***HR subtotal*** | | ***$ 88,970*** | ***$ 64,936*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| *V0143000* | *530002* | *Contracted Serv-Legal* | | *$ 20,000* | *$ 20,000* | | |
| *V0143000* | *530022* | *Contracted Serv-Special Ed Legal* | | *$ 10,000* | *$ 10,000* | | |
| ***V0143000*** | | ***SUBTOTAL*** | | ***$ 30,000*** | ***$ 30,000*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| | | *subtotal* | *9.25* | ***$ 616,767*** | ***$ 620,690*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V2211020 | 511200 | Prof Salaries Superv. | *1* | $ 100,919 | $ 103,947 | | |
| V2211020 | 511500 | Clerical Salaries | *1* | $ 50,833 | $ 51,329 | | |
| V2211020 | 514002 | Longevity | | $ 500 | $ 1,250 | | |
| V2211020 | *530021* | CS:Translation | | $ 1,500 | $ 1,500 | | |
| V2211020 | 542000 | Office Supplies-General | | $ 1,200 | $ 1,200 | | |
| V2211020 | 571001 | Travel | | $ 1,500 | $ 1,500 | | |
| V2211020 | 573000 | Dues & Mbrshps | | $ 1,500 | $ 1,500 | | |
| ***V2211020*** | | ***SPED subtotal*** | | ***$ 157,952*** | ***$ 162,226*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5211000 | 511200 | Prof Salary | *2* | $ 176,868 | $ 182,174 | | |
| V5211000 | 514002 | Longevity | | | $ 1,500 | | |
| V5211000 | 551000 | Supplies & Materials | | $ 500 | $ 500 | | |
| V5211000 | 571001 | Travel - Curr Dir | | $ 750 | $ 750 | | |
| | | Travel - Voc Dir | | $ 750 | $ 750 | | |
| V5211000 | 572100 | Conference/Registrations - Curr Dir | | $ 300 | $ 500 | | |
| | | Conference/Registrations - Voc Dir | | $ 300 | $ 500 | | |
| V5211000 | 573000 | Dues & Mbrshps - Curr Dir | | $ 750 | $ 750 | | |
| | | Dues & Mbrshps - Voc Dir | | $ 750 | $ 750 | | |
| ***V5211000*** | | ***Curriculum subtotal*** | | ***$ 180,968*** | ***$ 188,174*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| ***Vx2210xx*** | | ***Sped + Curr 2110 subtotal*** | | ***$ 338,920*** | ***$ 350,400*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5221000 | 511100 | Prof Salaries- Mgmt | *1* | $ 104,040 | $ 106,641 | | |
| V5221000 | 511200 | Prof Salaries - Superv. | *1* | $ 93,636 | $ 96,445 | | |
| V5221000 | 511300 | Security Officer | *1* | $ 49,187 | $ 50,293 | | |
| V5221000 | 512300 | Behavior Support | *1* | $ 39,876 | $ 40,793 | | |
| V5221000 | 511500 | Clerical Salaries | *1.5* | $ 72,703 | $ 67,275 | | |
| V5221000 | 514002 | Longevity | | $ 250 | $ 1,750 | | |
| V5221000 | 519060 | Stipend | | $ 500 | $ 500 | | |
| V5221000 | 527006 | Copier Lease | | $ 3,000 | | | |
| V5221000 | 530021 | Cont Serv-Translations | | $ 500 | $ 500 | | |
| V5221000 | 542000 | Supplies & Materials | | $ 1,000 | $ 1,000 | | |
| V5221000 | 551016 | Graduation | | $ 1,500 | $ 1,500 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V5221000 | 551000 | Edu materials | | $ 2,500 | $ 4,500 | | |
| V5221000 | 558000 | Other Supplies | | | $ 500 | | |
| V5221000 | 571001 | Travel | | $ 4,000 | $ 4,500 | | |
| V5221000 | 572100 | Conference/Registrations | | $ 2,000 | $ 3,000 | | |
| V5221000 | 573000 | Dues & Mbrshps | | $ 1,000 | $ 1,000 | | |
| V4422532 | 531000 | Security | | $ 2,065 | $ 5,000 | | |
| ***V0221000*** | | ***Principal & Vice Prin*** | | ***$ 377,756*** | ***$ 385,197*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V4225032 | 511200 | Prof Salary | *1* | $ 83,232 | $ 88,394 | | |
| V4225032 | 511300 | Technician | *1* | $ 49,019 | $ 50,488 | | |
| V4225032 | 514002 | Longevity | | | $ 750 | | |
| V4225032 | 528000 | Software - Admin | | $ 94,000 | $ 59,000 | | |
| V4245532 | 528000 | Software - Instructional | | $ 2,400 | $ 35,000 | | |
| V4225032 | 530000 | Contr Services - DW | | $ 3,600 | $ 3,600 | | |
| V4225032 | 530004 | Technology Services - DW | | $ 5,500 | $ 6,000 | | |
| V4225032 | 571001 | Travel | | $ 1,500 | $ 1,500 | | |
| V4225032 | 572100 | Conference/Registration | | $ 2,000 | $ 2,000 | | |
| V4245132 | 578014 | Tech Equipment - Replacement | | | $ 49,900 | | |
| V4225032 | 585014 | Tech Equipment - DW | | $ 61,500 | $ 23,500 | | |
| ***V4225032*** | | ***Bldg Tech*** | | ***$ 302,751*** | ***$ 320,132*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5230500 | 511400 | *school wide* | | $ 20,000 | $ 20,000 | | |
| V5230501 | 511400 | Science / Engineering | *5* | $ 271,523 | $ 311,784 | | |
| V5230502 | 511400 | English | *5* | $ 374,640 | $ 381,210 | | |
| V5230503 | 511400 | History | *3* | $ 193,921 | $ 202,076 | | |
| V5230504 | 511400 | Math | *5* | $ 332,522 | $ 343,916 | | |
| V5230513 | 511400 | PE/Health | *3* | $ 173,576 | $ 149,208 | | |
| V5230536 | 511400 | Animal Science | *2* | $ 137,962 | $ 147,821 | | |
| V5230537 | 511400 | Collision Repair | *1* | $ 69,046 | $ 70,355 | | |
| V5230538 | 511400 | Automotive Tech | *2* | $ 146,175 | $ 128,134 | | |
| V5230539 | 511400 | Carpentry | *1.5* | $ 94,246 | $ 100,406 | | |
| V5230541 | 511400 | Cosmetology | *2* | $ 149,336 | $ 152,548 | | |
| V5230542 | 511400 | Culinary Arts | *3* | $ 184,151 | $ 193,842 | | |
| V5230543 | 511400 | Electrical | *3* | $ 212,960 | $ 206,966 | | |
| V5230544 | 511400 | Forestry/Horticulture | *2* | $ 151,236 | $ 154,088 | | |
| V5230545 | 511400 | Graphic Communications | *1* | $ 76,768 | $ 78,114 | | |
| V5230545 | 519060 | Graphic summer | | $ 2,000 | $ 4,000 | | |
| V5230546 | 511400 | Health Technology | *2* | $ 123,265 | $ 136,365 | | |
| V5230548 | 511400 | Manufacturing Tech | *2* | $ 123,553 | $ 130,992 | | |
| V5230549 | 511400 | Plumbing | *3* | $ 221,843 | $ 229,252 | | |
| V5230550 | 511400 | Ag Mechanics | *2* | $ 121,992 | $ 126,302 | | |
| V5230551 | 511400 | Cabinet Making | *1.5* | $ 100,258 | $ 108,633 | | |
| V5230552 | 511400 | Criminal Justice | *2* | $ 123,165 | $ 138,351 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V5230506 | 511400 | Foreign Language | *1* | $ 58,564 | $ 62,268 | | |
| V5230512 | 511400 | Art | *1* | $ 63,944 | $ 67,991 | | |
| V5xxxxxx | | Longevity | | $ 47,250 | $ 49,250 | | |
| | | Dual license | | | $ 19,200 | | |
| ***Vx2305xx*** | | ***Teacher Salaries Subtotal*** | | ***$ 3,573,895*** | ***$ 3,713,071*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V2231020 | 511400 | SPED Specialists | *6* | $ 362,410 | $ 432,380 | | |
| V2280020 | 511400 | Sch Pyschologist | *1* | $ 84,922 | $ 86,833 | | |
| V2231020 | 519060 | Home & Health/tutoring - Sped | | $ 2,500 | $ 2,500 | $ 65,500 | |
| V5231000 | 519060 | Home & Health/tutoring | | $ 5,000 | $ 5,000 | | |
| V5231000 | 519060 | AfterSchool/credit rec | | $ 3,600 | $ 5,000 | $ 10,570 | |
| ***V2231020*** | | ***Teacher Specialists*** | | ***$ 458,432*** | ***$ 531,713*** | ***$ 76,070*** | ***$ -*** |
| | | | | | | | |
| V2212020 | 511400 | SPED | | $ 3,281 | $ 3,431 | | |
| V1212001 | 511400 | Science | | $ 3,281 | $ 3,431 | | |
| V1212002 | 511400 | English | | $ 3,281 | $ 3,431 | | |
| V1212003 | 511400 | History | | $ 3,281 | $ 3,431 | | |
| V1212004 | 511400 | Math | | $ 3,281 | $ 3,431 | | |
| V1212013 | 511400 | PE/Health | | $ 3,281 | $ 3,431 | | |
| V1212025 | 511400 | Guidance | | $ 3,281 | $ 3,431 | | |
| V1212035 | 511400 | Humanities | | $ 4,112 | $ 4,261 | | |
| V1212036 | 511400 | AN Science | | $ 4,112 | $ 4,261 | | |
| V1212037 | 511400 | Collision Repair | | $ 4,112 | $ 4,261 | | |
| V1212038 | 511400 | Automotive | | $ 4,112 | $ 4,261 | | |
| V1212039 | 511400 | Carpentry | | $ 4,112 | $ 4,261 | | |
| V1212041 | 511400 | Cosmetology | | $ 4,112 | $ 4,261 | | |
| V1212042 | 511400 | Culinary Arts | | $ 4,112 | $ 4,261 | | |
| V1212043 | 511400 | Electrical | | $ 4,112 | $ 4,261 | | |
| V1212044 | 511400 | Forestry | | $ 4,112 | $ 4,261 | | |
| V1212045 | 511400 | Graphic Communications | | $ 4,112 | $ 4,261 | | |
| V1212046 | 511400 | Health Technology | | $ 4,112 | $ 4,261 | | |
| V1212048 | 511400 | Manufacturing Technologies | | $ 4,112 | $ 4,261 | | |
| V1212049 | 511400 | Plumbing | | $ 4,112 | $ 4,261 | | |
| V1212050 | 511400 | Agi Mech | | $ 4,112 | $ 4,261 | | |
| V1212051 | 511400 | Cabinet Making | | $ 4,112 | $ 4,261 | | |
| V1212052 | 511400 | Criminal Justice | | $ 4,112 | $ 4,261 | | |
| V1212054 | 511400 | Engineering | | $ 3,281 | $ 3,431 | | |
| ***V5231500*** | | ***Dept Heads & Team Chair*** | | ***$ 95,321*** | ***$ 99,055*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5232400 | 512420 | Substitute - Long term (+30 days) | | | | | |
| V2232420 | 512420 | Substitute- SpeEd Long term (+30 days) | | | | | |
| V5232500 | 511300 | Substitutes/Para | *1.75* | $ 46,926 | $ 54,801 | | |
| V5232500 | 512410 | Substitutes - short term (-30 days) | | $ 25,000 | $ 30,000 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V2232520 | 512420 | Substitutes - SpeEd short term (-30 days) | | | | | |
| V5232500 | 519060 | Sub Coordinator | | $ 1,800 | | | |
| ***V5232500*** | | ***Subst Subtotal*** | | ***$ 71,926*** | ***$ 84,801*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V2233020 | 511300 | Para SPED | *1* | | $ 25,241 | | |
| V2233020 | 511300 | Para SPED G240 | *3* | | | $ 84,242 | |
| V2233020 | 511300 | Para Title I | *3* | | | $ 84,181 | |
| V5233045 | 511300 | Voc Asst - Graphic | *1* | $ 40,090 | $ 41,011 | | |
| V5233046 | 512000 | Voc Asst - Health Tech | *1* | $ 38,527 | $ 40,793 | | |
| V5233036 | 512000 | Voc Asst - Animal Science | *1* | | $ 41,011 | | |
| V5233037 | 512000 | Voc Asst - Collision Repair | *1* | $ 38,527 | $ 40,793 | | |
| ***V5233000*** | | ***Para Prof. Subtotal*** | | ***$ 117,145*** | ***$ 188,849*** | ***$ 168,424*** | ***$ -*** |
| | | | | | | | |
| V5234035 | 511400 | Librarian | *1* | $ 76,768 | $ 78,514 | | |
| ***V5234035*** | | ***Salaries-Library*** | | ***$ 76,768*** | ***$ 78,514*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5235600 | 519060 | PD Stipends | | $ 5,500 | $ 5,500 | $ 30,414 | |
| V5235600 | 571001 | Other TRV_Conf exp | | $ 24,000 | $ 24,000 | $ 52,363 | |
| V5235600 | 578203 | Prof Dev (Unit H) | | $ 2,500 | $ 2,500 | | |
| V5235600 | 578203 | Prof Dev (Unit D) | | $ 10,000 | $ 10,000 | | |
| ***V5235700*** | | ***PD Subtotal*** | | ***$ 42,000*** | ***$ 42,000*** | ***$ 82,777*** | ***$ -*** |
| | | | | | | | |
| V2241020 | 551002 | Sped | | $ 500 | | | |
| V5241004 | 551002 | Math | | $ 2,900 | | | |
| V5241006 | 551002 | Foreign Language | | | $ 300 | | |
| V5241013 | 551002 | PE/Health | | | $ 55 | | |
| V5241038 | 551002 | Automotive | | $ 1,380 | $ 550 | | |
| V5241041 | 551002 | Cosmetology | | | $ 1,800 | | |
| V5241042 | 551002 | Culinary Arts | | $ 3,240 | | | |
| V5241043 | 551002 | Electrical | | $ 7,718 | $ 7,718 | | |
| V5241046 | 551002 | Health Technology | | | $ 550 | | |
| V5241049 | 551002 | Plumbing | | $ 4,363 | $ 4,365 | | |
| V5241050 | 551002 | AG Mechanics | | | $ 4,000 | | |
| V5241051 | 551002 | Cabinet | | | $ 500 | | |
| V5241052 | 551002 | Criminal Justice | | $ 800 | $ 1,737 | | |
| ***V5241000*** | | ***Textbooks Subtotal*** | | ***$ 20,901*** | ***$ 21,575*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5241500 | 551009 | All shop non distributed other inst mat | | $ 6,000 | $ 9,000 | $ 8,445 | |
| V2241520 | 551009 | SPED | | $ 250 | $ 500 | | |
| V5241501 | 551009 | Science | | $ 800 | $ 3,770 | | |
| V5241502 | 551009 | English/ELL | | $ 1,200 | $ 1,200 | | |
| V5241503 | 551009 | History/Soc Studies | | $ 800 | $ 900 | | |
| V5241504 | 551009 | Math | | $ 1,500 | $ 4,400 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V5241506 | 551009 | Foreign Language | | $ 800 | $ 1,000 | | |
| V5241512 | 551009 | Art | | $ 5,000 | $ 5,500 | | |
| V5241513 | 551009 | PE | | $ 2,800 | $ 3,800 | | |
| | 551009 | Health | | $ 1,200 | $ 1,700 | | |
| V5241536 | 558000 | AG Farm - Other Supplies | | $ 55,000 | $ 60,000 | | |
| V5241535 | 558008 | Library | | $ 4,250 | $ 4,250 | | |
| V5241536 | 551009 | AG Animal Science | | $ 7,000 | $ 8,000 | | |
| V5241537 | 551009 | Collision Repair | | $ 10,500 | $ 10,500 | | |
| V5241538 | 551009 | Automotive | | $ 2,800 | $ 4,000 | | |
| V5241539 | 551009 | Carpentry | | $ 6,000 | $ 6,000 | | |
| V5241541 | 551009 | Cosmetology | | $ 6,000 | $ 7,000 | | |
| V5241542 | 551009 | Culinary Arts | | $ 18,000 | $ 20,000 | | |
| V5241543 | 551009 | Electrical | | $ 20,000 | $ 22,000 | | |
| V5241544 | 551009 | Horticulture/Forestry | | $ 10,500 | $ 11,000 | | |
| V5241545 | 551009 | Graphic Communications | | $ 13,500 | $ 13,500 | | |
| V5241546 | 551009 | Health Technology | | $ 10,000 | $ 12,000 | | |
| V5241548 | 551009 | Manufacturing Technologies | | $ 15,000 | $ 16,000 | | |
| V5241549 | 551009 | Plumbing | | $ 20,000 | $ 24,000 | | |
| V5241550 | 551009 | AG Mechanics | | $ 9,000 | $ 10,000 | | |
| | | Ag Cluster | | $ 1,000 | $ 1,200 | | |
| V5241554 | 551009 | Engineering | | $ 10,000 | $ 12,000 | | |
| V5241551 | 551009 | Cabinet Making | | $ 8,000 | $ 8,000 | | |
| V5241552 | 551009 | Criminal Justice | | $ 7,500 | $ 7,000 | | |
| ***V5241500*** | | ***Inst Materials*** | | **$ 254,400** | **$ 288,220** | **$ 8,445** | **$ -** |
| | | | | | | | |
| V5242000 | 527006 | R&L Copiers/student copies/paper | | $ 30,000 | $ 49,000 | | |
| V5242000 | 551200 | Sch Wide/Safety/Perkins | | | | $ 67,565 | |
| ***V5242000*** | | ***Inst Equip-copiers*** | | ***$ 30,000*** | ***$ 49,000*** | ***$ 67,565*** | ***$ -*** |
| | | | | | | | |
| | | | | | | | |
| V5243000 | *551000* | DW general supplies | | $ 7,500 | $ 11,511 | | |
| ***V5243000*** | | ***Edu\ Supplies*** | | ***$ 7,500*** | ***$ 11,511*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5244013 | 573000 | Dues & Mbrshps-PE | | $ 250 | $ 250 | | |
| V5244035 | 573000 | Dues & Mbrshps-Library | | $ 250 | $ 275 | | |
| V5244042 | 573000 | Dues & Mbrshps-Culinary | | $ 750 | $ 750 | | |
| V5244044 | 578005 | Prof Lic/Cert - Horticulture/Forestry | | | $ 500 | | |
| V5244046 | 573000 | Dues & Mbrships - Health Tech | | $ 350 | $ 350 | | |
| V5244046 | 578005 | Lic/Cert: STUDENTS Health | | $ 3,900 | $ 4,200 | | |
| V5244049 | 573000 | Dues & Mbrships - Plbg | | $ 620 | $ 165 | | |
| V5241536 | 578005 | Lic/Cert - An Science | | $ 500 | $ 500 | | |
| V5241536 | 573000 | Dues & Mbrshp - An Science | | $ 150 | $ 150 | | |
| V5241538 | 578005 | Lic/Cert-Auto | | | $ 836 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V5241538 | 578005 | Lic/Cert-Auto | | | $ 570 | | |
| V5241541 | 578005 | Lic/Cert - Cosmo | | $ 1,650 | $ 300 | | |
| V5241543 | 578005 | Prof Lic/Cert - Electrical | | $ 1,875 | $ 1,875 | | |
| V5244049 | 578005 | Prof Lic/Cert - Plumb | | $ 620 | $ 990 | | |
| V5244051 | 573000 | Due & Mbrships-Carp | | | $ 500 | | |
| V5244051 | 578005 | Prof Lic/Cert - Carp | | $ 375 | $ 500 | | |
| V5244052 | 573000 | Due & Mbrships-CJ | | | $ 2,445 | | |
| ***V5244000*** | | ***Other*** | | ***$ 11,290*** | ***$ 15,156*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V2271020 | 511400 | Salaries Prof | *2* | $ 148,936 | $ 151,548 | | |
| ***V2271020*** | | ***Guid Sped subtotal*** | | ***$ 148,936*** | ***$ 151,548*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V5271025 | 511400 | 3 Guid +15 per diem | *3* | $ 219,591 | $ 232,735 | | |
| V5271025 | 511200 | Coop.Coord 50% | *0.5* | $ 42,656 | $ 43,723 | | |
| V5271025 | 514002 | Longevity | | $ 625 | $ 2,250 | | |
| V5271025 | 511500 | Clerical Salaries | *0.5* | $ 25,416 | $ 25,665 | | |
| V5271025 | 519060 | Stipend | | $ 1,000 | $ 1,000 | | |
| V5271025 | 527006 | Copier Lease | | $ 3,000 | | | |
| V5271025 | 542000 | Gen Supplies | | $ 1,000 | $ 1,000 | | |
| V5271025 | 571001 | Travel | | $ 1,500 | $ 1,500 | | |
| V5271025 | 572100 | Conference/Registrations | | $ 1,000 | $ 1,000 | | |
| ***V5271025*** | | ***Guid Reg subtotal*** | | ***$ 295,788*** | ***$ 308,873*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| | | **Sped * Reg** | | **$ 444,724** | **$ 460,421** | **$ -** | **$ -** |
| | | | | | | | |
| ***V2272020*** | **511400** | ***SPED testing +supplies*** | | | | *$ 11,098* | |
| | | | | | | | |
| | | *subtotal* | *91.25* | *$ 6,223,729* | *$ 6,639,614* | *$ 414,379* | *$ -* |
| | | | | | | | |
| V0320053 | 511400 | Prof Salaries | *1* | $ 78,537 | $ 79,915 | | |
| V0320053 | 512410 | per diem Nurse | *0.46* | $ 17,425 | $ 17,861 | | |
| V0320053 | 531000 | Contractual Services | | $ 5,100 | $ 5,253 | | |
| V0320053 | | CPR for staff | | $ 968 | $ 992 | | |
| V0320053 | 550000 | Supplies | | $ 2,500 | $ 3,000 | | |
| V0320053 | 573000 | Travel& Other.Dues,etc | | $ 1,000 | $ 1,000 | | |
| ***V0320053*** | | ***Medical Services*** | | ***$ 105,530*** | ***$ 108,020*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| ***V0330000*** | | ***Transportation*** | | | | | $ 146,109 |
| | | | | | | | |
| V0351028 | 519060 | Unit D-coaches | | $ 83,466 | $ 93,116 | | |
| V0351028 | 511200 | Athletic Director 50% | *0.5* | $ 42,656 | $ 43,723 | | |
| V0351028 | 514002 | Longevity | | $ 375 | $ 1,000 | | |
| V0351028 | 519060 | Stipend | | $ 4,800 | $ 4,320 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V0351028 | 531000 | Contracted Serv-Officials/Police/Co-op | | $ 32,380 | $ 32,000 | | |
| V0351028 | 531007 | Contracted Serv-inspection | | $ 1,500 | $ 1,500 | | |
| V0351028 | 551006 | Supplies: uniforms | | $ 17,500 | $ 20,000 | | |
| V0351028 | 551000 | Equipment & repair | | $ 15,000 | $ 20,000 | | |
| V0351028 | 558000 | Banquet/Other | | $ 5,000 | $ 6,300 | | |
| V0351028 | 571001 | Travel - game buses | | $ 60,000 | $ 40,000 | | |
| V0351028 | 573000 | Dues & Memberships/PD | | $ 8,000 | $ 8,450 | | |
| ***V0351000*** | | ***Athletics subtotal*** | | ***$ 270,677*** | ***$ 270,409*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0352000 | 519060 | Advisor Salaries Unit D | | $ 39,982 | $ 42,140 | | |
| V0352000 | 551000 | Principal Assemblies, (Awards) | | $ 2,500 | $ 2,500 | | |
| V0352000 | 558000 | Other Supplies | | $ 2,500 | $ 2,500 | | |
| V0352000 | 571001 | Travel DW | | $ 700 | $ 700 | | |
| V0352000 | 571002 | Travel & Other, FFA | | $ 15,000 | $ 20,000 | | |
| V0352000 | 571003 | Travel - Skills USA | | $ 15,000 | $ 20,000 | | |
| V0352000 | 551013 | Travel & Other, Natl Honor Society | | $ 1,000 | $ 1,000 | | |
| ***V0352000*** | | ***Student Activity subtotal*** | | ***$ 76,682*** | ***$ 88,840*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| | | *subtotal* | *1.96* | *$ 452,889* | *$ 467,269* | *$ -* | *$ 146,109* |
| | | | | | | | |
| V0411000 | 511200 | Prof Salaries | *1* | $ 86,238 | $ 88,394 | | |
| V0411000 | 511300 | Operational Salaries | *5* | $ 213,928 | $ 224,654 | | |
| V0411000 | 512300 | Salaries: Temp (summer help) | | $ 12,000 | $ 20,000 | | |
| V0411000 | 513000 | OT | | $ 3,000 | $ 3,500 | | |
| V0411000 | 513002 | Snow Plow | | $ 1,500 | $ 2,000 | | |
| V0411000 | 514002 | Longevity | | $ 3,200 | $ 7,600 | | |
| V0411000 | 514003 | Weekend Security Callback | | $ 6,027 | $ 5,779 | | |
| V0411000 | 545000 | R&M Custodial Supplies | | $ 28,000 | $ 32,000 | | |
| V0411000 | 558007 | Uniforms & Other Clothing +boots | | $ 3,750 | $ 4,000 | | |
| V0411000 | 571001 | Travel | | $ 250 | $ 250 | | |
| V5411036 | 511300 | Farm Technicians | *3* | $ 158,897 | $ 160,750 | | |
| V5411036 | 514002 | Longevity | | $ 100 | $ 200 | | |
| V5411036 | 519060 | Farm Tech Stipend | | $ 5,000 | $ 5,000 | | |
| ***V0411000*** | | ***Custodial subtotal*** | | ***$ 521,891*** | ***$ 554,127*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0412000 | 521101 | Natural Gas | | $ 90,000 | $ 100,000 | | |
| V0412000 | 521102 | Propane Gas | | $ 6,000 | $ 6,000 | | |
| V0412000 | 521103 | OIL | | $ 15,000 | $ 18,000 | | |
| V0412000 | 524012 | R&M HVAC Equip | | $ 8,000 | $ 8,000 | | |
| ***V0412000*** | | ***Heating subtotal*** | | ***$ 119,000*** | ***$ 132,000*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0413000 | 519015 | Cell phone reimbursement | | | $ 3,000 | | |
| V0413000 | 521001 | Electricity | | $ 120,000 | $ 120,000 | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| V0413000 | 523001 | Water | | $ 5,500 | $ 20,000 | | |
| V0413000 | 523002 | Sewer | | $ 25,000 | $ 25,000 | | |
| V0413000 | 523003 | Storm Drain | | $ 15,500 | $ 15,500 | | |
| V0413000 | 529003 | Trash Removal | | $ 12,000 | $ 12,000 | | |
| V0413000 | 534100 | R&M Comm Equip | | $ 13,000 | $ 10,000 | | |
| V0413000 | 548001 | Gasoline/Diesel | | $ 9,000 | $ 15,000 | | |
| ***V0413000*** | | ***Utilities subtotal*** | | ***$ 200,000*** | ***$ 217,500*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0421000 | 524002 | R&M Grounds | | $ 7,500 | $ 7,500 | | |
| V0421000 | 524016 | R&M Street Paving | | $ 12,000 | $ 12,000 | | |
| V0421000 | *546000* | *Grounds keeping supplies* | | $ 5,000 | $ 5,000 | | |
| ***V0421000*** | | ***Grounds Sup*** | | ***$ 24,500*** | ***$ 24,500*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0422000 | 524023 | R&M Fire Equipment | | $ 4,000 | $ 4,000 | | |
| V0422000 | 543000 | B&Equip Repairs/replacement | | $ 48,500 | $ 55,000 | | |
| V0422000 | 543002 | R&M Plumbing | | $ 5,000 | $ 5,000 | | |
| V0422000 | 543006 | R&M Electrical | | $ 12,000 | $ 15,000 | | |
| V0422000 | 543009 | Doors | | $ 3,500 | $ 8,500 | | |
| V0422000 | 531007 | Contracted Inspect | | $ 4,000 | $ 12,500 | | |
| ***V0422000*** | | ***Bldg Maint. subtotal*** | | ***$ 77,000*** | ***$ 100,000*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| ***V0422500*** | ***524001*** | ***Bldg Security*** | | ***$ 10,000*** | ***$ 10,000*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| *V0423000* | 524012 | R&M HVAC Equip | | $ 20,000 | $ 20,000 | | |
| *V0423000* | 524019 | R&M Educational | | $ 5,500 | $ 5,500 | | |
| *V0423000* | 548006 | Parts and Accessor | | $ 16,500 | $ 16,500 | | |
| ***V0423000*** | | ***Maint of Equipment*** | | ***$ 42,000*** | ***$ 42,000*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0430000 | 589000 | SVAHS Ext Maint. | | | ***$ 110,531*** | | |
| | | | | | | | |
| V4440032 | 543013 | supplies | | $ 18,500 | $ 18,500 | | |
| ***V4440032*** | | ***Networking &Telecomm*** | | ***$ 18,500*** | ***$ 18,500*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| | | *subtotal* | *9* | *$ 1,012,891* | *$ 1,209,158* | *$ -* | *$ -* |
| | | | | | | | |
| ***V0515000*** | ***519600*** | *Separation Cost (retirements)* | | | ***$ 10,000*** | ***$ -*** | |
| | | | | | | | |
| ***V0520000*** | ***519300*** | ***Unempl Insurance*** | | ***$ 44,000*** | ***$ 50,000*** | ***$ -*** | ***$ -*** |
| | | | | | | | |
| V0526000 | 574004 | Public Employee Liability | | $ 3,183 | $ 3,278 | | |
| ***V0526000*** | ***574107*** | Athletic liability | | *$ 4,500* | *$ 4,635* | | |
| | ***574104*** | Off campus * health student liab | | *$ 2,000* | *$ 2,060* | | |

| Org | Obj | Description | F2021 FTE | F2020 Budget | F2021 Draft | Grants / Other | Tuition Revolving |
|---|---|---|---|---|---|---|---|
| | | | | | | | |
| | | *subtotal* | *111.46* | $ 53,683 | $ 69,973 | $ - | $ - |
| | | *Munis Grand Total* | | *$ 8,359,958* | *$ 9,006,705* | *$ 414,379* | *$ 146,109* |
| | | | | $ 8,359,958 | $ 9,006,705 | | $ 9,567,192 |
| | | | | $ (0) | $ 0 | | |
| | | | | | | | |
| | | | | | | Estimated | |
| | | SPED Entitlement | | | | 185,840 | |
| | | Title I | | | | $ 107,732 | |
| | | Title IIA | | | | $ 15,937 | |
| | | Title IV | | | | $ 10,000 | |
| | | Perkins | | | | $ 94,870 | |
| | | | | | | $ 414,379 | |

# Debt, Benefits, Insurance, etc.  Tab

# Debt Service

**Introduction:**

The city must annually appropriate funds to service the debt obligations related to capital improvements in municipal and school facilities. Debt service includes projects that were specifically "debt excluded" such as the police station. It also includes other capital projects which are funded through borrowing and paid for using funds within the levy limit. The city regularly invests in the maintenance of capital assets that support the delivery of services to residents. These assets include buildings and related maintenance and utility systems; public infrastructure such as roads, bridges, and sidewalks; water and sewer treatment plants and delivery systems; equipment; technology; and department vehicles.

The city's debt management policy guideline for General Fund debt is that net direct debt should not exceed 10% of its total General Fund operating revenues. In FY2021, our net direct debt service is $4,473,912, which represents 4.4% of our General Fund operating revenue. Net direct debt is the total debt minus self-supporting debt (debt that is paid from separate revenue sources, such as the Community Preservation Act Fund). Another benchmark is that the portion of levy supported debt service should not exceed 5% of net General Fund operating revenues. In FY2021, levy supported debt is $3,739,537, which represents 3.7% of its net General Fund operating revenue.

**Debt Excluded Projects:**

The city currently has only one project that is debt excluded – the police station. This is the debt service related to the $10 million that was debt excluded. There was additional debt for the project in the amount of $7,567,000 which has been paid within the levy supported debt. The total project cost was $17,567,000. The police station was bonded in 2012 and payments will be made until 2032. Debt excluded payments on the police station in FY2021 total $633,442. The projects that have been completely paid for are the J.F.K. Middle School renovation, the Northampton High School renovation and the construction of the fire station.

**FY2021 Budget Information**

The FY2021 General Fund budget shows a decrease in debt service of $1,614,038. The three reasons for this decrease are: 1) the elimination of debt service related to the Northampton High School project (in FY2020 that was $1,061,798; 2) the completion of debt payments on several older projects and; 3) the postponement of new borrowing associated with the FY2021 Capital Improvement Program. These new debt payments will begin one year later in FY2022 as result of the fiscal constraints imposed by the COVID-19 pandemic. Total General Fund debt service in FY2021 is $5,004,037; however net direct General Fund debt service is $4,473,912. This is because the Community Preservation Act (CPA) Fund will pay a total of $530,125 in debt service in FY2021 for the following: $67,875 for the Bean Allard Farm Project, $108,900 for the Florence Fields Project, $272,950 for Pulaski Park – Phase I and $80,400 for Pulaski Park – Phase II. This brings the General Fund debt service down to a total of $4,473,912.

**GENERAL FUND DEBT**
**FY2017 - FY2021**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Estimated FY2021 | Dollar Change FY2020-21 | % Change FY2020-21 |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| Long-Term Bonds Principal | 4,012,700 | 4,269,100 | 4,923,850 | 5,069,900 | 3,591,700 | (1,478,200) | -29.16% |
| Long-Term Bonds Interest | 1,069,481 | 1,013,920 | 993,644 | 973,050 | 837,212 | (135,838) | -13.96% |
| Temporary Bonds/Pay Downs | - | - | - | 45,000 | 45,000 | - | 0.00% |
| **TOTAL DEBT SERVICE** | **5,082,181** | **5,283,020** | **5,917,494** | **6,087,950** | **4,473,912** | (1,614,038) | **-26.51%** |

The following chart illustrates four categories of debt service: levy supported debt, debt excluded debt, reimbursement from the Massachusetts School Building Authority, and debt paid by other sources such as parking meter receipts, etc.

**GENERAL FUND DEBT BY FUNDING SOURCE**
**FY2017 - FY2021**

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Estimated FY2021 | Change FY2020-21 | Change FY2020-21 |
|---|---|---|---|---|---|---|---|
| Levy Limit | 2,698,769 | 3,055,133 | 3,995,367 | 4,274,150 | 3,739,538 | (534,612) | -12.5% |
| Debt Excluded | 1,093,417 | 1,004,656 | 783,731 | 602,008 | 633,442 | 31,434 | 5.2% |
| MSBA Reimbursement | 1,108,358 | 1,108,358 | 1,108,358 | 1,108,359 | - | (1,108,359) | -100.0% |
| Other Sources | 181,637 | 114,873 | 110,679 | 103,433 | 100,933 | (2,500) | -2.4% |
| **TOTAL DEBT SERVICE** | **5,082,181** | **5,283,020** | **5,998,135** | **6,087,950** | **4,473,912** | (1,614,037) | -26.9% |

## Enterprise Fund Debt:

Enterprise funds also include debt service payments on large infrastructure projects such as the Water Treatment Plant and the Waste Water Treatment Plant. Debt service in the enterprise funds is as follows:

**DEBT IN THE ENTERPRISE FUNDS**
**FY2017 - FY2021**

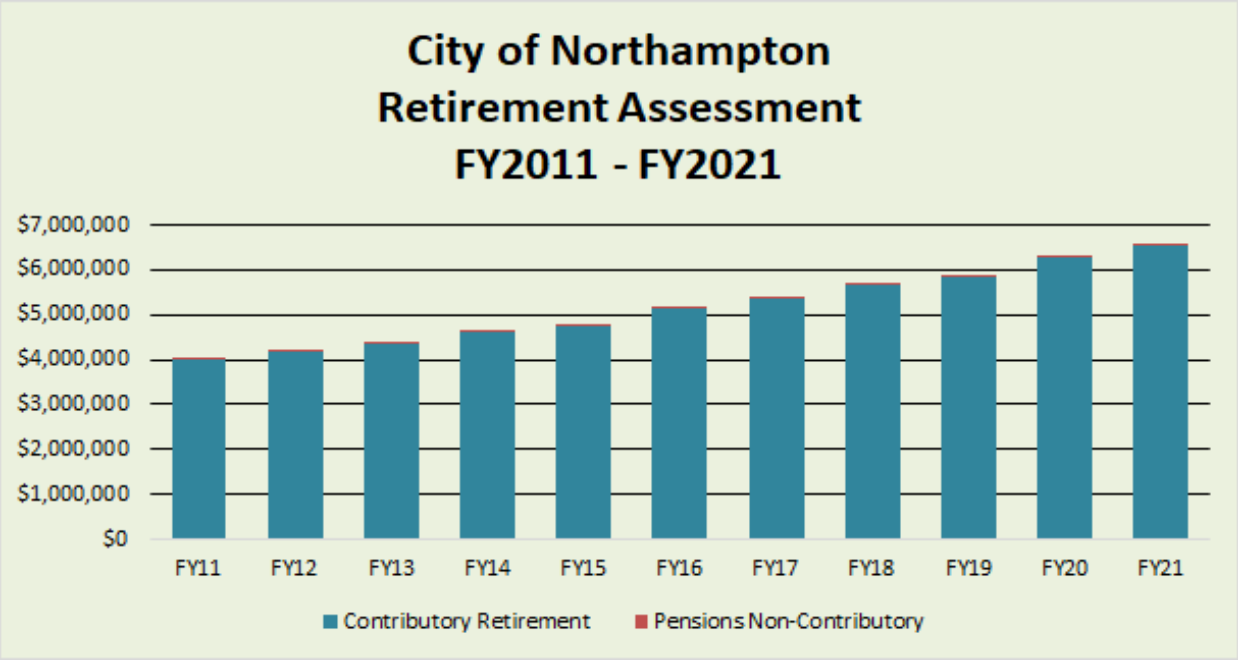
| | Actual FY2017 | Budget FY2018 | Budget FY2019 | Budget FY2020 | Budget FY2021 | Dollar Change FY20-21 | % Change FY20-21 |
|---|---|---|---|---|---|---|---|
| **DEBT SERVICE** | | | | | | | |
| WATER Long-Term Bonds Principal | 1,620,201 | 1,777,386 | 1,655,177 | 1,700,538 | 1,816,363 | 115,825 | 6.8% |
| WATER Long-Term Bonds Interest | 436,530 | 463,712 | 349,830 | 306,095 | 333,887 | 27,792 | 9.1% |
| SEWER Long-Term Bonds Principal | 445,411 | 391,986 | 391,572 | 377,507 | 209,235 | (168,272) | -44.6% |
| SEWER Long-Term Bonds Interest | 92,206 | 77,822 | 62,710 | 50,856 | 61,804 | 10,948 | 21.5% |
| SOLID WASTE Long-Term Bonds Principal | 1,000 | - | - | - | - | - | 0.0% |
| SOLID WASTE Long-Term Bonds Interest | 25 | - | - | - | - | - | 0.0% |
| STORM WATER Long-Term Bonds Principal | 40,000 | 40,000 | 40,000 | 40,000 | 35,000 | (5,000) | -12.5% |
| STORM WATER Long-Term Bonds Interest | 7,050 | 6,250 | 5,450 | 4,650 | 3,850 | (800) | -17.2% |
| **TOTAL DEBT SERVICE** | **2,642,424** | **2,757,156** | **2,504,739** | **2,479,646** | **2,460,139** | (19,507) | -0.8% |

# Employee Benefits

**Retirement**:

Employees that regularly work 20 hours per week or more, (not temporary or seasonal employment), are required to join the Northampton Retirement System. The Northampton Retirement System does not include certified staff in the schools (teachers and administrators) because they are members of a separate system, the Massachusetts Teachers Retirement System. The city's retirement board oversees the retirement office which administers the accounting, payment of benefits, investing of assets, monitoring of retirees receiving disability payments, the counseling its members and calculating estimated pension benefits for active members.

The Retirement Board is overseen by the Public Employee Retirement Administration Commission (PERAC) and a five member retirement board made up of two members elected from the membership, the City Auditor, the Finance Director who serves as the Mayor's appointee, and a fifth member elected by the other four board members who may not be a member of the system. The city's pension appropriation is determined by the retirement system's updated actuarial funding schedule approved by PERAC. These actuarial studies are performed at least once every two years in order to recalibrate the funding schedule to ensure full funding by a certain year. The current funding schedule has the system reaching full funding in FY2035. The city's FY2021 increases by $258,205 or 4.43% to a total of $6,559,443. Also, the city must cover certain pension liabilities for a small group of older retirees/survivors which amounts to $32,000.



**Actuarial Services:**

Every two years, the city must conduct an actuarial study of liability related to Other Post-Employment Benefits (OPEB). Other post-employment benefits (not including pension) that an employee will begin to receive at the start of retirement are mainly healthcare premiums. OPEB regulations do not mandate the funding of OPEB benefits (in other words, to set aside assets in advance to pay benefits in the future), but they address accounting and financial reporting issues only. The most recent OPEB study was conducted July 1, 2019, and the city will update the OPEB study for July 1, 2021.

**OPEB Trust Fund:**

Although communities are not required to fund their OPEB liabilities, it is prudent to plan to fund these long term liabilities. The Mayor sought City Council approval for the establishment of an OPEB Trust Fund in FY2015 and funding has become a regular line item in the operating budget ever since. This action demonstrates a proactive financial management practice, something the bond rating agencies, bond buyers and the Department of Revenue will look upon favorably. Funding in FY2021 is budgeted at $300,000. The current (May 2020) balance in the city's current OPEB Trust Fund is $2,005,062.

**Workers Compensation and Police and Fire Accident:**

The city must carry Workers Compensation and Police and Fire Accident insurance policies to cover workers for on the job injuries. Northampton participates in the Massachusetts Interlocal Management Association program which is an interdependent pool of members comprised of Massachusetts municipalities. Our premium cost is driven by total wages paid and claims. The estimated premium for workers compensation in FY2021 has gone down by approximately 10% and the estimated premium for the Police and Fire Accident policy in FY2021 has gone up by approximately 8.2%.

**Unemployment Compensation and Administration:**

The city is self-insured for Unemployment Compensation. This means we cover, dollar for dollar, our costs related to unemployment. We have level funded unemployment for FY2021 given that federal and state financial support is being provided due to the COVID-19 emergency. However, given the number of reductions being made in positions, it remains to be seen how much unemployment will cost. This amount may need additional appropriations from free cash in FY2021.

**Employee Medical Insurance, Co-Pay and Medicare Penalty:**

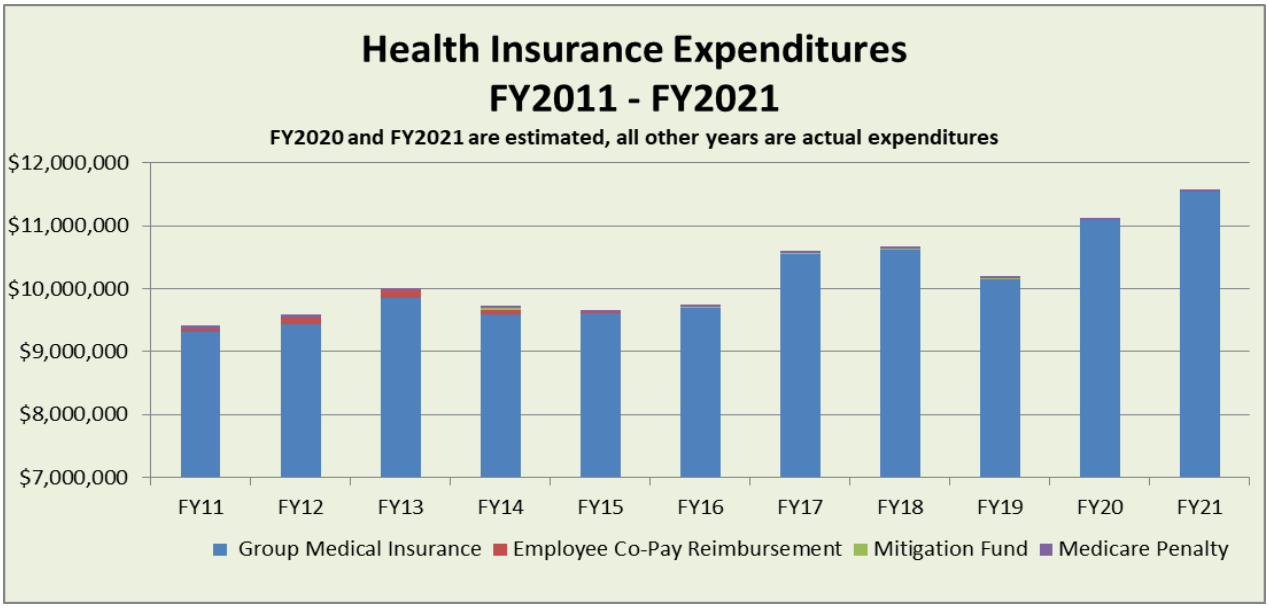
By law, the city must offer full health insurance benefits to employees that regularly work 20 hours per week or more, (not temporary or seasonal employment) in the service of the city. Health insurance continues to be the largest fixed cost line item in our budget.

In 2012, facing a $2.4 million city budget gap driven in part by skyrocketing health insurance costs, Mayor Narkewicz proposed that the city move to the state's Group Insurance Commission (GIC) for employee and retiree health care coverage. The GIC is a statewide pool that provides health insurance coverage to state and other governmental entities such as towns, cities, and regional school districts. The advantage

of being part of a larger insurance pool is better buying power and protection from large premium spikes which can occur in a small healthcare pool when there are large catastrophic claims. The City Council adopted the Mayor's recommendation by voting to accept the provisions of the state's municipal health insurance reform law (C.32B, Section 21-23). A Public Employee Committee (PEC) comprised of one representative from each union and one retiree representative was formed and after deliberations voted to transfer to the GIC effective January 1, 2014. That initial transfer alone saved the city and its employees and retirees over $1 million in premiums. Moving forward, the GIC has helped the city keep health insurance increases reasonable, which has preserved funds for city services such as schools, police, fire and other essential services.

The GIC contracts with carriers to provide health plans to state and municipal employees and retirees. These offerings are updated every three to five years through a procurement process which was updated in February of 2018. The GIC is responsible for deciding what plans should be offered, the type of products such as Health Maintenance Organizations (HMOs), Preferred Provider Organizations (PPOs) and Indemnity Plans, and what plans are available in specific areas of the state or surrounding states. The city's PEC is charged with making the decision on participation in the GIC. The PEC met in December of 2018 to discuss whether to renew participation in the GIC for another two years, or have the city go out on its own for health insurance. After an extensive process evaluating the city's options, the PEC decided to remain with the GIC for FY2020 and FY2021. The GIC insurance plans being offered for FY2021, which begins July 1, 2020, has resulted in approximately a 4.37% increase in premiums for FY2021 based on the most subscribed health plan – Health New England.

The percentages of premiums that are paid by either the employer or the employee are decided by the city and are based on the plan type – HMO, PPO or indemnity plans. The city does not determine the plan classification as an HMO, PPO or indemnity product – this is determined by the GIC. The percentage split for the premium cost between the employer and employee for City of Northampton HMOs has been the same for the last 16 years – the city pays 80% of the monthly premium. For PPOs, the percentage split for the premium cost between the employer and employee has been the same for the last 12 years – the city pays 50% of the monthly premium. The city has always paid 50% of indemnity plan product. These



percentage splits are the same for an individual plan and for a family plan and for active employees, as well as retirees, who are either Medicare or non-Medicare eligible.

**Employee Healthcare Mitigation Fund:**

As part of the process of moving city employees into the GIC, the city was required to share a portion of the savings with employees. The regulations require a set-aside of a mitigation fund that provides financial relief to three categories of employees: low income, retirees and employees experiencing high out of pocket healthcare costs. The mitigation fund began with $331,000, which fully funded the mitigation fund obligation. The starting balance of the mitigation fund was $206,349 on July 1, 2019, and employees may continue to access the fund until it is depleted.

**Medicare Penalty:**

The city is required by law to pay the Medicare penalty for employees who did not sign up for Medicare Part B before they were mandated to sign up. The cost in FY2021 is estimated at $32,000.

**Health Insurance Administration and Consulting:**

The city retains the services of a health insurance consultant to assist with regulatory compliance with state and federal healthcare laws. The consultant assists with aligning the policies and processes of the GIC with the city's policies.

**Life Insurance:**

The city pays 60% of the cost of a $5,000 life insurance policy for employees that opt to enroll in life insurance. The cost in FY2021 is estimated at $55,000.

**Payroll Taxes – Medicare and Social Security:**

Medicare is based on payroll and requires by law that both the employer and the employee contribute at 1.45% each. In FY2020 it is estimated at $938,000. There are a small number of employees in social security at a cost of $4,500.

**Sick Leave Buyback:**

The sick leave buyback is paid when an employee leaves the city's employment and is based on a percentage of unused sick leave, capped at $5,500.

## 911 -919 EMPLOYEE BENEFITS

| Description | FY17 Actual | FY18 Actual | FY19 Actual | FY20 Budget | FY21 Budget | $ Change | % Change |
|---|---|---|---|---|---|---|---|
| Contributory Retirement System | 5,359,535 | 5,652,665 | 5,826,095 | 6,301,238 | 6,559,443 | 258,205 | 4.43% |
| Pensions Non-Contributory | 30,131 | 30,908 | 31,688 | 32,000 | 32,000 | - | 0.00% |
| Actuarial Services | - | 9,550 | - | 10,000 | 10,000 | - | #DIV/0! |
| OPEB Trust Fund | 165,000 | 200,000 | 250,000 | 300,000 | 300,000 | - | 0.00% |
| Workers' Compensation | 434,183 | 446,227 | 507,253 | 500,000 | 450,000 | (50,000) | -9.86% |
| Workers' Compensation - Police & Fire | 187,294 | 192,844 | 211,257 | 217,000 | 234,360 | 17,360 | 8.22% |
| Unemployment Compensation | 33,440 | 32,223 | 15,799 | 100,000 | 103,935 | 3,935 | 24.91% |
| Unemployment Claims Administration | 8,240 | 8,240 | 8,240 | 10,000 | 10,000 | - | 0.00% |
| Employee Medical Insurance | 10,540,704 | 10,619,472 | 10,140,891 | 11,090,800 | 11,544,432 | 453,632 | 4.47% |
| Employee Health Care Mitigation Fund | 21,585 | 22,985 | 18,570 | - | - | - | 0.00% |
| Medicare Penalty | 35,916 | 36,234 | 32,908 | 42,000 | 32,000 | (10,000) | -30.39% |
| Health Insurance Admin/Consulting | 9,000 | - | 9,999 | 15,000 | 15,000 | - | 0.00% |
| Life Insurance | 38,242 | 40,858 | 40,476 | 55,000 | 55,000 | - | 0.00% |
| Medicare | 703,778 | 730,851 | 770,476 | 886,315 | 938,000 | 51,685 | 6.71% |
| Social Security | 3,192 | 4,276 | 3,999 | 4,500 | 4,500 | - | 0.00% |
| Sick Leave Buy Back | 180,000 | 180,000 | 180,000 | 180,000 | 180,000 | - | 0.00% |
| **191-TOTAL EMPLOYEE BENEFITS** | **17,750,239** | **18,207,333** | **18,047,652** | **19,743,853** | **20,468,670** | **724,817** | 4.02% |

# Reserves, Insurance, Non-Appropriated Uses and State Assessments:

**Reserves:**

The city continues to maintain a healthy level of financial reserves. The amount of funds in our reserves impacts our municipal credit rating and can be used to finance unforeseen or emergency needs, fund future capital projects or serve as a revenue source for operating budgets in times when budgets are particularly stressed. Reserves provide financial flexibility, promote financial stability and improve bond ratings which means lower interest rates when the city borrows for capital projects. The city has made significant progress toward building reserves over the past several years. With the current COVID-19 emergency, it is particularly important that we have reserves to avoid devastating service reductions. There are currently eight stabilization funds with balances as of May 2020 as follows:

General Fund - Stabilization Fund – This is the city's rainy day and emergency fund. The current balance is $5,151,765, which represents approximately 5.1% of the FY2020 General Fund Operating Budget - up from 4.6% in FY2019. It is the city's objective to keep a balance equivalent to 5% of the General Fund Operating Budget in the Stabilization Fund.

General Fund - Capital Stabilization Fund – This represents our efforts to fund ongoing capital projects to replace aging infrastructure and equipment. The current balance is $3,864,742, which represents approximately 3.8% of the FY2020 General Fund Operating Budget. It is the city's desire to keep increasing this target percentage each year until reaching a reserve of 5% of the General Fund Operating Budget in the Capital Stabilization Fund. In FY2021, the city will not make its annual appropriation to the Capital Stabilization due to budget reductions relative to the COVID-19 emergency.

General Fund - Fiscal Stability Stabilization Fund – This fund was established concurrent with the FY2014 override to provide fiscal stability over a multi-year period. Fiscal Year 2019 was the first time the city used funds from the Fiscal Stability Fund, and $277,850 was used to help balance the FY2019 General Fund Operating Budget. In the FY2020 budget, the city used $775,874 to balance the General Fund Operating Budget. In FY2021, the city will use $935,020 to balance the budget and fill the gap created by revenue reductions caused by the COVID-19 emergency. This will leave a balance in the Fiscal Stability Fund of $2,017,496 to be used to stabilize the city's finances in the coming years.

Water Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Water Enterprise Fund. The current balance is $2,787,145.

Sewer Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Sewer Enterprise Fund. The current balance is $11,480,283.

Solid Waste Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city's closed landfill. The current balance in the fund is $1,575,045.

Stormwater Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city's stormwater and flood control infrastructure. The current balance in the fund is $544,086.

Marijuana Community Impact Fee Stabilization Fund – This fund was established in FY2019 for the purpose of receiving and expending host community impact fees collected as part of the negotiated limited term host community agreements with both medical and adult-use marijuana licensees. The funds will be used, subject to appropriation, to mitigate the impacts of marijuana operations upon the city's road system, law enforcement, inspection services, permitting services, administrative services and public health services, in addition to potential additional unforeseen impacts upon the city. The current balance in the fund is $1,514,667.

Cash Capital Projects – Annually the city appropriates a sum of money to be used toward smaller capital projects for which borrowing would not be a funding strategy. In FY2021, the city will not make its annual appropriation for small capital projects due to financial challenges resulting from the COVID-19 emergency.

**Insurance and Reserves:**

The city also must provide various types of insurance - General Liability, Property, and Auto and Public Employee Liability. The Reserve for Personnel is for employee vacation payouts when employees terminate, other employee changes throughout the year that effect department budgets and for unsettled collective bargaining agreements. In FY2021 there will be no contributions to the Fiscal Stability Fund, the Capital Stabilization Fund and no Cash Capital appropriations.

The chart below shows a multi-year history for these line items.

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | Change FY2020-FY2021 | Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **INSURANCE AND RESERVES** | | | | | | | |
| Capital Projects | 280,000 | 312,500 | 315,000 | 340,000 | - | (340,000) | -100.00% |
| General Liability Insurance | 61,051 | 48,300 | 65,002 | 65,000 | 76,200 | 11,200 | 17.23% |
| Property & Auto Insurance | 242,185 | 232,000 | 274,163 | 275,000 | 309,397 | 34,397 | 12.51% |
| Public Employees Liability Insurance | 5,667 | 77,349 | (11,524) | 65,000 | 70,200 | 5,200 | 8.00% |
| Reserve for Personnel | 78,474 | 82,296 | 74,293 | - | 100,000 | 100,000 | 0.00% |
| Transfer to Fiscal Stability Stabilization Fund | - | - | - | - | - | - | 0.00% |
| Transfer to Capital Stabilization Fund | 347,288 | 364,652 | 382,884 | 382,884 | - | (382,884) | -100.00% |
| **TOTAL CAPITAL PROJECTS & MISCELLANEOUS** | **1,014,665** | **1,117,097** | **1,099,818** | **1,127,884** | **555,797** | **(572,087)** | **-50.72%** |

**Non-Appropriated Uses:**

These budget line items are not appropriated by the City Council. The Overlay Reserve is raised to cover abatements and exemptions granted by the Assessors through the abatement and exemption process. The overlay for FY2021 is budgeted at $550,000 with $515,000 for abatements and exemptions and $35,000 for the Senior and Veteran Tax Work-Off Program. This program began in 2015 and in the six years since the program started, 14,917 hours of work have been fulfilled and the city has provided

$146,046 in property tax abatements. Each participant can earn up to a $1,500 credit on their property tax bill working a maximum number of hours at the state hourly minimum wage. The County Lock-Up Assessment is for the city's share of the Hampshire County Lock-Up and is $27,122 in FY2021.

Offset receipts are for two revenues that come into the city, but are reserved specifically for use by other departments - $54905 to public libraries and $1,356,740 for the school choice students that come into the Northampton Public Schools from other communities, totaling $1,411,645.

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | Change FY2020-FY2021 | Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **NON-APPROPRIATED USES:** | | | | | | | |
| Overlay Reserve for Abatements | 498,275 | 500,000 | 552,530 | 790,413 | 550,000 | (240,413) | -30.42% |
| County Lock-Up Assessment | 27,122 | 27,122 | 27,122 | 27,122 | 27,122 | - | 0.00% |
| Offset Receipts - Cherry Sheet | 1,666,087 | 1,665,843 | 1,468,016 | 1,308,384 | 1,411,645 | 103,261 | 7.89% |

**State Assessments:**

The current amounts shown for State Assessments is based on the Governor's budget and are subject to change. No House budget has been issued due to the COVID-19 emergency. State Assessments are charges from the state to the city. The Air Pollution District charge is an assessment to municipalities for a portion of the costs incurred by the Department of Environmental Protection in monitoring air pollution levels and enforcing air quality standards at industrial, commercial, and institutional facilities. The assessment is based on the community's population and equalized valuation. The Registry of Motor Vehicles (RMV) Non-Renewal Surcharge is a reimbursement to the RMV for "marking" a license or registration for non-renewal due to: 1) non-payment of parking violations 2) non-payment of motor vehicle excise or 3) non-payment of abandoned vehicle costs. The RMV charges each participating municipality $20 for each "mark" of a license for non-renewal. Municipalities collect a $20 surcharge per violation for non-payment of excise from individual violators. This surcharge enables the municipality to offset the $20 charge per "marking" assessed by the RMV.

| | Actual FY2017 | Actual FY2018 | Actual FY2019 | Budget FY2020 | Budget FY2021 | Change FY2020-FY2021 | Change FY2020-FY2021 |
|---|---|---|---|---|---|---|---|
| **STATE ASSESSMENTS-CHERRY SHEET** | | | | | | | |
| Air Pollution Districts | 8,408 | 8,305 | 8,485 | 8,332 | 8,494 | 162 | 1.94% |
| RMV Non-Renewal Surcharge | 81,640 | 81,640 | 81,640 | 77,360 | 78,860 | 1,500 | 1.94% |
| Regional Transit Assessment (PVTA) | 401,938 | 437,858 | 442,864 | 441,734 | 437,349 | (4,385) | -0.99% |
| Special Education (Ch. 71B, ss. 10, 12) | - | - | 4,793 | 4,900 | 3,440 | (1,460) | -29.80% |
| Charter School Sending Tuition | 2,317,297 | 2,493,406 | 2,609,394 | 2,771,688 | 2,524,949 | (246,739) | -8.90% |
| School Choice Sending Tuition | 548,725 | 426,966 | 526,980 | 522,462 | 588,502 | 66,040 | 12.64% |
| SUB-TOTAL STATE ASSESSMENTS | 3,358,008 | 3,448,175 | 3,674,156 | 3,826,476 | 3,641,594 | (184,882) | -4.83% |

The Regional Transit Assessment for the Pioneer Valley Transit Authority (PVTA) is an assessment to municipalities in order to provide for a system of regional transportation authorities to develop, finance, and contract for the operation of transportation facilities and service outside the Metropolitan Boston area. Between 25 – 50% of the total net cost of service of each regional transit authority is assessed to its member municipalities in proportion to the estimated cost of operating routes through those municipalities. A net operating deficit for each regional transit authority is calculated as the difference

between the revenue sources (fares, advertisements and federal assistance) and the operating costs. This deficit is funded through assessments to member municipalities and state contract assistance.

The Special Education Assessment is to partially reimburse the state for providing special needs education to children enrolled in state hospital schools. The cost that each municipality is charged is the average per pupil cost of education within the school district multiplied by the full time equivalent of resident pupils served by the state. Current year charges are for pupils served in the prior school year.

The largest assessments from the state to the city are charges for Northampton students who choose to attend public schools in other communities. The FY2021 charter school charge is an assessment to Northampton for students who choose to attend charter schools. Northampton loses students to the following charter schools: Pioneer Valley Performing Arts Charter School in South Hadley, the Hilltown Cooperative Charter School in Easthampton, the Pioneer Valley Chinese Immersion Charter School in Hadley, the Holyoke Community Charter School in Holyoke, and the Paulo Freire Social Justice School in Chicopee. Altogether, 173.3 Northampton residents are projected to choose to attend charter schools in FY2021, taking with them $2,524,954 in tuition or on average, $14,572 per student. The following chart shows the detail on charter school enrollment.

**Massachusetts Department of Elementary and Secondary Education**

Office of District and School Finance

Projected FY21 Foundation Rates by Charter School and Sending District (PROJ)(b)

| Charter School | Campus Location | Sending District | FTE | Foundation Rate | Above Found Spend Rate | Facilities Rate | Total Rate per Student | Total Cost to Northampton |
|---|---|---|---|---|---|---|---|---|
| HILLTOWN COOPERATIVE | EASTHAMPTON | NORTHAMPTON | 92.0 | $ 9,891.00 | $ 3,207.00 | $ 937.65 | $ 14,035.65 | $ 1,291,279.80 |
| HOLYOKE COMMUNITY | HOLYOKE | NORTHAMPTON | 1.0 | $ 13,071.00 | $ 4,239.00 | $ 937.65 | $ 18,247.65 | $ 18,273.68 |
| PIONEER VALLEY PERFORMING ARTS | SOUTH HADLEY | NORTHAMPTON | 27.3 | $ 11,515.00 | $ 3,734.00 | $ 937.65 | $ 16,186.65 | $ 441,454.09 |
| PIONEER VALLEY CHINESE IMMERSION | HADLEY | NORTHAMPTON | 51.9 | $ 10,227.00 | $ 3,316.00 | $ 937.65 | $ 14,480.65 | $ 751,706.63 |
| PAULO FREIRE SOCIAL JUSTICE | CHICOPEE | NORTHAMPTON | 1.1 | $ 14,854.00 | $ 4,817.00 | $ 937.65 | $ 20,608.65 | $ 22,239.55 |
| **Totals:** | | | **173.3** | | | | | **$ 2,524,953.75** |

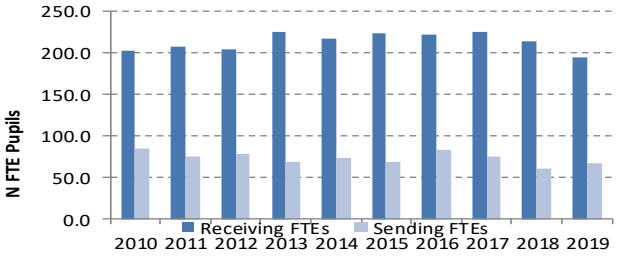
The FY2021 school choice charge is an assessment to Northampton for students who choose to attend another public school district under school choice and Northampton is projected to lose $588,502 in tuition via that program in FY2021. It should be noted here that the City of Northampton also receives school choice for students that come from other towns to attend Northampton schools. Revenue from receiving students through that program is shown on the revenue side of the city budget. The Department of Elementary and Secondary Education has not posted participation rates for FY2020 or FY2021 yet, however the chart below details 10 years of program participation and the receiving and sending tuition amounts. Northampton has clearly received more incoming students than sending outgoing students through this program.

## Massachusetts Department of Elementary and Secondary Education
## Office of District and School Finance

### School Choice Trends in Enrollment and Tuition

0210 NORTHAMPTON

| | Receiving | | Sending | |
|---|---|---|---|---|
| FY | FTE Pupils | Tuition | FTE Pupils | Tuition |
| 2010 | 202.0 | 1,261,180 | 84.3 | 516,683 |
| 2011 | 206.6 | 1,331,510 | 74.8 | 478,035 |
| 2012 | 203.9 | 1,266,935 | 77.6 | 524,909 |
| 2013 | 224.6 | 1,514,085 | 69.3 | 434,770 |
| 2014 | 216.9 | 1,555,805 | 73.4 | 496,236 |
| 2015 | 224.0 | 1,827,864 | 69.2 | 521,714 |
| 2016 | 221.4 | 1,829,052 | 83.4 | 637,347 |
| 2017 | 224.3 | 1,617,281 | 74.5 | 553,950 |
| 2018 | 214.0 | 1,437,007 | 61.1 | 429,729 |
| 2019 | 194.8 | 1,253,307 | 67.7 | 517,235 |



# FY21 Operating Budget Orders Tab

# City of Northampton

MASSACHUSETTS

*In City Council* June 4, 2020

Upon recommendation of the Mayor

*Ordered, that*

the sum of $95,444,320 which is the full amount necessary for the Fiscal Year 2021 General Fund Budget (July 1, 2020 to June 30, 2021), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural High School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, $1,392,873 will be raised and appropriated from Parking Meter Receipts Reserved, $1,042,826 from Sewer Enterprise Funds, $577,268 from Water Enterprise Funds, $83,466 from Solid Waste Enterprise Funds, $341,407 from Storm Water Enterprise Funds, $15,776 from Community Preservation Act Administrative Funds, $20,932 from the Reserve for Police Station Debt Service, $935,020 from the Fiscal Stability Stabilization Fund and $91,034,752 will be raised and appropriated.

**CITY OF NORTHAMPTON, MASSACHUSETTS**

**FISCAL YEAR 2021 BUDGET APPROPRIATION ORDER**

| | Personal Services | Ordinary Maintenance | Other Than Ordinary Maintenance | FY 2021 Total Expenditures |
|---|---|---|---|---|
| **GENERAL FUND** | | | | |
| **GENERAL GOVERNMENT** | | | | |
| CITY COUNCIL | 140,393 | 55,500 | 0 | 195,893 |
| MAYOR | 416,456 | 16,442 | 0 | 432,898 |
| AUDITOR | 363,230 | 5,280 | 0 | 368,510 |
| ASSESSORS | 189,870 | 123,350 | 0 | 313,220 |
| TREASURER | 0 | 0 | 0 | 0 |
| TREASURER/COLLECTOR | 377,918 | 276,435 | 0 | 654,353 |
| LEGAL SERVICES | 0 | 275,000 | 0 | 275,000 |
| HUMAN RESOURCES | 299,684 | 37,050 | 0 | 336,734 |
| INFORMATION TECHNOLOGY | 374,370 | 678,510 | 0 | 1,052,880 |
| CITY CLERK / REGISTRAR OF VOTERS | 300,243 | 32,525 | 0 | 332,768 |
| PLANNING & SUSTAINABILITY | 376,443 | 59,200 | 0 | 435,643 |
| CENTRAL SERVICES | 709,046 | 1,046,160 | | 1,755,206 |
| | 3,547,654 | 2,605,452 | 0 | 6,153,106 |
| **PUBLIC SAFETY** | | | | |
| POLICE | 5,950,262 | 612,316 | 350,825 | 6,913,403 |
| PARKING DIVISION - ENFORCEMENT | 182,601 | 12,200 | 0 | 194,801 |
| PUBLIC SAFETY COMM CENTER | 672,310 | 49,341 | 0 | 721,651 |
| FIRE RESCUE | 5,636,486 | 529,430 | 210,000 | 6,375,916 |
| BUILDING INSPECTOR | 449,216 | 26,200 | 0 | 475,416 |
| PARKING DIVISION - MAINTENANCE | 234,509 | 269,198 | 90,000 | 593,707 |
| | 13,125,384 | 1,498,685 | 650,825 | 15,274,894 |
| **EDUCATION** | | | | |
| SMITH VOCATIONAL HIGH SCHOOL | 0 | 0 | 0 | 9,006,705 |
| SCHOOL DEPARTMENT | 0 | 0 | 0 | 32,162,012 |
| | 0 | 0 | 0 | 41,168,717 |
| **PUBLIC WORKS** | | | | |
| ADMINISTRATION AND ENGINEERING | 238,033 | 34,800 | 0 | 272,833 |
| STREET GENERAL HIGHWAY | 724,987 | 383,400 | 420,000 | 1,528,387 |
| STREET SNOW AND ICE CONTROL | 131,000 | 369,000 | 0 | 500,000 |
| PARKS AND CEMETERIES DIVISION | 897,348 | 272,450 | 150,000 | 1,319,798 |
| | 1,991,368 | 1,059,650 | 570,000 | 3,621,018 |
| **HUMAN SERVICES** | | | | |
| HEALTH DEPARTMENT | 348,906 | 98,710 | 0 | 447,616 |
| SENIOR SERVICES | 195,412 | 46,264 | 0 | 241,676 |
| VETERANS SERVICES | 213,645 | 655,983 | 0 | 869,628 |
| | 757,964 | 800,957 | 0 | 1,558,921 |

| | Personal Services | Ordinary Maintenance | Other Than Ordinary Maintenance | FY 2021 Total Expenditures |
|---|---|---|---|---|
| **CULTURE AND RECREATION** | | | | |
| FORBES LIBRARY | 1,202,759 | 188,485 | 0 | 1,391,244 |
| LILLY LIBRARY | 269,630 | 81,807 | 0 | 351,437 |
| RECREATION | 311,681 | 33,500 | 0 | 345,181 |
| ARTS AND CULTURE | 65,173 | 16,250 | 0 | 81,423 |
| | 1,849,243 | 320,042 | 0 | 2,169,285 |
| **DEBT SERVICE** | | | | |
| MUNICIPAL INDEBTEDNESS | 0 | 3,591,700 | 0 | 3,591,700 |
| INTEREST ON MUNICIPAL INDEBTEDNESS | 0 | 882,212 | 0 | 882,212 |
| | 0 | 4,473,912 | 0 | 4,473,912 |
| **EMPLOYEE BENEFITS** | | | | |
| CONTRIBUTORY RETIREMENT SYSTEM | 6,559,443 | 0 | 0 | 6,559,443 |
| PENSIONS: NON-CONTRIB. & OPEB | 332,000 | 10,000 | 0 | 342,000 |
| WORKER'S COMPENSATION | 684,360 | 0 | 0 | 684,360 |
| UNEMPLOYMENT COMPENSATION | 103,935 | 10,000 | 0 | 113,935 |
| GROUP MEDICAL INSURANCE | 11,576,432 | 15,000 | 0 | 11,591,432 |
| LIFE INSURANCE | 55,000 | 0 | 0 | 55,000 |
| EMPLOYEE TAXES | 942,500 | 0 | 0 | 942,500 |
| UNUSED SICK LEAVE | 180,000 | 0 | 0 | 180,000 |
| | 20,433,670 | 35,000 | 0 | 20,468,670 |
| **CAPITAL PROJECTS & MISCELLANEOUS** | | | | |
| CAPITAL PROJECTS | 0 | 0 | 0 | 0 |
| GENERAL LIABILITY FUND | 0 | 76,200 | 0 | 76,200 |
| PROPERTY & AUTO INSURANCE | 0 | 309,397 | 0 | 309,397 |
| PUBLIC EMPLOYEES LIABILITY INSURANCE | 0 | 70,200 | 0 | 70,200 |
| RESERVE FOR PERSONNEL | 100,000 | 0 | 0 | 100,000 |
| TRANSFER TO FISCAL STABILITY STABILIZATION FUND | 0 | 0 | 0 | 0 |
| TRANSFER TO CAPITAL STABILIZATION FUND | 0 | 0 | 0 | 0 |
| | 100,000 | 455,797 | 0 | 555,797 |
| **TOTAL GENERAL FUND APPROPRIATION** | | | | 95,444,320 |
| **NON-APPROPRIATED USES** | | | | |
| RESERVE FOR ABATEMENTS & EXEMPTIONS | | 550,000 | | 550,000 |
| OTHER AMOUNTS TO BE RAISED | | 27,122 | | 27,122 |
| CHERRY SHEET OFFSET RECEIPTS | | 1,411,645 | | 1,411,645 |
| STATE ASSESSMENTS - CHERRY SHEET | | 3,641,594 | | 3,641,594 |
| | 0 | 5,630,361 | 0 | 5,630,361 |
| **TOTAL BUDGET PLAN - GENERAL FUND** | | | | 101,074,681 |

# City of Northampton

MASSACHUSETTS

*In City Council* June 4, 2020

Upon recommendation of the Mayor

*Ordered, that*

the sum of $6,177,500 which is the full amount necessary for the Fiscal Year 2021 Sewer Enterprise Fund Budget (July 1, 2020 to June 30, 2021), be appropriated for the purposes stated and to meet said appropriation, $5,134,674 is to be raised from sewer receipts and $1,042,826 shall be allocated to indirect costs.

| | | | | | |
|---|---|---|---|---|---|
| **SEWER ENTERPRISE FUND** | | | | | |
| Sewer General Sanitary | | | | | 1,051,250 |
| Sewer Treatment | | | | | 2,217,734 |
| Sewer Debt | | | | | 209,235 |
| Sewer Interest | | | | | 61,804 |
| Sewer Indirect Costs | | | | | 1,042,826 |
| Sewer Transfer to Capital Projects | | | | | 1,594,651 |
| Sewer Reserve | | | | | - |
| **TOTAL SEWER ENTERPRISE FUND** | | | | | **6,177,500** |

# City of Northampton

MASSACHUSETTS

*In City Council* June 4, 2020

Upon recommendation of the Mayor

*Ordered, that*

the sum of $6,945,000 which is the full amount necessary for the Fiscal Year 2021 Water Enterprise Fund Budget (July 1, 2020 to June 30, 2021), be appropriated for the purposes stated and to meet said appropriation, $6,367,732 is to be raised from water receipts, $577,268 shall be allocated to indirect costs.

| | | | | | |
|---|---|---|---|---|---|
| **WATER ENTERPRISE FUND** | | | | | |
| Water General | | | | | 2,949,566 |
| Water Debt | | | | | 1,684,863 |
| Water Interest | | | | | 262,190 |
| Water Indirect Costs | | | | | 577,268 |
| Water Transfer to Capital Projects | | | | | 1,471,113 |
| Water Reserve | | | | | - |
| **TOTAL WATER ENTERPRISE FUND** | | | | | **6,945,000** |

# City of Northampton

MASSACHUSETTS

*In City Council* June 4, 2020

Upon recommendation of the Mayor

*Ordered, that*

the sum of $795,326 which is the full amount necessary for the Fiscal Year 2021 Solid Waste Enterprise Fund Budget (July 1, 2020 to June 30, 2021), be appropriated for the purposes stated and to meet said appropriation, $439,534 is to be raised from solid waste receipts, $83,466 shall be allocated to indirect costs, and $272,326 to be made available from the Retained Earnings Balance of the Solid Waste Enterprise Fund.

| | | | | | |
|---|---|---|---|---|---|
| **TOTAL SOLID WASTE ENTERPRISE FUND** | | | | | |
| Solid Waste Transfer Station | | | | | 711,860 |
| Solid Waste Direct & Indirect Costs | | | | | 83,466 |
| **TOTAL SOLID WASTE ENTERPRISE FUND** | | | | | **795,326** |

# City of Northampton

MASSACHUSETTS

*In City Council* June 4, 2020

Upon recommendation of the Mayor

*Ordered, that*

the sum of $1,996,486 which is the full amount necessary for the Fiscal Year 2021 Stormwater and Flood Control Enterprise Fund Budget (July 1, 2020 to June 30, 2021), be appropriated for the purposes stated and to meet said appropriation, $1,655,079 is to be raised from Stormwater and Flood Control receipts and $341,407 shall be allocated to indirect costs.

| | | | | | |
|---|---|---|---|---|---|
| **Stormwater and Flood Control ENTERPRISE FUND** | | | | | |
| Storm Drains | | | | | 496,415 |
| Flood Control | | | | | 200,248 |
| Stormwater and Flood Control Debt | | | | | 35,000 |
| Stormwater and Flood Control Interest | | | | | 3,850 |
| Stormwater and Flood Control Water Indirect Costs | | | | | 341,407 |
| Stormwater and Flood Control Transfer for Capital Projects | | | | | 919,566 |
| Stormwater and Flood Control Reserve | | | | | - |
| **TOTAL WATER ENTERPRISE FUND** | | | | | **1,996,486** |

# City of Northampton

MASSACHUSETTS

*In City Council* June 4, 2020

Upon recommendation of the Mayor

***Ordered that,*** in accordance with M.G.L. Chapter 44, Section 53 E 1/2 the city shall vote the limit on the total amount that may be expended from each revolving fund established by Chapter 16 of the City Ordinances.

| Fund Number | Name of Fund | Annual Spending Limit |
|---|---|---|
| 2420 | Energy and Sustainability Revolving Fund | $150,000 |
| 2416 | Hazmat Revolving Fund | $85,000 |
| 2419 | DPW Public Works Construction Services Revolving Fund | $85,000 |
| 2408 | Senior Services Transportation Revolving Fund | $100,000 |
| 2428 | Senior Services Activities Revolving Fund | $150,000 |
| 2432 | Senior Services Gift Shop Revolving Fund | $20,000 |
| 2433 | Senior Services Food Services Revolving Fund | $90,000 |
| 2440 | Senior Services Publications Revolving Fund | $35,000 |
| 2441 | Senior Trips and Travel Revolving Fund | $75,000 |
| 2406 | Athletic League Fees Revolving Fund | $200,000 |
| 2405 | JFK Family Aquatic Center | $120,000 |
| 2422 | NPS Transportation Revolving Fund | $200,000 |
| 2452 | SVAHS Farm Revolving Fund | $100,000 |
| 2435 | Tourism Directional Sign Program Revolving Fund | $10,000 |
| 2436 | Public Health Nursing Program Revolving Fund | $30,000 |
| 2410 | James House Revolving Fund | $85,000 |
| 2439 | Sharps Disposal Program Revolving Fund | $15,000 |
| 2442 | Fire Alarm Monitoring Program Revolving Fund | $60,000 |
| 2443 | DPW Reuse Committee Revolving Fund | $15,000 |

# Glossary Tab

**Abatement** – A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Appropriation** – An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Assessed Valuation** – A value assigned to real estate or other property by a government as the basis for levying taxes. In Massachusetts, assessed valuation is based on the property's full and fair cash value as set by the Assessors.

**Audit** – An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool for evaluating the fiscal performance of a community.

**Bond** – A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year.

**Bond Rating (Municipal)** – A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where AAA is the highest rating and C1 is a very low rating.

**Budget** – A plan for allocating resources to support particular services, purposes and functions over a specified period of time.

**Capital Improvements Program** – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures.

**Cemetery Perpetual Care** – Funds donated by individuals for the care of gravesites. According to MGL Ch. 114 §25, funds from this account must be invested and spent as directed by perpetual care agreements. If no agreements exist, the interest (but not principal) may be used as directed by the cemetery commissioners for the purpose of maintaining cemeteries.

**Chapter 70 School Aid** – Chapter 70 refers to the school funding formula created under the Education Reform Act of 1993 by which state aid is distributed through the Cherry Sheet to help establish educational equity among municipal and regional school districts.

**Chapter 90 Highway Funds** – State funds derived from periodic transportation bond authorizations and apportioned to communities for highway projects based on a formula under the provisions of MGL Ch. 90 §34. The Chapter 90 formula comprises three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), local employment level (20.83 percent) derived the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Local highway projects are approved in advance. Later, on the submission of certified expenditure reports to MHD, communities receive cost reimbursements to the limit of the grant.

**Cherry Sheet** – Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services. Links to the Cherry Sheets are located on the DLS website at www.mass.gov/dls.

**Cherry Sheet Assessments** – Estimates of annual charges to cover the cost of certain state and county programs.

**Cherry Sheet Offset Items** – Local aid that may be spent without appropriation in the budget, but which must be spent for specific municipal and regional school district programs. Current offset items include racial equality grants, school lunch grants, and public libraries grants.

**Collective Bargaining** – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union.

**Debt Exclusion** – An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

**Debt Service** – The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

**Enterprise Fund** – An enterprise fund, authorized by MGL Ch. 44 §53F½, is a separate accounting and financial reporting mechanism for municipal services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Estimated Receipts** – A term that typically refers to anticipated local revenues listed on page three of the Tax Recapitulation Sheet. Projections of local revenues are often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget.

**Exemption** – A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Financial Advisor** – An individual or institution that assists municipalities in the issuance of tax exempt bonds and notes. The public finance department of a commercial bank or a non-bank advisor usually provides this service.

**Fiscal Year (FY)** – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. Since 1976, the

federal government fiscal year has begun on October 1 and ended September 30.

**Fixed Costs** – Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

**Foundation Budget** – The spending target imposed by the Education Reform Act of 1993 for each school district as the level necessary to provide an adequate education for all students.

**General Fund** – The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

**Hotel/Motel Excise** – A local option since 1985 that allows a community to assess a tax on short-term room occupancy. The community may levy up to 4 percent of the charge for stays of less than 90 days at hotels, motels and lodging houses. The convention center legislation imposed an additional 2.75 percent charge in Boston, Cambridge, Springfield and Worcester.

**Indirect Cost** – Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Levy** – The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2½ provisions.

**Levy Ceiling** – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that, in any year, the real and personal property taxes imposed may not exceed 2½ percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes a capital exclusion, a debt exclusion, or a special exclusion.

**Levy Limit** – A levy limit is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

**Line-Item Budget** – A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid** – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the "Cherry Sheets." Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

**Local Appropriating Authority** – In a town, the town meeting has the power to appropriate funds, including the authorization of debt. In a city, the city council has the power upon the recommendation of the mayor.

**Local Receipts** – Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

**Lock Box Service** – A service typically offered by a financial institution for a fee to receive, process, and deposit payments made to municipalities for property taxes, motor vehicle excise, boat excise, and/or utility payments. At the end of each processing day, the community receives payment information on disk or other medium, which can be

automatically posted to the collectors' cash receipts software. Printed reports are also provided.

**Minimum Required Local Contribution** – The minimum that a city or town must appropriate from property taxes and other local revenues for the support of schools (Education Reform Act of 1993).

**Motor Vehicle Excise (MVE)** – A locally imposed annual tax assessed to owners of motor vehicles registered to an address within the community, in accordance with MGL Chapter 60A. The excise tax rate is set by statute at $25.00 per $1000 of vehicle value. Owner registration and billing information is maintained by the State Registry of Motor Vehicles and is made available to a city or town, or to the Deputy Collector who represents it.

**Net School Spending (NSS)** – School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE).

**New Growth** – The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or by revaluations. New growth is calculated by multiplying the assessed value associated with new construction, renovations and other increases by the prior year tax rate. The additional tax revenue is then incorporated into the calculation of the next year's levy limit. For example, new growth for FY07 is based on new construction, etc. that occurred between January and December 2005 (or July 2005 and June 2006 for accelerated new growth communities). In the fall of 2006, when new growth is being determined to set the FY07 levy limit, the FY06 tax rate is used in the calculation.

OPEB (Other Postemployment Benefits) – Employees of state and local governments may be compensated in a variety of forms in exchange for their services. In addition to a salary, many employees earn benefits over their years of service that will not be received until after their employment with the government ends. The most common type of these postemployment benefits is a pension. Postemployment benefits other than pensions generally take the form of health insurance and dental, vision, prescription, or other healthcare benefits provided to eligible retirees, including in some cases their beneficiaries. They may also include some type of life insurance. As a group, these are referred to as OPEB.

**OM or Operations & Maintenance**—All departmental costs that are generally recurring expenses such as postage, fuel, software costs, copier costs and other department specific things needed in the daily operation of the department.

**OOM or Other than Ordinary Maintenance—**All larger items needed to carry out the mission of the department such as replacement of ambulance, cruisers and other equipment that is larger but replaced on a regular basis.

**Operating Budget** – A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Overlay (Overlay Reserve or Allowance for Abatements and Exemptions)** – An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve need not be funded by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

**Override** – A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

**PS or Personnel Services** – All salary line items including regular salaries, overtime, longevity payments, etc.

**Payments in Lieu of Taxes** – An agreement between a municipality and an entity not subject to taxation, such as charitable or educational organizations, in which the payer agrees to make a voluntary payment to the municipality. By law, a city or town must make such a payment to any other community in which it owns land used for public purposes.

**PERAC** – The Public Employee Retirement Administration oversees and directs the state retirement system and administers benefits for members.

**Personal Property** – Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

**Preliminary Tax** – The tax bill for the first two quarters of the fiscal year sent, no later than July 1, by communities on a quarterly tax billing cycle. The tax due on a preliminary tax bill can be no greater than the amount due in the last two quarters of the previous fiscal year.

**Proposition 2½** – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund municipal operations.

**Raise and Appropriate** – A phrase used to identify a funding source for an expenditure or expenditures, which refers to money generated by the tax levy or other local receipt.

**Receipts Reserved for Appropriation** – Proceeds that are earmarked by law and placed in separate accounts for appropriation for particular purposes. For example, parking meter proceeds may be appropriated to offset certain expenses for parking meters and the regulation of parking and other traffic activities.

**Revaluation** – The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain fair cash values in the years between certifications so that each taxpayer in the community pays his or her share of the cost of local government in proportion to the value of his property.

**Revolving Fund** – Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.

**Sale of Cemetery Lots Fund** – A fund established to account for proceeds of the sale of cemetery lots. The proceeds may only be appropriated to pay for the cost of the land, its care and improvement or the enlargement of the cemetery under provisions of MGL Ch. 114 §15.

**Sale of Real Estate Fund** – A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure. MGL Ch. 44 §63 states that

such proceeds shall be applied first to the retirement of debt on the property sold. In the absence of such debt, funds may generally be used for purposes for which the city or town is authorized to borrow for a period of five years or more.

**Schedule A** – A statement of revenues, expenditures and other financing sources, uses, changes in fund balance and certain balance sheet account information prepared annually by the accountant or auditor at the end of the fiscal year. This report is based on the fund account numbers and classifications contained in the UMAS manual.

**Sick Leave Buyback** – A community's obligation, under collective bargaining agreements or personnel board policies, to compensate retiring employees for the value of all, or a percentage of, sick time earned, but not used.

**Special Revenue Fund** – Funds, established by statute only, containing revenues that are earmarked for and restricted to expenditures for specific purposes. Special revenue funds include receipts reserved for appropriation, revolving funds, grants from governmental entities, and gifts from private individuals or organizations.

**Stabilization Fund** – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 §5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the funds. A two-thirds vote of town meeting or city council is required to establish, amend the purpose of, or appropriate money into or from the stabilization fund.

**Tax Rate** – The amount of property tax stated in terms of a unit of the municipal tax base; for example, $17.04 per $1,000 of assessed valuation of taxable real and personal property.

**Tax Title (or Tax Taking)** – A collection procedure that secures a city or town's lien on real property and protects the municipality's right to payment of overdue property taxes. Otherwise, the lien expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers responsibility for collecting the overdue amounts to the treasurer. After six months, the treasurer may initiate foreclosure proceedings.

**Trust Fund** – In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by town meeting. Both principal and interest may be used if the trust is established as an expendable trust. For non-expendable trust funds, only interest (not principal) may be expended as directed.