



# City of Northampton

Massachusetts

DEPARTMENT OF BUILDING INSPECTIONS  
212 Main Street • Municipal Building  
Northampton, MA 01060



## ACCESSORY STRUCTURE PERMIT APPLICATION

(For freestanding structures 200 sq. ft. or less, at least 10 feet from any other structure)

Application fee is \$40

PLEASE TYPE OR PRINT ALL INFORMATION

1. Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

2. Owner of Property: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

3. Status of Applicant: \_\_\_Owner \_\_\_Contractor

4. Structure Location: \_\_\_\_\_

Parcel ID: Zoning Map # \_\_\_\_\_ Parcel # \_\_\_\_\_ District(s) \_\_\_\_\_  
(TO BE FILLED IN BY THE BUILDING DEPARTMENT)

5. Use of Property: Single or Two Family: \_\_\_\_\_ Multifamily: \_\_\_\_\_ Commercial: \_\_\_\_\_

6. Description of Proposed Structure:

One Story Shed under 200 sq. ft.: \_\_\_\_\_ Freestanding Deck under 200 sq. ft., less than 30" above grade: \_\_\_\_\_  
SIZE OF STRUCTURE: \_\_\_\_\_

Cost of shed \_\_\_\_\_

7. Attached Plans: Sketch Plan \_\_\_\_\_ Site Plan \_\_\_\_\_ Plot Plan \_\_\_\_\_

8. Does the site contain a brook, body of water or wetlands? NO \_\_\_\_\_ DON'T KNOW \_\_\_\_\_ YES \_\_\_\_\_

IF YES: Has a permit been, or need to be, obtained from the Conservation Commission?

Needs to be obtained \_\_\_\_\_ Obtained \_\_\_\_\_, Date issued \_\_\_\_\_

**CONTINUED ON NEXT PAGE**

**9. ALL INFORMATION MUST BE COMPLETED; PERMIT CAN BE DENIED DUE TO LACK OF INFORMATION.**

This column to be filled in by  
the Building Department

	Existing	Proposed	Required by Zoning
Lot size			
Frontage	N/A	N/A	N/A
Setbacks:	Front:		
	Side:		
	Rear:		
Height			
% Open space: (Lot area minus bldg and paved parking)			

**10. Certification: I hereby certify that the information contained herein is true and accurate to the best of my knowledge.**

**DATE:** \_\_\_\_\_ **APPLICANT'S SIGNATURE** \_\_\_\_\_

NOTE: Issuance of a permit does not relieve an applicant's burden to comply with all zoning requirements and obtain all required permits from the Conservation Commission, Department of Public Works and other applicable permit granting authorities

EMAIL \_\_\_\_\_