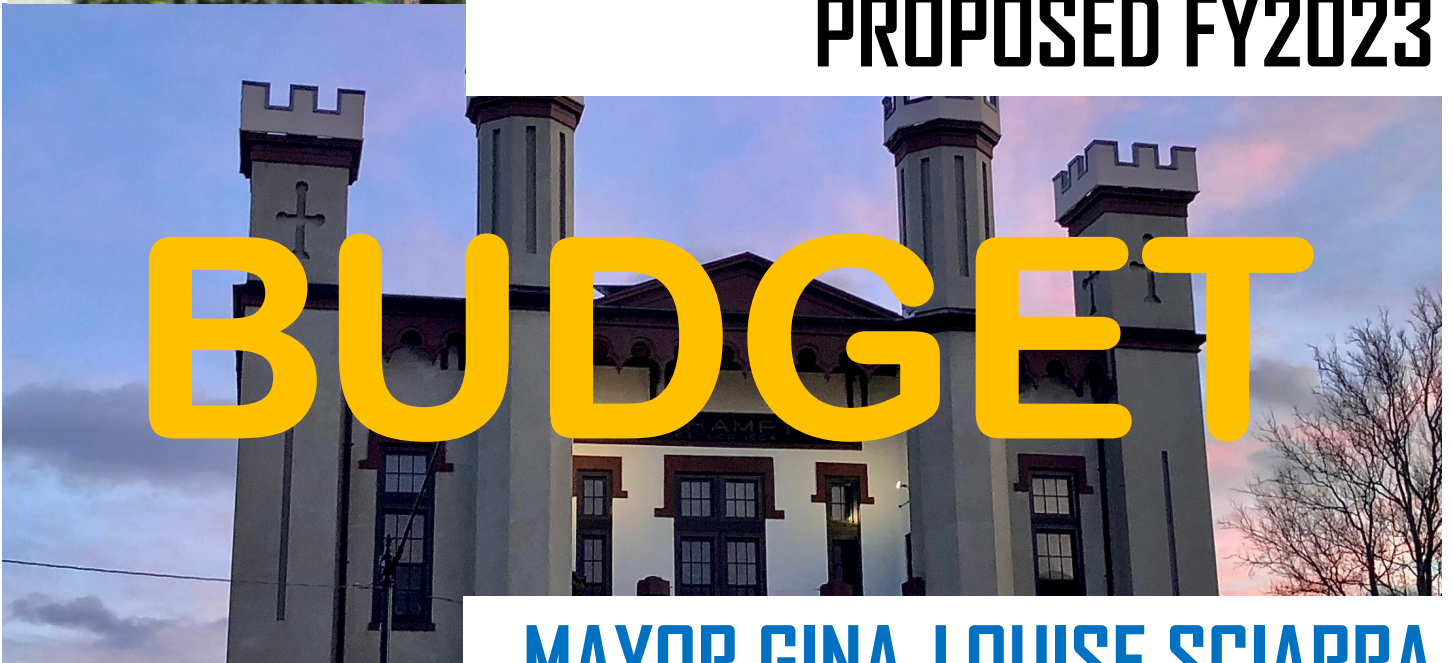


**CITY OF NORTHAMPTON**

**PROPOSED FY2023**



**BUDGET**

**MAYOR GINA-LOUISE SCIARRA**

**MAY 16, 2022**





## MAYOR GINA-LOUISE SCIARRA

City of Northampton  
Office of the Mayor  
210 Main Street Room 12  
Northampton, MA 01060-3199  
(413) 587-1249 Fax: (413) 587-1275  
mayor@northamptonma.gov

---

### Fiscal Year 2023 Budget Message

May 16, 2022

Northampton City Council  
City Hall, Room 3  
210 Main Street  
Northampton, MA 01060

To the Honorable Members of the City Council,

I submit for your consideration and approval my proposed \$126,026,677 FY2023 budget for the City of Northampton in accordance with Article 7, Section 7-3 of our Charter.

The budget is comprised of a \$110,228,601 General Fund combined with four Enterprise Fund budgets for Water (\$6,945,000), Sewer (\$6,177,500), Solid Waste (\$679,090), and Stormwater and Flood Control (\$1,996,486). This budget proposal represents a 4.07% increase from the current FY2022 City of Northampton budget that ends with the fiscal year on June 30, 2022.

As I sat down to write my first budget message as Mayor of Northampton for FY2023, I read and reflected on past budget message introductions by my predecessors. I found that our recent past helps give context to our present and can inform decisions that are on the horizon.

This budget represents historic advances for Northampton, while also reflecting some of the hard challenges of our time. I want to acknowledge that this year's budget is being created amidst national economic uncertainty and rising inflation, the prospect of rollbacks of fundamental rights by the Supreme Court, and abroad, there are the continued atrocities by Russia against Ukraine and global unrest as the climate crisis rages on.

Our current FY2022 operating budget was described in its message by former Mayor Narkewicz as one of "cautious optimism and active recovery. As this message goes to print, 67% of

Northampton residents have had at least one dose of the vaccine, and 49% are now fully vaccinated.”

A year later, I am happy to update these statistics and report that 93% of Northampton residents have had at least one dose of the COVID-19 vaccine, 80% have had the primary series and are considered fully vaccinated, and 55% have now had one or more boosters. The Northampton Health Department’s vaccine clinics have administered over 60,000 vaccinations to date.

While there have been great strides in vaccination rates thanks to the remarkable efforts of the Northampton Health Department, the COVID-19 pandemic has continued to have a destabilizing effect on the broader economy, supply chains, and the labor market. While we have seen some recovery in areas of local revenue, others have remained at well below pre-pandemic levels.

In truth, the collection rates of some revenue streams may never be the same. Parking fund revenues for FY2023 are projected at a conservative \$1.2 million, which represents a 40% reduction of the revenues annually generated by parking fees pre-COVID, and it has been slower to rebound than hotel/motel and meals taxes. This revenue fund bears watching as the economic recovery of the downtown area continues. For FY2023 the city projects marijuana revenue of approximately \$975,000, which is less than prior fiscal years, primarily due to a continuing loss in market share to other communities throughout the region. It remains to be seen what will be a sustainable market share for Northampton as more locations continue to open across the state.

On the expenditure side, fixed costs continue to increase at levels far exceeding the maximum 2.5% over which municipalities in the Commonwealth are forbidden to raise local revenue levels without an override. Health insurance at \$12.5 million in FY2023 is the largest fixed cost line item in the operational budget. While the most subscribed non-medicare health plan, Health New England, increased by 6.5%, Medicare plans only increased an average of 1.8%. In addition, there was a significant shift among subscribers from family to individual plans. Both of these factors contributed to keeping the total increase down lower than projections. Though, the city is experiencing increases of 7.5% to 20% in insurance costs for worker’s compensation, property, auto, and liability all of which put pressure on the budget.

Due to fiscal uncertainty, department heads were asked to submit level-service budgets and, in some cases, were asked to revise their initial budgets and make cuts. The notable exceptions are in education and the newly restructured Department of Health and Human Services, which will include the Department of Community Care.

As we look across the General Fund departmental categories, most Personnel Service (PS) changes are for salary steps, though some departments saw an overall decrease in PS due to senior staff leaving.

One area where we have incorporated Operations and Maintenance (OM) increases to better realistically budget for the coming year is to account for the precipitous rise in energy costs in the last few months. This is seen most notably in the Department of Public Works (Highway Division and Forest, Parks, and Cemetery Division) and in Central Services.

In General Government, we have continued to centralize technology services, software licenses, and purchasing in the Information and Technology Services (ITS) Department by moving departmental technology lines and expenses to ITS. Parking Enforcement's PS was reduced due to significant turnover of senior staff and due to the moving of a half-time shared Parking Maintenance position to full-time in Parking Maintenance, which increased that PS.

On August 13, 2021, Governor Charlie Baker signed the amendment to the City Charter, which included a provision to change the status of the City Clerk position from elected to appointed. This change required that a job description be created and evaluated by Human Resources and that the position be placed on the wage and salary scale. This change, along with an increase in OM expenses to purchase election equipment to support Ranked Choice Voting, and regular PS step increases, resulted in a 6.77% increase in the City Clerk Budget.

The Office of Planning and Sustainability's increase in PS of 4.23% reflects a restructuring in the first half of FY2022 due to a change in staffing. The principal clerk position was eliminated, and a sustainability project manager position was created, increasing the PS line. The slight increase in OM is to address the need for ground-keeping supplies and printing costs.

In Public Safety, two departments have an overall decrease in their budgets. The Police Department's budget was reduced as more information technology costs were shifted to the ITS Department. The Public Safety Communications Center received two grants: one of which covered the funding of two dispatchers effectively reducing its PS, while the other reduced the OM budget. Fire/Rescue's increase is mainly a reflection of step increases, training costs, and steep rises in expenses for EMS supplies due to supply chain issues. The Building Department only saw contractual step increases.

Under Culture and Recreational Services, we continue our deep commitment to the public library system by increasing the budgets of Forbes and Lilly Libraries by 3.12% and 3% respectively. Parks and Recreation shows a small decrease overall due to the transition of information technology services to the ITS Department. Finally, Arts and Culture maintains stable funding adding only contractual step increases in PS.

The Department of Public Works (DPW) increases, as noted above, are mostly a reflection of the rising cost of supplies and energy. The FY2023 budget will provide important funding for planned improvements to city infrastructure and projects directed to maintain our roads, cemeteries and parks.

The four Enterprise Funds, Water, Sewer, Solid Waste, and Stormwater and Flood Control are mostly level funded and self-sustaining. The reserves in the funds will be used to support the operational and capital project budgets for each utility. Therefore, I have recommended no rate increases for FY2023. However, the impending departure of Coca-Cola from Northampton will have a significant impact on the water and sewer revenues as the industry makes up one-third of the collections in both utilities. DPW Director LaScaleia and I will be working with Coca-Cola officials and looking at all options available to mitigate the expected loss in revenue.

This budget continues our strong investment and commitment to our public school districts. The city appropriation to Smith Vocational and Agricultural High School (SVAHS) will increase by 4% and the city appropriation to Northampton Public Schools (NPS) will increase by 5.07%.

The increase for NPS represents the initial 4% increase anticipated as a part of the implementation of the Proposition 2 ½ general operating override and renewal of the Fiscal Stability Plan by the people of Northampton, and an additional \$109,000 allocated to NPS during the school budget process. After hearing from the community, school committee and teachers and staff about concerns for next school year as we adapt to an endemic COVID-19 school environment, I cut \$109,000 from the city budget to give an additional increase to NPS, for a total increase of \$1,447,000 or 4.33% from FY2022. This increase far exceeds the city's investment in any other department or service provided to Northampton residents. Maintaining this level of commitment to education in Northampton was a high priority for my administration, even as it required tough choices elsewhere in the budget.

At the Northampton School Committee budget vote on April 15, 2022, an additional \$250,000 was passed by the committee with a 6-4 vote. While I was one of the four School Committee Members that didn't vote for this additional increase, I have included it in this FY2023 budget.

As I said at the April 15 meeting, I voted against the increase because the School Committee stated that a recurring revenue source has not been identified to support the increase. Without that it will result in an annually compounding budget shortfall in the NPS budget.

In FY2023, the NPS budget relies on a significant portion of reserve School of Choice funds. The use of these funds is exceeding the School of Choice Revenue, drawing down the fund balance at a rate that will result in a significant budget gap next year. Additionally, one-time federal COVID-19 Elementary and Secondary School Emergency Relief (ESSER) funds are being used to support and grow the FY2023 NPS budget on some recurring and compounding expenses, not

just one-time expenditures. Some of this growth is attributable to the hiring of 29 additional educational and health staff since the start of the pandemic. Based on the October 2021 Department of Elementary and Secondary Education count used to calculate state aid, the student body has decreased by 80 students. The use of reserves greater than incoming revenue and one-time federal funds to such a degree will create a gap that will exceed the city's capacity to raise additional revenue to cover it, and I am concerned about our ability to maintain our educational programs and staffing at current levels in near-future years.

I appreciate the challenges of this time and the need the pandemic has created for significant additional support, and the necessity to aid schools as we recover from the acute pandemic years and adjust to what the future holds for maintenance of an endemic situation. Therefore, I have incorporated the additional allocation into the budget for this year. I expect that my colleagues on the School Committee and I will work to address these concerns and to transition NPS to a sustainable budget post-emergency relief in the upcoming years.

At 5.07%, this is the second-largest percent increase to NPS in 15 years. The largest being 6.27% in FY2014, when an additional \$985,000 was added to the NPS budget after the June 2013 override established the Fiscal Stability Plan and the Fiscal Stability Stabilization Fund was created. The 2013 general operating override corrected a projected \$1.4 million budget gap between revenue and level services and staff for the FY2014 budget, which would have resulted in deep cuts to the biggest department in the city, the Northampton Public Schools.

One of the reasons I ran for Mayor of Northampton is my appreciation for and commitment to the continuation of the Fiscal Stability Plan. This plan, which the people of Northampton renewed in March 2020 with another \$2.5 million general operating override, the use of which was delayed until FY2022, has been able to create job and service stability for the last nine years.

Prior to its implementation in FY2014, and due to the economic devastation of the Great Recession, the city's reserves were almost completely depleted. The Capital Stabilization Fund held less than \$5,000 and no capital investments on the city's infrastructure were done. Instead of working to balance the budget with level or enhanced services, as we have in recent years, school and city budgets regularly needed cuts to staff and services to achieve the required balanced budget. In those days, the city's budget was sometimes a painful seesaw between growth and cuts, and the schools and city departments suffered, especially from the loss of skilled employees who sought greater stability elsewhere.

The fiscal stability model was built to provide reasonable increases that are sustainable over a multi-year period, especially for NPS, which has had an average annual increase to its budget of 3.76% in that time.

Unplanned increases and substantial use of one-time revenue to balance and grow the budget are not sustainable financial practices. It risks jeopardizing the plan and this period of budget, job, department and service stability.

The Fiscal Stability Plan has been updated and the timeline and the amount needed for the next general operating override have been altered. In FY2022, the Fiscal Stability Plan indicated that in FY2023 the city would be able to put away about \$230,000 in the Fiscal Stability Stabilization Fund, and would be anticipating the need for an override in FY2025 to cover a \$2.2 million deficit in FY2026. The Plan has been updated with the FY2023 proposed budget and projected trends and assumptions that track with the previous year. However, we are now looking at a \$2.5 million deficit in FY2026. This increase in the deficit is despite delaying the bonding and cutting back city department requests to be able to balance the FY2023 budget.

Preserving our reserves at appropriate levels, using them only for one-time expenses and following the fiscal stability budget model helps maintain the stability of our bond rating, which isn't just an empty accolade. Its value is in the significant savings on our debt service especially during volatile economic times. This March after our bond rating was reaffirmed at the highest level, AAA stable, I authorized the refinancing of our 2012 bonds that will save the city \$432,048 in interest over 10 years, which allows us to put those funds towards other priorities in the general operating budget. This is just the most recent example of the massive benefit the city has experienced by earning the best interest rates on borrowings, which allows us to invest in and maintain our infrastructure, and gives us flexibility to deliver on the city's needs.

Our bond rating also reflects that the highest and best management practices are present in the city. This helps to draw investors, both commercial and residential, to the city, positively impacting our new growth. We have relied heavily on new growth for additional revenue to meet our budget needs. It took years for the city to attain the AAA bond rating and a sustained drawdown of reserves will negatively impact it, and our revenues for the General Fund.

The state funding projections built into the budget are always based on the Governor's Cherry Sheet because the state budget process concludes after our budget must be passed. At the time of printing, the House and Senate Ways and Means budgets include a proposed increase in Chapter 70 per student allocation that would increase our state aid by \$80,280 for NPS and \$3,570 for SVAHS.

Additionally, there is a proposal in the House budget to fully fund the charter school reimbursement formula. While that would be appreciated as the state rarely fulfills the obligation of its own formula. Its formula only reimburses the sending district for the first three years out of the district, and at significantly diminishing percentages. If the House proposal is

approved, it would provide an additional \$24,428 over the Governor's proposed budget for a total reimbursement of \$555,317 of the \$2,855,588 of charter school tuition that is projected to leave the district. Any school related increases that ultimately get signed in with the final state budget will help the city fund the additional increase voted for by the School Committee.

There is a great need for more state funding for public district schools, which is felt deeply by Northampton. Northampton's Chapter 70 state school aid has remained stagnant for over 20 years, though, of course, required net school spending (NSS) has steadily increased. The city's General Fund makes up and far exceeds the difference in support of the Northampton Public Schools, even with the limit on raising property tax revenue under Proposition 2 ½. In FY2022, the city's appropriation was \$10.9 million or 33.1% over required net school spending (NSS), and it is expected that the FY2023 appropriation will be at least \$12 million over NSS.

I look forward to working together with the City Council and School Committee to continue to fight for more equitable school funding from the state and to pass the Fair Share Amendment this November. It is hoped that a progressive change like this in the state tax structure will bring in a revenue stream to support the needs of district public education more equitably across the Commonwealth and ease the burden on most Northampton taxpayers and the city budget. But, it must pass and then we must fight to ensure that is applied in a way that benefits all communities, including Northampton.

The second largest increase in appropriation from the General Fund at \$666,019, and the largest in percent at 112%, is for the proposed transition of the Northampton Health Department (NHD) to the Department of Health and Human Services (DHHS) under the leadership of Commissioner Merridith O'Leary, and the creation of the Department of Community Care (DCC) within the structure of DHHS.

As noted in my recent administrative order, the arrival in early 2020 of the COVID-19 pandemic radically altered expectations for local public health responses across the country, and significantly so for the Northampton Health Department, which had already established itself as a regional leader in creating sound health policy for Hampshire County.

The COVID-19 pandemic has shown the world the critical importance of public health and underscored the need for a transition already underway - that from an inspectional services department to a comprehensive public health and human services department, led by a Commissioner of Health and Human Services to better reflect a comprehensive approach to public health.

The creation of the DCC is consistent with recommendations in the Northampton Policing Review Commission's (NPRC) final report entitled "Reimagining Safety" issued in March 2021, to create a municipal Department of Community Care to provide civilian, non-armed responses to mental health, substance use, and other crises. This plan also fulfills the NPRC's recommendation by situating the DCC under the proposed DHHS, as a critical part of the city's human service delivery and response apparatus for a comprehensive public health approach.

The DCC joins and benefits from the current NHD's established leadership team's operational capabilities, resources, experience in developing co-responder models for people with substance use disorder, and access to the NHD's HIPAA Compliant Health Information Exchange (HIE) Database.

The second half of FY2022 has laid the foundation for DCC under Implementation Director Sean Donovan, and now with the proposed partnership with the DHHS team. This spring, they are moving forward with creating a training curriculum and job descriptions for peer outreach workers. In FY2023, they will hire additional DCC staff which are allocated for in this budget, develop operating procedures, build out the data and call referral systems and pilot community responder operations.

Senior Services, which had a significant increase last fiscal year to restore positions and services that were reduced during the closure of the Senior Center during the pandemic, will maintain a level budget. Services are being offered virtually and in-person in an effort to reach and meet the needs of seniors while continuing to manage and adjust to pandemic challenges. The city is in the process of hiring a new director who will continue the restoration of staffing and services to pre-pandemic levels.

Veterans' Services has continued its critical mission of serving our city's veterans, as well as the ten other communities served by the Central Hampshire Veterans Services district. While the budget shows an almost 9% decrease, the level of service is in no way diminished. In fact, the department has found new ways to do outreach with veterans in need of assistance that limit the risk of transmission of COVID-19. The budget decrease, which continues the trend of the previous five years, reflects the adjustment to the benefits line as WWII, and Korean War veterans have passed, leaving less veterans receiving benefits. The State Chapter 115 veterans benefits are reimbursed by the Commonwealth at 75%, and potentially 100% for veterans who are houseless. Northampton will continue to invest in Veteran's Services to ensure that Northampton veterans receive the benefits they were promised and to fight to keep the Veterans Affairs Central Western Massachusetts Healthcare System in Leeds operational.

As I reflect on my first five months and the completion of my first proposed budget as mayor, I am aware that the road before us has many challenges. Yet, with such challenges come the

community innovations that make Northampton special. I am daily amazed at the partnerships we are forming to create cutting edge solutions we hope will better serve the needs of everyone in Northampton, and provide a model for others around the country to follow.

I am honored to be traveling this road together with you. In Northampton we have a long tradition of celebrating our progressive values while balancing the need for wise stewardship of public resources dearly shared. I look forward to working with my colleagues in and out of city government to find equilibrium between fiscal responsibility and innovative policy. This budget represents my first step on that path.

This is not only my first budget, it is also Finance Director Charlene Nardi's first for the City of Northampton. She has worked tirelessly to bring this budget together, all while answering my endless questions and requests for revisions. Learning from her is a pleasure and a privilege, and we are all extremely fortunate to have another paragon of financial expertise occupying the Finance Director's office in Northampton.

I also want to thank the other members of my staff for their remarkable work on this budget, including the design of the new cover. As you can imagine by looking at it, producing a document like this is truly a team effort, and they are a wonderful team. Huge thanks go to Mayoral Assistant Court Cline, Administration, Licensing and Economic Development Coordinator Annie Lesko, COVID-19 Economic Recovery Grants Administrator Abbie Stone and Chief of Staff Alan Wolf for their support and stellar work.

I look forward to working with the City Council through the rest of the budget process to answer any questions about this budget proposal or to provide any needed additional information.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gina-Louise Sciarra". The signature is fluid and cursive, with a long horizontal stroke at the end.

Gina-Louise Sciarra  
Mayor

**CITY OF NORTHAMPTON GENERAL FUND FISCAL STABILITY PLAN FY2023 - FY2027**

**REVENUES**

	FY2022 RECAP	FY2023 Budget	Actual Change	FY2024 Budget	Estimated Change	FY2025 Budget	Estimated Change	FY2026 Budget	Estimated Change	FY2027 Budget	Estimated Change
<b>PROPERTY TAX</b>											
Base Levy From Prior Year	66,730,589	69,508,933		71,896,656		74,444,073		77,055,175		79,731,554	
Amended New Growth from Prior Year	9,975										
2 1/2% Increase	\$1,668,514	1,737,723		1,797,416		1,861,102		1,926,379		1,993,289	
Override											
New Growth	1,099,854	650,000		750,000		750,000		750,000		750,000	
Levy Limit	69,508,932	71,896,656	3.44%	74,444,073	3.54%	77,055,175	3.51%	79,731,554	3.47%	82,474,843	3.44%
Unused Levy Capacity	(22,562)										
Debt Exclusions	620,477	585,396		575,932		568,220		556,333		544,073	
<b>Sub-total PROPERTY TAX:</b>	<b>70,106,847</b>	<b>72,482,052</b>	<b>3.39%</b>	<b>75,020,005</b>	<b>3.50%</b>	<b>77,623,395</b>	<b>3.47%</b>	<b>80,287,887</b>	<b>3.43%</b>	<b>83,018,916</b>	<b>3.40%</b>
<b>LOCAL RECEIPTS</b>											
Motor Vehicle Excise Tax	2,278,000	2,313,962		2,337,102	1.00%	2,360,473	1.00%	2,384,077	1.00%	2,407,918	1.00%
Hotel and Motel and Short Term Rental Local Option Tax	250,000	600,000		606,000	1.00%	612,060	1.00%	618,181	1.00%	624,362	1.00%
Meals Local Option Tax	500,000	550,000		555,500	1.00%	561,055	1.00%	566,666	1.00%	572,332	1.00%
Adult Use Marijuana Local Option Tax	1,157,624	975,000		965,250	-1.00%	955,598	-1.00%	946,042	-1.00%	936,581	-1.00%
Boat Excise, Interest on Taxes, Payment in Lieu of Taxes	393,750	382,450		384,362	0.50%	386,284	0.50%	388,215	0.50%	390,157	0.50%
Parking Meter Receipts	1,200,000	1,210,000		1,222,100	1.00%	1,234,321	1.00%	1,246,664	1.00%	1,259,131	1.00%
Ambulance and Recreation Receipts	1,902,610	2,465,266		2,502,245	1.50%	2,539,779	1.50%	2,577,875	1.50%	2,616,543	1.50%
Smith Vocational Tuition	7,761,032	8,479,350		8,564,144	1.00%	8,649,785	1.00%	8,736,283	1.00%	8,823,646	1.00%
Municipal Service Fees	467,575	378,575		382,361	1.00%	386,184	1.00%	390,046	1.00%	393,947	1.00%
Licenses and Permits	1,030,950	925,600		934,856	1.00%	944,205	1.00%	953,647	1.00%	963,183	1.00%
Parking and Motor Vehicle Infraction Fines	505,000	590,000		595,900	1.00%	601,859	1.00%	607,878	1.00%	613,956	1.00%
Medicare and Medicaid Reimbursements	80,000	80,000		80,000	0.00%	80,000	0.00%	80,000	0.00%	80,000	0.00%
Miscellaneous - PVTA 5 College, Invest Income, Vet District	404,887	397,349		401,322	1.00%	405,336	1.00%	409,389	1.00%	413,483	1.00%
<b>Sub-total LOCAL RECEIPTS:</b>	<b>17,931,428</b>	<b>19,347,552</b>	<b>7.90%</b>	<b>19,531,142</b>	<b>0.95%</b>	<b>19,716,937</b>	<b>0.95%</b>	<b>19,904,962</b>	<b>0.95%</b>	<b>20,095,239</b>	<b>0.96%</b>
<b>STATE AID</b>											
Chapter 70 School Aid	8,554,554	8,638,404		8,724,788	1.00%	8,812,036	1.00%	8,900,156	1.00%	8,989,158	1.00%
Charter School Tuition Assessment Reimbursement	227,129	530,889		530,889	0.00%	530,889	0.00%	530,889	0.00%	530,889	0.00%
Unrestricted General Government Aid	4,830,615	4,961,042		5,060,263	2.00%	5,161,468	2.00%	5,264,697	2.00%	5,369,991	2.00%
Veterans Benefits Reimbursement	365,312	354,050		354,050	0.00%	354,050	0.00%	354,050	0.00%	354,050	0.00%
Exemptions for Qualifying Elderly, Blind and Veterans	108,671	110,043		110,043	0.00%	110,043	0.00%	110,043	0.00%	110,043	0.00%
State Owned Land - Payment in Lieu of Taxes	113,729	113,666		113,666	0.00%	113,666	0.00%	113,666	0.00%	113,666	0.00%
Off-sets - School Choice and Library	1,318,649	1,291,503		1,291,503	0.00%	1,291,503	0.00%	1,291,503	0.00%	1,291,503	0.00%
Election Reimbursement, CPE Ambulance, other	233,400	325,000		325,000	0.00%	325,000	0.00%	325,000	0.00%	325,000	0.00%
<b>Sub-total STATE AID:</b>	<b>15,752,059</b>	<b>16,324,597</b>	<b>3.63%</b>	<b>16,510,202</b>	<b>1.14%</b>	<b>16,698,655</b>	<b>1.14%</b>	<b>16,890,005</b>	<b>1.15%</b>	<b>17,084,300</b>	<b>1.15%</b>
<b>OTHER FINANCING SOURCES</b>											
Interfund Operating Transfers - Water, Sewer, Solid Waste	2089139	2,046,164		2,076,856	1.50%	2,108,009	1.50%	2,139,629	1.50%	2,171,724	1.50%
Police Station Bond Sale Premium		17,204		15,848	0.00%	14,450	0.00%	12,967	0.00%	12,967	0.00%
Comcast I-Net and WAN Reimbursement	18899	0		0	0.00%	0	0.00%	0	0.00%	0	0.00%
Energy Rebates	0	0		0	0.00%	0	0.00%	0	0.00%	0	0.00%
CPA Administration	15776	11,032		11,032	0.00%	11,032	0.00%	11,032	0.00%	11,032	0.00%
Fiscal Stability Stabilization Fund											
<b>Sub-total OTHER FINANCING SOURCES:</b>	<b>2,123,814</b>	<b>2,074,400</b>	<b>-2.33%</b>	<b>2,103,736</b>	<b>1.41%</b>	<b>2,133,491</b>	<b>1.41%</b>	<b>2,163,628</b>	<b>1.41%</b>	<b>2,195,723</b>	<b>1.48%</b>
<b>TOTAL ALL REVENUE SOURCES:</b>	<b>105,914,148</b>	<b>110,228,601</b>	<b>4.07%</b>	<b>113,165,085</b>	<b>2.66%</b>	<b>116,172,478</b>	<b>2.66%</b>	<b>119,246,482</b>	<b>2.65%</b>	<b>122,394,178</b>	<b>2.64%</b>

## EXPENDITURES

	FY2022 Budget	FY2023 Budget	Actual Change	FY2024 Budget	Estimated Change	FY2025 Budget	Estimated Change	FY2026 Budget	Estimated Change	FY2027 Budget	Estimated Change
<b>DEPARTMENTAL BUDGETS</b>											
General Government	6,350,754	6,508,427	2.48%	6,703,680	3.00%	6,904,790	3.00%	7,111,934	3.00%	7,325,292	3.00%
Public Safety	14,835,407	14,851,732	0.11%	15,297,284	3.00%	15,756,202	3.00%	16,228,889	3.00%	16,715,755	3.00%
Northampton Public Schools	33,461,896	35,159,372	5.07%	36,565,747	4.00%	38,028,377	4.00%	39,549,512	4.00%	41,131,492	4.00%
Smith Vocational	9,329,014	10,076,701	8.01%	10,122,078	4.00%	10,166,247	4.00%	10,209,145	4.00%	10,250,710	4.00%
Public Works	3,942,184	4,084,546	3.61%	4,247,928	4.00%	4,417,845	4.00%	4,594,559	4.00%	4,778,341	4.00%
Health and Human Services	2,209,594	2,386,057	7.99%	2,469,569	3.50%	2,556,004	3.50%	2,645,464	3.50%	2,738,055	3.50%
Culture and Recreation	2,250,230	2,301,561	2.28%	2,382,116	3.50%	2,465,490	3.50%	2,551,782	3.50%	2,641,094	3.50%
<b>Sub-total OPERATING BUDGET:</b>	<b>72,379,079</b>	<b>75,368,396</b>	<b>4.13%</b>	<b>77,788,401</b>	<b>3.21%</b>	<b>80,294,954</b>	<b>3.22%</b>	<b>82,891,284</b>	<b>3.23%</b>	<b>85,580,740</b>	<b>3.24%</b>
<b>DEBT SERVICE AND CAPITAL</b>											
Long/Short Term Debt	5,061,624	4,506,962	-10.96%	5,226,159	15.96%	5,301,216	1.44%	5,520,078	4.13%	5,685,680	3.00%
Cash Capital Projects	407,500	446,057	9.46%	470,855	5.56%	501,000	6.40%	501,000	0.00%	501,000	0.00%
<b>Sub-total DEBT SERVICE AND CAPITAL:</b>	<b>5,469,124</b>	<b>4,953,019</b>	<b>-9.44%</b>	<b>5,697,014</b>	<b>15.02%</b>	<b>5,802,216</b>	<b>1.85%</b>	<b>6,021,078</b>	<b>3.77%</b>	<b>6,186,680</b>	<b>2.75%</b>
<b>EMPLOYEE BENEFITS</b>											
Retirement	6,845,018	7,095,854	3.66%	7,375,335	3.94%	7,678,397	4.11%	7,994,131	4.11%	8,323,071	4.11%
OPEB	350,000	375,000	7.14%	400,000	6.67%	425,000	6.25%	450,000.00	5.88%	475,000.00	5.56%
Health Insurance (Active and Retired)	12,197,937	12,634,303	3.58%	13,079,030	3.52%	13,539,412	3.52%	14,016,000	3.52%	14,509,363	3.52%
Payroll Taxes	981,159	1,029,922	4.97%	1,081,418	5.00%	1,135,489	5.00%	1,192,263	5.00%	1,251,877	5.00%
Employee Benefits (Workers Comp, Unemp, Life Ins.)	1,047,579	1,176,319	12.29%	1,223,372	4.00%	1,272,307	4.00%	1,323,199	4.00%	1,376,127	4.00%
<b>Sub-total EMPLOYEE BENEFITS:</b>	<b>21,421,693</b>	<b>22,311,398</b>	<b>4.15%</b>	<b>23,159,156</b>	<b>3.80%</b>	<b>24,050,605</b>	<b>3.85%</b>	<b>24,975,593</b>	<b>3.85%</b>	<b>25,935,437</b>	<b>3.84%</b>
<b>INSURANCE AND RESERVES</b>											
Insurances - Liability, Property, Vehicle	651,970	713,097	9.38%	734,490	3.00%	756,525	3.00%	779,220	3.00%	802,597	3.00%
Capital Stabilization Fund	425,000	450,000	5.88%	475,000	5.56%	500,000	5.26%	525,000	5.00%	550,000	4.76%
Fiscal Stability Stabilization Fund											
Personnel Reserve	100,000	675,127	575.13%	325,000	2.50%	333,125	2.50%	341,453	2.50%	349,989	2.50%
<b>Sub-total INSURANCE AND RESERVES:</b>	<b>1,176,970</b>	<b>1,838,224</b>	<b>56.18%</b>	<b>1,534,490</b>	<b>-16.52%</b>	<b>1,589,650</b>	<b>3.59%</b>	<b>1,645,673</b>	<b>3.52%</b>	<b>1,702,586</b>	<b>3.46%</b>
<b>NON-APPROPRIATED USES:</b>											
Overlay for Abatements and Exemptions (mandated reserve)	552,438	552,438	0.00%	566,249	2.50%	580,405	2.50%	594,915	2.50%	609,788	2.50%
Off-sets - School Choice and Library	1,318,649	1,291,503	-2.06%	1,291,503	0.00%	1,291,503	0.00%	1,291,503	0.00%	1,291,503	0.00%
<b>Sub-total NON-APPROPRIATED USES:</b>	<b>1,871,087</b>	<b>1,843,941</b>	<b>-1.45%</b>	<b>1,857,752</b>	<b>0.75%</b>	<b>1,871,908</b>	<b>0.76%</b>	<b>1,886,418</b>	<b>0.78%</b>	<b>1,901,291</b>	<b>0.79%</b>
<b>STATE ASSESSMENTS</b>											
Charter School and School Choice Sending Tuition	3,045,546	3,410,586	11.99%	3,547,009	4.00%	3,688,890	4.00%	3,836,445	4.00%	3,989,903	4.00%
PVTA , RMV Surcharges, DEP Air Pollution, DESE	550,649	503,037	-8.65%	508,067	1.00%	513,148	1.00%	518,280	1.00%	523,462	1.00%
<b>Sub-total STATE ASSESSMENT:</b>	<b>3,596,195</b>	<b>3,913,623</b>	<b>8.83%</b>	<b>4,055,077</b>	<b>3.61%</b>	<b>4,202,038</b>	<b>3.62%</b>	<b>4,354,725</b>	<b>3.63%</b>	<b>4,513,366</b>	<b>3.64%</b>
<b>TOTAL ALL EXPENDITURES:</b>	<b>105,914,148</b>	<b>110,228,601</b>	<b>4.07%</b>	<b>114,091,889</b>	<b>3.50%</b>	<b>117,811,371</b>	<b>3.26%</b>	<b>121,774,772</b>	<b>3.36%</b>	<b>125,820,101</b>	<b>3.32%</b>
<b>BUDGET SURPLUS/(SHORTFALL)</b>	<b>0</b>	<b>0</b>		<b>(926,805)</b>		<b>(1,638,892)</b>		<b>(2,528,290)</b>		<b>(3,425,923)</b>	
<b>Fiscal Stability Stabilization Fund</b>											
Balance at fiscal year start:	3,077,135	3,576,102		3,576,102		3,576,102		3,576,102		3,576,102	
Budget Surplus into Fiscal Stability Stabilization:		-		-		-		-		-	
Additional Appropriations and Interest Earned:	498,967										
Use of Fiscal Stability Stabilization:	-	-		-		-		-		-	
Balance at fiscal year end:	3,576,102	3,576,102		3,576,102		3,576,102		3,576,102		3,576,102	

This page is intentionally blank.

**City of Northampton**  
**Fiscal Year 2023**  
**Proposed Budget**  
**Table of Contents**

General Fund Revenue	1
Revenue Summary	13
Property Tax Levy Calculation	17
Expenditure Summary	19
Elected Officials Compensation	25
FTE Chart by Affiliation and Department	26
<b><u>General Government</u></b>	
· City Council	27
· Office of the Mayor	29
· Office of the Auditor	31
· Office of the Assessor	33
· Office of the Treasurer/Collector & Parking Enforcement	35
· City Solicitor	38
· Human Resources Department	40
· Information Technology Services Department	42
· Office of the City Clerk	44
· Office of Planning and Sustainability	46
· Central Services & Parking Maintenance Department	48
<b><u>Public Safety</u></b>	
· Police Department	52
· Public Safety Communications Center	55
· Fire/Rescue Department	57
· Building Department	60
<b><u>Health &amp; Human Services</u></b>	
- Department of Health and Human Services	62
- Public Health Nursing	
- Public Health Excellence	
- Substance Use Prevention	

- Emergency Preparedness & Response
- Department of Community Care
- Environmental Health
- Senior Services
- Department of Veterans' Services 66

Cultural and Recreational Services 68

- Forbes Library 70
- Lilly Library 73
- Parks and Recreation Department 75
- Arts and Culture Department 77

Public Works

- Department of Public Works (DPW) 79
  - DPW Administration & Engineering Division 80
  - Highways Division 81
  - Snow and Ice Division 83
  - Forestry, Parks & Cemeteries Division 84
  - Water Enterprise Fund 86
  - Sewer Enterprise Fund 88
  - Solid Waste Enterprise Fund 91
  - Stormwater & Flood Control Enterprise Fund 93
  - Enterprise Fund Indirect Calculations 95

Schools

- Northampton Public Schools 101
- Smith Vocational & Agricultural High School 114

Debt Service 151

Employee Benefits 154

Reserves, Insurance, Non-Appropriated Uses & State Assessments 159

Appropriation Orders & Revolving Fund Reauthorization 165

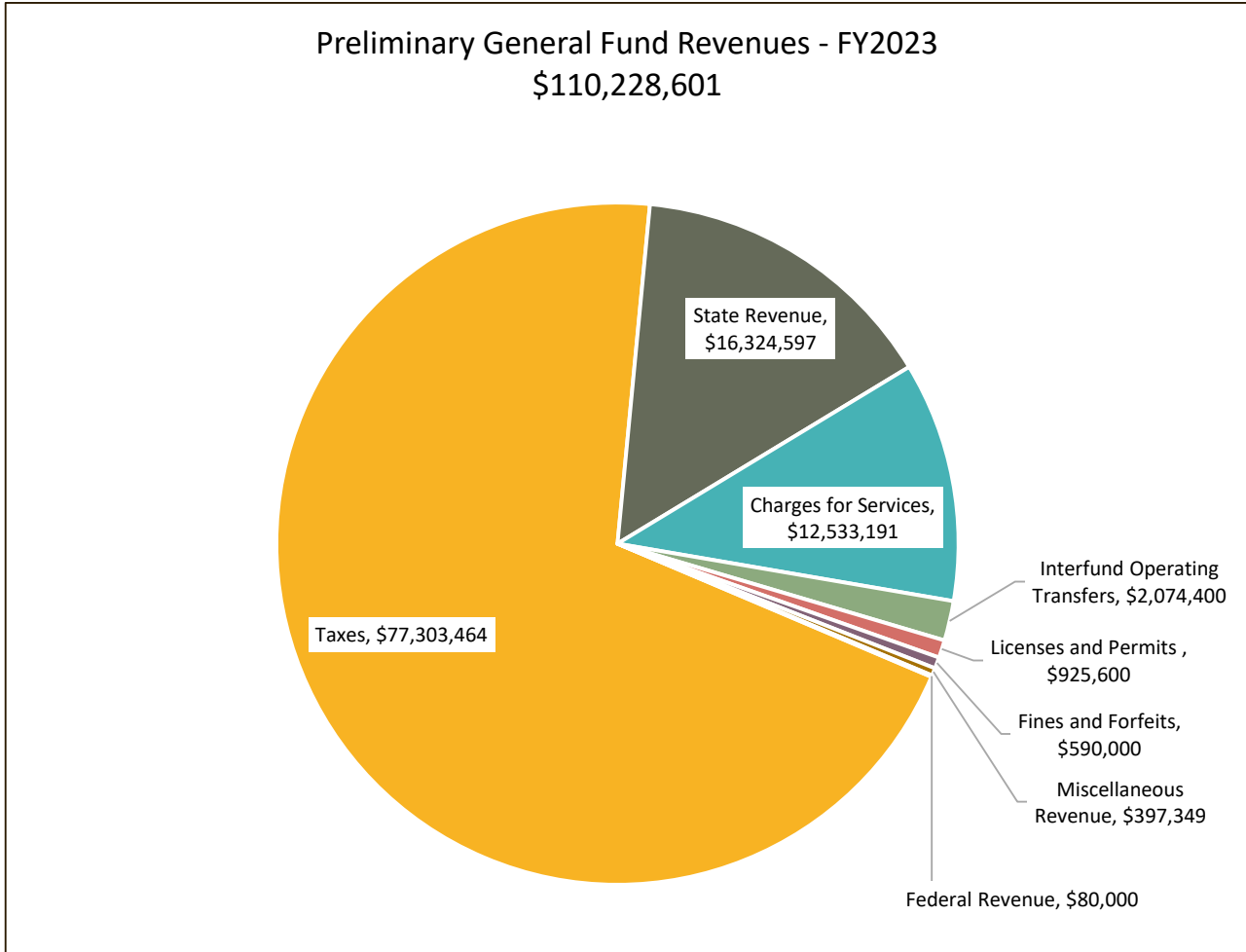
Glossary 173

# Revenue Summary Tab

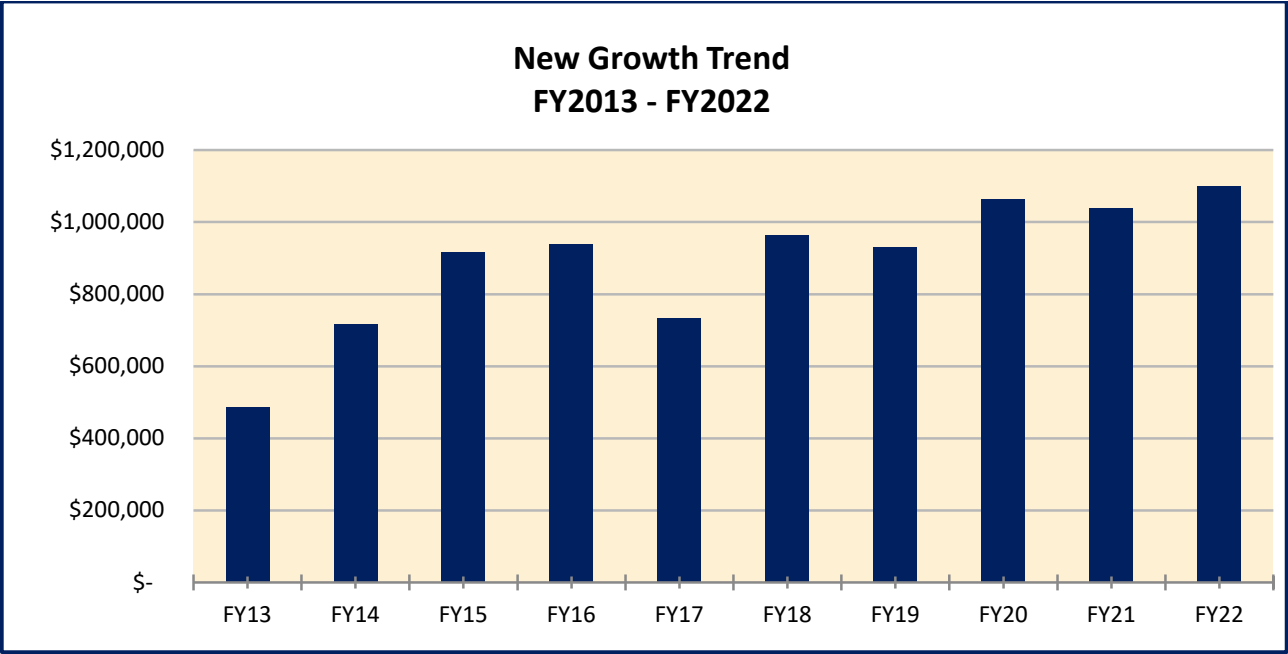
# REVENUES

## GENERAL FUND

The city's general fund is supported by four primary sources of revenue: taxes, state aid, local receipts, and reserves and other fund transfers. General fund FY2023 revenues, totaling \$110,228,601, are projected to increase by \$4,314,453 or 4.07%, from FY2022.

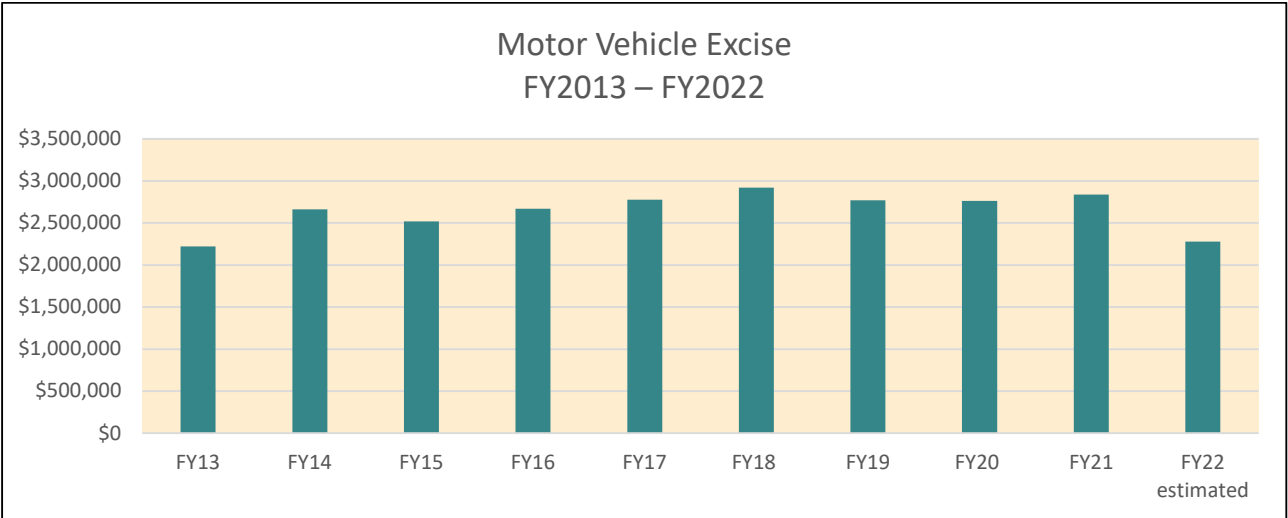


**TAXES:** Local taxes fund the largest share of the city's budget, \$77,303,464 or 70.13%, in FY2023. **Real estate and personal property taxes** are estimated to total \$72,482,053 in FY2023, which includes the allowable 2.5% increase of \$1,737,723 under Proposition 2½; and a conservative estimate of \$650,000 for new growth. As the economy continues to recover from the pandemic, the new growth estimate will be adjusted, most likely upward. The city has been fortunate that new growth has exceeded \$900,000 in six of the last eight years because construction related to new businesses and housing have generated significant new revenue. However, supply chain and transportation issues as well as rising costs of building materials are impacting construction projects so that building permit fees are trending downwards, which has led to a more conservative estimate for FY2023 new growth. The following chart illustrates 10 years of new growth.

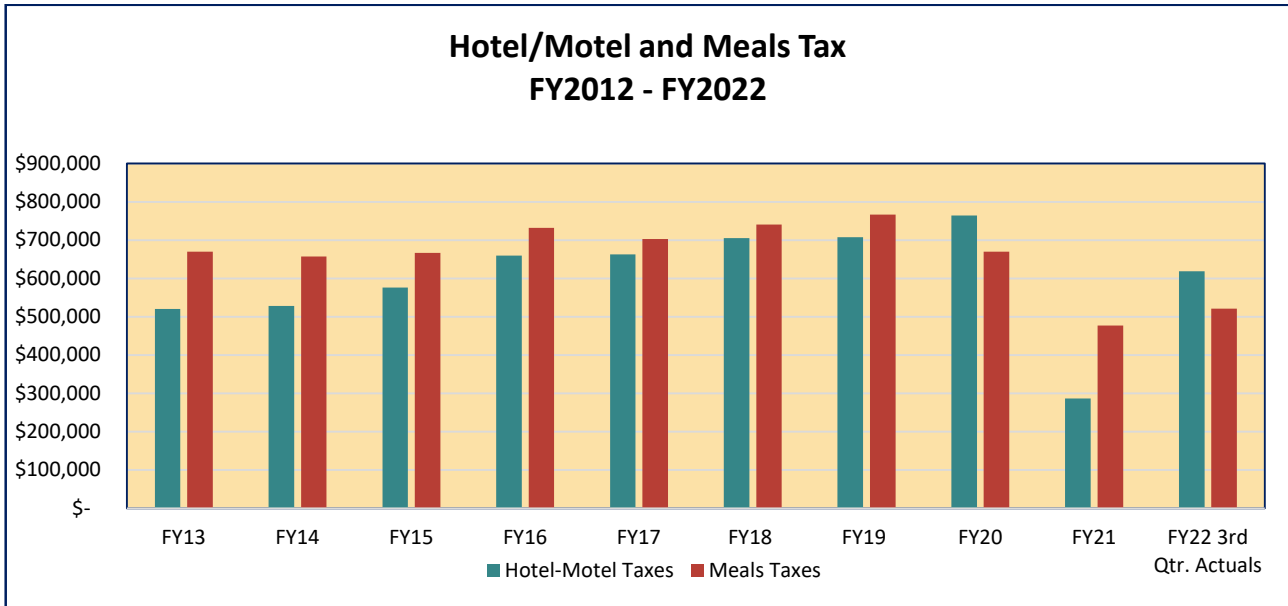


Real estate taxes also include debt service payments on bonds for building projects approved by the voters as property tax **debt exclusions**. These debt excluded projects have included JFK Middle School, Northampton High School and the Fire Station. Currently, the only debt excluded project is the Police Station which is scheduled for final payment in FY2032. As bonds financed by this debt exclusion are paid off over the scheduled life of the borrowing, the amount added to the tax levy declines. Once a debt excluded project is paid off, taxpayers are no longer taxed above the levy limit for that project.

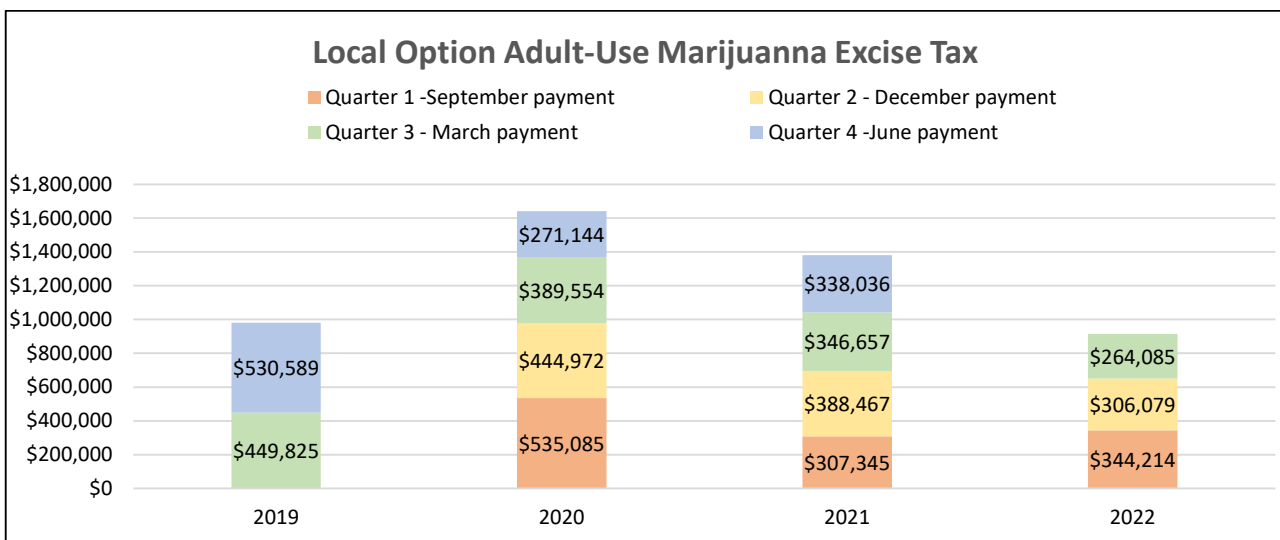
**Motor vehicle excise tax** collections are estimated at \$2,313,962 for FY2023. The inventory shortage and supply chain disruptions are expected to impact new car sales into FY2023 and therefore we are conservatively estimating motor vehicle excise revenue.



In FY2010, the city adopted two local option taxes, an additional 2% increase in the **hotel/motel room occupancy excise tax** (which was already at 4% and went to 6%) and a 0.75% increase in **meals tax**. Hotel/motel and meals tax revenue were dramatically impacted due to the COVID-19 pandemic and while signs of recovery are apparent, we project both revenue streams will continue to underperform pre-pandemic levels in FY2023. For FY2023, the city estimates \$600,000 for hotel/motel and \$550,000 for meals taxes. The following chart illustrates the trend over the last 10 years.



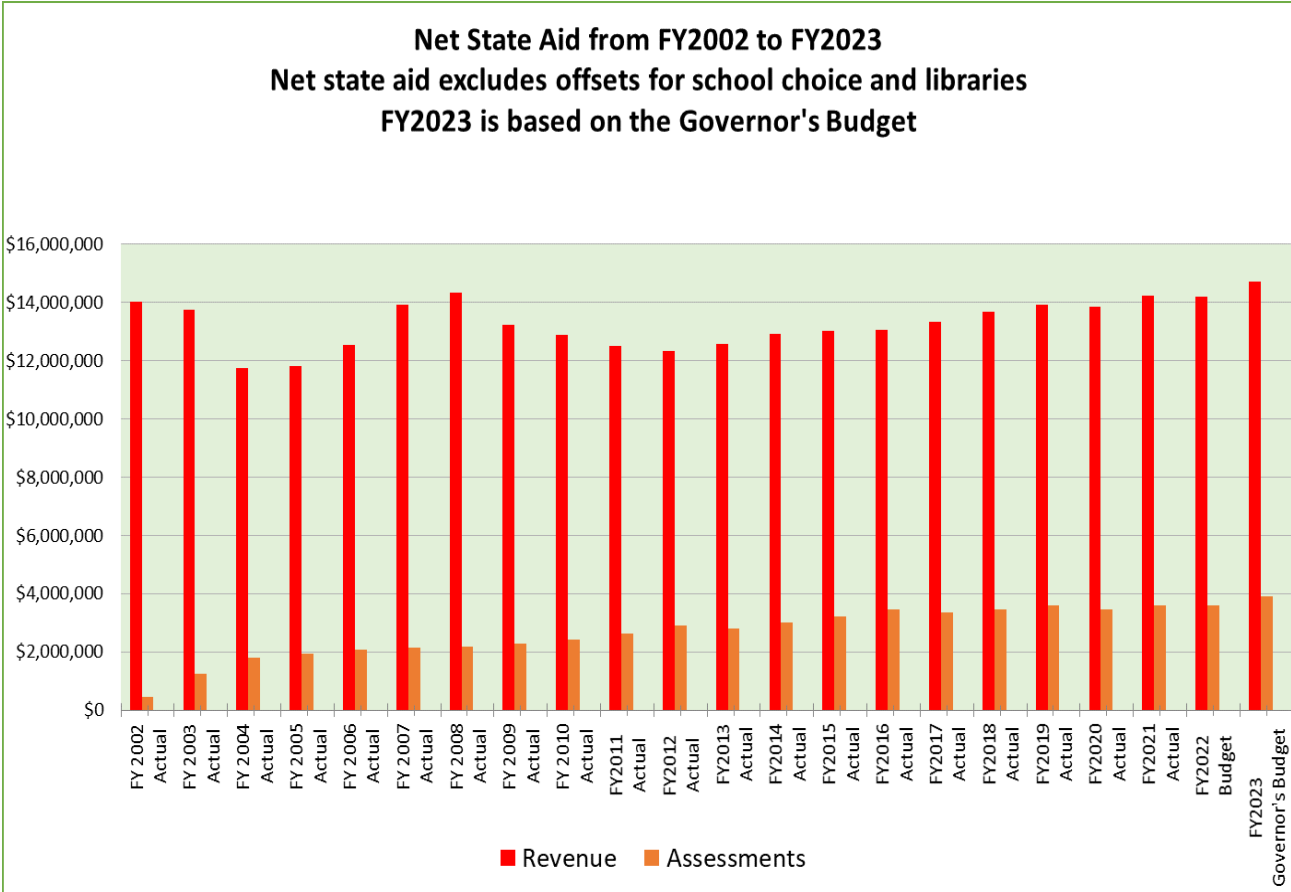
**Adult-use marijuana excise tax** was a new revenue source for the city beginning in FY2019. This is a 3% local option excise tax on adult-use marijuana sales in Northampton. The first retail sale of marijuana in the state took place in Northampton on November 20, 2018. The chart below illustrates revenue from marijuana sales since inception.



For FY2023 the city projects revenue of approximately \$975,000, which is less than prior fiscal years, primarily due to a continuing loss in market share to other communities throughout the region. It remains to be seen what will be a sustainable market share for Northampton as more locations continue to open across the state.

**STATE AID:** Currently, the amount of state aid Northampton will receive in FY2023 is based on the Governor’s budget. Based on our current estimate, state aid would comprise 14.8% of the general fund operating budget revenues. Our current estimate includes a small increase in C.70 School Aid as Northampton is a minimum aid community and does not receive additional funding above minimum aid from the new Student Opportunity Act. In the Governor’s budget, Northampton receives \$83,850 more in C.70 or a 0.98% increase.

The chart below shows “net” state aid. This chart compares the “net” of revenue the city receives from the state (C.70 School Aid, Unrestricted General Government Aid, Charter School Tuition Reimbursement, Veterans Benefits, Payment in Lieu of Taxes for State Owned Land and reimbursement for some types of property tax abatements), versus the charges the city pays to the state, (Outgoing School Choice, Outgoing Charter School Tuition, Regional Transit Assessment, RMV Non-Renewal Surcharges and some smaller assessments). In FY2023, net state aid for Northampton (revenue versus charges) is a positive amount of \$190,656.



**FEDERAL REVENUES:** Federal revenues are slated to provide less than 0.07% of the city's general fund operating budget and consist of Medicaid reimbursements for school services provided to eligible children, estimated at \$80,000.

It should be noted that, outside of the general fund operating revenues, the COVID-19 pandemic has brought unprecedented federal aid to the city. In FY2020 and FY2021 the city received funding from the Coronavirus Aid, Relief and Economic Security (CARES) Act which provided \$2.5 million in Coronavirus relief for city and school expenses related to our pandemic response. The Northampton Public Schools received three rounds of Elementary and Secondary School Emergency Relief (ESSER) funds through the CvRF Relief Funding and the American Rescue Plan Act (ARPA) totaling \$5.9 million which supported remote learning and food service during the worst of the pandemic, and continues to help school administration and staff navigate the challenges of educating children during these uncertain times. Under the Federal Emergency Management Agency (FEMA) COVID-19 Emergency Declaration the city has spent \$1.1 million and has submitted for full reimbursement of all eligible expenses related to fighting the pandemic. The FEMA program is providing a 100% reimbursement for all expenses deemed eligible under the current declaration. The reimbursement review process has been slow; the city has received only \$71,000 in reimbursements to date, and is still waiting for approval and reimbursement of over \$1 million.

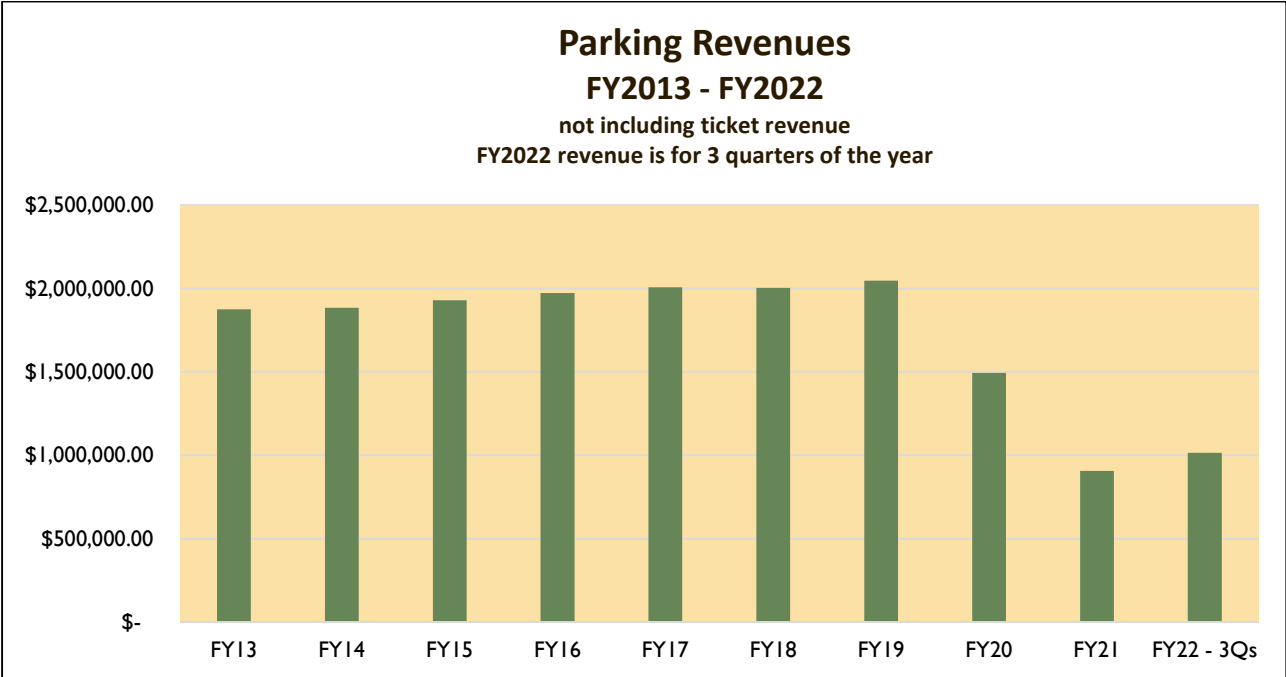
On March 11, 2021, President Biden signed into law the American Rescue Plan Act (ARPA) which provides \$350 billion in emergency funding to state, local, territorial, and tribal governments around the country to respond and recover from the COVID-19 crisis. Under ARPA, which represents the most sweeping and historic financial support ever provided to cities and towns across the country, the City of Northampton is slated to receive approximately \$21.7 million to spur local economic recovery. Funds may be used to provide government services to the extent of the reduction in revenue to the city, respond to public health and negative economic impacts, to provide pay for essential workers, and to make necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet. The city plans to allocate \$10 million in loss revenue for general government services which include the proposed broadband project and covering any COVID-19 expenses deemed ineligible by FEMA; \$6.1 million for water, sewer, and stormwater infrastructure projects; \$4 million for community projects overseen by the ARPA Commission; and \$1.6 million for continued COVID-19 mitigation and to support projects that promote economic growth.

**CHARGES FOR SERVICES:** Revenue from all **charges for services** comprise 11.37% of operating revenues and are projected to increase by, \$1,201,974 or 10.61%, over what was estimated to be received in FY2022 to \$12,533,191 in FY2023. Three revenue sources make up 97% of this category of revenue – tuition for Smith Vocational and Agricultural High School, parking receipts, and ambulance receipts.

**Smith Vocational and Agricultural High School (SVAHS) out-of-district tuition receipts** represent the largest local receipt of \$8,479,350. Total tuition for regular and special education students at SVAHS is increasing by \$718,318 in FY2023. SVAHS is estimating out-of-district enrollment of 425 students which is 17 more out-of-district students than the 408 in FY2022. Per student tuition from out-of-district enrollment is increasing from \$18,679 in FY2022 to \$19,622 per student in FY2023. The tuition amount is determined by the Department of Elementary and Secondary Education for non-resident students. It should be noted that Northampton's student population at SVAHS continues

to remain low with 119 students from Northampton attending in FY2023, constituting 22% of the total anticipated enrollment of 544 students.

**Parking fund revenues** for FY2023 are projected at \$1.2 million which represents a 40% reduction of the revenues annually generated by parking fees pre-COVID. Parking has been significantly affected by the COVID-19 pandemic and has been slower to rebound than hotel/motel and meals taxes. Parking revenues for three quarters of FY2022 were down 33% from FY2019, the last “normal” fiscal year, but has much improved over FY2021. We are conservatively estimating that we will see \$1,210,000 in parking revenue for FY2023 as downtown economic recovery continues. The following chart shows the revenues received from parking (excluding ticket revenue).

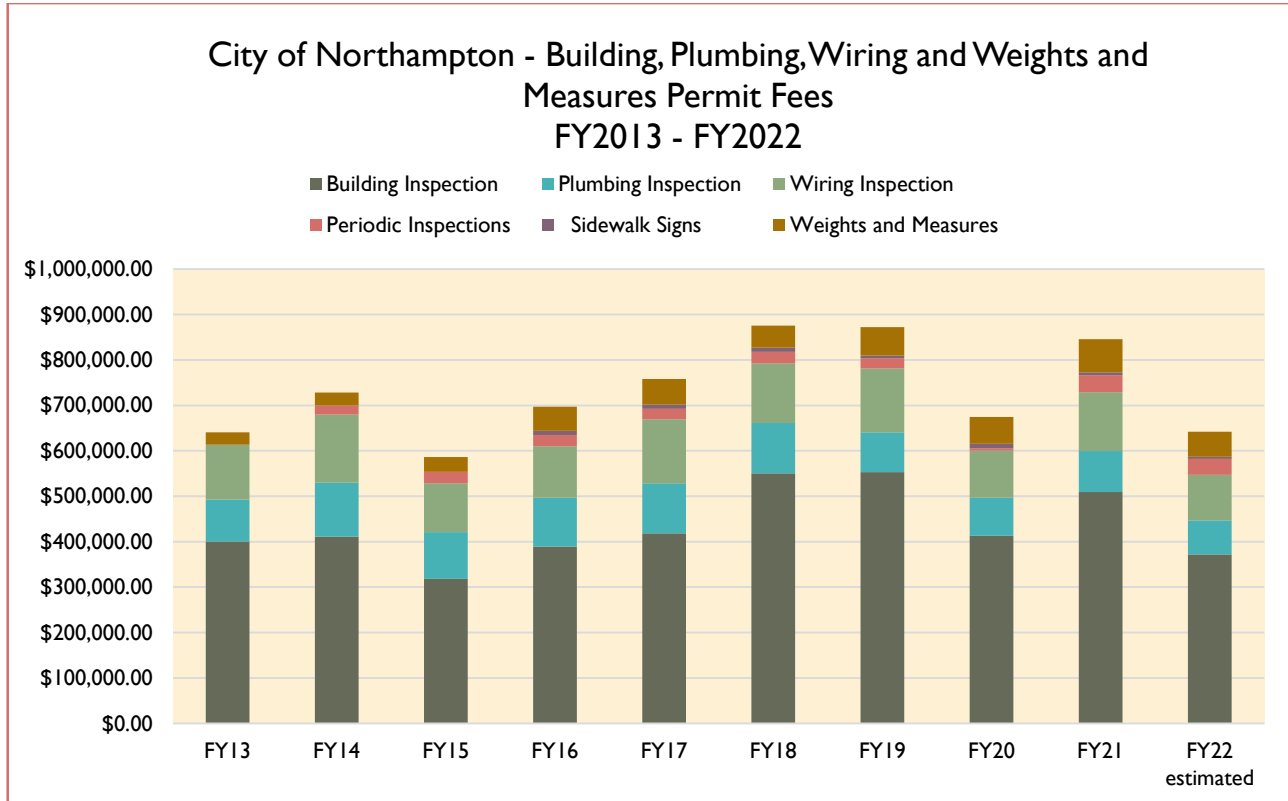


Parking fund revenues are generated from meter receipts from the city’s on-street and off-street parking areas and the E. John Gare Parking Garage. These revenues are used to fund 100% of the staff salaries, benefits, and operating and capital costs related to parking enforcement and maintenance. Any revenue in excess of the budgeted amount is transferred to the Parking Receipts Reserved for Appropriation (RAA) account to fund parking capital improvements, which currently has a balance of \$792,976.

**Ambulance revenues** became a general fund receipt in FY2013. Prior to that they were kept in a separate fund and transferred to the general fund periodically throughout the year. The three year average revenue is \$2,304,867. We have budgeted ambulance revenues for FY2023 at \$2.45 million.

**LICENSE AND PERMIT REVENUES:** Estimated revenues from **licenses and permits** are projected at \$925,600 which represents a 10.22% decrease over budgeted revenues in FY2022. License and permit fees comprise 0.84% of the operating budget revenues. The chart illustrates six types of revenue generating permit fees for construction projects – building inspector permits, electrical permits, plumbing permits, periodic inspections, and sign permits

as well as income from weights and measures inspectional services. For FY2023 we estimate a total of \$573,000 in permit revenue which is slightly below our FY2022 estimates. We anticipate construction being impacted by supply chain and transportation issues as well as rising cost of building materials. Other revenue sources in the category of licenses and permits include liquor licenses, health department permits, fire/rescue department permits, and permits issued by planning and sustainability and the department of public works.



**FINES AND FORFEITS:** Revenues from **finest and forfeits** are projected at \$590,000 and constitute 0.54% of total operating revenues. Fines include **parking violation fines** and **motor vehicle citations**. **Parking violation** revenues are estimated for FY2023 at \$550,000. Parking fines have been impacted by the COVID-19 pandemic in the same manner as parking fees and therefore, are being budgeted conservatively. **Criminal motor vehicle infractions (CMVI)** revenues are estimated at \$40,000.

**INTERFUND TRANSFERS AND RESERVES:** **Interfund operating transfers** are budgeted at \$2,074,400, a decrease of \$49,414, over FY2022. The largest interfund transfer is from the **water, sewer, solid waste and stormwater and flood control enterprise funds** as reimbursement to the general fund for support services and fringe benefits for employees paid out of the enterprise funds. This is called **indirect revenue** and it totals \$2,046,164 for FY2023. The sewer enterprise fund will be assessed indirect charges of \$1,001,975, which is a decrease of \$40,956 from FY2022. The water enterprise fund will be assessed indirect charges of \$602,981 which is a decrease of \$11,726 from FY2022. The solid waste enterprise fund will be assessed indirect charges of \$89,913, which is an increase of \$4,193 and the stormwater and flood control enterprise fund will be assessed indirect charges of \$351,296, which is an increase of \$5,515 over FY2022. The enterprise fund indirect calculations are included in the Enterprise Fund section of the budget.

In addition to the enterprise fund indirects, there are two other interfund transfers. The city also receives \$11,032 in support from the **Community Preservation Act (CPA)** funds which are appropriated to support CPA committee activities. Lastly, the city must apply the bond premium attributable to the police station debt exclusion to the debt service to reduce the debt exclusion amount charged to taxpayers. In FY2023, that amount is \$17,204.

**MISCELLANEOUS INCOME:** The city's efforts to regionalize **Veterans' Services** in Hampshire County have been very successful and the district continues to serve 10 towns in addition to Northampton. The district brings in \$188,405 in income from the member towns which helps fund three and a half staff that serve our veterans. Investment income is estimated at \$125,000. Other **miscellaneous revenues** include allocations from Smith Charities in the amount of \$6,400 to support the Smith Vocational and Agricultural High School budget, \$10,500 from member towns that participate in the Laserfische Regional Program and \$67,044 from Five Colleges, Inc., for a partial reimbursement of the Pioneer Valley Transit Authority assessment.

## **ENTERPRISE FUNDS**

Revenue for the enterprise funds comes from various sources, primarily user fees in the form of water and sewer rates, stormwater and flood control fees and the purchase of trash bags and transfer station permits. The city currently has four enterprise funds – water, sewer, solid waste, and stormwater and flood control. The process to set water and sewer rates requires the Mayor to make a recommendation based on water and sewer operating and capital needs and ultimately a vote by the City Council to adopt rates for the coming fiscal year. Water and sewer rates were last raised in FY2020 as there has been no increase for the last two years. For FY2023 the Mayor has again recommended no increase in water or sewer rates and therefore rates in FY2023 will remain as follows:

### **WATER RATES for FY2020, FY2021, FY2022 and FY2023**

#### Customer with 1" meter or smaller

Tier 1 consumption: 0 - 16 CCF \$4.51 per CCF

Tier 2 consumption: >16 CCF \$6.09 per CCF

#### Customers with meter larger than 1"

All consumption \$5.99 per CCF

### **SEWER RATES for FY2020, FY2021, FY2022 and FY2023**

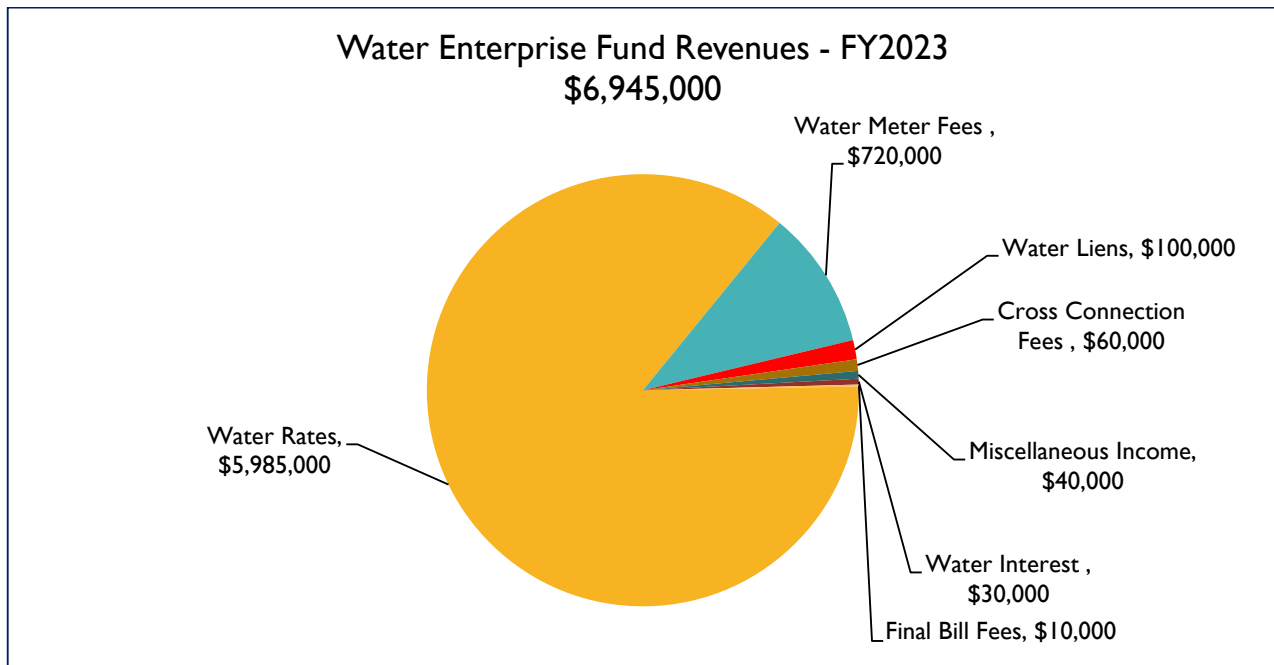
Non-metered \$7.86 per CCF based on 80% of metered water consumption

Metered \$7.86 per CCF

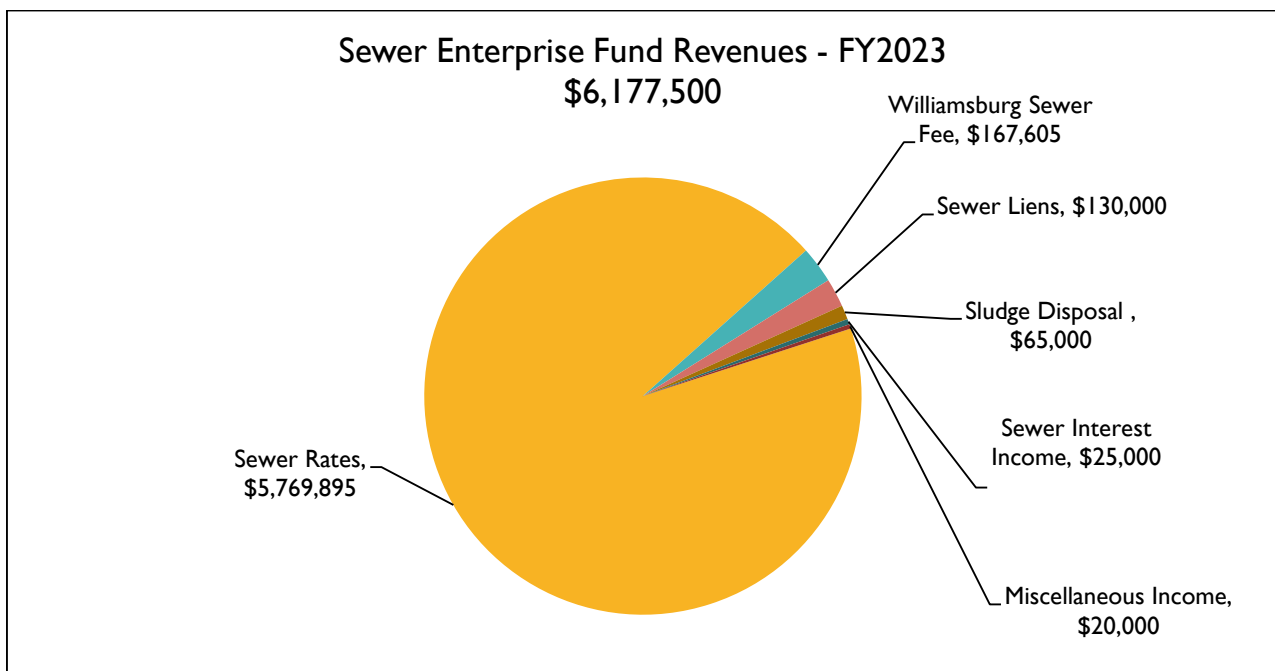
**INCOME BASED DISCOUNT:** Customers who currently qualify for a low-income exemption on real estate or CPA can receive an exemption on water, sewer, and stormwater and flood control bills equivalent to the fixed meter charge.

**WATER ENTERPRISE FUND:** Water enterprise fund revenues come from the users of the city's water system. Water rates and meter fees account for 96.54% of the income to the water enterprise fund. Other income is generated when water bills are paid late in the form of liens and interest on late payments. While revenue for the water enterprise fund is anticipated to remain level funded in FY2023, the impending departure of Coca-Cola from

Northampton will have a significant impact on revenues in the future. We are working with Coca-Cola officials to determine that impact and a course of action.

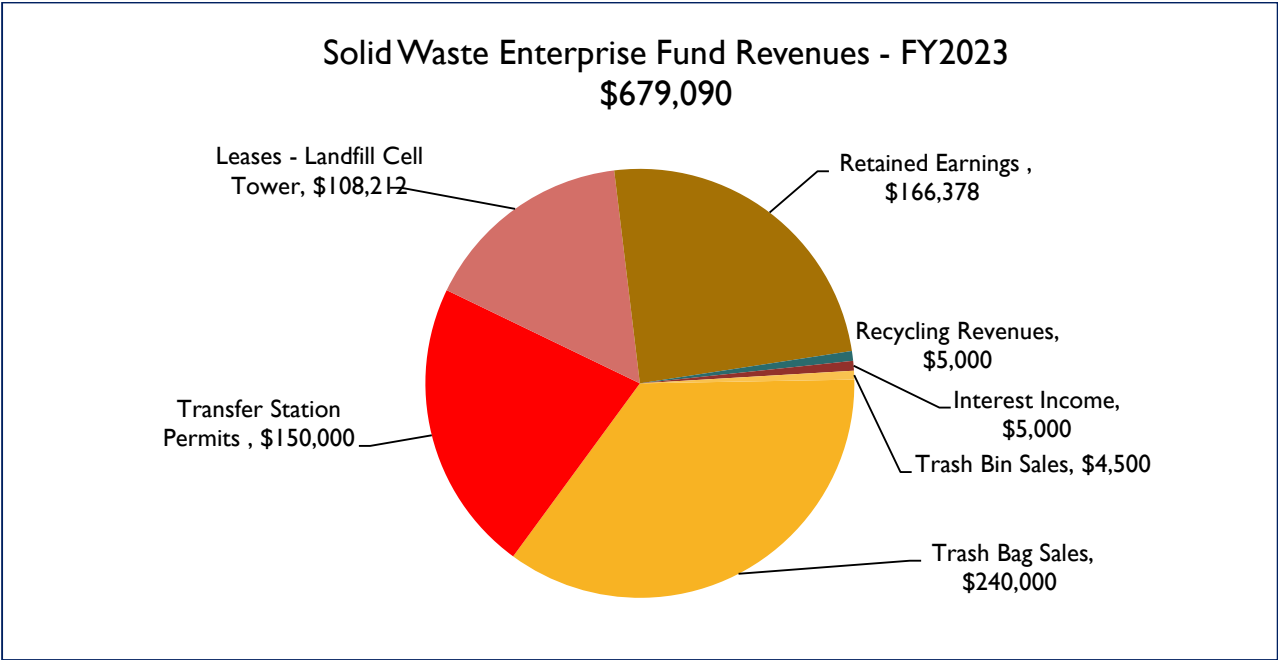


**SEWER ENTERPRISE FUND:** Sewer enterprise fund revenues come from the users of the city’s sewer system. Income from sewer rates will account for 93.4% of the income to the sewer enterprise fund. Other income is generated when sewer bills are paid late in the form of liens and interest on late payments. While revenue for the sewer enterprise fund is anticipated to remain level funded in FY2023, the impending departure of Coca-Cola from Northampton will also have a significant impact on revenues in the future.



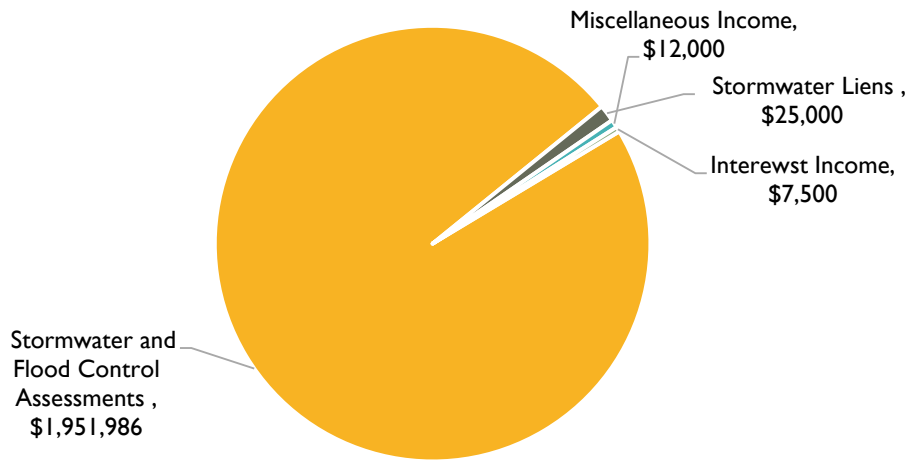
**SOLID WASTE ENTERPRISE FUND:** Solid waste enterprise fund revenues come from the users of the city’s transfer station and other related solid waste activities. There is also income generated by leasing land for a cell tower. The largest portion of revenue is generated by the sale of trash bags which are purchased by residents that use the transfer station for their home trash disposal. Trash bag sales generate 35.3% of the revenue. Transfer station permits will remain at the annual fee of \$45. These permit fees are expected to generate 22.1% of the income and are sold to residents so that they may use the city’s transfer station located at the Department of Public Works facility on Locust Street. The transfer station hours of operation will remain unchanged: Tuesday, Wednesday, Thursday and Saturday 7:00 a.m. to 3:45 p.m.

Services available at the transfer station include trash disposal, recyclable disposal and disposal of compost and scrap metal. The lease of landfill land for a cell tower provides 15.9% of the revenues and additional revenues are generated through recycling program participation. Currently, solid waste services are not generating enough revenue to fully cover the costs of the program, and therefore, 24.5% or \$166,378, of the revenue needed to provide the service is coming from the solid waste enterprise fund retained earnings or “free cash”. Over the next several fiscal years, the continued viability of the solid waste enterprise fund will be evaluated.



**STORMWATER AND FLOOD CONTROL ENTERPRISE FUND:** Revenue generated through stormwater fees is used to maintain the city’s flood control and stormwater drainage systems. Fees are based on the amount of stormwater runoff produced by a parcel of land. A billing rate per square foot of hydraulic acreage will be calculated by the DPW each year by dividing the approved annual budget by the total hydraulic acreage that will be billed by the city. Based on the proposed annual budget of \$1,996,486, the FY2023 annual billing rate will be \$0.023885 per square foot of hydraulic area and tier rates should remain virtually unchanged.

Stormwater and Flood Control Enterprise Fund - FY2023  
\$1,996,486



This page is intentionally blank.

**CITY OF NORTHAMPTON, MASSACHUSETTS  
FY2023 REVENUE SUMMARY**

DESCRIPTION	Actual	Actual	Actual	RECAP	Budget	Dollar	%
	FY2019	FY2020	FY2021	Budget	FY2023	Change	Change
GENERAL FUND				FY2022		FY2022-FY2023	FY2022-FY2023
<b>TAXES</b>							
Real Estate Taxes	57,828,689	58,959,181	63,384,246	68,138,253	70,307,591	2,169,338	3.18%
Personal Property	1,487,222	1,435,026	1,548,255	1,968,594	2,174,462	205,867	10.46%
Tax Title Revenues	122,126	157,912	236,993	0	0	0	0.00%
Clause 41A R/E Payback	0	16,660	21,382	0	0	0	0.00%
Motor Vehicle Excise	2,769,442	2,764,012	2,837,792	2,278,000	2,313,962	35,962	1.58%
Boat Excise	4,347	4,510	3,108	3,500	3,500	0	0.00%
Hotel / Motel Tax (Ch 145)	707,683	764,285	286,762	250,000	600,000	350,000	140.00%
Meals Tax (Ch 64L, s.2A)	766,284	669,607	477,432	500,000	550,000	50,000	10.00%
Adult Use Marijuana Excise (Ch 64N:3)	980,414	1,640,755	1,380,505	1,157,624	975,000	(182,624)	-15.78%
Interest on Taxes	170,605	133,139	217,744	185,000	150,000	(35,000)	-18.92%
Interest on Tax Titles	15,304	32,024	45,459	28,000	32,000	4,000	14.29%
Tax Title Attorney Fees	10,259	8,179	8,024	0	0	0	0.00%
Tax Title Releases	375	1,170	3,045	1,000	1,000	0	0.00%
Int/Releases - Clause 41A R/E	0	3,214	3,178	0	0	0	0.00%
PILOT - Housing Authority	32,928	30,520	27,419	27,000	27,000	0	0.00%
PILOT - Smith College	107,092	112,120	117,488	115,000	127,000	12,000	10.43%
PILOT - B'Nai Israel Synagogue	3,040	3,224	3,333	3,000	4,600	1,600	53.33%
PILOT - Easthampton	936	875	905	800	900	100	12.50%
PILOT - Fairgrounds	12,642	16,539	0	5,000	11,000	6,000	120.00%
PILOT - Nonotuck Community School	1,259	738	763	700	700	0	0.00%
PILOT - Soldier On	9,630	10,245	11,650	11,000	11,000	0	0.00%
PILOT - Landfill Solar	15,000	5,000	10,000	10,000	10,000	0	0.00%
PILOT - South Street School	0	2,977	3,517	3,500	3,500	0	0.00%
PILOT - U.S. Fish & Wildlife	298	258	307	250	250	0	0.00%
<b>TOTAL TAXES</b>	<b>65,045,574</b>	<b>66,772,168</b>	<b>70,629,308</b>	<b>74,686,221</b>	<b>77,303,464</b>	<b>2,617,243</b>	<b>3.50%</b>
<b>CHARGES FOR SERVICES</b>							
Parking Meter Receipts	572,771	600,000	350,000	225,000	230,000	5,000	2.22%
Parking Lot Revenue	221,583	200,000	100,000	125,000	80,000	(45,000)	-36.00%
Parking Garage Revenue	505,000	500,000	300,000	275,000	400,000	125,000	45.45%
Parking Pass Revenue	181,272	150,000	87,500	90,000	125,000	35,000	38.89%
Parking Kiosk by Credit Card	240,640	200,000	100,000	235,000	175,000	(60,000)	-25.53%
Mobile App Revenue	100,000	207,164	105,373	250,000	200,000	(50,000)	-20.00%
Recreation Revenues	46,000	36,000	0	0	0	0	0.00%
Ambulance Revenues	2,176,707	2,283,068	2,454,826	1,902,610	2,465,266	562,656	29.57%
Sale of Scrap Metal	531	0	0	0	0	0	0.00%
Fees - Collector	124,049	62,609	158,313	120,000	90,000	(30,000)	-25.00%
Fees - Municipal Liens	31,000	40,200	59,000	35,000	35,000	0	0.00%
Fees - MVE Surcharges	17,400	14,040	13,020	12,000	12,000	0	0.00%
Fees - Cemetery Interments	27,645	21,775	15,925	16,000	16,000	0	0.00%
Fees - Police Outside Detail Admin	80,260	90,443	81,567	75,000	50,000	(25,000)	-33.33%
Fees - Fire Outside Detail Admin	2,751	1,495	34	1,000	1,000	0	0.00%
Fees - License Comm Appl Fee	400	550	575	0	0	0	0.00%
Fees - City Clerk Misc	40,449	25,237	29,355	25,000	25,000	0	0.00%
Fees - City Clerk Copies	106,755	92,680	87,181	80,000	80,000	0	0.00%
Fees Tree Warden	13,326	44,802	19,453	20,000	0	(20,000)	-100.00%
Tuition - SVAHS	6,873,600	7,056,429	7,500,000	7,761,032	8,479,350	718,318	9.26%
Rentals - City Property	1,200	400	0	0	0	0	0.00%
Dept Rev - Treasurer	75	100	125	0	0	0	0.00%
Dept Rev - Assessors	25	0	0	0	0	0	0.00%
Dept Rev - Registrar of Voters	750	675	1,095	675	675	0	0.00%
Dept Rev - Police Dept	30,143	31,850	10,743	12,000	8,000	(4,000)	-33.33%
Dept Rev - General Highway	41,825	24,664	0	10,000	0	(10,000)	-100.00%
Dept Rev - Cemeteries	5,711	2,864	5,396	2,500	1,000	(1,500)	-60.00%
Dept Rev - Police Auctions	6,139	19,019	0	1,000	0	(1,000)	-100.00%
Dept Rev - Health	19,400	17,725	20,075	12,000	15,000	3,000	25.00%
Dept Rev - Building Inspections	39,125	42,500	42,500	43,000	42,500	(500)	-1.16%
Dept Rev - Hearing Officer	2,438	2,438	2,438	2,400	2,400	0	0.00%
Dept Rev - Fire	367	376	301	0	0	0	0.00%
Dept Rev - DPW Bid Docs	750	0	0	0	0	0	0.00%
<b>TOTAL CHARGES FOR SERVICES</b>	<b>11,510,088</b>	<b>11,769,102</b>	<b>11,544,796</b>	<b>11,331,217</b>	<b>12,533,191</b>	<b>1,201,974</b>	<b>10.61%</b>

DESCRIPTION	Actual	Actual	Actual	RECAP	Budget	Dollar	%
	FY2019	FY2020	FY2021	Budget	FY2023	Change	Change
				FY2022		FY2022-FY2023	FY2022-FY2023
<b>LICENSES AND PERMITS</b>							
Liquor Licenses	183,219	183,299	144,693	175,000	160,000	(15,000)	-8.57%
License Comm - Other Licenses	2,703	3,120	61	0	0	0	0.00%
City Clerk Licenses	31,931	26,368	32,163	15,000	10,000	(5,000)	-33.33%
Firearm Licenses	5,100	4,225	5,213	3,000	3,000	0	0.00%
Permits - Health and Human Services Dept	94,650	79,320	68,045	60,000	60,000	0	0.00%
Permits - Burials	15,755	13,055	12,325	9,000	9,000	0	0.00%
Permits - Police Dept	856	960	652	950	600	(350)	-36.84%
Permits - Building Inspector	553,200	412,894	509,038	372,000	300,000	(72,000)	-19.35%
Permits - Plumbing Inspector	87,675	83,730	90,295	75,000	75,000	0	0.00%
Permits - Wire Inspector	140,464	103,267	129,661	100,000	100,000	0	0.00%
Permits - Weights & Measures	62,682	58,650	73,100	55,000	53,000	(2,000)	-3.64%
Permits - Periodic Inspections	22,480	5,580	37,305	35,000	30,000	(5,000)	-14.29%
Permits - Sidewalk Signs	5,800	10,125	6,300	5,000	5,000	0	0.00%
Permits - General Highway	72,445	31,905	31,160	31,000	25,000	(6,000)	-19.35%
Permits - Planning Dept	44,530	62,523	22,033	25,000	20,000	(5,000)	-20.00%
Permits - Fire Dept	104,077	67,357	124,457	70,000	75,000	5,000	7.14%
<b>TOTAL LICENSES AND PERMITS</b>	<b>1,427,566</b>	<b>1,146,378</b>	<b>1,286,500</b>	<b>1,030,950</b>	<b>925,600</b>	<b>(105,350)</b>	<b>-10.22%</b>
<b>FINES AND FORFEITS</b>							
CMVI Reimbursements RMV	60,189	56,025	43,731	55,000	40,000	(15,000)	-27.27%
Parking Tickets	819,462	666,475	460,001	450,000	550,000	100,000	22.22%
<b>TOTAL FINES AND FORFEITS</b>	<b>879,651</b>	<b>722,500</b>	<b>503,732</b>	<b>505,000</b>	<b>590,000</b>	<b>85,000</b>	<b>16.83%</b>
<b>INTERGOVT - STATE - CHERRY SHEET</b>							
Chapter 70 School Aid	8,387,214	8,472,483	8,471,394	8,554,554	8,638,404	83,850	0.98%
School Construction	1,108,358	1,108,359	0	0	0	0	0.00%
Charter Tuition Reimbursement	309,017	158,590	375,896	227,129	530,889	303,760	133.74%
Unrestricted General Government Aid	4,544,558	4,667,261	4,667,261	4,830,615	4,961,042	130,427	2.70%
Lieu of Taxes - State Owned Land	91,846	100,063	98,093	113,729	113,666	(63)	-0.06%
Veterans Benefits	451,263	394,755	362,997	365,312	354,050	(11,262)	-3.08%
Abatements to Elderly	138,167	45,478	135,159	108,671	110,043	1,372	1.26%
Offset: Incoming School Choice Tuition	1,417,286	1,316,678	1,241,420	1,246,536	1,229,479	(17,057)	-1.37%
Offset: Public Libraries	50,730	55,418	67,591	72,113	62,024	(10,089)	-13.99%
<b>TOTAL INTERGOVT - CHERRY SHEET</b>	<b>16,498,439</b>	<b>16,319,085</b>	<b>15,419,811</b>	<b>15,518,659</b>	<b>15,999,597</b>	<b>480,938</b>	<b>3.10%</b>
<b>INTERGOVT - STATE - OTHER</b>							
Other State Revenue	43,133	23,740	50,306	25,000	25,000	0	0.00%
MA Ambulance CPE	191,240	237,064	288,056	205,000	300,000	95,000	46.34%
Retirement COLA Reimbursement	4,706	4,706	4,706	3,400	0	(3,400)	-100.00%
<b>TOTAL INTERGOVT - STATE - OTHER</b>	<b>239,079</b>	<b>265,510</b>	<b>343,068</b>	<b>233,400</b>	<b>325,000</b>	<b>91,600</b>	<b>39.25%</b>
<b>INTERGOVT - FEDERAL</b>							
Medicaid Reimbursements - Schools	256,552	149,347	151,180	80,000	80,000	0	0.00%
Federal CARES Relief Ambulance Rev	0	55,355	4,643	0	0	0	0.00%
<b>TOTAL INTERGOVT - FEDERAL</b>	<b>256,552</b>	<b>204,702</b>	<b>155,822</b>	<b>80,000</b>	<b>80,000</b>	<b>0</b>	<b>0.00%</b>
<b>INTERFUND OPERATING TRANSFERS</b>							
Cemetery Trust Fund/Sale of Lots	15,000	0	0	0	0	0	0.00%
Interfund Transfers - Enterprise Funds	1,905,856	1,940,468	2,044,967	2,089,139	2,046,164	(42,975)	-2.06%
Wetland Filing Fees Fund 2304	5,000	0	0	0	0	0	0.00%
Waterways Fund 2305	1,500	0	0	0	0	0	0.00%
Community Preservation Act Funds	13,609	15,776	15,776	15,776	11,032	(4,744)	-30.07%
Police Station Reserve for Debt Service	25,679	23,306	20,932	18,899	17,204	(1,695)	-8.97%
<b>TOTAL INTERFUND OPERATING</b>	<b>1,966,644</b>	<b>1,979,550</b>	<b>2,081,675</b>	<b>2,123,814</b>	<b>2,074,400</b>	<b>(49,414)</b>	<b>-2.33%</b>
<b>FREE CASH/CAPITAL RESERVES</b>							
Fiscal Stability Stabilization Fund	277,850	775,874	411,367	0	0	0	0.00%
<b>TOTAL FREE CASH/CAPITAL RESERVES</b>	<b>277,850</b>	<b>775,874</b>	<b>411,367</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.00%</b>
<b>MISCELLANEOUS REVENUE</b>							
PVTA - 5 College Reimbursement	76,343	59,478	91,439	75,000	67,044	(7,956)	-10.61%
Vet Services Regional Assessment	163,304	169,606	180,844	187,387	188,405	1,018	0.54%
Medical Marijuana Host Comm. Fee	276,700	0	0	0	0	0	0.00%
Adult Use Marijuana Host Comm. Fee	808,234	0	0	0	0	0	0.00%
Interest on Investments	227,125	305,249	150,139	125,000	125,000	0	0.00%

DESCRIPTION	Actual	Actual	Actual	RECAP Budget	Budget	Dollar Change	% Change
	FY2019	FY2020	FY2021	FY2022	FY2023	FY2022-FY2023	FY2022-FY2023
Tailings Closeout	0	321	0	0	0	0	0.00%
Smith Charities Income	7,023	6,737	7,076	6,500	6,400	(100)	-1.54%
IT Laserfiche Service Regional Assessment	39,750	19,230	12,600	11,000	10,500	(500)	-4.55%
Miscellaneous Receipts	133,808	283,284	143,113	0	0	0	0.00%
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>1,732,287</b>	<b>843,905</b>	<b>585,211</b>	<b>404,887</b>	<b>397,349</b>	<b>(7,538)</b>	<b>-1.86%</b>
<b>GENERAL FUND TOTAL</b>	<b>99,833,729</b>	<b>100,798,773</b>	<b>102,961,290</b>	<b>105,914,148</b>	<b>110,228,601</b>	<b>4,314,453</b>	<b>4.07%</b>
<b>ENTERPRISE FUNDS</b>							
<b>WATER ENTERPRISE RECEIPTS</b>							
Tax Title Revenue	4,404	2,429	12,810	0	0	0	0.00%
Interest on Tax Titles	629	846	2,735	0	0	0	0.00%
Water Rates	5,927,010	5,947,720	5,911,816	5,985,000	5,985,000	0	0.00%
Water Liens	136,943	111,101	120,697	100,000	100,000	0	0.00%
Water Interest Earned	21,644	21,658	29,988	15,000	15,000	0	0.00%
Water Miscellaneous Income	96,719	149,132	148,220	40,000	40,000	0	0.00%
Water Meter Fees	676,818	742,753	773,532	720,000	720,000	0	0.00%
Water Cross Connection Fees	90,252	87,193	65,428	60,000	60,000	0	0.00%
Water Interest on Fund Balance	98,249	124,772	47,757	15,000	15,000	0	0.00%
Final Bill Fees	13,950	13,900	16,815	10,000	10,000	0	0.00%
Sale of Scrap Metal	7,463	0	0	0	0	0	0.00%
DPW Bid Documents	60	1,681	0	0	0	0	0.00%
Water Enterprise Stabilization Fund	0	0	600,000	0	0	0	0.00%
<b>TOTAL WATER ENTERPRISE REVENUES</b>	<b>7,074,142</b>	<b>7,203,185</b>	<b>7,729,797</b>	<b>6,945,000</b>	<b>6,945,000</b>	<b>0</b>	<b>0.00%</b>
<b>SEWER ENTERPRISE RECEIPTS</b>							
Tax Title Revenue	3,655	2,171	5,179	0	0	0	0.00%
Interest on Tax Titles	649	631	1,790	0	0	0	0.00%
Sludge Disposal	55,500	64,700	127,200	65,000	65,000	0	0.00%
Sale of Scrap Metal	3,408	0	0	0	0	0	0.00%
Sewer Rates	6,042,418	5,947,666	5,668,788	5,769,895	5,769,895	0	0.00%
Sewer Liens	169,225	148,847	117,581	130,000	130,000	0	0.00%
Sewer Interest Earned	27,840	21,396	25,217	25,000	25,000	0	0.00%
Sewer Miscellaneous Income	43,157	48,711	86,985	20,000	20,000	0	0.00%
Sewer Interest on Fund Balance	86,293	69,393	12,733	0	0	0	0.00%
DPW Bid Documents	500	0	0	0	0	0	0.00%
Williamsburg Sewer	0	167,605	225,770	167,605	167,605	0	0.00%
<b>TOTAL SEWER ENTERPRISE REVENUES</b>	<b>6,432,645</b>	<b>6,471,120</b>	<b>6,271,241</b>	<b>6,177,500</b>	<b>6,177,500</b>	<b>0</b>	<b>0.00%</b>
<b>SOLID WASTE ENTERPRISE RECEIPTS</b>							
Refuse Fees	11,651	11,617	12,764	0	0	0	0%
Landfill Stickers	96,974	83,534	128,774	150,000	150,000	0	0%
Recycling Program Revenues	8,738	9,461	5,168	0	5,000	5,000	100%
Sale of Scrap Metal	6,790	8,307	6,153	5,000	0	(5,000)	-100%
Compost Membership	6,832	7,309	4,581	0	0	0	0%
Trash Bag Sales	232,605	194,919	258,453	240,000	240,000	0	0%
Trash Bin Sales	4,499	4,389	5,699	4,500	4,500	0	0%
Interest Income	12,183	16,194	7,378	5,000	5,000	0	0%
Gas Revenue	27,987	28,171	28,452	0	0	0	0%
Leases - Landfill Cell Tower	139,578	140,106	139,793	105,060	108,212	3,152	3%
Miscellaneous	0	307	0	0	0	0	0%
Retained Earnings	163,896	121,659	272,326	155,485	166,378	10,893	7%
<b>TOTAL SOLID WASTE ENT. REVENUES</b>	<b>711,732</b>	<b>625,972</b>	<b>869,541</b>	<b>665,045</b>	<b>679,090</b>	<b>14,045</b>	<b>2%</b>
<b>STORMWATER AND FLOOD CONTROL</b>							
Tax Title Revenue	2,814	4,474	5,815	0	0	0	0.00%
Interest on Tax Titles	299	1,016	1,152	0	0	0	0.00%
Stormwater and Flood Control Assessments	1,917,578	1,881,030	1,937,243	1,951,986	1,951,986	0	0.00%
Stormwater and Flood Control Liens	77,977	67,110	63,601	25,000	25,000	0	0.00%
Interest Income	11,049	9,790	11,359	7,500	7,500	0	0.00%
Miscellaneous Income	45,801	23,272	21,146	12,000	12,000	0	0.00%
Interest Income on Fund Balance	31,278	26,449	6,007	0	0	0	0.00%
DPW Bid Documents	250	0	0	0	0	0	0.00%
<b>TOTAL STORMWATER AND FLOOD CONTROL</b>	<b>2,087,047</b>	<b>2,013,141</b>	<b>2,046,323</b>	<b>1,996,486</b>	<b>1,996,486</b>	<b>0</b>	<b>0.00%</b>

DESCRIPTION	Actual FY2019	Actual FY2020	Actual FY2021	RECAP Budget FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
TOTAL ENTERPRISE REVENUES	16,305,565	16,313,419	16,916,901	15,784,031	15,798,076	14,045	0.09%
GRAND TOTAL ALL FUNDS	116,139,294	117,112,192	119,878,191	121,698,179	126,026,677	4,328,498	3.56%

## PROPERTY TAX LEVY CALCULATION EXPLAINED

Prior to the passage of Proposition 2½, municipalities created their budgets by determining how much it would cost to provide the city's programs and services, and then raising the necessary funds through the tax levy. Under Proposition 2½, municipalities in Massachusetts are limited to increasing the local tax levy by no more than 2½% above the current tax levy, plus new growth, in any one year. The shift means that instead of beginning with a budget based on the programs and services the city wants to provide, the city now begins with a set amount of tax levy funding and determines what programs and services it can provide based on that amount. For example, if the tax levy in year one was \$1,000, and there was \$100 in new growth (new construction or additions to homes or businesses), then in year two, the city's tax levy could grow to no more than \$1,125.

$$\$1,000 \text{ levy} + \$100 \text{ new growth} = \$1,100 \times 1.025\% = \$1,125$$

Debt exclusions, those Proposition 2½ overrides, which allow the city to increase property taxes for the purpose of paying for a particular project, such as the Northampton Police Station, decrease every year until they are fully paid off. This portion of residential property taxes goes down each year.

### Common Misunderstandings

Proposition 2½ is a complex finance law, but its simple name has led to some frequent misunderstandings. Often, residents might think that the law means that their individual property taxes should only rise by 2½% each year. In reality, it is the **city's total tax levy** that will rise by that amount each year. How that levy is apportioned among all the residential and commercial properties is through a different process, and the result is that the tax burden on some properties will increase, and on others will decrease, and by varying amounts.

The city is required to revalue all property every five years. When this happens, an independent company assesses the values of homes and businesses relative to each other and to the current market. It looks at sales of comparable properties in the last two years to arrive at fair market values. When the assessment is done, we have the total value of all of the properties in Northampton.

Once we have those two figures - the total value of real estate property in Northampton, and the amount of tax levy we can raise under Proposition 2½ - the city assessors calculate what the city's tax rate will be in the coming year. In the current fiscal year, FY22, the tax rate is \$17.89 per \$1,000 of your property value.

Now that we have the tax rate, we go back to the valuations of each property in the city and calculate the tax bill for individual property owners. If your property is valued at \$100,000, your property tax bill would be  $100 \times \$17.89$  or \$1,789.

If you believe your property assessment is significantly higher than its actual value on the fair market, you can apply for a tax abatement. Remember, however, that while market forces change daily, your home's value for the purposes of the tax levy is calculated on comparable sales in the past two years.

If a home is found to have been valued incorrectly and receives an abatement, those tax dollars that are abated for that one property owner are reassessed over the rest of the taxable properties in Northampton. The total of the city's property tax levy remains the same, only the distribution changes.

**PROPERTY TAX LEVY CALCULATION**  
**PROPERTY TAX LEVY CALCULATION**

	Reval Year					\$ Change FY2022-FY2023	% Change FY2022-FY2023
	FY2019 Budget	FY2020 Budget	FY2021 Budget	FY2022 Budget	FY2023 Budget		
Base Levy From Prior Year	56,758,509	59,108,954	61,649,762	66,740,564	69,508,933	2,768,369	4.1%
2 1/2% Increase	1,418,963	1,477,724	1,541,244	1,668,514	1,737,723	69,209	4.1%
Override	0	0	2,500,000	0	0	0	#DIV/0!
New Growth	931,482	1,063,084	1,039,583	1,099,854	650,000	(449,854)	-40.9%
<b>Levy Limit</b>	<b>59,108,954</b>	<b>61,649,762</b>	<b>66,730,589</b>	<b>69,508,932</b>	<b>71,896,656</b>	2,387,725	3.4%
JFK Middle School	0	0	0	0	0	0	
Fire Station	107,625	0	0	0	0	0	
High School	12,410	(46,561)	0	0	0	0	
Police Station	663,697	648,569	633,442	620,476	585,396	(35,080)	
<b>Subtotal Debt Exclusions</b>	<b>783,732</b>	<b>602,008</b>	<b>633,442</b>	<b>620,476</b>	<b>585,396</b>	(35,080)	-5.7%
<b>Max Allowable Levy (Levy Limit + Debt Excl)</b>	<b>59,892,687</b>	<b>62,251,771</b>	<b>67,364,032</b>	<b>70,129,409</b>	72,482,052	<b>2,352,645</b>	3.4%
LESS: Actual Tax Levy	59,864,406	61,837,364	64,854,760	70,106,847	0		
<b>Excess (Unused) Levy Capacity</b>	<b>28,281</b>	<b>414,406</b>	<b>2,509,272</b>	<b>22,562</b>			
<b>Actual Tax Levy</b>	<b>59,864,406</b>	<b>61,726,940</b>	<b>64,854,760</b>	<b>70,106,847</b>	0		
<b>Levy Ceiling (2.5% of Total Valuation)</b>	<b>86,160,631</b>	<b>92,019,887</b>	<b>93,343,062</b>	<b>97,969,322</b>			

# Expenditure Summary Tab

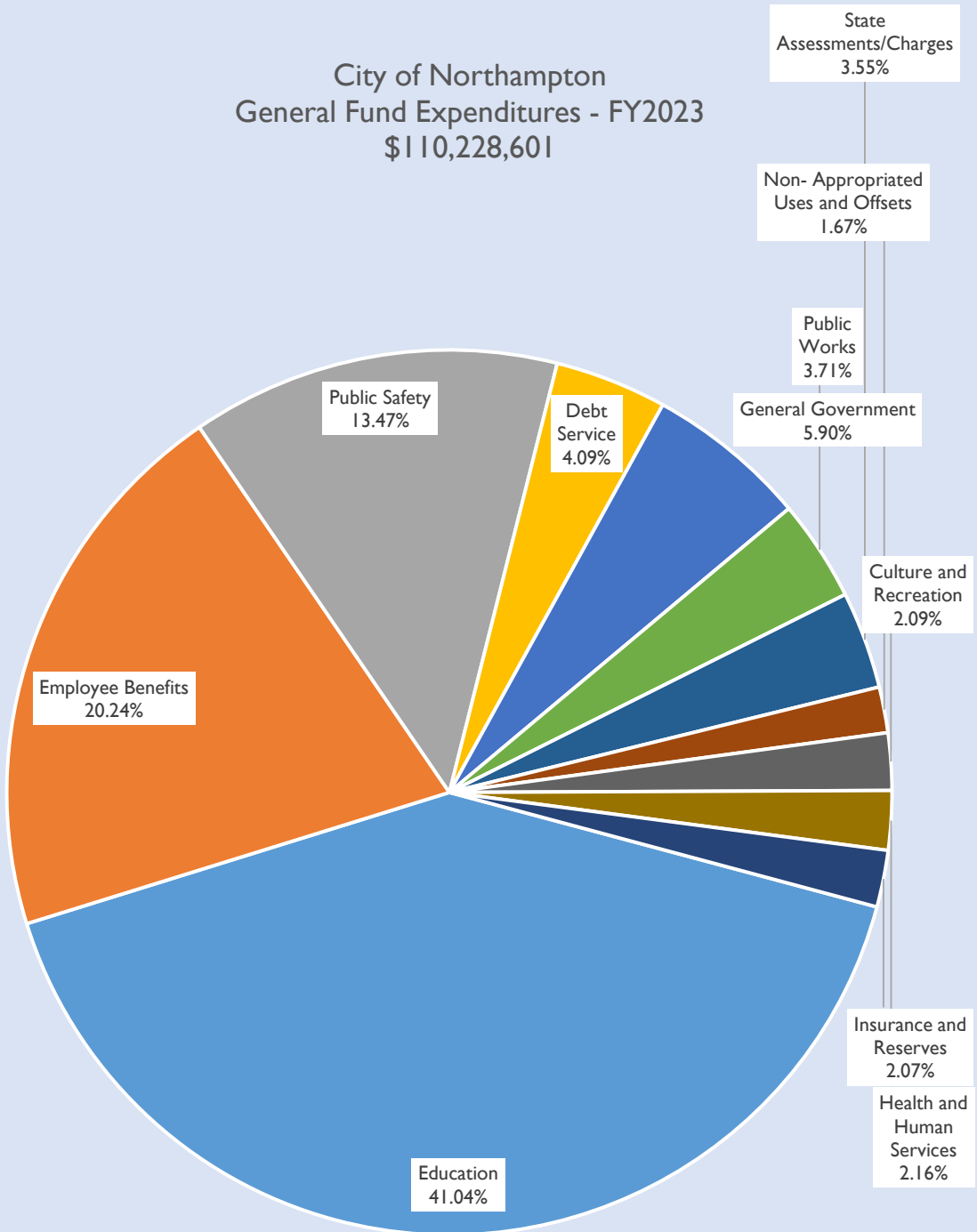
**CITY OF NORTHAMPTON, MASSACHUSETTS  
FY2023 EXPENDITURE SUMMARY**

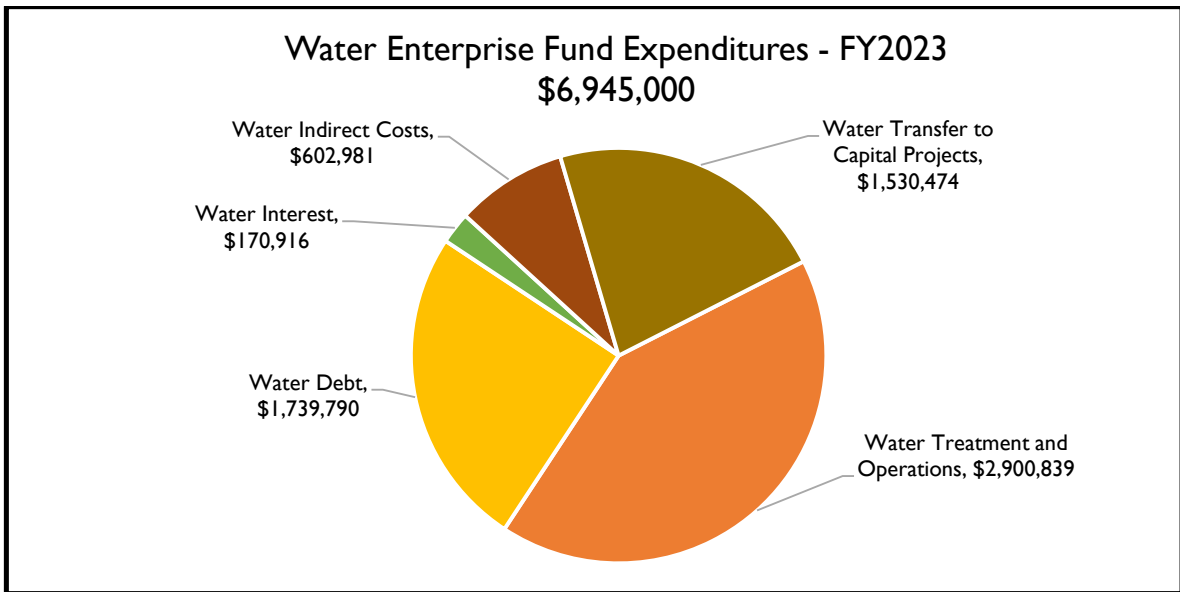
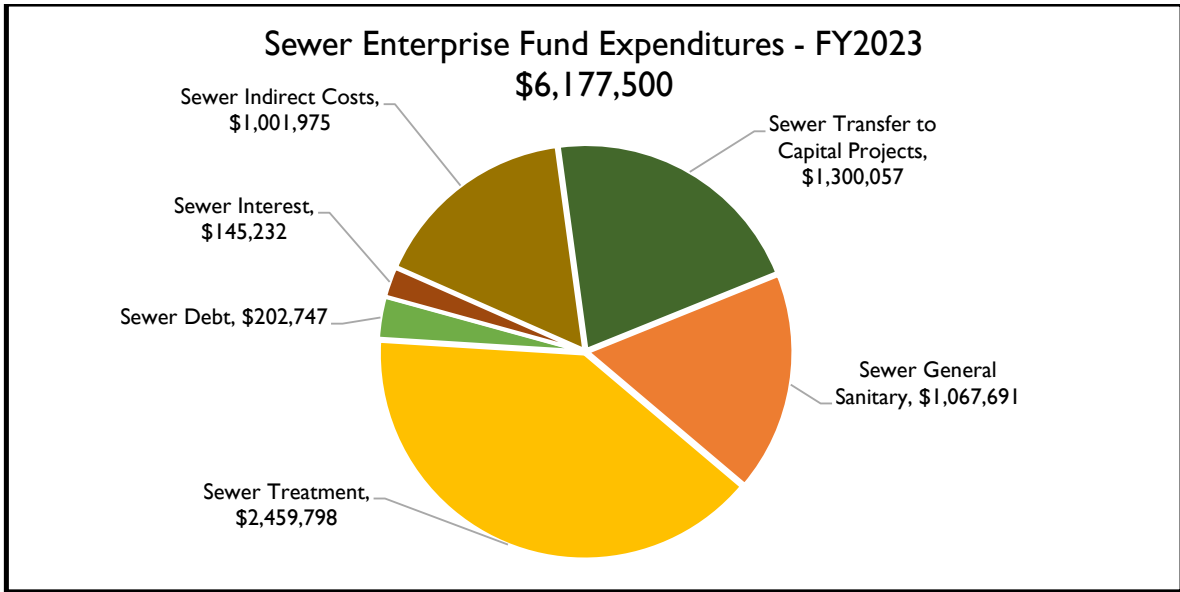
	Actual FY2019	Actual FY2020	Actual FY2021	RECAP FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
<b>GENERAL GOVERNMENT</b>							
City Council	187,422	194,648	212,240	203,636	209,642	6,006	2.95%
Office of the Mayor	467,839	484,618	412,561	435,711	434,670	(1,041)	-0.24%
Office of the Auditor	314,029	339,674	354,195	378,181	376,177	(2,004)	-0.53%
Office of the Assessor	271,984	351,802	212,321	301,774	293,432	(8,342)	-2.76%
Office of the Treasurer Collector	586,184	555,168	526,538	672,534	680,743	8,209	1.22%
City Solicitor	329,308	409,968	361,564	275,000	275,000	-	0.00%
Human Resources Department	297,554	297,646	280,692	329,689	332,164	2,475	0.75%
Information Technology Services Department	818,025	1,016,871	1,026,243	1,154,320	1,201,781	47,461	4.11%
Office of the City Clerk	272,366	307,701	368,638	339,418	362,406	22,988	6.77%
Office of Planning & Sustainability	363,176	425,823	445,266	451,289	470,367	19,078	4.23%
Central Services Department	1,448,522	1,608,189	1,485,623	1,809,202	1,872,045	62,843	3.47%
<b>TOTAL GENERAL GOVERNMENT</b>	<b>5,356,409</b>	<b>5,992,109</b>	<b>5,685,882</b>	<b>6,350,754</b>	<b>6,508,427</b>	<b>157,673</b>	<b>2.48%</b>
<b>PUBLIC SAFETY</b>							
Police Department	5,803,542	6,033,123	5,722,650	6,209,434	6,201,817	(7,617)	-0.12%
Parking - Enforcement	186,195	193,960	140,788	200,223	175,929	(24,294)	-12.13%
Public Safety Communications Center	599,107	646,979	645,965	727,406	685,291	(42,115)	-5.79%
Fire Rescue Department	5,983,650	5,868,962	6,011,434	6,582,076	6,653,157	71,081	1.08%
Building Department	414,860	511,781	473,633	519,286	521,871	2,585	0.50%
Emergency Management	-	-	-	-	-	-	-
Parking - Maintenance	372,575	443,950	405,723	596,982	613,667	16,685	2.79%
<b>TOTAL PUBLIC SAFETY</b>	<b>13,359,928</b>	<b>13,698,755</b>	<b>13,400,192</b>	<b>14,835,407</b>	<b>14,851,732</b>	<b>16,325</b>	<b>0.11%</b>
<b>EDUCATION</b>							
Smith Vocational & Agricultural High School	8,137,138	8,359,958	9,006,705	9,329,014	10,076,701	747,687	8.01%
School Department	29,704,135	31,043,917	32,162,012	33,461,896	35,159,372	1,697,476	5.07%
<b>TOTAL EDUCATION</b>	<b>37,841,273</b>	<b>39,403,874</b>	<b>41,168,717</b>	<b>42,790,910</b>	<b>45,236,073</b>	<b>2,445,163</b>	<b>5.71%</b>
<b>PUBLIC WORKS</b>							
Administration and Engineering Division	255,424	273,025	261,243	283,107	289,620	6,513	2.30%
Streets / General Highway Division	1,408,660	1,399,478	1,505,102	1,709,257	1,802,067	92,810	5.43%
Streets / Snow & Ice Division	663,446	576,928	659,504	500,000	500,000	-	0.00%
Forestry, Parks and Cemeteries Division	832,671	1,213,640	1,121,327	1,449,820	1,492,859	43,039	2.97%
<b>TOTAL PUBLIC WORKS</b>	<b>3,160,200</b>	<b>3,463,072</b>	<b>3,547,176</b>	<b>3,942,184</b>	<b>4,084,546</b>	<b>142,362</b>	<b>3.61%</b>
<b>HEALTH AND HUMAN SERVICES</b>							
Health and Human Services Department	293,331	310,366	325,490	592,340	1,258,359	666,019	112.44%
Department of Community Care	-	-	-	423,955	-	(423,955)	-100.00%
Senior Services Department	247,744	322,321	225,889	392,875	398,604	5,729	1.46%
Veterans' Services Department	720,453	665,345	610,500	800,424	729,094	(71,330)	-8.91%
<b>TOTAL HUMAN SERVICES</b>	<b>1,261,527</b>	<b>1,298,032</b>	<b>1,161,879</b>	<b>2,209,594</b>	<b>2,386,057</b>	<b>176,463</b>	<b>7.99%</b>
<b>CULTURE &amp; RECREATION</b>							
Forbes Library	1,311,381	1,350,722	1,391,244	1,432,981	1,477,724	44,743	3.12%
Lilly Library	327,856	341,201	351,437	361,981	372,841	10,860	3.00%
Parks and Recreation Department	260,446	323,430	344,166	366,233	360,293	(5,940)	-1.62%
Arts and Culture Department	71,294	76,973	81,023	89,035	90,703	1,668	1.87%
<b>TOTAL CULTURE &amp; RECREATION</b>	<b>1,970,977</b>	<b>2,092,326</b>	<b>2,167,870</b>	<b>2,250,230</b>	<b>2,301,561</b>	<b>51,331</b>	<b>2.28%</b>
<b>DEBT SERVICE</b>							
Long-Term Bonds Principal	4,923,850	5,029,900	3,591,700	4,111,300	3,451,201	(660,099)	-16.06%
Long-Term Bonds Interest	993,644	972,790	810,833	905,324	1,010,761	105,436	11.65%
Temporary Bonds Principal / Paydowns	-	-	-	45,000	45,000	-	0.00%
<b>TOTAL DEBT SERVICE</b>	<b>5,917,494</b>	<b>6,002,690</b>	<b>4,402,533</b>	<b>5,061,624</b>	<b>4,506,962</b>	<b>(554,663)</b>	<b>-10.96%</b>

	Actual FY2019	Actual FY2020	Actual FY2021	RECAP FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
<b>EMPLOYEE BENEFITS</b>							
Contributory Retirement System	5,826,095	6,301,238	6,559,443	6,803,018	7,060,854	257,836	3.79%
Pensions Non-Contributory & Actuarial OPEB	31,688	42,318	26,128	42,000	35,000	(7,000)	-16.67%
OPEB Trust Fund	250,000	300,000	300,000	350,000	375,000	25,000	7.14%
Workers' Compensation	507,253	500,000	380,660	465,281	558,571	93,290	20.05%
Workers' Compensation - Police & Fire	211,257	213,325	221,773	237,298	261,548	24,250	10.22%
Unemployment Compensation	24,039	22,316	97,502	110,000	110,000	-	0.00%
Group Medical Insurance	10,202,369	10,721,943	11,149,313	12,197,937	12,634,303	436,366	3.58%
Life Insurance	40,476	53,193	65,652	55,000	66,200	11,200	20.36%
Payroll Taxes	774,474	831,511	867,265	981,159	1,029,922	48,763	4.97%
Other Benefits	180,000	208,501	116,351	180,000	180,000	-	0.00%
<b>TOTAL EMPLOYEE BENEFITS</b>	<b>18,047,652</b>	<b>19,194,346</b>	<b>19,784,087</b>	<b>21,421,693</b>	<b>22,311,398</b>	<b>889,705</b>	<b>4.15%</b>
<b>INSURANCE AND RESERVES</b>							
Capital Projects	315,000	340,000	-	407,500	446,057	38,557	9.46%
General Liability Insurance	65,002	65,000	70,893	83,354	93,375	10,021	12.02%
Property & Auto Insurance	274,163	274,163	324,800	379,723	408,156	28,433	7.49%
Public Employees Liability Insurance	(11,524)	(22,766)	143,324	188,893	211,566	22,673	12.00%
Reserve for Personnel	74,293	-	125,984	100,000	675,127	575,127	575.13%
Transfer to Fiscal Stability Stabilization Fund	-	-	-	-	-	-	-
Transfer to Capital Stabilization Fund	382,884	382,884	-	425,000	450,000	25,000	5.88%
<b>TOTAL CAPITAL PROJECTS &amp; MISCELLANEOUS</b>	<b>1,099,818</b>	<b>1,039,281</b>	<b>665,001</b>	<b>1,584,470</b>	<b>2,284,281</b>	<b>699,811</b>	<b>44.17%</b>
<b>GENERAL FUND APPROPRIATIONS</b>	<b>88,015,278</b>	<b>92,184,486</b>	<b>91,983,338</b>	<b>100,446,866</b>	<b>104,471,037</b>	<b>4,024,171</b>	<b>4.01%</b>
<b>NON-APPROPRIATED USES:</b>							
Overlay Reserve for Abatements	552,530	790,413	531,779	552,438	552,438	-	0.00%
County Lock-Up Assessment	27,122	27,122	27,122	-	-	-	-
Offset Receipts - Cherry Sheet	1,468,016	1,308,384	1,309,011	1,318,649	1,291,503	(27,146)	-2.06%
<b>STATE ASSESSMENTS-CHERRY SHEET</b>							
Air Pollution Districts	8,485	8,332	8,494	8,520	8,832	312	3.66%
RMV Non-Renewal Surcharge	81,640	81,640	78,860	78,860	39,880	(38,980)	-49.43%
Regional Transit Assessment (PVRTA)	442,864	441,734	437,349	457,194	443,732	(13,462)	-2.94%
Special Education (Ch. 71B, ss. 10, 12)	4,793	3,410	5,841	6,075	10,593	4,518	74.37%
Charter School Sending Tuition	2,609,394	2,307,437	2,529,311	2,458,493	2,871,172	412,679	16.79%
School Choice Sending Tuition	526,980	614,430	570,575	587,053	539,414	(47,639)	-8.11%
<b>SUB-TOTAL STATE ASSESSMENTS</b>	<b>3,674,156</b>	<b>3,456,983</b>	<b>3,630,430</b>	<b>3,596,195</b>	<b>3,913,623</b>	<b>317,428</b>	<b>8.83%</b>
<b>TOTAL NON-APPROPRIATED USES</b>	<b>5,721,824</b>	<b>5,582,902</b>	<b>5,498,342</b>	<b>5,467,282</b>	<b>5,757,564</b>	<b>290,282</b>	<b>5.31%</b>
<b>TOTAL BUDGET PLAN - GENERAL FUND</b>	<b>93,737,102</b>	<b>97,767,388</b>	<b>97,481,680</b>	<b>105,914,148</b>	<b>110,228,601</b>	<b>4,314,453</b>	<b>4.07%</b>

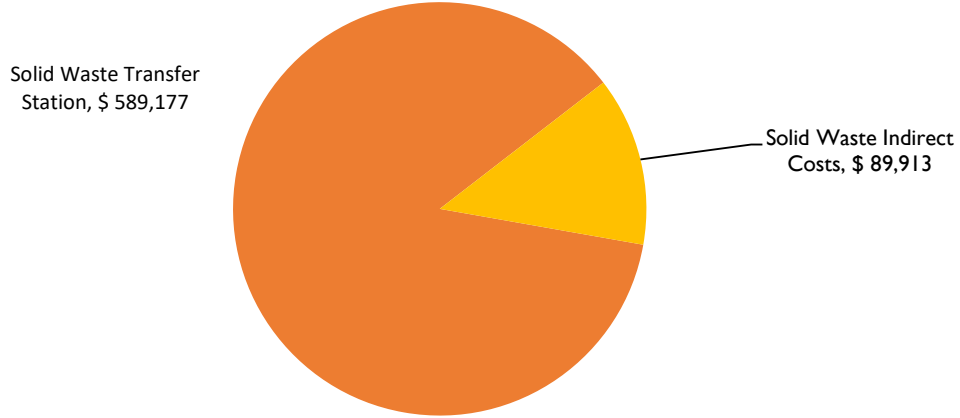
	Actual FY2019	Actual FY2020	Actual FY2021	RECAP FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
<b>ENTERPRISE FUNDS</b>							
<b>WATER ENTERPRISE FUND</b>							
Water General	3,431,277	3,868,991	2,792,140	2,825,787	2,900,839	75,052	2.66%
Water Treatment	61,094	-	-	-	-	-	0.00%
Water Debt	1,655,177	1,700,538	1,684,863	1,714,414	1,739,790	25,376	1.48%
Water Interest	349,832	306,095	262,189	215,412	170,916	(44,496)	-20.66%
Water Indirect Costs	573,975	620,420	577,268	614,707	602,981	(11,726)	-1.91%
Water Reserve	89,238	783,956	1,471,113	1,574,680	1,530,474	(44,206)	-2.81%
<b>TOTAL WATER ENTERPRISE FUND</b>	<b>6,160,592</b>	<b>7,280,000</b>	<b>6,787,573</b>	<b>6,945,000</b>	<b>6,945,000</b>	-	0.00%
<b>SEWER ENTERPRISE FUND</b>							
Sewer General Sanitary	1,457,015	1,727,060	911,981	1,053,796	1,067,691	13,895	1.32%
Sewer Treatment	1,918,738	2,313,017	1,882,091	2,102,247	2,459,798	357,551	17.01%
Sewer Debt	391,572	377,507	209,235	209,008	202,747	(6,261)	-3.00%
Sewer Interest	63,774	50,856	41,706	143,354	145,232	1,878	1.31%
Sewer Indirect Costs	968,824	935,319	1,042,826	1,042,931	1,001,975	(40,956)	-3.93%
Sewer Transfer to Capital Projects	629,474	1,086,241	1,594,651	1,626,164	1,300,057	(326,107)	-20.05%
<b>TOTAL SEWER ENTERPRISE FUND</b>	<b>5,429,398</b>	<b>6,490,000</b>	<b>5,682,490</b>	<b>6,177,500</b>	<b>6,177,500</b>	(0)	0.00%
<b>SOLID WASTE ENTERPRISE FUND</b>							
Solid Waste Landfill	99,907	-	-	-	-	-	-
Solid Waste Other Waste Mgt	457,817	497,938	484,577	579,325	589,177	9,852	1.70%
Solid Waste Indirect Costs	114,437	104,721	83,466	85,720	89,913	4,193	4.89%
<b>TOTAL SOLID WASTE ENTERPRISE FUND</b>	<b>672,161</b>	<b>602,659</b>	<b>568,043</b>	<b>665,045</b>	<b>679,090</b>	14,045	2.11%
<b>Stormwater and Flood Control ENTERPRISE FUND</b>							
Stormwater and Flood Control Drain Operations	1,455,720	954,612	412,387	630,272	740,755	110,483	17.53%
Stormwater and Flood Control Flood Control Oper.	364,590	717,216	64,827	100,541	147,019	46,478	46.23%
Stormwater and Flood Control Debt	40,000	40,000	35,000	35,000	35,000	-	0.00%
Stormwater and Flood Control Interest	5,450	4,650	3,850	3,150	2,450	(700)	-22.22%
Stormwater and Flood Control Indirect Costs	248,620	280,008	341,407	345,781	351,296	5,515	1.59%
Stormwater and Flood Control Stabilization Fund	-	-	919,566	881,742	719,966	(161,776)	-18.35%
<b>TOTAL WATER ENTERPRISE FUND</b>	<b>2,114,380</b>	<b>1,996,486</b>	<b>1,777,038</b>	<b>1,996,486</b>	<b>1,996,486</b>	-	0.00%
<b>TOTAL ENTERPRISE FUNDS</b>	<b>14,376,530</b>	<b>16,369,145</b>	<b>14,815,143</b>	<b>15,784,031</b>	<b>15,798,076</b>	<b>14,045</b>	<b>0.09%</b>
<b>TOTAL ALL FUNDS</b>	<b>108,113,633</b>	<b>117,028,002</b>	<b>112,296,822</b>	<b>121,698,179</b>	<b>126,026,677</b>	<b>4,328,498</b>	<b>3.56%</b>

City of Northampton  
General Fund Expenditures - FY2023  
\$110,228,601

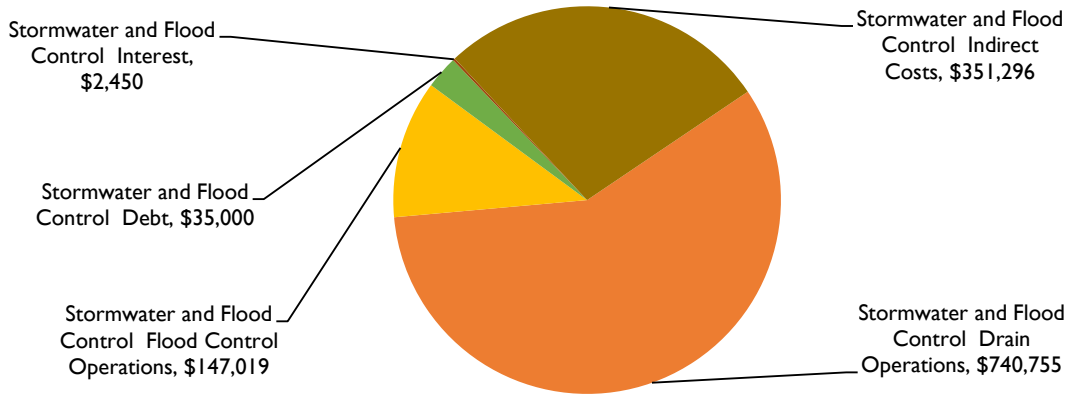




**Solid Waste Enterprise Fund Expenditures - FY2023**  
**\$679,090**



**Stormwater & Flood Control Enterprise Fund Expenditures - FY2023**  
**\$1,996,486**



**ELECTED OFFICIALS ANNUAL COMPENSATION – Fiscal Year 2023**

Mayor	\$92,500
City Council President	\$10,000
City Council – At-Large	\$9,500
City Council – Ward Representative	\$9,000
School Committee – At-Large	\$5,500
School Committee – Ward Representative	\$5,500
Superintendents of Smith’s Agricultural School	\$5,000
Elector under the Oliver Smith Will	\$10
Trustees under the Will of Charles E. Forbes	\$0
Community Preservation at Large	\$0

The Mayor, City Council, School Committee and Trustees of Smith’s Vocational and Agricultural School shall be eligible to enroll in the municipal health insurance and retirement plans.

**Elected officials are also eligible for the following benefits:**

- Life Insurance - Basic Plan – City Share 60% - \$61.56 per year, per employee at a rate of \$5.13 city share per month.
- Dental -100% employee paid
- Health Insurance through Group Insurance Commission (GIC) - City share FY2023, monthly cost to city per employee

<b>GIC RATES 2021-2022</b>	<b>Type</b>	<b>Employer Share</b>	<b>Monthly City Contribution</b>
HP Medicare Enhance	PPO	50%	\$211.99
HP Independence-Family	PPO	50%	\$1,267.32
HP Independence-Individual	PPO	50%	\$518.02
HP Primary Choice- Family	HMO	80%	\$1,527.66
HP Primary Choice- Individual	HMO	80%	\$597.38
HNE Medplus-Individual	PPO	50%	\$215.15
HNE HMO- Family	HMO	80%	\$1,281.70
HNE HMO-Individual	HMO	80%	\$535.77
Tufts MC Complement	PPO	50%	\$203.01
Tufts Navigator- Family	PPO	50%	\$1,091.58
Tufts Navigator- Individual	PPO	50%	\$445.58
Tufts Spirit- Family	HMO	80%	\$1,307.63
Tufts Spirit- Individual	HMO	80%	\$540.58
Unicare Basic-With CIC- Family	Indemnity	50%	\$1,376.33
Unicare Basic-With CIC- Individual	Indemnity	50%	\$619.55
Unicare Basic-Without CIC- Family	PPO	50%	\$1,308.97
Unicare Basic-Without CIC-Individual	PPO	50%	\$589.96
Unicare Com Choice- Family	PPO	50%	\$776.71
Unicare Com Choice- Individual	PPO	50%	\$311.92
Unicare-OME	PPO	50%	\$206.69
Unicare Plus-Family	PPO	50%	\$969.38
Unicare Plus-Individual	PPO	50%	\$405.70



# General Fund Budgets Tab

## **City Council**

Ward 3 Councilor James Nash, President  
Ward 2 Councilor Karen Foster, Vice President  
210 Main Street, Northampton, MA 01060  
(413) 587-1210  
[citycouncil@northamptonma.gov](mailto:citycouncil@northamptonma.gov)

### **Department Responsibilities**

The City Council is elected by Northampton voters. The city is divided into seven wards with an equal number of voters in each. Ward councilors are elected by their respective wards, while two at-large members are voted on by the entire Northampton electorate. The term of office for City Councilors is two years.

The City Council is the legislative body for the city and exercises its powers in accordance with Article 2 of the City Charter. The City Council is responsible for adopting the budget and capital improvement program, adopting city ordinances, approving non-scheduled appropriations, approving appointments to multi-member boards, and approving the city tax rate. The City Council is also responsible for retaining an independent auditor to examine the city's financial documents on an annual basis.

The City Council elects a Council President who serves as the presiding officer at all council meetings. The City Council conducts normal business on the first and third Thursday of each month, except in July and August when only one meeting is scheduled per month. In the absence of the Council President, the Council Vice President (also elected by the City Council) will serve as the presiding officer.

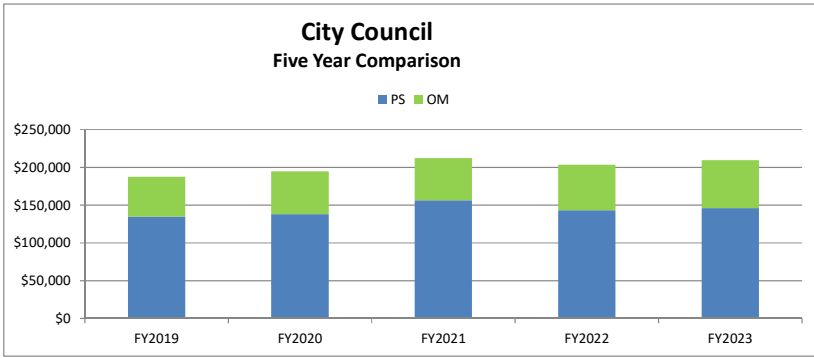
The City Council also has various standing committees. Each committee elects a Chair and Vice-Chair. Visit [www.northamptonma.gov](http://www.northamptonma.gov) for committee listings and meeting schedules.

The City Council employs an Administrative Assistant to the City Council to provide support and record keeping for all City Council activities.

### **FY2023 Budget Information**

The City Council's budget is relatively static. On the personnel side, City Councilors' compensation is set by ordinance and has not increased since 2016 (Ward councilors are paid \$9,000 annually while At-Large Councilors receive \$9,500. The Council President receives \$10,000.) The only increase on the personnel side is a step increase and 2% COLA for the Administrative Assistant.

Under expenses, the largest single line item is the annual independent audit. The City Council awarded a new three-year contract to Scanlon and Associates in September of 2020. The cost for the Examination of Basic Financial Statements and the audit of the city's retirement system in FY2023 will be \$54,500. In addition, advertising expenses were increased by \$500 to cover the requirements for posting and advertising hearings.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	134,802	138,086	156,366	143,036	146,042	3,006
OM	52,621	56,562	55,875	60,600	63,600	3,000
<b>Total</b>	<b>187,422</b>	<b>194,648</b>	<b>212,240</b>	<b>203,636</b>	<b>209,642</b>	<b>6,006</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
Elected	9.00	9.00	9.00	9.00	9.00	-
NR	1.00	1.00	1.00	1.00	1.00	-
	10.00	10.00	10.00	10.00	10.00	-

## 111 - CITY COUNCIL

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Council President	James Nash	Elected		1.00	10,000	10,000		
Councilor Vice-President	Karen Foster	Elected		1.00	9,000	9,000		
Councilor-at-Large	Marissa Elkins	Elected		1.00	9,500	9,500		
Councilor-at-Large	Jamila Gore	Elected		1.00	9,500	9,500		
Councilor	Alex Jarrett	Elected		1.00	9,000	9,000		
Councilor	Marianne LeBarge	Elected		1.00	9,000	9,000		
Councilor	Rachel Maiore	Elected		1.00	9,000	9,000		
Councilor	Stanley W. Moulton, III	Elected		1.00	9,000	9,000		
Councilor	Garrick Perry	Elected		1.00	9,000	9,000		
Administrative Assistant	Laura Krutzler	NR	40.00	1.00	62,042	62,042		
Staff to Select Committee		NR			1,000	1,000		
<b>Total Personnel Services:</b>				<b>10.00</b>	<b>146,042</b>	<b>146,042</b>		
Annual Audit					54,500	54,500		
Training and Seminars					2,500	2,500		
Advertising					2,100	2,100		
Office Supplies					500	500		
Travel					4,000	4,000		
<b>Total Operations and Maintenance:</b>					<b>63,600</b>	<b>63,600</b>		
<b>111-CITY COUNCIL TOTAL:</b>				<b>10.00</b>	<b>209,642</b>	<b>209,642</b>		

## **Office of the Mayor**

Gina-Louise Sciarra, Mayor  
210 Main Street, Northampton, MA 01060  
(413) 587-1249  
[mayor@northamptonma.gov](mailto:mayor@northamptonma.gov)

### **Department Responsibilities**

The Mayor is the chief executive officer of the City of Northampton in accordance with Article 3 of the City Charter. The Mayor also serves as Chair and a full voting member of the Northampton School Committee and as a Trustee of Smith Vocational and Agricultural High School. Additionally, the Mayor serves Ex Officio as a member of the Board of Trustees of the Academy of Music Theatre and Look Memorial Park, and sits on the board of other regional partners.

It is the Mayor's responsibility to appoint residents to the city's many boards and commissions, subject to the approval of the City Council, and to present the City Council with a balanced city budget in May of each year. The Mayor's office is responsible for the implementation of economic development and community development initiatives, and is a gateway for residents, businesses, organizations, and visitors wishing to access information and city services. The License Commission is also staffed out of the Mayor's office.

### **FY2022 Highlights**

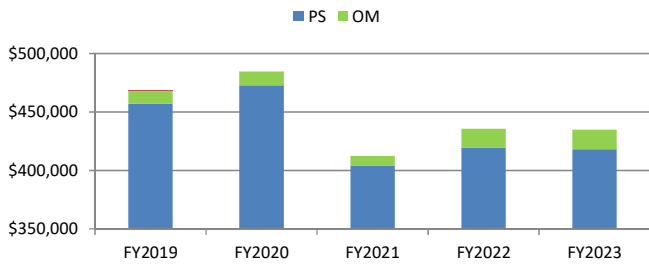
The ongoing COVID-19 pandemic continues to create additional challenges for budgeting between below-average revenues and higher-than-average costs. During FY2022, a COVID-19 Economic Recovery Grants Administrator was hired in the Mayor's office to administer all city grants related to the pandemic including Coronavirus Aid, Relief, and Economic Security (CARES) Act, FEMA, and American Rescue Plan Act (ARPA). Mayor Sciarra formed the ARPA Advisory Commission which has been charged with seeking extensive input and feedback from the community to help structure the city's use of ARPA funding for community recovery projects through a transparent, accessible and equitable selection process.

### **Economic Development**

The Mayor's office continues to house the city's Economic Development Department, having elevated the direction of the role to the Mayor's Chief of Staff's responsibilities and adding the role of Economic Development Coordinator to the Administration and Licensing Coordinator. The Economic Development team sits on the MassHire Franklin Hampshire Workforce Board, the Economic Development Partners through the Western Massachusetts Economic Development Council, Northampton Area Chamber of Commerce Economic Development Committee, and regularly consults with the Executive Committee of the Downtown Northampton Association.

The city has aggressively supported economic recovery by supporting downtown beautification in Florence and Northampton, allowing for outdoor dining in the public way and installing barriers and planters to facilitate safety, closed areas of Strong Avenue and the Masonic Street parking lot for outdoor entertainment, funded direct economic assistance to business, supported busking, music and other entertainment for Summer on Strong, the Masonic installation, and Pulaski Park, and supported efforts to continue funding the northampton.live platform, holiday lighting, and the First Night fireworks display.

### Office of the Mayor Five Year Comparison



### General Fund Operating Budget

	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	456,883	472,857	404,065	419,269	418,228	(1,041)
OM	10,956	11,761	8,496	16,442	16,442	-
<b>Total</b>	<b>467,839</b>	<b>484,618</b>	<b>412,561</b>	<b>435,711</b>	<b>434,670</b>	<b>(1,041)</b>

### FTE's by Unit

Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
Elected	1.00	1.00	1.00	1.00	1.00	0.00
NR	5.00	5.00	4.00	4.00	5.00	1.00
NAPEA	2.00	2.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>8.00</b>	<b>8.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>1.00</b>

## 121 - MAYOR'S OFFICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Mayor	Gina-Louise Sciarra	Elected		1.00	92,500	92,500		
Finance Director	Charlene Nardi	NR	40.00	1.00	115,067	115,067		
Chief of Staff	Alan Wolf	NR	40.00	1.00	93,507	93,507		
Admin, Licensing and Eco Dev Coordinator	Annie Lesko	NR	40.00	1.00	66,607	66,607		
Mayoral Assistant	Court Cline	NR	35.00	1.00	46,106	46,106		
Grant Manager	Abbie Stone	NR	40.00	1.00	54,664	-	54,664	ARPA Funding
Tech/Professional					2,621	2,621		
Longevity					200	200		
Cell Phone Allowance					1,620	1,620		
<b>Total Personnel Services:</b>				<b>6.00</b>	<b>472,892</b>	<b>418,228</b>	<b>54,664</b>	
Training and Seminars					1,642	1,642		
GIS/WEB Services					1,100	1,100		
Contractual Services					1,800	1,800		
Printing and Mailing					2,600	2,600		
Advertising					250	250		
Office Supplies					625	625		
Subscriptions					600	600		
Travel					2,025	2,025		
Dues & Memberships					5,800	5,800		
<b>Total Operations and Maintenance:</b>					<b>16,442</b>	<b>16,442</b>	<b>-</b>	
<b>121-MAYOR'S OFFICE TOTAL:</b>				<b>6.00</b>	<b>489,334</b>	<b>434,670</b>	<b>54,664</b>	

## **Office of the Auditor**

Joyce Karpinski, Auditor  
210 Main Street, Northampton, MA 01060  
(413) 587-1205  
[jkarpinski@northamptonma.gov](mailto:jkarpinski@northamptonma.gov)

### **Department Responsibilities**

The Auditor's office maintains the city's financial records and ensures that proper procedures are followed in accordance with Massachusetts General Laws and Northampton's financial policies and procedures. The financial records include the statement of expenditures and revenues, as well as a balance sheet of assets, liabilities and fund balances.

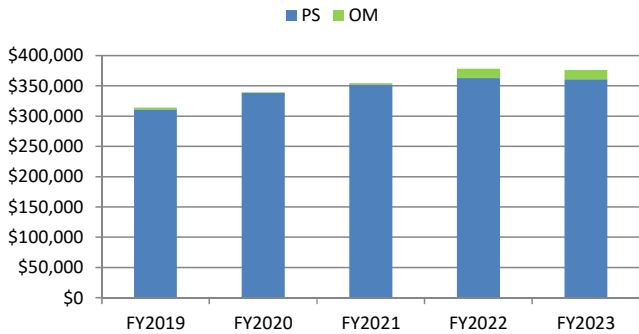
### **FY2022 Highlights**

The Auditor's office provides accounting services for city departments and monitors all financial activity for accountability and legal compliance, processes bi-weekly payrolls and weekly accounts payable warrants, processes income tax documentation such as 1099s and W-2s, assists departments in the procurement process, provides procurement training, and maintains the city's risk management control and liability insurance contracts. The Chief Procurement Officer coordinates the city's insurance programs. In FY2022, many city employees attended free safety and management training workshops, earning a \$20,597 credit from our insurance carrier that was applied to the city's insurance premium.

### **FY2023 Budget Information**

The Auditor's office will continue to maintain and monitor the city's financial activity for accountability and legal compliance, including procurement, property and liability insurance management, payroll and accounts payable. It is anticipated that safety training conducted in FY2022 will generate similar credits for the FY2023 insurance premiums.

### Office of the Auditor Five Year Comparison



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	311,193	338,555	352,627	362,901	360,897	(2,004)
OM	2,836	1,119	1,567	15,280	15,280	-
<b>Total</b>	<b>314,029</b>	<b>339,674</b>	<b>354,195</b>	<b>378,181</b>	<b>376,177</b>	<b>(2,004)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NR	2.00	2.00	2.00	2.00	2.00	0.00
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>0.00</b>

### 135 - AUDITOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources			
						General Fund	Other	Source	
Auditor	Joyce Karpinski	NR	40.00	1.00	108,442	108,442			
Assistant Auditor	Annmarie Baron	NAPEA	40.00	1.00	80,877	80,877			
Chief Procurement Officer	Joe Cook	NR	40.00	1.00	77,022	77,022			
Payroll and AP Coordinator	Janet Vance	AFSCME	35.00	1.00	48,432	48,432			
Payroll and AP Coordinator	Leah Terrell	AFSCME	35.00	1.00	40,724	40,724			
Overtime					500	500			
Longevity					4,900	4,900			
<b>Total Personnel Services:</b>				<b>5.00</b>	<b>360,897</b>	<b>360,897</b>			
Technology Services					10,000	10,000			
Microfiche Data Storage					165	165			
Office Supplies					1,500	1,500			
Travel					650	650			
Conferences/Registrations					2,300	2,300			
Dues & Memberships					665	665			
<b>Total Operations and Maintenance:</b>					<b>15,280</b>	<b>15,280</b>			
<b>135-AUDITOR TOTAL:</b>					<b>5.00</b>	<b>376,177</b>	<b>376,177</b>		

## **Office of the Assessor**

Marc Dautreuil II, Principal Assessor  
210 Main Street, Northampton, MA 01060  
(413) 587-1203  
[mdautreuil@northamptonma.gov](mailto:mdautreuil@northamptonma.gov)

### **Department Responsibilities**

The Assessors' office is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. Taxable property includes not only real estate but business personal property as well. Each year the Assessor's are required by law to assess property at its fair cash value. In determining market value, the assessors must evaluate a number of factors that impact the amount a willing buyer and seller would agree to including:

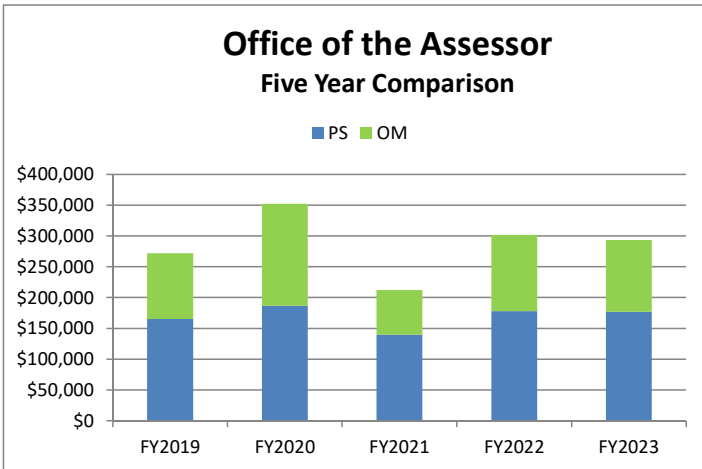
- sales for the same type of property,
- location, and
- supply and demand.

### **FY2022 Highlights**

The Assessors' office valued and prepared 11,590 real estate and personal property tax bills, bringing in \$68,069,085 in revenue for FY2022. Building permits were reviewed for purposes of adding them to property values as appropriate and calculating for new growth. New growth, including new construction, came in at a value of \$63,319,160 which increased the city's levy limit by \$1,099,854. The Assessors' office also prepared 26,470 motor vehicle and boat excise bills, which brought in \$3,225,000 and was responsible for the motor vehicle and boat abatement process for those taxpayers that have sold, traded, gifted, etc., vehicles and vessels. The Assessors' office administered statutory exemptions for the city's elderly, disabled veterans, blind, and widow/widowed taxpayers and administered the Community Preservation Act exemption for low-income taxpayers. 373 exemptions worth \$136,620 were granted to seniors and 121 exemptions totalling \$99,368 were granted to veterans. Chapter land and charitable property applications are managed and administered in the Assessors' office as well. The Assessors' office recently implemented a more user friendly and informative public website for taxpayers to attain property information throughout the city. This new feature is more modernized, provides more detailed property record cards for each city parcel and connects all property to the GIS mapping system.

### **FY2023 Budget Information**

The Assessors' office continues in its endeavor to provide professional and friendly customer service over the phone and at its counter with each of the various types of inquiries that are presented every day. FY2023 will be another interesting year as sales values of residential property continue to climb. The values of commercial property that were affected by COVID-19 are expected to make a small rebound. The Assessors' office will be working with Tyler Appraisal Services throughout the year to make sure all property conditions, grades, and measurements are up to date. As always the Assessors' office will be working to make sure that the homes and businesses throughout Northampton are valued accurately and fairly.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	165,092	186,589	139,781	178,124	177,232	(892)
OM	106,892	165,213	72,540	123,650	116,200	(7,450)
<b>Total</b>	<b>271,984</b>	<b>351,802</b>	<b>212,321</b>	<b>301,774</b>	<b>293,432</b>	<b>(8,342)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
	3.00	3.00	3.00	3.00	3.00	0.00

## 141 - ASSESSOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Principal Assessor	Marc Dautreuil	NAPEA	35.00	1.00	77,883	77,883		
Assistant Assessor	Benjamin Moore	NAPEA	35.00	1.00	55,257	55,257		
Principal Clerk Secretary	Beth Kaplowitt	AFSCME	35.00	1.00	43,992	43,992		
Longevity					100	100		
<b>Total Personnel Services:</b>				<b>3.00</b>	<b>177,232</b>	<b>177,232</b>		
R & M Office Equipment					100	100		
Professional Services					15,000	15,000		
Legal					15,000	15,000		
Training and Seminars					2,500	2,500		
Property Reval Services					80,000	80,000		
Printing					750	750		
Office Supplies					500	500		
Travel					2,000	2,000		
Dues & Memberships					350	350		
<b>Total Operations and Maintenance:</b>					<b>116,200</b>	<b>116,200</b>		
<b>141-ASSESSOR TOTAL:</b>				<b>3.00</b>	<b>293,432</b>	<b>293,432</b>		

## **Office of the Treasurer/Collector**

Kristine Bissell, Treasurer/Collector  
212 Main Street, Northampton, MA 01060  
(413) 587-1293  
[kbisseell@northamptonma.gov](mailto:kbisseell@northamptonma.gov)

### **Department Responsibilities**

The mission of the Treasurer/Collector's office is to serve our customers in a professional and friendly manner that promotes timely collections of revenue. The revenues are recorded, disbursed and invested at various financial institutions to ensure safety, liquidity needs and maximum yield. Borrowing functions, management of tax title accounts, federal and state reporting, and servicing of all financial and enforcement aspects of Parking.

### **FY2022 Highlights**

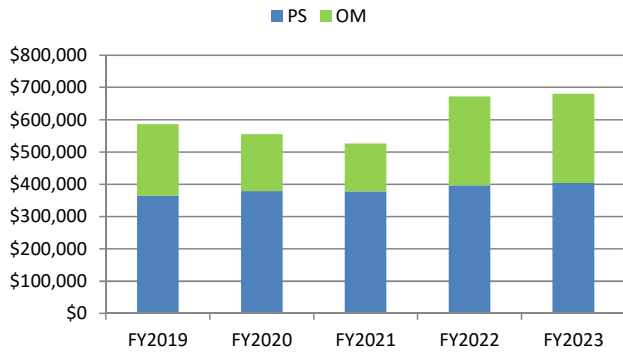
The Parking Pay-by-Plate system and the ParkMobile app provide additional payment options and improved customer service. The number of transactions via ParkMobile continues to increase as users have become more familiar with the service.

Lockbox services for tax and parking collections support efficient workflow which results in quicker payment processing and deposits being made sooner. The Treasurer/Collector's office continues to identify items to increase efficiency and to enhance services for the community during these challenging times. The Treasurer/Collector's office offers a self-service online portal for residents to pay real estate, personal property, and excise taxes and water/sewer utilities. This service also includes the ability for auto-pay and an option for receiving email notifications and PDF bill copies. Parking tickets and permits also have online payment services. The Treasurer/Collector's office continues to work with departments to enhance and improve their payment capabilities.

### **FY2023 Budget Information**

The Treasurer/Collector's office coordinates with the Tax Title Attorney in addition to working directly with individual homeowners to resolve delinquent real estate taxes. The Deputy Tax Collector assists with delinquent excise collections. The Treasurer/Collector and both assistants are required to attend annual training sponsored by the Massachusetts Collector Treasurer Association in order to retain and obtain certification status.

### Office of Treasurer Collector Five Year Comparison



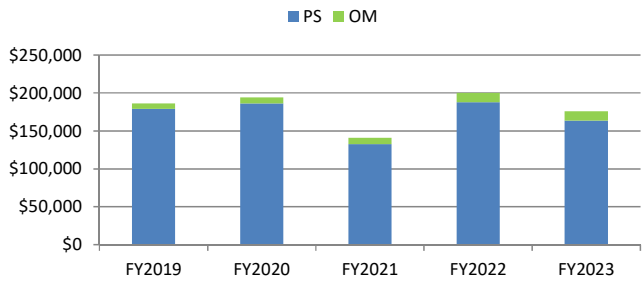
General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	365,580	378,951	378,325	396,099	404,308	8,209
OM	220,603	176,217	148,213	276,435	276,435	-
<b>Total</b>	<b>586,184</b>	<b>555,168</b>	<b>526,538</b>	<b>672,534</b>	<b>680,743</b>	<b>8,209</b>

FTE's by Unit						
Unit	Budget FY2018	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2023	Change FY22-FY23
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
NR	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	5.00	5.00	4.00	4.00	4.00	0.00
	8.00	8.00	7.00	7.00	7.00	0.00

### 146-TREASURER COLLECTOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Treasurer/Collector	Kristine Bissell	NR	40.00	1.00	103,235	103,235		
Assistant Collector/Parking Enforce	Nanci Forrestall	NAPEA	35.00	1.00	59,503	59,503		
Assitant Treasurer	Kristen Yezierski	NAPEA	35.00	1.00	60,996	60,996		
Principal Clerk	Cindy Parsons	AFSCME	35.00	1.00	43,992	43,992		
Principal Clerk	Bonnie Netto	AFSCME	35.00	1.00	41,879	41,879		
Parking Clerk	Chapin Gilmore	AFSCME	35.00	1.00	40,851	40,851		
Hearing Officer	David Molnar	AFSCME	35.00	1.00	48,432	48,432		
Overtime					1,000	1,000		
Longevity					3,700	3,700		
Cell Phone Allowance					720	720		
<b>Total Personnel Services:</b>				<b>7.00</b>	<b>404,308</b>	<b>404,308</b>		
R & M Office Equipment					5,000	5,000		
Legal - Tax Title					22,000	22,000		
Parking System Credit Card Fees					100,000	100,000		
Tax Collection Services					4,000	4,000		
Contractual Services					1,500	1,500		
Printing					15,000	15,000		
Postage					50,000	50,000		
Advertising					3,000	3,000		
Parking Enforcement Software and Financial Services					70,000	70,000		
Office Supplies - General					600	600		
Travel					750	750		
Conferences/Training					1,400	1,400		
Dues and Memberships					610	610		
General Liability					2,575	2,575		
<b>Total Operations and Maintenance:</b>					<b>276,435</b>	<b>276,435</b>		
<b>146-TREASURER COLLECTOR TOTAL:</b>				<b>7.00</b>	<b>680,743</b>	<b>680,743</b>		

**Office of the Treasurer/Collector  
Parking Enforcement  
Five Year Comparison**



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	178,959	186,252	132,778	188,023	163,729	(24,294)
OM	7,236	7,708	8,010	12,200	12,200	-
<b>Total</b>	<b>186,195</b>	<b>193,960</b>	<b>140,788</b>	<b>200,223</b>	<b>175,929</b>	<b>(24,294)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
AFSCME	5.50	5.50	4.50	4.50	4.00	(0.50)
	5.50	5.50	4.50	4.50	4.00	(0.50)

**211 - TREASURER COLLECTOR'S OFFICE - PARKING ENFORCEMENT**

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Parking Enforcement Officer	Robyn Aubrey	AFSCME	35.00	1.00	36,101	36,101		
Parking Enforcement Officer	Michael Baldanza	AFSCME	35.00	1.00	34,376	34,376		
Parking Enforcement Officer	Christopher Streeter	AFSCME	35.00	1.00	34,376	34,376		
Parking Enforcement Officer	Vacancy	AFSCME	35.00	1.00	34,376	34,376		
Part-time PEO's					18,000	18,000		
Overtime					5,000	5,000		
Longevity					700	700		
Weekend Differential					800	800		
<b>Total Personnel Services:</b>				<b>4.00</b>	<b>163,729</b>	<b>163,729</b>		
R & M Vehicles					4,000	4,000		
R & M Office Equipment					2,500	2,500		
R & M Communication Equipment					2,000	2,000		
Uniform Allowance					3,700	3,700		
<b>Total Operations and Maintenance:</b>					<b>12,200</b>	<b>12,200</b>		
<b>211 - PARKING ENFORCEMENT</b>					<b>4.00</b>	<b>175,929</b>	<b>175,929</b>	

## **City Solicitor**

Attorney Alan Seewald  
210 Main Street, Northampton, MA 01060  
(413) 587-1249  
[aseewald@northamptonma.gov](mailto:aseewald@northamptonma.gov)

One Roundhouse Plaza, Suite 304, Northampton, MA 01060, (413) 584-4455

Attorney Layla Taylor, Labor Counsel, at Sullivan, Hayes, and Quinn, Springfield, MA

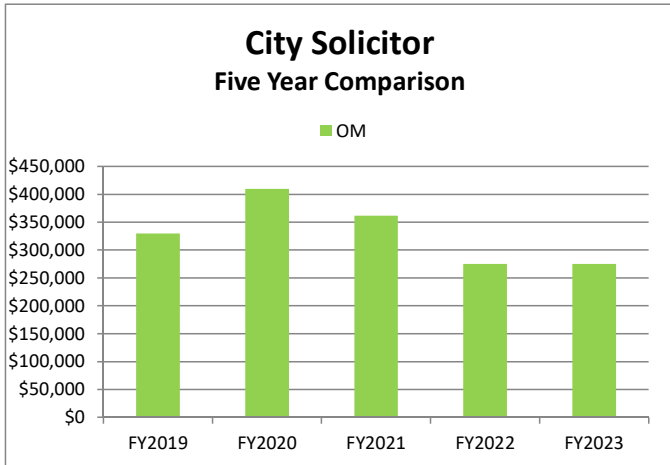
Attorney Louis Moore, Environmental Counsel, Northampton, MA

### **Department Responsibilities**

The City Solicitor is appointed by the Mayor subject to confirmation by the City Council, and serves as the general legal counsel to the Mayor, the City Council, department heads and employees, and multiple member bodies of the City of Northampton. The City Solicitor provides the city with general legal services and advises any officer or employee of the city on any question of the law connected with the discharge of his or her official duties. The City Solicitor is admitted to practice as an attorney in the courts of the Commonwealth of Massachusetts, the U.S. District Court for the District of Massachusetts, and the U.S. First Circuit Court of Appeals. The Mayor may hire additional outside legal counsel to assist work with the City Solicitor on matters requiring special legal expertise.

### **FY2022 Highlights**

In FY2022, the City Solicitor advised nearly every city department with interpretations of federal and state law, the city charter and city ordinances and regulations, and counseled multiple member bodies on legal issues involving the Open Meeting Law, the Public Records Law, and the Conflict of Interests Law. The Solicitor oversaw the work of all special counsel to the city, including labor, environmental, and litigation counsel.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
OM	329,308	409,968	361,565	275,000	275,000	-
<b>Total</b>	<b>329,308</b>	<b>409,968</b>	<b>361,564</b>	<b>275,000</b>	<b>275,000</b>	<b>-</b>

## 151-LEGAL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Legal					270,000	270,000		
Judgements					5,000	5,000		
<b>Total Operations and Maintenance:</b>					<u>275,000</u>	<u>275,000</u>		
<b>151-LEGAL TOTAL:</b>					<b>275,000</b>	<b>275,000</b>		

## **Human Resources Department**

Glenda Stoddard, Director

240 Main Street, Northampton, MA 01060

(413) 587-1258

[gstoddard@northamptonma.gov](mailto:gstoddard@northamptonma.gov)

### **Department Responsibilities**

The Human Resources Department provides high-quality, consistent management to offer employees reasonable benefits that the city can afford. The department also manages the risk of possible future costs for group health insurance, unemployment benefits, workers compensation/IOD claims and labor negotiations. The department continues to build a payroll department with the goal of creating more efficiencies. The department assures consistent contract administration across city and school departments.

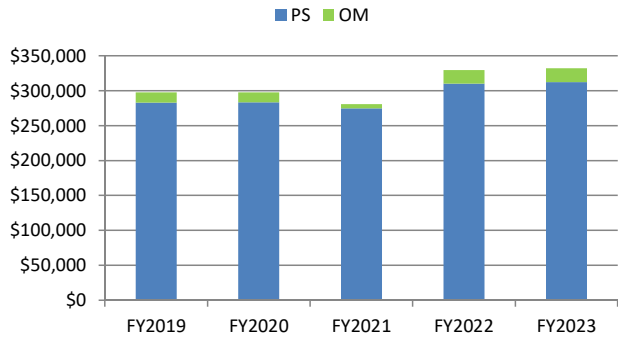
### **FY2022 Highlights**

It was another challenging year as the department continued to face COVID and learned to continue its operations through changing safety mandates, surges and vaccine questions. The department continued to manage the unusual circumstances of the pandemic while delivering unique and familiar benefits. The department added a part-time staffer which helped continue high quality face-to-face delivery of services.

### **FY2023 Budget Information**

The department's focus for FY2023 is to review and update policies and procedures that reflect "Best Practice" and complete projects that increase efficient workflow for the city; implement new city and school union contracts which will be effective July 1, 2022; monitor compensation practices to ensure compliance with the pay equity law, ensuring that the city attracts/retains highly effective employees while staying true to the new compensation system and remaining regionally competitive; continue working towards a more representative employee base through broad recruitment efforts; maintain, and where necessary, improve safety training and procedures across the organization; continue to operate from a place of factual fairness relying on data to make decisions and improve practices; and work closely with the unions to address issues expeditiously.

### Human Resources Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	282,767	283,414	274,842	310,139	312,614	2,475
OM	14,788	14,232	5,850	19,550	19,550	-
<b>Total</b>	<b>297,554</b>	<b>297,646</b>	<b>280,692</b>	<b>329,689</b>	<b>332,164</b>	<b>2,475</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NR	6.00	6.00	5.00	4.50	4.50	0.00
	6.00	6.00	5.00	4.50	4.50	0.00

### 152-HUMAN RESOURCES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Human Resources Director	Glenda Stoddard	NR	40.00	1.00	133,947	133,947		
Employment Specialist	Susan Stone	NR	40.00	1.00	77,316	77,316		
Benefits Specialist	Charles Dunham	NR	40.00	1.00	65,016	65,016		
HR Generalist	Mary Jane Carter	NR	25.00	0.50	30,695	30,695		
Payroll Coordinator	Laurie O'Shepa	NR	40.00	1.00	59,277		59,277	NPS Budget
Overtime					2,500	2,500		
Longevity					2,900	2,900		
Cell Phone Allowance					240	240		
<b>Total Personnel Services:</b>				<b>4.50</b>	<b>371,891</b>	<b>312,614</b>	<b>59,277</b>	
Training and Seminars					14,000	14,000		
Medical/Testing Services					3,000	3,000		
Printing					500	500		
Microfiche Data Storage					200	200		
Offices Supplies - General					350	350		
Travel					500	500		
Dues & Memberships					1,000	1,000		
<b>Total Operations and Maintenance:</b>					<b>19,550</b>	<b>19,550</b>		
<b>152-HUMAN RESOURCES TOTAL:</b>					<b>4.50</b>	<b>391,441</b>	<b>332,164</b>	<b>59,277</b>

## **Information Technology Services Department**

Antonio Pagán, Chief Information Officer  
42 Gothic Street, Northampton, MA 01060  
(413) 587-1235  
[apagan@northamptonma.gov](mailto:apagan@northamptonma.gov)

### **Department Responsibilities**

The Information Technology Services (ITS) Department provides computer hardware and software acquisition, telecommunications infrastructure, information security, maintenance, and support to all city departments, Public Safety, and Northampton Public Schools (NPS). The department is also responsible for computer supplies management, desktop and web publishing, social media management, and voice and data communications. The department is responsible for systems development and planning, systems modification and enhancement, operations, and administration of the hardware and software for the geographic information system. A function of the department is to provide and support remote workers with the same level of IT services as on-premise. ITS is also responsible for coordinating and executing recovery plans within the Business Continuity Plan for the entire municipal government administration and dependencies.

### **FY2022 Highlights**

The ITS team focused primarily on supporting city and NPS staff returning to work as the department stayed onsite to support those that needed to work from home. Additionally, the team continued working on ongoing projects and maintaining IT equipment at all city buildings:

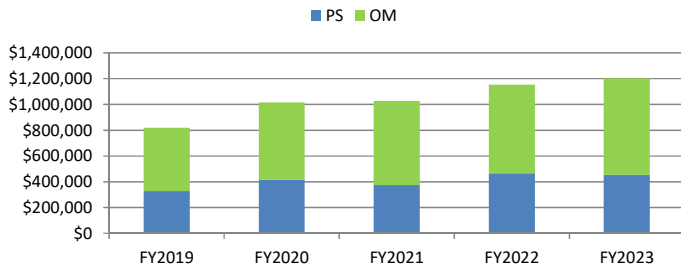
- Worked with contractors on the replacement of NPS existing wireless network with newer technologies to support the increase of bandwidth needs for staff and students. Expected completion is May 2022.
- Worked with contractors on the consolidation of several server rooms and data centers into a redundant design optimized for business continuity. Expected completion is June 2022.
- Worked with the Northampton Police Department and several systems suppliers to evaluate, design and plan the replacement of several existing technology capacities for cruisers. Expected completion is June/July 2022.
- Completed Phase 1 of the Municipal Broadband Market Study with an overwhelming support from most city constituents.

### **FY2023 Budget Information**

ITS will continue its focus on standardization of existing systems and processes across all city departments. ITS will continue the emphasis on stabilizing all infrastructure and support services with a focus on business continuity and sustainability:

- Streamline IT procurement processes to develop funding efficiencies and focus on long-term sustainability for all city dependencies.
- Continue modernizing NPS servers' infrastructure to streamline IT support services at all school buildings and remote users.
- Continue improving existing network security systems citywide by implementing infrastructure-monitoring services in order to prevent cyber-attacks from external actors or internal users.
- Extending the Municipal Fiber Loop to include two communication towers as part of the Radio System Replacement project and the water facility in Williamsburg.
- Complete the Municipal Broadband Feasibility Study and prepare for next steps.

### Information Technology Services Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22 - FY23
PS	327,548	415,969	374,256	466,231	453,282	(12,949)
OM	490,478	600,902	651,987	688,089	748,499	60,410
<b>Total</b>	<b>818,025</b>	<b>1,016,871</b>	<b>1,026,243</b>	<b>1,154,320</b>	<b>1,201,781</b>	<b>47,461</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22 - FY23
NR	8.00	9.00	8.00	9.00	9.00	0.00
NAPEA	0.00	0.00	0.00	0.00	0.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>9.00</b>	<b>10.00</b>	<b>9.00</b>	<b>10.00</b>	<b>10.00</b>	<b>0.00</b>

### 155-INFORMATION TECHNOLOGY SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Chief Information Officer	Antonio Pagán	NR	40.00	1.00	133,436	133,436		
Digital Literacy & Computer Science Coord.	Molly McLoughlin	NR	40.00	1.00	99,358		99,358	NPS
IT Project Coordinator	Raphael Deh-Atheba	NR	40.00	1.00	66,342	49,757	16,586	NPS 25%
Applications Administrator	Frank Forbes	NR	40.00	1.00	71,504	71,504		
Systems Administrator	Eric Gagne	NR	40.00	1.00	69,975	10,496	59,479	NPS 85%
IT System Specialist	Paul Cutler	NR	40.00	1.00	56,215	50,594	5,622	NPS 10%
IT Network Analyst	Sam Lev	NR	40.00	1.00	54,841	46,615	8,226	NPS 15%
Technology Assistant	Nancy Sise	AFSCME	40.00	1.00	55,351	55,351		
IT Systems Specialist	Gillian Doucette	NR	40.00	1.00	52,205	10,441	41,764	NPS 80%
IT Network Specialist	Vacancy	NR	40.00	1.00	50,942	10,189	40,753	NPS 80%
Overtime					2,500	2,500		
On Call					10,000	10,000		
Longevity					2,400	2,400		
<b>Total Personnel Services:</b>				<b>10.00</b>	<b>725,069</b>	<b>453,282</b>	<b>271,787</b>	
R & M Vehicles					500	500		
R & M Equipment					50,000	50,000		
Software License Fees					317,314	317,314		
Professional/Technical					273,725	273,725		
Training and Seminars					5,000	5,000		
Web Services					15,700	15,700		
Telephone					84,760	84,760		
Travel					1,000	1,000		
Dues & Memberships					500	500		
<b>Total Operations and Maintenance:</b>					<b>748,499</b>	<b>748,499</b>		
<b>155-MANAGEMENT INFORMATION SYSTEMS TOTAL:</b>				<b>10.00</b>	<b>1,473,568</b>	<b>1,201,781</b>	<b>271,787</b>	

## **Office of the City Clerk**

Pamela L. Powers, City Clerk  
210 Main Street, Northampton, MA 01060  
(413) 587-1223  
[cclerk@northamptonma.gov](mailto:cclerk@northamptonma.gov)

### **Department Responsibilities**

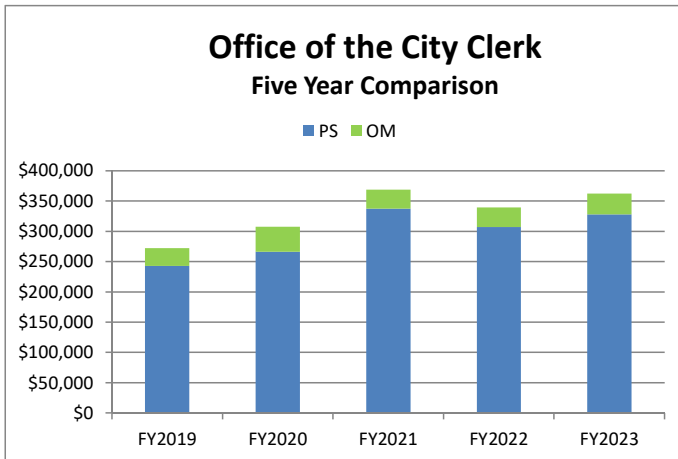
The City Clerk and staff perform diverse tasks for the benefit of Northampton residents, other government agencies, and the public. The office promotes open government and transparency by leveraging technology that provides easy access to records and information. Many of the responsibilities of the office are defined by state law which is administered by the Secretary of the Commonwealth's Office, the Attorney General's Office, or the Registry of Vital Records and Statics. Other duties of the office are defined by City Charter or City ordinance. General duties include maintaining, preserving, amending and indexing all historical city records pertaining to birth, marriage and death certificates, city licenses, legislative filings including orders, ordinances, street acceptances and discontinuances, and City Council minutes; acting burial agent; administering oaths of office to various city officials and board, committee and commission members; chief election official; member of the Board of Registrars; overseer of voter registration records, street listings, and city census; compliance officer for open meeting law; city-wide Records Access Officer (RAO); keeper of the city seal; Notary Public; and providing for the filing of other notices, assignments, etc. not otherwise prescribed.

### **FY2022 Highlights**

The amended charter changes that were approved by the state legislature and signed by Governor Charlie Baker on August 13, 2021, included a provision to change the status of the City Clerk from an elected official to an appointed position. The transition is now complete. The state legislature took up the special act charter legislation allowing 16 and 17 year olds to vote in municipal elections. This recommendation was made by the 2019 Charter Review Commission and was approved by the City Council in 2020. Full implementation of a voting process for this age group, if adopted by the legislature, could be completed in time for the 2023 municipal election cycle. Northampton's redistricting plan as a result of the 2020 Federal Census was accepted by the state legislature and the office is moving forward with the approved changes. The Elections Division of the Secretary of the Commonwealth's Office will help upload the revised ward and precinct information into the voter registration information system. Notification to affected households will take place prior to the state primary in September 2022.

### **FY2023 Budget Information**

Two state elections are planned during FY2023, the state primary is scheduled for September 6, 2022, and the State Election for November 8, 2022. The City Clerk's office will continue to observe safe distancing guidelines during these elections. The Ranked Choice Voting (RCV) Committee sent recommended language for implementing RCV for all elected municipal offices. Next steps include approval by the City Council and the state legislature. The office is anticipating a referendum question posed to the voters in FY2023. The R & M Office Equipment line is increased in order to budget for the needed reprogramming.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	242,818	266,454	337,564	306,893	327,841	20,948
OM	29,549	41,247	31,074	32,525	34,565	2,040
<b>Total</b>	<b>272,366</b>	<b>307,701</b>	<b>368,638</b>	<b>339,418</b>	<b>362,406</b>	<b>22,988</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
Elected	1.00	1.00	1.00	1.00	1.00	0.00
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
	4.00	4.00	4.00	4.00	4.00	0.00

## 161-CITY CLERK

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
City Clerk	Pamela L. Powers	NR	40.00	1.00	88,668	88,668		
Assistant City Clerk	Amy Zielenski	NAPEA	35.00	1.00	52,795	52,795		
Principal Clerk	Jennifer Larkin	AFSCME	35.00	1.00	37,943	37,943		
Principal Clerk	Terry Yusko	AFSCME	37.50	1.00	47,135	47,135		
Election Workers					90,000	90,000		
Overtime					10,000	10,000		
Longevity					1,300	1,300		
<b>Total Personnel Services:</b>				<b>4.00</b>	<b>327,841</b>	<b>327,841</b>		
R & M Office Equipment					7,290	7,290		
Printing					2,200	2,200		
Ballot Printing/Processing					10,300	10,300		
General Code					6,300	6,300		
Office Supplies Forms					6,650	6,650		
Election Supplies					1,500	1,500		
Dues and Memberships					200	200		
General Liability					125	125		
<b>Total Operations and Maintenance:</b>					<b>34,565</b>	<b>34,565</b>		
<b>161-CITY CLERK</b>				<b>4.00</b>	<b>362,406</b>	<b>362,406</b>		

## **Office of Planning & Sustainability**

Wayne Feiden, FAICP, Director

210 Main Street, Northampton, MA 01060

(413) 587-1266

[wfeiden@northamptonma.gov](mailto:wfeiden@northamptonma.gov)

### **Department Responsibilities**

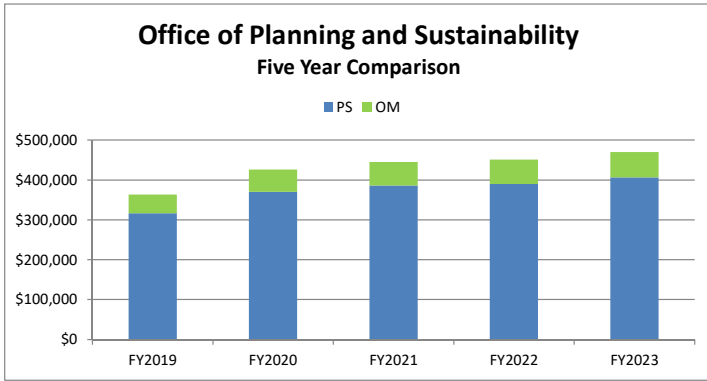
The mission of the Office of Planning & Sustainability is to identify and implement community vision for a sustainable and resilient future with a healthy and equitable economy and environment. We do this through planning (resilience, sustainability, visioning, comprehensive, and strategic), placemaking (design, built environment, history, and community preservation), conservation (environment, design with nature, open space, and agriculture), mobility (car-less options, bicycles and pedestrians, and transit), equity (housing, community development, and economic prosperity), and climate action (resilience/adaptation and regeneration/mitigation).

### **FY2022 Highlights**

Planning and sustainability efforts include revising the *Sustainable Northampton Comprehensive Plan* to incorporate the *Climate Resilience and Regeneration* and the *Walk/Bike* plan elements into the overall plan and raise the profile of our climate action plan work. Community development included accessibility improvements, especially wheelchair curb cut ramps in Florence, advancing a community resilience hub, and rethinking our housing rehabilitation and soft-second housing loan programs. Sustainable transportation projects include submitting the 25% plans for the Picture Main Street project, completing the design and right of way work for Bridge Street School Safe Routes to school, building Leeds traffic calming, Pleasant Street complete streets, and Laurel Street sidewalks, and expanding ValleyBike share. Recreation and conservation projects included receiving funding for two Northampton Designs with Nature projects at Rocky Hill Greenway and the Route 66 Ice Pond, new greenway open space purchases, and beginning the development of an accessible soft surface trail at the Broad Brook-Fitzgerald Lake Greenway. Affordable and market rate housing includes implanting new affordable housing friendly zoning and advancing city funded and city sponsored affordable housing projects. Economic development includes completing the COVID-19 downtown rapid recovery planning and the environmental assessment necessary to put the former Probate Court at 33 King Street back into productive use.

### **FY2023 Budget Information**

For FY2023, planned activities include advancing climate resilience and regeneration working, continuing to address the community development fallout of COVID-19 and the slow recovery, advancing affordable and attainable housing projects, urban core rezoning to meet new needs, and a number of bicycle and pedestrian-friendly transportation projects.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	316,369	370,407	386,164	390,089	406,167	16,078
OM	46,807	55,416	59,102	61,200	64,200	3,000
<b>Total</b>	<b>363,176</b>	<b>425,823</b>	<b>445,266</b>	<b>451,289</b>	<b>470,367</b>	<b>19,078</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	4.00	4.00	6.00	6.00	7.00	1.00
AFSCME	1.00	1.00	1.00	1.00	0.00	-1.00
NR	0.80	0.50	1.00	1.00	1.00	0.00
	<b>5.80</b>	<b>5.50</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>0.00</b>

## 175-PLANNING AND SUSTAINABILITY

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Director of Planning and Sustainability	Wayne Feiden	NAPEA	40.00	1.00	111,145	111,145		
Asst Director of Planning & Sustainability	Carolyn Misch	NAPEA	40.00	1.00	88,854	88,854		
Land Use and Conservation Planner	Sarah LaValley	NAPEA	40.00	1.00	73,299	47,644	25,655	CPA Funds (35%)
GIS/Database Coordinator	James Thompson	NAPEA	35.00	1.00	70,767	70,767		
Sustainability Project Manager	Teresa Brockriede	NAPEA	40.00	1.00	57,434	57,434		
Land and Projects Planner	Thomas Annese	NR	40.00	1.00	48,925	24,463	24,462	Grants and Valley Bike
Community Development Planner	Keith Benoit	NAPEA	40.00	1.00	68,003		68,003	CDBG
Grants Administrator	Nathan Chung	NAPEA	40.00	1.00	56,038		56,038	CDBG
Cell Phone Allowance					1,260	1,260		
Longevity					4,600	4,600		
<b>Total Personnel Services:</b>				<b>8.00</b>	<b>580,325</b>	<b>406,167</b>	<b>174,158</b>	
R & M Office Equipment					1,000	1,000		
Architecture and Engineering					10,000	10,000		
GIS/WEB Services					5,000	5,000		
Printing and Mailing					5,000	5,000		
Advertising					6,000	6,000		
Office Supplies - General					2,000	2,000		
Groundskeeping Supplies					24,000	24,000		
Pioneer Valley Planning Commission					5,000	5,000		
Travel					3,200	3,200		
Dues & Memberships					3,000	3,000		
<b>Total Operations and Maintenance:</b>					<b>64,200</b>	<b>64,200</b>		
<b>175-PLANNING AND SUSTAINABILITY</b>				<b>8.00</b>	<b>644,525</b>	<b>470,367</b>	<b>174,158</b>	

## **Central Services Department**

Patrick McCarthy, Director

240 Main Street, Northampton, MA 01060

(413) 587-1086

[pmccarthy@northamptonma.gov](mailto:pmccarthy@northamptonma.gov)

### **Department Responsibilities**

The Central Services department oversees grounds, maintenance, heating/cooling, plumbing, electrical, security, fire detection/protection, custodial, renovations and construction operations and capital programs for city and school buildings. Central Services maintains approximately 792,000 square feet of facilities including: City Hall, Puchalski Municipal Building, Memorial Hall, the Police Station, the Main and Florence Fire Stations, the Senior Center, James House, Feiker Building, the Academy of Music, six schools in the Northampton Public School District, and Department of Public Works facilities. Central Services operates the municipal mail delivery program, manages the city and school facilities office and custodial supplies program, solicits and secures natural gas, electricity supply contracts for municipal and school facility operations, and houses the Energy and Sustainability Officer. Central Services also oversees maintenance and capital programs for the E.J Gare Parking Garage (168,000 sq. ft.), the Gothic Street parking structure (52,000 sq. ft.) and multiple city parking lots and coordinates maintenance and upgrades for the city streetlight system.

### **FY2022 Highlights**

FY2022 included COVID work related to building safety and cleaning; upgrades to energy management systems in school and city facilities; installation of a sprinkler system and bathroom renovations at the Academy of Music; reconstruction of the Round House parking lot; energy management system upgrades at the JFK Middle School; completion of a Net-Zero greenhouse gas emissions reduction study for seven municipal buildings and the initiation of a similar study for three school buildings.

### **FY2023 Budget Information**

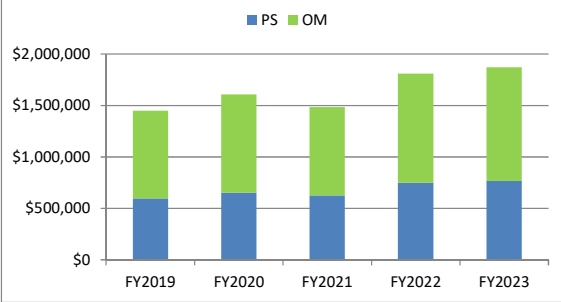
Along with ongoing maintenance, potential capital projects include:

**Schools:** Energy management system upgrades at the J.F.K. Middle School; ventilation and greenhouse gas emissions reductions work at Leeds and Jackson Street schools; purchase of electric school maintenance van.

**City Buildings:** Parking lot expansion at Fire/Rescue headquarters; window and ventilation upgrades at DPW administration building; heating system upgrades at the Puchalski Municipal Building; purchase of hybrid city maintenance vehicle.

**Parking Facilities:** Purchase of electric skid-steer loader.

### Central Services Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	594,573	653,311	624,267	749,152	765,900	16,748
OM	853,949	954,879	861,356	1,060,050	1,106,145	46,095
<b>Total</b>	<b>1,448,522</b>	<b>1,608,189</b>	<b>1,485,623</b>	<b>1,809,202</b>	<b>1,872,045</b>	<b>62,843</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NAME	8.00	9.00	9.00	8.60	8.60	0.00
NR	4.10	4.10	4.10	4.10	4.03	-0.07
<b>Total</b>	<b>15.10</b>	<b>16.10</b>	<b>16.10</b>	<b>15.70</b>	<b>15.63</b>	<b>-0.07</b>

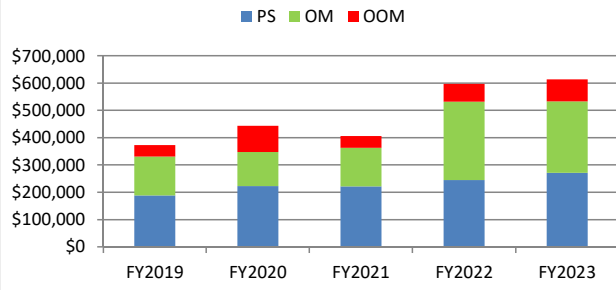
### 192-CENTRAL SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Director	Pat McCarthy	NR	40.00	1.00	90,876	90,876		
Principal Clerk	Gayle Kolodziej	AFSCME	40.00	1.00	55,351	48,432	6,919	NPS - 12.5%
Energy Officer	Chris Mason	NAPEA	35.00	1.00	65,736	65,736		
Maint. Supervisor	Warren Jones	NAME	40.00	1.00	64,979	64,979		
Maint. Custodian	Terry Corbett	NAME	40.00	1.00	49,048	49,048		
Electrician	Jim Mailloux	NAPEA	40.00	1.00	77,006	36,193	40,813	NPS - 33%, DPW - 20%
Custodian (PD)	Sam Santiago	NAME	40.00	1.00	43,494	43,494		
Custodian (PD)	Vacancy	NAME	40.00	1.00	39,380	39,380		
Custodian (City)	Claudia Cook	NAME	40.00	1.00	39,380	39,380		
Custodian (SC & City)	Mirek Kos	NAME	40.00	1.00	38,441	38,441		
Custodian (DPW)	Ivan Kravets	NAME	40.00	1.00	41,385	41,385		
Custodian (Split JFK)	Vacancy	NAME	24.00	0.60	23,065	23,065		
Custodian (City PT)	Ivan Giroux	NR	19.50	0.48	18,740	18,740		
Custodian	Keith Cotnoir	NAME	40.00	1.00	38,440	38,440		
Summer Rec Custodians					10,000	10,000		
Facilities Project Coord.	Vacancy	NR	40.00	1.00	71,452	35,726	35,726	NPS - 50%
Mail Courier	Brenda Curtis	NR	22.00	0.55	22,924	8,482	14,442	NPS - 50%, SVAHS - 13%
HVAC Technician	Viasaslau Kurdun	NR	40.00	1.00	61,826	29,058	32,768	DPW - 20%, NPS - 33%
Fill in Mail Courier					7,000	7,000		
Overtime					25,650	25,650		
Longevity					4,075	4,075		
Weekend Differential					3,120	3,120		
Cell Phone Allowance					1,350	1,350		
Uniform Allowance					3,850	3,850		
<b>Total Personnel Services:</b>				<b>15.63</b>	<b>896,568</b>	<b>765,900</b>	<b>130,668</b>	

Electricity	235,467	235,467
Signal and Street Lights	103,064	103,064
Natural Gas	79,819	79,819
Propane	3,000	3,000
Water	20,145	20,145
Sewer	5,000	5,000
Stormwater	50,000	50,000
Repairs & Maintenance	60,000	60,000
R & M - Buildings	100,000	100,000
R & M - Grounds	10,000	10,000
R & M -HVAC Equip	20,000	20,000
R & M -Vehicles	7,500	7,500
Trash Removal	35,000	35,000
Architecture and Engineering	30,000	30,000
Medical/Testing	1,000	1,000
Contracted Inspection Services	90,000	90,000
Telephone	6,500	6,500
Postage	75,000	75,000

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	General Fund	Other	Source
Advertising					1,000	1,000		
Office Supplies - General					40,000	40,000		
Office Supplies - Photocopying					57,000	57,000		
R & M Supplies - Buildings and Equip					15,000	15,000		
R & M Supplies - HVAC Items					5,500	5,500		
R & M Supplies - Plumbing					3,000	3,000		
R & M Supplies - Electrical					11,000	11,000		
R & M Supplies - Paint					750	750		
R & M Supplies - Custodial					20,000	20,000		
Groundskeeping Supplies					2,500	2,500		
Gasoline/Diesel					4,500	4,500		
Trade Subscriptions					100	100		
Uniforms					8,000	8,000		
Travel					1,800	1,800		
Dues and Memberships					4,500	4,500		
<b>Total Operations and Maintenance:</b>					<b>1,106,145</b>	<b>1,106,145</b>	-	
<b>192-CENTRAL SERVICES</b>					<b>15.63</b>	<b>2,002,713</b>	<b>1,872,045</b>	<b>130,668</b>

### Central Services Department Parking Maintenance Five Year Comparison



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	188,832	223,146	222,000	245,016	271,269	26,253
OM	141,844	123,867	141,294	286,966	262,398	(24,568)
OOM	41,898	96,937	42,429	65,000	80,000	15,000
<b>Total</b>	<b>372,575</b>	<b>443,950</b>	<b>405,723</b>	<b>596,982</b>	<b>613,667</b>	<b>16,685</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
AFSCME	0.50	0.50	0.50	0.50	1.00	0.50
NR	4.00	4.00	4.00	4.00	4.00	0.00
<b>Total</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>4.50</b>	<b>5.00</b>	<b>0.50</b>

#### 481 - CENTRAL SERVICES - PARKING MAINTENANCE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Maintenance Supervisor	Brian Baceski	NR	40.00	1.00	68,269	68,269		
Maintenance Assistant	Michael Diemand	NR	40.00	1.00	50,277	50,277		
Maintenance Assistant	Samuel Garstka-Osley	NR	40.00	1.00	46,687	46,687		
Maintenance Assistant	Reggie Lynde	NR	40.00	1.00	38,444	38,444		
Maintenance Assistant	George Beaupre	NR	35.00	1.00	43,992	43,992		
Overtime					20,000	20,000		
Longevity					3,600	3,600		
<b>Total Personnel Services:</b>				<b>5.00</b>	<b>271,269</b>	<b>271,269</b>		
Electricity					39,958	39,958		
Natural Gas					2,640	2,640		
Water					750	750		
Sewer					750	750		
Stormwater					7,500	7,500		
Repairs and Maintenance					40,000	40,000		
R & M Grounds					5,500	5,500		
Trash Removal					45,000	45,000		
Professional and Technical					12,000	12,000		
Architecture and Engineering					6,500	6,500		
Medical/Testing Services					500	500		
Telephone - Code Red					20,000	20,000		
Office Supplies - General					1,800	1,800		
R & M Supplies - Bldgs & Equip					12,000	12,000		
Groundskeeping Supplies					8,000	8,000		
Vehicular Supplies					12,000	12,000		
Gasoline/Diesel					8,500	8,500		
Uniform Allowance					3,000	3,000		
Compliance and Accomodation					6,000	6,000		
Holiday Lights					30,000	30,000		
<b>Total Operations and Maintenance:</b>					<b>262,398</b>	<b>262,398</b>		
Site Improvements					15,000	15,000		
Equipment Parking					65,000	65,000		
<b>Total Other than Ordinary Maintenance:</b>					<b>80,000</b>	<b>80,000</b>		
<b>481 - PARKING MAINTENANCE</b>				<b>5.00</b>	<b>613,667</b>	<b>613,667</b>		

## **Police Department**

Chief Jody D. Kasper  
29 Center St, Northampton, MA 01060  
(413) 587-1115

### **Department Responsibilities**

The Northampton Police Department (NPD) is a progressive and professional police agency. We pride ourselves on the exceptional level of service that we provide to our residents and to visitors of Northampton. As an accredited police agency, we adhere to the very best police practices in the field. We are focused on crime prevention, reducing the fear of crime, and improving the quality of life of our residents.

### **Calendar Year 2021 Highlights**

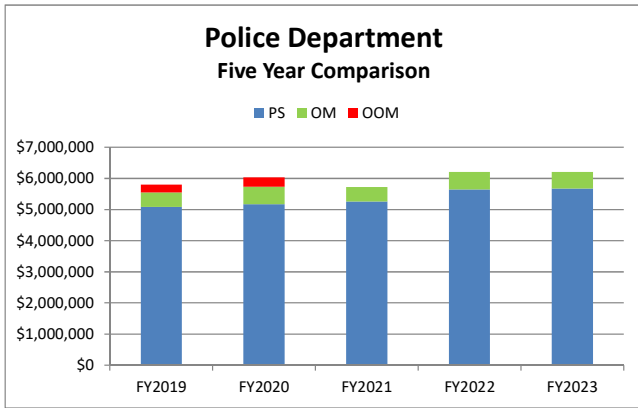
Northampton Police officers remained focused on providing quality community services in what continues to be one of the most challenging times in modern-day policing. Officers handled 33,099 calls in 2021; arrested 416 persons (19.2% for criminal warrants issued by the courts and 21.1% for felony offenses), charged 63 people with operating under the influence of alcohol or drugs; investigated 738 motor vehicle collisions including 416 that involved over \$1,000 in damages or with personal injury; investigated 1,127 offense reports and wrote 1,493 additional reports; issued 1,911 motor vehicle citations and issued untold more verbal warnings; and processed 191 LTC applications.

The most concerning issue in 2021 for NPD was the continued loss of police officers. Since the vote to defund NPD and the resulting layoff of officers, twelve additional officers (20%) have resigned and three have retired. Those who resigned took with them about \$552,000 in hiring and training costs. In addition, two officers have communicated their intent to retire early in FY23. With the constant threat of further cuts, the most junior officers lack employment stability and this, along with the community culture, is impacting employee retention and morale.

In 2021, NPD continued to voluntarily contribute to the FBI National Use of Force Data Collection initiative, implemented a Restorative Justice Program, continued our commitment to transparency by releasing information through our Open Data Portal, and began building a digital database of personnel records regarding training, internal affairs, use of force, and commendations. Serious motor vehicle collisions continued to trend downward, the Detective Bureau continued successfully closing a high percentage of cases, and officers continued to provide a high level of quality public safety services to the community.

### **Fiscal Year 2023 Budget Information**

The Personnel Services budget increased due to contractually agreed upon pay raises and benefits. There is a slight decrease in the Ordinary Maintenance (OM) budget related to moving IT costs to the Information Technology Services Department and no increase for the Other than Ordinary Maintenance (OOM) Budget.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	5,084,170	5,170,553	5,254,202	5,653,469	5,677,286	23,817
OM	461,481	567,421	468,448	555,965	524,531	(31,434)
OOM	257,891	295,149	-	-	-	-
<b>Total</b>	<b>5,803,542</b>	<b>6,033,123</b>	<b>5,722,650</b>	<b>6,209,434</b>	<b>6,201,817</b>	<b>(7,617)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
ADMIN	7.00	7.00	7.00	7.00	7.00	-
PSGT	8.00	8.00	7.00	7.00	7.00	-
POFF	50.00	50.00	46.00	46.00	46.00	-
NAPEA	1.00	1.00	1.00	1.00	1.00	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
NR	4.32	4.32	4.32	4.50	4.50	-
	72.32	72.32	67.32	67.50	67.50	-

## 210 - POLICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Chief of Police	Jody Kasper	ADMIN	40.00	1.00	154,295	154,295		
Captain	John Cartledge	ADMIN	40.00	1.00	124,241	124,241		
Captain	Victor Caputo	ADMIN	40.00	1.00	117,600	117,600		
Lieutenant	Alan Borowski	ADMIN	40.00	1.00	103,210	103,210		
Lieutenant	Grzegorz Korepta	ADMIN	40.00	1.00	103,210	103,210		
Det. Lieutenant	Timothy Satkowski	ADMIN	40.00	1.00	103,210	103,210		
Lieutenant	Brian Letzeisen	ADMIN	40.00	1.00	97,718	97,718		
Staff Sergeant	Josef Barszcz	PSGT	40.00	1.00	84,594	84,594		
Staff Sergeant	Joseph Golec	PSGT	40.00	1.00	84,594	84,594		
Staff Sergeant	Patrick Moody	PSGT	40.00	1.00	84,594	84,594		
Det. Staff Sergeant	Corey Robinson	PSGT	40.00	1.00	84,594	84,594		
Staff Sergeant	Dennis Liptak	PSGT	40.00	1.00	84,594	84,594		
Sergeant	Brendan McKinney	PSGT	40.00	1.00	78,832	78,832		
Sergeant	Honora Sullivan-Chin	PSGT	40.00	1.00	78,832	78,832		
Patrol	Carlos Lebron	POFF	40.00	1.00	68,223	68,223		
Patrol	John McCarthy	POFF	40.00	1.00	68,223	68,223		
Patrol	David Netto	POFF	40.00	1.00	68,223	68,223		
Patrol	Christian Edler	POFF	40.00	1.00	68,223	68,223		
Detective	Luann Caputo	POFF	40.00	1.00	68,223	68,223		
Patrol	Peter Sharac	POFF	40.00	1.00	68,223	68,223		
Patrol	Steven DiGiammo	POFF	40.00	1.00	68,223	68,223		
Patrol	Brent Dzialo	POFF	40.00	1.00	68,223	68,223		
Patrol	Michael McLaughlin	POFF	40.00	1.00	68,223	68,223		
Patrol	Justin Hooten	POFF	40.00	1.00	68,223	68,223		
Patrol	Andrew Kohl	POFF	40.00	1.00	68,223	68,223		
Patrol	Kenneth Kirchner	POFF	40.00	1.00	68,223	68,223		
Patrol	Joshua Wallace	POFF	40.00	1.00	68,223	68,223		
Detective	Adam Van Buskirk	POFF	40.00	1.00	68,223	68,223		
Patrol	Thomas Briotta	POFF	40.00	1.00	68,223	68,223		
Patrol	Scott Gregory	POFF	40.00	1.00	68,223	68,223		
Patrol	Ryan Tellier	POFF	40.00	1.00	65,916	65,916		
Patrol	Jeffrey Staples	POFF	40.00	1.00	65,916	65,916		
Patrol	Elijah Pack	POFF	40.00	1.00	61,533	61,533		
Patrol	Matthew Montini	POFF	40.00	1.00	61,533	61,533		
Patrol	Michael Cronin	POFF	40.00	1.00	61,533	61,533		
Detective	Benjamin Beaver	POFF	40.00	1.00	59,453	59,453		
Patrol	Timothy Zantroski	POFF	40.00	1.00	59,453	59,453		
Detective	Clay Delano	POFF	40.00	1.00	59,453	59,453		
Patrol	Rebecca Mazuch	POFF	40.00	1.00	59,453	59,453		
Patrol	Steven Rattelsdorfer	POFF	40.00	1.00	57,442	57,442		
Patrol	Heather Longley	POFF	40.00	1.00	55,499	55,499		
Patrol	Jessica Sullivan	POFF	40.00	1.00	55,499	55,499		
Patrol	Garrett Wojcicki	POFF	40.00	1.00	55,499	55,499		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General		
						Fund	Other	Source
Patrol	Lauren Bolduc	POFF	40.00	1.00	55,499	55,499		
Detective	Kevin Cook	POFF	40.00	1.00	55,499	55,499		
Patrol	Tyler Hampson	POFF	40.00	1.00	53,623	53,623		
Patrol	Alan Schadel	POFF	40.00	1.00	68,223	68,223		
Patrol	Matthew Knowlton	POFF	40.00	1.00	53,623	53,623		
Patrol	Ariangna Gonzalez	POFF	40.00	1.00	51,809	51,809		
Patrol	Brett Wilson	POFF	40.00	1.00	51,809	51,809		
Patrol	Rachel Bunce	POFF	40.00	1.00	53,623	53,623		
Patrol	Kamil Bak	POFF	40.00	1.00	51,809	51,809		
Patrol	Timothee' Jacques	POFF	40.00	1.00	51,809	51,809		
Patrol	Orlando Huertas	POFF	40.00	1.00	50,057	50,057		
Patrol	James Spellman	POFF	40.00	1.00	55,499	55,499		
Patrol	John Sellow	POFF	40.00	1.00	51,809	51,809		
Patrol	Madison Eline	POFF	40.00	1.00	50,057	50,057		
Patrol	Kyle Ackerman	POFF	40.00	1.00	50,057	50,057		
Patrol	Thomas McCabe	POFF	40.00	1.00	50,057	50,057		
Patrol	Jonathan Bartlett	POFF	40.00	1.00	50,057	50,057		
Records Supervisor	Jane Lawnicki	NAPEA	40.00	1.00	64,740	64,740		
Court Administrator	Lori Speer	NR	35.00	1.00	55,431	55,431		
Principal Clerk	Julie Gaudreau	AFSCME	40.00	1.00	50,084	50,084		
Senior Clerk	Jennifer DiCarlo	AFSCME	40.00	1.00	42,137	42,137		
Admin Asst.	Tammy Suprenant	NR	40.00	1.00	49,952	49,952		
Training and Accreditation Coordinator	Jennifer Delaney	NR	40.00	1.00	57,390	57,390		
Animal Control Officer/Animal Inspector	Shayla Howe	NR	35.00	1.00	56,455	56,455		
Assistant ACO	Dawn Ubelaker	NR	20.00	0.50	30,704	30,704		
One Extra Days of Payroll		POFF		-	14,473	14,473		
Special Police Officers					59,471	59,471		
Overtime					222,487	222,487		
Court Time					14,479	14,479		
Training					29,984	29,984		
Holiday Pay					166,775	166,775		
Longevity					26,500	26,500		
Shift Differential					26,408	26,408		
Working Out of Class					23,828	23,828		
Crime Scene Service Stipends					9,900	9,900		
Detective Stipends					18,480	18,480		
Career Incentive					498,821	498,821		
<b>Total Personnel Services:</b>				<b>67.50</b>	<b>5,677,286</b>	<b>5,677,286</b>		
R & M Vehicles					50,270	50,270		
R & M Office Equipment					12,500	12,500		
R & L Communication Equipment					60,377	60,377		
Technology Services					55,737	55,737		
Training and Seminars					56,928	56,928		
Medical/Testing Services					27,100	27,100		
Telephone					10,030	10,030		
Advertising					1,000	1,000		
Animal Control Expenses					25,000	25,000		
Office Supplies - General					5,500	5,500		
Gasoline/Diesel					74,152	74,152		
Police Supplies					62,537	62,537		
Uniforms and Other Clothing					57,350	57,350		
Photography Supplies					14,000	14,000		
Dues & Memberships					12,050	12,050		
<b>Total Operations and Maintenance:</b>					<b>524,531</b>	<b>524,531</b>		
Annual Vehicle Replacements					-	-		
<b>Total Other than Ordinary Maintenance:</b>					<b>-</b>	<b>-</b>		
<b>210 - POLICE</b>				<b>67.50</b>	<b>6,201,817</b>	<b>6,201,817</b>		

## **Public Safety Communications Center**

Kelly Schuetze, Director

26 Carlon Drive, Northampton, MA 01060

(413) 587-1100

[kschuetze@northamptonma.gov](mailto:kschuetze@northamptonma.gov)

### Department Responsibilities

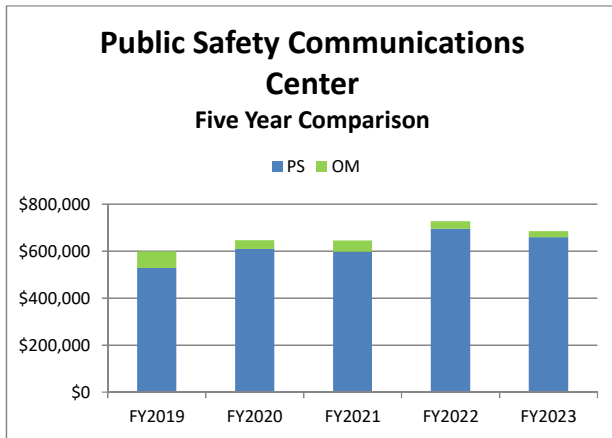
The Public Safety Communications Center (Dispatch) provides efficient, courteous and helpful assistance to the public and first-responders. Dispatch is a communication hub, facilitating requests for service with the appropriate agencies and providing dispatch support to Police, Fire, and Emergency Medical Services, and after hours support to Animal Control, the Parking Garage and Department of Public Works. Through the CodeRED system, dispatch facilitates disseminating community outreach and emergency messages to the public. Dispatch provides a point of contact to maintain first responder safety always, while coordinating timely and proper responses to all calls for service. To ensure that the needs of the public are met, dispatch collaborates with all city ancillary services.

### FY2022 Highlights

Dispatch receives cell phone 911 calls directly that immediately map in the city. This has improved call processing by having Northampton be the first point of contact. Dispatch has adapted to using new technology to help guide responders to caller locations, some of these programs are Public Eye and What3Words. Dispatch, Police, Fire, DPW, Parking, Schools and other departments utilizing radios are working with consultants and vendors to develop and implement a new radio system in the city. This new radio system will leverage the most up to date technology and will have new infrastructure creating stability in the system. Dispatch has successfully implemented an electronic version of the Emergency Medical Dispatch Protocols, transitioning away from the outdated card sets. This update has allowed dispatchers to have the most up-to-date protocols and instructions to better assist callers experiencing medical emergencies. Dispatch has begun working with the Department of Community Care Implementation Director to assist in the creation of the new department and to determine its role in the department's processing and response model.

### FY2023 Budget Information

In the upcoming year, the new radio system will be well into the implementation phase with completion in FY2024. Dispatch requested funds through the Capital Improvement Program to computerize the Emergency Fire Dispatch protocols similar to the transition to the Emergency Medical Dispatching protocols in FY2022. Dispatch will be partnering with the Department of Community Care to provide the new service to the city and its residents and visitors. The Commonwealth has released grant amounts for FY2023 and one grant will assist with the funding of salaries for two dispatchers and the other covers training costs associated with state mandated certification and training requirements.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	529,120	610,171	597,369	696,014	660,293	(35,721)
OM	69,986	36,808	48,595	31,392	24,998	(6,394)
<b>Total</b>	<b>599,107</b>	<b>646,979</b>	<b>645,965</b>	<b>727,406</b>	<b>685,291</b>	<b>(42,115)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
NR	11.00	11.00	11.00	11.00	11.00	0.00
	12.00	12.00	12.00	12.00	12.00	0.00

## 212 - PUBLIC SAFETY COMMUNICATIONS CENTER

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Director	Kelly Schuetze	NAPEA	40.00	1.00	82,517	82,517		
Dispatcher	Lisa Day	NR	40.00	1.00	63,594	-	63,594	PSAP Grant
Dispatcher	Susan Gilbert	NR	40.00	1.00	56,215	56,215		
Dispatcher	Julia Thibodo	NR	40.00	1.00	56,215	56,215		
Dispatcher	Vacancy	NR	40.00	1.00	53,512	53,512		
Dispatcher	Bartholomew Casey	NR	40.00	1.00	53,512	53,512		
Dispatcher	Anthony Bosworth	NR	40.00	1.00	53,512	53,512		
Dispatcher	Mary Kandrotas	NR	40.00	1.00	53,512	53,512		
Dispatcher	Maegan Leon	NR	40.00	1.00	52,204	52,204		
Dispatcher	Jeronimo Fernandez	NR	40.00	1.00	50,941	50,941		
Dispatcher	Elijah Edmonds	NR	40.00	1.00	49,701	49,701		
Lead Dispatcher	Vacancy	NR	40.00	1.00	65,501	612	64,889	PSAP Grant
Part-time Operational (Trainers)					10,000	10,000		
Per Diem Dispatchers					1,500	1,500		
Overtime					40,000	40,000		
Holiday Pay					36,000	36,000		
Longevity					4,800	4,800		
Weekend Differential					5,000	5,000		
Cell Phone Allowance					540	540		
<b>Total Personnel Services:</b>				<b>12.00</b>	<b>788,776</b>	<b>660,293</b>	<b>128,483</b>	
R & M Equipment					33,575	8,575	25,000	Revolving Fund
Medical/Testing Services					250	250		
Telephone					798	798		
Technology Comm Lines					2,800	2,800		
Advertising					300	300		
Office Supplies - General					500	500		
Subscriptions					300	300		
Uniform Allowance					2,475	2,475		
Travel					2,500	2,500		
Dues & Memberships					2,000	2,000		
Staff Development					10,000	3,000	7,000	Training Grant
Capital Equipment					750	750		
Replacement Equipment					750	750		
<b>Total Operations and Maintenance:</b>					<b>56,998</b>	<b>24,998</b>	<b>32,000</b>	
<b>212 - PUBLIC COMMUNICATIONS CENTER</b>				<b>12.00</b>	<b>845,774</b>	<b>685,291</b>	<b>160,483</b>	

## **Fire/Rescue Department**

Jon Davine, Fire Chief

26 Carlon Drive, Northampton, MA 01060

(413) 587-1039

[jdavine@northamptonma.gov](mailto:jdavine@northamptonma.gov)

### Department Responsibilities

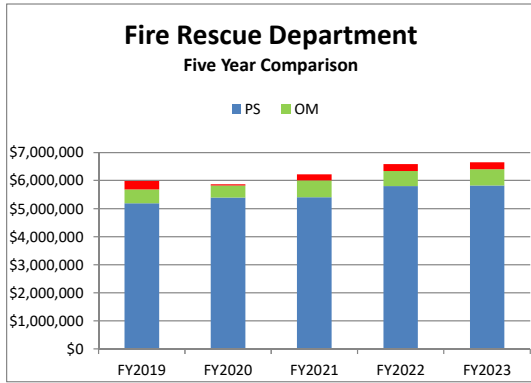
Northampton Fire/Rescue safeguards the lives and property and enhances the quality of life of the people of Northampton by providing a wide range of fire, rescue, emergency medical services, fire prevention and a high level of life safety education to its community. The department endeavors to protect and preserve the health of its membership by providing high quality training and continuous staff development.

### FY2022 Highlights

The COVID-19 pandemic continued to challenge the department. EMS personnel transported close to 1,000 COVID patients or patients with COVID like symptoms to the hospital. Northampton Fire/Rescue also had a record year with calls for service. The call volume increased 14% over 2021 and personnel responded to 7,645 calls, including 52 fires and 5,701 EMS calls. EMS mutual aid to other cities and towns almost doubled from last year to 400 calls. The increase in EMS mutual aid is due to the reduced response of Pioneer Valley EMS, which is the private ambulance service located in Northampton that provided most of the mutual aid to our surrounding communities. The department took delivery of a new fire engine this year as part of its apparatus replacement program and the engine should be in service by March 2022. The department replaced its 1998 ATV by taking delivery of a new UTV that has a 2-person cab, and a fold up stretcher in the bed which will allow personnel to transport patients safely from areas with difficult access. With the support of the Mayor and City Council, the department was able to secure funding to replace its 2003 Ladder. The new ladder was ordered and should take approximately 18 months to build. As the pandemic continued, the department continued to support the city's Health Department with both testing and vaccinations. Finally, in an effort to better prepare officers for the challenges they face at structure fires, the department hosted a three-day training session that focused on strategies, tactics and incident command.

### FY2023 Budget Information

Northampton Fire/Rescue will continue to employ 68 sworn personnel to provide the best fire and EMS service to the community. The department will take delivery of a new ambulance that has been delayed for almost a year and purchase another one. Additionally, the department will continue to work with the Health Department if necessary to support COVID19 testing and vaccination clinics and work in conjunction with other city departments on the citywide radio system replacement project.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	5,188,974	5,398,274	5,402,246	5,803,146	5,820,477	17,331
OM	493,429	420,389	609,188	543,930	588,680	44,750
OOM	301,247	50,299	210,000	235,000	244,000	9,000
<b>Total</b>	<b>5,983,650</b>	<b>5,868,962</b>	<b>6,221,434</b>	<b>6,582,076</b>	<b>6,653,157</b>	<b>71,081</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
FADMIN	2.00	3.00	3.00	3.00	3.00	0.00
DFC	5.00	4.00	4.00	4.00	4.00	0.00
FF	61.00	61.00	61.00	61.00	61.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NR	1.00	1.00	1.00	1.00	1.00	0.00
	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>70.00</b>	<b>0.00</b>

## 220 - FIRE RESCUE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources	
						General Fund	Other
Fire Chief	Jon Davine	FADMIN	40.00	1.00	140,454	140,454	
Assistant Fire Chief	Andrew Pelis	FADMIN	40.00	1.00	126,826	126,826	
Division Chief of EMS	Matt Lemberg	FADMIN	42.00	1.00	125,868	125,868	
Deputy Chief	Stephen Vanasse	DFC	42.00	1.00	95,944	95,944	
Deputy Chief	Andrew Breen	DFC	42.00	1.00	95,944	95,944	
Deputy Chief	Michael Hatch	DFC	42.00	1.00	95,944	95,944	
Deputy Chief	Shawn Denkwicz	DFC	42.00	1.00	95,944	95,944	
Administrative Asst.	Melissa Betsold	AFSCME	35.00	1.00	48,230	48,230	
Mechanic	Jeffrey Bates	NR	40.00	1.00	76,726	76,726	
Captain	Mark Curtin	FF	42.00	1.00	72,203	72,203	
Captain	William Millin	FF	42.00	1.00	72,203	72,203	
Captain	Larry Therrien	FF	42.00	1.00	72,203	72,203	
Captain	William Schuetze	FF	42.00	1.00	72,203	72,203	
Captain	David Murrett	FF	42.00	1.00	72,203	72,203	
Captain	Steve Hall	FF	42.00	1.00	72,203	72,203	
Captain	Caleb Langer	FF	42.00	1.00	66,125	66,125	
Captain	Matthew Marchand	FF	42.00	1.00	66,125	66,125	
Captain	Jesse Sobek-Rosnick	FF	42.00	1.00	64,206	64,206	
Captain	Ian Bigda	FF	42.00	1.00	64,206	64,206	
Fire Fighter	Michael Pawloski	FF	42.00	1.00	57,436	57,436	
Fire Fighter	William Dawkins	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Matthew Superba	FF	42.00	1.00	57,436	57,436	
Fire Fighter	John Moriarty	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Brett Gauger	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Wendy Bryant	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Jared Kajka	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Daryl Springman	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Dan Galica	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Dennis Nazzaro	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Dustin Culver	FF	42.00	1.00	57,436	57,436	
Fire Fighter	James Mulkerin	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Natalie Stollmeyer	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Jonathan Vantland	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Shawn Crimmins	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Colleen Routhier	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Kara Ledoux	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Matt Tudryn	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Timothy Putnam	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Adam Martin	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Bryan Davis	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Jeff Jasinski	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Keith Darnold	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Ben Snape	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Eric Toia	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Sean Duma	FF	42.00	1.00	57,436	57,436	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	General Fund	Other
Fire Fighter	Patrick Davis	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Jonathan Schwaiger	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Hannah Eisenstein	FF	42.00	1.00	57,436	57,436	
Fire Fighter	Daniel Martin	FF	42.00	1.00	55,752	55,752	
Fire Fighter	Megan Pike	FF	42.00	1.00	55,752	55,752	
Fire Fighter	Ethan Sicard	FF	42.00	1.00	55,752	55,752	
Fire Fighter	Joseph Mancino	FF	42.00	1.00	52,600	52,600	
Fire Fighter	Matthew Burrell	FF	42.00	1.00	51,079	51,079	
Fire Fighter	Daniel Schott	FF	42.00	1.00	51,079	51,079	
Fire Fighter	Matthew Wiklund	FF	42.00	1.00	52,600	52,600	
Fire Fighter	Hugh Parker	FF	42.00	1.00	51,079	51,079	
Fire Fighter	Daniel Nickerson	FF	42.00	1.00	49,585	49,585	
Fire Fighter	Benjamin Miller	FF	42.00	1.00	49,585	49,585	
Fire Fighter	Matthew Drennen	FF	42.00	1.00	49,585	49,585	
Fire Fighter	Roberty hayes	FF	42.00	1.00	49,585	49,585	
Fire Fighter	Nicholas Noto	FF	42.00	1.00	49,585	49,585	
Fire Fighter	Jonathan Bousquet	FF	42.00	1.00	49,585	49,585	
Fire Fighter	Tristan Krause	FF	42.00	1.00	48,172	48,172	
Fire Fighter	John Miller	FF	42.00	1.00	48,172	48,172	
Fire Fighter	Justin Brush	FF	42.00	1.00	48,172	48,172	
Fire Fighter	Tyler Hallock	FF	42.00	1.00	48,172	48,172	
Fire Fighter	Ryan Cyr	FF	42.00	1.00	48,172	48,172	
Fire Fighter	Vacancy	FF	42.00	1.00	48,172	48,172	
Fire Fighter	Vacancy	FF	42.00	1.00	48,172	48,172	
Fire Fighter	Vacancy	FF	42.00	1.00	48,172	48,172	
One Extra Day Payroll					13,570	13,570	
Comp time buyouts					-	-	
Municipal Hearing Officer	Duane Nichols	NR			2,500	2,500	
Overtime					435,000	435,000	
Holiday Pay					238,504	238,504	
Longevity					31,400	31,400	
Working Out Of Grade					15,000	15,000	
Phone Allowance					4,020	4,020	
Educational Incentives					187,000	187,000	
EMS Stipends					523,500	523,500	
<b>Total Personnel Services:</b>				<b>70.00</b>	<b>5,820,477</b>	<b>5,820,477</b>	<b>-</b>
Building Maintenance					15,000	15,000	
Vehicle Repair/Maint.					85,000	85,000	
R&M Communication Equip.					25,000	25,000	
Machine Tools					1,000	1,000	
Training & Seminars					60,000	60,000	
Medical/Testing Services					25,000	25,000	
EMS third party billing					80,000	80,000	
Communications					7,500	7,500	
Telephone					12,000	12,000	
Technology Communication					7,500	7,500	
Printing and Mailings					950	950	
Advertising					2,000	2,000	
Laundry Services					5,000	5,000	
Office Supplies-General					7,500	7,500	
Materials and Supplies					25,000	25,000	
Gasoline/Diesel Fuel					60,000	60,000	
EMS Supplies					74,750	74,750	
Firefighting Supplies					25,000	25,000	
Turnout Gear					20,000	20,000	
Magazine Subscriptions					280	280	
Uniform Allowance					40,000	40,000	
Travel					2,600	2,600	
Dues & Membership					7,600	7,600	
<b>Total Operations and Maintenance:</b>					<b>588,680</b>	<b>588,680</b>	
EMS Equipment					69,000	69,000	
Replacement of EMS Units					175,000	175,000	
<b>Total Other than Ordinary Maintenance:</b>					<b>244,000</b>	<b>244,000</b>	
				<b>70.00</b>	<b>6,653,157</b>	<b>6,653,157</b>	

## **Building Department**

Jonathan Flagg, Building Commissioner  
212 Main Street, Northampton, MA 01060  
(413) 587-1240  
[jflagg@northamptonma.gov](mailto:jflagg@northamptonma.gov)

### **Department Responsibilities**

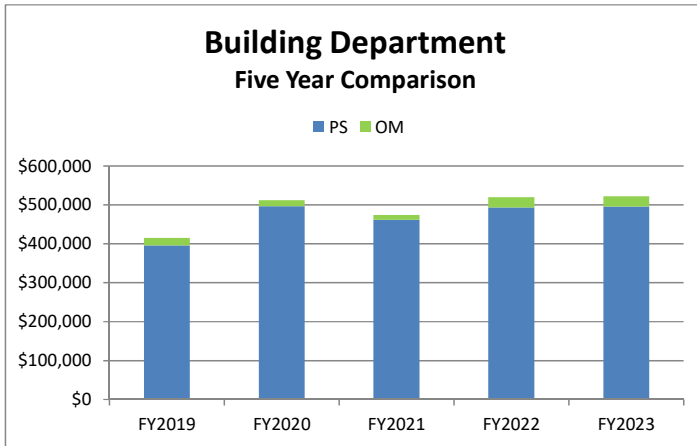
The Building Department's mission is to protect public safety, property and land use through administration and enforcement of the Commonwealth's building codes, plumbing and gas codes, electrical codes, architectural access regulations, and Massachusetts General Laws as they apply to building safety and land use and Northampton Zoning Ordinance. The department reviews applications and plans for all construction projects in the city, and the initial reviews for all zoning applications. The department inspects schools, nursing homes, hospitals, assembly halls, theaters, restaurants, bars and multifamily dwellings. The department also responds to complaints related to zoning ordinances and the building code. As part of the city's public safety team, an inspector is available around the clock to respond to disastrous events such as structure fires, structure damage, flooding, storms and other climatic damage.

### **FY2022 Highlights**

FY2022 has seen a decrease in construction due to the ongoing pandemic. There were still some major ongoing projects, as well as some new houses and small scale renovations. Smith College completed its Neilson Library Project; a 53-unit apartment complex at 140 Olander Drive was completed in January, with only some minor site work to be completed in the spring; a co-housing project at 117 Olander Drive was completed; and two of the buildings at 10 Hawley Street have been completed and are ready to be occupied. There is one house left to complete on Higgins Way, which will just about complete the Village Hill Co-Housing projects.

### **FY2023 Budget Information**

It is difficult to know how the COVID-19 aftermath will affect construction activity in FY2023. The workforce continues to be strained. There has been a significant slowdown in procuring materials and the costs of those materials remain high. Projects still working towards completion are the 10 Hawley Street project, the continued building of new homes on Emerson Way, among others, and another building in the works on King Street behind the recently developed Starbucks. Building department staff remain healthy and continue to accommodate those requiring its assistance.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	395,926	496,063	461,963	493,086	495,671	2,585
OM	18,934	15,718	11,670	26,200	26,200	-
<b>Total</b>	<b>414,860</b>	<b>511,781</b>	<b>473,633</b>	<b>519,286</b>	<b>521,871</b>	<b>2,585</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	5.00	6.00	5.00	5.00	5.00	0.00
NR	0.88	0.25	0.25	0.50	0.50	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
	<b>7.88</b>	<b>8.25</b>	<b>7.25</b>	<b>7.50</b>	<b>7.50</b>	<b>0.00</b>

## 241 - BUILDING INSPECTIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Building Commissioner	Jonathan Flagg	NAPEA	40.00	1.00	93,507	93,507		
Building Inspector	Kevin Ross	NAPEA	40.00	1.00	64,770	64,770		
Inspector of Wires	Roger Malo	NAPEA	40.00	1.00	73,299	73,299		
Plumbing Inspector	Lawrence Eldridge	NAPEA	40.00	1.00	69,753	69,753		
Sealer Weights & Measures	John Frey	NAPEA	40.00	1.00	63,594	63,594		
Department Assistant	Kim Carson	AFSCME	35.00	1.00	47,249	47,249		
Principal Clerk	Beth Willard	AFSCME	35.00	1.00	40,851	40,851		
Intermittant Inspectors		NR	12.00	0.50	14,448	14,448		
Overtime					15,000	15,000		
On Call Pay					6,500	6,500		
Longevity					3,700	3,700		
Phone Allowance					3,000	3,000		
<b>Total Personnel Services:</b>				<b>7.50</b>	<b>495,671</b>	<b>495,671</b>		
R & M Vehicles					2,000	2,000		
R & M Office Equipment					1,500	1,500		
Training and Seminars					2,500	2,500		
Contracted Inspection Services					5,000	5,000		
Printing					600	600		
Office Supplies - General					400	400		
Gasoline/Diesel					1,900	1,900		
Code and Code Subscriptions					2,000	2,000		
Uniform Allowances					3,300	3,300		
Travel					3,000	3,000		
Dues & Memberships					1,000	1,000		
Equipment Technology					3,000	3,000		
<b>Total Operations and Maintenance:</b>					<b>26,200</b>	<b>26,200</b>		
<b>241 - BUILDING INSPECTIONS</b>				<b>7.50</b>	<b>521,871</b>	<b>521,871</b>		

## **Department of Health and Human Services**

Merridith O’Leary, Commissioner  
212 Main Street, Northampton, MA 01060  
(413) 587-1214  
[moleary@northamptonma.gov](mailto:moleary@northamptonma.gov)

### FY2022 Highlights

This past year, the Northampton Health Department’s (NHD) primary focus was the fight against COVID-19. The Health Department applied significant resources to vaccination, COVID-19 disease surveillance, case management and contact tracing, COVID-19 testing, the development and enforcement of local policies and orders, and providing community resources to combat the spread of COVID. NHD also provided traditional business and community services and disease surveillance, prevention, and education. The NHD prevention team also continued its leadership serving communities impacted by substance use, opioid overdose, and the growing recovery community throughout western Massachusetts.

For the last decade, the Northampton Health Department has systematically responded to increased demand for a more comprehensive definition and approach to public health. In service of safeguarding Northampton’s own public health outcomes, NHD was an early adopter of regional approaches, striving to meet needs impacting people, families, and businesses. The department has built a multi-skilled dynamic staff, securing millions of dollars in grant funding and enabling a more holistic response to the needs of residents and service providers, adding value to the city’s infrastructure, reputation, fiscal assets, and ongoing funding opportunities.

The arrival of the COVID-19 pandemic in early 2020 radically altered expectations for local public health responses across the country, and significantly so for the Northampton Health Department. The COVID-19 pandemic has shown the world the critical importance of public health and underscored the need for a transition already underway - that from an inspectional services department to a comprehensive public health and human services department.

Late in FY2022, the Mayor and the Health Director proposed a significant restructuring of the department to a more comprehensive Department of Health and Human Services (DHHS) model. Once approved by City Council, this model will provide equitable access and quality DHHS programs and services across all populations, focusing on racial, ethnic, language, gender, and sexual minorities and individuals with complex issues such as substance use disorder and mental health. The DHHS will include the following six divisions under its umbrella:

- Public Health Nursing
- Public Health Excellence
- Substance Use Prevention
- Emergency Preparedness and Response
- Department of Community Care
- Environmental Health

Significantly, the city’s fledgling Department of Community Care (DCC) has been added to the DHHS. As a new department, the DCC will benefit greatly in sharing NHD’s established leadership team, governance, resources, experience in developing co-responder models for people with substance use disorder, and access to the NHD HIPAA Compliant Health Information Exchange Database (HIE).

Some standout initiatives, programs, and events for FY2022, sorted by division, are:

### Overall

- Created a framework for the growth of expanded services under a newly established DHHS, with six divisions, including a formally established Department of Community Care.

#### Division of Public Health Nursing

- Applied a health equity lens to support COVID policies, programs, strategies, and services to reduce inequities and improve population health outcomes.
- Provided classes/seminars on health topics such as fitness, nutrition, tobacco cessation, and stress management.
- Awarded a \$50,000 DASH grant to build a shared, central location to access our regional HIE.

#### Division of Public Health Excellence

- Awarded \$1 million, three-year Public Health Excellence Grant to provide a regional Public Health Nursing Service for 17 Hampshire County communities.
- Provided a framework for a minimum package of services and a roadmap to strengthen the system to meet the blueprint of public health excellence standards.

#### Division of Substance Use Prevention

- Awarded a \$1.9 million, four-year Substance Use and Mental Health Association FR-CARA grant to expand the DART program into Berkshire and Hampden County communities.
- Awarded \$139,920 in NACCHO grant funds in collaboration with Hampden County for technology and DART program growth.
- Distributed over 4,500 kits of Narcan (lifesaving opioid overdose reversal drug) in Hampshire and Hampden County.

#### Division of Emergency Preparedness and Response

- Stood up a vaccine clinic on 1/11/21, administered over 60,000 COVID-19 vaccinations to date.
- Health Director honored as an “Unsung Heroine of the Year” by MA Commission on the Status of Women.
- Awarded \$300,000 BIDL Grant to provide contact tracing services.

#### Department of Community Care

- Identified positions needed and created job descriptions for the DCC.
- Creating a training curriculum for peer outreach workers for the DCC.
- Working to identify call-types for DCC response.

#### Division of Environmental Health

- Enforced applicable health, safety, and environmental regulations including food safety regulations, sanitation regulations, and regulations controlling the proper handling of biological waste, harmful pollutants, and other contaminants.
- Conducted over 1,700 inspections related to, but not limited to: food, nuisance, housing, recreational water, body art, Title V and COVID-19 complaints.

#### FY2023 Budget Information

##### Division of Public Health Nursing

- Partner with Northampton Public Schools and conduct one training per month for schools and pediatric providers using the “Catch My Breath” curriculum to help reduce youth nicotine use.
- Improve childhood vaccination rates.
- Provide public health prevention services and community clinics to low income housing facilities.

#### Division of Public Health Excellence

- Improve regional data surveillance and communication of communicable disease occurrence in bordering communities by expanding HIE for MAVEN data acquisition, allowing for cross-municipal data collection and notification of reportable diseases.
- Increase cross-jurisdictional sharing of public health services to strengthen the service delivery capabilities of local public health departments, take advantage of economies of scale, and coordinate planning. Expand services to include Food Service Inspections to member communities.
- Create prevention materials and tool-kits that are town specific and culturally sensitive.

#### Division of Substance Use Prevention

- Measure the impact of COVID-19 on people who use drugs and adapt prevention strategies to be able to meet future needs.
- Improve and develop health education services for youth, teens and young adults to improve mental health and to prevent and reduce substance use.
- Elevate the focus on disparate and underserved populations most at risk for overdose and the rising concern over illicit drug contamination with fentanyl.
- Distribute fentanyl test strips to help reduce overdose fatalities.

#### Division of Emergency Preparedness and Response

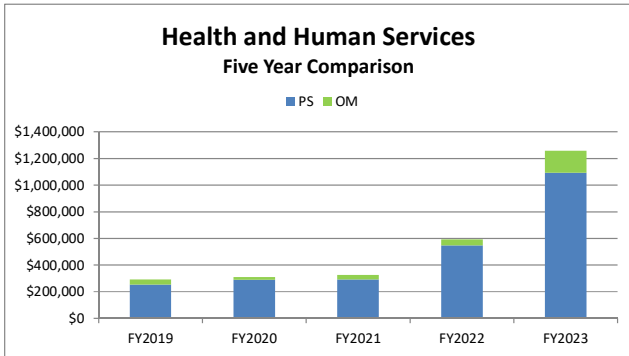
- Continue disease surveillance, investigation and prevention efforts against COVID-19, continue and build trust in the community around COVID-19 vaccine confidence, update emergency plans from COVID-19 lessons learned.
- Establish a comprehensive strategic plan with short term and long-term goals for the newly developed Department of Health and Human Services and use the best available scientific evidence to inform the department's work.

#### Department of Community Care

- Create standardized operating procedures for all operations.
- Work on fair and equitable policy, strategic guidance, training, coaching and technical assistance across the department, supporting all program areas' capacity to provide quality care and services.
- Build out the HIE to include datasets and a referral system for the DCC.
- Develop a working relationship with Community Resilience Hub project coordinators and regional leaders.
- Hire additional DCC staff and pilot the community responder operation by spring 2023.

#### Division of Environmental Health

- Procure inspectional service software and have inspections available to the public on the DHHS webpage.
- Create a task force to educate and assist business owners on improving indoor air quality and ventilation.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	254,525	290,367	292,266	548,630	1,092,129	543,499
OM	38,806	19,999	33,224	43,710	166,230	122,520
<b>Total</b>	<b>293,331</b>	<b>310,366</b>	<b>325,490</b>	<b>592,340</b>	<b>1,258,359</b>	<b>666,019</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	3.66	3.80	4.00	6.00	6.00	-
AFSCME	1.00	1.00	1.00	1.00	1.00	-
NR	2.57	2.57	4.85	7.00	18.00	11.00
<b>Total</b>	<b>7.23</b>	<b>7.37</b>	<b>9.85</b>	<b>14.00</b>	<b>25.00</b>	<b>11.00</b>

## 511 - HEALTH AND HUMAN SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Commissioner	Merridith O'Leary	NAPEA	40.00	1.00	129,680	129,680		
Division Director of Environmental Health	Amy Hutchins	NAPEA	40.00	1.00	64,724	64,724		
Public Health Nurse	Kate Kelly	NAPEA	40.00	1.00	73,248	73,248		
Public Health Nurse	Vivian Franklin	NAPEA	40.00	1.00	66,341	66,341		
Health Inspector	Jasmine Ward	NAPEA	40.00	1.00	57,434	57,434		
Health Inspector	Donna Bowman	NAPEA	40.00	1.00	63,394	63,394		
Department Assistant	Kelly Constantine	AFSCME	40.00	1.00	50,144	50,144		
Implementation Director PHE & SUD Grant	Vacancy	NR	40.00	1.00	84,253		84,253	Grant funded
Assistant Deputy Director	Michele Farry	NR	40.00	1.00	76,977	25,659	51,318	Grant funded
Northampton Prevention Coalition Coordinator	Kara McLaughlin	NR	35.00	1.00	59,735	59,735		
Berkshire Dart Coordinator	Wendy Penner	NR	35.00	1.00	64,136		64,136	Grant funded
Hampden/Hampshire Dart Coordinator	Vacancy	NR	35.00	1.00	64,000		64,000	Grant funded
Regional Database Manager	Austin Sanders	NR	40.00	1.00	71,460		71,460	Grant funded
Public Health Technology Manager	Melissa Aloisi	NR	40.00	1.00	71,460	23,820	47,640	Grant funded
Grant Manager	Kate Moskos	NR	40.00	1.00	61,606	12,321	49,285	Grant funded
Regional NHD PHN	Alison Willette	NR	25.00	1.00	46,980		46,980	Grant funded
Regional NHD PHN	Denise Corrigan	NR	25.00	1.00	46,980		46,980	Grant funded
Hampshire Hope Coordinator	Vacancy	NR	40.00	1.00	64,000		64,000	Grant funded
Program Assistant	Vacancy	NR	40.00	1.00	50,000	30,000	20,000	Grant funded
DCC Implementation Director	Sean Donovan	NR	40.00	1.00	89,009	89,009		
Social Worker	Vacancy	NR	40.00	1.00	64,000		64,000	
Peer Outreach Coordinator	Vacancy	NR	40.00	1.00	65,000		65,000	
Peer Outreach Worker	Vacancy	NR	40.00	1.00	60,000		60,000	
Peer Outreach Worker	Vacancy	NR	40.00	1.00	60,000		60,000	
Peer Outreach Worker	Vacancy	NR	40.00	1.00	60,000		60,000	
Cell Phone Allowance					6,720		6,720	
Overtime					30,000		30,000	
Longevity					900		900	
<b>Total Personnel Services:</b>				<b>25.00</b>	<b>1,702,181</b>	<b>1,092,129</b>	<b>610,052</b>	
City Cell Phone Allowance					2,100		2,100	
Vehicles					750		750	
Training and Seminars					25,000		25,000	
Medical Testing Services					550		550	
Contractual Services					82,500		82,500	
Contractual Services - Mosquito Control					25,500		25,500	
Printing and Mailing					1,500		1,500	
Advertising					1,600		1,600	
Office Supplies					5,000		5,000	
Gas					1,400		1,400	
Medical Supplies					730		730	
Prevention Coalition					10,000		10,000	
Educational Supplies					3,620		3,620	
Travel					3,500		3,500	
Dues and Memberships					2,480		2,480	
<b>Total Operations and Maintenance:</b>					<b>166,230</b>	<b>166,230</b>		
<b>511-BOARD OF HEALTH TOTAL:</b>				<b>25.00</b>	<b>1,868,411</b>	<b>1,258,359</b>	<b>610,052</b>	

## **Senior Services**

VACANT, Director

67 Conz Street, Northampton, MA 01060

(413) 587-1228

EMAIL

### **Department Responsibilities**

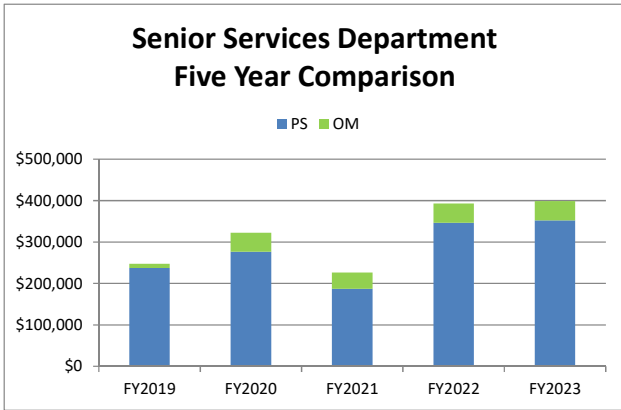
Senior Services is dedicated to enhancing the quality of life for the city's elders, ages 60 and over, with some programs and activities available to those 55-59 years of age. To meet this goal, Northampton Senior Services identifies needs and provides a range of programs, activities, and services to address those needs. Northampton Senior Services serves as a community focal point around issues of aging and is a liaison to local, state, and federal resources for elders and their families. The department's director is the administrator of the Senior Tax Work Off Program.

### **FY2022 Highlights**

Senior Services offers programs for recreation, education, nutrition, health, fitness, technology, cultural and intergenerational opportunities. Services and access to resources for transportation, job readiness, benefits counseling, health clinics, insurance issues, tax preparation, support groups, and referrals for in-home services are provided through partnerships with area organizations. During the COVID-19 pandemic the focus in serving the most vulnerable population required that the department shift its efforts to implement many creative and practical approaches for service delivery and outreach while simultaneously prioritizing lowering the risks of exposure to COVID. The department's approach included digital programming and many regional collaborations that have ensured effective dissemination of information and support services to older adults, especially those experiencing technology and financial barriers. Senior Services department staff worked remotely until July 2021, coordinating and running extensive online programs, weekly friendly phone check-ins, case management, and drive-up food distributions. Transportation options have continued to be provided in contract with a taxi service and in partnership with Pioneer Valley Transit Authority for a van shuttle service five days a week. While closed to the public, the Senior Center served as a site for addressing city and community service needs such as COVID testing, vaccinations, training essential workers, food access and to safely conduct 1:1 technology training and loan programming for older adults wanting to learn how to connect to programs, family and resources digitally. The Senior Center reopened to the public on August 2, 2021, gradually adding programs onsite under guidance from the Health Department. Programs and services continue to be offered through curbside and in both hybrid and remote options in an effort to consistently reach all older adults while continuing to manage and adjust to the ongoing challenges of the pandemic. In late FY2022, the Age and Dementia Friendly Northampton Initiative conducted a Community Assessment and in FY2023 will complete a Best Practices review of the city's policies, regulations, and programs to promote equity in the aging population.

### **FY2023 Budget Information**

The Executive Office of Elder Affairs will contribute \$70,488 to the budget. Although the budget was cut considerably during FY2022 due to a downscaling of services provided during the pandemic, the FY2023 budget reflects the reinstitution of staffing and services back to a pre-pandemic level.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	237,526	276,462	187,582	346,611	352,340	5,729
OM	10,218	45,859	38,307	46,264	46,264	-
<b>Total</b>	<b>247,744</b>	<b>322,321</b>	<b>225,889</b>	<b>392,875</b>	<b>398,604</b>	<b>5,729</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	4.00	4.00	4.00	4.00	4.00	-
AFSCME	1.00	1.00	1.00	3.00	3.00	-
NR	4.80	4.75	0.00	3.00	3.00	-
	9.80	9.75	5.00	10.00	10.00	-

## 541 -SENIOR SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget
Director	Vacancy	NAPEA	35.0	1.00	67,045
Assistant Director	Vacancy	NAPEA	35.0	1.00	62,528
Program Dev & Comm Manager	Nancy Yesu	NAPEA	35.0	1.00	49,033
Senior Social Worker	Michelle Dihlmann	NAPEA	35.0	1.00	62,528
Department Assistant	Laura Scott	AFSCME	35.0	1.00	40,735
Nutrition Coordinator	Kevin Martin	NR	35.0	1.00	47,250
Principal Clerk/Transportation	Kathlene Sanderell	AFSCME	35.0	1.00	36,101
Senior Services Staff Assistant	Vacancy	AFSCME	35.0	1.00	31,254
Senior Services Staff Assistant	Megan Knight	NR	35.0	1.00	31,254
Senior Services Staff Assistant	Vacancy	NR	35.0	1.00	31,254
Longevity					100
<b>Total Personnel Services:</b>				<b>10.00</b>	<b>459,082</b>
R&M office equip					500
Prof/Tech					2,000
Contr. Services					1,000
Communications (Interpretors)					1,000
Telephone					564
Advertising					49,000
Office Supplies					1,400
Recreational Suppls					2,200
Travel					600
<b>Total Operations and Maintenance:</b>					<b>58,264</b>
<b>541-COUNCIL ON AGING TOTAL:</b>				<b>10.00</b>	<b>517,346</b>

Funding Sources		
General Fund	Other	Source
67,045		
62,528		
14,022	35,011	ESEA Grant
27,051	35,477	ESEA Grant
40,735		
42,250	5,000	Food Service Revolving Fund
36,101		
31,254		
-	31,254	Activities Revolving Fund
31,254		
100		
<b>352,340</b>	<b>106,742</b>	
500		
2,000		
1,000		
1,000		
564		
37,000	12,000	Advertising Revenue
1,400		
2,200		
600		
<b>46,264</b>	<b>12,000</b>	
<b>398,604</b>	<b>118,742</b>	

## **Department of Veterans' Services**

Steven J. Connor, Director  
240 Main Street, Northampton, MA 01060  
(413) 587-1299  
[sconnor@northamptonma.gov](mailto:sconnor@northamptonma.gov)

### Department Responsibilities

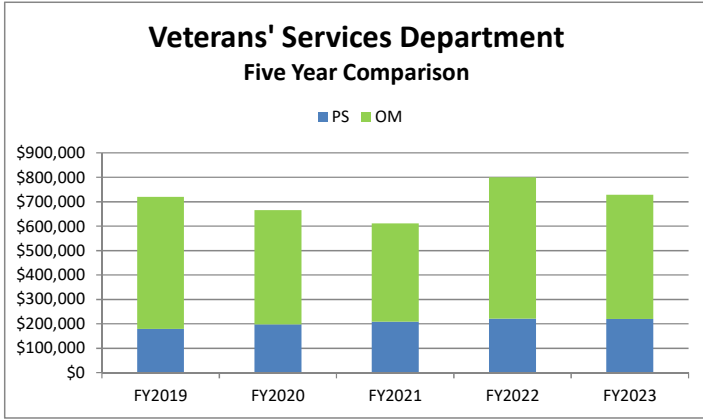
The mission of Veterans' Services is to aid, support, and advocate for veterans and/or their dependents. The department now serves 11 communities: Northampton, Amherst, Pelham, Hadley, Williamsburg, Chesterfield, Goshen, Cummington, Worthington, Chester, and Middlefield, and is called the Central Hampshire Veterans Services district.

### FY2022 Highlights

A new Veterans Service Officer, Robert Vigneault, an Air Force veteran, became the department's new certified SHINE Representative. The federal government made significant changes (Mission Act) to the VA healthcare system that mandated the creation of the Asset and Infrastructure Review (AIR) Commission to consider which of the VA's healthcare facilities should close, improve, repurpose, or consolidate. Celebrating the holiday season during a pandemic was a big concern for the veteran population which led the department to bring full holiday meals to over 60 doors. The department collaborated with Baystate Health, Western Massachusetts Veterans Outreach Project, and the VA Medical Center to design and implement a nine week training program for mental health and medical staff addressing issues faced by the veteran population and their families. The Military Veterans Healthcare Virtual Lunchtime Series began in November 2021 and spanned through February 2022 covering issues concerning community reintegration and veteran's suicide to the challenges facing those who suffered a traumatic brain injury and the benefits of service animals. The department will continue to work with this group as it assists with the planning of a 2023 veteran conference 2023, focused on military and veteran families. The VA Supportive Housing program (VASH) that assists formerly homeless veterans move into permanent housing has dramatically changed their eligibility requirements for participation in the program. Homeless veterans that are not eligible for VA healthcare can now participate in the program. Many veterans and some dependents of Northampton, Florence and Leeds received VA compensation and pension benefits in the amount of \$392,441.66 altogether on a monthly basis. In addition, the city helped several veterans and families by providing financial assistance in accordance with M.G.L. CH 115. In all, the city issued \$382,421 in benefits for FY2022 to 63 veterans and dependents, and received 75% of that money as a reimbursement from the state.

### FY2023 Budget Information

The pandemic has made outreach difficult but the department is committed to finding new and innovative methods to connect with veterans in need of assistance. One of these methods is producing a monthly veteran's issue program to be broadcast on Northampton Open Media, Amherst Television along with other community television networks. The department is also looking at the feasibility of targeted mailing as another outreach method. The department plans to develop a relationship with the Community Action Team (CAT) and the Community Action Board (CAB) from Westover Air Reserve Base to expand the reach of services and focus on veterans that are currently serving and those that are coming back from conflicts in the Middle East who may reside in the Northampton area. The department is hoping to participate in a state-funded trial project of the "Just Ask" campaign that was designed by and will be implemented by the Western Massachusetts Veteran Outreach Project.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	179,078	197,479	208,661	221,444	219,964	(1,480)
OM	541,374	467,726	401,839	578,980	509,130	(69,850)
<b>Total</b>	<b>720,453</b>	<b>665,205</b>	<b>610,500</b>	<b>800,424</b>	<b>729,094</b>	<b>(71,330)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NR	0.35	0.48	0.63	0.63	0.63	0.00
	<b>3.35</b>	<b>3.48</b>	<b>3.63</b>	<b>3.63</b>	<b>3.63</b>	<b>0.00</b>

## 543 - VETERANS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
<b>Central Hampshire Veterans District Budget:</b>								
Director	Steven Connor	NAPEA	40.00	1.00	88,854	88,854		
Department Secretary	Jessica Barry	AFSCME	35.00	1.00	37,943	37,943		
Investigative Veterans Service Agent	Rebecca Twining	NAPEA	40.00	1.00	55,350	55,350		
Deputy Veterans Service Agent/Hilltown VSO	Robert Vigneault	NAPEA	25.00	0.63	29,097	29,097		
Longevity					2,000	2,000		
Travel Stipend for Director					5,100	5,100		
Phone Allowance					1,620	1,620		
<b>Total Personnel Services:</b>				<b>3.63</b>	<b>219,964</b>	<b>219,964</b>		
R & M Office Equipment					2,000	2,000		
Training and Seminars					2,100	2,100		
Telephone					120	120		
Office Supplies - General					1,000	1,000		
Travel					5,900	5,900		
Dues & Memberships					760	760		
Cermonial Expenses					1,250	1,250		
<b>Total Operations and Maintenance:</b>					<b>13,130</b>	<b>13,130</b>		
<b>543- VETERANS DISTRICT BUDGET:</b>					<b>233,094</b>	<b>233,094</b>		
<b>Northampton Veterans Not Included in District Budget:</b>								
<b>Northampton Veterans Benefits:</b>								
Medical and Dental Insurance					25,000	25,000		
Veterans Benefits					400,000	400,000		
Burial Expenses					30,000	30,000		
Cermonial Expenses					10,000	10,000		
Veterans Benefits - Food					1,000	1,000		
Veterans Benefits - Medical					25,000	25,000		
Veterans Benefits - Other					5,000	5,000		
<b>Total Operations and Maintenance:</b>					<b>496,000</b>	<b>496,000</b>		
<b>543-VETERANS TOTAL:</b>					<b>3.63</b>	<b>729,094</b>	<b>729,094</b>	

## **Forbes Library**

Lisa Downing, Director

20 West Street, Northampton, MA 01060

(413) 587-1016

[ldowning@forbeslibrary.org](mailto:ldowning@forbeslibrary.org)

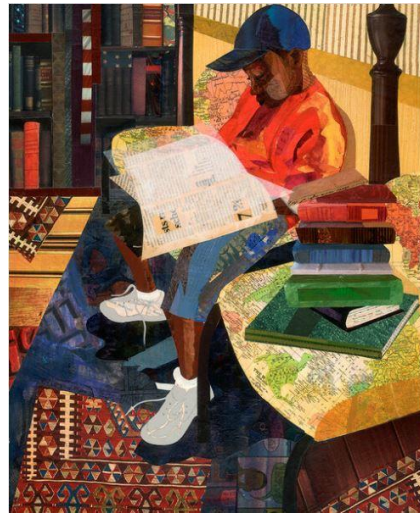
### Department Responsibilities

Forbes Library exists to provide a wide range of information and materials to all of the people of Northampton, and to encourage and support the civic, intellectual, and cultural pursuits of the community. Forbes Library encourages curiosity, free inquiry, and lifelong learning and provides a friendly physical environment as a community meeting place.

### FY2022 Highlights

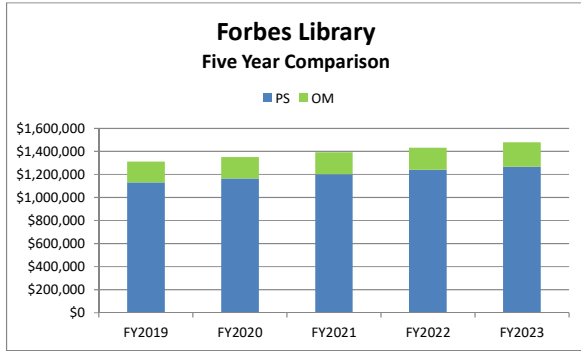


Forbes Library delivered library services and met the changing needs of the community throughout this pandemic impacted year. Forbes' pandemic delivery service was rebranded to "As Needed" service and is intended to be a permanent home delivery option for anyone in the community who needs it as another option in addition to curbside pickup and the long standing Outreach Delivery Service. A few of the services that the library added or enhanced in response to COVID-19 are: virtual programming, storytime on the lawn, text based reference, burgeoning e-book collection, and make and take craft and exploration kits for patrons of all ages. The library went fully 'fine free' this year as a way of eliminating barriers to accessing the library and hired permanent bilingual staff. The book drops were replaced with ADA compliant and larger capacity drops. The library also added to its outdoor seating and made lighting improvements over interior stairwells for safety. The library launched a Neighborhood Free Book Box program that provides small lending libraries to several locations throughout the community including the Northampton Survival Center. Library staff and its research collections were part of the "Documenting Black Lives in the Pioneer Valley" as well as an oral history project of the Northampton Pride Parade.



### FY2023 Budget Information

The library's budget provides for level services including personnel. Energy costs are so unstable and high right now that this accounts for a significant portion of the budget's growth. Other fixed costs continue to grow with inflation. Forbes Library is very proud to serve the City of Northampton alongside Lilly Library and are very appreciative of the support it receives.



	General Fund Operating Budget					\$ Change FY22-FY23
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	
PS	1,131,164	1,165,989	1,202,214	1,239,873	1,267,095	27,222
OM	180,217	184,733	189,030	193,108	210,629	17,521
<b>Total</b>	<b>1,311,381</b>	<b>1,350,722</b>	<b>1,391,244</b>	<b>1,432,981</b>	<b>1,477,724</b>	<b>44,743</b>

Unit	FTE's by Unit					\$ Change FY22-FY23
	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	
FLEA	20.20	20.06	19.86	19.85	19.93	0.08
NR	5.58	5.86	6.17	6.20	6.37	0.17
	25.47	25.78	25.92	26.03	26.31	0.25

## 610 - FORBES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
<b>ADMINISTRATION</b>								
Director	Lisa Downing	NR	37.50	1.00	89,300	39,300	50,000	Library State Grant
Assistant Director	Molly Moss	NR	37.50	1.00	73,673	49,553	24,120	Clarke and Earle Trust Funds
Administrative Assistant	Jennie Lamour	NR	37.50	1.00	53,327	53,327		
Intermittent Part Time Administrative Assistant		NR	1.50	0.04	1,000	1,000		
Treasurer	Cheri Buckhout	NR	8.00	0.21	9,000	9,000		
Secretary	Eilzabeth Sheirer	NR	1.50	0.04	3,482	3,482		
<b>INFORMATION SERVICES</b>								
IS Librarian/A&M Head	Faith Kaufmann	FLEA	37.50	1.00	62,480	62,480		
IS Librarian/Reference Head	Alene Moroni	FLEA	37.50	1.00	62,480	62,480		
IS Librarian	Ben Kalish	FLEA	37.50	1.00	53,327	53,327		
Part Time IS Librarian	Heather Diaz	FLEA	30.00	0.80	39,541	39,541		
IS Associate for Local History & Special Collections	Dylan Gaffney	FLEA	37.50	1.00	46,245	46,245		
IS Senior Library Assistant/ ILL Specialist	Jill Emmons	FLEA	37.50	1.00	41,430	41,430		
Intermittent Part Time IS Librarians		NR	9.00	0.24	8,611	8,611		
Intermittent Part Time Library Assistants		NR	62.50	1.67	51,188	51,188		
<b>CCPL&amp;M /Hampshire Room</b>								
Part Time Salaried Archivist/IS Librarian	Julie Bartlett Nelson	FLEA	30.00	0.80	49,979	49,979		
Part Time Archivist/Local History Librarian	Elise Bernier-Feeley	NR	5.00	0.13	5,658	5,658		
<b>BORROWER SERVICES</b>								
Circulation Supervisor	Brian Tabor	FLEA	37.50	1.00	44,245	44,245		
Library Associate	Chris Teghtsoonian	FLEA	37.50	1.00	42,985	42,985		
Part Time Library Assistant	Pamela Acosta	FLEA	25.00	0.67	22,067	22,067		
Part Time Library Assistant	Joshua Vrysen	FLEA	30.00	0.80	26,481	26,481		
Outreach Delivery Service Coordinator	Maria Sperduti	NR	8.00	0.21	8,798	8,298	500	Lilly Library
<b>CHILDREN'S &amp; YOUNG ADULT DEPARTMENT</b>								
Children's Librarian/Children's Depart. Head	Sarah Johnson	FLEA	37.50	1.00	62,480	62,480		
Children's Assistant Librarian	Madison Bishop	FLEA	37.50	1.00	44,491	44,491		
Library Associate	Julia Cornick	FLEA	37.50	1.00	34,562	34,562		
Intermittent Part Time Library Assistants		NR	25.00	0.67	20,475	20,475		
<b>TECHNICAL SERVICES DEPARTMENT</b>								
Cataloger/Automation /Tech Serv Dept Head	Paula Elliot	FLEA	37.50	1.00	62,480	62,480		
Cataloging Assistant	Kathy Mizula	FLEA	37.50	1.00	42,986	42,986		
Tech Services Assistant	Steven Stover	FLEA	37.50	1.00	36,731	36,731		
Part Time Library Assistant	Brian Marchese	FLEA	37.50	1.00	39,631	39,631		
<b>MAINTENANCE DEPARTMENT</b>								
Facilities Manager	Jason Petcen	FLEA	37.50	1.00	59,291	59,291		
Custodian	Frank Gessing	FLEA	37.50	1.00	42,926	42,926		
Part Time Custodian	Mark Toczydlowski	FLEA	32.50	0.87	31,830	31,830		
Intermittent Part Time Custodian		NR	6.00	0.16	6,669	6,669		
Additional Substitute Staffing					1,000	1,000		
Longevity					11,959	11,959		
Stipends - Work Study					12,000	9,000	3,000	Trustees of Forbes Trust Fund
Medicare					18,572	18,572		
Workers Compensation					5,625	5,625		
Unemployment					7,000	7,000		
PFML					8,710	8,710		
<b>Total Personnel Services</b>				<b>26.31</b>	<b>1,344,715</b>	<b>1,267,095</b>	<b>77,620</b>	
<b>Audit</b>								
					10,920	10,920		
<b>Contracted Services</b>								
					10,500	10,500		
<b>CW/Mars Fee</b>								
					42,784	42,784		
<b>Electricity</b>								
					69,258	64,568	4,690	Forbes Aid Fund
<b>Housekeeping Supplies</b>								
					12,500	12,500		

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	
Internet					2,640	
Library Supplies					10,000	
Natural Gas					15,292	
Postage					1,700	
Printing					3,750	
Property Contents Insurance					9,600	
R & M Buildings					10,000	
Reserve Fund					1,000	
Tax Filing Fee					500	
Technology Services - Payroll					6,000	
Telephone					975	
Trash Removal					1,400	
Water/Sewer					6,500	
Books & Media					192,104	
Programming					7,500	
Staff Development					6,500	
Technology					11,000	
<b>Total Operations and Maintenance:</b>					<b>432,423</b>	
<b>610 - FORBES LIBRARY</b>					<b>26.31</b>	<b>1,777,138</b>

General Fund	Other	Source
2,640		
10,000		
15,292		
1,700		
3,750		
9,600		
10,000		
1,000		
500		
6,000		
975		
1,400		
6,500		
	192,104	Trustees of Forbes Trust Funds, Fees, Donations
	7,500	Friends of Forbes Library Grant
	6,500	Friends of Forbes Library Grant, Trustees of Forbes Trust Funds
	11,000	Trustees of Forbes Trust Funds
<b>210,629</b>	<b>221,794</b>	
<b>1,477,724</b>	<b>299,414</b>	

## **Lilly Library**

Adam Novitt, Director  
19 Meadow Street, Florence, MA 01062  
(413) 587-1500 x5  
[lillylibrary@gmail.com](mailto:lillylibrary@gmail.com)

### **Department Responsibilities**

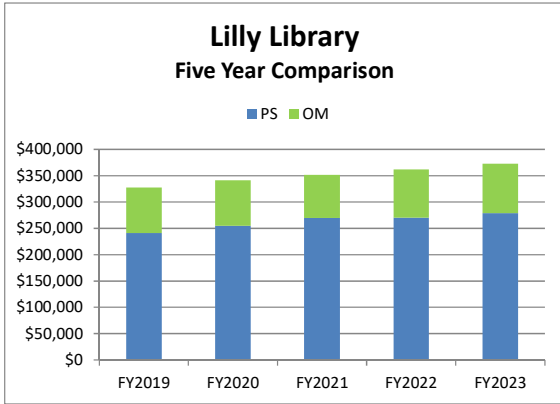
The mission of Lilly Library is to provide opportunities for life-long learning for people of all ages and backgrounds in the villages of Florence, Bay State and the City of Northampton, as well as the surrounding area. The library is an integral part of the educational process for youth and a venue for continuing education. As a 21<sup>st</sup> century library without walls, Lilly Library provides free and open access to a broad range of high quality print materials, media, electronic resources, programs and services. In support of this mission, Lilly Library maintains a welcoming and safe library environment in which members of the community can pursue cultural, intellectual, and recreational information needs. Lilly Library provides full library services six days per week, 52 weeks per year, including Sundays. For all patrons from the youngest child to the oldest adult, the library provides services that include: public computers for use in the library, circulation of fiction, nonfiction, magazines, DVDs, and CDs; ready reference services; reader's advisory; and interlibrary loan access to materials throughout the state. Throughout the year activities are held to celebrate reading. These include weekly programming for children and young adults during the school year and seasonal programs for adults. Annually, the library offers a *Summer Reading Program* for children and young adults. Programs are made possible through the support of the *City of Northampton*, the *Friends of Lilly Library*, *Florence Savings Bank Customers' Choice Community Grants*, and *Gifts and Memorials* provided by library supporters.

### **FY2022 Highlights**

Lilly Library was dramatically affected by the pandemic. Over the past year there was a 15% decrease in circulation which is half the decrease in circulation of 30% when compared to all libraries in central and western Massachusetts. This is attributed to the continuity of services the library offered early in the pandemic such as switching to curbside rather than closing and being one of the first libraries to reopen for library pickup and in-library browsing. Lilly Library also offered preselected children's book bundles and "family movie night" bundles which included popcorn, herbal tea and other add ons. At the same time, the library applied for and received a grant to install a native plant walkway around the library to enhance the use of the campus during the ongoing pandemic. Lilly was open full hours for the entire fiscal year.

### **FY2023 Budget Information**

The FY2023 budget reflects needs for providing staffing, services, and operation in a time of rising costs. During FY2023, Lilly Library begins its long-range planning process to determine how to best meet the communities' needs in the future. The newly installed wildflower walkway provides a pandemic proof focus for programming and integrates into the city's ONE Northampton trail network. FY2023 will be a year of partnering with the city, area businesses and, especially, sister library Forbes. During FY2023, Lilly Library plans to meet rising demand and increasing costs by listening, partnering and taking action.



	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	241,271	254,788	269,630	270,581	278,902	8,321
OM	86,585	86,413	81,807	91,400	93,939	2,539
<b>Total</b>	<b>327,856</b>	<b>341,201</b>	<b>351,437</b>	<b>361,981</b>	<b>372,841</b>	<b>10,860</b>

Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NR	6.78	6.78	6.94	7.19	6.81	(0.37)
	6.78	6.78	6.94	7.19	6.81	(0.37)

## 611 - LILLY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Library Director	Adam Novitt		35.00	1.00	61,522	61,522		
Library Assistant II	Anne Heston		29.13	0.83	29,719	29,719		
Assistant Director	Charlotte Carver		24.00	0.69	27,783	27,783		
Children's Librarian	Kimberly Evans-Perez		27.75	0.79	28,316	28,316		
Library Assistant II	Mara Toone		18.00	0.51	16,433	16,433		
Intern	Aaron Hulsey		20.75	0.59	18,944	18,944		
Library Assistant III	Kristen Farrel		3.75	0.11	3,021	3,021		
Library Assistant III	Weekenders		17.38	0.50	13,997	13,997		
Library Assistant III	Jennifer Lewis		11.13	0.32	8,962	8,962		
Library Assistant III	Kelly Daniels Baker		10.25	0.29	9,584	9,584		
Custodian	Charles		12.00	0.34	9,667	9,667		
Library Assistant III	Alexandra Brown		19.75	0.56	18,031	18,031		
Library Assistant III	Miranda		9.50	0.27	7,653	7,653		
Longevity					2,700	2,700		
Coverage Vacation/Sick					7,000	7,000		
Stipends - Work Study					2,000	2,000		
Medicare/Soc Security					11,070	11,070		
Workers Compensation/Unemployment					2,500	2,500		
<b>Total Personnel Services</b>			<b>238.38</b>	<b>6.81</b>	<b>\$278,902</b>	<b>278,902</b>	<b>-</b>	
<b>Building Operations</b>								
Energy					28,000	27,000	1,000	Library Funds
Other Utilities					6,000	6,000		
Repairs and Maintenance					24,000	16,939	7,061	Library Funds
<b>Library Operations</b>								
Professional development					4,000		4,000	Library Funds
Insurance					11,000	11,000		
Technology					12,000	2,000	10,000	Library Funds
Library Expenses					12,000		12,000	Library Funds
<b>Patron Services</b>								
Circulating materials					57,469	31,000	26,469	Library Funds
Programs					10,390		10,390	Library Funds
<b>Total Operations and Maintenance:</b>					<b>164,859</b>	<b>93,939</b>	<b>70,920</b>	
<b>611 - LILLY LIBRARY</b>				<b>6.81</b>	<b>443,761</b>	<b>372,841</b>	<b>70,920</b>	

## **Parks and Recreation Department**

Ann-Marie Moggio, Director  
100A Bridge Rd., Florence, MA 01062  
(413) 587-1040  
[amoggio@northamptonma.gov](mailto:amoggio@northamptonma.gov)

### Department Responsibilities

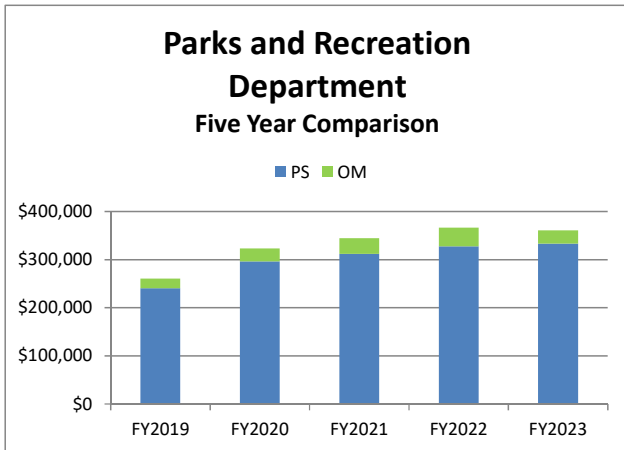
The mission of the Parks and Recreation department is to promote the general well-being of the individual and the community by providing a wide range of high quality and healthy recreational opportunities to meet the leisure needs and interests of residents of all ages from Northampton and the surrounding area. Parks and Recreation presents programs that are relevant and promote a spirit of cooperation, build self-esteem, encourage healthy competition and develop lifelong recreation pursuits among participants. Parks and Recreation manages usage of city parks and fields and pursues grant opportunities and funding to oversee improvements and renovations. Maintenance work is collaborated with the DPW's Forestry, Parks and Cemetery division as well as Central Services/School Department.

### FY2022 Highlights

Although COVID-19 presented a challenge to the department and its ability to run many of its programs, the department was able to work through state and local restrictions and policies to offer most of them. Summer camps were offered and enjoyed by hundreds of smiling children. After the previous summer closure, city schools were able to be used when indoor sites were needed. Musante Beach had a very successful season with over 4,600 patrons enjoying the facility from Memorial Day through Labor Day. In coordination with the Community Garden volunteer committee, approximately 400 plots at the gardens on Burts Pit Road were rented and enjoyed by hundreds. Many free educational programs and workshops were offered to the gardeners. The department will continue to work with the DPW's Forestry, Parks and Cemetery division to schedule the maintenance and upkeep of city fields and work on maintenance challenges presented in the past two years due to COVID. The department coordinated the installation of safety netting at Florence Recreation Fields baseball fields and secured CPA grant funding for a Pickleball court feasibility study to recommend the best location. The construction of courts will be pursued if a suitable location is found, and further funding is secured. The department launched the utilization of CampDocs online electronic health record system for its summer camps, collaborated with Smith Vocational & Agricultural High School and the DPW to replace dugouts at Gush Valenta Softball Field at Sheldon Field, and participated in Planning & Sustainability's swim study to analyze various swimming holes in areas throughout the city. While the change in school start times presented a challenge for programming, the department worked cooperatively with the high school athletic director to ensure most youth teams had access to fields when needed in the evening, and also worked to sort out swim team usage to complement and still allow for community access to the pool facility. The department also collaborated with the JFK Principal and Central Services for access to the pool as much as possible in the mornings.

### FY2023 Budget Information

As the department reflects on another challenging year due to the pandemic, staff will continue to sustain current programs and create new ones, offer special events, search and secure grants and sponsorships, as well as continue to pursue new collaborations while managing current ones.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	240,571	296,013	311,681	327,233	332,793	5,560
OM	19,875	27,417	32,485	39,000	27,500	(11,500)
<b>Total</b>	<b>260,446</b>	<b>323,430</b>	<b>344,166</b>	<b>366,233</b>	<b>360,293</b>	<b>(5,940)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	4.50	4.50	4.50	4.50	4.50	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
<b>Total</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>6.50</b>	<b>0.00</b>

## 630 - PARKS AND RECREATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Director	Ann-Marie Moggio	NAPEA	35.00	1.00	90,330	90,330		
Assistant Director	Shelby Michna	NAPEA	35.00	1.00	69,042	69,042		
Department Assistant	Jackie Lienert	AFSCME	35.00	1.00	48,432	48,432		
Recreation Supervisor	Brooke Fairman	NAPEA	35.00	1.00	49,032	26,032	23,000	Rec Rev Funds
Recreation Supervisor	Rebecca Learnard	NAPEA	35.00	1.00	51,515	51,515		
Recreation Supervisor	James Miller	NAPEA	20.00	0.50	29,437	8,991	20,446	Rec Rev Funds
Principal Clerk	Sandra Gross	AFSCME	35.00	1.00	40,851	27,851	13,000	Rec Rev Funds
Salaries Operations Staff					5,000	5,000		
Phone Allowance					1,800	1,800		
Longevity					3,800	3,800		
<b>Total Personnel Services</b>				<b>6.50</b>	<b>389,239</b>	<b>332,793</b>	<b>56,446</b>	
R & M Vehicles					2,000	2,000		
R & M Computer Equipment					-	-		
Contractual Services - Sani Can's for Recreation Facilities					7,000	7,000		
Advertising					6,000	6,000		
Gasoline/Diesel					1,000	1,000		
Recreational Supplies					6,500	6,500		
Travel					1,000	1,000		
Conference/Registrations					3,000	3,000		
Dues & Memberships					1,000	1,000		
<b>Total Operations and Maintenance:</b>					<b>27,500</b>	<b>27,500</b>	<b>-</b>	
<b>630- RECREATION</b>					<b>416,739</b>	<b>360,293</b>	<b>56,446</b>	

## **Arts & Culture Department**

Brian Foote, Director

240 Main Street #1, Northampton, MA 01060

(413) 587-1069

[bfoote@northamptonma.gov](mailto:bfoote@northamptonma.gov)

### Department Responsibilities

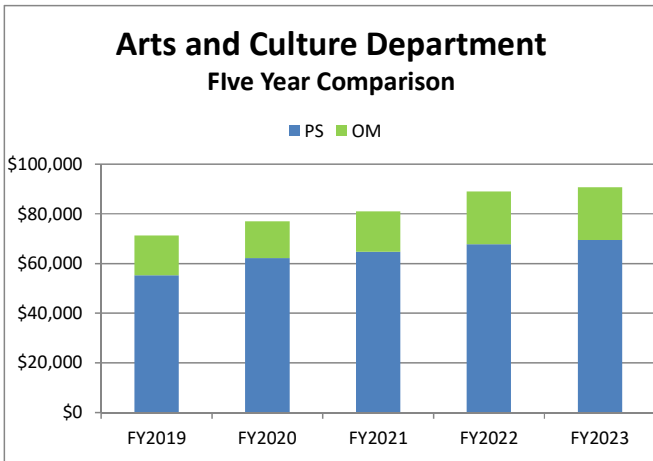
The Arts and Culture Department works to fund, promote, and present high-quality, community-based arts programming for the benefit of artists, residents, and visitors to the City of Northampton. The department works with the Arts Council to perform tasks assigned to local cultural councils under MGL c.10, § 58, or successor statutes. The department coordinates the Paradise City Cultural District under MGL c.10 § 58A. The department serves as the city's liaison to local, regional, and statewide arts and culture organizations. The department provides administrative, clerical, and technical support to the Arts Council and Northampton Arts, Inc.

### FY2022 Highlights

The Arts Council distributed \$20,000 of Local Cultural Council Funds, awarded \$20,000 of locally raised funds for arts activities, raised \$9,500 at Performance 31, and donated to the PTO's of the Northampton Public Schools earmarked for arts enrichment activities. The Arts Council created a new grant fund entitled the [J Scott Brandon Fund](#), presented, in person, the Northampton Summer Park Series, which included Salsa in the Park and Performance 31 at Look Park, and virtually produced First Night Northampton with in-person fireworks and midnight countdown with ball raising. As part of Four Sundays in February Winter Event Series, the Arts Council presents the Silver Chord Bowl, Michelle Brooks-Thompson Live in Concert and KidsBestFest at the Academy of Music Theater; Vibes for the Tribe II: A Celebration of Jazz, Hip Hop and A Tribe Called Quest presented with Genuine Culture L.L.C., Distributed Curation: Dance Showcase; presented with SCDT and APE@Hawley, and the J Scott Brandon Benefit Concert at 33 Hawley. The department will produce the Fourth Annual Northampton Public Arts Festival, maintain the Paradise City Cultural District Online event calendar, Northampton Arts Council website, and the First Night website and corresponding social media platforms as well as the extensive Mailchimp email list. The department sat on the Academy of Music Theater board and the Fundraising Committee for the Northampton Community Arts Trust, provided grant application support, consulting, and advice to local artists, arts organizations, and community members and administered all activities with the Massachusetts Cultural Council including budgeting, advocacy requirements, and marketing requirements.

### FY2023 Budget Information

The department plans to keep the legacy of past activities intact while also creating and sustaining new events, programs, grants, and collaborations within our city. Events that are planned are the fourth annual Northampton Public Arts Festival, [The \(Sojourner\) Truth Festival in Festival](#), the Northampton Summer Park Series featuring Salsa in the Park and Performance 32, supporting arts programming at Summer on Strong, the Northampton Poet Laureate Announcement, First Night Northampton, and Four Sundays in February series which includes the Silver Chord Bowl and KidsBestFest. The department will continue collaborating with Cinema Northampton by presenting Star Wars Episodes IV, V, and VI on Forbes Library lawn in June, July, and August, will work with the Downtown Northampton Association, the Massachusetts Cultural Council, MASS Creative, Northampton Community Arts Trust, Forbes Library, Northampton Open Media, the Northampton Center for the Arts, Academy of Music Theater, A.P.E. Gallery, Northampton Community Music Center, Northampton Jazz Festival, Northampton School Department, Friends of Northampton Trails, and many other local artists and arts organizations.



General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	55,294	62,223	64,773	67,785	69,453	1,668
OM	16,000	14,750	16,250	21,250	21,250	-
<b>Total</b>	<b>71,294</b>	<b>76,973</b>	<b>81,023</b>	<b>89,035</b>	<b>90,703</b>	<b>1,668</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NR	2.00	2.50	2.50	2.50	2.50	0.00
	2.00	2.00	2.00	2.50	2.50	0.00

## 699 - ARTS AND CULTURE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget
Director	Brian Foote	NR	35.00	1.00	68,713
Arts Administrator	Steve Sanderson	NR	35.00	1.00	55,645
Production Assistant	Peter McQuillan	NR	20.00	0.50	22,779
Phone Allowance					540
Longevity					200
<b>Total Personnel Services</b>				<b>2.50</b>	<b>147,877</b>
Arts Night Out					500
First Night Expenses					5,000
First Night Fireworks					5,750
Community Arts Programming					10,000
<b>Total Operations and Maintenance:</b>					<b>21,250</b>

### Funding Sources

General Fund	Other	Source
68,713		
-	55,645	Northampton Arts, Inc.
-	22,779	Northampton Arts, Inc.
540		
200	-	
<b>69,453</b>	<b>78,424</b>	
500		
5,000		
5,750		
10,000		
<b>21,250</b>	-	

<b>699 - ARTS COUNCIL</b>	<b>2.50</b>	<b>169,127</b>
---------------------------	-------------	----------------

<b>90,703</b>	<b>78,424</b>
---------------	---------------

# DPW & Enterprise Funds Tab

## **Department of Public Works**

Donna LaScaleia, Director  
125 Locust Street, Northampton, MA 01060  
(413) 587-1570  
[dpwinfo@northamptonma.gov](mailto:dpwinfo@northamptonma.gov)

### **Department Responsibilities**

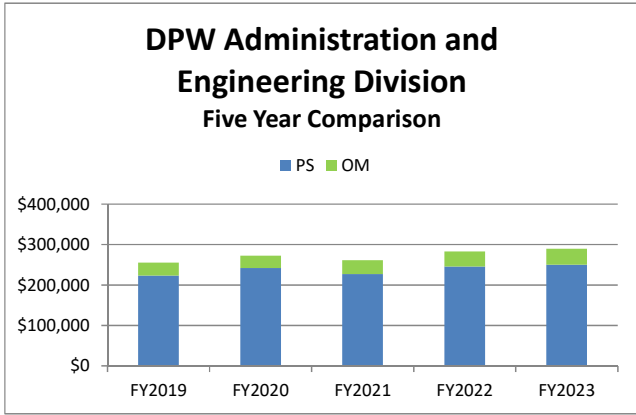
The Department of Public Works (DPW) General Fund Divisions maintain and improve 150+ miles of paved streets and unpaved (gravel) public ways, 85+ miles of sidewalks, 10,000+ public shade trees, 245+ acres of athletic fields, recreational parks, facilities, street parks and cemetery grounds, 11+ miles of bicycle paths and bicycle path greenspaces, 38 bridges, Musante Beach, the Connecticut River Greenway, operations of four cemeteries and more than 150 vehicles and pieces of specialized construction equipment. Within the General Fund, the DPW provides rapid response for snow and ice events and other inclement weather conditions. Other areas of ongoing maintenance include road safety signage, traffic signals and all pavement and pedestrian crosswalk markings. Through the Enterprise Funds, the DPW manages operations and maintenance and upgrades assets in the Water, Sewer, Stormwater/Flood Control and Solid Waste Divisions. This includes maintenance, oversight and long term capital planning for facilities in excess of 120 miles of stormwater drain pipes, 4,000 catch basins and intakes, 5,000 sewer and drain manhole structures, 350 outfalls, 150 culverts, 6 miles of drainage channels and ditches, 150 miles of water mains, 5,000 water valves, 1,400 hydrants, 110 miles of sanitary sewer pipes and 3,900 acres of watershed land surrounding the city's drinking water reservoirs. In addition, the DPW operates and maintains a flood control pump station, two levee systems, a water treatment plant, five dams, three active surface water reservoirs, two active wells, two water pump stations, a wastewater treatment plant, seven sewer pump stations, two transfer stations and a capped landfill. DPW also oversees third party operation of a landfill gas to energy facility and 3.17 megawatt photovoltaic solar array.

### **FY2022 Highlights**

FY2022 infrastructure improvements include ongoing electrical and process upgrades to the wastewater treatment plant, part of a multi-year \$11,000,000 reconstruction project; Damon Road water and sewer improvements as part of a multi-year State roadway reconstruction project; paving and utility work on several city roadways, including Atwood Drive, Pine Street and Meadow Street; water system improvements to the Leeds high pressure system; waterline and sewer line reconstruction for the Masonic Street Parking Lot; and improvements to the Connecticut River and Mill River levee toe drain systems. Design for future improvements was undertaken for paving work on portions of Route 66, Florence Road and West Farms Road; improvements to electrical and fuel storage infrastructure at the Flood Control Station on Hockanum Road; improvements to Ryan and West Whately reservoirs; Phase II upgrades to the wastewater treatment plant, the next stage of a multi-year, multi-million dollar reconstruction effort; and replacement and relocation of a portion of the city's water transmission main from cross-country to Mountain St. in Williamsburg as part of the State's 2025 proposed roadway reconstruction project.

### **FY2023 Budget Information**

The FY2023 budget will continue to provide important funding for planned improvements to city infrastructure, most notably, continued extensive paving efforts and an ongoing and substantial project to upgrade the wastewater treatment plant.

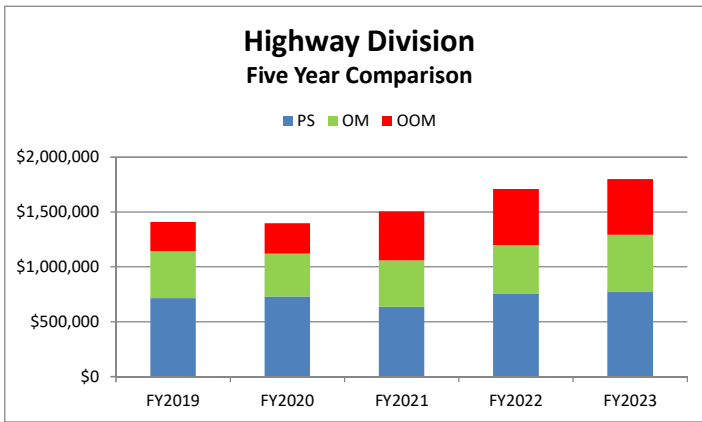


General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	223,095	242,012	226,757	245,357	250,295	4,938
OM	32,329	31,014	34,486	37,750	39,325	1,575
<b>Total</b>	<b>255,424</b>	<b>273,025</b>	<b>261,243</b>	<b>283,107</b>	<b>289,620</b>	<b>6,513</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	2.37	2.37	2.40	2.40	2.40	0.00
AFSCME	0.50	0.50	0.23	0.23	0.20	(0.03)
NR	0.30	0.30	0.30	0.30	0.30	0.00
<b>Total</b>	<b>3.17</b>	<b>3.17</b>	<b>2.93</b>	<b>2.93</b>	<b>2.90</b>	<b>(0.02)</b>

#### 421 - DPW ADMINISTRATION AND ENGINEERING

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Director	Donna LaScaleia	NR	12.00	0.30	40,031	40,031		
Administration Manager	Cynthia Quinn	NAPEA	8.00	0.20	13,951	13,951		
Financial Administrator	Vacancy	NAPEA	10.00	0.25	19,255	19,255		
Principal Account Clerk	Ann Furciniti	AFSCME	4.00	0.10	5,028	5,028		
Principal Account Clerk	Linda Landers Schranz	AFSCME	4.00	0.10	5,028	5,028		
Civil Engineer	Kristine Baker	NAPEA	6.00	0.15	12,132	12,132		
Civil Engineer	Maggie Chan	NAPEA	40.00	1.00	69,709	69,709		
Civil Engineer	Felix Harvey	NAPEA	10.00	0.25	20,219	20,219		
GIS Technician	Karyn Nelson	NAPEA	6.00	0.15	11,547	11,547		
Senior Civil Engineer	Gregory Newman	NAPEA	12.00	0.30	26,656	26,656		
City Engineer	David Veleta	NAPEA	4.00	0.10	10,580	10,580		
Overtime					4,500	4,500		
Longevity					6,500	6,500		
Boot Allowance					2,100	2,100		
Cell Phone Allowance					3,060	3,060		
<b>Total Personnel Services:</b>				<b>2.90</b>	<b>250,295</b>	<b>250,295</b>		
Electricity					7,800	7,800		
R & M Buildings					4,000	4,000		
Communication Lines					5,000	5,000		
R & L Copiers					3,500	3,500		
R & L Uniforms					-	-		
Professional Technical					2,000	2,000		
Training and Seminars					1,500	1,500		
Medical/Testing Services					-	-		
Office Supplies - General					4,500	4,500		
R & M Supplies - Equipment					2,500	2,500		
R & M Supplies - Custodial					2,500	2,500		
Vehicular Supplies					1,500	1,500		
Gas/Diesel					775	775		
Safety Supplies					1,000	1,000		
Uniform Allowance					500	500		
Dues and Memberships					750	750		
License Reimbursement					500	500		
Computer Equipment					1,000	1,000		
<b>Total Operations and Maintenance:</b>					<b>39,325</b>	<b>39,325</b>		
<b>421- DPW ADMINISTRATION AND ENGINEERING</b>				<b>2.90</b>	<b>289,620</b>	<b>289,620</b>		



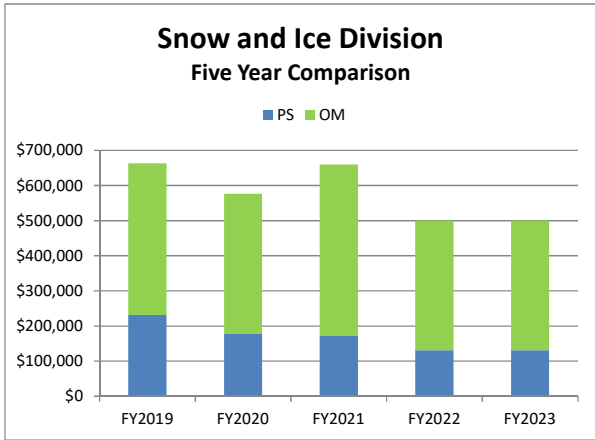
General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	716,865	729,791	637,461	754,107	771,667	17,560
OM	427,064	391,906	422,240	445,150	520,400	75,250
OOM	264,731	277,781	445,401	510,000	510,000	-
<b>Total</b>	<b>1,408,660</b>	<b>1,399,478</b>	<b>1,505,102</b>	<b>1,709,257</b>	<b>1,802,067</b>	<b>92,810</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2023	Budget FY2023	Change FY22-FY23
NAPEA	0.60	0.60	0.60	0.60	0.60	0.00
NAME	18.00	15.00	13.00	13.00	13.00	0.00
AFSCME	1.00	-	0.00	0.00	0.00	0.00
NR	-	-	-	-	-	0.00
	<b>19.60</b>	<b>15.60</b>	<b>13.60</b>	<b>13.60</b>	<b>13.60</b>	<b>0.00</b>

## 422 - HIGHWAYS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Highway Superintendent	Michael Antosz	NAPEA	24.00	0.60	56,104	56,104		
General Foreman	Jose Diaz	NAME	40.00	1.00	58,874	58,874		
Foreman	Vacancy	NAME	40.00	1.00	57,611	57,611		
Equipment Operator	Mark Scheel	NAME	40.00	1.00	55,351	55,351		
Equipment Operator	Gregory Pinsonneault	NAME	40.00	1.00	50,277	50,277		
Equipment Operator	Jairo Ruiz	NAME	40.00	1.00	42,300	42,300		
Equipment Operator	Vacancy	NAME	40.00	1.00	39,286	39,286		
Equipment Operator	Alan Gulbine	NAME	40.00	1.00	40,261	40,261		
Equipment Operator	Vacancy	NAME	40.00	1.00	47,861	47,861		
Truck Driver/Laborer	Forrest Huntley	NAME	40.00	1.00	37,514	37,514		
Truck Driver/Laborer	Vacancy	NAME	40.00	1.00	38,444	38,444		
General Foreman/MER	Edward Dupre Sr	NAME	24.00	0.60	38,994	38,994		
Foreman/MER	Steven Kirouac	NAME	24.00	0.60	35,431	35,431		
Motor Equipment Repair	Jonathan Sullivan	NAME	24.00	0.60	27,932	27,932		
Motor Equipment Repair	Vacancy	NAME	24.00	0.60	25,938	25,938		
Motor Equipment Repair	Angel Bou	NAME	24.00	0.60	32,399	32,399		
Overtime					40,000	40,000		
Longevity					6,100	6,100		
License Pay					14,040	14,040		
Standby Pay					16,900	16,900		
Cell Phone					1,500	1,500		
Uniform (Boots)					5,550	5,550		
Working Out of Grade					3,000	3,000		
<b>Total Personnel Services:</b>					<b>13.60</b>	<b>771,667</b>	<b>771,667</b>	
Electricity					18,000	18,000		
Street and Signal Lights					1,000	1,000		
Natural Gas					13,000	13,000		
R & M Buildings					15,000	15,000		
R & M Vehicles					15,000	15,000		
Communication Lines					5,000	5,000		
R & M Communication Equipment					1,000	1,000		
R & L Copiers					2,400	2,400		
R&L Uniforms					10,000	10,000		
Trash Removal					2,500	2,500		
Security Services / Outside Detail					4,000	4,000		
Training and Seminars					1,500	1,500		
Medical/Testing Services					1,500	1,500		
Office Supplies - General					2,000	2,000		
R & M Supplies - Tools					15,000	15,000		
R & M Supplies - Equipment					40,700	40,700		
R&M Supplies - Custodial					4,800	4,800		
Loam, Grass Seed, Lime					1,500	1,500		
Vehicular Supplies					155,000	155,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	General Fund	Other	Source
Gasoline/Diesel					147,250	147,250		
Safety Supplies					10,000	10,000		
Streets and Sidewalks Supplies					50,000	50,000		
Uniforms					3,000	3,000		
Dues and Memberships					250	250		
License Certification					1,000	1,000		
<b>Total Operations and Maintenance:</b>					<b>520,400</b>	<b>520,400</b>		
Architecture and Engineering					20,000	20,000		
Street Paving and Marking					100,000	100,000		
Signal Maintenance					40,000	40,000		
Road Improvements					250,000	250,000		
Street Sweepings Disposal					50,000	50,000		
Vehicular Supplies					50,000	50,000		
<b>Total Capital:</b>					<b>510,000</b>	<b>510,000</b>		
<b>422 - HIGHWAYS</b>				<b>13.60</b>	<b>1,802,067</b>	<b>1,802,067</b>		

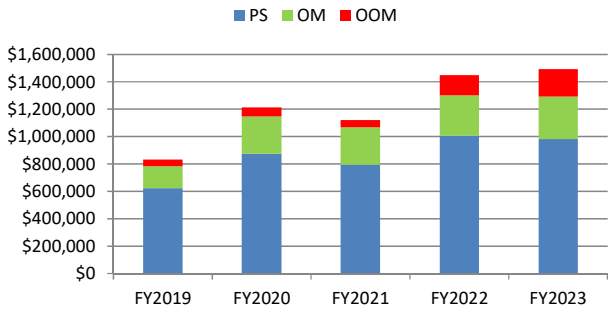


General Fund Operating Budget						
	Actual	Actual	Actual	Budget	Budget	Change
	FY2019	FY2020	FY2021	FY2022	FY2023	FY22-FY23
PS	230,867	177,398	173,651	131,000	131,000	-
OM	432,579	399,531	485,853	369,000	369,000	-
<b>Total</b>	<b>663,446</b>	<b>576,928</b>	<b>659,504</b>	<b>500,000</b>	<b>500,000</b>	<b>-</b>

**423 - SNOW AND ICE**

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Overtime					130,000			
Working Out of Grade					1,000			
<b>Total Personnel Services:</b>					<b>131,000</b>			
R & M Vehicles					25,000			
Snow Removal					30,000			
Vehicular Supplies					168,650			
Gasoline/Diesel					10,350			
Snow Removal Supplies					131,500			
Food - Emergency Events					3,500			
<b>Total Operations and Maintenance:</b>					<b>369,000</b>			
<b>423 - SNOW AND ICE</b>					<b>-</b>	<b>500,000</b>	<b>500,000</b>	

### Forestry, Parks and Cemeteries Division Five Year Comparison



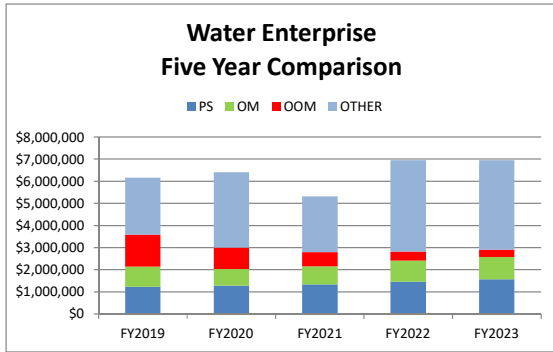
General Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	622,269	875,021	795,764	1,006,070	981,660	(24,410)
OM	162,222	272,752	272,452	293,750	311,200	17,450
OOM	48,180	65,867	53,111	150,000	199,999	49,999
<b>Total</b>	<b>832,671</b>	<b>1,213,640</b>	<b>1,121,327</b>	<b>1,449,820</b>	<b>1,492,859</b>	<b>43,039</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	0	1	1.00	1.00	1.00	0.00
NAME	10.00	15.00	13.00	15.00	14.00	(1.00)
	10.00	16.00	14.00	16.00	15.00	(1.00)

### 492 - FORESTRY, PARKS AND CEMETERIES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						General Fund	Other	Source
Superintendent	Richard Parasiliti	NAPEA	40.00	1.00	100,708	100,708		
General Foreman	William Sullivan	NAME	40.00	1.00	69,975	69,975		
Foreman	Lawrence Pelott	NAME	40.00	1.00	60,536	60,536		
Foreman	Jason Antosz	NAME	40.00	1.00	60,536	60,536		
Equipment Operator	David Bolly	NAME	40.00	1.00	42,300	42,300		
Equipment Operator	Jason La Fosse	NAME	40.00	1.00	50,277	50,277		
Equipment Operator	Rafael Calderon	NAME	40.00	1.00	41,258	41,258		
Truck Driver/Laborer	Abigail Phelps	NAME	40.00	1.00	36,605	36,605		
Truck Driver/Laborer	Daniel Knox	NAME	40.00	1.00	35,719	35,719		
Truck Driver/Laborer	Vacancy	NAME	40.00	1.00	37,514	37,514		
Truck Driver/Laborer	Brooke Regnier	NAME	40.00	1.00	37,514	37,514		
General Foreman	Daniel LaFountain	NAME	40.00	1.00	58,874	58,874		
Foreman	Antoni Sakowicz	NAME	40.00	1.00	57,611	57,611		
Equipment Operator	Jonathan Church	NAME	40.00	1.00	50,277	50,277		
Equipment Operator	Ian Carver	NAME	40.00	1.00	42,300	42,300		
Temporary Seasonal Employees		NR			81,120	81,120		
Overtime					55,000	55,000		
Overtime Tree Warden					20,000	20,000		
Tree Warden Stipend					5,000	5,000		
License Incentive					7,800	7,800		
Longevity					5,900	5,900		
Standby Pay					16,900	16,900		
Cell Phone					1,740	1,740		
Uniform Allowance					5,200	5,200		
Working Out of Grade					1,000	1,000		
<b>Total Personnel Services:</b>				<b>15.00</b>	<b>981,660</b>	<b>981,660</b>		
Electricity					5,700	5,700		
Natural Gas					7,500	7,500		
R & M Buildings					11,500	11,500		
R & M Vehicles					15,000	15,000		
Communication Lines					5,000	5,000		
R&M Communication Equipment					1,000	1,000		
Photocopiers					1,000	1,000		
R & L Uniforms					10,000	10,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	General		
						Fund	Other	Source
Trash Removal					2,500	2,500		
Security Services					5,000	5,000		
Professional Technical					9,000	9,000		
Training and Seminars					2,000	2,000		
Medical/Testing Services					1,500	1,500		
Printing					-	-		
Advertising					1,500	1,500		
Office Supplies - General					1,500	1,500		
R & M Supplies - Tools					8,000	8,000		
R & M Supplies - Equipment					50,000	50,000		
Custodial Supplies					2,000	2,000		
Fertilizers					37,000	37,000		
Loam, Grass Seed, Lime					30,000	30,000		
Trees and Shrubs					3,000	3,000		
Vehicular Supplies					41,300	41,300		
Gasoline/Diesel					46,500	46,500		
Safety Supplies					7,500	7,500		
Uniforms					2,500	2,500		
Dues and Memberships					1,000	1,000		
Computer Equipment					1,000	1,000		
License Certification					1,700	1,700		
<b>Total Operations and Maintenance:</b>					<b>311,200</b>	<b>311,200</b>		
Forestry Improvement					174,999	174,999		
Grounds Equipment					25,000	25,000		
<b>Total Other than Ordinary Maintenance</b>					<b>199,999</b>	<b>199,999</b>		
<b>492 - PARKS AND CEMETERIES</b>					<b>15.00</b>	<b>1,492,859</b>	<b>1,492,859</b>	



Water Enterprise Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	1,223,264.30	1,284,017	1,330,878	1,462,087	1,570,389	108,302
OM	917,400.15	743,743	820,501	953,700	1,000,450	46,750
OOM	1,440,944.40	968,099	640,760	410,000	330,000	(80,000)
OTHER	2,578,983.36	3,411,009	2,524,320	4,119,213	4,044,161	(75,052)
<b>Total</b>	<b>6,160,592.21</b>	<b>6,406,867</b>	<b>5,316,460</b>	<b>6,945,000</b>	<b>6,945,000</b>	<b>-</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	7.73	6.03	5.98	5.98	6.48	0.50
NAME	16.25	14.75	13.75	13.75	13.75	0.00
AFSCME	2.20	2.20	1.90	1.90	1.40	(0.50)
NR	0.90	0.80	0.80	0.80	0.80	0.00
	26.11	27.08	23.78	22.43	22.43	0.00

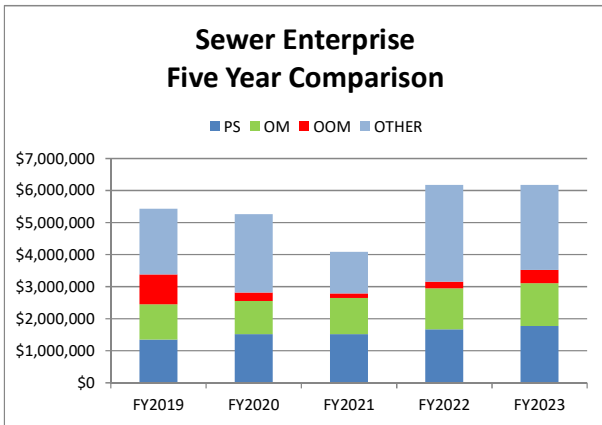
## WATER ENTERPRISE - WATER TREATMENT AND OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Superintendent	Keith Snape	NAPEA	40.00	1.00	86,837	86,837		
General Foreman	John Bean	NAME	40.00	1.00	66,607	66,607		
X Connection Coordinator	Matthew Pelott	NAPEA	40.00	1.00	57,611	57,611		
Foreman	Matthew Campbell	NAME	40.00	1.00	53,512	53,512		
Equipment Operator/Meter Reader	Juan Maysonet	NAME	40.00	1.00	55,351	55,351		
Equipment Operator	Vacancy	NAME	40.00	1.00	40,261	40,261		
Truck Driver/Laborer	Vacancy	NAME	40.00	1.00	39,397	39,397		
Truck Driver/Laborer	Brian Duffy	NAME	40.00	1.00	38,444	38,444		
Truck Driver/Laborer	Vacancy	NAME	40.00	1.00	35,719	35,719		
Truck Driver/Laborer	Vacancy	NAME	40.00	1.00	37,514	37,514		
Chief Water Treatment Plant Operator	Ian Henderson	NAPEA	40.00	1.00	74,761	74,761		
Water Treatment Operator	Curtley Johnson	NAME	40.00	1.00	57,434	57,434		
Water Treatment Operator	Vacancy	NAME	40.00	1.00	58,874	58,874		
Water Treatment Operator	Sandeep Singh	NAME	40.00	1.00	58,874	58,874		
Water Treatment Operator	Brian Zimmerman	NAME	40.00	1.00	58,874	58,874		
Water Treatment Plant Maintenance Tech	Zachary Sniadach	NAME	40.00	1.00	41,258	41,258		
Reservoir Ranger	Richard Costello	NR	20.00	0.50	22,845	22,845		
Principal Account Clerk	Ann Furciniti	AFSCME	18.00	0.45	22,624	22,624		
Principal Account Clerk	Vacancy	AFSCME	20.00	0.50	25,138	25,138		
Principal Account Clerk	Linda Landers-Schranz	AFSCME	18.00	0.45	22,624	22,624		
Director	Donna LaScaleia	NR	12.00	0.30	40,033	40,033		
Administration Manager	Cyndi Quinn	NAPEA	10.00	0.25	17,438	17,438		
Water & Sewer Administrator	Mary Richi	NAPEA	20.00	0.50	28,710	28,710		
Financial Administrator	Vacancy	NAPEA	10.00	0.25	19,255	19,255		
Civil Engineer	Kris Baker	NAPEA	10.00	0.25	20,219	20,219		
Civil Engineer	Felix Harvey	NAPEA	10.00	0.25	20,219	20,219		
GIS Coordinator	Karyn Nelson	NAPEA	10.00	0.25	19,244	19,244		
Senior Civil Engineer	Gregory Newman	NAPEA	4.00	0.10	8,885	8,885		
Civil Engineer	Dawn Nims	NAPEA	13.20	0.33	22,441	22,441		
Senior Environmental Scientist	Johanna Stacy	NAPEA	40.00	1.00	68,047	68,047		
City Engineer	David Veleta	NAPEA	12.00	0.30	31,741	31,741		
General Foreman/MER	Ed Dupre, Sr.	NAME	6.00	0.15	9,748	9,748		
Foreman/MER	Steven Kirouac	NAME	6.00	0.15	8,858	8,858		
Motor Equipment Repair	Jonathan Sullivan	NAME	6.00	0.15	6,983	6,983		
Motor Equipment Repair	Vacancy	NAME	6.00	0.15	6,485	6,485		
Motor Equipment Repair	Angel Bou	NAME	6.00	0.15	8,100	8,100		
City Electrician	James Mailloux	NAPEA			15,401	15,401		
City HVAC	Vlachaslau Kurdun	NR			12,365	12,365		
Salary Reserve					38,302	38,302		
Technical/Professional					57,927	57,927		
Overtime					90,000	90,000		
Longevity					2,775	2,775		
Week Adjustment					33,800	33,800		
License Certification					20,904	20,904		
Out of Grade					1,000	1,000		
Cell Phone					1,500	1,500		
Uniform Allowance					5,450	5,450		
<b>Total Personnel Services:</b>				<b>22.43</b>	<b>1,570,389</b>	<b>1,570,389</b>		
Electricity					180,000	180,000		
Propane Gas					90,000	90,000		
Stormwater Services					5,000	5,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Enterprise		
						Fund	Other	Source
Repairs and Maintenance Buildings					25,000	25,000		
R & M Vehicles					10,000	10,000		
Communication Lines					30,000	30,000		
R & M Communication Equipment					1,000	1,000		
R & M HVAC Equipment					25,000	25,000		
R & M Water/Sewer Treatment Equipment					42,000	42,000		
R & M Lagoons					15,000	15,000		
R & L Photocopiers					4,300	4,300		
R & L Uniforms					8,500	8,500		
Trash Removal					3,000	3,000		
Security Services/Outside Detail					9,000	9,000		
Training & Seminars					13,000	13,000		
Medical/Testing Services					1,400	1,400		
Lab Sample Analysis					32,000	32,000		
Postage					2,000	2,000		
Office Supplies					4,500	4,500		
R & M Supplies Tools					5,000	5,000		
R & M Supplies Equipment					40,000	40,000		
R & M Supplies Custodial					5,000	5,000		
Vehicular Supplies					25,000	25,000		
Gasoline and Diesel					38,750	38,750		
Safety Supplies					15,000	15,000		
Chemicals - Zinc Orthophosphate					35,000	35,000		
Chemicals- Aluminum Sulfate					32,000	32,000		
Chemicals- Cationic Polymer					20,000	20,000		
Chemicals - Sodium Carbonate					30,000	30,000		
Chemicals - Sodium Hypochlorite					30,000	30,000		
Water Division Supplies					52,000	52,000		
Lab Supplies					18,000	18,000		
Streets and Sidewalks Supplies					15,000	15,000		
Uniforms					4,000	4,000		
Other State Assessments					12,000	12,000		
Dues and Memberships					1,500	1,500		
Real Estate Taxes					100,000	100,000		
License Certification					6,500	6,500		
Computer Equipment					15,000	15,000		
<b>Total Operations and Maintenance:</b>					<b>1,000,450</b>	<b>1,000,450</b>		
Architecture and Engineering					50,000	50,000		
Vehicle Replacement					150,000	150,000		
Replace Control and Measuring Equipment					30,000	30,000		
Meter Replacement					50,000	50,000		
Hydrant Replacement					30,000	30,000		
Watershed Management					20,000	20,000		
<b>Total Other than Ordinary Maintenance:</b>					<b>330,000</b>	<b>330,000</b>		
<b>WATER ENTERPRISE - WATER TREATMENT AND OPERATIONS</b>					<b>22.43</b>	<b>2,900,839</b>	<b>2,900,839</b>	

**WATER ENTERPRISE - OTHER**

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					1,739,790	1,739,790		
Interest on Long Term Debt					170,916	170,916		
Indirect Charges to General Fund					602,981	602,981		
Transfer to Capital - Transmission Main					430,474	430,474		
Transfer to Capital - Water Line Replacement					100,000	100,000		
Transfer to Capital - Reservoir Construction					950,000	950,000		
Transfer to Capital - Granular Activated Carbon					50,000	50,000		
<b>Total Other:</b>					<b>4,044,161</b>	<b>4,044,161</b>		
<b>WATER ENTERPRISE - OTHER</b>					<b>4,044,161</b>	<b>4,044,161</b>		
<b>TOTAL WATER ENTERPRISE</b>					<b>22.43</b>	<b>6,945,000</b>	<b>6,945,000</b>	



Sewer Enterprise Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	1,347,704	1,520,335	1,520,898	1,668,543	1,772,164	103,621
OM	1,102,718	1,035,729	1,129,980	1,282,400	1,334,925	52,525
OOM	925,331	262,051	143,195	205,100	420,400	215,300
OTHER	2,053,645	2,449,923	1,293,767	3,021,457	2,650,011	(371,446)
<b>Total</b>	<b>5,429,398</b>	<b>5,268,039</b>	<b>4,087,839</b>	<b>6,177,500</b>	<b>6,177,500</b>	<b>(0)</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	4.37	4.37	5.22	5.22	5.72	0.50
NR	0.30	0.30	0.30	0.30	0.30	0.00
NAME	20.37	20.37	19.47	19.47	19.47	0.00
AFSCME	2.30	2.30	1.90	1.90	1.40	(0.50)
<b>Total</b>	<b>27.34</b>	<b>27.34</b>	<b>26.89</b>	<b>26.89</b>	<b>26.89</b>	<b>0.00</b>

### SEWER ENTERPRISE - SEWER OPERATIONS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget
General Foreman	Brendan Shea	NAME	26.80	0.67	39,445
Foreman	Vacancy	NAME	40.00	1.00	60,536
Equipment Operator/Camera Van	Zachary Torrey	NAME	30.00	0.75	34,916
Equipment Operator	Justin Allen	NAME	40.00	1.00	42,300
Equipment Operator	Matthew Pervere	NAME	40.00	1.00	40,261
Equipment Operator	John Taillon	NAME	40.00	1.00	50,277
Equipment Operator	Scott Cadieux	NAME	40.00	1.00	41,258
Truck Driver/Laborer	Hannah Zahn	NAME	40.00	1.00	35,719
Truck Driver/Laborer	Vacancy	NAME	40.00	1.00	37,514
Civil Engineer	Kris Baker	NAPEA	10.00	0.25	20,219
Civil Engineer	Felix Harvey	NAPEA	20.00	0.50	40,438
Stormwater Manager	Douglas McDonald	NAPEA	8.00	0.20	13,609
GIS Coordinator	Karyn Nelson	NAPEA	12.00	0.30	23,093
Senior Civil Engineer	Gregory Newman	NAPEA	16.00	0.40	35,541
Civil Engineer	Dawn Nims	NAPEA	26.80	0.67	45,562
Superintendent	Michael Antosz	NAPEA	10.00	0.25	23,377
General Foreman/MER	Ed Dupre, Sr.	NAME	6.00	0.15	9,748
Foreman/MER	Steven Kirouac	NAME	10.00	0.25	14,763
Motor Equipment Repair	Jonathan Sullivan	NAME	10.00	0.25	11,639
Motor Equipment Repair	Vacancy	NAME	10.00	0.25	10,808
Motor Equipment Repair	Angel Bou	NAME	10.00	0.25	13,500
Salary Reserve					17,328
Overtime					20,000
Longevity					2,400
Weekend Adjustment					16,900
License Certification					4,160
Working Out of Grade					1,500
Cell Phone Allowance					480
Uniform Allowance					3,150
<b>Total Personnel Services:</b>				<b>12.14</b>	<b>710,441</b>

Funding Sources		
Enterprise Fund	Other	Source
39,445		
60,536		
34,916		
42,300		
40,261		
50,277		
41,258		
35,719		
37,514		
20,219		
40,438		
13,609		
23,093		
35,541		
45,562		
23,377		
9,748		
14,763		
11,639		
10,808		
13,500		
17,328		
20,000		
2,400		
16,900		
4,160		
1,500		
480		
3,150		
<b>710,441</b>		

Stormwater Services	100
R & M Vehicles	2,500
Communication Lines	2,500
R & M Communication Equipment	1,000
R & L Photocopiers	2,500
R & L Uniforms	5,500
Security Services/Outside Detail	10,000
Professional and Technical Services	2,500
Training and Seminars	1,500
Medical/Testing Services	1,500
DPW TV Inspections	17,500
Vapor Rooting	10,000

100
2,500
2,500
1,000
2,500
5,500
10,000
2,500
1,500
1,500
17,500
10,000

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Enterprise		
						Fund	Other	Source
Office Supplies					1,500	1,500		
R & M Supplies Tools					5,000	5,000		
Loam, Grass Seed, Lime					1,500	1,500		
Vehicular Supplies					30,000	30,000		
Gasoline and Diesel					23,250	23,250		
Safety Supplies					6,000	6,000		
Sewer Division Supplies					38,000	38,000		
Grease Chemicals					13,000	13,000		
Manhole Rims and Covers					15,000	15,000		
Uniform Allowance					2,700	2,700		
License Certifications					1,200	1,200		
Computer Equipment					3,000	3,000		
<b>Total Operations and Maintenance:</b>					<b>197,250</b>	<b>197,250</b>		
Equipment Replacement					10,000	10,000		
Vehicle Replacement					150,000	150,000		
<b>Total Other than Ordinary Maintenance:</b>					<b>160,000</b>	<b>160,000</b>		
<b>SEWER ENTERPRISE - SEWER OPERATIONS</b>					<b>12.14</b>	<b>1,067,691</b>	<b>1,067,691</b>	

### SEWER ENTERPRISE - WASTEWATER TREATMENT PLANT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Superintendent	Dale Small	NAPEA	38.00	0.95	86,663	86,663		
WWTP Chief Operator	Reinaldo Roman	NAPEA	36.00	0.90	64,054	64,054		
WWTP Maintenance Foreman	Gaylon Caputo	NAME	36.00	0.90	52,986	52,986		
WWTP Operator/Pretreatment	Kevin Gillette	NAME	40.00	1.00	61,644	61,644		
WWTP Operator	Gary Frain	NAME	40.00	1.00	58,874	58,874		
WWTP Operator	Vacancy	NAME	40.00	1.00	58,874	58,874		
WWTP Operator	Renee Lemonde	NAME	40.00	1.00	64,989	64,989		
WWTP Operator	Richard Stone	NAME	40.00	1.00	60,336	60,336		
WWTP Maintenance Tech	Scott Lewis	NAME	40.00	1.00	47,861	47,861		
WWTP Maintenance Tech	Kevin Kaminski	NAME	40.00	1.00	50,277	50,277		
WWTP Maintenance Tech	Eric Miller	NAME	40.00	1.00	47,861	47,861		
WWTP Maintenance Tech	Jonathan Althoff	NAME	40.00	1.00	42,300	42,300		
Principal Account Clerk	Ann Fuciniti	AFSCME	18.00	0.45	22,624	22,624		
Principal Account Clerk	Vacancy	AFSCME	20.00	0.50	25,138	25,138		
Principal Account Clerk	Linda Landers-Schranz	AFSCME	18.00	0.45	22,624	22,624		
Director	Donna LaScaleia	NR	12.00	0.30	40,029	40,029		
Administration Manager	Cyndi Quinn	NAPEA	10.00	0.25	17,438	17,438		
Water & Sewer Administrator	Mary Richi	NAPEA	20.00	0.50	28,710	28,710		
Financial Administrator	Vacancy	NAPEA	10.00	0.25	19,259	19,259		
City Engineer	David Veleta	NAPEA	12.00	0.30	31,741	31,741		
City Electrician	James Mailloux	NAPEA			15,401	15,401		
City HVAC	Viachaslau Kurdun	NR			12,365	12,365		
Salary Reserve					25,896	25,896		
Technical / Professional					18,375	18,375		
Overtime					50,000	50,000		
Longevity					3,200	3,200		
Week Differential					1,664	1,664		
Weekend Adjustment					16,900	16,900		
Licence Certification					7,280	7,280		
Working Out of Grade					1,000	1,000		
Cell Phone Allowance					1,260	1,260		
Uniform Allowance					4,100	4,100		
<b>Total Personnel Services:</b>				<b>14.75</b>	<b>1,061,723</b>	<b>1,061,723</b>		
Electricity					270,000	270,000		
Natural Gas					31,200	31,200		
Propane Gas					5,200	5,200		
Oil					2,500	2,500		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Enterprise		
						Fund	Other	Source
Stormwater Services					4,000	4,000		
R & M Buildings					10,000	10,000		
R & M Vehicles					5,000	5,000		
Communication Lines					8,500	8,500		
R & M Communication Equipment					1,000	1,000		
R & M Water/Sewer Treatment Equipment					65,000	65,000		
R & L Photocopiers					2,100	2,100		
R & L Uniforms					6,800	6,800		
Training & Seminars					3,500	3,500		
Medical/Testing Services					1,000	1,000		
Lab Sample Analysis					14,000	14,000		
Sludge Disposal					500,000	500,000		
Postage					2,000	2,000		
Office Supplies					2,000	2,000		
R&M Supplies Tools					1,500	1,500		
R & M Supplies Equipment					50,000	50,000		
R & M Supplies - Custodial					3,500	3,500		
Vehicular Supplies					6,500	6,500		
Gasoline and Diesel					10,075	10,075		
Safety Supplies					7,000	7,000		
Chemicals - Polymer					10,000	10,000		
Chemicals - Sodium Hydroxide					30,000	30,000		
Chemicals - Sodium Hypochlorite					62,000	62,000		
Lab Supplies					15,000	15,000		
Uniforms					3,000	3,000		
Dues and Memberships					300	300		
License Certifications					1,000	1,000		
Computer Equipment					4,000	4,000		
<b>Total Operations and Maintenance:</b>					<b>1,137,675</b>	<b>1,137,675</b>		
Architecture and Engineering					100,000	100,000		
Vehicle Replacement					160,400	160,400		
<b>Total Other than Ordinary Maintenance:</b>					<b>260,400</b>	<b>260,400</b>		

**SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT** 14.75 2,459,798

**2,459,798**

**SEWER ENTERPRISE - OTHER**

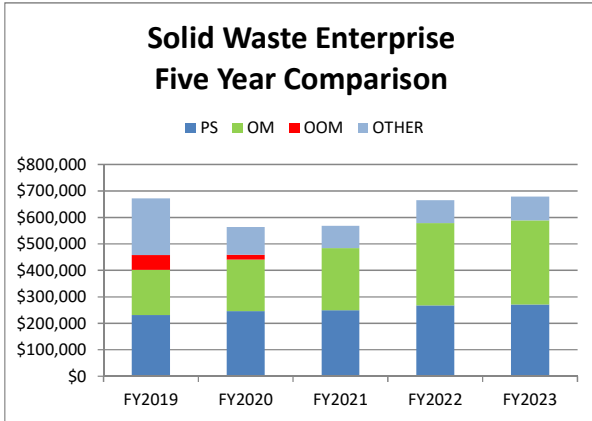
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					202,747	202,747		
Interest on Long Term Debt					145,232	145,232		
Transfer to Capital - Sewer Line Replacement					610,000	610,000		
Transfer to Capital - WWTP Improvements					675,057	675,057		
Transfer to Capital - Equipment Replacement					15,000	15,000		
Indirect Charges to General Fund					1,001,975	1,001,975		
<b>Total Other:</b>					<b>2,650,011</b>	<b>2,650,011</b>		

**SEWER ENTERPRISE - OTHER** 2,650,011

**2,650,011**

**TOTAL SEWER ENTERPRISE** 26.89 6,177,500

**6,177,500**



Solid Waste Enterprise Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	231,188	245,603	249,815	267,525	271,877	4,352
OM	170,720	195,720	234,761	311,800	317,300	5,500
OOM	55,909	17,814	-	-	-	-
OTHER	214,344	104,721	83,466	85,720	89,913	4,193
<b>Total</b>	<b>672,161</b>	<b>563,858</b>	<b>568,043</b>	<b>665,045</b>	<b>679,090</b>	<b>14,045</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	1.15	0.20	0.25	0.25	0.25	0.00
NR	-	1	0.80	0.80	0.80	0.00
NAME	1.00	1.00	1.00	1.00	1.00	0.00
AFSME	1.00	1.00	1.00	1.00	1.00	0.00
<b>Total</b>	<b>3.00</b>	<b>3.15</b>	<b>3.00</b>	<b>3.05</b>	<b>3.05</b>	<b>0.00</b>

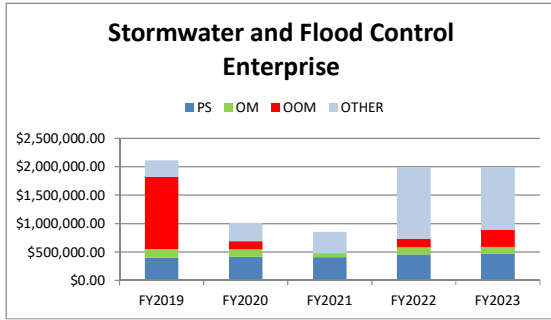
### SOLID WASTE ENTERPRISE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Foreman	Scott Harper	NAME	40.00	1.00	56,215	56,215		
Solid Waste Reduction Coordinator	Vacancy	NR	32.00	0.80	40,115	40,115		
Department Assistant	Debora Laizer	AFSCME	40.00	1.00	55,351	55,351		
Administration Manager	Cynthia Quinn	NAPEA	6.00	0.15	10,463	10,463		
City Engineer	David Veleta	NAPEA	4.00	0.10	10,580	10,580		
Salary Reserve					6,631	6,631		
Gate Keepers					54,000	54,000		
Overtime					35,000	35,000		
Longevity					1,700	1,700		
License Incentive					1,040	1,040		
Cell Phone Allowance					432	432		
Uniform Allowance					350	350		
<b>Total Personnel Services:</b>				<b>3.05</b>	<b>271,877</b>	<b>271,877</b>		
Electricity					6,000	6,000		
R & M Buildings					1,500	1,500		
R & M Vehicles					2,500	2,500		
Communication Lines					3,000	3,000		
R & M Communication Equipment					1,000	1,000		
R & L Buildings					1,000	1,000		
R & L Photocopiers					1,000	1,000		
R & L Uniforms					900	900		
Trash Removal					105,000	105,000		
Haz-Mat Disposal Fees					15,000	15,000		
Security Services/Oustides Detail					9,500	9,500		
Professional/Technical					3,500	3,500		
Medical/Testing Services					100	100		
Recycling collections					110,000	110,000		
Printing and Mailing					500	500		
Office Supplies General					800	800		
R & M Supplies - Tools					26,000	26,000		
R & M Supplies - Equipment					4,000	4,000		
Vehicular Supplies					8,000	8,000		
Gasoline/Diesel					15,500	15,500		
Safety Supplies					1,000	1,000		
Uniforms					300	300		
Licenses					200	200		
Computer Equipment					1,000	1,000		
<b>Total Operations and Maintenance:</b>					<b>317,300</b>	<b>317,300</b>		
<b>SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS</b>				<b>3.05</b>	<b>589,177</b>	<b>589,177</b>		

**SOLID WASTE ENTERPRISE - OTHER**

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2022 Budget
Indirect Charges to General Fund					89,913
<b>Total Other:</b>					89,913
<b>SOLID WASTE ENTERPRISE - OTHER</b>				-	<b>89,913</b>
<b>TOTAL SOLID WASTE ENTERPRISE</b>					<b>679,090</b>

Funding Sources		
Enterprise Fund	Other	Source
89,913		
89,913		
<b>89,913</b>		
<b>679,090</b>		



Stormwater and Flood Control Enterprise Fund Operating Budget						
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	\$ Change FY22-FY23
PS	398,696	416,389	410,422	458,013	474,474	16,461
OM	154,092	129,479	63,292	122,800	113,300	(9,500)
OOM	1,267,522	144,805	3,500	150,000	300,000	150,000
OTHER	294,070	324,658	380,257	1,265,673	1,108,712	(156,961)
<b>Total</b>	<b>2,114,380</b>	<b>1,015,331</b>	<b>857,472</b>	<b>1,996,486</b>	<b>1,996,486</b>	<b>-</b>

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Change FY22-FY23
NAPEA	3.43	3.43	3.25	3.35	3.35	-
NAME	2.88	2.88	2.88	2.68	2.68	-
AFSCME	0.00	0.00	0.00	0.00	0.00	-
NR	0.10	0.10	0.10	0.10	0.10	-
	6.41	6.41	6.23	6.13	6.13	-

### STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2023 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Equipment Operator	Bruce Hutchinson	NAME	40.00	1.00	50,277	50,277		
Equipment Operator	Vacancy	NAME	40.00	1.00	40,261	40,261		
Stormwater Manager	Douglas McDonald	NAPEA	32.00	0.80	54,438	54,438		
Stormwater Administrator	Catherine Sakowicz	NAPEA	40.00	1.00	58,874	58,874		
Director	Donna LaScaleia	NR	4.00	0.10	13,344	13,344		
Administration Manager	Cyndi Quinn	NAPEA	6.00	0.15	10,463	10,463		
Financial Administrator	Vacant	NAPEA	10.00	0.25	19,255	19,255		
Civil Engineer	Kris Baker	NAPEA	14.00	0.35	28,307	28,307		
GIS Coordinator	Karyn Nelson	NAPEA	12.00	0.30	23,093	23,093		
City Engineer	David Veleta	NAPEA	8.00	0.20	21,161	21,161		
Senior Civil Engineer	Gregory Newman	NAPEA	8.00	0.20	17,771	17,771		
Superintendent	Michael Antosz	NAPEA	4.00	0.10	9,351	9,351		
General Foreman/MER	Ed Dupre, Sr.	NAME	4.00	0.10	6,499	6,499		
General Foreman	Brendan Shea	NAME	13.20	0.33	19,428	19,428		
Equipment Operator/Camera Van	Zachary Torrey	NAME	10.00	0.25	11,639	11,639		
Salary Reserve					10,094	10,094		
Overtime					15,000	15,000		
Longevity					1,800	1,800		
License Incentive					1,560	1,560		
Cell Phone Allowance					240	240		
Uniform Allowance					1,000	1,000		
<b>Total Personnel Services:</b>				<b>6.13</b>	<b>413,855</b>	<b>413,855</b>		
R&M Vehicles					2,500	2,500		
Communication Lines					1,500	1,500		
R & L Photocopiers					2,100	2,100		
R & L Construction Equipment					2,000	2,000		
R & L Uniforms					2,000	2,000		
Security Services/Outside Detail					1,000	1,000		
Training & Seminars					500	500		
Medical/Testing Services					200	200		
Lab Sample Analysis					1,500	1,500		
DPW TV Inspections					6,000	6,000		
Postage					2,000	2,000		
Advertising					500	500		
R & M Supplies -- Tools					1,500	1,500		
R & M Supplies -- Equipment					5,000	5,000		
Vehicular Supplies					9,000	9,000		
Gasoline/Diesel					9,300	9,300		
Safety Supplies					2,000	2,000		
Sewer Division Supplies					7,000	7,000		
Streets and Sidewalks Supplies					5,000	5,000		
Catch Basin Frames & Grates					13,000	13,000		
Uniform Allowance					600	600		
License Certification					200	200		
Computer Equipment					2,500	2,500		
<b>Total Operations and Maintenance:</b>					<b>76,900</b>	<b>76,900</b>		
Architecture & Engineering					50,000	50,000		
Catch Basin Cleaning					50,000	50,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Enterprise Fund	Other	Source
Vehicle Replacement					150,000	150,000		
<b>Total Other than Ordinary Maintenance:</b>					<b>250,000</b>	<b>250,000</b>		
<b>STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS</b>					<b>6.13</b>	<b>740,755</b>	<b>740,755</b>	
<b>STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL</b>								
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2023 Budget	Enterprise Fund	Other	Source
Superintendent	Dale Small	NAPEA	2.00	0.05	4,561	4,561		
WWTP Chief Operator	Reinaldo Roman	NAPEA	4.00	0.10	7,117	7,117		
WWTP Maintenance Foreman	Gaylon Caputo	NAME	4.00	0.10	5,887	5,887		
Superintendent	Michael Antosz	NAPEA	2.00	0.05	4,675	4,675		
Salary Reserve					1,479	1,479		
Overtime					20,000	20,000		
Week Adjustment					16,900	16,900		
<b>Total Personnel Services:</b>				<b>0.30</b>	<b>60,619</b>	<b>60,619</b>		
Electricity					4,200	4,200		
Natural Gas					4,500	4,500		
Oil					1,200	1,200		
Stormwater Services					1,500	1,500		
Repairs and Maintenance					7,000	7,000		
R&M Communication Lines					1,000	1,000		
R & M Supplies -- Equipment					6,500	6,500		
Gasoline/Diesel					10,000	10,000		
Safety Supplies					500	500		
<b>Total Operations and Maintenance:</b>					<b>36,400</b>	<b>36,400</b>		
Architecture and Engineering					50,000	50,000		
<b>Total Other than Ordinary Maintenance:</b>					<b>50,000</b>	<b>50,000</b>		
<b>STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL</b>					<b>0.30</b>	<b>147,019</b>	<b>147,019</b>	
Maturing Principal on Long Term Debt					35,000	35,000		
Interest on Long Term Debt					2,450	2,450		
Indirect Charges to General Fund					351,296	351,296		
Transfer to Capital - Drain Replacement					519,966	519,966		
Transfer to Capital - Flood Control Levee					200,000	200,000		
<b>Total Other:</b>					<b>1,108,712</b>	<b>1,108,712</b>		
<b>STORMWATER AND FLOOD CONTROL ENTERPRISE - OTHER</b>						<b>1,108,712</b>	<b>1,108,712</b>	
<b>TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE</b>					<b>6.43</b>	<b>1,996,486</b>	<b>1,996,486</b>	

# CITY OF NORTHAMPTON

## ENTERPRISE FUNDS

### INDIRECT COSTS FOR FY 2023

DEPARTMENT	SEWER FUND	WATER FUND	SOLID WASTE FUND	STORMWATER FLOOD CONTROL FUND	ALL FUNDS TOTAL	Change FY22-FY23
CITY COUNCIL	10,691	9,047	1,204	3,544	24,486	(553)
MAYOR'S OFFICE	7,784	7,784	5,189	7,784	28,540	(2,526)
AUDITOR'S OFFICE	25,588	27,708	3,391	10,322	67,009	996
TREASURER'S OFFICE	7,506	8,128	995	3,028	19,657	481
COLLECTOR OF TAXES	40,333	40,333	1,813	40,333	122,812	1,749
LEGAL SERVICES	3,233	3,233	3,233	3,233	12,930	(7,199)
HUMAN RESOURCES	8,162	6,808	926	1,952	17,848	1,678
ITS	41,079	35,487	8,815	16,772	102,153	(3,188)
<b>EMPLOYEE BENEFITS &amp; INSURANCE</b>						
56 MEDICAL	235,516	192,978	36,709	79,942	545,145	(11,511)
WORKER'S COMPENSATION	24,177	18,133	6,044	6,044	54,398	(2,302)
CONTRIBUTORY RETIREMENT	297,262	194,173	12,710	165,930	670,075	24,469
EMPLOYEE TAXES	24,194	21,200	3,879	6,641	55,914	3,055
UNEMPLOYMENT COMP	2,773	2,430	445	761	6,409	(718)
LIABILITY INSURANCE	4,762	4,173	764	445	10,143	841
BUILDING/VEHICLE INS.	56,914	24,320	3,797	4,566	89,597	2,273
<b>OTHER DIRECT COSTS</b>						
ESCO Savings to Bond Debt Service	62,002	7,046	0	0	69,047	(521)
	851,975	602,981	89,913	351,296	1,896,164	7,025
Payment in-Lieu-of-Taxes	150,000	0	0	0	150,000	(50,000)
Totals	<u>1,001,975</u>	<u>602,981</u>	<u>89,913</u>	<u>351,296</u>	<u>2,046,164</u>	<u>(42,975)</u>

**CITY OF NORTHAMPTON  
WATER ENTERPRISE**

3/16/2021

**INDIRECT COSTS FOR FY 2023**

DEPARTMENT	FY 2023 MAYOR BUDGET	INDIRECT COST FACTOR	FY 2023 TOTAL	NOTES
CITY COUNCIL	207,042	4.37%	9,047	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	207,567	3.75%	7,784	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hour week
AUDITOR'S OFFICE	383,885	7.22%	27,708	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	112,614	7.22%	8,128	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	308,847	13.06%	40,333	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	181,450	1.78%	3,233	percentage of legal budget per calculations attached
HUMAN RESOURCES	331,924	2.05%	6,808	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & Communications	0		35,487	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
<b>SUB-TOTAL</b>			<b>138,528</b>	

**EMPLOYEE BENEFITS**

MEDICAL			192,978	based on actual enrollment for actives and retirees with estimate for vacancies
WORKER'S COMPENSATION	604,420	3.00%	18,133	based on % of premium related to water workers
CONTRIBUTORY RETIREMENT	7,060,854	2.75%	194,173	percentage calculated by retirement office based on prior fiscal year payroll
MEDICARE	1,462,087	1.45%	21,200	based on 1.45% of payroll for upcoming fiscal year
<b>SUB-TOTAL</b>			<b>426,484</b>	

96

**OTHER DIRECT COSTS**

UNEMPLOYMENT COMP	110,000	2.21%	2,430	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	188,893	2.21%	4,173	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	302,886	6.00%	18,173	based on % of premium related to water property
VEHICLE INSURANCE	76,837	8.00%	6,147	based on % of premium related to water vehicles
ESCO Savings to Bond Debt Service	7,046	100.00%	7,046	actual debt service - no longer estimated savings
<b>SUB-TOTAL</b>			<b>37,969</b>	

<b>GRAND TOTAL</b>			<b>602,981</b>
--------------------	--	--	----------------

**WATER ENTERPRISE FUND** (11,726) Increase (Decrease) over prior year  
-1.69% Increase (Decrease) over prior year

**CITY OF NORTHAMPTON  
SEWER ENTERPRISE**

3/16/2022

**INDIRECT COSTS FOR FY 2023**

DEPARTMENT	FY2023 MAYOR BUDGET	INDIRECT COST FACTOR	FY2023 TOTAL	NOTES
CITY COUNCIL	207,042	5.16%	10,691	0 percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	207,567	3.75%	7,784	0 percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk
AUDITOR'S OFFICE	383,885	6.67%	25,588	0 percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	112,614	6.67%	7,506	0 Percentage of PS for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	308,847	13.06%	40,333	0 Percentage of remainder of Treasurer/Collector Office minus what has already been counted, minus parking staff and parking system credit card fees & Parking enforcement software
LEGAL SERVICES	181,450	1.78%	3,233	0 percentage of legal budget per calculations attached
HUMAN RESOURCES	331,924	2.46%	8,162	0 percentage of entire PS and OM for HR less School Payroll Position - based on % of fle's in city for new fiscal year
ITS & Communications			41,079	0 see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
<b>SUB-TOTAL</b>			<b>144,376</b>	<b>0</b>

**EMPLOYEE BENEFITS**

MEDICAL			235,516	0 based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	604,420	4.00%	24,177	0 based on % of premium related to sewer workers
CONTRIBUTORY RETIREMENT	7,060,854	4.21%	297,262	0 percentage calculated by retirement office based on prior fiscal year payroll
MEDICARE	1,668,543	1.45%	24,194	0 based on 1.45% of payroll for upcoming fiscal year
<b>SUB-TOTAL</b>			<b>581,148</b>	<b>0</b>

**OTHER DIRECT COSTS**

UNEMPLOYMENT COMP	110,000	2.52%	2,773	0 based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	188,893	2.52%	4,762	0 based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	302,886	16.00%	48,462	0 based on % of premium related to sewer property
VEHICLE INSURANCE	76,837	11.00%	8,452	0 based on % of premium related to sewer vehicles
PAYMENT IN LIEU OF TAXES			150,000	0 reduce per schedule below
ESCO Savings to Bond Debt Service	62,002	100.00%	62,002	0 actual debt service - no longer estimated savings
<b>SUB-TOTAL</b>			<b>276,450</b>	<b>0</b>

<b>GRAND TOTAL</b>			<b>1,001,975</b>	<b>0</b>
--------------------	--	--	------------------	----------

<b>SEWER ENTERPRISE FUND</b>			<b>(40,956)</b>	<b>Increase (Decrease) over prior year</b>
			<b>-4.20%</b>	<b>Increase (Decrease) over prior year</b>

# CITY OF NORTHAMPTON SOLID WASTE ENTERPRISE FUND

## INDIRECT COSTS FOR FY 2023

DEPARTMENT	FY 2023 MAYOR BUDGET	INDIRECT COST FACTOR	FY2023 TOTAL	
CITY COUNCIL	207,042	0.58%	1,204	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	207,567	2.50%	5,189	percentage of PS only for Mayor, Fin Director- 1 hour per week
AUDITOR'S OFFICE	383,885	1.77%	3,391	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year discounted by 50% for reduction in program
TREASURER'S OFFICE	112,614	1.77%	995	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES		0.00%	1,813	based on Collector's estimate of 2 hours per week - using lowest clerk salary \$17.43/HR X2 X 52
LEGAL SERVICES	181,450	1.78%	3,233	percentage of legal budget per calculations attached
HUMAN RESOURCES	331,924	0.28%	926	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS	0	0.00%	8,815	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
<b>SUB-TOTAL</b>			<b>25,565</b>	

## EMPLOYEE BENEFITS

MEDICAL			36,709	based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	604,420	1.00%	6,044	based on % of premium related to solid waste workers
CONTRIBUTORY RETIREMENT	7,060,854	0.18%	12,710	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	267,525	1.45%	3,879	based on 1.45% of payroll for upcoming fiscal year
<b>SUB-TOTAL</b>			<b>59,342</b>	

## OTHER DIRECT COSTS

UNEMPLOYMENT COMP	110,000	0.40%	445	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	188,893	0.40%	764	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	302,886	1.00%	3,029	based on % of premium related to solid waste property
VEHICLE INSURANCE	76,837	1.00%	768	based on % of premium related to solid waste vehicles
<b>SUB-TOTAL</b>			<b>5,005</b>	

<b>GRAND TOTAL</b>			<b>89,913</b>
<b>HOST COMMUNITY FEE</b>			0
<b>GRAND TOTAL</b>			<b>89,913</b>

## SOLID WASTE ENTERPRISE FUND

4,192 **Increase (Decrease) over prior year**  
3.65% **Increase (Decrease) over prior year**

# CITY OF NORTHAMPTON STORMWATER AND FLOOD CONTROL ENTERPRISE

## INDIRECT COSTS FOR FY 2023

DEPARTMENT	FY 2023 MAYOR BUDGET	INDIRECT COST FACTOR	FY 2023 TOTAL	NOTES
CITY COUNCIL	207,042	1.71%	3,544	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	207,567	3.75%	7,784	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk
AUDITOR'S OFFICE	383,885	2.69%	10,322	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	112,614	2.69%	3,028	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	308,847	13.06%	40,333	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	181,450	1.78%	3,233	percentage of legal budget per calculations attached
HUMAN RESOURCES	331,924	0.59%	1,952	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city
ITS & Communications	0		16,772	see calculation detail - based on estimate of 10 horus per week prorated and some % of overall OM
<b>SUB-TOTAL</b>			<b>86,967</b>	

## EMPLOYEE BENEFITS

MEDICAL			79,942	based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	604,420	1.00%	6,044	based on % of premium related to storm water and flood control workers
CONTRIBUTORY RETIREMENT	7,060,854	2.35%	165,930	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	458,013	1.45%	6,641	based on 1.45% of payroll for upcoming fiscal year
<b>SUB-TOTAL</b>			<b>258,558</b>	

## OTHER DIRECT COSTS

UNEMPLOYMENT COMP	110,000	0.69%	761	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	64,250	0.69%	445	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	302,886	1.00%	3,029	based on % of premium related to storm water and flood control property
VEHICLE INSURANCE	76,837	2.00%	1,537	based on % of premium related to storm water and flood control vehicle
<b>SUB-TOTAL</b>			<b>5,771</b>	

<b>GRAND TOTAL</b>			<b>351,296</b>	
--------------------	--	--	----------------	--

9,889 **Increase (Decrease) over prior year**

3.68% **Increase (Decrease) over prior year**

This page is intentionally blank

# Schools Tab



# N

NORTHAMPTON  
PUBLIC SCHOOLS

**FY 2023  
ANNUAL BUDGET**

MARCH 2022

## Superintendent's Budget Message

After two extremely challenging years, I am pleased to recommend a school budget that centers the developmental needs of students rather than public health concerns. With the return of in-school learning, a traditional interscholastic athletic schedule, in-person community events, and the high school musical, we are doing more of the things that students need to thrive. Students in the Northampton Public Schools are showing tremendous resilience as they catch up on some academic and social growth that may have gone unfinished in the previous two years. There is some evidence that the efforts made during the pandemic to prioritize at-risk learners for in-person learning experience helped to close some gaps. For example, economically disadvantaged students and high needs students at Northampton High School both obtained the highest scores ever achieved by those student subgroups on both the Reading/Writing and Mathematics portions of the 2021 Scholastic Aptitude Test (SAT).

The youngest learners in our community are showing the most dramatic growth. On district measures of academic and social/emotional the performance of elementary students has returned to pre-pandemic levels. Our secondary students will need additional support and time to fully recover from the school closures they experienced, and this budget continues to provide them enhanced supports, especially in the areas of social and emotional learning and mathematics.

This budget continues to prioritize the needs of students and families who do not speak English through ongoing support for the TalkingPoints and Lionbridge platforms that provide instantaneous telephonic interpretation and translation of text messages. It continues to support opportunities for staff members to receive support and engage in difficult conversations about bias and racism by funding affinity groups for staff. It provides funding for continuing professional development in restorative practices and differentiated instruction. It redirects existing resources to the students with the greatest need as measured by our universal screening system. It also equalizes building-based budgets on a \$215 per-pupil basis.

This budget also expands hands-on learning opportunities and personalized college and career pathways by supporting an Innovation Pathway in Healthcare and Social Assistance, a high-priority industry in the Hampshire/Franklin county region and all of Massachusetts.

Every indication points to level-funding or modest reductions in state and federal support for education in Northampton for the next several years. In order to avoid reaching a painful funding cliff, it is important to begin implementing cost-containment measures at this time. Fortunately, we have pandemic relief funds we can use to mitigate the impacts of adjusting to these fiscal realities. This budget proposal includes reductions, however, they are strategically implemented to take advantage of natural workforce attrition and turnover, so layoffs will not be necessary.

I would like to thank the taxpayers of Northampton and city government for their support. The recurring revenue growth we've had for most of the past two decades has been the local appropriation. Would also like to thank Mayor Sciarra for committing to a 4% budget increase for the FY 23 budget as promised to taxpayers during the discussions at town hall meetings prior to the override vote. This will be the second Proposition 2 ½ override the taxpayers have authorized to keep our schools and all city services functioning.

I am humbled to work in a community whose taxpayers are willing to raise their own taxes to fill in the gaps left by state and federal school funding policies. I will work with the experts in our district to make sure the funds you have entrusted to us are spent for the maximum benefit of our students.

Sincerely,

John A. Provost, Ed.D.  
Superintendent of Schools

**Northampton School Committee**

Honorable Gina-Louise Sciarra, Mayor

Gwen Agna, Vice Chair

Aline Davis

Holly Ghazey

Kaia Goleman

Dina Levi

Margaret Miller

Meg Robbins

Emily Serafy-Cox

Michael Stein

Lila Nields-Duffy, Student Representative

**NORTHAMPTON PUBLIC SCHOOLS**

**SCHOOL COMMITTEE BUDGET**

**FY2023**

FY23 PROPOSED BUDGET	\$ 34,800,372
ADDITIONAL APPROPRIATION	\$109,000
SCHOOL COMMITTEE ADDITION VOTED ON 4/14/22	\$250,000
TOTAL APPROVED FY23 BUDGET	<u>\$ 35,159,372</u>
FY22 CITY APPROPRIATION * :	\$ 33,461,896
INCREASE	\$ 1,697,476 5.07%

*\* Does not include the mid-year supplemental appropriation of \$31,368 for McKinney-Vento and Foster Care transportation reimbursement.*

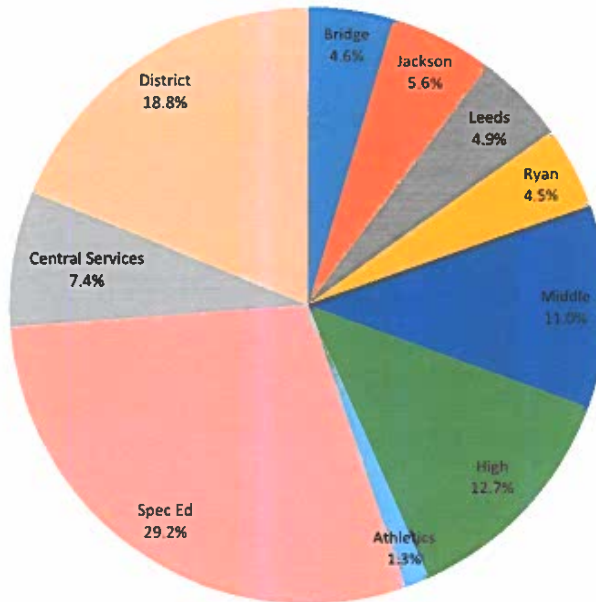
**PROPOSED FY2023 BUDGET BY COST CENTER**

<u>COST CENTER</u>	FY20 ACTUAL EXPEND (SC Budget only)	FY21 ACTUAL EXPEND (SC Budget only)	FY22 SC APPROVED BUDGET	FY23 SC APPROVED BUDGET	FY23 OTHER FUNDING	SC APPROP CHANGE
Bridge St Elem School	1,599,735	1,674,889	1,796,497	1,730,964	205,752	(65,533)
Jackson Elem School	2,102,841	2,138,902	2,267,130	2,207,668	161,473	(59,462)
Leeds Elem School	1,718,399	1,890,443	1,960,867	2,001,397	73,631	40,530
RKF Ryan Rd Elem School	1,534,879	1,675,892	1,744,120	1,682,992	234,760	(61,128)
JFK Middle School	4,216,367	4,332,482	4,637,912	4,420,664	213,700	(217,248)
Northampton High School	4,647,107	4,901,736	5,227,458	5,251,296	120,657	23,838
Athletics	206,630	269,393	308,856	310,426	250,552	1,570
Special Education	8,678,200	8,861,642	8,437,247	8,142,782	4,189,443	(294,465)
Central Services	2,712,906	2,779,970	3,032,695	3,114,374	-	81,679
District-wide	3,702,234	3,636,663	4,049,114	6,296,809	1,627,510	2,247,695
<b>TOTALS</b>	<b>31,119,298</b>	<b>32,162,012</b>	<b>33,461,896</b>	<b>35,159,372</b>	<b>7,077,478</b>	<b>1,697,476</b>

**Northampton Public Schools**

**FY23 Budget by Cost Center**

	<u>FY23 Local Budget</u>	<u>FY23 Other Funding</u>	<u>FY23 Total</u>
Bridge	1,730,964	205,752	1,936,716
Jackson	2,207,668	161,473	2,369,141
Leeds	2,001,397	73,631	2,075,028
Ryan	1,682,992	234,760	1,917,752
Middle	4,420,664	213,700	4,634,364
High	5,251,296	120,657	5,371,953
Athletics	310,426	250,552	560,978
Spec Ed	8,142,782	4,189,443	12,332,225
Central Services	3,114,374	-	3,114,374
District	6,296,809	1,627,510	7,924,319
<b>Total</b>	<b>35,159,372</b>	<b>7,077,478</b>	<b>42,236,850</b>



## FY23 Budget Staffing Changes

**FY22 after budget approved:**

**FTE**

(Note: not all positions were added for a full year, but do carry into FY23)

Academic Support Teacher	BSS increase .06 FTE	0.06
Food Service Staff	BSS increase .1 FTE	0.10
Special Education ESP	BSS increase 4.2 FTE	4.20
Preschool ESP	BSS increase 3.3 FTE	3.30
Regular Ed. ESP	BSS decrease 3.6 FTE	(3.60)
LPN - 1:1	BSS position transferred to Leeds	(1.00)
Curriculum Clerical	Eliminate position	(0.35)
Early Childhood Supervisor	Position reallocated to Parent/Child Home Coord.	(1.00)
Bus Monitors	Increase 1.0 FTE	1.00
Crossing Guards	Increase .5 FTE	0.50
Food Service Staff	Farm-to-School Coordinator	0.68
BCBA	NHS BCBA contracted out	(0.50)
Occupational Therapist	Transfer .3 FTE to NHS from JFK	0.30
Art Teacher	NHS increase .17 to a 1.0 FTE	0.17
Virtual Edgenuity Teacher	ESSER II funded position at NHS	0.67
504 Coordinator	NHS 504 Coordinator increase .5 to 1.0 FTE	0.50
Food Service Staff	NHS increase .1 FTE	0.10
Physical Education Teacher	Decrease JSS .2 FTE	(0.20)
Academic Support Teacher	JSS decrease .06 FTE	(0.06)
Recess Supervision	JSS decrease .25 FTE	(0.25)
Food Service Staff	JSS decrease .7 FTE	(0.70)
Occupational Therapist	Transfer .1 FTE to JFK	(0.10)
Special Education ESP	JSS increase 2.0 FTE	2.00
Food Service Staff	Leeds increase .2 FTE	0.20
Special Education ESP	Leeds increase 1.8 FTE	1.80
Speech Language Pathologist Asst.	Leeds decrease .8 FTE	(0.80)

LPN - 1:1	Position transferred from BSS	1.00
Math Interventionist	ESSER II funded position at JFK	1.00
Academic Support Teacher	JFK increase .6 FTE	0.60
Food Service Staff	JFK decrease .5 FTE	(0.50)
Occupational Therapist	JFK .4 FTE transferred to NHS and RR	(0.40)
Regular Education ESP	RR increase 1.0 FTE	1.00
Food Service Staff	RR increase .1 FTE	0.10
Special Education Teacher	RR increase 1.0 FTE	1.00
Occupational Therapist	Transfer .1 FTE to RR from JFK	0.10
BCBA	New position for FY22	0.50
Special Education ESP	RR increase 1.8 FTE	1.80
Teacher of the Deaf	Increase .2 to a 1.0	0.20
Itinerant Special Ed. Teacher	Increase 1.0 FTE; CPPI-funded	1.00
Educational Team Leader	Reduce .5 FTE	(0.50)
Speech Language Pathologist	Increase .1 FTE to 1.0	0.10
Parent/Child Home Coordinator	Reallocated from EC Supervisor position	0.83
Occupational Therapy Assistant	Increase .2 FTE to 1.0	0.20
		<hr/> <b>15.05</b>

**FY23 New:**

Academic Support Teacher	BSS Reading interventionist transfer to JSS	(0.46)
Academic Support Teacher	BSS Reading Interventionist - ESSER III	1.00
Academic Support Teacher	Increase BSS Reading Interv. .2 to a .8 FTE	0.20
Grant Coordinator	Eliminate Grant Coordinator	(1.00)
Academic Coach - JFK	Add 1 academic coach - ESSER III	1.00
Grade 1 Teacher	Reduce JSS 1.0 FTE Gr. 1 teacher	(1.00)
Academic Support Teacher	JSS Reading interventionist transfer from BSS	0.46
ESP	Reduce 1.0 FTE BSS ESP	(1.00)
Tech. Teacher	Reduce NHS 1.0 FTE Tech. teacher	(1.00)
Clerical	Reduce .86 FTE clerical staff at Leeds	(0.86)
ESP	Reduce 2.0 FTE NHS ESPs	(2.00)
Academic Support Teacher	JFK Reading interventionist transfer to Leeds	0.60

Academic Support Teacher	JFK Reading interv. transfer to Leeds and RR	(1.40)
Special Education Teacher	Reduce RR Special Ed. Teacher .4 to a .6 FTE	(0.40)
ESP	Reduce 1.0 FTE JFK ESP	(1.00)
BCBA	Increase RR BCBA .12 to a .62 FTE	0.12
Academic Support Teacher	JFK Reading interventionist transfer to RR	0.80
<b>NET PERSONNEL CHANGE FY23 BUDGET</b>		<b>(5.94)</b>

rev 5/6/22

**FY23 Budget Staffing Changes**

**FY23 Changes**

**FY23 Additions**

		FTE	<u>SC Budget</u>	<u>Other Funding</u>
Academic Support Teacher	BSS Reading Interventionist - ESSER III	1.00		65,000
Academic Support Teacher	Increase BSS Reading Interv. .2 to a .8 FTE	0.20		15,784
BCBA	Increase Ryan Rd. BCBA .12 to a .62 FTE	0.12	8,000	
Academic Coaches - JFK	Add 1 academic coach - ESSER III	1.00		65,000
<b>Total Additions</b>		<b>2.32</b>	<b>8,000</b>	<b>145,784</b>

**FY23 Reductions**

Grant Coordinator	Eliminate Grant Coordinator	(1.00)	(22,000)	(43,000)
Grade 1 Teacher	Reduce JSS 1.0 FTE Gr. 1 teacher	(1.00)	(52,747)	
Tech. Teacher	Reduce NHS 1.0 FTE Tech. teacher	(1.00)	(76,146)	
ESP	Reduce 1.0 FTE BSS ESP	(1.00)	(22,000)	
Special Education Teacher	Reduce RR Special Ed. Teacher .4 to a .6 FTE	(0.40)	(25,728)	
Clerical	Reduce .86 FTE clerical staff at Leeds	(0.86)	(23,605)	
ESP	Reduce 2.0 FTE NHS ESP	(2.00)	(42,734)	
ESP	Reduce 1.0 FTE JFK ESP	(1.00)	(20,000)	
<b>Total Reductions</b>		<b>(8.26)</b>	<b>(284,960)</b>	<b>(43,000)</b>

**FY23 Transfers**

Academic Support Teacher	BSS Reading interventionist transfer to JSS	(0.46)		(35,027)
Academic Support Teacher	JSS Reading interventionist transfer from BSS	0.46		35,027
Academic Support Teacher	JFK Reading interventionist transfer to Leeds	0.60	45,688	
Academic Support Teacher	JFK Reading interventionist transfer to RR	0.80		57,918
Academic Support Teacher	JFK Reading interv. transfer to Leeds and RR	(1.40)	(45,688)	(57,918)
<b>Total Transfers</b>		<b>-</b>	<b>-</b>	<b>-</b>

<b>NET PERSONNEL CHANGE FY23 BUDGET</b>		<b>(5.94)</b>	<b>(276,960)</b>	<b>102,784</b>
-----------------------------------------	--	---------------	------------------	----------------

**ESP FTEs for FY23**

	<u>Sped</u>	<u>PreK</u>	<u>Regular Ed</u>						<u>Libr</u>	<u>TOTAL</u>	<u>FY2023 Changes:</u>	
			<u>Lunch/ Recess/ Bus</u>	<u>Kdg</u>	<u>Grade 1</u>	<u>ESL</u>	<u>Class Size</u>	<u>Other Reg Ed</u>				
Bridge	12	9.3		2	1				1	25.3	2.9 Spec. Ed./Pre-K Increase	
Jackson	10		2	3	1				1	17	2.0 Spec. Ed. Increase	
Leeds	9.8	4.2		2	1				1	18	1.8 Spec. Ed. Increase	
Ryan	10.8		2	2	1				1	16.8	2.8 Spec. Ed. Increase	
JFK	23.5								0.5	24	1.0 Spec. Ed. Decrease	
NHS	22									22	2.0 Spec. Ed. Decrease	
<b>Totals</b>	<b>88.1</b>	<b>13.5</b>	<b>4</b>	<b>9</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>4.5</b>	<b>123.1</b>		
			Regular Ed =									17

Summary of Changes:  
**Net = Increase of 6.5 FTE**

**Covid Relief Funds**

Academic and Social-emotional supports will continue to be needed as students recover from the pandemic; therefore, we are proposing to utilize a portion of the Covid Relief Funds in order to have available relief funds remaining to continue the provided supports in Year 3 (FY2024).

DESE #	Cost Center	FY2023 Anticipated Use of Funds	FY23 Anticipated Expenditure		Note
			Amount		
2440	NHS	DUAL ENROLLMENT	\$ 35,000.00		HS Dual Enrollment tuition; HCC and Westfield State University
2356	DISTRICT	AVMR TRAINING FOR TEACHERS	\$ 10,000.00		Continued AVMR math intervention PD for teachers
2356	DISTRICT	DYSLEXIA GUIDELINES PD	\$ 10,500.00		Science of Reading course
2356	DISTRICT	COLLABORATION WITH BLACK PRINT	\$ 13,000.00		Ongoing district training
2440	NHS	EXPANDING INNOVATION PATHWAYS	\$ 37,500.00		IT Pathway
2440	JFK/NHS	GALLUP POLL	\$ 2,250.00		Continued administration of school climate/culture poll
6200	ECC	POSITIVE SOLUTIONS PYRAMID MODEL	\$ 1,200.00		For ECC SEL instruction
6200	ECC	ECC FAMILY ENGAGEMENT WKSHPS	\$ 2,400.00		For caregivers of early childhood-aged students
2440	NHS	GATEWAY TO COLLEGE	\$ 75,000.00		For NHS students
2800	DISTRICT	MENTAL HEALTH CONTR SVC	\$ 105,000.00		Contract for clinical services
2320	DISTRICT	SPECIAL ED. CONTRACTED SERVICES	\$ 150,000.00		To help with unfinished academic and social emotional learning
2320	DISTRICT	SPECIAL ED. EVALUATIONS	\$ 35,000.00		To identify students who require special services
2358	DISTRICT	STAFF RETENTION/DEVELOPMENT	\$ 15,000.00		Paradigm Shift
2356	DISTRICT	RESTORATIVE PRACTICES PD	\$ 10,000.00		To provide training for staff throughout the district
2356	DISTRICT	TUITION REIMBURSEMENT	\$ 30,000.00		Reimbursement for courses for teachers
2305	NHS	VIRTUAL TEACHER	\$ 51,083.00		Maintain virtual teacher position
2305	JFK	MATH INTERVENTIONIST	\$ 79,260.00		Maintain JFK math interventionist position
2330	ELEM	GRADE 1 ESPs	\$ 99,106.00		Reinstate Gr. 1 ESPs for FY23 only
2305	ELEM	INTERVENTIONIST	\$ 65,000.00		Add 1.0 FTE Interventionist to BSS
2352	JFK	1 INSTRUCTIONAL COACH	\$ 65,000.00		1.0 Math coach for JFK.
2130	DISTRICT	IT SUPPORT STAFF	\$ 50,000.00		To assist in IT operations
2305	DISTRICT	SPED/ELL TUTORING STIPENDS	\$ 25,000.00		Tutoring for learners with varying needs
2356	DISTRICT	PD STIPENDS FOR TEACHERS	\$ 45,000.00		Stipends for attendance at PD sessions
2410	NHS	ELECTIVE CURRICULAR MATERIALS	\$ 10,000.00		For NHS elective courses
2410	ELEM	MYSTERY SCIENCE MATERIALS	\$ 19,200.00		For elementary science curriculum
3200	DISTRICT	PPE	\$ 50,000.00		Masks and cleaning supplies as needed
3200	DISTRICT	NURSING OFFICE SUPPLIES	\$ 5,000.00		To expand available supplies in nurses' offices
2451	DISTRICT	CHROMEBOOKS	\$ 200,000.00		To replace/upgrade Chromebooks
6200	DISTRICT	COMMUNITY PARTNERSHIPS	\$ 25,000.00		Expansion of community partnerships with NPS
3100	DISTRICT	ECC CHILDCARE SUBSIDIES	\$ 30,000.00		For subsidies to ECC tuition
3200	DISTRICT	MEDICAL COVERAGE	\$ 95,000.00		LPN coverage in schools
2440	NHS	DRIVER'S ED SUBSIDIES	\$ 40,000.00		To offer Driver's Ed. At NHS
2440	DISTRICT	PRINCIPALS' DISCRETION	\$ 200,000.00		Funds to be divided proportionately between schools
7500	DISTRICT	3 VANS	\$ 200,000.00		For student activities and community internships
7200	DISTRICT	6 PAVILLIONS	\$ 400,000.00		For outdoor learning/dining spaces
			<b>\$ 2,285,499.00</b>	*	

**Covid Relief Anticipated Funds Available for use in FY2023-FY2024**

ESSER 1	\$	-
ESSER 2	\$	641,880
ESSER 3	\$	3,381,603
	\$	4,023,483

Remaining for FY24 \$ 1,737,984

\* These items are anticipated at this time and are subject to change based on student data in June, 2020 and ongoing district needs.

For a complete version of the  
Northampton Public Schools Budget without the  
additional \$359,000 appropriation from the  
Northampton School Committee, please go to:

[https://drive.google.com/file/d/1jBICsRRHTy0dzxff2S2U98jT\\_I2AVexl/view](https://drive.google.com/file/d/1jBICsRRHTy0dzxff2S2U98jT_I2AVexl/view)

# Smith Vocational and Agricultural High School Superintendent's FY23 Budget Presentation



**April 12, 2022**

## Smith Vocational and Agricultural High School Board of Trustees

- Mr. Michael Cahillane, Chair
- Dr. Julie Spencer-Robinson, Vice-Chair
  - Mr. Richard Aquadro, Trustee
- Mayor Gina-Louise Sciarra, Ex-Officio
- Dr. John Provost, Superintendent NPS, Ex-Officio

## Administration 2021-2022

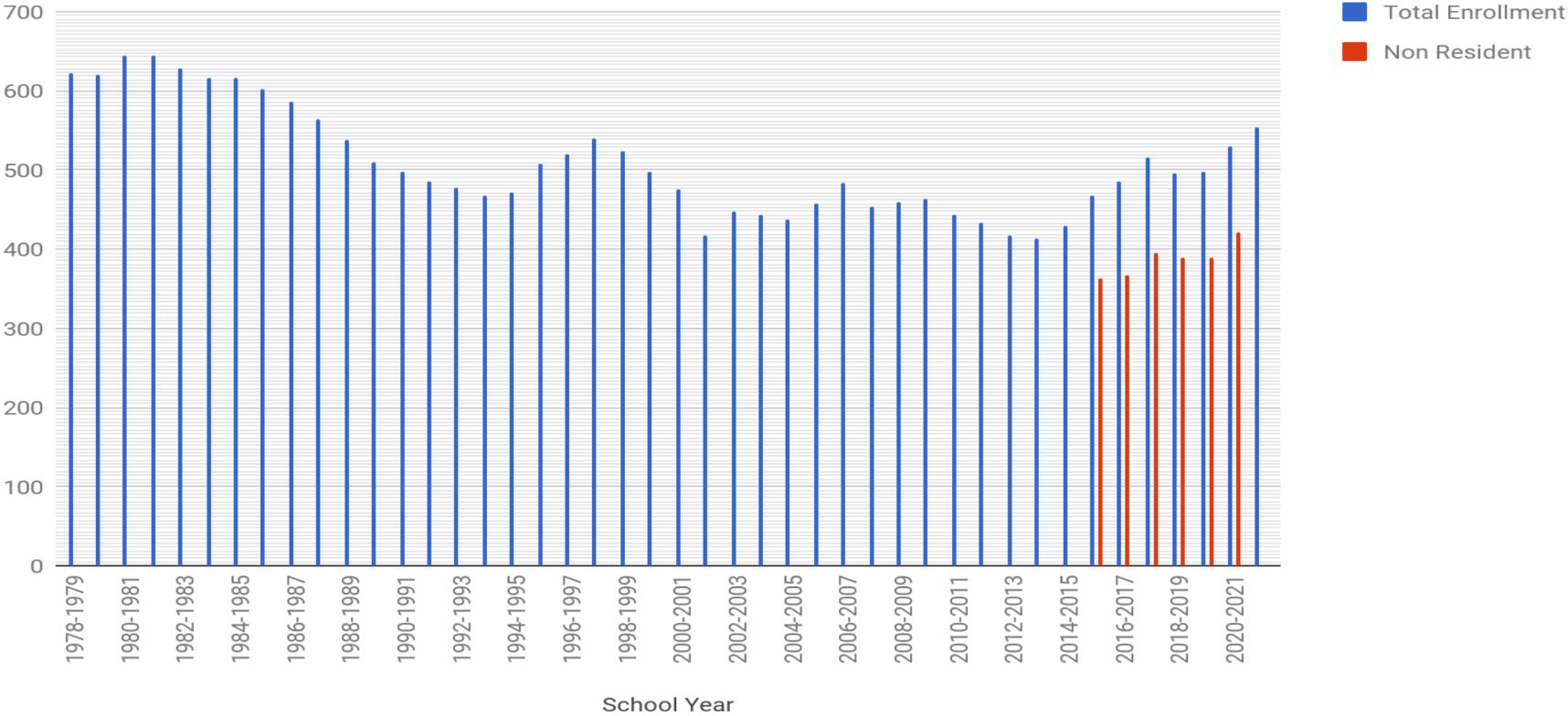
- **Dr. Andrew Linkenhoker**, Superintendent
  - **Mr. Joseph Bianca**, Principal
- **Ms. Crystal Fairman**, School Business Administrator
- **Ms. Rebecca Wanczyk**, Director of Student Services
  - **Ms. Heather Bouley**, Food Service Director
  - **Ms. Melanie Chartier**, Vocational Director
- **Mr. Jeffrey Lareau**, Athletic Director/Co-Op Coordinator
  - **Mr. Michael Parks**, Director of Curriculum
  - **Mr. Anthony Sabonis**, Assistant Principal
    - **Mr. Joshua Shearer**, IT Director
    - **Mr. Timothy Smith**, Director of Facilities
- **Ms. Lorena Turner**, Adult and Community Education Director

## Mission Statement

***The mission of Smith Vocational and Agricultural High School is to prepare students for social responsibility, employment, and post secondary education through rigorous, applied technical and academic programs.***

# Historical Enrollment: 1978-2022

118



## Student Demographics

Enrollment by Gender (2021-2022)		
	School	State
Male	319 (+14/ +4.6%)	467,772 (+410/ 0.09%)
Female	225 (+3/ +1.4%)	442,763 (-862/ -0.2%)
Non Binary	3 (+2/ +200%)	994 (+516/ +108%)
Total	547 (+19/ +3.6%)	911,529 (64/ 0.007%)

## Student Demographics: Continued

Enrollment by Race/Ethnicity (2021-22)		
Race	% of School	% of State
African American	1.6% (+0.1%)	9.3% (NC)
Asian	0.5% (-0.1%)	7.2% (NC)
Hispanic	12.6 (-0.5%)	23.1% (+0.8%)
Native American	0.2% (+0.2%)	0.2% (NC)
White	83.4% (+0.3%)	55.7% (-1.0%)
Native Hawaiian, Pacific Islander	0.2% (NC)	0.1% (NC)
Multi-Race, Non-Hispanic	1.5% (NC)	4.3% (+0.2%)

## Selected Populations

Title	% of school	% of state
First Language not English	4.4% (NC)	23.9% (+0.5%)
English Language Learner	3.7% (+0.3%)	11.0%(+0.5%)
Students with Disabilities	40.2% (-0.5%)	18.9% (+0.2%)
High Needs	63.4% (+4.3%)	55.6% (+4.6%)
Economically Disadvantaged	41.5% (+6.1%)	43.8% (+7.2%)

# Western MA CTE Enrollment Comparisons

	Boys	Girls	N. Binary	Total	Af.-Am.	Asian	Hispanic	Nat.- Am.	White	Native Hawaiian, Pacific Islander	Mit-Race, Non-Hisp.	First Lang. not Eng.	Eng. Lang. Learner	Stud. w/ Dis.	High Needs	Econ. Dis.
<b>SVAHS (64)</b>	319 58.3%	225 41.1%	3	547	1.6%	0.5%	12.6%	0.2%	83.4%	0.2%	1.5%	4.4%	3.7%	40.2%	63.4%	41.5%
<b>Franklin Tech (19)</b>	349 59.9%	234 40.1%	0	583	1.2%	0.0%	7.4%	0.2%	88.3%	0.5%	2.4%	0.5%	0.3%	25.4%	59.7%	46.3%
<b>McCann Tech (9)</b>	320 61.2%	203 38.8%	0	523	0.6%	0.6%	1.3%	0.0%	95.8%	0.2%	1.5%	0.0%	0.0%	14.7%	51.2%	44.4%
<b>Pathfinder (9)</b>	381 60.6%	244 38.8%	4	629	1.7%	0.0%	7.9%	0.2%	86.0%	0.2%	4.1%	0.2%	0.2%	27.5%	60.3%	45.9%
<b>Municipal CTE Schools</b>																
<b>Chicopee Comp.</b>	645 55.9%	508 44.0%	1	1154	2.6%	1.6%	31.9%	0.1%	60.0%	0.0%	3.8%	9.9%	2.8%	14.0%	59.9%	55.5%
<b>Putnam</b>	613 44.3%	770 55.6%	1	1384	16.3%	2.2%	71.5%	0.1%	8.9%	0.0%	1.1%	37.0%	11.7%	16.3%	86.1%	82.7%
<b>Westfield Tech</b>	358 66.2%	183 33.8%	0	541	0.4%	1.5%	13.3%	0.2%	83.0%	0.0%	1.7%	11.6%	4.3%	25.7%	61.9%	49.2%

# Western MA CTE Comparisons

	Dropout Rate	Graduation Rate	Attendance Rate	Students/Computer	Post Secondary Percentage	Class Size
<b>SVAHS (64)</b>	1.3%	95.2%	92.2%	1.6	32.5%	12.4
<b>Franklin Tech (19)</b>	0.7%	93.3%	90.9%	1.0	21.6%	13.0
<b>McCann Tech (9)</b>	0.8%	93.0%	92.1%	1.1	49.5%	11.1
<b>Pathfinder (9)</b>	2.0%	89.1%	95.9%	1.6	36.8%	11.3
<b>Municipal CTE Schools</b>						
<b>Chicopee Comp.</b>	1.4%	91.2%	91.0%	2.5	41.7%	10.6
<b>Putnam</b>	0.9%	96.8%	91.6%	3.2	54.9%	13.2
<b>Westfield Tech</b>	1.6%	94.9%	94.9%	2.1	43.0%	14.0

CVTE/Chapter 74 Waitlist Analysis  
Smith Vocational and Agricultural High

**School Name**  
Search  
● Smith Vocational and Agricu...

This page shows the number of students eligible for and applying to Grade 9, and their demographic breakdowns, across the application stages and member municipality.

⚡ Agricultural schools have unique arrangements. Click here to see the Relationships/Membership section on a district's Profile page

**Grade 9 Seats:**  
--

**Application Gap**

**Opportunity Gap**

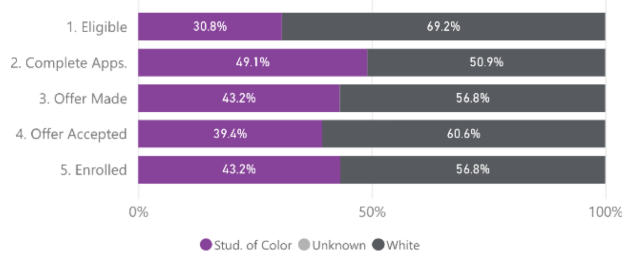
**Member municipality**  
 All Towns  
 Northampton

**Report Collection**  
^  2021  
     Complete for SY 2021  
^  2022  
     Final for SY 2022  
     Initial for SY 2022

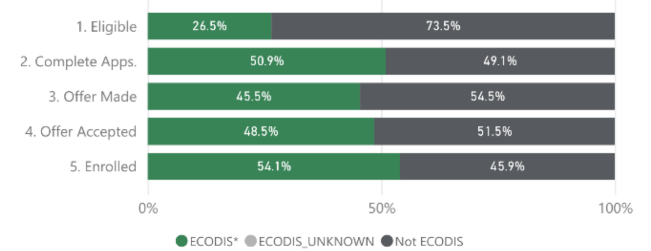
Final collection for students applying to start School Year 2022 (collected in Fall).

Stage	Total	Stud. of Color	White	ECODIS*	Not ECODIS	SWD	Not SWD	EL	Not EL	Unknown
1. Eligible	234	72	162	62	172	42	192	5	229	0
2. Complete Apps.	55	27	28	28	27	25	30	6	49	0
3. Offer Made	44	19	25	20	24	20	24	4	40	0
4. Offer Accepted	33	13	20	16	17	16	17	4	29	0
5. Enrolled	37	16	21	20	17	19	18	4	33	0

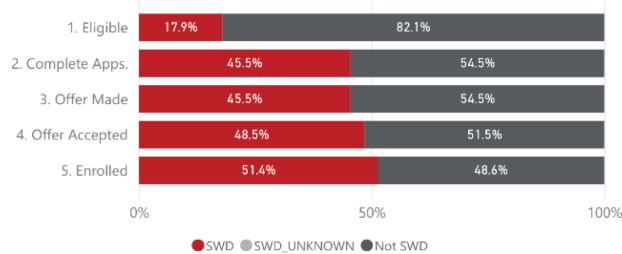
Students of Color



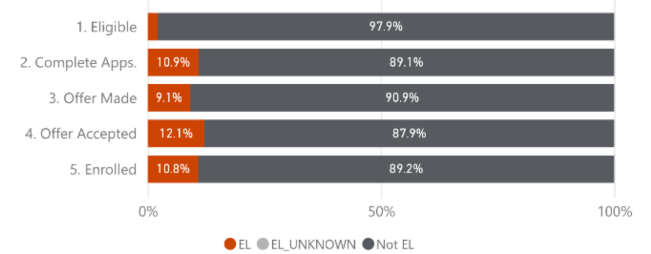
Economically Disadvantaged (ECODIS)\*



Students with Disabilities (SWD)



English Learners (EL)



# Plans of High School Graduates Class of 2021

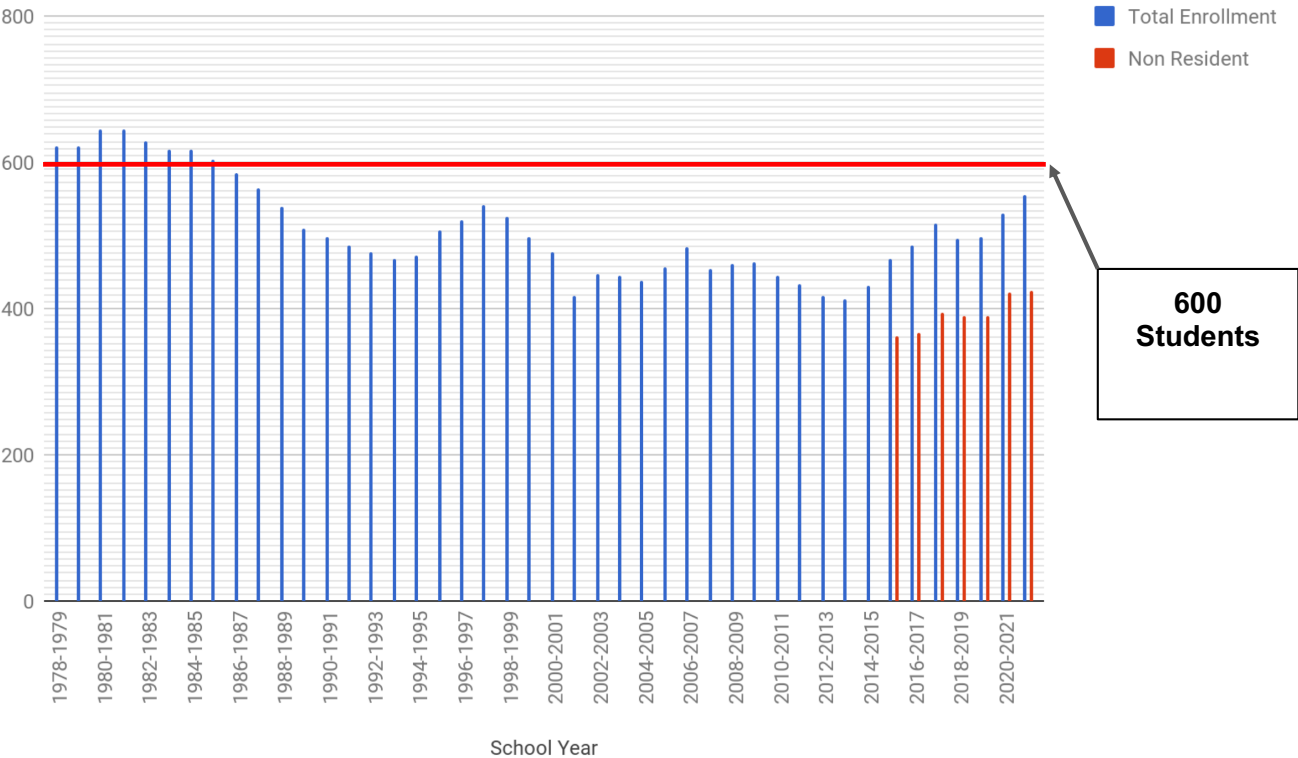
<b>Plan</b>	<b>% of School</b>	<b>% of State</b>
4-Year Private College	5.8% (+1.3%)	27.9% (+0.1%)
4-Year Public College	7.5% (-5.2%)	30.4% (+0.4%)
2-Year Private College	0.0% (NC)	0.3% (-0.2%)
2-Year Public College	12.5% (-12.0%)	13.4% (-2.5%)
Other Post-Secondary	6.7% (+5.8%)	2.3% (+0.2%)
Apprenticeship	0.0% (NC)	0.7% (+0.2%)
Work	51.7% (+4.4%)	13.7% (+3.4%)
Military	6.7% (+4.0%)	1.6% (-0.1%)
Other	0.8% (-0.1%)	2.3% (+0.6%)
Unknown	8.3% (+1.9%)	7.4% (-2.2%)

# Admissions Trend

Five year trend of applications:

School Year	# of Applicants
2017-2018	273
2018-2019	290
2019-2020	205
2020-2021	253
2021-2022 (as of 4/8/22)	274 (Gr. 9: 248, Gr. 10: 23, Gr. 11: 2, Gr. 12: 1)

# Goal Enrollment



# Enrollment Projections

2021-2022 (537 Students)

Freshmen	148
Sophomores	146
Juniors	133
Seniors	110

2022-2023 (577 Students +40)

Freshmen	150
Sophomores	148
Juniors	146
Seniors	133

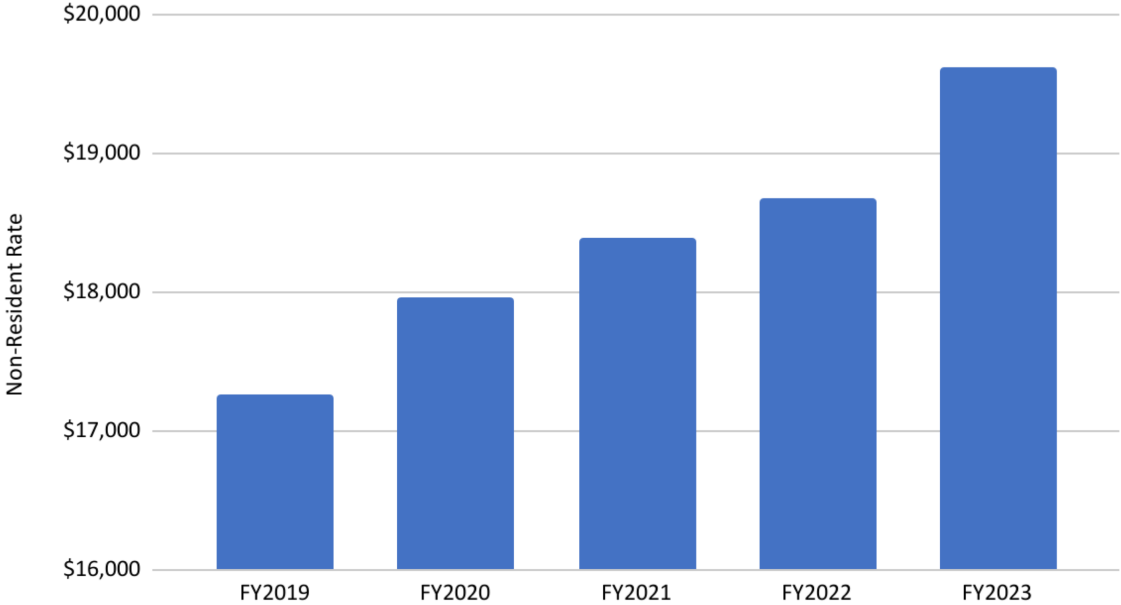
2023-2024 (594 Students +17)

Freshmen	150
Sophomores	150
Juniors	148
Seniors	146

2024-2025 (598 Students +4)

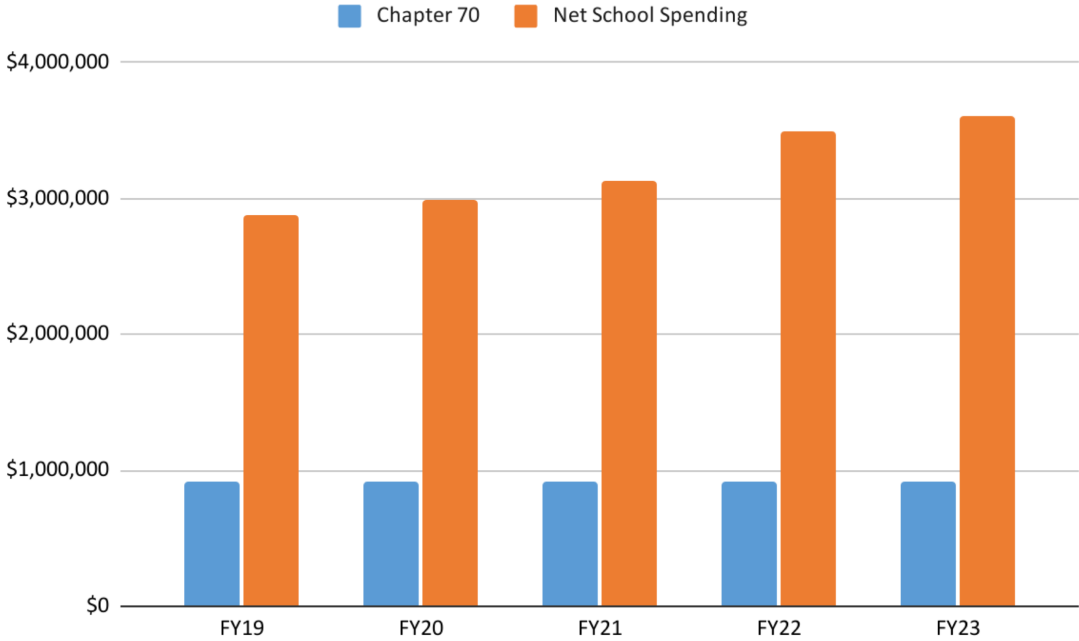
Freshmen	150
Sophomores	150
Juniors	150
Seniors	148

# Historical Non-Resident Tuition Rates



***\*FY23 Tuition Rate: \$19,622 UNOFFICIAL DESE Recommendation\****

# Net School Spending & Ch. 70 Funding Analysis



***\*FY23: NSS = \$3,604,119 and Ch. 70 Funding = \$920,075 (Preliminary Estimates)\****

## Five Year Budget Comparison

Fiscal Year	Budget Amount	Increase / Decrease	% Change
FY19	\$10,359,137	\$322,014	3.21%
FY20	\$10,644,838	\$285,701	2.76%
FY21	\$11,391,798	\$746,960	7.02%
FY22	\$11,822,665	\$430,867	3.78%
FY23	\$12,795,891	\$973,226	8.23%

***\*Average increase 5.00% - Budget amount includes Indirect Costs paid to the city\****

## Budget Highlights

- Non-Resident Tuition Rate (Not official): +5.05% from current FY
- Non-Resident Students: +19 students
- Northampton contribution over NSS: +4% from current FY
  - NSS includes approved capital improvement projects:
    - C Building A/C & ventilation: \$149,900
    - Sidewalk replacement & repair: \$149,900
    - Window replacement project: \$50,000
- Last major increase in student enrollment towards goal of 600 students
- Increased non-represented job categories to 11 step pay scales
  - Aligns to other pay scales internally and within the city
  - Addressed some pay scales that were impacted by minimum wage increases

# Budget Priorities

- Staffing Priorities:

- Animal Science Instructor (0.5 FTE)
  - Assist in curriculum development and planning for Companion Animal Concentration
  - Supports vision of expanding Agricultural Program
- Carpentry Instructor (1.0 FTE)
  - Provides 2.0 FTE in both Carpentry and Cabinet Making
- Graphics Instructor (1.0 FTE)
  - Will only fill if current Vocational Assistant earns teaching license
  - Supports Ch. 74 regulations ensuring licensed instructor supervises all instructional areas
- History Teacher (1.0 FTE)
  - Supports increased student enrollment trends and projections
- P.E Teacher (1.0 FTE)
  - Supports increased student enrollment trends and projections

# Budget Priorities

- Grant Writer (0.63 FTE)
  - Competitive grant writing to increase available revenue sources
  - Assist with increased need for equipment, materials, and instructional support
- Per Diem School Nurse (0.5 FTE)
  - Support school nurse duties and responsibilities
  - COVID-19 support nurse is eliminated (was grant funded)
- Maintain Services
- Maintain Extraordinary Maintenance Budget:
  - Ensure opportunities to improve campus experience for students and staff
- Proposal includes ALL staffing recommendations in operating budget vs. ESSR Grants
  - ESSR Grants will expire within next two years
  - Want to ensure operating budget can sustain personnel

# Balancing Budget Post-Unit D Negotiations & Other Updates

- Priority: Minimize direct student-learning impact
- Had to budget for Nursing software
- Proposed budget reductions to balance budget:
  - Eliminate the Social Media/Educational Associate position
    - Reinstitute stipends for Substitute Coordinator & Social Media Specialist
    - Increase daily substitute budget
  - Reduce athletic transportation budget
  - Eliminate athletic coaching stipends for programs that have not run in last few years
  - Reduce extraordinary maintenance budget
  - Reduce English teacher replacement salary to realistic replacement amount

## Longevity Across Non-Represented Job Categories

- Financial impact on implementing Unit D longevity benefit to all non-represented job categories
  - 5 Years: \$750
  - 10 Years: \$2,000
  - 15 Years: \$2,500

	<b>Current Longevity</b>	<b>Proposed Longevity</b>
Clerks	\$5,000	\$13,750
Custodians	\$3,700	\$10,250
Instructional Asst.	\$0	\$5,250
Vocational Asst.	\$0	\$3,250
Farm Techs	\$500	\$2,000
IT	\$100	\$750
<b>TOTAL</b>	<b>\$9,300</b>	<b>\$35,250 (+\$25,950)</b>

## Longevity Across Non-Represented Job Categories

- Cafeteria staff does not impact Operating Budget
  - Currently vacation payout is made for unused vacation (\$3,234.90 if non used)

	<b>Current Longevity</b>	<b>Proposed Longevity</b>
Cafeteria	\$0	\$1,500
<b>TOTAL</b>	<b>\$0</b>	<b>\$1,500 (+\$1,500)</b>

- If Board votes to institute this longevity benefit for non-represented groups:
  - Recommendation is to delay Animal Science hire to FY24

## QUESTIONS, COMMENTS, CONCERNS?

- Dr. Andrew Linkenhoker, Superintendent  
[alinkenhoker@smithtec.org](mailto:alinkenhoker@smithtec.org) 413-587-1414 x3406
- Joseph Bianca, Principal  
[jbianca@smithtec.org](mailto:jbianca@smithtec.org) 413-587-1414 x3401
- Crystal Fairman, School Business Administrator  
[cfairman@smithtec.org](mailto:cfairman@smithtec.org) 413-587-1414 x3436

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V0111000	511500	Salaries Clerical		\$ 10,000	\$ 10,000		
V0111000	519060	Trustee Stipends	3	\$ 15,000	\$ 15,000		
V0111000	542000	Supplies & Materials		\$ 400	\$ 400		
V0111000	571001	Travel		\$ 1,500	\$ 1,500		
V0111000	572100	Conference/Registrations		\$ 2,000	\$ 2,000		
V0111000	573000	Dues & Mbrshps		\$ 6,500	\$ 6,500		
V0111000	573010	Advisory Comm. Expenses		\$ 6,500	\$ 6,500		
V0111000	574004	Insurance Surcharges/Deductible		\$ 12,500	\$ 12,500		
<b>V0111000</b>		<b>Trustee subtotal</b>		<b>\$ 54,400</b>	<b>\$ 54,400</b>	<b>\$ -</b>	<b>\$ -</b>
V0121000	511100	Prof Salaries - Mgmt	1	\$ 125,671	\$ 128,813		
V0121000	511000	Salary - Clerical	1	\$ 59,512	\$ 63,398		
V0121000	511500	Clerical Salaries	0.25	\$ 13,153	\$ 13,942		
V0121000	514002	Longevity		\$ 1,575	\$ 1,575		
V0121000	542000	Office Supplies - General		\$ 1,500	\$ 1,500		
V0121000	558000	Other Supplies		\$	\$ 1,200		
V0121000	571001	Travel		\$ 4,000	\$ 4,000		
V0121000	572100	Conference / Registration		\$ 1,100	\$ 1,100		
V0121000	573000	Dues & Mbrshps		\$ 5,000	\$ 5,000		
V0121000	578201	NEASC Accreditation		\$ 3,820	\$ 3,895		
<b>V0121000</b>		<b>Superintendent subtotal</b>		<b>\$ 215,331</b>	<b>\$ 224,423</b>	<b>\$ -</b>	<b>\$ -</b>
V0123000	511200	Tech	0.63	\$ -	\$ 28,011		
V0123000	511500	Clerk		\$ 10,509	\$ -		
V0123000	519060	Stipend		\$	\$ 5,000		
V0123000	530015	Public Relations		\$ 20,000	\$ 20,000		
V0123000	542000	Supplies & Materials		\$	\$ 1,000		
V0123000	571001	Travel		\$ 200	\$ 300		
V0123000	573000	Dues & Mbrshps		\$ 10,500	\$ 10,500		
<b>V0123000</b>		<b>Development subtotal</b>		<b>\$ 41,209</b>	<b>\$ 64,811</b>	<b>\$ -</b>	<b>\$ -</b>
V0141000	511200	Prof Salaries	1	\$ 104,508	\$ 107,121		
V0141000	511500	Clerical Salaries	1	\$ 58,346	\$ 62,155		
V0141000	511500	Clerk	0.75	\$ 39,459	\$ 41,825		
V0141000	512500	Central Services chgback		\$ 3,448	\$ 3,621		
V0141000	514002	Longevity		\$ 3,075	\$ 3,175		
V0141000	530001	Contr Services-Audit		\$ 9,000	\$ 9,000		
V0141000	542000	Supplies		\$ 1,500	\$ 1,500		
V0141000	542000	DW Postage		\$ 750	\$ 2,000		
V0141000	571001	Travel		\$ 4,000	\$ 4,000		
V0141000	572100	Conference/Registrations		\$ 3,500	\$ 3,500		
V0141000	573000	Dues & Mbrshps		\$ 2,250	\$ 2,250		

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
<b>V0140000</b>		<b>Bus &amp; Fin subtotal</b>		<b>\$ 229,837</b>	<b>\$ 240,147</b>	<b>\$ -</b>	<b>\$ -</b>
V0142000	511500	Clerical Salaries	1	\$ 67,577	\$ 70,577		
V0142000	514002	Longevity		\$ 100	\$ 100		
V0142000	530006	Medical testing		\$ 300	\$ 300		
<b>V0142000</b>		<b>HR subtotal</b>		<b>\$ 67,977</b>	<b>\$ 70,977</b>	<b>\$ -</b>	<b>\$ -</b>
V0143000	530002	Contracted Serv-Legal		\$ 20,000	\$ 20,000		
V0143000	530022	Contracted Serv-Special Ed Legal		\$ 10,000	\$ 10,000		
<b>V0143000</b>		<b>SUBTOTAL</b>		<b>\$ 30,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>subtotal</b>	<b>9.63</b>	<b>\$ 638,754</b>	<b>\$ 684,758</b>	<b>\$ -</b>	<b>\$ -</b>
V2211020	511200	Prof Salaries Superv.	1	\$ 106,028	\$ 108,414		
V2211020	511500	Clerical Salaries	1	\$ 52,612	\$ 55,757		
V2211020	514002	Longevity		\$ 2,000	\$ 2,500		
V2211020	530021	CS:Translation		\$ 1,500	\$ 1,500		
V2211020	542000	Office Supplies-General		\$ 1,200	\$ 1,200		
V2211020	571001	Travel		\$ 1,500	\$ 1,500		
V2211020	573000	Dues & Mbrshps		\$ 1,500	\$ 1,500		
<b>V2211020</b>		<b>SPED subtotal</b>		<b>\$ 166,340</b>	<b>\$ 172,371</b>	<b>\$ -</b>	<b>\$ -</b>
V5211000	511200	Prof Salary	2	\$ 194,730	\$ 201,180		
V5211000	514002	Longevity		\$ 2,250	\$ 2,250		
V5211000	551000	Supplies & Materials		\$ 500	\$ 500		
V5211000	571001	Travel - Curr Dir		\$ 750	\$ 750		
		Travel - Voc Dir		\$ 750	\$ 750		
V5211000	572100	Conference/Registrations - Curr Dir		\$ 500	\$ 500		
		Conference/Registrations - Voc Dir		\$ 500	\$ 500		
V5211000	573000	Dues & Mbrshps - Curr Dir		\$ 750	\$ 750		
		Dues & Mbrshps - Voc Dir		\$ 750	\$ 750		
<b>V5211000</b>		<b>Curriculum subtotal</b>		<b>\$ 201,480</b>	<b>\$ 207,930</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Vx2210xx</b>		<b>Sped + Curr 2110 subtotal</b>		<b>\$ 367,820</b>	<b>\$ 380,301</b>	<b>\$ -</b>	<b>\$ -</b>
V5221000	511100	Prof Salaries- Mgmt	1	\$ 109,307	\$ 111,766		
V5221000	511200	Prof Salaries - Superv.	1	\$ 98,376	\$ 100,590		
V5221000	511300	Security Officer	1	\$ 51,300	\$ 52,454		
V5221000	512300	Behavior Support	1	\$ 41,813	\$ 45,916		
V5221000	511500	Clerical Salaries	2	\$ 68,956	\$ 102,538		
V5221000	514002	Longevity		\$ 1,750	\$ 3,250		

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V5221000	519060	Stipend		\$ 500	\$ 500		
V5221000	530021	Cont Serv-Translations		\$ 500	\$ 500		
V5221000	542000	Supplies & Materials		\$ 1,000	\$ 1,500		
V5221000	551016	Graduation		\$ 1,500	\$ 1,750		
V5221000	551000	Edu materials		\$ 2,500	\$ 2,000		
V5221000	558000	Other Supplies		\$ 500	\$ 500		
V5221000	571001	Travel		\$ 4,500	\$ 4,500		
V5221000	572100	Conference/Registrations		\$ 3,000	\$ 3,000		
V5221000	573000	Dues & Mbrshps		\$ 1,000	\$ 1,000		
V4422532	531000	Security		\$ 5,000	\$ 5,000		
<b>V0221000</b>		<b>Principal &amp; Vice Prin</b>		<b>\$ 391,502</b>	<b>\$ 436,764</b>	<b>\$ -</b>	<b>\$ -</b>
V4225032	511200	Prof Salary	1	\$ 89,631	\$ 91,648		
V4225032	511300	Technician	1	\$ 51,750	\$ 55,129		
V4225032	514002	Longevity		\$ 850	\$ 750		
V4225032	528000	Software - Admin		\$ 50,000	\$ 53,800		
V4245532	528000	Software - Instructional		\$ 44,000	\$ 44,000		
V4225032	530000	Contr Services - DW		\$ 3,600	\$ 3,600		
V4225032	530004	Technology Services - DW		\$ 6,000	\$ 1,200		
V4225032	571001	Travel		\$ 1,500	\$ 1,500		
V4225032	572100	Conference/Registration		\$ 2,000	\$ 1,500		
V4245332	551200	Instructional Equip (All Tech)		\$ 5,500	\$ 7,500		
V4245132	587014	Tech Equipment - Replacement		\$ 30,000	\$ 30,000		
V4225032	585014	Tech Equipment - DW		\$ 38,000	\$ 30,000		
<b>V4225032</b>		<b>Bldg Tech</b>		<b>\$ 322,831</b>	<b>\$ 320,627</b>	<b>\$ -</b>	<b>\$ -</b>
V5230500	511400	<i>school wide</i>		\$ 20,000	\$ 30,000		
V5230501	511400	Science / Engineering	5	\$ 340,745	\$ 364,678		
V5230502	511400	English	5	\$ 364,792	\$ 369,660		
V5230503	511400	History	4	\$ 209,456	\$ 287,954		
V5230504	511400	Math	5	\$ 324,779	\$ 348,532		
V5230513	511400	PE/Health	4	\$ 159,809	\$ 234,749		
V5230536	511400	Animal Science	2.5	\$ 154,710	\$ 196,758		
V5230537	511400	Collision Repair	2	\$ 72,109	\$ 153,638		
V5230537	519060	Stipends		\$ 2,000	\$ 2,000		
V5230538	511400	Automotive Tech	2	\$ 133,880	\$ 145,259		
V5230538	519060	Stipends			\$ 5,000		
V5230539	511400	Carpentry	2	\$ 113,457	\$ 146,668		
V5230541	511400	Cosmetology	2	\$ 156,536	\$ 166,852		
V5230542	511400	Culinary Arts	3	\$ 211,292	\$ 228,952		
V5230543	511400	Electrical	3	\$ 214,719	\$ 232,043		
V5230544	511400	Forestry/Horticulture	2	\$ 157,935	\$ 168,410		

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V5230545	511400	Graphic Communications	2	\$ 80,067	\$ 128,446		
V5230545	519060	Graphic summer		\$ 4,000	\$ 4,000		
V5230546	511400	Health Technology	2	\$ 149,817	\$ 159,465		
V5230548	511400	Manufacturing Tech	2	\$ 144,418	\$ 160,110		
V5230549	511400	Plumbing	3	\$ 234,923	\$ 250,365		
V5230550	511400	Ag Mechanics	2	\$ 141,352	\$ 150,705		
V5230551	511400	Cabinet Making	2	\$ 113,988	\$ 164,868		
V5230552	511400	Criminal Justice	2	\$ 144,789	\$ 159,467		
V5230506	511400	Foreign Language	1	\$ 66,693	\$ 71,085		
V5230512	511400	Art	1	\$ 75,020	\$ 79,221		
V5xxxxxx		Longevity	58.5	50,500.00	\$ 58,750		
		Dual license		\$ 19,200	\$ 16,800		
		Curr Writing		\$ 3,600	\$ 3,600		
<b>Vx2305xx</b>		<b>Teacher Salaries Subtotal</b>		<b>\$ 3,864,585</b>	<b>\$ 4,488,035</b>	<b>\$ -</b>	<b>\$ -</b>
V2231020	511400	SPED Specialists	6	\$ 450,899	\$ 445,043		
V2231020	514002	Longevity			\$ 5,000		
V2280020	511400	Sch Psychologist	1	\$ 89,004	\$ 94,915		
V2280020	514002	Longevity			\$ 750		
V2231020	519060	Home & Health/tutoring - Sped		\$ 2,500	\$ 2,500	\$ 30,025	
V5231000	519060	Home & Health/tutoring		\$ 5,000	\$ 5,000		
V5231000	519060	AfterSchool/credit rec		\$ 5,000	\$ 5,000		
<b>V2231020</b>		<b>Teacher Specialists</b>		<b>\$ 552,403</b>	<b>\$ 558,208</b>	<b>\$ 30,025</b>	<b>\$ -</b>
V2212020	511400	SPED		\$ 3,431	\$ 3,431		
V1212001	511400	Science		\$ 3,431	\$ 3,431		
V1212002	511400	English		\$ 3,431	\$ 3,431		
V1212003	511400	History		\$ 3,431	\$ 3,431		
V1212004	511400	Math		\$ 3,431	\$ 3,431		
V1212013	511400	PE/Health		\$ 3,431	\$ 3,431		
V1212025	511400	Guidance		\$ 3,431	\$ 3,431		
V1212035	511400	Humanities		\$ 4,261	\$ 4,261		
V1212036	511400	AN Science		\$ 4,261	\$ 4,261		
V1212037	511400	Collision Repair		\$ 4,261	\$ 4,261		
V1212038	511400	Automotive		\$ 4,261	\$ 4,261		
V1212039	511400	Carpentry		\$ 4,261	\$ 4,261		
V1212041	511400	Cosmetology		\$ 4,261	\$ 4,261		
V1212042	511400	Culinary Arts		\$ 4,261	\$ 4,261		
V1212043	511400	Electrical		\$ 4,261	\$ 4,261		
V1212044	511400	Forestry		\$ 4,261	\$ 4,261		
V1212045	511400	Graphic Communications		\$ 4,261	\$ 4,261		
V1212046	511400	Health Technology		\$ 4,261	\$ 4,261		

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V1212048	511400	Manufacturing Technologies		\$ 4,261	\$ 4,261		
V1212049	511400	Plumbing		\$ 4,261	\$ 4,261		
V1212050	511400	Agi Mech		\$ 4,261	\$ 4,261		
V1212051	511400	Cabinet Making		\$ 4,261	\$ 4,261		
V1212052	511400	Criminal Justice		\$ 4,261	\$ 4,261		
V1212054	511400	Engineering		\$ 3,431	\$ 3,431		
<b>V5231500</b>		<b>Dept Heads &amp; Team Chair</b>		<b>\$ 95,624</b>	<b>\$ 95,624</b>	<b>\$ -</b>	<b>\$ -</b>
V5232500	511300	Substitutes/Para	1	\$ 58,305	\$ 29,236		
V5232500	512410	Substitutes - short term (-30 days)		\$ 30,000	\$ 50,371		
V5232500	519060	Sub Coordinator			\$ 2,500		
<b>V5232500</b>		<b>Subst Subtotal</b>		<b>\$ 88,305</b>	<b>\$ 82,107</b>	<b>\$ -</b>	<b>\$ -</b>
V2233020	511300	Para SPED	1	\$ 26,777	\$ 27,715		
V2233020	511300	Para SPED G240	5			\$ 133,885	
V2233020	511300	Para Title I	3			\$ 79,507	
V5233045	512000	Voc Asst - Graphic		\$ 42,037			
V5233046	512000	Voc Asst - Health Tech	1	\$ 41,813	\$ 45,916		
V5233036	512000	Voc Asst - Animal Science	1	\$ 41,813	\$ 45,916		
<b>V5233000</b>		<b>Para Prof. Subtotal</b>		<b>\$ 194,253</b>	<b>\$ 119,547</b>	<b>\$ 213,392</b>	<b>\$ -</b>
V5234035	511400	Librarian	1	\$ 80,667	\$ 86,184		
		Longevity			\$ 2,500		
<b>V5234035</b>		<b>Salaries-Library</b>		<b>\$ 80,667</b>	<b>\$ 88,684</b>	<b>\$ -</b>	<b>\$ -</b>
V5235600	519060	PD Stipends		\$ 5,500	\$ 5,500	\$ 28,191	
V5235600	571001	Other TRV_Conf exp		\$ 24,000	\$ 24,000	\$ 16,420	
V5235600	578203	Prof Dev (Unit H)		\$ 2,500	\$ 2,500		
V5235600	578203	Prof Dev (Unit D)		\$ 7,000	\$ 10,000		
<b>V5235700</b>		<b>PD Subtotal</b>		<b>\$ 39,000</b>	<b>\$ 42,000</b>	<b>\$ 44,611</b>	<b>\$ -</b>
V5241002	551002	English		\$ 950	\$ 899		
V5241003	551002	History/Soc Studies			\$ 9,914		
V5241004	551002	Math		\$ 2,910			
V5241006	551002	Foreign Language		\$ 250	\$ 300		
V5241013	551002	PE/Health		\$ 71			
V5241037	551002	Collision Repair			\$ 1,506		
V5241038	551002	Automotive			\$ 1,764		
V5241041	551002	Cosmetology		\$ 3,006	\$ 3,006		
V5241042	551002	Culinary Arts		\$ 2,883	\$ 2,613		
V5241043	551002	Electrical			\$ 1,095		
V5241045	551002	Graphic Communications			\$ 351		

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V5241046	551002	Health Technology		\$ 1,050			
V5241049	551002	Plumbing		\$ 4,365	\$ 4,365		
V5241051	551002	Cabinet		\$ 450	\$ 450		
V5241052	551002	Criminal Justice		\$ 572	\$ 1,910		
<b>V5241000</b>		<b>Textbooks Subtotal</b>		<b>\$ 16,507</b>	<b>\$ 28,173</b>	<b>\$ -</b>	<b>\$ -</b>
V5241500	551009	All shop non distributed other inst mat		\$ 9,000	\$ 10,000	\$ 9,037	
V2241520	551009	SPED		\$ 500	\$ 500		
V5241501	551009	Science		\$ 1,000	\$ 1,500		
V5241502	551009	English/ELL		\$ 1,200	\$ 1,200		
V5241503	551009	History/Soc Studies		\$ 900	\$ 1,000		
V5241504	551009	Math		\$ 2,000	\$ 2,000		
V5241506	551009	Foreign Language		\$ 1,000	\$ 500		
V5241512	551009	Art		\$ 6,000	\$ 6,500		
V5241513	551009	PE		\$ 3,800	\$ 2,500		
	551009	Health		\$ 1,700	\$ 1,500		
V5241536	558000	AG Farm - Other Supplies		\$ 60,000	\$ 62,500		
V5241535	558008	Library		\$ 4,250	\$ 3,750		
V5241536	551009	AG Animal Science		\$ 8,000	\$ 7,350		
V5241537	551009	Collision Repair		\$ 10,500	\$ 11,650		
V5241538	551009	Automotive		\$ 4,000	\$ 4,500		
V5241539	551009	Carpentry		\$ 6,000	\$ 6,000		
V5241541	551009	Cosmetology		\$ 7,000	\$ 7,000		
V5241542	551009	Culinary Arts		\$ 20,000	\$ 22,000		
V5241543	551009	Electrical		\$ 24,000	\$ 25,000		
V5241544	551009	Horticulture/Forestry		\$ 11,000	\$ 11,000		
V5241545	551009	Graphic Communications		\$ 13,500	\$ 13,500		
V5241546	551009	Health Technology		\$ 12,000	\$ 12,000		
V5241548	551009	Manufacturing Technologies		\$ 15,500	\$ 16,500		
V5241549	551009	Plumbing		\$ 24,000	\$ 25,000		
V5241550	551009	AG Mechanics		\$ 10,000	\$ 11,000		
		Ag Cluster		\$ 1,200	\$ 1,200		
V5241554	551009	Engineering		\$ 10,000	\$ 10,000		
V5241551	551009	Cabinet Making		\$ 8,000	\$ 8,000		
V5241552	551009	Criminal Justice		\$ 7,000	\$ 7,000		
<b>V5241500</b>		<b>Inst Materials</b>		<b>\$ 283,050</b>	<b>\$ 292,150</b>	<b>\$ 9,037</b>	<b>\$ -</b>
V5242000	527006	R&L Copiers/student copies/paper		\$ 49,000	\$ 49,000		
V5242000	551200	Sch Wide/Safety/Perkins				\$ 98,199	
<b>V5242000</b>		<b>Inst Equip-copiers</b>		<b>\$ 49,000</b>	<b>\$ 49,000</b>	<b>\$ 98,199</b>	<b>\$ -</b>

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V5243000	551000	DW general supplies		\$ 22,000	\$ 25,000		
<b>V5243000</b>		<b>Edu\ Supplies</b>		<b>\$ 22,000</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>
V5244013	573000	Dues & Mbrshps-PE		\$ 250	\$ 300		
V5244035	573000	Dues & Mbrshps-Library		\$ 275	\$ 275		
V5244042	573000	Dues & Mbrshps-Culinary		\$ 950	\$ 1,950		
V5244044	578005	Prof Lic/Cert - Horticulture/Forestry		\$ 200	\$ 700		
V5244046	573000	Dues & Mbrships - Health Tech		\$ 590	\$ 3,060		
V5244046	578005	Lic/Cert: Health		\$ 2,572	\$ 320		
V5244049	573000	Dues & Mbrships - Plbg		\$ 165	\$ 165		
V5241538	578005	Lic/Cert-Auto		\$ 836	\$ 850		
V5241538	578005	Lic/Cert-Auto		\$ 570	\$ 570		
V5241541	578005	Lic/Cert - Cosmo		\$ 1,950	\$ 480		
V5241543	578005	Prof Lic/Cert - Electrical		\$ 1,875	\$ 390		
V5244049	578005	Prof Lic/Cert - Plumb		\$ 1,160	\$ 995		
V5244051	573000	Due & Mbrships-Cab			\$ 300		
V5244052	573000	Due & Mbrships-CJ		\$ 2,347	\$ 1,040		
<b>V5244000</b>		<b>Other</b>		<b>\$ 13,740</b>	<b>\$ 11,395</b>	<b>\$ -</b>	<b>\$ -</b>
V5244000	524004	R&M Large Equipment Maint - DW			\$ 12,000		
V5244052	524004	R&M Vehicle Maint - CJ			\$ 1,000		
<b>V5244052</b>		<b>R&amp;M Vehicles</b>		<b>\$ -</b>	<b>\$ 13,000</b>	<b>\$ -</b>	<b>\$ -</b>
V2271020	511400	Salaries Prof	2	\$ 155,336	\$ 165,652		
		Longevity			\$ 1,500		
<b>V2271020</b>		<b>Guid Sped subtotal</b>		<b>\$ 155,336</b>	<b>\$ 167,152</b>	<b>\$ -</b>	<b>\$ -</b>
V5271025	511400	3 Guid +15 per diem	3	\$ 220,322	\$ 238,495		
V5271025	511200	Coop.Coord 50%	0.5	\$ 44,816	\$ 45,824		
V5271025	514002	Longevity		\$ 1,250	\$ 1,000		
V5271025	511500	Clerical Salaries	0	\$ 26,306	\$ -		
V5271025	519060	Stipend		\$ 1,000	\$ 1,000		
V5271025	542000	Gen Supplies		\$ 1,000	\$ 1,000		
V5271025	571001	Travel		\$ 1,500	\$ 1,500		
V5271025	572100	Conference/Registrations		\$ 1,500	\$ 1,500		
<b>V5271025</b>		<b>Guid Reg subtotal</b>		<b>\$ 297,694</b>	<b>\$ 290,319</b>	<b>\$ -</b>	<b>\$ -</b>
		<b>Sped * Reg</b>		<b>\$ 453,030</b>	<b>\$ 457,471</b>	<b>\$ -</b>	<b>\$ -</b>
<b>V2272020</b>	511400	<b>SPED testing +supplies</b>				<b>\$ 7,054</b>	

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
		<i>subtotal</i>	98	\$ 6,834,317	\$ 7,488,087	\$ 402,318	\$ -
V0320053	511400	Prof Salaries	1	\$ 83,610	\$ 80,874		
V0320053	512410	per diem Nurse	0.5		\$ 40,000		
V0320053	531000	Contractual Services		\$ 4,800	\$ 4,800		
V0320053		CPR for staff		\$ 1,500	\$ 1,500		
V0320053	550000	Supplies		\$ 3,000	\$ 3,000		
V0320053	573000	Travel& Other.Dues,etc		\$ 1,000	\$ 1,000		
<b>V0320053</b>		<b>Medical Services</b>		<b>\$ 93,910</b>	<b>\$ 131,174</b>	<b>\$ -</b>	<b>\$ -</b>
<b>V0330000</b>		<b>Transportation</b>					<b>\$ 179,010</b>
V0351028	519060	Unit D-coaches		\$ 99,532	\$ 106,195		
V0351028	511200	Athletic Director 50%	0.5	\$ 44,815	\$ 45,824		
V0351028	514002	Longevity		\$ 1,000	\$ 1,000		
V0351028	519060	Stipend		\$ 4,320	\$ 4,320		
V0351028	531000	Contracted Serv-Officials/Police/Co-op		32,000	32,000		
V0351028	531007	Contracted Serv-inspection		\$ 1,500	\$ 1,500		
V0351028	551006	Supplies: uniforms		\$ 20,000	\$ 20,000		
V0351028	551000	Equipment & repair		\$ 20,000	\$ 20,000		
V0351028	558000	Banquet/Other		\$ 6,300	\$ 6,300		
V0351028	571001	Travel - game buses		\$ 40,000	\$ 35,000		
V0351028	573000	Dues & Memberships/PD		\$ 10,525	\$ 11,400		
<b>V0351000</b>		<b>Athletics subtotal</b>		<b>\$ 279,992</b>	<b>\$ 283,539</b>	<b>\$ -</b>	<b>\$ -</b>
V0352000	519060	Advisor Salaries Unit D		\$ 43,685	\$ 47,400	\$ 7,744	
V0352000	551000	Principal Assemblies, (Awards)		\$ 2,500	\$ 2,500		
V0352000	558000	Other Supplies		\$ 2,500	\$ 2,500		
V0352000	571001	Travel DW		\$ 700	\$ 700		
V0352000	571002	Travel & Other, FFA		\$ 20,000	\$ 20,000		
V0352000	571003	Travel - Skills USA		\$ 20,000	\$ 20,000		
V0352000	551013	Travel & Other, Natl Honor Society		\$ 1,000	\$ 1,000		
<b>V0352000</b>		<b>Student Activity subtotal</b>		<b>\$ 90,385</b>	<b>\$ 99,100</b>	<b>\$ 7,744</b>	<b>\$ -</b>
		<i>subtotal</i>	2	\$ 464,287	\$ 513,813	\$ 7,744	\$ 179,010
V0411000	511200	Prof Salaries	1	\$ 90,604	\$ 92,642		
V0411000	511300	Operational Salaries	7	\$ 274,250	\$ 292,791	\$ 47,384	
V0411000	512300	Salaries: Temp (summer help)		\$ 22,000	\$ 22,000		
V0411000	513000	OT		\$ 5,000	\$ 5,000		
V0411000	513002	Snow Plow		\$ 2,500	\$ 2,500		

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V0411000	514002	Longevity		\$ 7,600	\$ 7,600		
V0411000	514003	Weekend Security Callback		\$ 5,925	\$ 6,132		
V0411000	519060	Large Equipment Maintain stipend		\$ 10,000	\$ 10,000		
V0411000	545000	R&M Custodial Supplies		\$ 32,000	\$ 32,000		
V0411000	558007	Uniforms & Other Clothing +boots		\$ 4,000	\$ 4,000		
V0411000	571001	Travel		\$ 250	\$ 250		
V0411000	578005	Prof Licenses/Cert		\$ 500	\$ 500		
V5411036	511300	Farm Technicians	3	\$ 161,389	\$ 167,760		
V5411036	514002	Longevity		\$ 200	\$ 100		
V5411036	519060	Farm Tech Stipend		\$ 5,000	\$ 5,000		
V5411036	578005	Prof Licenses/Cert		\$ 250	\$ 750		
<b>V0411000</b>		<b>Custodial subtotal</b>		<b>\$ 621,468</b>	<b>\$ 649,025</b>	<b>\$ 47,384</b>	<b>\$ -</b>
V0412000	521101	Natural Gas		\$ 100,000	\$ 120,000		
V0412000	521102	Propane Gas		\$ 6,000	\$ 9,000		
V0412000	521103	OIL		\$ 18,000	\$ 18,000		
V0412000	524012	R&M HVAC Equip		\$ 8,000	\$ 8,000		
<b>V0412000</b>		<b>Heating subtotal</b>		<b>\$ 132,000</b>	<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ -</b>
V0413000	519015	Cell phone reimbursement		\$ 3,000	\$ 3,000		
V0413000	521001	Electricity		\$ 120,000	\$ 120,000		
V0413000	523001	Water		\$ 21,000	\$ 21,000		
V0413000	523002	Sewer		\$ 25,000	\$ 25,000		
V0413000	523003	Storm Drain		\$ 16,000	\$ 16,000		
V0413000	529003	Trash Removal		\$ 12,000	\$ 16,000		
V0413000	534100	R&M Comm Equip		\$ 16,000	\$ 16,000		
V0413000	548001	Gasoline/Diesel		\$ 18,000	\$ 18,000		
<b>V0413000</b>		<b>Utilities subtotal</b>		<b>\$ 231,000</b>	<b>\$ 235,000</b>	<b>\$ -</b>	<b>\$ -</b>
V0421000	524002	R&M Grounds		\$ 7,500	\$ 7,500		
V0421000	524016	R&M Street Paving		\$ 12,000	\$ 12,000		
V0421000	546000	Grounds keeping supplies		\$ 5,000	\$ 6,000		
<b>V0421000</b>		<b>Grounds Sup</b>		<b>\$ 24,500</b>	<b>\$ 25,500</b>	<b>\$ -</b>	<b>\$ -</b>
V0422000	524023	R&M Fire Equipment		\$ 4,500	\$ 5,000		
V0422000	543000	B&Equip Repairs/replacement		\$ 60,000	\$ 60,000		
V0422000	543002	R&M Plumbing		\$ 5,000	\$ 10,000		
V0422000	543006	R&M Electrical		\$ 20,000	\$ 21,000		
V0422000	543009	Doors		\$ 8,500	\$ 8,500		
V0422000	531007	Contracted Inspect		\$ 18,000	\$ 20,000		
<b>V0422000</b>		<b>Bldg Maint. subtotal</b>		<b>\$ 116,000</b>	<b>\$ 124,500</b>	<b>\$ -</b>	<b>\$ -</b>

SVAHS FY23 Budget  
Approved 04.12.22

Org	Obj	Description	FY2023 FTE	FY2022 Approved	FY2023 Proposed	Grants / Other	Tuition Revolving
V0422500	524001	Bldg Security		\$ 10,000	\$ 10,000	\$ -	\$ -
V0423000	524012	R&M HVAC Equip		\$ 26,000	\$ 30,000		
V0423000	524019	R&M Educational		\$ 5,500	\$ 5,500		
V0423000	548006	Parts and Accessor		\$ 16,500	\$ 16,500		
V0423000		Maint of Equipment		\$ 48,000	\$ 52,000	\$ -	\$ -
V0430000	589000	SVAHS Ext Maint.		\$ 120,589	\$ 86,204		
V4440032	543013	supplies		\$ 18,500	\$ 18,500		
V4440032		Networking &Telecomm		\$ 18,500	\$ 18,500	\$ -	\$ -
		subtotal	11	\$ 1,322,058	\$ 1,355,729	\$ 47,384	\$ -
V0515000	519600	Separation Cost (retirements)		\$ 10,000	\$ 6,000	\$ -	
	51****	Separation Cost (vacation)			\$ 6,090		
V0520000	519300	Unempl Insurance		\$ 50,000	\$ 50,000	\$ -	\$ -
V0526000	574004	Public Employee Liability		\$ 3,377	\$ 4,935		
V0526000	574107	Athletic liability		\$ 4,100	\$ 4,305		
V0526000	574104	Off campus * health student liab		\$ 2,122	\$ 2,228		
		subtotal	120.63	\$ 69,599	\$ 73,558	\$ -	\$ -
		Munis Grand Total		\$ 9,329,014	\$ 10,115,945	\$ 457,446	\$ 179,010
				\$ 9,329,014	\$ 10,115,945	\$ 0	\$ 10,752,401
				\$ (0)	0		
		SPED Entitlement				Estimated	
		Title I				\$ 95,614	
		Title IIA				\$ 16,111	
		Title IV				\$ 10,000	
		Perkins				\$ 100,251	
		ESSR				\$ 47,384	
						\$ 457,446	

148

**SMITH VOCATIONAL AND AGRICULTURAL HIGH SCHOOL**  
**Budget Summary**  
**FY2022-2023**



	<b>22.FTE</b>	<b>2022</b>	<b>2022</b>		<b>23.FTE</b>	<b>2023</b>	<b>2023</b>
	Budget	Rate	Total		Budget	Rate	Total
<b>Revenue Sources</b>							
Tuition-BASE	<b>408</b>	<b>\$18,679</b>	\$7,621,032		<b>427</b>	<b>\$19,622</b>	\$8,378,594
Tuition-SPED		<b>\$140,000</b>	\$140,000			<b>\$140,000</b>	\$140,000
subtotal Tuition			\$7,761,032				\$8,518,594
School Choice Chapter 70			\$ 916,505				\$ 920,075
Smith Charities			\$ 6,500				\$ 6,500
Add Contribution for NSS			\$ 644,977				\$ 670,776
			<b>\$ 9,329,014</b>	MUNIS			<b>\$ 10,115,945</b>
Indirect Cost (Sch 19)			\$ 1,917,381				\$ 2,043,490
Grants anticipated			\$ 425,777				\$ 457,446
Tuition Revolving			\$ 150,493				\$ 179,010
City Addl appropriation							
<b>Total Revenue</b>			<b>\$11,822,665</b>				<b>\$12,795,891</b>
<b>Expenses</b>							
City addl Appropriation MUNIS APPROPRIATION			\$ 9,329,014				\$ 10,115,945
Indirect Cost (Sch 19)			\$ 1,917,381				\$ 2,043,490
Grants anticipated			\$ 425,777				\$ 457,446
Tuition Revolving			\$ 150,493				\$ 179,010
<b>Total Expenses</b>			<b>\$11,822,665</b>				<b>\$12,795,891</b>

This page is intentionally blank

**Debt, Benefits, Insurance, etc. Tab**

# Debt Service

## Introduction

The city must annually appropriate funds to service debt obligations related to capital improvements in municipal and school facilities. Debt service includes projects that were specifically "debt excluded" such as the police station. It also includes other capital projects which are funded through borrowing and paid for using funds within the levy limit. The city regularly invests in the maintenance of capital assets that support the delivery of services to residents. These assets include buildings and related maintenance and utility systems; public infrastructure such as roads, bridges, and sidewalks; water and sewer treatment plants and delivery systems; equipment; technology; and department vehicles.

The city's debt management policy guideline for general fund debt is that net direct debt should not exceed 10% of its total general fund operating revenues. In FY2023, our net direct debt service is \$4,506,960.99, which represents 4.1% of our general fund operating revenue. Net direct debt is the total debt minus self-supporting debt (debt that is paid from separate revenue sources, such as the Community Preservation Act Fund). Another benchmark is that the portion of levy supported debt service should not exceed 5% of net general fund operating revenues. In FY2023, levy supported debt is \$3,829,361.25, which represents 3.5% of its net general fund operating revenue.

## Debt Excluded Projects

The city currently has only one project that is debt excluded – the police station. This is the debt service related to the \$10 million that was debt excluded. There was additional debt for the project in the amount of \$7,567,000 which has been paid within the levy supported debt. The total project cost was \$17,567,000. The police station was bonded in 2012 and refinanced in February of 2022 saving the city \$410,475 in interest payments. Debt payments will be made until 2032. Debt excluded payments on the police station in FY2023 total \$659,640. The projects that have been completely paid for are the J.F.K. Middle School renovation, the Northampton High School renovation and the construction of the fire station.

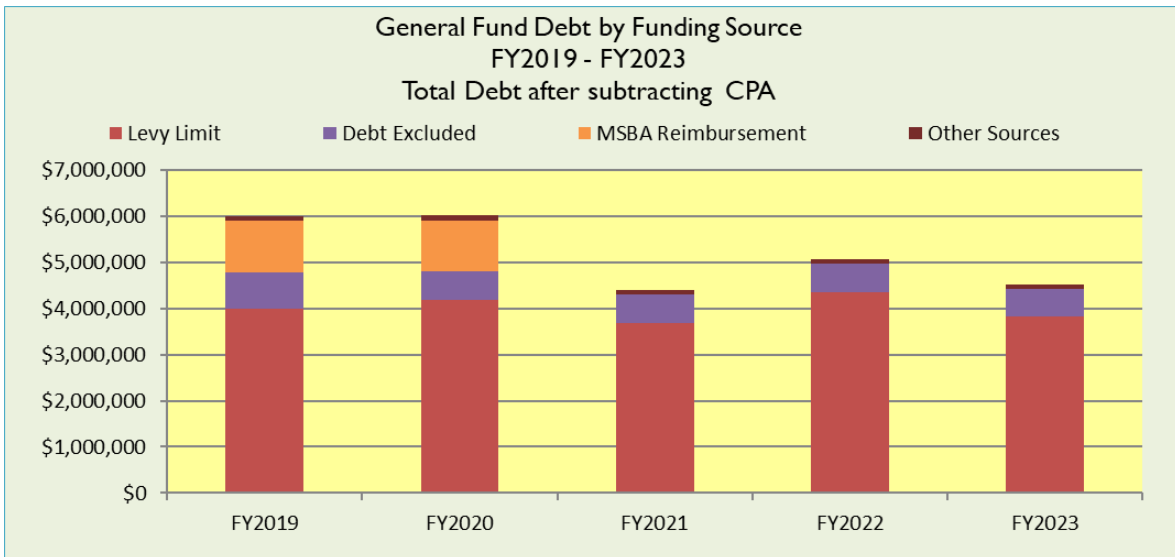
## FY2023 Budget Information

The FY2023 general fund budget shows a decrease in debt service of \$484,643. This decrease is a result of the city delaying the timing of the borrowing which reduces the debt to be paid in FY2023 so that the city can support the school budget with the additional \$250,000 voted on by the school committee. Delaying the borrowing also allowed the Mayor to provide an additional allocation of \$109,000 above the original budget target that was projected back in February for Northampton Public Schools. Total general fund debt service in FY2023 is \$4,744,654. However, net direct general fund debt service is \$4,506,961. This is because the Community Preservation Act (CPA) Fund will pay a total of \$237,693 in debt service in FY2023 for the following: \$63,993 for the Bean Allard Farm Project, \$103,500 for the Florence Fields Project, and \$70,200 for Pulaski Park – Phase II. This brings the general fund debt service down to a total of \$4,506,961.

GENERAL FUND DEBT FY2019 - FY2023							
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Estimated FY2023	Dollar Change FY22-FY23	% Change FY22-FY23
<b>DEBT SERVICE</b>							
Long-Term Bonds Principal	4,923,850	5,029,900	3,591,700	4,111,300	3,451,201	(660,099)	-16.06%
Long-Term Bonds Interest	993,644	972,790	810,833	905,325	1,010,761	105,436	11.65%
Temporary Bonds/Pay Downs	-	-	-	45,000	45,000	-	0.00%
<b>TOTAL DEBT SERVICE</b>	<b>5,917,494</b>	<b>6,002,690</b>	<b>4,402,533</b>	<b>5,061,624</b>	<b>4,506,961</b>	<b>(554,663)</b>	<b>-12.60%</b>

The following chart illustrates four categories of debt service: levy supported debt, debt excluded debt, reimbursement from the Massachusetts School Building Authority, and debt paid by other sources such as parking meter receipts, etc.

GENERAL FUND DEBT BY FUNDING SOURCE FY2019 - FY2023							
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Estimated FY2023	Change FY22-FY23	Change FY22-FY23
Levy Limit	3,995,367	4,188,890	3,668,158	4,344,750	3,829,361	(515,389)	-11.86%
Debt Excluded	783,731	602,008	633,443	620,476	585,396	(35,080)	-5.65%
MSBA Reimbursement	1,108,358	1,108,359	-	-	-	-	0.00%
Other Sources	110,679	103,433	100,933	96,398	92,204	(4,194)	-4.35%
<b>TOTAL DEBT SERVICE</b>	<b>5,998,135</b>	<b>6,002,690</b>	<b>4,402,534</b>	<b>5,061,624</b>	<b>4,506,961</b>	<b>(554,663)</b>	<b>-12.60%</b>



### **Enterprise Fund Debt**

Enterprise funds also include debt service payments on large infrastructure projects such as the Water Treatment Plant and the Waste Water Treatment Plant. Debt service in the enterprise funds is as follows:

DEBT IN THE ENTERPRISE FUNDS							
FY2019 - FY2023							
	Actual FY2019	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	Dollar Change FY22-FY23	% Change FY22-FY23
<b>DEBT SERVICE</b>							
WATER Long-Term Bonds Principal	1,655,177	1,739,790	1,816,363	1,714,414	1,739,790	25,376	1.5%
WATER Long-Term Bonds Interest	349,830	170,916	333,887	215,412	170,916	(44,496)	-20.7%
SEWER Long-Term Bonds Principal	391,572	202,747	209,235	209,008	202,747	(6,261)	-3.0%
SEWER Long-Term Bonds Interest	62,710	145,232	61,804	143,354	145,232	1,878	1.3%
SOLID WASTE Long-Term Bonds Principal	-	-	-	-	-	-	0.0%
SOLID WASTE Long-Term Bonds Interest	-	-	-	-	-	-	0.0%
STORM WATER Long-Term Bonds Principal	35,000	35,000	35,000	35,000	35,000	-	0.0%
STORM WATER Long-Term Bonds Interest	5,450	2,450	3,850	3,150	2,450	(700)	-22.2%
<b>TOTAL DEBT SERVICE</b>	<b>2,499,739</b>	<b>2,296,135</b>	<b>2,460,139</b>	<b>2,320,338</b>	<b>2,296,135</b>	<b>(24,203)</b>	<b>-1.0%</b>

# Employee Benefits

## Retirement

Employees that regularly work 20 hours per week or more (not temporary or seasonal employment) are required to join the Northampton Retirement System. The Northampton Retirement System does not include certified staff in the schools (teachers and administrators) because they are members of a separate system, the Massachusetts Teachers Retirement System. The city's retirement board oversees the retirement office which administers the accounting, payment of benefits, investing of assets, monitoring of retirees receiving disability payments, the counseling of its members and calculating estimated pension benefits for active members.

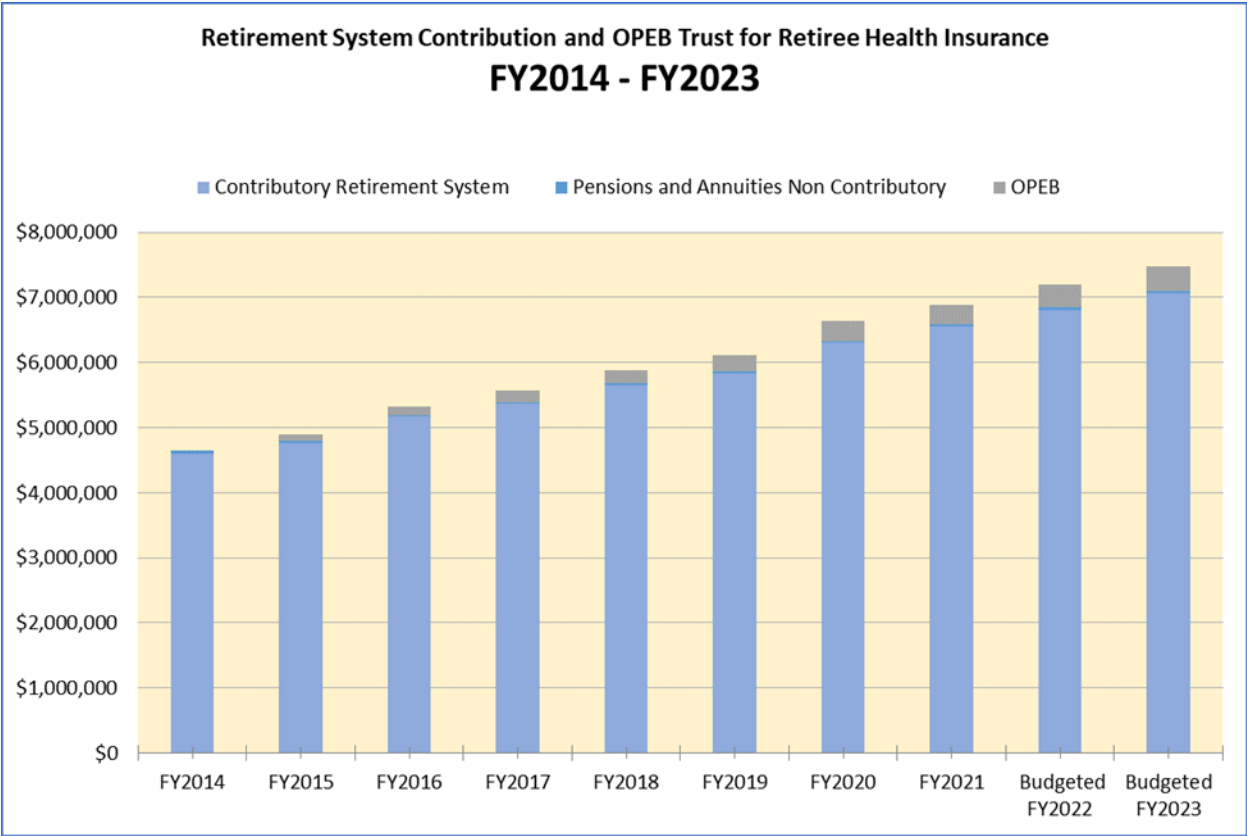
The Retirement Board is overseen by the Public Employee Retirement Administration Commission (PERAC). It is a five member retirement board made up of two members elected from the membership, the City Auditor, the Finance Director who serves as the Mayor's appointee, and a fifth member elected by the other four board members who may not be a member of the system. The city's pension appropriation is determined by the retirement system's updated actuarial funding schedule approved by PERAC. These actuarial studies are performed at least once every two years in order to recalibrate the funding schedule to ensure full funding by a certain year. The current funding schedule has the system reaching full funding in FY2037. The city's FY2023 appropriation is increasing by \$257,836 or 3.79% to a total of \$7,060,854. Also, the city must cover certain pension liabilities for a small group of older retirees/survivors which amounts to \$35,000.

## Actuarial Services

Every two years, the city must conduct an actuarial study of liability related to Other Post-Employment Benefits (OPEB). Other post-employment benefits (not including pension) that an employee will begin to receive at the start of retirement are mainly healthcare premiums. OPEB regulations do not yet mandate that the city set aside funds for the future liability; however, they do require that we provide accounting and financial reporting. The most recent OPEB study was conducted July 1, 2021, and the city will update the OPEB study for July 1, 2023.

## OPEB Trust Fund

Although communities are not required to fund their OPEB liabilities, it is prudent to plan to fund these long term liabilities. The Mayor sought City Council approval for the establishment of an OPEB Trust Fund in FY2015 and funding has become a regular line item in the operating budget ever since. This action demonstrates a proactive financial management practice, something the bond rating agencies, bond buyers and the Department of Revenue look upon favorably. Funding in FY2023 is budgeted at \$375,000. The current (May 2022) balance in the city's current OPEB Trust Fund is \$3,427,440.



**Workers Compensation and Police and Fire Accident**

The city must carry Workers Compensation and Police and Fire Accident insurance policies to cover workers for on the job injuries. Northampton participates in the Massachusetts Interlocal Management Association program which is an interdependent pool of members comprised of Massachusetts municipalities. Our premium cost is driven by total wages paid and claims. The estimated premium for workers compensation in FY2023 has increased by 20% and the estimated premium for the Police and Fire Accident policy in FY2023 has gone up by 10.2%.

**Unemployment Compensation and Administration**

The city is self-insured for Unemployment Compensation. This means we cover, dollar for dollar, our costs related to unemployment. We have level funded unemployment for FY2023 given that we are generally not eliminating positions in the FY2023 budget.

**Employee Medical Insurance, Co-Pay and Medicare Penalty**

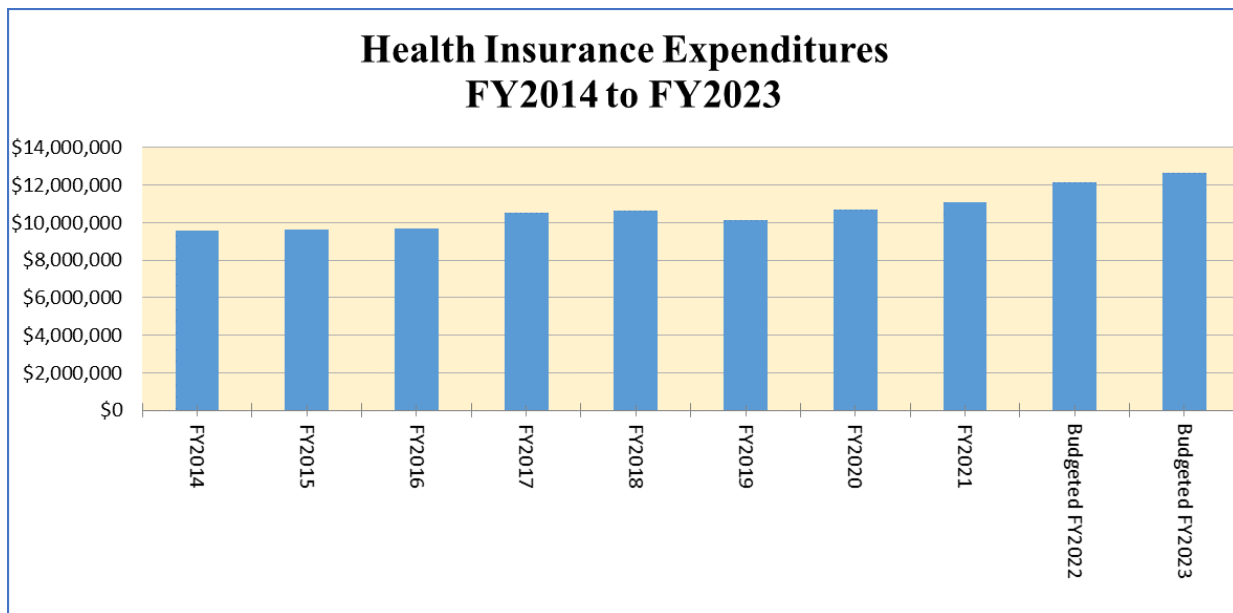
By law, the city must offer full health insurance benefits to employees that regularly work 20 hours per week or more (not temporary or seasonal employment) in the service of the city. Health insurance continues to be the largest fixed cost line item in our budget.

In July 2014, the city moved to the state’s Group Insurance Commission (GIC) for employee and retiree health care coverage. The GIC is a statewide pool that provides health insurance coverage to state and other governmental entities such as towns, cities, and regional school districts. The advantage of being part of a larger insurance pool is better buying power and protection from large premium spikes which can occur in a small healthcare pool when there are large catastrophic claims. The move to the GIC saved the city and its employees and retirees over \$1 million in premiums. Moving forward, the GIC has helped

the city keep health insurance increases reasonable, which has preserved funds for city services such as schools, police, fire and other essential services.

The GIC contracts with carriers to provide health plans to state and municipal employees and retirees. These offerings are updated every three to five years through a procurement process which was just done in February 2022. The GIC is responsible for deciding what plans should be offered, the type of products such as Health Maintenance Organizations (HMOs), Preferred Provider Organizations (PPOs) and Indemnity Plans, and what plans are available in specific areas of the state or surrounding states. The city's Public Employee Committee (PEC), which is comprised of one representative from each union and one retiree representative, is charged with making the decision on participation in the GIC. The PEC met in December of 2020 to discuss whether to renew participation in the GIC for another two years, or have the city go out on its own for health insurance. After an extensive process evaluating the city's options, the PEC decided to remain with the GIC for FY2022 and FY2023. The GIC insurance plans being offered for FY2023, which begins July 1, 2022, has resulted in approximately a 3.5% increase to the city. While the most subscribed non-Medicare health plan – Health New England – increased by 6.5%, Medicare plans which represent 42% of our total health insurance budget only increased an average of 1.8%. In addition, there was a significant shift among subscribers from family to individual plans. All these factors contributed to keeping the overall increase down to 3.50%.

The percentages of premiums that are paid by either the employer or the employee are decided by the city and are based on the plan type – HMO, PPO or indemnity plans. The city does not determine the plan classification as an HMO, PPO or indemnity product – this is determined by the GIC. The percentage split for the premium cost between the employer and employee for City of Northampton HMOs has been the same for the last 17 years – the city pays 80% of the monthly premium. For PPOs, the percentage split for the premium cost between the employer and employee has been the same for the last 13 years – the city pays 50% of the monthly premium. The city has always paid 50% of indemnity plan product. These percentage splits are the same for an individual plan and for a family plan and for active employees, as well as retirees, who are either Medicare or non-Medicare eligible.



### **Employee Healthcare Mitigation Fund**

As part of the process of moving city employees into the GIC, the city was required to share a portion of the savings with employees. The regulations require a set-aside of a mitigation fund that provides financial relief to three categories of employees: low income, retirees and employees experiencing high out of pocket healthcare costs. The mitigation fund began with \$331,000, which fully funded the mitigation fund obligation. The starting balance of the mitigation fund was \$178,640 on July 1, 2021, and employees may continue to access the fund until it is depleted.

### **Medicare Penalty**

The city is required by law to pay the Medicare penalty for employees who did not sign up for Medicare Part B before they were mandated to sign up. The cost in FY2023 is estimated at \$28,000.

### **Health Insurance Administration and Consulting**

The city retains the services of a health insurance consultant to assist with regulatory compliance with state and federal healthcare laws. The consultant assists with aligning the policies and processes of the GIC with the city's policies. Funds for this line item are only needed every other year when we meet with the PEC and review options for health insurance plans. Therefore, we are funding this line at \$15,000 for FY2023.

### **Life Insurance**

The city pays 60% of the cost of a \$5,000 life insurance policy for employees that opt to enroll in life insurance. The cost in FY2023 is estimated at \$66,200.

### **Payroll Taxes – Medicare and Social Security**

Medicare is based on payroll and requires by law that both the employer and the employee contribute at 1.45% each. In FY2023 it is estimated at \$1,024,922. There are a small number of employees in social security at a cost of \$5,000.

### **Sick Leave Buyback**

The sick leave buyback is paid when an employee leaves the city's employment and is based on a percentage of unused sick leave, capped at \$5,500.

911 -919 EMPLOYEE BENEFITS

Account Number	Description	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Budget	FY23 Budget	\$ Change	% Change
19111	517000	5,826,095	6,301,238	6,559,443	6,803,018	7,060,854	257,836	3.79%
19111	519101	31,688	32,468	26,128	32,000	25,000	(7,000)	-21.88%
19112	530020	-	9,850	-	10,000	10,000	-	0.00%
19121	517003	507,253	500,000	380,660	465,281	558,571	93,290	20.05%
19122	517004	211,257	213,325	221,773	237,298	261,548	24,250	10.22%
19131	519300	15,799	14,076	89,262	100,000	100,000	-	0.00%
19132	530007	8,240	8,240	8,240	10,000	10,000	-	0.00%
19141	519400	10,140,891	10,683,141	11,106,224	12,165,937	12,591,303	425,366	3.50%
19141	519430	18,570	12,304	15,405	-	-	-	0.00%
19141	519420	32,908	26,498	17,933	32,000	28,000	(4,000)	-12.50%
19142	530000	9,999	-	9,750	-	15,000	15,000	100.00%
19191	519800	40,476	53,193	65,652	55,000	66,200	11,200	20.36%
19191	517000	250,000	300,000	300,000	350,000	375,000	25,000	7.14%
19191	517001	770,476	824,658	857,823	974,159	1,024,922	50,763	5.21%
19191	517002	3,999	6,853	9,442	7,000	5,000	(2,000)	-28.57%
19191	519600	180,000	208,501	116,351	180,000	180,000	-	0.00%
	<b>191-TOTAL EMPLOYEE BENEFITS</b>	<b>18,047,652</b>	<b>19,194,346</b>	<b>19,784,086</b>	<b>21,421,693</b>	<b>22,311,398</b>	<b>889,705</b>	<b>4.50%</b>

# Reserves, Insurance, Non-Appropriated Uses and State Assessments

## Reserves

The city continues to maintain a healthy level of financial reserves. The amount of funds in our reserves impacts our municipal credit rating and can be used to finance unforeseen or emergency needs, fund future capital projects or serve as a revenue source for operating budgets in times when budgets are particularly stressed. Reserves provide financial flexibility, promote financial stability and improve bond ratings which means lower interest rates when the city borrows for capital projects. The city has made significant progress toward building reserves over the past several years. There are currently seven stabilization funds with balances as of May 2022 as follows:

General Fund - Stabilization Fund – This is the city’s emergency fund. The current balance is \$6,320,124, which represents approximately 5.9% of the FY2022 General Fund Operating Budget - up from 5.8% in FY2021. It is the city’s objective to keep a balance equivalent to at least 5% of the General Fund Operating Budget in the Stabilization Fund.

General Fund - Capital Stabilization Fund – This represents our efforts to fund ongoing capital projects to replace aging infrastructure and equipment. The current balance is \$3,979,714, which represents approximately 3.7% of the FY2022 General Fund Operating Budget. It is the city’s goal to keep increasing this target percentage each year until reaching a reserve of 5% of the General Fund Operating Budget in the Capital Stabilization Fund. In FY2022, the city appropriated \$425,000 to the Capital Stabilization Fund from the budget. In FY2023, the city proposes an appropriation of \$450,000.

General Fund - Fiscal Stability Stabilization Fund – This fund was established concurrent with the FY2014 override to provide fiscal stability over a multi-year period. Fiscal Year 2019 was the first time the city used funds from the Fiscal Stability Fund, and \$277,850 was used to help balance the FY2019 General Fund Operating Budget. In the FY2020 budget, the city used \$775,874 to balance the General Fund Operating Budget. In FY2021, the city used \$411,367 to balance the budget and fill the gap created by revenue reductions caused by the COVID-19 emergency. The city did not use Fiscal Stability Funds in FY2022 and doesn’t propose using any funds in the FY2023 budget; however, based on the revised plan, we anticipate having to draw from it in FY2024. We also will not be making any contributions to the Fiscal Stability Fund from the FY2023 budget. The current balance in the Fiscal Stability Fund is \$3,576,559 which represents 3.3% of the FY2022 budget.

Water Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Water Enterprise Fund. The current balance is \$2,212,079.

Sewer Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Sewer Enterprise Fund. The current balance is \$11,042,917.

Solid Waste Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s closed landfill. The current balance in the fund is \$1,606,949.

Stormwater Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s stormwater and flood control infrastructure. The current balance in the fund is \$555,107.

Cash Capital Projects – Annually the city appropriates a sum of money to be used toward smaller capital projects for which borrowing would not be a funding strategy. In FY2021, the city did not make its annual appropriation for small capital projects due to financial challenges resulting from the COVID-19 emergency. However, in FY2022 the city resumed its annual appropriation to cash capital projects in the amount of \$407,500. In FY2023, the city will make a contribution of \$446,057.

**Insurance and Reserves**

The city also must provide various types of insurance - General Liability, Property, Auto, and Public Employee Liability. The Reserve for Personnel is for employee vacation payouts when employees terminate, other employee changes throughout the year that effect department budgets and for unsettled collective bargaining agreements. The chart below shows a multi-year history for these line items.

	Actual FY2019	Actual FY2020	Actual FY2021	RECAP FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
<b>INSURANCE AND RESERVES</b>							
Capital Projects	315,000	340,000	-	407,500	446,057	38,557	9.46%
General Liability Insurance	65,002	65,000	70,893	83,354	93,375	10,021	12.02%
Property & Auto Insurance	274,163	274,163	324,800	379,723	408,156	28,433	7.49%
Public Employees Liability Insurance	(11,524)	(22,766)	143,324	188,893	211,566	22,673	12.00%
Reserve for Personnel	74,293	-	125,984	100,000	675,127	575,127	575.13%
Transfer to Fiscal Stability Stabilization Fund	-	-	-	-	-	-	-
Transfer to Capital Stabilization Fund	382,884	382,884	-	425,000	450,000	25,000	5.88%
<b>TOTAL CAPITAL PROJECTS &amp; MISCELLANEOUS</b>	<b>1,099,818</b>	<b>1,039,281</b>	<b>665,001</b>	<b>1,584,470</b>	<b>2,284,281</b>	<b>699,811</b>	<b>44.17%</b>
<b>GENERAL FUND APPROPRIATIONS</b>	<b>88,015,278</b>	<b>92,184,486</b>	<b>91,983,338</b>	<b>100,446,866</b>	<b>104,471,037</b>	<b>4,024,171</b>	<b>4.01%</b>

**Non-Appropriated Uses**

These budget line items are not appropriated by the City Council. The Overlay Reserve is raised to cover abatements and exemptions granted by the Assessors through the abatement and exemption process. The overlay for FY2023 is budgeted at \$552,438 with \$507,438 for abatements and exemptions and \$45,000 for the Senior and Veteran Tax Work-Off Program. This program began in 2014 and in the eight years since the program started, the city has provided \$200,071 in property tax abatements. Each participant can earn up to a \$1,500 credit on their property tax bill working a maximum number of hours at the state hourly minimum wage. The Hampshire County Sheriff’s Department no longer assesses communities for use of the County Lock-Up; therefore, there is a savings of \$27,122.

Offset receipts are for two revenues that come into the city, but are reserved specifically for use by other departments - \$62,024 to public libraries and \$1,229,479 for the school choice students that come into the Northampton Public Schools from other communities, totaling \$1,291,503.

	Actual FY2019	Actual FY2020	Actual FY2021	RECAP FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
<b>NON-APPROPRIATED USES:</b>							
Overlay Reserve for Abatements	552,530	790,413	531,779	552,438	552,438	-	0.00%
County Lock-Up Assessment	27,122	27,122	27,122	-	-	-	
Offset Receipts - Cherry Sheet	1,468,016	1,308,384	1,309,011	1,318,649	1,291,503	(27,146)	-2.06%

### State Assessments

The current amounts shown for State Assessments are based on the Governor’s budget and are subject to change. State Assessments are charges from the state to the city. The Air Pollution District charge is an assessment to municipalities for a portion of the costs incurred by the Department of Environmental Protection in monitoring air pollution levels and enforcing air quality standards at industrial, commercial, and institutional facilities. The assessment is based on the community’s population and equalized valuation. The Registry of Motor Vehicles (RMV) Non-Renewal Surcharge is a reimbursement to the RMV for "marking" a license or registration for non-renewal due to: 1) non-payment of parking violations 2) non-payment of motor vehicle excise or 3) non-payment of abandoned vehicle costs. The RMV charges each participating municipality \$20 for each "mark" of a license for non-renewal. Municipalities collect a \$20 surcharge per violation for non-payment of excise from individual violators. This surcharge enables the municipality to offset the \$20 charge per "marking" assessed by the RMV.

	Actual FY2019	Actual FY2020	Actual FY2021	RECAP FY2022	Budget FY2023	Dollar Change FY2022-FY2023	% Change FY2022-FY2023
<b>STATE ASSESSMENTS-CHERRY SHEET</b>							
Air Pollution Districts	8,485	8,332	8,494	8,520	8,832	312	3.66%
RMV Non-Renewal Surcharge	81,640	81,640	78,860	78,860	39,880	(38,980)	-49.43%
Regional Transit Assessment (PVTa)	442,864	441,734	437,349	457,194	443,732	(13,462)	-2.94%
Special Education (Ch. 71B, ss. 10, 12)	4,793	3,410	5,841	6,075	10,593	4,518	74.37%
Charter School Sending Tuition	2,609,394	2,307,437	2,529,311	2,458,493	2,871,172	412,679	16.79%
School Choice Sending Tuition	526,980	614,430	570,575	587,053	539,414	(47,639)	-8.11%
<b>SUB-TOTAL STATE ASSESSMENTS</b>	<b>3,674,156</b>	<b>3,456,983</b>	<b>3,630,430</b>	<b>3,596,195</b>	<b>3,913,623</b>	<b>317,428</b>	<b>8.83%</b>
<b>TOTAL NON-APPROPRIATED USES</b>	<b>5,721,824</b>	<b>5,582,902</b>	<b>5,498,342</b>	<b>5,467,282</b>	<b>5,757,564</b>	<b>290,282</b>	<b>5.31%</b>

The Regional Transit Assessment for the Pioneer Valley Transit Authority (PVTa) is an assessment to municipalities in order to provide for a system of regional transportation authorities to develop, finance, and contract for the operation of transportation facilities and service outside the Metropolitan Boston area. Between 25 – 50% of the total net cost of service of each regional transit authority is assessed to its member municipalities in proportion to the estimated cost of operating routes through those municipalities. A net operating deficit for each regional transit authority is calculated as the difference between the revenue sources (fares, advertisements and federal assistance) and the operating costs. This deficit is funded through assessments to member municipalities and state contract assistance.

The Special Education Assessment is to partially reimburse the state for providing special needs education to children enrolled in state hospital schools. The cost that each municipality is charged is the

average per pupil cost of education within the school district multiplied by the full time equivalent of resident pupils served by the state. Current year charges are for pupils served in the prior school year.

The largest assessments from the state to the city are charges for Northampton students who choose to attend public schools in other communities. The FY2022 charter school charge is an assessment to Northampton for students who choose to attend charter schools. Northampton loses students to the following charter schools: Four Rivers Charter School in Greenfield, Hilltown Cooperative Charter School in Easthampton, Holyoke Community Charter School in Holyoke, Pioneer Valley Performing Arts Charter School in South Hadley, the Pioneer Valley Chinese Immersion Charter School in Hadley, and Hampden CS of Science West Charter School in West Springfield. Altogether, 167 Northampton residents are projected to choose to attend charter schools in FY2023, taking with them \$2,855,588 in tuition or on average, \$17,099 per student. The following chart shows the detail on charter school enrollment.

Source: Massachusetts Department of Elementary and Secondary Education  
Project FY23 Foundation Rates by Charter School and Sending District

Charter School	Campus Location	Sending District	# of Students	Found-ation Rate	Above Found Spend Rate	Transportio n Rate (Avg)	Facilities Rate	Total Rate	Total Cost to Northampton
FOUR RIVERS	GREENFIELD	NORTHAMPTON	1.0	11,611	4,764	0	1,088	\$ 17,463	\$ 17,463
HILLTOWN COOPERATIVE	EASTHAMPTON	NORTHAMPTON	94.0	11,025	4,523	0	1,088	\$ 16,636	\$ 1,563,784
HOLYOKE COMMUNITY	HOLYOKE	NORTHAMPTON	2.0	14,729	6,043	0	1,088	\$ 21,860	\$ 43,720
PIONEER VALLEY PERFORMING ARTS	SOUTH HADLEY	NORTHAMPTON	26.0	12,075	4,954	0	1,088	\$ 18,117	\$ 471,042
PIONEER VALLEY CHINESE IMMERSION	HADLEY	NORTHAMPTON	43.0	11,443	4,695	0	1,088	\$ 17,226	\$ 740,718
HAMPDEN CS OF SCIENCE WEST	WEST SPRINGFIELD	NORTHAMPTON	1.0	12,602	5,171	0	1,088	\$ 18,861	\$ 18,861
<b>STATE TOTAL OR AVERAGE</b>			<b>167.0</b>						<b>\$ 2,855,588</b>

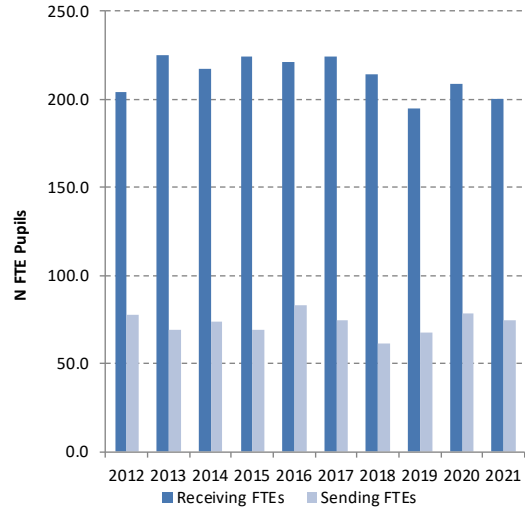
The school choice charge is an assessment to Northampton for students who choose to attend another public school district under school choice. Northampton is projected to lose \$539,414 in tuition via that program in FY2023. It should be noted here that the City of Northampton also receives school choice for students that come from other towns to attend Northampton schools. Revenue from receiving students through that program is shown on the revenue side of the city budget. The Department of Elementary and Secondary Education has not posted participation rates for FY2023 yet, however the chart below details 10 years of program participation and the receiving and sending tuition amounts. Northampton has clearly received more incoming students than sending outgoing students through this program.

**Massachusetts Department of Elementary and Secondary Education  
Office of District and School Finance**

**School Choice Trends in Enrollment and Tuition**

Northampton

FY	Receiving		Sending	
	FTE Pupils	Tuition	FTE Pupils	Tuition
2012	203.9	1,266,935	77.6	524,909
2013	224.6	1,514,085	69.3	434,770
2014	216.9	1,555,805	73.4	496,236
2015	224.0	1,827,864	69.2	521,714
2016	221.4	1,829,052	83.4	637,347
2017	224.3	1,617,281	74.5	553,950
2018	214.0	1,437,007	61.1	429,729
2019	194.8	1,253,307	67.7	517,235
2020	208.8	1,316,678	78.7	614,839
2021	200.5	1,246,536	74.5	570,575



This page is intentionally blank

# **FY23 Operating Budget Orders Tab**

**City of Northampton**  
MASSACHUSETTS

---

*In City Council*

May 19, 2022

---

Upon recommendation of the Mayor

---

*Ordered, that*

the sum of \$104,471,037 which is the full amount necessary for the Fiscal Year 2023 General Fund Budget (July 1, 2022 to June 30, 2023), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural High School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,210,000 will be raised and appropriated from Parking Meter Receipts Reserved, \$1,001,975 from Sewer Enterprise Funds, \$602,981 from Water Enterprise Funds, \$89,913 from Solid Waste Enterprise Funds, \$351,296 from Storm Water Enterprise Funds, \$11,032 from Community Preservation Act Administrative Funds, \$17,204 from the Reserve for Police Station Debt Service, and \$101,186,636 will be raised and appropriated.

**CITY OF NORTHAMPTON, MASSACHUSETTS**  
**FISCAL YEAR 2023 BUDGET APPROPRIATION ORDER**

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2023 Total Expenditures
<b>GENERAL FUND</b>				
<b>GENERAL GOVERNMENT</b>				
CITY COUNCIL	146,042	63,600	0	209,642
OFFICE OF THE MAYOR	418,228	16,442	0	434,670
OFFICE OF THE CITY AUDITOR	360,897	15,280	0	376,177
OFFICE OF THE ASSESSOR	177,232	116,200	0	293,432
OFFICE OF THE TREASURER/COLLECTOR	404,308	276,435	0	680,743
CITY SOLICITOR	0	275,000	0	275,000
HUMAN RESOURCES DEPARTMENT	312,614	19,550	0	332,164
INFORMATION TECHNOLOGY SERVICES DEPARTMENT	453,282	748,499	0	1,201,781
OFFICE OF THE CITY CLERK	327,841	34,565	0	362,406
OFFICE OF PLANNING & SUSTAINABILITY	406,167	64,200	0	470,367
CENTRAL SERVICES DEPARTMENT	765,900	1,106,145	0	1,872,045
	3,772,511	2,735,916	0	6,508,427
<b>PUBLIC SAFETY</b>				
POLICE DEPARTMENT	5,677,286	524,531	0	6,201,817
PARKING DIVISION - ENFORCEMENT	163,729	12,200	0	175,929
PUBLIC SAFETY COMMUNICATIONS CENTER	660,293	24,998	0	685,291
FIRE RESCUE DEPARTMENT	5,820,477	588,680	244,000	6,653,157
BUILDING DEPARTMENT	495,671	26,200	0	521,871
PARKING DIVISION - MAINTENANCE	271,269	262,398	80,000	613,667
	13,088,725	1,439,007	324,000	14,851,732
<b>EDUCATION</b>				
SMITH VOCATIONAL & AGRICULTURAL HIGH SCHOOL	0	0	0	10,076,701
NORTHAMPTON SCHOOL DEPARTMENT	0	0	0	35,159,372
	0	0	0	45,236,073
<b>PUBLIC WORKS</b>				
ADMINISTRATION AND ENGINEERING DIVISION	250,295	39,325	0	289,620
HIGHWAYS DIVISION	771,667	520,400	510,000	1,802,067
SNOW AND ICE DIVISION	131,000	369,000	0	500,000
FORESTRY, PARKS AND CEMETERIES DIVISION	981,660	311,200	199,999	1,492,859
	2,134,622	1,239,925	709,999	4,084,546
<b>HEALTH AND HUMAN SERVICES</b>				
HEALTH DEPARTMENT	1,092,129	166,230	0	1,258,359
DEPARTMENT OF COMMUNITY CARE	0	0	0	0
SENIOR SERVICES DEPARTMENT	352,340	46,264	0	398,604
VETERANS SERVICES DEPARTMENT	219,964	509,130	0	729,094
	1,664,433	721,624	0	2,386,057

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2023 Total Expenditures
<b>CULTURE AND RECREATION</b>				
FORBES LIBRARY	1,267,095	210,629	0	1,477,724
LILLY LIBRARY	278,902	93,939	0	372,841
PARKS AND RECREATION DEPARTMENT	332,793	27,500	0	360,293
ARTS AND CULTURE DEPARTMENT	69,453	21,250	0	90,703
	<u>1,948,243</u>	<u>353,318</u>	<u>0</u>	<u>2,301,561</u>
<b>DEBT SERVICE</b>				
MUNICIPAL INDEBTEDNESS	0	3,451,201	0	3,451,201
INTEREST ON MUNICIPAL INDEBTEDNESS	0	1,055,761	0	1,055,761
	<u>0</u>	<u>4,506,962</u>	<u>0</u>	<u>4,506,962</u>
<b>EMPLOYEE BENEFITS</b>				
CONTRIBUTORY RETIREMENT SYSTEM	7,060,854	0	0	7,060,854
PENSIONS: NON-CONTRIB. & OPEB	400,000	10,000	0	410,000
WORKER'S COMPENSATION	820,119	0	0	820,119
UNEMPLOYMENT COMPENSATION	100,000	10,000	0	110,000
GROUP MEDICAL INSURANCE	12,619,303	15,000	0	12,634,303
LIFE INSURANCE	66,200	0	0	66,200
EMPLOYEE TAXES	1,029,922	0	0	1,029,922
UNUSED SICK LEAVE	180,000	0	0	180,000
	<u>22,276,398</u>	<u>35,000</u>	<u>0</u>	<u>22,311,398</u>
<b>CAPITAL PROJECTS &amp; MISCELLANEOUS</b>				
CAPITAL PROJECTS	0	446,057	0	446,057
GENERAL LIABILITY FUND	0	93,375	0	93,375
PROPERTY & AUTO INSURANCE	0	408,156	0	408,156
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	211,566	0	211,566
RESERVE FOR PERSONNEL	675,127	0	0	675,127
TRANSFER TO FISCAL STABILITY STABILIZATION FUND	0	0	0	0
TRANSFER TO CAPITAL STABILIZATION FUND	0	450,000	0	450,000
	<u>675,127</u>	<u>1,609,154</u>	<u>0</u>	<u>2,284,281</u>
<b>TOTAL GENERAL FUND APPROPRIATION</b>				<b>104,471,037</b>
<b>NON-APPROPRIATED USES</b>				
RESERVE FOR ABATEMENTS & EXEMPTIONS	0	552,438	0	552,438
OTHER AMOUNTS TO BE RAISED	0	0	0	0
CHERRY SHEET OFFSET RECEIPTS	0	1,291,503	0	1,291,503
STATE ASSESSMENTS - CHERRY SHEET	0	3,913,623	0	3,913,623
	<u>0</u>	<u>5,757,564</u>	<u>0</u>	<u>5,757,564</u>
<b>TOTAL BUDGET PLAN - GENERAL FUND</b>				<b>110,228,601</b>

**City of Northampton**  
MASSACHUSETTS

---

*In City Council*

May 19, 2022

---

Upon recommendation of the Mayor

---

*Ordered, that*

the sum of \$6,177,500 which is the full amount necessary for the Fiscal Year 2023 Sewer Enterprise Fund Budget (July 1, 2022 to June 30, 2023), be appropriated for the purposes stated and to meet said appropriation, \$5,175,525 is to be raised from sewer receipts and \$1,001,975 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2023 Total Expenditures
<b>SEWER ENTERPRISE FUND</b>				
SEWER GENERAL SANITARY	710,441	197,250	160,000	1,067,691
SEWER TREATMENT	1,061,723	1,137,675	260,400	2,459,798
SEWER DEBT	0	0	202,747	202,747
SEWER INTEREST	0	0	145,232	145,232
SEWER DIRECT & INDIRECT COSTS	0	0	1,001,975	1,001,975
SEWER RESERVE FOR CAPITAL PROJECTS	0	0	1,300,057	1,300,057
	1,772,164	1,334,925	3,070,411	6,177,500
<b>TOTAL SEWER ENTERPRISE FUND APPROPRIATION</b>				6,177,500

**City of Northampton**  
MASSACHUSETTS

---

*In City Council* May 19, 2022

---

Upon recommendation of the Mayor

---

*Ordered, that*

the sum of \$6,945,000 which is the full amount necessary for the Fiscal Year 2023 Water Enterprise Fund Budget (July 1, 2022 to June 30, 2023), be appropriated for the purposes stated and to meet said appropriation, \$6,342,019 is to be raised from water receipts, and \$602,981 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2023 Total Expenditures
<b>WATER ENTERPRISE FUND</b>				
WATER TREATMENT AND OPERATIONS	1,570,389	1,000,450	330,000	2,900,839
WATER DEBT	0	0	1,739,790	1,739,790
WATER INTEREST	0	0	170,916	170,916
WATER INDIRECT COSTS	0	0	602,981	602,981
WATER RESERVE FOR CAPITAL PROJECTS	0	0	1,530,474	1,530,474
	1,570,389	1,000,450	4,374,161	6,945,000
<b>TOTAL WATER ENTERPRISE FUND APPROPRIATION</b>				<b>6,945,000</b>

**City of Northampton**  
MASSACHUSETTS

*In City Council*

May 19, 2022

Upon recommendation of the Mayor

*Ordered, that*

the sum of \$679,090 which is the full amount necessary for the Fiscal Year 2023 Solid Waste Enterprise Fund Budget (July 1, 2022 to June 30, 2023), be appropriated for the purposes stated and to meet said appropriation, \$422,799 is to be raised from solid waste receipts, \$89,913 shall be allocated to indirect costs, and \$166,378 to be made available from the Retained Earnings Balance of the Solid Waste Enterprise Fund.

	<b>Personal Services</b>	<b>Operations &amp; Maintenance</b>	<b>Other Than Ordinary Maintenance</b>	<b>FY 2023 Total Expenditures</b>
<b>SOLID WASTE ENTERPRISE FUND</b>				
OTHER WASTE MGT PROGRAMS	271,877	317,300	0	589,177
SOLID WASTE DIRECT & INDIRECT COSTS	0	0	89,913	89,913
	271,877	317,300	89,913	679,090
<b>TOTAL SOLID WASTE ENTERPRISE FUND APPROPRIATION</b>				<b>679,090</b>

**City of Northampton**  
MASSACHUSETTS

*In City Council*

May 19, 2022

Upon recommendation of the Mayor

*Ordered, that*

the sum of \$1,996,486 which is the full amount necessary for the Fiscal Year 2023 Stormwater and Flood Control Enterprise Fund Budget (July 1, 2022 to June 30, 2023), be appropriated for the purposes stated and to meet said appropriation, \$1,645,190 is to be raised from Stormwater and Flood Control receipts and \$351,296 shall be allocated to indirect costs.

	<b>Personal Services</b>	<b>Operations &amp; Maintenance</b>	<b>Other Than Ordinary Maintenance</b>	<b>FY 2023 Total Expenditures</b>
<b>STORMWATER ENTERPRISE FUND</b>				
STORM WATER DRAIN OPERATIONS	413,855	76,900	250,000	740,755
STORM WATER FLOOD CONTROL OPERATIONS	60,619	36,400	50,000	147,019
STORM WATER DEBT	0	35,000	0	35,000
STORM WATER INTEREST	0	2,450	0	2,450
STORM WATER INDIRECT COSTS	0	351,296	0	351,296
STORM WATER RESERVE FOR CAPITAL PROJECTS	0	0	719,966	719,966
<b>TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE FUND</b>	<b>474,474</b>	<b>502,046</b>	<b>1,019,966</b>	<b>1,996,486</b>
<b>TOTAL STORM WATER ENTERPRISE FUND APPROPRIATION</b>				<b>1,996,486</b>

**City of Northampton**  
MASSACHUSETTS

*In City Council*

May 19, 2022

Upon recommendation of the Mayor

**Ordered that,** in accordance with M.G.L. Chapter 44, Section 53 E 1/2 the city shall vote the limit on the total amount that may be expended from each revolving fund established by Chapter 16 of the City Ordinances.

Fund Number	Name of Fund	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	\$150,000
2416	Hazmat Revolving Fund	\$95,000
2419	DPW Public Works Construction Services Revolving Fund	\$25,000
2408	Senior Services Transportation Revolving Fund	\$100,000
2428	Senior Services Activities Revolving Fund	\$175,000
2433	Senior Services Food Services Revolving Fund	\$90,000
2440	Senior Services Publications Revolving Fund	\$35,000
2406	Athletic League Fees Revolving Fund	\$200,000
2405	JFK Family Aquatic Center	\$125,000
2422	NPS Transportation Revolving Fund	\$200,000
2452	SVAHS Farm Revolving Fund	\$100,000
2435	Tourism Directional Sign Program Revolving Fund	\$10,000
2436	Public Health Nursing Program Revolving Fund	\$30,000
2410	James House Revolving Fund	\$85,000
2439	Sharps Disposal Program Revolving Fund	\$15,000
2442	Fire Alarm Monitoring Program Revolving Fund	\$60,000
2443	DPW Reuse Committee Revolving Fund	\$15,000
	<b>Total Revolving Funds</b>	<b>\$1,510,000</b>

# Glossary Tab

**Abatement** – A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

**Appropriation** – An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

**Assessed Valuation** – A value assigned to real estate or other property by a government as the basis for levying taxes. In Massachusetts, assessed valuation is based on the property's full and fair cash value as set by the Assessors.

**Audit** – An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool for evaluating the fiscal performance of a community.

**Bond** – A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year.

**Bond Rating (Municipal)** – A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where

AAA is the highest rating and C1 is a very low rating.

**Budget** – A plan for allocating resources to support particular services, purposes and functions over a specified period of time.

**Capital Improvements Program** – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures.

**Cemetery Perpetual Care** – Funds donated by individuals for the care of gravesites. According to MGL Ch. 114 §25, funds from this account must be invested and spent as directed by perpetual care agreements. If no agreements exist, the interest (but not principal) may be used as directed by the cemetery commissioners for the purpose of maintaining cemeteries.

**Chapter 70 School Aid** – Chapter 70 refers to the school funding formula created under the Education Reform Act of 1993 by which state aid is distributed through the Cherry Sheet to help establish educational equity among municipal and regional school districts.

**Chapter 90 Highway Funds** – State funds derived from periodic transportation bond authorizations and apportioned to communities for highway projects based on a formula under the provisions of MGL Ch. 90 §34. The Chapter 90 formula comprises three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), local employment level (20.83 percent) derived the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Local highway projects are approved in advance. Later, on the submission of certified expenditure reports to MHD, communities receive cost reimbursements to the limit of the grant.

**Cherry Sheet** – Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services. Links to the Cherry Sheets are located on the DLS website at [www.mass.gov/dls](http://www.mass.gov/dls).

**Cherry Sheet Assessments** – Estimates of annual charges to cover the cost of certain state and county programs.

**Cherry Sheet Offset Items** – Local aid that may be spent without appropriation in the budget, but which must be spent for specific municipal and regional school district programs. Current offset items include racial equality grants, school lunch grants, and public libraries grants.

**Collective Bargaining** – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union.

**Debt Exclusion** – An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

**Debt Service** – The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

**Enterprise Fund** – An enterprise fund, authorized by MGL Ch. 44 §53F½, is a separate accounting and financial reporting mechanism for municipal

services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

**Estimated Receipts** – A term that typically refers to anticipated local revenues listed on page three of the Tax Recapitulation Sheet. Projections of local revenues are often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget.

**Exemption** – A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

**Financial Advisor** – An individual or institution that assists municipalities in the issuance of tax exempt bonds and notes. The public finance department of a commercial bank or a non-bank advisor usually provides this service.

**Fiscal Year (FY)** – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. Since 1976, the

federal government fiscal year has begun on October 1 and ended September 30.

**Fixed Costs** – Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

**Foundation Budget** – The spending target imposed by the Education Reform Act of 1993 for each school district as the level necessary to provide an adequate education for all students.

**General Fund** – The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

**Hotel/Motel Excise** – A local option since 1985 that allows a community to assess a tax on short-term room occupancy. The community may levy up to 4 percent of the charge for stays of less than 90 days at hotels, motels and lodging houses. The convention center legislation imposed an additional 2.75 percent charge in Boston, Cambridge, Springfield and Worcester.

**Indirect Cost** – Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

**Levy** – The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2½ provisions.

**Levy Ceiling** – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that, in any year, the real and personal property taxes imposed may not exceed 2½ percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes

a capital exclusion, a debt exclusion, or a special exclusion.

**Levy Limit** – A levy limit is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

**Line-Item Budget** – A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

**Local Aid** – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the "Cherry Sheets." Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

**Local Appropriating Authority** – In a town, the town meeting has the power to appropriate funds, including the authorization of debt. In a city, the city council has the power upon the recommendation of the mayor.

**Local Receipts** – Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

**Lock Box Service** – A service typically offered by a financial institution for a fee to receive, process, and deposit payments made to municipalities for property taxes, motor vehicle excise, boat excise, and/or utility payments. At the end of each processing day, the community receives payment information on disk or other medium, which can be

automatically posted to the collectors' cash receipts software. Printed reports are also provided.

**Minimum Required Local Contribution** – The minimum that a city or town must appropriate from property taxes and other local revenues for the support of schools (Education Reform Act of 1993).

**Motor Vehicle Excise (MVE)** – A locally imposed annual tax assessed to owners of motor vehicles registered to an address within the community, in accordance with MGL Chapter 60A. The excise tax rate is set by statute at \$25.00 per \$1000 of vehicle value. Owner registration and billing information is maintained by the State Registry of Motor Vehicles and is made available to a city or town, or to the Deputy Collector who represents it.

**Net School Spending (NSS)** – School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE).

**New Growth** – The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or by revaluations. New growth is calculated by multiplying the assessed value associated with new construction, renovations and other increases by the prior year tax rate. The additional tax revenue is then incorporated into the calculation of the next year's levy limit. For example, new growth for FY23 is based on new construction, etc. that occurred between January and December 2021 (or July 2021 and June 2022 for accelerated new growth communities). In the fall of 2022, when new growth is being determined to set the FY23 levy limit, the FY22 tax rate is used in the calculation.

**OPEB (Other Postemployment Benefits)** –

Employees of state and local governments may be compensated in a variety of forms in exchange for their services. In addition to a salary, many employees earn benefits over their years of service that will not be received until after their employment with the government ends. The most common type of these postemployment benefits is a pension. Postemployment benefits other than pensions generally take the form of health insurance and dental, vision, prescription, or other healthcare benefits provided to eligible retirees, including in some cases their beneficiaries. They may also include some type of life insurance. As a group, these are referred to as OPEB.

**OM or Operations & Maintenance**—All

departmental costs that are generally recurring expenses such as postage, fuel, software costs, copier costs and other department specific things needed in the daily operation of the department.

**OOM or Other than Ordinary Maintenance**—All

larger items needed to carry out the mission of the department such as replacement of ambulance, cruisers and other equipment that is larger but replaced on a regular basis.

**Operating Budget** – A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

**Overlay (Overlay Reserve or Allowance for Abatements and Exemptions)** – An account

established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve need not be funded by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

**Override** – A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

**PS or Personnel Services** – All salary line items including regular salaries, overtime, longevity payments, etc.

**Payments in Lieu of Taxes** – An agreement between a municipality and an entity not subject to taxation, such as charitable or educational organizations, in which the payer agrees to make a voluntary payment to the municipality. By law, a city or town must make such a payment to any other community in which it owns land used for public purposes.

**PERAC** – The Public Employee Retirement Administration oversees and directs the state retirement system and administers benefits for members.

**Personal Property** – Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

**Preliminary Tax** – The tax bill for the first two quarters of the fiscal year sent, no later than July 1, by communities on a quarterly tax billing cycle. The tax due on a preliminary tax bill can be no greater than the amount due in the last two quarters of the previous fiscal year.

**Proposition 2½** – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund municipal operations.

**Raise and Appropriate** – A phrase used to identify a funding source for an expenditure or expenditures, which refers to money generated by the tax levy or other local receipt.

**Receipts Reserved for Appropriation** – Proceeds that are earmarked by law and placed in separate accounts for appropriation for particular purposes. For example, parking meter proceeds may be appropriated to offset certain expenses for parking meters and the regulation of parking and other traffic activities.

**Revaluation** – The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain fair cash values in the years between certifications so that each taxpayer in the community pays his or her share of the cost of local government in proportion to the value of his property.

**Revolving Fund** – Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.

**Sale of Cemetery Lots Fund** – A fund established to account for proceeds of the sale of cemetery lots. The proceeds may only be appropriated to pay for the cost of the land, its care and improvement or the enlargement of the cemetery under provisions of MGL Ch. 114 §15.

**Sale of Real Estate Fund** – A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure. MGL Ch. 44 §63 states that

such proceeds shall be applied first to the retirement of debt on the property sold. In the absence of such debt, funds may generally be used for purposes for which the city or town is authorized to borrow for a period of five years or more.

**Schedule A** – A statement of revenues, expenditures and other financing sources, uses, changes in fund balance and certain balance sheet account information prepared annually by the accountant or auditor at the end of the fiscal year. This report is based on the fund account numbers and classifications contained in the UMAS manual.

**Sick Leave Buyback** – A community's obligation, under collective bargaining agreements or personnel board policies, to compensate retiring employees for the value of all, or a percentage of, sick time earned, but not used.

**Special Revenue Fund** – Funds, established by statute only, containing revenues that are earmarked for and restricted to expenditures for specific purposes. Special revenue funds include receipts reserved for appropriation, revolving funds, grants from governmental entities, and gifts from private individuals or organizations.

**Stabilization Fund** – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 §5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the funds. A two-thirds vote of town meeting or city council is required to establish, amend the purpose of, or appropriate money into or from the stabilization fund.

**Tax Rate** – The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$17.89 per \$1,000 of assessed valuation of taxable real and personal property.

**Tax Title (or Tax Taking)** – A collection procedure that secures a city or town's lien on real property and protects the municipality's right to payment of overdue property taxes. Otherwise, the lien expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers responsibility for collecting the overdue amounts to the treasurer. After six months, the treasurer may initiate foreclosure proceedings.

**Trust Fund** – In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by town meeting. Both principal and interest may be used if the trust is established as an expendable trust. For non-expendable trust funds, only interest (not principal) may be expended as directed.