



CITY OF NORTHAMPTON
PROPOSED FY2024



MAYOR GINA-LOUISE SCIARRA
MAY 17, 2023





MAYOR GINA-LOUISE SCIARRA

City of Northampton

Office of the Mayor

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Fiscal Year 2024 Budget Message

May 17, 2023

Northampton City Council
City Hall, Room 3
210 Main Street
Northampton, MA 01060

To the Honorable Members of the City Council,

I submit for your consideration and approval my proposed \$132,312,990 FY2024 budget for the City of Northampton in accordance with Article 7, Section 7-3 of our Charter.

The budget is comprised of a \$116,659,250 General Fund combined with four Enterprise Fund budgets for Water (\$6,945,000), Sewer (\$6,177,500), Solid Waste (\$534,754), and Stormwater and Flood Control (\$1,996,486). This budget proposal represents a 4.77% increase from the current FY2023 City of Northampton budget that ends with the fiscal year on June 30, 2023.

By any measure, this moment in our nation's and Northampton's history is a time of uncertainty and change. The official end of the COVID-19 public health emergency on May 11, 2023, is merely the latest among a host of social, economic, climate, and political forces that dictate an active response. As your Mayor, I am committed to addressing these challenges head-on and ensuring the well-being and prosperity of our city.

In my previous year's budget message, I shared with you my deep commitment to the financial health of Northampton and my desire to reaffirm the fiscal policies outlined in the Fiscal Stability Plan as the best way to secure the city's future. That plan responded to the fallout from the financial pressures created by the 2008 financial crisis, where the city had expended nearly all of its reserves and struggled to deliver core services while keeping up with rising costs. The goal was to create a solid foundation upon which to build a stable government that could then

focus on meeting future challenges. Today, our reserves are in a strong position, and our financial ratings remain high, yet recurring revenues continue to fail to keep up with the rising costs of providing city services.

Now, in my second year in this office, it is more apparent than ever that all policy priorities and service delivery capacity stem from a strong financial position. Our annual budget shortfalls cannot be solved with savings accounts. Since property tax revenue increases are limited to 2½ percent each year, the only option to meet rising costs other than overrides is to maximize local receipts revenue and encourage new growth in Northampton.

Even before the pandemic, Florence Center and downtown Northampton retail, restaurant, and entertainment businesses faced significant pressure. The pandemic profoundly affected local receipts revenue, including our hotel/motel and short-term rental receipts, meals tax receipts, and parking revenue. Thanks to our concerted efforts to bring people back downtown through outdoor dining and programming, we have seen most local revenue lines almost fully rebound, except for cannabis revenue and, to a lesser extent, parking revenues, which reflect explainable changing market forces.

Further, economic development, human services, and climate change are not isolated issues. They are interconnected and require a comprehensive and sustainable approach. Initiatives like the Picture Main Street project, the Resilience Hub, and the creation of two new areas of city services with the Division of Community Care (DCC), and the Climate Action and Project Administration (CAPA) department represent an investment in Northampton's future necessary to ensure our continued safety and success as a community. In addition to the real needs they address, these projects also help position Northampton for smart future growth and economic success.

Over the past few years, we have witnessed the resilience and determination of our community. We must continue to push forward to reimagine how we remain competitive in the post-pandemic modern economy.

More and more is being asked of local governments. While less and less of our tax dollars return to Northampton from the state and federal governments, Northampton residents need and ask for more than ever from our city. People have grown increasingly frustrated with their ability to impact the national and regional political landscape. They have shifted their focus and expectations onto local government to provide not only traditional city and school services but also a bold response to climate change, social justice in all city services, answers to economic pressures that have resulted in vacant storefronts, and to ensure that our most vulnerable residents receive the help they need.

This year's budget represents movement forward for key initiatives grounded in the values and expressed priorities of the City of Northampton and our community. It also represents some adjustments and realignment by the city both as an employer and as a government service provider navigating the current economic climate and labor market.

The impact of the "Great Resignation" and tightening of the labor market during the pandemic has also been experienced by the city, and we are actively building back our city staff, though there are still areas where we have vacancies. Due to vacancies and reduced staff in certain departments, the city has had to rely on overtime to meet critical and necessary staffing levels. This budget seeks to address some areas of this inefficient and expensive use of tax-payer resources and to build towards more reasonable, respectful, and safe staffing levels.

Salary obligations to city and school employees are the largest portion of the budget. Still, other significant fixed costs for benefits and insurance need to be balanced by the FY2024 General Fund. Health insurance, at \$13.2 million, is the operational budget's largest fixed cost line item. While the most subscribed non-medicare health plan, Health New England, increased by 9.7%, Medicare plans only increased an average of 1.5%. The smaller Medicare plan increases, and a shift among subscribers from family to individual plans kept the overall total health insurance increase down to 4.5%. Though the city is experiencing increases of 14.5%, 15%, and 31% in insurance costs for property and auto, general liability, and public employee liability respectively, all of which put pressure on the budget.

To meet our retirement system assessment, the city's appropriation for FY2024 is increasing by \$419,173 or 5.94% for a total of \$7,480,027, and this year's contribution to the Other Post-Employment Benefits (OPEB) Trust Fund is \$375,000.

Increases across the General Fund departmental categories are primarily due to contractual salary obligations following contract negotiations this past year, with some noted exceptions. As always, a look back was done on Operations and Maintenance (OM) to ensure proper budgeting for departmental operations, and adjustments were made when possible.

In General Government, the most significant change in the FY2024 budget is the debut of a Climate Action and Project Administration (CAPA) department. The people of Northampton have challenged their government to lead the way on climate change. In 2021, the City of Northampton clearly articulated in *The Sustainable Northampton Comprehensive Plan - Resilience and Regeneration Plan* many ambitious goals to meet a 2030 target for carbon neutrality for city operations and a 2050 target for net zero carbon emissions citywide. The plan recognizes the imperative for Northampton's residents and leaders to "...grow and change with a full understanding of this generation's responsibility to leave behind a community that will not compromise the ability of future generations to meet their needs. This means learning to be

smarter about how we use our resources, creatively thinking about patterns of consumption and usage.”

In response, I, supported by a group of committed residents, identified the need for a director-level position that will guide the city's efforts to realize the goals outlined in the comprehensive plan. A department-head-level position that reports directly to the city's chief executive officer has the highest potential to succeed in bringing about the changes necessary to meet the city's environmental goals. This person will be supported by the city's existing Energy and Sustainability Officer position and the city's Chief Procurement Officer. Together, they will bring an environmental lens and best-practice project management techniques to the city's initiatives, projects, and procurement and be a resource for residents working to decarbonize.

The Information Technology Services (ITS) department covers all ITS, telecommunications needs and information security for the city, Northampton Public Schools, and the Enterprise Fund departments. To meet the ever-increasing ITS needs, the department is redistributing some work and responsibilities, including elevating two employees to more senior roles to recognize the pressure these rising demands place on the Chief Information Officer. I want to note that there are additional staffing needs in ITS that the budget isn't currently able to support.

An increase to the ITS OM budget is due to a requirement from the city's insurance provider that the city add additional cyber security services, as attacks on schools, municipalities, and government agencies have dramatically increased in the last two years.

The Central Services department provides foundational support for all city operations, managing and maintaining the city's buildings, energy systems, and operational supplies, janitorial services, and ensuring that many critical contract services are executed according to the agreements. As the city plans to purchase and build new physical assets and its existing infrastructure ages, a higher standard of environmental efficiency is demanded. The workload on Central Services increases as we work to decarbonize our facilities and operations. Even before the Energy and Sustainability Officer position was moved to the newly created Climate Action and Project Administration Department, Central Services needed additional project management support for its many critical responsibilities. The addition of a Facilities Project Coordinator will help meet these increasing demands and help us capitalize on available funding sources for climate innovation.

In the Public Safety sector, Northampton Fire/Rescue had its busiest year on record with 8,352 calls for service, which is an increase of 9% over last year's increase of 14%. Northampton is also experiencing increased calls for its assistance by mutual aid. One of the national workforce

shortages is for paramedics and as private EMS providers in other communities lack the staff to respond to emergency calls, Northampton's EMS is being asked to provide more mutual aid.

Fire/Rescue is also experiencing a large increase in its mandated review and inspection services due to an update to the Massachusetts Fire Code in December 2022. A Fire Prevention Officer must now review all the blueprints for residential solar panel installations, make corrections if needed, and inspect the completed installation. Additionally, all energy storage systems that are 1KWh or greater must now be inspected and permitted by a Fire Prevention Officer. To meet these new state-mandated requirements, as well as the over 1,000 current annual inspections conducted by Fire/Rescue, an additional Fire Prevention Officer position has been added, which will be offset by the associated inspection fees.

The national staffing shortage of police officers, coupled with the staffing reduction from the FY2021 budget cut and the loss of 49 officers in the last five years, continues to be a central concern for the Northampton Police Department (NPD). The hiring and training process is long, with the time from applying to serving dependent on when the state is running an applicable academy. At a minimum, the process is over a year. There is also potential at every step that a candidate will not meet all requirements and will not advance. These factors contribute to the department's continual need to recruit and hire to fill vacancies.

The NPD averages a shortage of 8.5 officers a month, or 21.25% of its patrol officers. This shortage has a significant impact on both the ability to serve the community and on the department and the officers. There are not enough patrol officers to meet the call demand. In the last year, every month there have been at least 30 calls and as many as 77 calls for which there was not an available patrol officer to respond.

In addition to being unable to meet the community's public safety needs, there is a very significant financial impact of this shortage on the city and taxpayers. From July 2022 to September 2022, the department averaged 431 hours of overtime per month, paid at time and a half just to maintain minimum patrol coverage. That is significantly more than was budgeted for the current fiscal year. To budget for that level of overtime in FY2024, the overtime line would need to be doubled to \$456,098.

While some of the overtime hours are signed hours that officers take voluntarily, a significant portion is forced overtime, where officers are held over after working a full shift because there is no other officer to fill the following shift. Frequently forcing officers to work a double shift results in fatigue, safety and liability concerns, and staff burnout, further contributing to the retention problem.

To address this service level and financial issue, work towards creating a better and safer working environment, and assist the increased need to recruit and hire continually, we are instituting a plan that would enable NPD to hire student officers for expected and unexpected vacant positions which occur as a result of retirements and increased officer turnover. This will allow the continual movement of new hires throughout the year, preventing the 12-18 month waiting period that currently exists. In addition to health and safety benefits for our officers and community members, this plan would cost less and is a more responsible use of taxpayer funds.

Under Health and Human Services, the restructure of the Northampton Health Department to the Northampton Department of Health and Human Services (DHHS), continues to refine service delivery in the city in recognition of the increased role of public health in municipal life marked by the COVID era, the opioid epidemic, and the recognition that racism is a public health emergency. These mandates, combined with traditional public health nursing and inspection services, are well served by the now-specialized divisions of the DHHS under Commissioner Merridith O'Leary.

This year, one such division of DHHS, the Division of Community Care, built a multi-disciplinary training program for the Community Care Response Team (CCRT) and contracted with the UMass Center of Program Evaluation to create an assessment and evaluation protocol. With the hiring of DCC Director Kristen Rhodes and DCC Coordinator Nataya Burch, the division is now hiring the CCRT and planning the types of public safety responses to which the DCC will respond. When assembled, the CCRT will engage in over 150 hours of training and begin operations. The DCC website is up and provides information and connection to resources. In addition to being reached by phone during operating hours, the DCC staff is also creating a community room that will serve as walk-in access to the DCC in a temporary location in the Roundhouse Building until the space in the Resilience Hub is ready. Another project initiated by the Mayor's Office and led by the DCC this year in collaboration with national experts at Human in Common was a racial justice, equality, and inclusion training attended by more than a hundred City of Northampton leaders and staff, with plans for this to lead to better-defined citywide policies in the Racial Justice and Equity Initiative space.

A large additional source of funding for DCC in the last year that assisted its development was the Department of Public Health Equitable Advancements for Public Safety Grant (EAPS). Funding for EAPS was not in the Governor's budget FY2024, though there is hope it will be reinstated in the final state budget. The DCC is funded for operation this year through the General Fund, and we await news about whether those additional funds will continue.

Senior Services is on track to fully restore many of its services as one of the most profoundly affected departments by the COVID-19 pandemic. Given that older adults are among the most vulnerable populations, activities at the Northampton Senior Center were the last to receive

clearance to resume. That said, Director Kim Park worked hard to welcome back older adults to programming at the center, welcoming 200 new members and 151 returning members in the first half of FY2023 alone. Daily attendance is rebounding, transportation services have been restored, and the culture is widely reported to be positive and welcoming. The hope is to restart facility rentals once core service delivery targets are met. Senior Services' budget is slightly increased this year due to an increase in the cost of its contract with the Daily Hampshire Gazette for assistance in creating and printing the popular Conz Street Chronicle publication.

Veterans' Services has continued serving Northampton's veterans and the 10 other communities served by the Central Hampshire Veterans Services District. Once again, its operating and maintenance budget shows a decrease, but it is important to note that the level of service provided to veterans is in no way diminished. The budget decrease, which continues the trend of the previous six years, reflects the adjustment to the benefits and insurance lines as World War II and Korean War veterans have passed, leaving fewer veterans receiving benefits. The state Chapter 115 veterans benefits are reimbursed by the Commonwealth at 75%, and potentially 100% for houseless veterans. Northampton will continue to invest in veteran services and find new outreach methods, like the public access and YouTube show started this year, to ensure that Northampton veterans receive the benefits they were promised.

In the Department of Public Works (DPW), there is an increase in the Highway Division to provide more funding for street paving and marking, and there is additional funding for annual maintenance of the radio project being implemented this year. The maintenance of the system is now being overseen by the DPW and has moved out of the Public Safety Communications Center budget.

The four Enterprise Funds, Water, Sewer, Solid Waste, and Stormwater and Flood Control, are mostly level funded and self-sustaining. The reserves in the funds will be used to support the operational and capital project budgets for each utility. There were no usage rate increases for FY2024. However, the planned departure of Coca-Cola in December 2023 after operating in Northampton for 65 years and comprising a quarter of the city's water and sewer enterprise revenue will result in a nearly 25% drop in each of the water and sewer enterprises' annual income - totaling about \$2.3 Million. This necessitated an increase in base rate fees in the water enterprise and the creation of a base rate fee in the sewer enterprise. This approach, approved by the City Council, allowed for the greatest flexibility in providing exemptions for lower-income residents.

This FY2024 budget continues to show the city's support for Smith Vocational and Agricultural High School (SVAHS) with an increase of \$76,831. Communities that send students to SVAHS pay an assessment of \$20,076 per student plus special education costs. The tuition rates are set annually by the Department of Education and Secondary Education. While applications are still

being processed and the numbers will change, it is projected that an estimated 445 students from outside the district and 96 Northampton students will attend SVAHS in the 2023-2024 school year. Northampton students make up 17.8% of the SVAHS student population.

The largest expenditure increase in this proposed budget is the appropriation to the Northampton Public Schools (NPS), which will increase by \$1,406,375 or 4% to \$36,565,747. In addition to the \$1.4 million increase from the General Fund, I am recommending an additional \$1.2 million be appropriated from the Fiscal Stability Stabilization Fund for the Northampton Public Schools budget.

As I wrote in my budget message last year,

In FY2023, the NPS budget relies on a significant portion of reserve School of Choice funds. The use of these funds is exceeding the School of Choice Revenue, drawing down the fund balance at a rate that will result in a significant budget gap next year. Additionally, one-time federal COVID-19 Elementary and Secondary School Emergency Relief (ESSER) funds are being used to support and grow the FY2023 NPS budget on some recurring and compounding expenses, not just one-time expenditures...The use of reserves greater than incoming revenue and one-time federal funds to such a degree will create a gap that will exceed the city's capacity to raise additional revenue to cover it, and I am concerned about our ability to maintain our educational programs and staffing at current levels in near-future years.

These last few years have been extremely trying on the district and all school districts as we have navigated the pandemic and students have needed additional support. The need for school districts to address the looming "fiscal cliff" as federal ESSER funds sunset is being discussed nationwide.

As predicted, the reliance on one-time emergency relief, depleting the School Choice revolving account, and the additional \$250,000 with no recurring revenue source voted by the School Committee to balance the NPS budget last year left a significant budget gap in the NPS budget for FY2024 of \$2.3 million.

I was uncomfortable with the proposal to fill some of the shortfall with the possibility of FY2023 unspent funds or tailings, which are not guaranteed and risked additional mid-year cuts if the budgeted amount didn't materialize. I believe that this shortfall is too large to responsibly solve through drastic cuts in the one FY2024 budget year, and urge the City Council to approve the use of \$1.2 million from the Fiscal Stability Stabilization Fund.

Whether from the \$5.9 million in federal COVID relief aid NPS has received, the School Choice revolving fund, or from city stabilization funds, relying on non-recurring revenue for a recurring

expense automatically indicates a deficit. School Choice and stabilization funds may be added to annually if there are funds to add, like a savings account, but they aren't a consistent or guaranteed revenue source. Using the one-time funds for salaries will cause a larger deficit the following year because most municipal salaries have an automatic cost of living increase and step increase and some (schools being one of them) also have potential lane shift increases.

The use of \$1.2 million of Fiscal Stability Stabilization Funds is a one-time use. In pledging it, I proposed a two-year plan to work to balance the school budget and return NPS to strong fiscal principles. These funds allow for decreased reductions this year which can be achieved by attrition. There will need to be additional reductions next year as the last of ESSER funds will have been expended, and the hope is that with smart management it can also be done by attrition.

The district is thrilled to welcome Dr. Portia Bonner as the new Northampton Public Schools Superintendent of Schools on July 1, 2023. I have asked the new administration for a plan with additional spending reductions for FY2025 by December 2023, earlier in the annual budget process than usual. It will be challenging, but I look forward to working closely with Dr. Bonner and the School Committee on this plan to return to the consistent and reliable funding that the Fiscal Stability Plan has afforded schools and city operations.

Part of this two-year plan is to continue to work together as a district, city, and community along with our state legislators to appeal to the Commonwealth for increased state aid, and fairer funding formulas. There was great hope last year that the Fair Share Amendment would provide a new revenue stream to equitably support public education across the Commonwealth and ease the burden on most Northampton taxpayers. As I noted in last year's message, if passed, "we must fight to ensure that Fair Share is applied in a way that benefits all communities, including Northampton."

The Fair Share Amendment did pass with considerable support from Northampton, as we voted 82% in favor of it. Concerningly, initial proposals in the Governor's budget call for only a small percentage to be allocated to K-12 education. And so the fight goes on, and we add this to our advocacy to change the embedded state funding inequities that leave our district and city in an increasing financial bind.

Northampton's Chapter 70 state aid has remained stagnant for over 20 years while required Net School Spending (NSS) has steadily increased. The city's General Fund makes up and far exceeds the difference in support of the Northampton Public Schools. In FY2023, the city expended \$10,253,760 or 29.8% over required NSS, and it is expected that in FY2024, the city will spend at least \$12 million, or over 30%, over NSS. The Senate Ways and Means budget includes a proposed increase in Chapter 70 per student allocation that would increase Northampton's

state aid as a minimum aid community by \$166,980 for NPS and SVAHS, while required Net School Spending determined by formula by the state increased by \$1,518,086.

Another significant challenge for Northampton is the unfair funding formula for charter schools and its inadequate mitigation reimbursement from the state. The city covers the charter school sending tuition assessed by the state and holds the school budget harmless for it. This amount is projected in the Senate Ways and Means budget to be \$2,916,535 this year. It is possible that FY2025 will see the sending tuition paid out of the General Fund top \$3 million.

The charter mitigation reimbursement comes to the General Fund. Still, even when fully funded by the state, the formula is limited to reimbursement at diminishing percentages for only the first three years a student attends a charter school. One hundred percent reimbursement means the first year of a student's enrollment in the charter school is reimbursed at 100%, then 60% for that student for the second year, and 40% for the third year, and there is no reimbursement for any year after three years. Northampton's estimated reimbursement for FY2024 is \$571,731, leaving the net loss of tuition revenue that needs to be covered by the city at \$2,344,804.

There is a net positive on other students who choice into Northampton's public schools versus those who choose to attend another public school district. Revenue for students who choice into Northampton public schools goes directly to the NPS district to the School Choice revolving account, while school choice sending tuition is paid by the city. In FY2024, the General Fund will lose a projected \$676,505, and the NPS School Choice revolving account will gain a projected \$1.23 million.

In FY2019, six years into the multi-year Fiscal Stability Plan, funding for NPS was 24%, or \$5,700,492 higher than the FY2013 funding level when the plan was implemented. The Fiscal Stability Plan was renewed by the voters of Northampton on March 3, 2020, with a Proposition 2.5% general override of \$2.5 million. Due to the economic and general uncertainty the pandemic brought in the weeks after the override vote, its implementation was delayed to FY2022.

This coming fiscal year will be 11 years into the Fiscal Stability plan, and with this budget, funding for the NPS budget has increased by 52% and it is \$12,562,104 higher than FY2013, and that is not including a one-time infusion of \$1.2 million from the Fiscal Stability Stabilization Fund. This is strong evidence that the plan and the city's commitment to funding its schools with stable annual increases have worked and been sustained.

I reflect back to 2019 because that fiscal year was a turning point year in the Fiscal Stability Plan, and this year is as well. The Fiscal Stability Stabilization Fund was created with the remainder of

the 2013 \$2.5 million general override funds after the portion needed to maintain schools and city services was appropriated to the General Fund. It wasn't until FY2019 that the fund first needed to be drawn upon to support the budget and maintain services, as careful adherence to the plan and strong economic growth allowed the four-year plan to last seven years.

The FY2024 budget is the first draw down from the fund since the March 2020 override was implemented in FY2022. If approved, the FY2024 budget will use \$1,284,954 from the Fiscal Stability Stabilization Fund. \$1.2 million for the Northampton Public School budget, and \$84,954 to support the creation of the Climate Action and Project Administration Department budget.

The Fiscal Stability Plan has given the City of Northampton and its two school districts job and service stability for a decade. It's built on the recognition that in order to provide the annual increases needed to maintain city services, support our schools and continue to evolve to meet the issues and needs of our time, absent commensurate local and state revenue increases, at a point in the multi-year plan the fund will need to be drawn upon. That reliance on the fund will increase the next year until a tipping point is reached needing another override, as it would be overdrawn, or "go off the cliff" the next year.

The crisis in the Northampton Public Schools' budget has brought us to a more significant use of the Fiscal Stability Stabilization Fund in year three of the Fiscal Stability Plan than was expected. The plan is updated every year with budget changes to reflect new growth and other revenue. The current modeling of the plan continues to show that to maintain the planned 4% increase for both school districts and level city services, another Proposition 2.5% general override will be needed in FY2025 that would be implemented in FY2026. However, this is also contingent on NPS adhering to the plan and creating a balanced budget within that planned increase in FY2025.

As we model how much we will need to rely on the Fiscal Stability Stabilization Fund this fiscal year and next to balance the budget, the other non-property tax revenue sources are an important part of the picture.

Fiscal year 2023 continued the growth seen in hotel/motel and meals taxes thanks to the collaborative work of the Mayor's Office Economic Development team and the Arts and Culture Department with downtown businesses and their associations.

While there is robust activity downtown leading to increased hotel/motel and meals taxes, parking fund revenues for FY2024 are projected for a second year at a conservative \$1.2 million, based on performance in FY2023. This still represents a 40% reduction of annual revenues from parking fees pre-COVID. While the revenues are higher than their pandemic low in FY2021, it continues to lag, and we are beginning to view this as a new normal.

Adult-use cannabis revenue continued to drop each quarter in FY2023. We are again lowering the revenue prediction which was \$975,000 in FY2023, to \$800,000 for FY2024. It is unknown where it will settle, as many neighboring states began adult-use retail sales this year.

I often get asked, "Where does the pot money go?" It goes into the General Fund. Since sales began mid-FY2019, the revenue has helped support schools and services, and as a new revenue source, it helped extend the previous override. One specific position that was added from this revenue source is the Northampton Prevention Coalition Coordinator Position. The position was previously funded by a federal grant in the Northampton Public Schools budget. After 10 years, that grant was not eligible for renewal for FY2022; instead of losing the position and its important work to prevent or reduce youth substance use, it was brought into the Department of Health and Human Services and supported by cannabis revenue.

As we approach the upcoming fiscal year, we have reason to be hopeful for the future of our city. We have ambitious plans and a strong drive towards progress and long-term success. At the same time, we must also address the financial hurdles and carefully plan our resources. I am committed to finding the right balance between responsible fiscal management and implementing innovative and forward-thinking policies. I want to express my sincere appreciation for the dedicated individuals who work tirelessly for our city and schools. It is their unwavering commitment that fuels our collective efforts. Let us move forward with a shared belief in our city's potential and a determination to overcome our challenges to realize that potential.

I offer thanks and appreciation for those who helped write and develop this budget and who support me every day. Finance Director Charlene Nardi has guided the city with great care and remarkable financial judgment this past year, and this budget reflects a tremendous amount of her work and expertise. Thanks to Chief of Staff Alan Wolf, who juggles all manner of city issues while supporting me and city departments and working daily to support the budget with the attention he brings to economic development. Partnering with him on economic development is Annie Lesko, who also deftly wears many other hats in the Mayor's Office, including as our expert editor of documents like this budget. Abbie Stone, our COVID-19 Economic Recovery Grants Administrator, manages the grants we have received and 61 ARPA Community Recovery grants we awarded this year, and is always ready to pitch in to help, and I am grateful. I want to give special thanks to Court Cline, who made compiling and completing this FY2024 budget a priority as he transitioned out of the Mayor's Office and into his new position in Planning and Sustainability. I thank him for the lovely cover and all the work he did this year and in previous years to serve the community and bring the budget document together.

I also want to acknowledge the city's department heads who work with Finance Director Nardi and me to develop and refine their department budgets to keep within financial constraints while still meeting demands and providing excellent services. Their dedication and that of the staff they oversee to the city and its residents inspires me daily and it is my great privilege to serve with them.

Lastly, thank you to the City Council for your diligent and thoughtful service to our city. I look forward to working with you through the rest of the budget process to answer any questions about this budget proposal or provide additional information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gina-Louise Sciarra". The signature is fluid and cursive, with a long horizontal stroke at the end.

Gina-Louise Sciarra
Mayor

CITY OF NORTHAMPTON GENERAL FUND FISCAL STABILITY PLAN FY2024 - FY2028

REVENUES

	FY2023 RECAP	FY2024 Budget	Actual Change	FY2025 Budget	Estimated Change	FY2026 Budget	Estimated Change	FY2027 Budget	Estimated Change	FY2028 Budget	Estimated Change
PROPERTY TAX											
Base Levy From Prior Year	69,508,933	72,260,937		74,867,461		77,489,147		80,176,376		82,930,785	
Amended New Growth From Prior Year											
2.1/2% Increase	\$1,737,723	1,806,523		1,871,687		1,937,229		2,004,409		2,073,270	
Override	1,014,281	800,000		750,000		750,000		750,000		750,000	
New Growth	72,260,937	74,867,461	3.61%	77,489,147	3.50%	80,176,376	3.47%	82,930,785	3.44%	85,754,055	3.40%
Levy Limit	(503,479)										
Unused Levy Capacity	585,396	575,932		575,932		568,220		556,333		544,073	
Debt Exclusions											
Sub-total PROPERTY TAX:	72,342,855	75,443,393	4.29%	78,065,079	3.48%	80,744,596	3.43%	83,487,118	3.40%	86,298,128	3.37%
LOCAL RECEIPTS											
Motor Vehicle Excise Tax	2,403,000	2,800,000		2,842,840	1.53%	2,886,335	1.53%	2,930,496	1.53%	2,975,333	1.53%
Hotel and Motel and Short Term Rental Local Option Tax	674,500	750,000		772,500	3.00%	795,675	3.00%	819,545	3.00%	844,132	3.00%
Meals Local Option Tax	554,500	650,000		666,250	2.50%	682,906	2.50%	699,979	2.50%	717,478	2.50%
Adult Use Marijuana Local Option Tax	975,000	800,000		792,000	-1.00%	784,080	-1.00%	776,239	-1.00%	768,477	-1.00%
Boat Excise, Interest on Taxes, Payment in Lieu of Taxes	376,900	379,000		390,370	3.00%	402,081	3.00%	414,144	3.00%	426,568	3.00%
Parking Meter Receipts	1,210,000	1,210,000		1,216,050	0.50%	1,222,130	0.50%	1,228,241	0.50%	1,234,382	0.50%
Ambulance and Recreation Receipts	2,015,266	2,800,000		2,912,000	4.00%	3,028,480	4.00%	3,149,619	4.00%	3,275,604	4.00%
Smith Vocational Tuition	8,518,594	9,078,820		9,441,973	4.00%	9,819,652	4.00%	10,212,438	4.00%	10,620,935	4.00%
Municipal Service Fees	415,975	395,375		403,283	2.00%	411,348	2.00%	419,575	2.00%	427,967	2.00%
Licenses and Permits	985,600	1,160,600		1,189,615	2.50%	1,219,355	2.50%	1,249,839	2.50%	1,281,085	2.50%
Parking and Motor Vehicle Infraction Fines	555,000	510,000		515,100	1.00%	520,251	1.00%	525,454	1.00%	530,708	1.00%
Medicare and Medicaid Reimbursements	159,355	150,000		150,000	0.00%	150,000	0.00%	150,000	0.00%	150,000	0.00%
Miscellaneous - PVTA 5 College, Invest Income, Vet District	428,549	444,805		449,253	1.00%	453,746	1.00%	458,283	1.00%	462,866	1.00%
Sub-total LOCAL RECEIPTS:	19,272,239	21,128,600	9.63%	21,741,233	2.90%	22,376,040	2.92%	23,033,852	2.94%	23,715,535	2.96%
STATE AID											
Chapter 70 School Aid	8,722,254	8,889,234		8,978,126	1.00%	9,067,908	1.00%	9,158,587	1.00%	9,250,173	1.00%
Charter School Tuition Assessment Reimbursement	642,261	564,356		564,356	0.00%	564,356	0.00%	564,356	0.00%	564,356	0.00%
Unrestricted General Government Aid	5,091,468	5,172,931		5,313,635	2.72%	5,458,166	2.72%	5,606,628	2.72%	5,759,128	2.72%
Veterans Benefits Reimbursement	354,050	223,550		223,550	0.00%	223,550	0.00%	223,550	0.00%	223,550	0.00%
Exemptions for Qualifying Elderly, Blind and Veterans	110,043	101,554		101,554	0.00%	101,554	0.00%	101,554	0.00%	101,554	0.00%
State Owned Land - Payment in Lieu of Taxes	145,984	161,730		161,730	0.00%	161,730	0.00%	161,730	0.00%	161,730	0.00%
Off-sets - School Choice and Library	1,390,085	1,245,520		1,245,520	0.00%	1,245,520	0.00%	1,245,520	0.00%	1,245,520	0.00%
Election Reimbursement, CPE Ambulance, other	344,000	425,000		425,000	0.00%	425,000	0.00%	425,000	0.00%	425,000	0.00%
Sub-total STATE AID:	16,800,145	16,783,875	-0.10%	17,013,471	1.37%	17,247,783	1.38%	17,486,924	1.39%	17,731,011	1.40%
OTHER FINANCING SOURCES											
Interfund Operating Transfers - Water, Sewer, Solid Waste	2,046,164	1,989,901		2,019,750	1.50%	2,050,046	1.50%	2,080,796	1.50%	2,112,008	1.50%
Police Station Bond Sale Premium	17,204	15,848		15,848	0.00%	14,450	0.00%	12,967	0.00%	12,967	0.00%
CPA Administration	11,032	12,680		12,680	0.00%	12,680	0.00%	12,680	0.00%	12,680	0.00%
Fiscal Stability Stabilization Fund		1,284,954									
Sub-total OTHER FINANCING SOURCES:	2,074,400	3,303,383	59.25%	2,048,278	-37.99%	2,077,176	1.41%	2,106,443	1.41%	2,137,655	1.48%
TOTAL ALL REVENUE SOURCES:	110,489,639	116,659,250	5.58%	118,868,061	1.89%	122,445,595	3.01%	126,114,338	3.00%	129,882,329	2.99%

EXPENDITURES

	FY2023 RECAP	FY2024 Budget	Actual Change	FY2025 Budget	Estimated Change	FY2026 Budget	Estimated Change	FY2027 Budget	Estimated Change	FY2028 Budget	Estimated Change
DEPARTMENTAL BUDGETS											
General Government	6,508,427	7,049,969	8.32%	7,331,968	4.00%	7,625,246	4.00%	7,930,256	4.00%	8,247,467	4.00%
Public Safety	14,851,732	16,234,929	9.31%	16,721,977	3.00%	17,223,636	3.00%	17,740,345	3.00%	18,272,556	3.00%
Northampton Public Schools	35,159,372	36,565,747	4.00%	38,028,377	4.00%	39,549,512	4.00%	41,131,492	4.00%	42,776,752	4.00%
ONE TIME Emergency Appropriation to Stabilize NPS FY24 Budget	0	1,200,000	100.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Smith Vocational	10,115,945	10,760,022	6.37%	10,799,563	4.00%	10,828,961	4.00%	10,847,457	4.00%	10,854,252	4.00%
Public Works	4,084,546	4,284,193	4.89%	4,412,719	3.00%	4,545,100	3.00%	4,681,453	3.00%	4,821,897	3.00%
Health and Human Services	2,386,057	2,416,297	1.27%	2,488,786	3.00%	2,563,449	3.00%	2,640,353	3.00%	2,719,564	3.00%
Culture and Recreation	2,301,561	2,394,582	4.04%	2,466,419	3.00%	2,540,412	3.00%	2,616,624	3.00%	2,695,123	3.00%
Sub-total OPERATING BUDGET:	75,407,640	80,905,739	7.29%	82,249,809	1.66%	84,876,317	3.19%	87,587,981	3.19%	90,387,610	3.20%
DEBT SERVICE AND CAPITAL											
Long/Short Term Debt	4,506,962	4,944,774	9.71%	4,864,141	-1.63%	5,439,139	11.82%	4,961,735	-8.78%	5,467,584	10.20%
Cash Capital Projects	446,057	200,000	-55.16%	475,000	137.50%	500,000	5.26%	525,000	5.00%	550,000	4.76%
Sub-total DEBT SERVICE AND CAPITAL:	4,953,019	5,144,774	3.87%	5,339,141	3.78%	5,939,139	11.24%	5,486,735	-7.62%	6,017,584	9.68%
EMPLOYEE BENEFITS											
Retirement	7,095,854	7,480,027	5.41%	7,785,301	4.08%	8,080,349	3.79%	8,386,847	3.79%	8,705,244	3.80%
OPEB	375,000	375,000	0.00%	400,000	6.67%	425,000	6.25%	450,000	5.88%	475,000	5.56%
Health Insurance (Active and Retired)	12,634,303	13,200,387	4.48%	13,728,402	4.00%	14,277,539	4.00%	14,848,640	4.00%	15,442,586	4.00%
Payroll Taxes	1,029,922	1,062,660	3.18%	1,096,665	3.20%	1,131,758	3.20%	1,167,975	3.20%	1,205,350	3.20%
Employee Benefits (Workers Comp, Unemp, Life Ins.)	1,176,319	1,161,045	-1.30%	1,207,487	4.00%	1,255,786	4.00%	1,306,018	4.00%	1,358,258	4.00%
Sub-total EMPLOYEE BENEFITS:	22,311,398	23,279,119	4.34%	24,217,856	4.03%	25,170,433	3.93%	26,159,480	3.93%	27,186,438	3.93%
INSURANCE AND RESERVES											
Insurances - Liability, Property, Vehicle	713,097	851,827	19.45%	885,900	4.00%	921,336	4.00%	958,190	4.00%	996,517	4.00%
Capital Stabilization Fund	450,000	450,000	0.00%	475,000	5.56%	500,000	5.26%	525,000	5.00%	550,000	4.76%
Fiscal Stability Stabilization Fund	-	-	-	-	-	-	-	-	-	-	-
Personnel Reserve	675,127	100,000	-85.19%	100,000	100.00%	100,000	100.00%	100,000	100.00%	100,000	100.00%
Sub-total INSURANCE AND RESERVES:	1,838,224	1,401,827	-23.74%	1,460,900	4.21%	1,521,336	4.14%	1,583,190	4.07%	1,646,517	4.00%
NON-APPROPRIATED USES:											
Overlay for Abateements and Exemptions (mandated reserve)	534,841	552,438	3.29%	566,249	2.50%	580,405	2.50%	594,915	2.50%	609,788	2.50%
Off-sets - School Choice and Library	1,390,085	1,245,520	-10.40%	1,245,520	0.00%	1,245,520	0.00%	1,245,520	0.00%	1,245,520	0.00%
Sub-total NON-APPROPRIATED USES:	1,924,926	1,797,958	-6.60%	1,811,769	0.77%	1,825,925	0.78%	1,840,435	0.79%	1,855,308	0.81%
STATE ASSESSMENTS											
Charter School and School Choice Sending Tuition	3,551,107	3,584,490	0.94%	3,727,870	4.00%	3,876,984	4.00%	4,032,064	4.00%	4,193,346	4.00%
PVTA - RMV Surcharges, DEP Air Pollution, DESE	503,325	545,343	8.35%	550,796	1.00%	556,304	1.00%	561,867	1.00%	567,486	1.00%
Sub-total STATE ASSESSMENT:	4,054,432	4,129,833	1.86%	4,278,666	3.60%	4,433,289	3.61%	4,593,931	3.62%	4,760,832	3.63%
TOTAL ALL EXPENDITURES:	110,489,639	116,659,250	5.58%	119,358,141	2.31%	123,766,439	3.69%	127,251,751	2.82%	131,854,290	3.62%
BUDGET SURPLUS/(SHORTFALL)	\$ (0)	0		\$ (490,080)		\$ (1,320,844)		\$ (1,137,413)		\$ (1,971,961)	
Fiscal Stability Stabilization Fund											
Balance at fiscal year start:	3,562,742	4,547,234		3,262,280		3,262,280		3,262,280		3,262,280	
Budget Surplus into Fiscal Stability Stabilization:	0	0		-		-		-		-	
Additional Appropriations and Interest Earned:	984,492	-		-		-		-		-	
Use of Fiscal Stability Stabilization:	-	(1,284,954)		-		-		-		-	
Balance at fiscal year end:	4,547,234	3,262,280		3,262,280		3,262,280		3,262,280		3,262,280	

City of Northampton
Fiscal Year 2024
Proposed Budget
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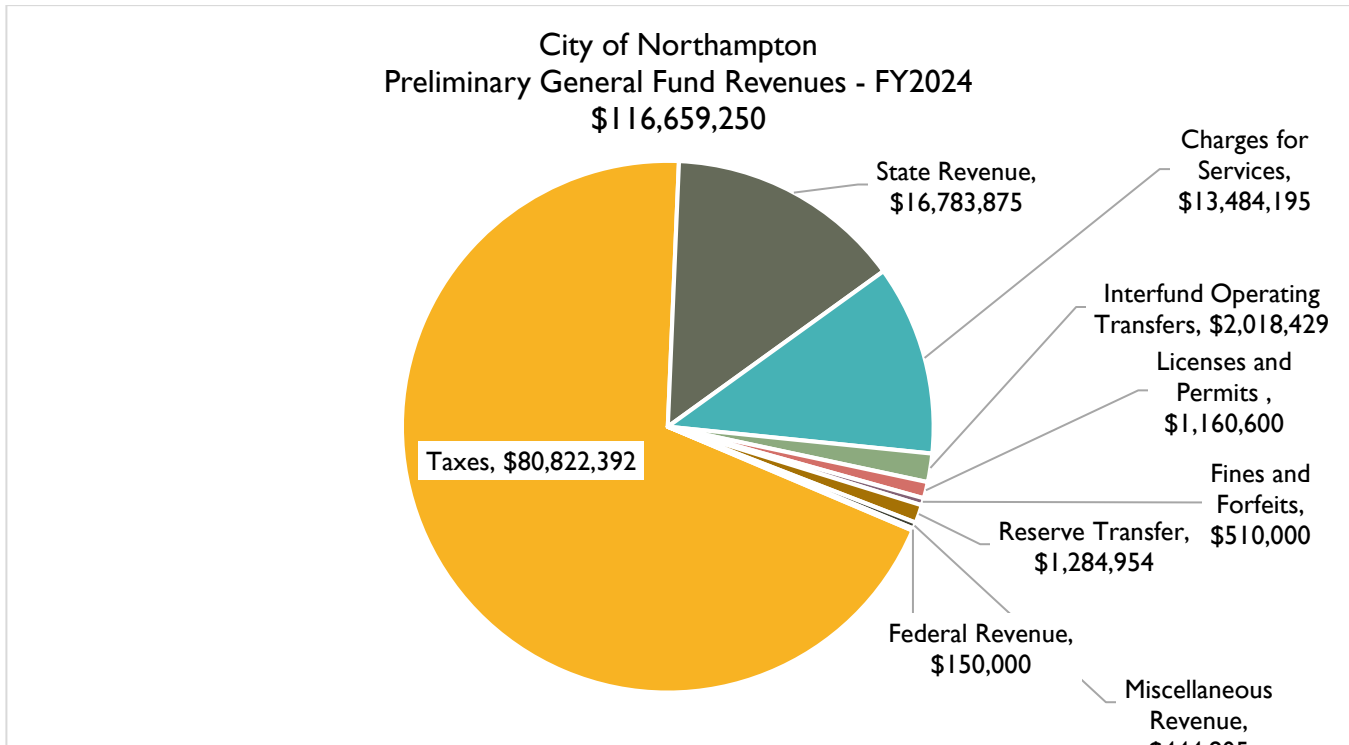
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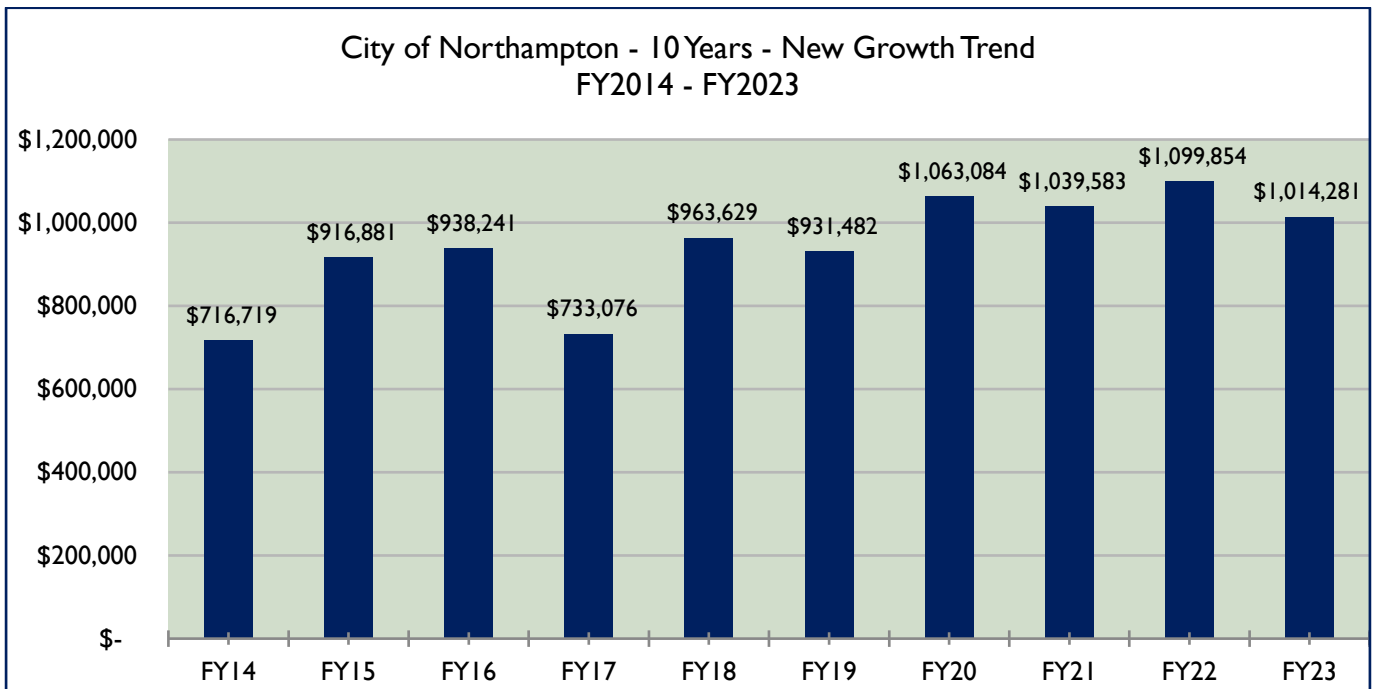
REVENUES

GENERAL FUND

The city's general fund is supported by five primary sources of revenue: taxes, state aid, local receipts, and reserves and other fund transfers. General fund FY2024 revenues, totaling \$116,659,250, are projected to increase by \$5,570,005 or 5.01%, over FY2023.

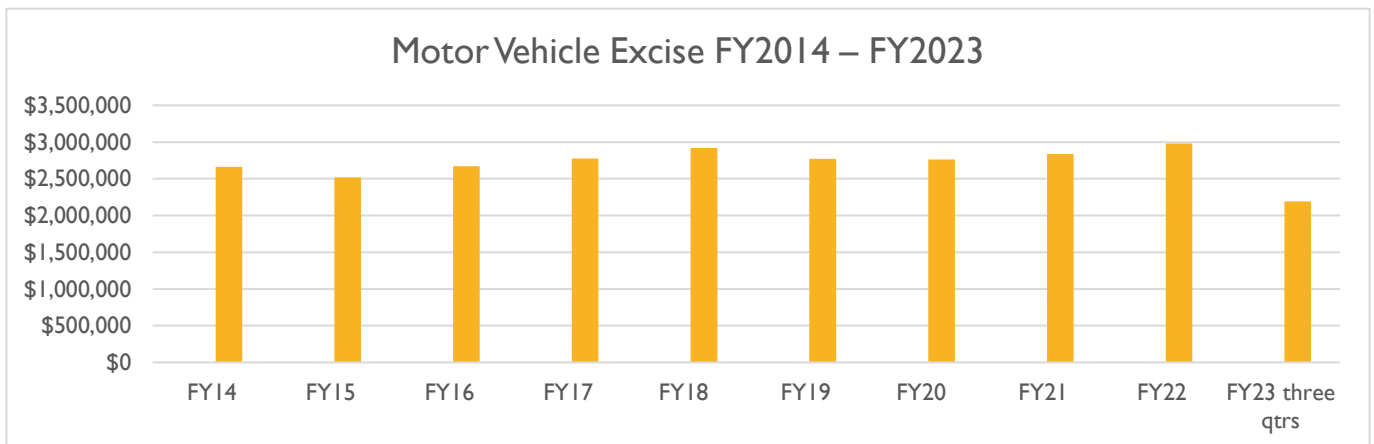


TAXES: Local taxes fund the largest share of the city's budget, \$80,822,392 or 69.28%, in FY2024. **Real estate and personal property taxes** are estimated to total \$75,443,393 in FY2024, which includes the allowable 2.5% increase of \$1,806,523 under Proposition 2½; and a higher but still conservative estimate of \$800,000 for new growth. As the economy continues to recover from the pandemic, the new growth estimate will continue to be adjusted. The city has been fortunate that new growth has exceeded \$900,000 in eight of the last nine years due to construction related to new businesses and housing generating significant new revenue. Supply chains and transportation issues due to COVID-19 are slowly returning to normal; however, we are seeing a rise in building material costs due to inflation and rising interest rates, which may have an impact on the number of projects we see in the future. Therefore, we continue to be conservative in our estimate for FY2024 new growth. The following chart illustrates 10 years of new growth.



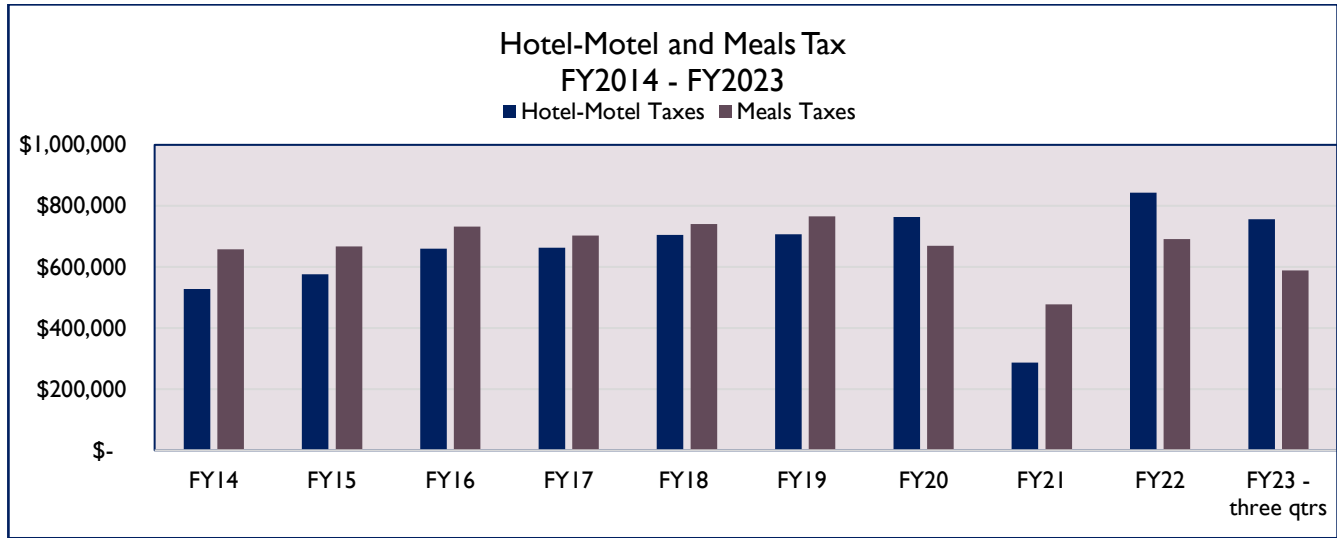
Real estate taxes also include debt service payments on bonds for building projects approved by the voters as property tax **debt exclusions**. These debt-excluded projects have included JFK Middle School, Northampton High School, and the Fire Station. Currently, the only debt-excluded project is the Police Station which is scheduled for final payment in FY2032. As bonds financed by this debt exclusion are paid off over the scheduled life of the borrowing, the amount added to the tax levy declines. Once a debt-excluded project is paid off, taxpayers are no longer taxed above the levy limit for that project.

Motor vehicle excise tax collections are estimated at \$2,800,000 for FY2024. While there are still inventory shortages and supply chain disruptions we have continued to see an increase in this revenue source. It is uncertain what the increase in interest rates will have on car sales. However, we have increased the motor vehicle excise revenue estimate to reflect the three-year average for actuals.



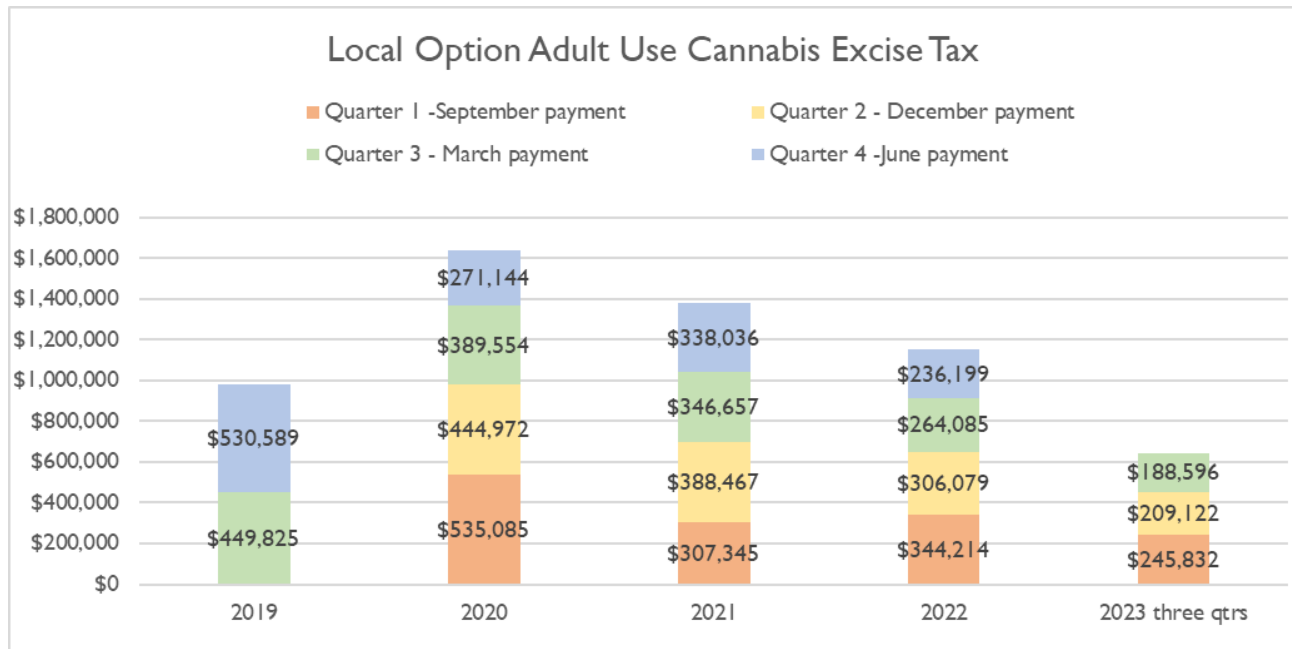
In FY2010, the city adopted two local option taxes, an additional 2% increase in the **hotel/motel room occupancy excise tax** (an increase from 4% to 6%) and a 0.75% increase in **meals tax**. Hotel/motel and meals tax revenue was dramatically impacted due to the COVID-19 pandemic; however, due to the work of the Mayor’s Office Economic Development team in partnership with downtown businesses, the revenue streams have recovered. Projections are

still conservative due to the volatility of the economy and high inflation. For FY2024, the city estimates \$750,000 for hotel/motel and \$650,000 for meals taxes. The following chart illustrates the trend over the last 10 years.



Adult-use cannabis excise tax was a new revenue source for the city beginning in FY2019. This is a 3% local option excise tax on adult-use cannabis sales in Northampton. The first retail sale of cannabis in the state took place in Northampton on November 20, 2018. The chart below illustrates revenue from cannabis sales since inception.

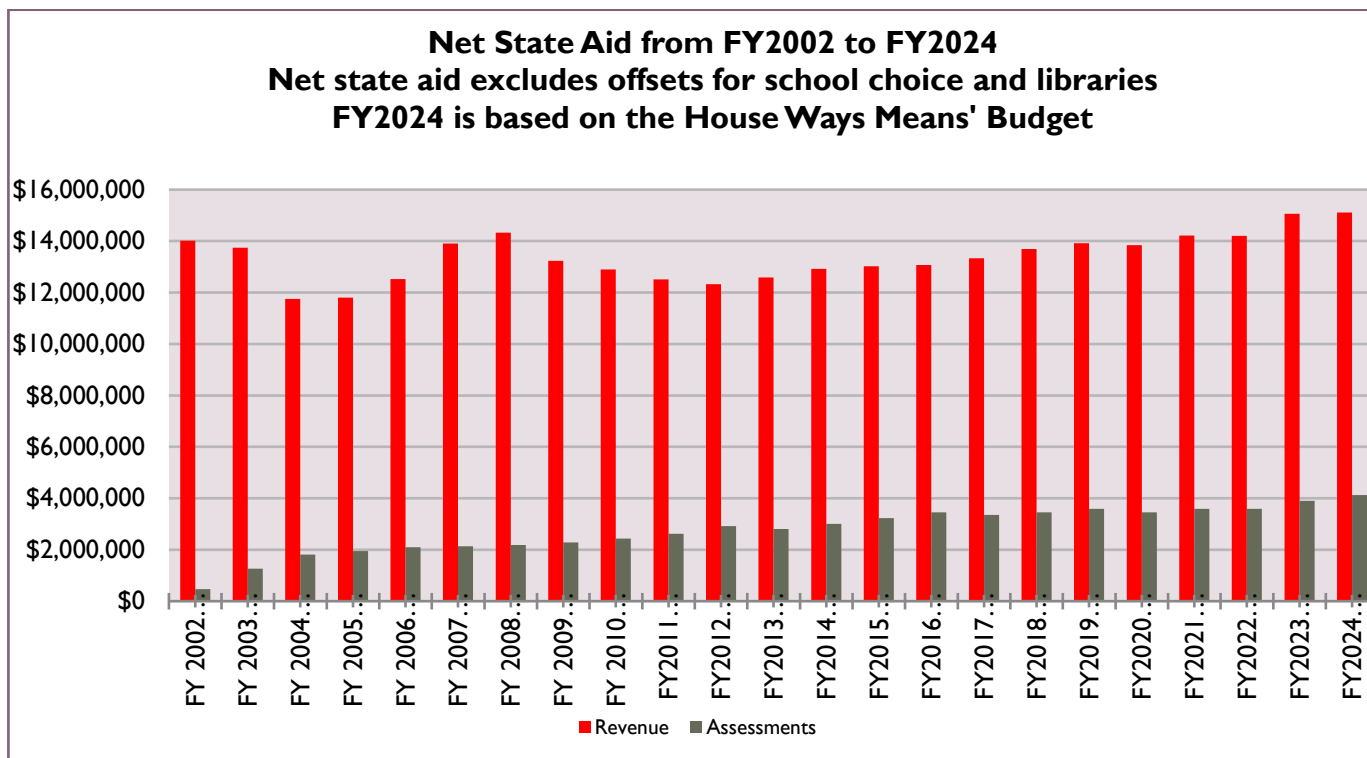
For FY2024 the city projects revenue of approximately \$800,000, which is less than in prior fiscal years, primarily due to a continuing loss in market share to other communities throughout the region. It remains to be seen what will be a sustainable market share for Northampton as more locations continue to open across the state.



STATE AID: Currently, the amount of state aid Northampton will receive in FY2024 is based on the House Ways and Means (HWM) budget. Based on our current estimate, state aid would comprise 14.39% of the general fund operating budget revenues. Our current estimate includes a small increase in Chapter 70 (C.70) School Aid as Northampton is a minimum aid community and does not receive additional funding above minimum aid from the

new Student Opportunity Act. In the HWM budget, Northampton receives \$166,980 more in C.70, or a 1.91% increase.

The chart below shows “net” state aid. This chart compares the “net” of revenue the city receives from the state (C.70 School Aid, Unrestricted General Government Aid, Charter School Tuition Reimbursement, Veterans Benefits, Payment in Lieu of Taxes for State Owned Land, and reimbursement for some types of property tax abatements), versus the charges the city pays to the state, (Outgoing School Choice, Outgoing Charter School Tuition, Regional Transit Assessment, RMV Non-Renewal Surcharges, and some smaller assessments). In FY2024 based on the HWM Budget, net state aid for Northampton (revenue versus charges) will decrease by \$184,211 over the prior year.



FEDERAL REVENUES: Federal revenues are slated to provide less than 0.13% of the city’s general fund operating budget and consist of Medicaid reimbursements for school services provided to eligible children, estimated at \$150,000 for FY2024.

It should be noted that, outside of the general fund operating revenues, the COVID-19 pandemic has brought unprecedented federal aid to the city. In FY2020 and FY2021 the city received funding from the Coronavirus Aid, Relief and Economic Security (CARES) Act which provided \$2.5 million in Coronavirus relief for city and school expenses related to our pandemic response. The Northampton Public Schools received three rounds of Elementary and Secondary School Emergency Relief (ESSER) funds through the Coronavirus Relief Funding (CvRF) and the American Rescue Plan Act (ARPA) totaling \$5.9 million which supported remote learning and food service during the worst of the pandemic. ESSER III funding, the last of the federal pandemic funding, will be used in the FY2024 budget. Under the Federal Emergency Management Agency (FEMA) COVID-19 Emergency Declaration the city spent \$1.1 million and has submitted for full reimbursement of all eligible expenses related to fighting the pandemic. The FEMA program is providing a 100% reimbursement for all expenses deemed eligible under the declaration. The city submitted five applications in the amount of \$926,723 under the FEMA program. The city has received \$285,651 in

reimbursements for two of its applications. Two other applications have been reviewed and obligated (funds are on the way) and the final remaining application is still under review.

On March 11, 2021, President Biden signed into law the American Rescue Plan Act (ARPA) which provides \$350 billion in emergency funding to state, local, territorial, and tribal governments around the country to respond and recover from the COVID-19 crisis. Under ARPA, which represents the most sweeping and historic financial support ever provided to cities and towns across the country, the City of Northampton received \$21.7 million to spur local economic recovery. Funds were provided to support government services to the extent of the reduction in revenue to the city, to respond to public health and negative economic impacts, to provide pay for essential workers, and to make necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand affordable access to broadband internet. In FY2022, the city allocated \$10 million in loss revenue for general government services and \$6.1 million for water, sewer, and stormwater infrastructure projects. In FY2023, the Mayor awarded \$4 million for community projects and set aside \$1.6 million for continued COVID-19 mitigation and to support projects that promote economic growth.

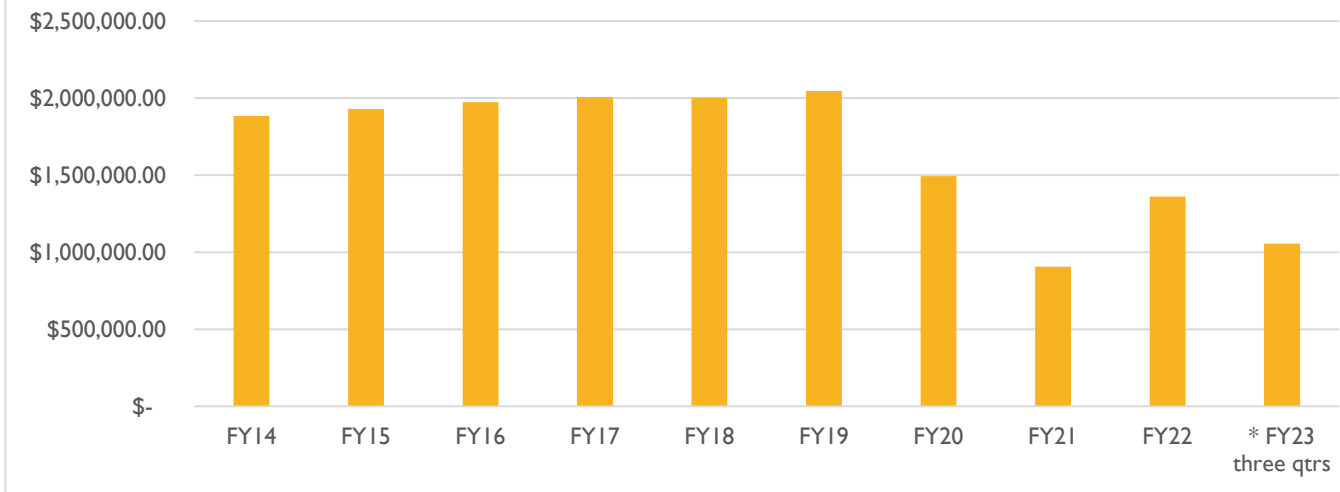
CHARGES FOR SERVICES: Revenue from all **charges for services** comprise 11.56% of operating revenues and are projected to increase by, \$1,324,360 or 10.61%, over what was estimated to be received in FY2023 to \$13,484,195 in FY2024. Three revenue sources make up 97% of this category of revenue – tuition for Smith Vocational and Agricultural High School, parking receipts, and ambulance receipts.

Smith Vocational and Agricultural High School (SVAHS) out-of-district tuition receipts represent the largest local receipt of \$9,078,820. Total tuition for regular and special education students at SVAHS is increasing by \$560,226 in FY2024. SVAHS is estimating out-of-district enrollment of 445 students which is 18 more out-of-district students than the 427 budgeted for in FY2023. Per student tuition from out-of-district enrollment is increasing from \$19,622 in FY2023 to \$20,076 per student in FY2024. The tuition amount is determined by the Department of Elementary and Secondary Education for non-resident students. Northampton's student population at SVAHS for the school year 2022 – 2023 is 125 out of a total of 566 students or 22.1%.

Parking fund revenues for FY2024 are projected flat at \$1.2 million which represents a 40% reduction of the revenues annually generated by parking fees pre-COVID. Parking has been significantly affected by the COVID-19 pandemic and has been slower to rebound than hotel/motel and meals taxes. Parking revenues for three-quarters of FY2023 were down 30% from FY2019, the last "normal" fiscal year, but have much improved over FY2021. We are conservatively estimating that we will see \$1,210,000 in parking revenue for FY2024. The following chart shows the revenues received from parking (excluding ticket revenue).

**Parking Revenues (not including ticket revenue)
FY2014 - FY2023**

*FY2023 revenue is for three quarters of the year

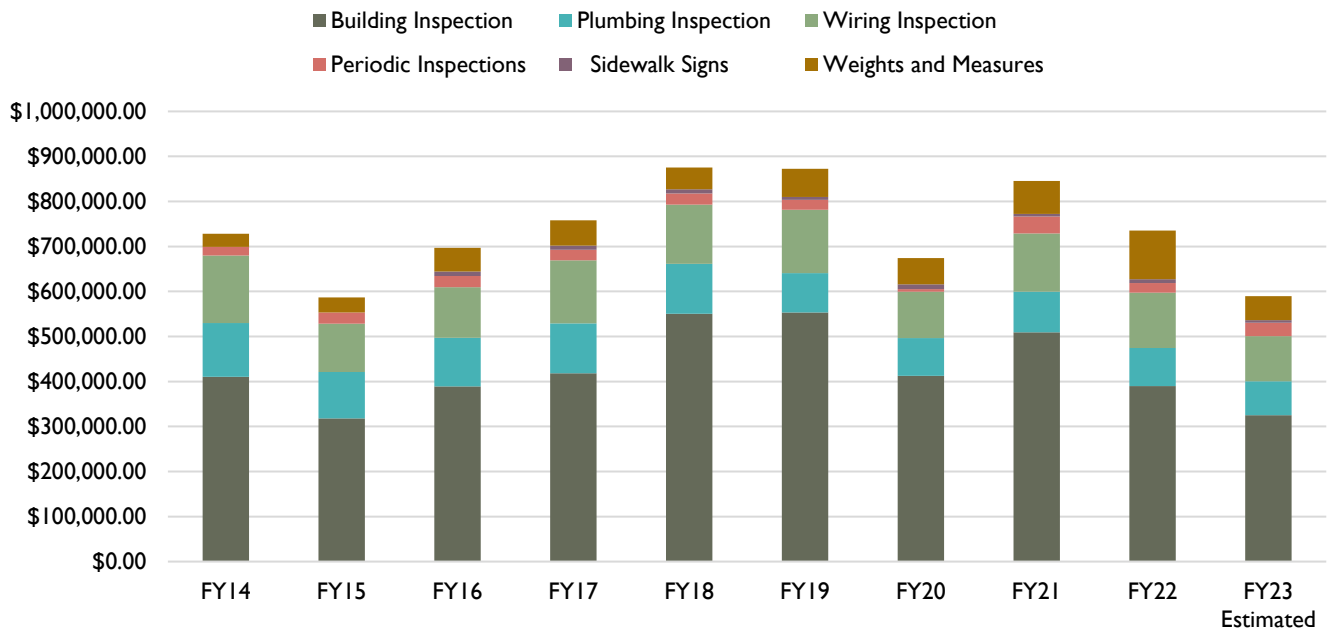


Parking fund revenues are generated from meter receipts from the city’s on-street and off-street parking areas and the E. John Gare Parking Garage. These revenues are used to fund 100% of the staff salaries, benefits, and operating and capital costs related to parking enforcement and maintenance. Any revenue in excess of the budgeted amount is transferred to the Parking Receipts Reserved for Appropriation (RAA) account to fund parking capital improvements, which currently has a balance of \$1,103,274.

Ambulance revenues became a general fund receipt in FY2013. Prior to that they were kept in a separate fund and transferred to the general fund periodically throughout the year. The three-year average revenue is \$2,523,064, with FY2022 revenues at \$2,831,296. We have budgeted ambulance revenues for FY2024 at \$2.8 million.

LICENSE AND PERMIT REVENUES: Estimated revenues from **licenses and permits** are projected at \$1,160,600 which represents a 17.76% increase over budgeted revenues in FY2023. License and permit fees comprise 0.99% of the operating budget revenues. The chart illustrates six types of revenue-generating permit fees for construction projects – building inspector permits, electrical permits, plumbing permits, periodic inspections, and sign permits as well as income from weights and measures inspectional services. For FY2024 we estimate a total of \$751,000 in permit revenue which is slightly above the FY2023 estimates as we have seen an uptick in permit applications. During the pandemic, construction was impacted by supply chain and transportation issues as well as the rising cost of building materials but there are indicators pointing to an ease in obtaining materials creating more permit applications. Other revenue sources in the category of licenses and permits include liquor licenses, health department permits, fire/rescue department permits, and permits issued by Planning and Sustainability and the Department of Public Works.

City of Northampton - Building, Plumbing, Wiring and Weights and Measures Permit Fees FY2014 - FY2023



FINES AND FORFEITS: Revenues from **finest and forfeits** are projected at \$510,000, 0.44% of total operating revenues. Fines include **parking violation fines** and **motor vehicle citations**. **Parking violation** revenues are estimated for FY2024 at \$475,000. **Criminal motor vehicle infractions (CMVI)** revenues are estimated at \$35,000.

INTERFUND TRANSFERS AND RESERVES: **Interfund operating transfers** are budgeted at \$2,018,428, a decrease of \$55,972, over FY2023. The largest interfund transfer is from the **water, sewer, solid waste, and stormwater and flood control enterprise funds** as reimbursement to the general fund for support services and fringe benefits for employees paid out of the enterprise funds. This is called **indirect revenue** and it totals \$1,989,900 for FY2024. The sewer enterprise fund will be assessed indirect charges of \$969,011 which is a decrease of \$32,964 from FY2023. The water enterprise fund will be assessed indirect charges of \$626,335 which is an increase of \$23,354 from FY2023. The solid waste enterprise fund will be assessed indirect charges of \$75,075 which is a decrease of \$14,838 and the stormwater and flood control enterprise fund will be assessed indirect charges of \$319,479 which is a decrease of \$31,817 over FY2023. The enterprise fund indirect calculations are included in the Enterprise Fund section of the budget.

In addition to the enterprise fund indirects, there are two other interfund transfers. The city also receives \$12,680 in support from the **Community Preservation Act (CPA)** funds which are appropriated to support CPA committee activities. Lastly, the city must apply the bond premium attributable to the police station debt exclusion to the debt service to reduce the debt exclusion amount charged to taxpayers. In FY2024, that amount is \$15,848.

MISCELLANEOUS INCOME: The city's efforts to regionalize **Veterans' Services** in Hampshire County have been very successful and the district continues to serve 10 towns in addition to Northampton. The district brings in \$195,760 in income from the member towns which helps fund three and a half staff that serve our veterans. Investment income is estimated at \$165,002. Other **miscellaneous revenues** include allocations from Smith Charities in the

amount of \$6,500 to support the Smith Vocational and Agricultural High School budget, \$10,500 from member towns that participate in the Laserfische Regional Program, and \$67,044 from Five Colleges, Inc., for partial reimbursement of the Pioneer Valley Transit Authority assessment.

ENTERPRISE FUNDS

Revenue for the enterprise funds comes from various sources, primarily user fees in the form of water and sewer rates, stormwater and flood control fees and the purchase of trash bags and transfer station permits. The city currently has four enterprise funds – water, sewer, solid waste, and stormwater and flood control. The process to set water and sewer rates requires the Mayor to make a recommendation based on water and sewer operating and capital needs and ultimately a vote by the City Council to adopt rates for the coming fiscal year. Water and sewer rates were last raised in FY2020 as there has been no increase for the last three years. For FY2024, the Mayor has again recommended no increase in water or sewer rates. However, water meter base charges were increased significantly and a new sewer base charge was established to offset the revenue loss expected from Coca-Cola closing its Northampton plant in FY2024. City Council approved the increased water base charges and new sewer base charges on April 13, 2023. FY2024 rates are as follows:

WATER RATES for FY2024

Customer with 1" meter or smaller

Tier 1 consumption: 0 - 16 CCF \$4.51 per CCF

Tier 2 consumption: >16 CCF \$6.09 per CCF

Customers with meter larger than 1"

All consumption \$5.99 per CCF

WATER BASE RATE CHARGES for FY2024

Quarterly Base Rate Charge FY24	
Water	
Meter Size	FY24
5/8 Inch	47.45
3/4 Inch	71.25
1 Inch	118.65
1.25 Inch	177.95
1.5 Inch	237.25
2 Inch	379.55
2.5Inch	545.60
3 Inch	711.65
4 Inch	1,186.05
6 Inch	2,372.05
8 Inch	3,795.25

SEWER RATES for FY2024

Non-metered \$7.86 per CCF based on 80% of metered water consumption

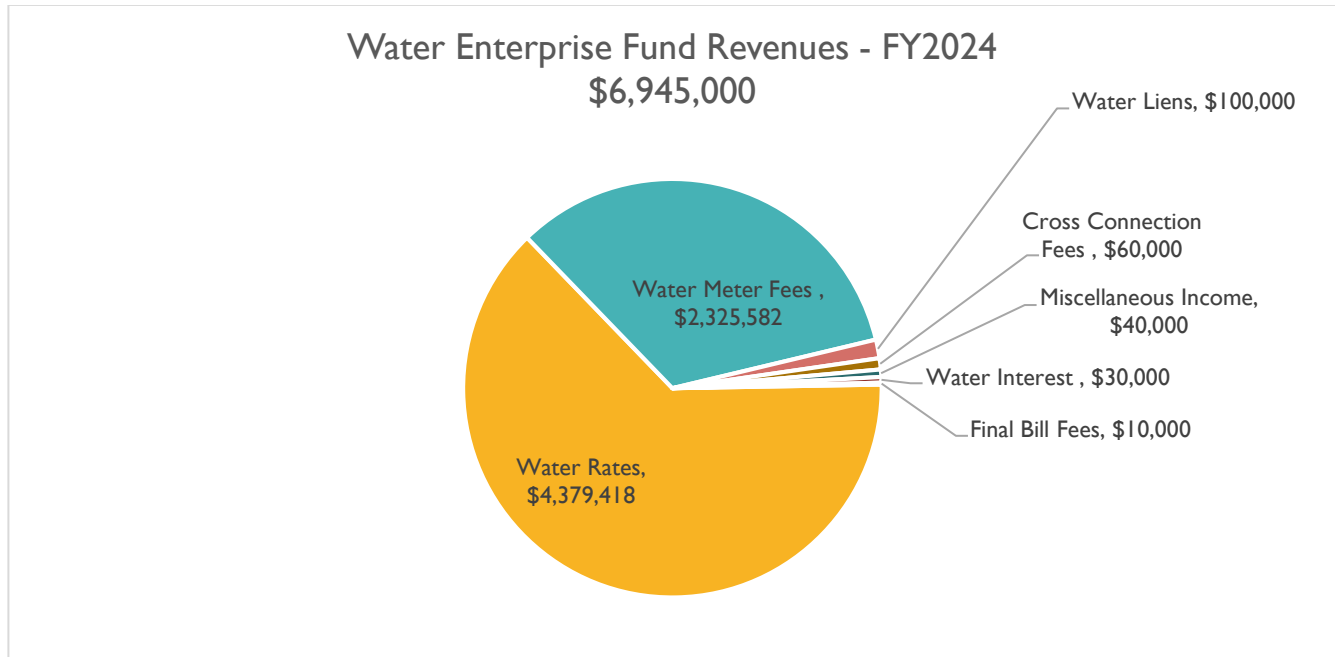
Metered \$7.86 per CCF

SEWER BASE RATE CHARGES for FY2024

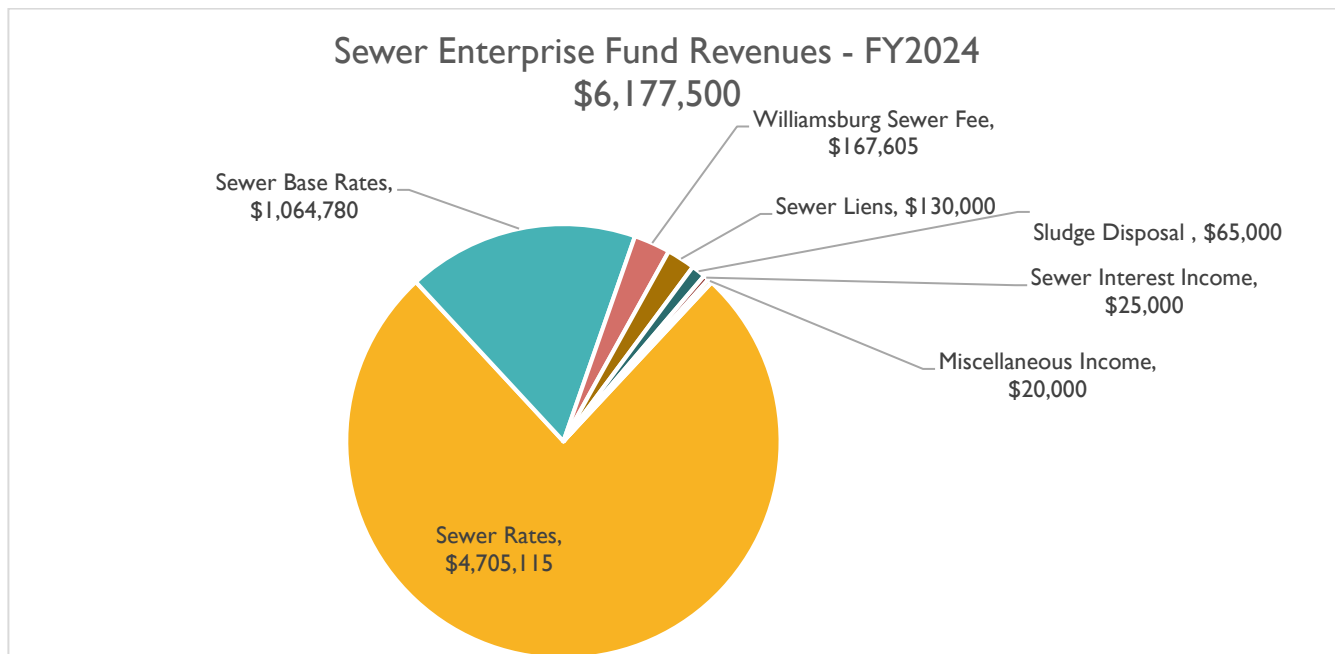
Quarterly Base Rate Charge FY24	
Sewer	
Meter Size	FY24
5/8 Inch	28.85
3/4 Inch	36.06
1 Inch	50.49
1.25 Inch	86.55
1.5 Inch	86.55
2 Inch	129.83
2.5Inch	230.80
3 Inch	230.80
4 Inch	375.05
6 Inch	735.68
8 Inch	1,168.43

INCOME-BASED DISCOUNT: Customers who currently qualify for a low-income exemption on real estate or CPA can receive an exemption on water, sewer, and stormwater and flood control bills equivalent to the fixed meter charge.

WATER ENTERPRISE FUND: Water enterprise fund revenues come from the users of the city’s water system. Water rates and meter fees account for 96.54% of the income of the water enterprise fund. Other income is generated when water bills are paid late in the form of liens and interest on late payments.

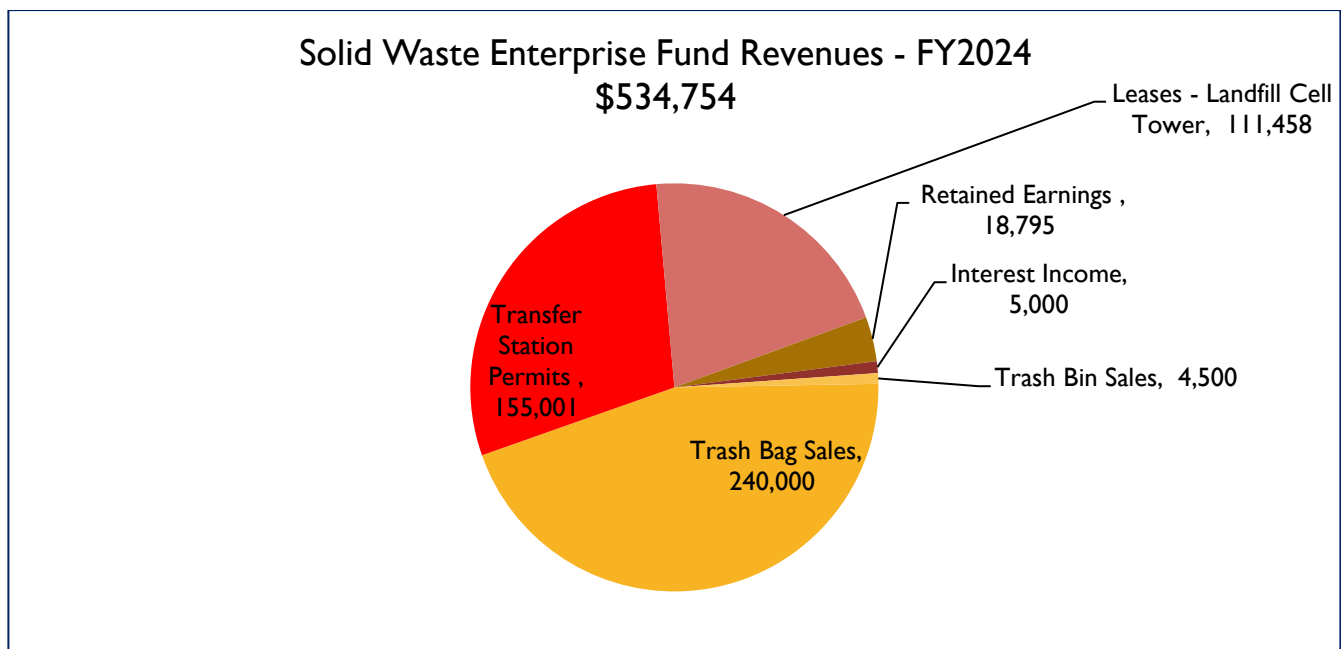


SEWER ENTERPRISE FUND: Sewer enterprise fund revenues come from the users of the city’s sewer system. Income from sewer rates and new base charges will account for 93.4% of the income to the sewer enterprise fund. Other income is generated when sewer bills are paid late in the form of liens and interest on late payments. The new sewer base charge will help stabilize the revenues from the loss of revenue from Coca-Cola closing its operations in Northampton.



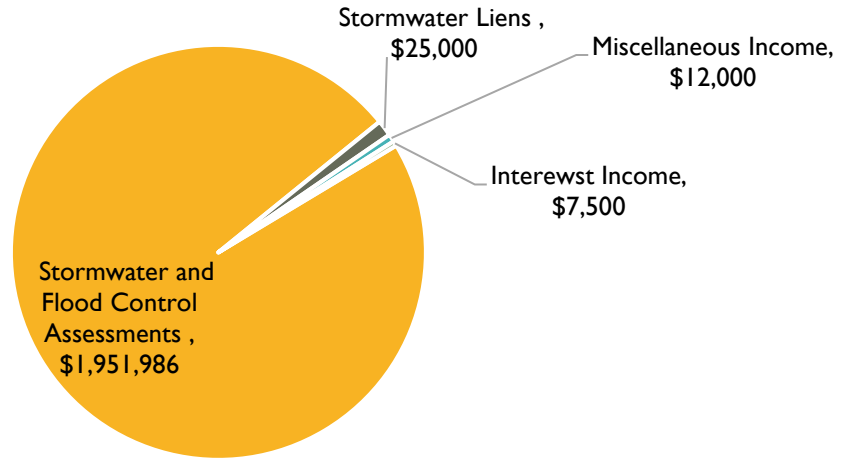
SOLID WASTE ENTERPRISE FUND: Solid waste enterprise fund revenues come from the users of the city’s transfer station and other related solid waste activities. There is also income generated by leasing land for a cell tower. The largest portion of revenue is generated by the sale of trash bags which are purchased by residents that use the transfer station for their home trash disposal. Trash bag sales generate 44.9% of the revenue. Transfer station permits will remain at the annual fee of \$45. These permit fees are expected to generate 29% of the income and are sold to residents so that they may use the city’s transfer station located at the Department of Public Works facility on Locust Street. The transfer station hours of operation will remain unchanged: Tuesday, Wednesday, Thursday, and Saturday 7:00 a.m. to 3:45 p.m.

Services available at the transfer station include trash disposal, recyclable disposal, and disposal of compost and scrap metal. The lease of landfill land for a cell tower provides 20.8% of the revenues and additional revenues are generated through recycling program participation. Leaf and Yard waste is collected at the city’s transfer station at Glendale Road. See the website for hours of operation for the Glendale Road station. Currently, solid waste services are not generating enough revenue to fully cover the costs of the program, and therefore, 3.5% or \$18,795, of the revenue needed to provide the service is coming from the solid waste enterprise fund retained earnings. Over the next several fiscal years, the continued viability of the solid waste enterprise fund will be evaluated.



STORMWATER AND FLOOD CONTROL ENTERPRISE FUND: Revenue generated through stormwater fees is used to maintain the city’s flood control and stormwater drainage systems. Fees are based on the amount of stormwater runoff produced by a parcel of land. A billing rate per square foot of hydraulic acreage will be calculated by the DPW each year by dividing the approved annual budget by the total hydraulic acreage that will be billed by the city. Based on the proposed annual budget of \$1,996,486, the FY2024 annual billing rate will be \$0.023885 per square foot of hydraulic area and tier rates should remain virtually unchanged.

Stormwater and Flood Control Enterprise Fund - FY2024
\$1,996,486



**CITY OF NORTHAMPTON, MASSACHUSETTS
FY2024 REVENUE SUMMARY**

DESCRIPTION	Actual	Actual	Actual	Adjusted	Budget	Dollar	%
	FY2020	FY2021	FY2022	Budget FY2023	FY2024	Change FY2023-FY2024	Change FY2023-FY2024
GENERAL FUND							
TAXES							
Real Estate Taxes	58,959,181	63,384,246	67,624,881.77	70,157,465.38	73,180,091	3,022,626	4.31%
Personal Property	1,435,026	1,548,255	1,927,194.29	2,185,390.00	2,263,302	77,912	3.57%
Tax Title Revenues	157,912	236,993	377,064.89	0.00	0	0	0.00%
Clause 41A R/E Payback	16,660	21,382	49,613.14	0.00	0	0	0.00%
Motor Vehicle Excise	2,764,012	2,837,792	2,983,325.77	2,403,000.00	2,800,000	397,000	16.52%
Boat Excise	4,510	3,108	4,520.39	3,650.00	3,650	0	0.00%
Hotel / Motel Tax (Ch 145)	764,285	286,762	843,069.92	674,500.00	750,000	75,500	11.19%
Meals Tax (Ch 64L, s.2A)	669,607	477,432	692,008.42	554,500.00	650,000	95,500	17.22%
Adult Use Cannabis Excise (Ch 64N:3)	1,640,755	1,380,505	1,150,577.19	975,000.00	800,000	(175,000)	-17.95%
Interest on Taxes	133,139	217,744	175,346.86	170,000.00	150,000	(20,000)	-11.76%
Interest on Tax Titles	32,024	45,459	57,386.00	43,300.00	36,000	(7,300)	-16.86%
Tax Title Attorney Fees	8,179	8,024	3,806.67	0.00	0	0	0.00%
Tax Title Releases	1,170	3,045	5,430.00	1,000.00	1,000	0	0.00%
Int/Releases - Clause 41A R/E	3,214	3,178	24,308.69	0.00	0	0	0.00%
PILOT - Housing Authority	30,520	27,419	27,028.09	20,000.00	27,000	7,000	35.00%
PILOT - Smith College	112,120	117,488	127,898.81	108,000.00	125,000	17,000	15.74%
PILOT - B'Nai Israel Synagogue	3,224	3,333	4,691.65	4,600.00	4,300	(300)	-6.52%
PILOT - Easthampton	875	905	975.01	900.00	900	0	0.00%
PILOT - Fairgrounds	16,539	0	11,313.82	7,000.00	7,000	0	0.00%
PILOT - Nonotuck Community School	738	763	799.24	700.00	700	0	0.00%
PILOT - Soldier On	10,245	11,650	11,997.14	9,000.00	10,000	1,000	11.11%
PILOT - Landfill Solar	5,000	10,000	10,000.00	5,000.00	10,000	5,000	100.00%
PILOT - South Street School	2,977	3,517	3,622.75	3,500.00	3,200	(300)	-8.57%
PILOT - U.S. Fish & Wildlife	258	307	304.00	250.00	250	0	0.00%
TOTAL TAXES	66,772,168	70,629,308	76,117,164.51	77,326,755.38	80,822,393	3,495,637	4.52%
CHARGES FOR SERVICES							
Parking Meter Receipts	600,000	350,000	225,000.00	230,000.00	230,000	0	0.00%
Parking Lot Revenue	200,000	100,000	125,000.00	80,000.00	80,000	0	0.00%
Parking Garage Revenue	500,000	300,000	275,000.00	400,000.00	400,000	0	0.00%
Parking Pass Revenue	150,000	87,500	90,000.00	125,000.00	125,000	0	0.00%
Parking Kiosk by Credit Card	200,000	100,000	235,000.00	175,000.00	175,000	0	0.00%
Mobile App Revenue	207,164	105,373	250,000.00	200,000.00	200,000	0	0.00%
Recreation Revenues	36,000	0	0.00	0.00	0	0	0.00%
Ambulance Revenues	2,283,068	2,454,826	2,831,296.64	2,015,266.00	2,800,000	784,734	38.94%
Fees - Collector	62,609	158,313	125,232.92	103,500.00	95,000	(8,500)	-8.21%
Fees - Municipal Liens	40,200	59,000	45,350.00	35,000.00	30,000	(5,000)	-14.29%
Fees - MVE Surcharges	14,040	13,020	17,120.00	12,000.00	12,000	0	0.00%
Fees - Cemetery Interments	21,775	15,925	24,595.00	20,800.00	20,800	0	0.00%
Fees - Police Outside Detail Admin	90,443	81,567	71,812.62	69,100.00	60,000	(9,100)	-13.17%
Fees - Fire Outside Detail Admin	1,495	34	2,548.00	1,000.00	1,000	0	0.00%
Fees - License Comm Appl Fee	550	575	605.00	0.00	0	0	0.00%
Fees - City Clerk Misc	25,237	29,355	38,235.50	25,000.00	25,000	0	0.00%
Fees - City Clerk Copies	92,680	87,181	95,445.00	80,000.00	80,000	0	0.00%
Fees Tree Warden	44,802	19,453	0.00	0.00	0	0	0.00%
Tuition - SVAHS	7,056,429	7,500,000	7,761,032.00	8,518,594.00	9,078,820	560,226	6.58%
Rentals - City Property	400	0	0.00	0.00	0	0	0.00%
Dept Rev - Treasurer	100	125	75.00	0.00	0	0	0.00%
Dept Rev - Registrar of Voters	675	1,095	930.00	675.00	675	0	0.00%
Dept Rev - Police Dept	31,850	10,743	20,527.50	8,000.00	10,000	2,000	25.00%
Dept Rev - General Highway	24,664	0	0.00	0.00	0	0	0.00%
Dept Rev - Cemeteries	2,864	5,396	2,533.00	1,000.00	1,000	0	0.00%
Dept Rev - Police Auctions	19,019	0	7,730.55	0.00	0	0	0.00%
Dept Rev - Health	17,725	20,075	21,900.00	15,000.00	15,000	0	0.00%
Dept Rev - Building Inspections	42,500	42,500	44,056.63	42,500.00	42,500	0	0.00%
Dept Rev - Hearing Officer	2,438	2,438	3,250.00	2,400.00	2,400	0	0.00%
Dept Rev - Fire	376	301	413.36	0.00	0	0	0.00%
TOTAL CHARGES FOR SERVICES	11,769,102	11,544,796	12,314,688.72	12,159,835.00	13,484,195	1,324,360	10.89%
LICENSES AND PERMITS							
Liquor Licenses	183,299	144,693	177,504.00	160,000.00	160,000	0	0.00%
License Comm - Other Licenses	3,120	61	3,526.00	0.00	0	0	0.00%

DESCRIPTION	Actual	Actual	Actual	Adjusted	Budget	Dollar	%
	FY2020	FY2021	FY2022	Budget	Budget	Change	Change
				FY2023	FY2024	FY2023-FY2024	FY2023-FY2024
DESCRIPTION							
City Clerk Licenses	26,368	32,163	26,390.00	10,000.00	20,000	10,000	100.00%
Firearm Licenses	4,225	5,213	3,837.50	3,000.00	3,000	0	0.00%
Permits - Health Dept	79,320	68,045	86,295.00	60,000.00	70,000	10,000	16.67%
Permits - Burials	13,055	12,325	11,475.00	9,000.00	9,000	0	0.00%
Permits - Police Dept	960	652	660.00	600.00	600	0	0.00%
Permits - Building Inspector	412,894	509,038	390,077.63	325,500.00	450,000	124,500	38.25%
Permits - Plumbing Inspector	83,730	90,295	84,510.00	75,000.00	85,000	10,000	13.33%
Permits - Wire Inspector	103,267	129,661	122,848.46	100,000.00	115,000	15,000	15.00%
Permits - Weights & Measures	58,650	73,100	108,142.00	53,000.00	75,000	22,000	41.51%
Permits - Periodic Inspections	5,580	37,305	21,300.00	30,000.00	20,000	(10,000)	-33.33%
Permits - Sidewalk Signs	10,125	6,300	8,512.50	6,000.00	6,000	0	0.00%
Permits - General Highway	31,905	31,160	33,152.25	25,000.00	25,000	0	0.00%
Permits - Planning Dept	62,523	22,033	25,433.50	22,000.00	22,000	0	0.00%
Permits - Fire Dept	67,357	124,457	110,606.89	106,500.00	100,000	(6,500)	-6.10%
TOTAL LICENSES AND PERMITS	1,146,378	1,286,500	1,214,270.73	985,600.00	1,160,600	175,000	17.76%
FINES AND FORFEITS							
CMVI Reimbursements RMV	56,025	43,731	39,537.67	30,000.00	35,000	5,000	16.67%
Parking Tickets	666,475	460,001	651,890.86	525,000.00	475,000	(50,000)	-9.52%
TOTAL FINES AND FORFEITS	722,500	503,732	691,428.53	555,000.00	510,000	(45,000)	-8.11%
INTERGOVT - STATE - CHERRY SHEET							
Chapter 70 School Aid	8,472,483	8,471,394	8,554,554.00	8,722,254.00	8,889,234	166,980	1.91%
School Construction	1,108,359	0	0.00	0.00	0	0	0.00%
Charter Tuition Reimbursement	158,590	375,896	819,425.00	642,261.00	564,356	(77,905)	-12.13%
Unrestricted General Government Aid	4,667,261	4,667,261	4,830,615.00	5,091,468.00	5,172,931	81,463	1.60%
Lieu of Taxes - State Owned Land	100,063	98,093	113,729.00	145,984.00	161,730	15,746	10.79%
Veterans Benefits	394,755	362,997	289,282.00	354,050.00	223,550	(130,500)	-36.86%
Abatements to Elderly	45,478	135,159	219,479.00	110,043.00	101,554	(8,489)	-7.71%
Offset: Incoming School Choice Tuition	1,316,678	1,241,420	1,319,206	1,315,115	1,160,657	(154,458)	-11.74%
Offset: Public Libraries	55,418	67,591	61,059	74,970	84,863	9,893	13.20%
TOTAL INTERGOVT - CHERRY SHEET	16,319,085	15,419,811	16,207,349.41	16,456,145.00	16,358,875	(97,270)	-0.59%
INTERGOVT - STATE - OTHER							
Other State Revenue	23,740	50,306	66,230.00	25,000.00	25,000	0	0.00%
MA Ambulance CPE	237,064	288,056	417,994.00	319,000.00	400,000	81,000	25.39%
Retirement COLA Reimbursement	4,706	4,706	1,370.13	0.00	0	0	0.00%
TOTAL INTERGOVT - STATE - OTHER	265,510	343,068	485,594.13	344,000.00	425,000	81,000	23.55%
INTERGOVT - FEDERAL							
Medicaid Reimbursements - Schools	149,347	151,180	199,202.14	159,355.00	150,000	(9,355)	-5.87%
Federal CARES Relief Ambulance Rev	55,355	4,643	0.00	0.00	0	0	0.00%
TOTAL INTERGOVT - FEDERAL	204,702	155,822	199,202.14	159,355.00	150,000	(9,355)	-5.87%
INTERFUND OPERATING TRANSFERS							
Interfund Transfers - Enterprise Funds	1,940,468	2,044,967	2,089,139.00	2,046,164.00	1,989,900	(56,264)	-2.75%
Community Preservation Act Funds	15,776	15,776	15,776.00	11,032.00	12,680	1,648	14.94%
Police Station Reserve for Debt Service	23,306	20,932	18,898.84	17,204.00	15,848	(1,356)	-7.88%
TOTAL INTERFUND OPERATING	1,979,550	2,081,675	2,123,813.84	2,074,400.00	2,018,428	(55,972)	-2.70%
FREE CASH/CAPITAL RESERVES							
Free Cash	0	0	0.00	599,606.00	0	(599,606)	-100.00%
Fiscal Stability Stabilization Fund	775,874	411,367	0.00	0.00	1,284,954	1,284,954	100.00%
TOTAL FREE CASH/CAPITAL RESERVES	775,874	411,367	0.00	599,606.00	1,284,954	685,348	53.34%
MISCELLANEOUS REVENUE							
PVTA - 5 College Reimbursement	59,478	91,439	67,044.00	67,044.00	67,044	0	0.00%
Vet Services Regional Assessment	169,606	180,844	187,388.00	179,605.00	195,760	16,155	8.99%
Interest on Investments	305,249	150,139	205,383.05	165,000.00	165,002	2	0.00%
Smith Charities Income	6,737	7,076	6,407.43	6,400.00	6,500	100	1.56%
IT Laserfiche Service Regional Assessment	19,230	12,600	11,280.00	10,500.00	10,500	0	0.00%
Miscellaneous Receipts	283,284	143,113	272,554.98	0.00	0	0	0.00%
TOTAL MISCELLANEOUS REVENUE	843,905	585,211	750,057.46	428,549.00	444,806	16,257	3.79%
GENERAL FUND TOTAL	100,798,773	102,961,290	110,103,569	111,089,245	116,659,250	5,570,005	5.01%

DESCRIPTION	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted Budget FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
ENTERPRISE FUNDS							
WATER ENTERPRISE RECEIPTS							
Tax Title Revenue	2,429	12,810	16,480	0	0	0	0.00%
Interest on Tax Titles	846	2,735	3,581	0	0	0	0.00%
Water Rates	5,947,720	5,911,816	5,879,143	5,985,000	4,379,418	(1,605,582)	-26.83%
Water Liens	111,101	120,697	99,382	100,000	100,000	0	0.00%
Water Interest Earned	21,658	29,988	23,444	15,000	15,000	0	0.00%
Water Miscellaneous Income	149,132	148,220	111,718	40,000	40,000	0	0.00%
Water Meter Base Rate	742,753	773,532	755,782	720,000	2,325,582	1,605,582	223.00%
Water Cross Connection Fees	87,193	65,428	102,772	60,000	60,000	0	0.00%
Water Interest on Fund Balance	124,772	47,757	7,272	15,000	15,000	0	0.00%
Final Bill Fees	13,900	16,815	17,800	10,000	10,000	0	0.00%
DPW Bid Documents	1,681	0	0	0	0	0	0.00%
Water Enterprise Stabilization Fund	0	600,000	0	0	0	0	0.00%
TOTAL WATER ENTERPRISE REVENUES	7,203,185	7,729,797	7,017,373	6,945,000	6,945,000	0	0.00%
SEWER ENTERPRISE RECEIPTS							
Tax Title Revenue	2,171	5,179	11,386	0	0	0	0.00%
Interest on Tax Titles	631	1,790	2,595	0	0	0	0.00%
Sludge Disposal	64,700	127,200	173,500	65,000	65,000	0	0.00%
Sewer Rates	5,947,666	5,668,788	5,748,312	5,769,895	4,705,115	(1,064,780)	-18.45%
Sewer Liens	148,847	117,581	125,582	130,000	130,000	0	0.00%
Sewer Interest Earned	21,396	25,217	25,385	25,000	25,000	0	0.00%
Sewer Miscellaneous Income	48,711	86,985	66,345	20,000	20,000	0	0.00%
Sewer Base Rate	0	0	0	0	1,064,780	1,064,780	100.00%
Sewer Interest on Fund Balance	69,393	12,733	5,896	0	0	0	0.00%
Williamsburg Sewer	167,605	225,770	195,946	167,605	167,605	0	0.00%
TOTAL SEWER ENTERPRISE REVENUES	6,471,120	6,271,241	6,354,946	6,177,500	6,177,500	0	0.00%
SOLID WASTE ENTERPRISE RECEIPTS							
Refuse Fees	11,617	12,764	13,557	0	0	0	0%
Landfill Stickers	83,534	128,774	152,814	150,000	155,001	5,001	0%
Recycling Program Revenues	9,461	5,168	0	5,000	0	(5,000)	100%
Sale of Scrap Metal	8,307	6,153	14,945	0	0	0	0%
Compost Membership	7,309	4,581	7,314	0	0	0	0%
Trash Bag Sales	194,919	258,453	198,537	240,000	240,000	0	0%
Trash Bin Sales	4,389	5,699	4,199	4,500	4,500	0	0%
Interest Income	16,194	7,378	1,332	5,000	5,000	0	0%
Gas Revenue	28,171	28,452	0	0	0	0	0%
Leases - Landfill Cell Tower	140,106	139,793	148,113	108,212	111,458	3,246	2%
Miscellaneous	307	0	0	0	0	0	0%
Retained Earnings	121,659	272,326	155,485	166,378	18,795	(147,583)	-95%
TOTAL SOLID WASTE ENT. REVENUES	625,972	869,541	696,295	679,090	534,754	(144,336)	-27%
STORMWATER AND FLOOD CONTROL							
Tax Title Revenue	4,474	5,815	7,199	0	0	0	0.00%
Interest on Tax Titles	1,016	1,152	1,516	0	0	0	0.00%
Stormwater and Flood Control Assessments	1,881,030	1,937,243	2,182,061	1,951,986	1,951,986	0	0.00%
Stormwater and Flood Control Liens	67,110	63,601	68,101	25,000	25,000	0	0.00%
Interest Income	9,790	11,359	11,051	7,500	7,500	0	0.00%
Miscellaneous Income	23,272	21,146	18,574	12,000	12,000	0	0.00%
Interest Income on Fund Balance	26,449	6,007	949	0	0	0	0.00%
TOTAL STORMWATER AND FLOOD CONTROL	2,013,141	2,046,323	2,289,451	1,996,486	1,996,486	0	0.00%
TOTAL ENTERPRISE REVENUES	16,313,419	16,916,901	16,358,066	15,798,076	15,653,740	(704,326)	-4.31%
						0	
GRAND TOTAL ALL FUNDS	117,112,192	119,878,191	126,461,635	126,287,715	132,312,990	5,851,355	4.63%

PROPERTY TAX LEVY CALCULATION EXPLAINED

Prior to the passage of Proposition 2½, municipalities created their budgets by determining how much it would cost to provide the city's programs and services, and then raising the necessary funds through the tax levy. Under Proposition 2½, municipalities in Massachusetts are limited to increasing the local tax levy by no more than 2½% above the current tax levy, plus new growth, in any one year. The shift means that instead of beginning with a budget based on the programs and services the city wants to provide, the city now begins with a set amount of tax levy funding and determines what programs and services it can provide based on that amount. For example, if the tax levy in year one was \$1,000, and there was \$100 in new growth (new construction or additions to homes or businesses), then in year two, the city's tax levy could grow to no more than \$1,125.

$$(\text{Levy} \times 2.5\%) + \text{new growth} \quad (\$1,000 \times 1.025\%) + \$100 = \$1,125$$

Debt exclusions, those Proposition 2½ overrides, which allow the city to increase property taxes for the purpose of paying for a particular project, such as the Northampton Police Station, decrease every year until they are fully paid off. This portion of residential property taxes goes down each year.

Common Misunderstandings

Proposition 2½ is a complex finance law, but its simple name has led to some frequent misunderstandings. Often, residents might think that the law means that their individual property taxes should only rise by 2½% each year. In reality, it is the **city's total tax levy** that will rise by that amount each year. How that levy is apportioned among all the residential and commercial properties is through a different process, and the result is that the tax burden on some properties will increase, and on others will decrease, and by varying amounts.

The city is required to revalue all property every five years. When this happens, an independent company assesses the values of homes and businesses relative to each other and to the current market. It looks at sales of comparable properties in the last two years to arrive at fair market values. When the assessment is done, we have the total value of all of the properties in Northampton.

Once we have those two figures - the total value of real estate property in Northampton, and the amount of tax levy we can raise under Proposition 2½ - the city assessors calculate what the city's tax rate will be in the coming year. In the current fiscal year, FY23, the tax rate is \$15.84 per \$1,000 of your property value.

Now that we have the tax rate, we go back to the valuations of each property in the city and calculate the tax bill for individual property owners. If your property is valued at \$100,000, your property tax bill would be $100 \times \$15.84$ or \$1,584.

If you believe your property assessment is significantly higher than its actual value on the fair market, you can apply for a tax abatement. Remember, however, that while market forces change daily, your home's value for the purposes of the tax levy is calculated on comparable sales in the past two years.

If a home is found to have been valued incorrectly and receives an abatement, those tax dollars that are abated for that one property owner are reassessed over the rest of the taxable properties in Northampton. The total of the city's property tax levy remains the same, only the distribution changes.

PROPERTY TAX LEVY CALCULATION
PROPERTY TAX LEVY CALCULATION

Reval Year	FY2020 Budget	FY2021 Budget	FY2022 Budget	FY2023 Budget	FY2024 Budget	\$ Change FY2023-FY2024	% Change FY2023-FY2024
Base Levy From Prior Year	59,108,954	61,649,762	66,740,564	69,508,933	72,260,937	2,752,004	3.96%
2.1/2% Increase	1,477,724	1,541,244	1,668,514	1,737,723	1,806,523	68,800	3.96%
Override	0	2,500,000	0	0	0	0	
New Growth	1,063,084	1,039,583	1,099,854	1,014,281	800,000	(214,281)	-21.13%
Levy Limit	61,649,762	66,730,589	69,508,932	72,260,937	74,867,461	2,606,523	3.61%
JFK Middle School	0	0	0	0	0	0	
Fire Station	0	0	0	0	0	0	
High School	(46,561)	0	0	0	0	0	
Police Station	648,569	633,442	620,476	585,396	575,932	(9,464)	
Subtotal Debt Exclusions	602,008	633,442	620,476	585,396	575,932	(9,464)	-1.6%
Max Allowable Levy (Levy Limit + Debt Excl)	62,251,771	67,364,032	70,129,409	72,846,333	75,443,393	2,597,061	3.6%
LESS: Actual Tax Levy	61,837,364	64,854,760	70,106,847	72,342,855			
Excess (Unused) Levy Capacity	414,406	2,509,272	22,562	503,478	75,443,393		
Actual Tax Levy	61,726,940	64,854,760	70,106,847	72,342,855	0		
Levy Ceiling (2.5% of Total Valuation)	92,019,887	93,343,062	97,969,322				

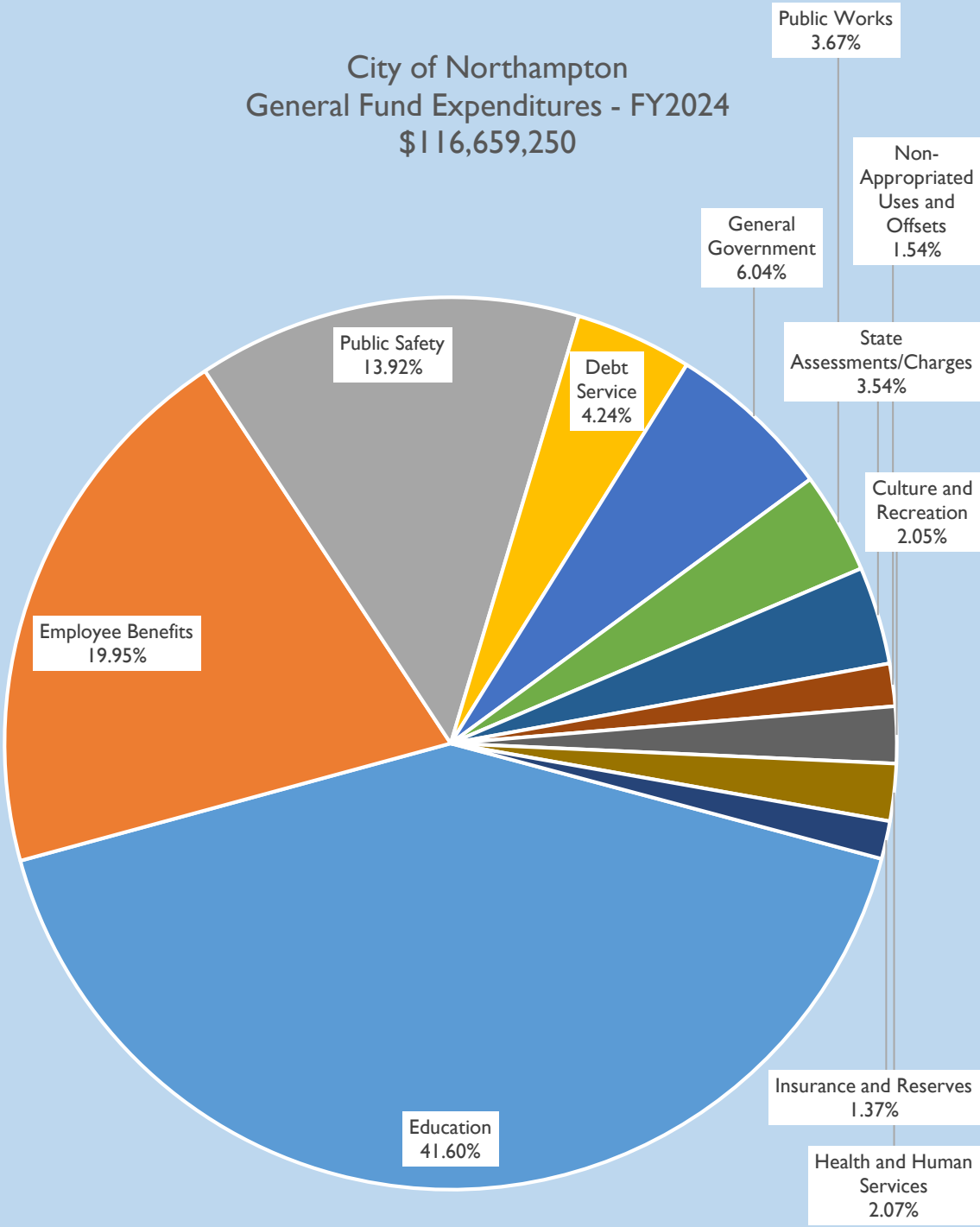
**CITY OF NORTHAMPTON, MASSACHUSETTS
FY2024 EXPENDITURE SUMMARY**

	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
GENERAL GOVERNMENT							
City Council	194,648	212,240	203,005	210,950	213,560	2,610	1.24%
Office of the Mayor	484,618	412,561	431,082	440,080	455,927	15,847	3.60%
Office of the Auditor	339,674	354,195	360,650	362,534	348,684	(13,850)	-3.82%
Office of the Assessor	351,802	212,321	226,425	298,587	318,198	19,611	6.57%
Office of the Treasurer Collector	555,168	526,538	593,880	688,094	697,244	9,150	1.33%
City Solicitor	409,968	361,564	275,899	275,000	275,000	0	0.00%
Human Resources Department	297,646	280,692	307,592	332,164	340,380	8,216	2.47%
Information Technology Services Department	1,016,871	1,026,243	1,080,421	1,211,756	1,365,510	153,753	12.69%
Office of the City Clerk	307,701	368,638	320,082	362,406	369,660	7,254	2.00%
Office of Planning & Sustainability	425,823	445,266	445,429	470,367	470,367	0	0.00%
Central Services Department	1,608,189	1,485,623	1,820,758	1,888,464	1,949,782	61,318	3.25%
Climate Action and Project Administration	0	0	0	0	245,656	245,656	100.00%
TOTAL GENERAL GOVERNMENT	5,992,109	5,685,882	6,040,223	6,540,403	7,049,969	509,566	7.79%
PUBLIC SAFETY							
Police Department	6,033,123	5,722,650	5,989,527	6,471,878	6,835,289	363,411	5.62%
Parking - Enforcement	193,960	140,788	129,720	200,679	206,782	6,103	3.04%
Public Safety Communications Center	646,979	645,965	630,077	689,144	724,433	35,289	5.12%
Fire Rescue Department	5,868,962	6,011,434	6,172,091	6,933,368	7,277,889	344,521	4.97%
Building Department	511,781	473,633	486,491	535,167	554,780	19,613	3.66%
Parking - Maintenance	443,950	405,723	480,241	620,008	635,756	15,748	2.54%
TOTAL PUBLIC SAFETY	13,698,755	13,400,192	13,888,147	15,450,244	16,234,929	784,684	5.08%
EDUCATION							
Smith Vocational & Agricultural High School	8,359,958	9,006,705	9,329,014	10,115,945	10,760,022	644,077	6.37%
Northampton Public School Department	31,043,917	32,162,012	33,461,896	35,159,372	36,565,747	1,406,375	4.00%
One-time Funds to stabilize the NPS FY24 budget	0	0	0	0	1,200,000	1,200,000	100.00%
TOTAL EDUCATION	39,403,874	41,168,717	42,790,910	45,275,317	48,525,769	3,250,452	7.18%
PUBLIC WORKS							
Administration and Engineering Division	273,025	261,243	262,594	293,560	303,260	9,700	3.30%
Streets / General Highway Division	1,399,478	1,505,102	1,267,828	1,854,394	1,929,800	75,406	4.07%
Streets / Snow & Ice Division	576,928	659,504	601,427	500,000	500,000	0	0.00%
Forestry, Parks and Cemeteries Division	1,213,640	1,121,327	1,288,803	1,492,859	1,551,133	58,274	3.90%
TOTAL PUBLIC WORKS	3,463,072	3,547,176	3,420,652	4,140,813	4,284,193	143,380	3.46%
HEALTH AND HUMAN SERVICES							
Health and Human Services Department	310,366	325,490	562,422	1,258,359	1,273,186	14,827	1.18%
Department of Community Care	0	0	107,803	0	0	0	0.00%
Senior Services Department	322,321	225,889	359,918	417,533	443,483	25,950	6.22%
Veterans' Services Department	665,345	610,500	558,329	729,094	699,627	(29,467)	-4.04%
TOTAL HUMAN SERVICES	1,298,032	1,161,879	1,588,472	2,404,986	2,416,297	11,311	0.47%
CULTURE & RECREATION							
Forbes Library	1,350,722	1,391,244	1,432,981	1,477,724	1,529,442	51,718	3.50%
Lilly Library	341,201	351,437	361,981	372,841	385,889	13,048	3.50%
Parks and Recreation Department	323,430	344,166	412,423	370,995	381,783	10,788	2.91%
Arts and Culture Department	76,973	81,023	88,935	92,150	97,468	5,318	5.77%
TOTAL CULTURE & RECREATION	2,092,326	2,167,870	2,296,319	2,313,710	2,394,582	80,872	3.50%
DEBT SERVICE							
Long-Term Bonds Principal	5,029,900	3,591,700	3,905,300	3,451,201	3,774,900	323,699	9.38%
Long-Term Bonds Interest	972,790	810,833	1,007,376	1,010,761	1,124,874	114,113	11.29%
Temporary Bonds Principal / Paydowns	0	0	0	45,000	45,000	0	0.00%
TOTAL DEBT SERVICE	6,002,690	4,402,533	4,912,676	4,506,962	4,944,774	437,812	9.71%

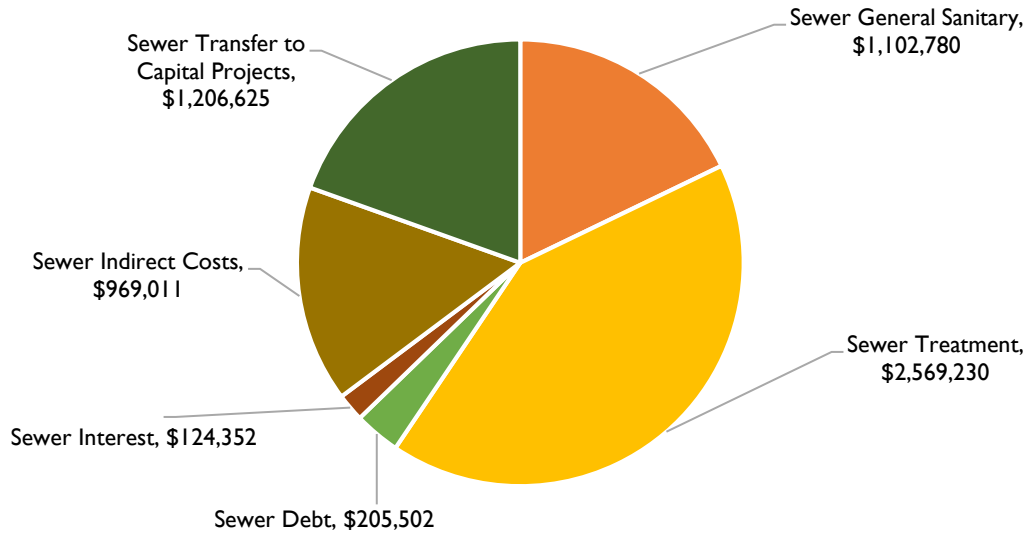
	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
EMPLOYEE BENEFITS							
Contributory Retirement System	6,301,238	6,559,443	6,803,018	7,060,854	7,480,027	419,173	5.94%
Pensions Non-Contributory & Actuarial OPEB	42,318	26,128	19,164	35,000	35,000	0	0.00%
OPEB Trust Fund	300,000	300,000	350,000	375,000	375,000	0	0.00%
Workers' Compensation	500,000	380,660	462,623	558,571	495,220	(63,351)	-11.34%
Workers' Compensation - Police & Fire	213,325	221,773	239,952	261,548	274,625	13,077	5.00%
Unemployment Compensation	22,316	97,502	36,015	110,000	110,000	0	0.00%
Group Medical Insurance	10,721,943	11,149,313	11,925,675	12,634,303	13,200,387	566,084	4.48%
Life Insurance	53,193	65,652	65,660	66,200	66,200	0	0.00%
Payroll Taxes	831,511	867,265	913,637	1,029,922	1,062,660	32,738	3.18%
Other Benefits	208,501	116,351	173,407	180,000	180,000	0	0.00%
TOTAL EMPLOYEE BENEFITS	19,194,346	19,784,087	20,989,151	22,311,398	23,279,119	967,721	4.34%
INSURANCE AND RESERVES							
Capital Projects	340,000	0	407,500	446,057	200,000	(246,057)	-55.16%
General Liability Insurance	65,000	70,893	89,407	93,375	107,484	14,109	15.11%
Property & Auto Insurance	274,163	324,800	375,428	408,156	467,297	59,141	14.49%
Public Employees Liability Insurance	(22,766)	143,324	182,057	211,566	277,046	65,480	30.95%
Reserve for Personnel	0	125,984	100,000	556,900	100,000	(456,900)	-82.04%
Transfer to Fiscal Stability Stabilization Fund	0	0	0	0	0	0	0.00%
Transfer to Capital Stabilization Fund	382,884	0	425,000	450,000	450,000	0	0.00%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	1,039,281	665,001	1,579,392	2,166,054	1,601,827	(564,227)	-26.05%
GENERAL FUND APPROPRIATIONS	92,184,486	91,983,338	97,505,943	105,109,886	110,731,459	5,621,573	5.35%
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	790,413	531,779	552,438	534,841	552,438	17,597	3.29%
Offset Receipts - Cherry Sheet	1,308,384	1,309,011	1,318,649	1,390,085	1,245,520	(144,565)	-10.40%
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	8,332	8,494	8,520	8,832	8,932	100	1.13%
RMV Non-Renewal Surcharge	81,640	78,860	39,880	39,880	52,500	12,620	31.64%
Regional Transit Assessment (PVTA)	441,734	437,349	419,094	443,732	458,345	14,613	3.29%
Special Education (Ch. 71B, ss. 10, 12)	3,410	5,841	48,286	10,881	25,566	14,685	134.96%
Charter School Sending Tuition	2,307,437	2,529,311	2,820,655	2,855,543	2,907,985	52,442	1.84%
School Choice Sending Tuition	614,430	570,575	687,354	695,564	676,505	(19,059)	-2.74%
SUB-TOTAL STATE ASSESSMENTS	3,456,983	3,630,430	4,023,789	4,054,432	4,129,833	75,401	1.86%
TOTAL NON-APPROPRIATED USES	5,582,902	5,498,342	5,894,876	5,979,358	5,927,791	(51,567)	-0.86%
TOTAL BUDGET PLAN - GENERAL FUND	97,767,388	97,481,680	103,400,819	111,089,245	116,659,250	5,570,006	5.01%

	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
ENTERPRISE FUNDS							
WATER ENTERPRISE FUND							
Water General	3,868,991	2,792,140	2,640,866	2,900,839	2,959,328	58,489	2.02%
Water Debt	1,700,538	1,684,863	1,706,761	1,739,790	1,775,625	35,835	2.06%
Water Interest	306,095	262,189	223,066	170,916	125,184	(45,732)	-26.76%
Water Indirect Costs	620,420	577,268	614,707	602,981	626,335	23,354	3.87%
Water Reserve	783,956	1,471,113	1,574,680	1,530,474	1,458,528	(71,946)	-4.70%
TOTAL WATER ENTERPRISE FUND	7,280,000	6,787,573	6,760,079	6,945,000	6,945,000	0	0.00%
SEWER ENTERPRISE FUND							
Sewer General Sanitary	1,727,060	911,981	754,752	1,067,691	1,102,780	35,089	3.29%
Sewer Treatment	2,313,017	1,882,091	1,897,150	2,459,798	2,569,230	109,432	4.45%
Sewer Debt	377,507	209,235	209,008	202,747	205,502	2,755	1.36%
Sewer Interest	50,856	41,706	35,537	145,232	124,352	(20,880)	-14.38%
Sewer Indirect Costs	935,319	1,042,826	1,042,931	1,001,975	969,011	(32,964)	-3.29%
Sewer Transfer to Capital Projects	1,086,241	1,594,651	1,626,164	1,300,057	1,206,625	(93,432)	-7.19%
TOTAL SEWER ENTERPRISE FUND	6,490,000	5,682,490	5,565,543	6,177,500	6,177,500	0	0.00%
SOLID WASTE ENTERPRISE FUND							
Solid Waste Landfill	-	-	-	-	-	-	-
Solid Waste Other Waste Mgt	497,938	484,577	435,186	589,177	459,679	(129,498)	-21.98%
Solid Waste Indirect Costs	104,721	83,466	85,720	89,913	75,075	(14,838)	-16.50%
TOTAL SOLID WASTE ENTERPRISE FUND	602,659	568,043	520,906	679,090	534,754	(144,336)	-21.25%
Stormwater and Flood Control ENTERPRISE FUND							
Stormwater and Flood Control Drain Operations	954,612	412,387	412,695	740,755	857,382	116,627	15.74%
Stormwater and Flood Control Flood Control Oper.	717,216	64,827	73,457	147,019	143,673	(3,346)	-2.28%
Stormwater and Flood Control Debt	40,000	35,000	35,000	35,000	35,000	0	0.00%
Stormwater and Flood Control Interest	4,650	3,850	3,150	2,450	1,663	(787)	-32.12%
Stormwater and Flood Control Indirect Costs	280,008	341,407	345,781	351,296	319,479	(31,817)	-9.06%
Stormwater and Flood Control Stabilization Fund	-	919,566	881,742	719,966	639,289	(80,677)	-11.21%
TOTAL WATER ENTERPRISE FUND	1,996,486	1,777,038	1,751,825	1,996,486	1,996,486	0	0.00%
TOTAL ENTERPRISE FUNDS	16,369,145	14,815,143	14,598,353	15,798,076	15,653,740	(144,336)	-0.91%
TOTAL ALL FUNDS	117,028,002	112,296,822	117,999,171	126,287,715	132,312,990	6,025,275	4.77%

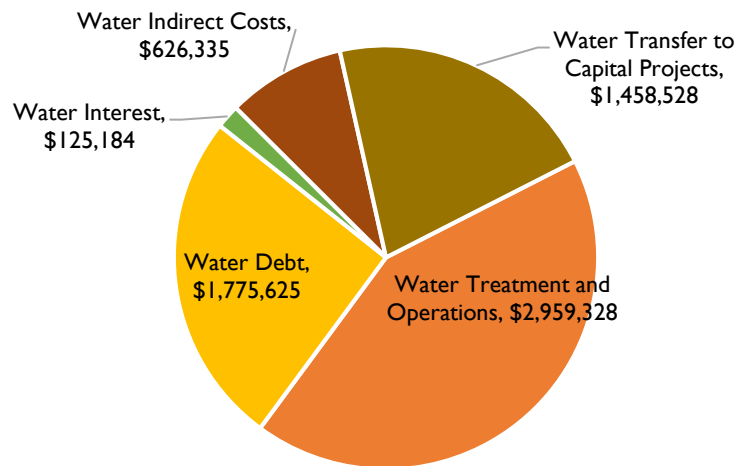
City of Northampton
General Fund Expenditures - FY2024
\$116,659,250



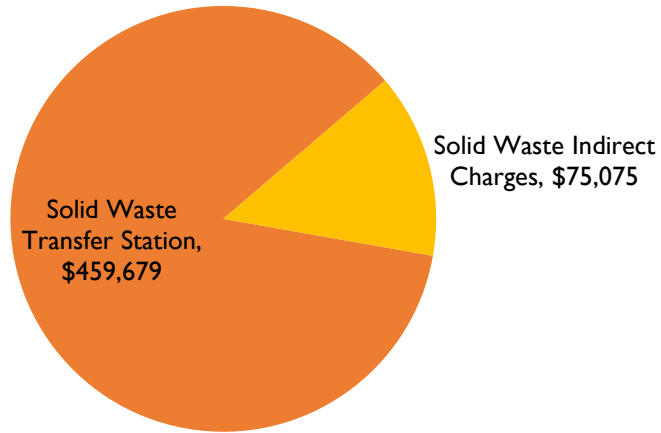
Sewer Enterprise Fund Expenditures - FY2024
\$6,177,500



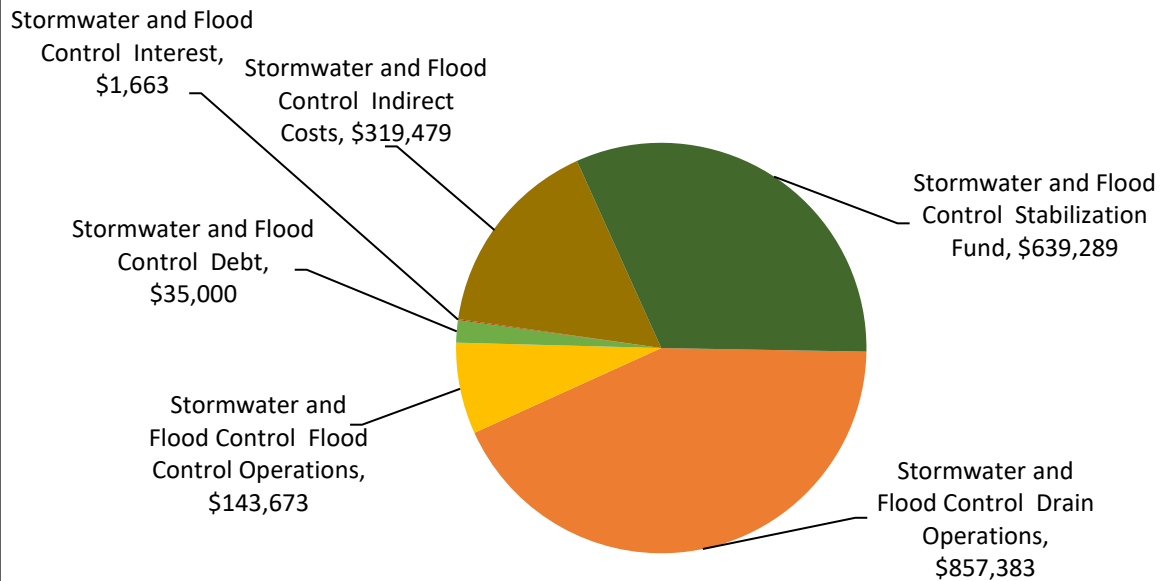
Water Enterprise Fund Expenditures - FY2024
\$6,945,000



Solid Waste Enterprise Fund Expenditures - FY2024
\$534,754



Stormwater & Flood Control Enterprise Fund Expenditures -
FY2024 - \$1,996,486



ELECTED OFFICIALS ANNUAL COMPENSATION – Fiscal Year 2024

Mayor	\$92,500
City Council President	\$10,000
City Council – At-Large	\$9,500
City Council – Ward Representative	\$9,000
School Committee – At-Large	\$5,500
School Committee – Ward Representative	\$5,500
Superintendents of Smith’s Agricultural School	\$5,000
Elector under the Oliver Smith Will	\$10
Trustees under the Will of Charles E. Forbes	\$0
Community Preservation at Large	\$0

The Mayor, City Council, School Committee and Trustees of Smith’s Vocational and Agricultural School shall be eligible to enroll in the municipal health insurance and retirement plans.

Elected officials are also eligible for the following benefits:

- Life Insurance - Basic Plan – City share 60% - \$61.56 per year, per employee at a rate of \$5.13 city share per month
- Dental - 100% employee paid
- Health Insurance through Group Insurance Commission (GIC) - City share FY2024, monthly cost to city per employee

GIC RATES 2024	Type	Employer Share	Monthly City Contribution
Harvard Pilgrim Access America - Individual	PPO	50%	\$590.20
Harvard Pilgrim Access America	PPO	50%	\$1,314.52
UniCare Total Choice	Indemnity	50%	\$674.22
UniCare Total Choice	Indemnity	50%	\$1,491.59
UniCare PLUS	PPO	50%	\$442.00
UniCare PLUS	PPO	50%	\$1,048.99
Harvard Pilgrim Explorer	POS	50%	\$488.25
Harvard Pilgrim Explorer	POS	50%	\$1,206.43
Mass General Brigham Health Plan Complete	HMO	80%	\$714.00
Mass General Brigham Health Plan Complete	HMO	80%	\$1,881.94
Health New England	HMO	80%	\$588.00
Health New England	HMO	80%	\$1,406.09
UniCare Community Choice	PPO	50%	\$338.37
UniCare Community Choice	PPO	50%	\$834.58
Harvard Pilgrim Quality	HMO	80%	\$577.06
Harvard Pilgrim Quality	HMO	80%	\$1,463.39
Tufts Health Plan Medicare Preferred	HMO	80%	\$282.20
UniCare Medicare Extension	Indemnity	50%	\$212.56
Harvard Pilgrim Medicare Enhance	Indemnity	50%	\$210.92
Health New England Medicare Supplement Plus	Indemnity	50%	\$215.15

City Council

Ward 3 Councilor James Nash, President
Ward 2 Councilor Karen Foster, Vice-President
210 Main Street, Northampton, MA 01060
(413) 587-1210
citycouncil@northamptonma.gov

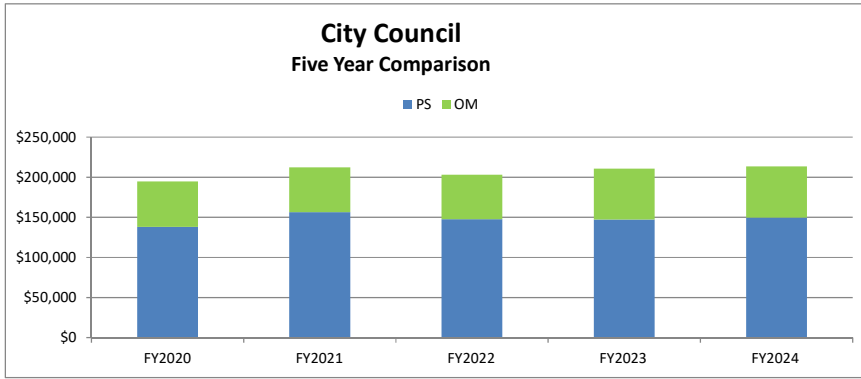
Department Responsibilities

The City Council is elected by Northampton voters. The city is divided into seven wards with an equal number of voters in each. Ward Councilors are elected by their respective wards, while two at-large members are voted on by the entire Northampton electorate. The term of office for city councilors is two years. The City Council is the legislative body for the city and exercises its powers in accordance with Article 2 of the city charter. The City Council is responsible for adopting the budget and Capital Improvement Program, adopting city ordinances, approving non-scheduled appropriations, approving appointments to multi-member boards, and approving the city tax rate. The City Council is also responsible for retaining an independent auditor to examine the city's financial statements on an annual basis. The City Council elects a Council President who serves as the presiding officer at all council meetings. The City Council conducts normal business on the first and third Thursday of each month, except in July and August when only one meeting is scheduled per month. In the absence of the Council President, the Council Vice-President (also elected by the City Council) serves as the presiding officer. The City Council also has various standing committees. Each committee elects a chair and vice-chair. Visit www.northamptonma.gov for committee listings and meeting schedules. The City Council employs an Administrative Assistant to the City Council to provide support and record keeping for all City Council activities.

FY2024 Budget Information

The City Council's budget is relatively static. On the personnel side, City Councilors' compensation is set by ordinance and has not increased since 2016. Ward Councilors are paid \$9,000 annually while At-Large Councilors receive \$9,500. The Council President receives \$10,000. The only increase on the personnel side is a step increase and 2.5% COLA for the Administrative Assistant. Under expenses, the largest single line item is the annual independent audit. The City Council awarded a new three-year contract to Scanlon and Associates in September of 2020. The cost for the Examination of Basic Financial Statements and the audit of the city's retirement system in FY2024 will be \$54,500. There are no other increases in Ordinary Maintenance.

During 2022, the City Council took the following actions: considered 221 pieces of legislation, including 141 Orders, 42 Ordinances, 13 Resolutions; convened in full City Council 27 times and in City Council committees 46 times; held 24 Public Hearings on matters such as the budget, zoning, administrative orders, and pole petitions.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	138,086	156,366	147,595	147,350	149,660	2,310
OM	56,562	55,875	55,409	63,600	63,900	300
Total	194,648	212,240	203,005	210,950	213,560	2,610

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
Elected	9.00	9.00	9.00	9.00	9.00	-
NR	1.00	1.00	1.00	1.00	1.00	-
	10.00	10.00	10.00	10.00	10.00	-

111 - CITY COUNCIL

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Council President	James Nash	Elected		1.00	10,000	10,000		
Councilor Vice-President	Karen Foster	Elected		1.00	9,000	9,000		
Councilor-at-Large	Marissa Elkins	Elected		1.00	9,500	9,500		
Councilor-at-Large	Jamila Gore	Elected		1.00	9,500	9,500		
Councilor	Alex Jarrett	Elected		1.00	9,000	9,000		
Councilor	Marianne LeBarge	Elected		1.00	9,000	9,000		
Councilor	Rachel Maiore	Elected		1.00	9,000	9,000		
Councilor	Stanley W. Moulton, III	Elected		1.00	9,000	9,000		
Councilor	Garrick Perry	Elected		1.00	9,000	9,000		
Administrative Assistant	Laura Krutzler	NR	40.00	1.00	66,560	66,560		
Longevity					100	100		
Total Personnel Services:				10.00	149,660	149,660		
Annual Audit					54,500	54,500		
Training and Seminars					2,500	2,500		
Printing & Mailing					300	300		
Advertising					2,100	2,100		
Office Supplies					500	500		
Travel					4,000	4,000		
Total Operations and Maintenance:					63,900	63,900		
111-CITY COUNCIL TOTAL:				10.00	213,560	213,560		

Office of the Mayor

Gina-Louise Sciarra, Mayor
210 Main Street, Northampton, MA 01060
(413) 587-1249
mayor@northamptonma.gov

Department Responsibilities

The Mayor is the chief executive officer of the City of Northampton in accordance with Article 3 of the City Charter. The Mayor also serves as Chair and a full voting member of the Northampton School Committee and as a Trustee of Smith Vocational and Agricultural High School. Additionally, the Mayor serves Ex Officio as a member of the Board of Trustees of the Academy of Music Theatre and Look Memorial Park and sits on the board of other regional partners. It is the Mayor's responsibility to appoint residents to the city's many boards and commissions, subject to the approval of the City Council, and to present the City Council with a balanced city budget in May of each year. The Mayor's office is responsible for implementing economic development and community development initiatives and is a gateway for residents, businesses, organizations, and visitors wishing to access information and city services. The License Commission is staffed by the Mayor's office, as is the city's COVID-19 Economic Recovery Grants administration.

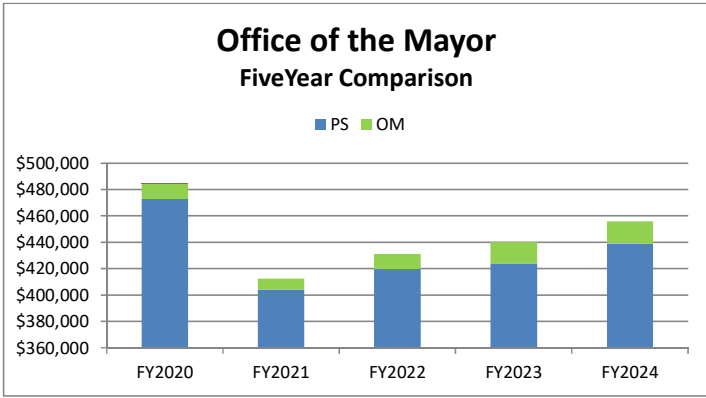
FY2023 Highlights

- In FY2023, the Mayor's Office continued to support the expanded Department of Health and Human Services (DHHS), particularly the Division of Community Care, as it found structure and a new leader in Director Kristen Rhodes. The department is poised to hire community responders and pilot alternative public safety calls in FY2024.
- The Mayor's Office negotiated and secured an agreement to purchase a site at 298 Main Street in the former Baptist Church for the Community Resilience Hub. The building will provide space for nonprofit partners to aggregate support services to vulnerable populations, serve as a beautiful and welcoming community space, and serve as offices for DHHS, especially for the Division of Community Care.
- The Mayor created the new Climate Action and Project Administration (CAPA) department by Administrative Order to consolidate existing efforts in the Office of Planning and Sustainability to set strategic goals for climate response, in the Central Services Department to manage projects with an environmental focus through the Energy and Sustainability Officer, and in the Office of the Auditor with the efforts to insert sustainability and professional project management principles into the city's procurement activities by the Chief Procurement Officer. These three functions will be housed under the new CAPA Department in FY2024.
- Mayor Sciarra selected recipients for Northampton's American Rescue Plan Act (ARPA) funds for community-directed, Northampton-based projects designed to help the community recover from the negative impacts of the COVID-19 pandemic, including negative health and economic impacts. The Mayor, with advice and input from the resident-led ARPA commission, chose from among 98 project submissions with a total requested amount of just over \$20 million. Sixty-one projects received funding from the designated \$4 million.
- Utilizing \$3 million in ARPA funds, Mayor Sciarra established the Climate Change Mitigation Stabilization Fund to enhance the city's ability to anticipate, adapt and thrive in a changing climate and to reduce the city's carbon footprint and impact on climate change. This fund will allow the city to address the city's Climate Resilience and Regeneration plan as we strive to meet the goal of net carbon neutrality by 2030.

- The Mayor's Office and the Finance Director maintained the highest possible bond rating, AAA, from the rating agency Standard and Poor's.

Economic Development

The city's economic development efforts focus on bringing people together in our downtown spaces to build community and support our retail, restaurant, and entertainment businesses. The city continues support economic development activities in the downtown areas and throughout the city. This fiscal year the city is again providing planters, soil, and barriers to beautify and facilitate outdoor dining in the public way, supporting musical entertainment at Summer on Strong, Masonic Street Live, the Florence Civic and Business Association's 2023 Florence Summer Concert Series, and at a new location, Garage Band at Brewster Court. The Economic Development team has purchased additional public tables and chairs for these locations, as well as gratefully accepting a generous private gift of a portable performance stage to be used at events like Pride, the Taste of Northampton, Salsa in the Park, and others. Economic Development also financially supported the Back Porch Festival, which sold out at multiple locations last March. In addition, in FY23 the Mayor's Economic Development Department secured funding to bring back the Taste of Northampton which was attended by thousands of people, secured funding for a high-tech outdoor bathroom for Pulaski Park, secured funding for a bridge lighting project for the bike path and railroad bridges over lower main street, funded the holiday lights downtown, and supported First Night fireworks.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	472,857	404,065	419,718	423,638	438,985	15,347
OM	11,761	8,496	11,364	16,442	16,942	500
Total	484,618	412,561	431,082	440,080	455,927	15,847

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
Elected	1.00	1.00	1.00	1.00	1.00	0.00
NR	5.00	4.00	4.00	5.00	5.00	0.00
NAPEA	2.00	0.00	0.00	0.00	0.00	0.00
	8.00	5.00	5.00	6.00	6.00	0.00

121 - MAYOR'S OFFICE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Mayor	Gina-Louise Sciarra	Elected		1.00	92,500	92,500		
Finance Director	Charlene Nardi	NR	40.00	1.00	123,448	123,448		
Chief of Staff	Alan Wolf	NR	40.00	1.00	100,319	100,319		
Admin, Licensing and Eco Dev Coordinator	Annie Lesko	NR	40.00	1.00	71,448	71,448		
Mayoral Assistant	Vacant	NR	35.00	1.00	49,450	49,450		
Grant Manager	Abbie Stone	NR	40.00	1.00	58,656	-	58,656	ARPA Funding
Longevity					200	200		
Cell Phone Allowance					1,620	1,620		
Total Personnel Services:				6.00	497,641	438,985	58,656	
Training and Seminars					1,642	1,642		
GIS/WEB Services					1,100	1,100		
Contractual Services					1,800	1,800		
Printing and Mailing					2,600	2,600		
Advertising					750	750		
Office Supplies					625	625		
Subscriptions					600	600		
Travel					2,025	2,025		
Dues & Memberships					5,800	5,800		
Total Operations and Maintenance:					16,942	16,942	-	
121-MAYOR'S OFFICE TOTAL:				6.00	514,583	455,927	58,656	

Office of the Auditor

Joyce Karpinski, Auditor
210 Main Street, Northampton, MA 01060
(413) 587-1205
jkarpinski@northamptonma.gov

Department Responsibilities

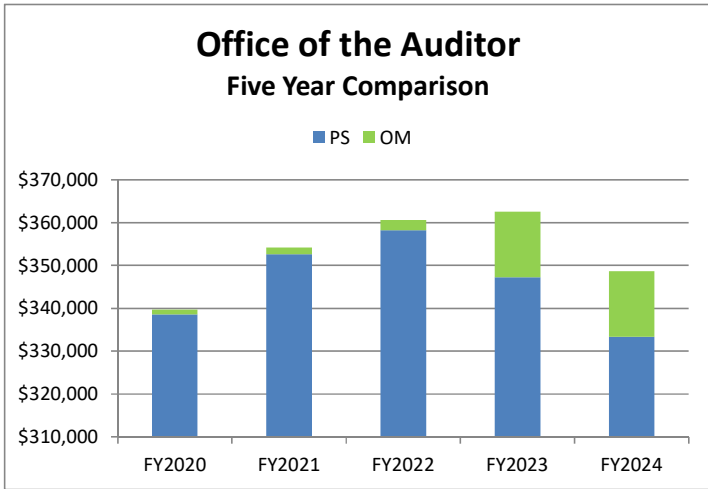
The Office of the Auditor maintains the city's financial records and ensures that proper procedures are followed in accordance with Massachusetts General Laws and Northampton's financial policies and procedures. The financial records include the statement of expenditures and revenues, as well as a balance sheet of assets, liabilities, and fund balances.

FY2023 Highlights

The Office of the Auditor provides accounting services for city departments and monitors all financial activity for accountability and legal compliance, processes bi-weekly payrolls and weekly accounts payable warrants, and processes income tax documentation such as 1099s and W-2s. In FY2023, many city employees attended free safety and management training workshops, earning a \$25,340 credit from the city's insurance carrier that was applied to the city's insurance premium.

FY2024 Budget Information

The Office of the Auditor will continue to maintain and monitor the city's financial activity for accountability and legal compliance, including procurement, payroll and accounts payable.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	338,555	352,627	358,224	347,254	333,402	(13,852)
OM	1,119	1,567	2,427	15,280	15,282	2
Total	339,674	354,195	360,650	362,534	348,684	(13,850)

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NR	2.00	2.00	2.00	2.00	2.00	0.00
NAPEA	1.00	1.00	1.00	1.00	0.00	(1.00)
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
	5.00	5.00	5.00	5.00	4.00	(1.00)

135 - AUDITOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Auditor	Joyce Karpinski	NR	40.00	1.00	116,335	116,335		
Assistant Auditor	Leah Terrell	NR	40.00	1.00	66,102	66,102		
Payroll and AP Coordinator	Juan Perez	AFSCME	40.00	1.00	50,866	50,866		
Payroll and AP Coordinator	Heather VanAnne	AFSCME	40.00	1.00	49,667	49,667		
Salaries Technical/Professional					48,932	48,932		
Overtime					500	500		
Longevity					1,000	1,000		
Total Personnel Services:				4.00	333,402	333,402		
Technology Services					10,000	10,000		
Microfiche Data Storage					167	167		
Office Supplies					1,500	1,500		
Travel					650	650		
Conferences/Registrations					2,300	2,300		
Dues & Memberships					665	665		
Total Operations and Maintenance:					15,282	15,282		
135-AUDITOR TOTAL:				4.00	348,684	348,684		

Office of the Assessor

Marc Dautreuil II, Principal Assessor
210 Main Street, Northampton, MA 01060
(413) 587-1203
mdautreuil@northamptonma.gov

Department Responsibilities

The Office of the Assessor is responsible for administering Massachusetts property tax laws effectively and equitably and for producing accurate and fair appraisals of all taxable property. Taxable property includes not only real estate but business personal property as well. Each year the assessors are required by law to assess property at its fair cash value. In determining market value, the assessors must evaluate a number of factors that impact the amount a willing buyer and seller would agree to, including:

- sales for the same type of property,
- location, and
- supply and demand.

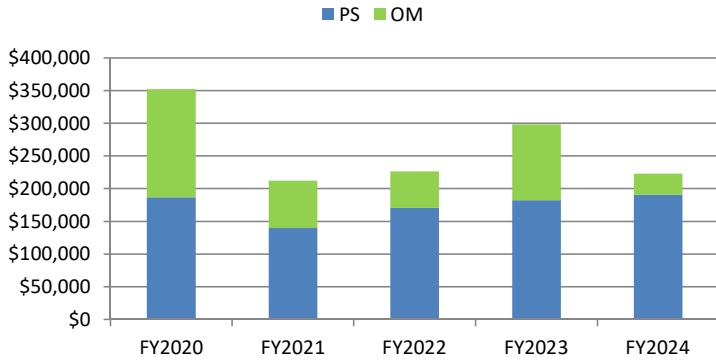
FY2023 Highlights

The Assessor's office valued and prepared 11,553 real estate and personal property tax bills, bringing in \$72,342,854 in revenue for FY2023. Building permits were reviewed for purposes of adding them to property values as appropriate and calculating for new growth. New growth, including new construction, came in at a value of \$56,695,416 which increased the city's levy limit by \$1,014,281. The Assessor's office also prepared 26,366 motor vehicle and boat excise bills, which brought in \$3,195,147 and was responsible for the motor vehicle and boat abatement process for those taxpayers that have sold, traded, gifted, etc., vehicles and vessels. The Assessor's office administered statutory exemptions for the city's elderly, disabled veterans, blind, and widow/widowed taxpayers and administered the Community Preservation Act exemption for low-income taxpayers. 385 exemptions worth \$140,548 were granted to seniors and 124 exemptions totaling \$104,824 were granted to veterans. Chapter land and charitable property applications are managed and administered in the Assessor's office as well. In the past fiscal year the Assessor's office navigated one of the most unstable real estate markets in recent memory, seeing home values rise by more than 25% on average. Despite the challenges that this presented, the department was still able to achieve its goal of equitable home values and eased the concerns of the average taxpayer, as shown by the fact that less than 50 people have applied for real estate tax abatements for the FY2023 billing cycle out of the 11,000 non-exempt tax parcels.

FY2024 Budget Information

The Office of the Assessor continues in its endeavor to provide professional and friendly customer service over the phone and at its counter with each of the various types of inquiries that are presented every day. FY2024 will be another interesting year as sales values of residential property continue to climb even as some cities are seeing a decline in their markets. Commercial property values are expected to continue their incremental rebounds. The department will be working with Tyler Appraisal Services throughout the year to make sure all property conditions, grades, and measurements are up to date. As always, the department will be working to make sure that the homes and businesses throughout Northampton are valued accurately and fairly.

Office of the Assessor Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	186,589	139,781	170,672	182,387	190,498	8,111
OM	165,213	72,540	55,753	116,200	32,700	(83,500)
OOM					95,000	95,000
Total	351,802	212,321	226,425	298,587	318,198	19,611

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
	3.00	3.00	3.00	3.00	3.00	0.00

141 - ASSESSOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Principal Assessor	Marc Dautreuil	NAPEA	35.00	1.00	83,541	83,541		
Assistant Assessor	Benjamin Moore	NAPEA	35.00	1.00	59,272	59,272		
Principal Clerk Secretary	Beth Kaplowitt	AFSCME	35.00	1.00	46,785	46,785		
Longevity					900	900		
Total Personnel Services:				3.00	190,498	190,498		
R & M Office Equipment					100	100		
Professional Services					15,000	15,000		
Legal					10,000	10,000		
Training and Seminars					3,000	3,000		
Printing					750	750		
Office Supplies					1,000	1,000		
Travel					2,500	2,500		
Dues & Memberships					350	350		
Total Operations and Maintenance:					32,700	32,700		
Property Revaluation Services					95,000	95,000		
Total Other than Ordinary Maintenance:					95,000	95,000		
141-ASSESSOR TOTAL:				3.00	318,198	318,198		

Office of the Treasurer/Collector

Kristine Bissell, Treasurer/Collector
212 Main Street, Northampton, MA 01060
(413) 587-1293
kbissell@northamptonma.gov

Department Responsibilities

The Office of the Treasurer/Collector strives to efficiently serve its residents and visitors and promotes timely collection of revenue in a professional and respectful manner. The revenue collected is recorded, disbursed, and invested at various financial institutions to ensure safety, liquidity needs, and maximum yield. The office is also responsible for all borrowing functions, management of tax title accounts, federal and state reporting and the financial-enforcement actions of Parking Enforcement.

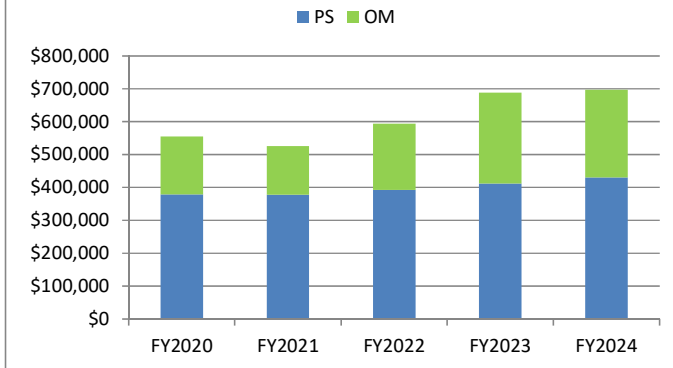
FY2023 Highlights

The Pay-by-Plate system and the Parkmobile app provide additional payment options and improved customer service. The number of transactions via Parkmobile continues to increase as users have become more familiar with the service. Lockbox services for tax and parking collections support efficient workflow resulting in quicker payment processing and deposits being made sooner. The office continues to identify ways to increase efficiency and to enhance services for the community during these challenging times. The office offers a self-service online portal for residents for real estate, personal property, excise, and water/sewer utilities to include auto-pay, email notifications, and PDF bill copies. Parking tickets and permits also have online payment services. The office continues to work with departments to enhance and improve its payment capabilities.

FY2024 Budget Information

The Office of the Treasurer/Collector coordinates with the Tax Title attorney in addition to working directly with individual homeowners to resolve delinquent real estate taxes. The Deputy Tax Collector assists with delinquent excise collections. The Treasurer/Collector and both assistants are required to attend annual training sponsored by the Massachusetts Collector Treasurer Association in order to retain and obtain certification status.

Office of Treasurer Collector Five Year Comparison



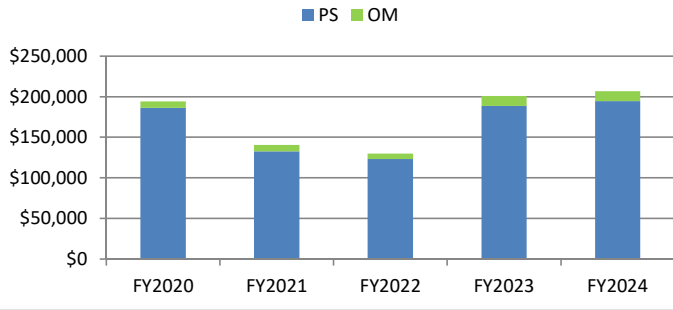
General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	378,951	378,325	392,842	411,659	430,809	19,150
OM	176,217	148,213	201,039	276,435	266,435	(10,000)
Total	555,168	526,538	593,880	688,094	697,244	9,150

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
NR	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	5.00	4.00	4.00	4.00	4.00	0.00
Total	8.00	7.00	7.00	7.00	7.00	0.00

146-TREASURER COLLECTOR

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Treasurer/Collector	Kristine Bissell	NR	40.00	1.00	110,735	110,735		
Assistant Collector/Parking Enforce	Nanci Forrestall	NAPEA	40.00	1.00	72,957	72,957		
Assistant Treasurer	Kristen Yeziarski	NAPEA	35.00	1.00	65,447	65,447		
Principal Clerk	Sally Bastiaans	AFSCME	35.00	1.00	41,578	41,578		
Principal Clerk	Vacancy	AFSCME	35.00	1.00	38,727	38,727		
Parking Clerk	Chapin Gilmore	AFSCME	35.00	1.00	44,627	44,627		
Hearing Officer	David Molnar	AFSCME	35.00	1.00	51,318	51,318		
Overtime					1,000	1,000		
Longevity					3,700	3,700		
Cell Phone Allowance					720	720		
Total Personnel Services:				7.00	430,809	430,809		
R & M Office Equipment					5,000	5,000		
Legal - Tax Title					22,000	22,000		
Parking System Credit Card Fees					90,000	90,000		
Tax Collection Services					4,000	4,000		
Contractual Services					1,500	1,500		
Printing					15,000	15,000		
Postage					50,000	50,000		
Advertising					3,000	3,000		
Parking Enforcement Software and Financial Services					70,000	70,000		
Office Supplies - General					600	600		
Travel					750	750		
Conferences/Training					1,400	1,400		
Dues and Memberships					610	610		
General Liability					2,575	2,575		
Total Operations and Maintenance:					266,435	266,435		
146-TREASURER COLLECTOR TOTAL:				7.00	697,244	697,244		

Office of the Treasurer/Collector Parking Enforcement Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	186,252	132,778	123,322	188,479	194,582	6,103
OM	7,708	8,010	6,397	12,200	12,200	-
Total	193,960	140,788	129,720	200,679	206,782	6,103

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
AFSCME	5.50	4.50	4.50	4.00	4.00	0.00
	5.50	4.50	4.50	4.00	4.00	0.00

211 - TREASURER COLLECTOR'S OFFICE - PARKING ENFORCEMENT

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Parking Enforcement Officer	Robyn Aubrey	AFSCME	40.00	1.00	45,323	45,323		
Parking Enforcement Officer	Dylan Krupa	AFSCME	40.00	1.00	42,246	42,246		
Parking Enforcement Officer	Donna Delisle-Mitchell	AFSCME	40.00	1.00	42,246	42,246		
Parking Enforcement Officer	Vacancy	AFSCME	40.00	1.00	40,267	40,267		
Part-time PEO's					18,000	18,000		
Overtime					5,000	5,000		
Longevity					700	700		
Weekend Differential					800	800		
Total Personnel Services:				4.00	194,582	194,582		
R & M Vehicles					4,000	4,000		
R & M Office Equipment					2,500	2,500		
R & M Communication Equipment					2,000	2,000		
Uniform Allowance					3,700	3,700		
Total Operations and Maintenance:					12,200	12,200		
211 - PARKING ENFORCEMENT					4.00	206,782	206,782	

City Solicitor

Attorney Alan Seewald
210 Main Street, Northampton, MA 01060
(413) 587-1249
aseewald@northamptonma.gov

One Roundhouse Plaza, Suite 304, Northampton, MA 01060, (413) 584-4455

Attorney Layla Taylor, Labor Counsel, at Sullivan, Hayes, and Quinn, Springfield, MA

Attorney Louis Moore, Environmental Counsel, Northampton, MA

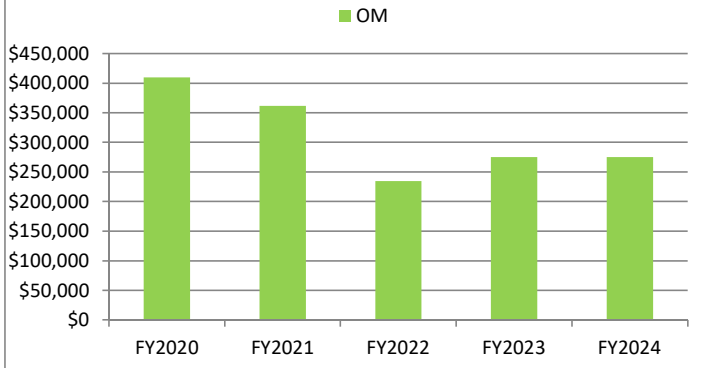
Department Responsibilities

The City Solicitor is appointed by the Mayor subject to confirmation by the City Council, and serves as the general legal counsel to the Mayor, the City Council, department heads and employees, and multiple member bodies of the City of Northampton. The City Solicitor provides the city with general legal services and advises any officer or employee of the city on any question of the law connected with the discharge of their official duties. The City Solicitor is admitted to practice as an attorney in the courts of the Commonwealth of Massachusetts, the U.S. District Court for the District of Massachusetts, and the U.S. First Circuit Court of Appeals. The Mayor may hire additional outside legal counsel to assist work with the City Solicitor on matters requiring special legal expertise.

FY2023 Highlights

In FY2023, the City Solicitor advised nearly every city department with interpretations of federal and state law, the city charter and city ordinances and regulations, and counseled multiple member bodies on legal issues involving the Open Meeting Law, the Public Records Law, and the Conflict of Interests Law. The Solicitor oversaw the work of all special counsel to the city, including labor, environmental, and litigation counsel.

City Solicitor Five Year Comparison



General Fund Operating Budget						
	Actual	Actual	Actual	Budget	Budget	\$ Change
	FY2020	FY2021	FY2022	FY2023	FY2024	FY23-FY24
OM	409,968	361,565	234,570	275,000	275,000	-
Total	409,968	361,565	234,570	275,000	275,000	-

151-LEGAL

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget
Legal					270,000
Judgements					5,000
Total Operations and Maintenance:					275,000
151-LEGAL TOTAL:					275,000

Funding Sources		
General Fund	Other	Source
270,000		
5,000		
275,000		
275,000		

Human Resources Department

Glenda Stoddard, Director

240 Main Street, Northampton, MA 01060

(413) 587-1258

gstoddard@northamptonma.gov

Department Responsibilities

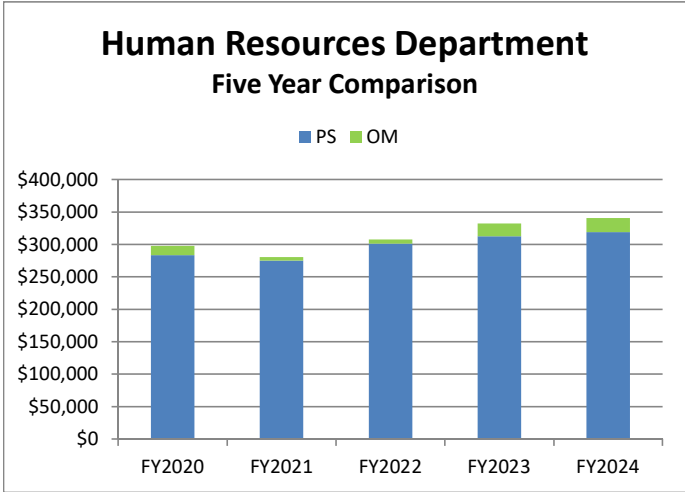
The Human Resources Department provides high-quality, consistent management to offer employees reasonable benefits that the city can afford. The department also manages the risk of possible future costs for group health insurance, unemployment benefits, workers compensation/IOD claims and labor negotiations. The department continues to build a payroll department with the goal of creating more efficiencies. The department assures consistent contract administration across city and school departments.

FY2023 Highlights

FY2023 was another challenging year as the department continued to face effects from the pandemic and learned to adapt to changing safety mandates, surges, and vaccine questions. Human Resources continued to manage the unusual circumstances of the pandemic while delivering unique and familiar benefits. The department added a part-time staffer which has helped to continue high quality face-to-face delivery of services. The department experienced more staff turnover than in any other year and spent more time training and examining practices and procedures.

FY2024 Budget Information

The department's focus for FY2024 will include monitoring compensation practices to ensure compliance with the pay equity law, ensuring that the city is attracting/retaining highly effective employees while staying true to the compensation system and remaining regionally competitive; continuing to work with stakeholders to implement workflow processes to increase effectiveness and reduce the paper flow, while also giving employees greater access to their benefit information; reviewing and updating policies and procedures that reflect "Best Practices" and put the city in a place where benefits are competitive for employees and sustainable for retirees; monitoring contract administration so that future negotiations can be effective; continuing working towards a more representative employee base through broad recruitment efforts; maintaining, and where necessary, improving safety training and procedures across the organization; continuing to operate from a place of factual fairness relying on data to make decisions and improve practices; working closely with unions to address issues expeditiously; and continue cross-training in the department.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	283,414	274,842	301,156	312,614	318,830	6,216
OM	14,232	5,850	6,435	19,550	21,550	2,000
Total	297,646	280,692	307,592	332,164	340,380	8,216

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NR	6.00	5.00	4.50	4.50	4.50	0.00
	6.00	5.00	4.50	4.50	4.50	0.00

152-HUMAN RESOURCES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Human Resources Director	Glenda Stoddard	NR	40.00	1.00	139,651	139,651		
Employment Specialist	Tracy Harrity	NR	40.00	1.00	73,008	73,008		
Benefits Specialist	Charles Dunham	NR	40.00	1.00	69,472	69,472		
HR Generalist	Mary Jane Carter	NR	25.00	0.50	32,799	32,799		
Payroll Coordinator	Janet Vance	NR	40.00	1.00	63,357		63,357	NPS Budget
Overtime					6,000	2,000	4,000	NPS Budget
Longevity					1,900	1,900		
Cell Phone Allowance					-	-		
Total Personnel Services:				4.50	386,187	318,830	67,357	
Training and Seminars					14,000	14,000		
Medical/Testing Services					5,000	5,000		
Printing					500	500		
Microfiche Data Storage					200	200		
Offices Supplies - General					350	350		
Travel					500	500		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					21,550	21,550		
152-HUMAN RESOURCES TOTAL:					4.50	407,737	340,380	67,357

Information Technology Services

Antonio Pagán, Chief Information Officer
42 Gothic Street, Northampton, MA 01060
(413) 587-1235
apagan@northamptonma.gov

Department Responsibilities

Information Technology (IT) Services Department provides computer hardware and software acquisition, telecommunications infrastructure, information security, maintenance, and support to all city departments. It is further responsible for technology supplies management, desktop and web publishing, social media management, and voice and data communications. The department is be responsible for systems development and planning, systems modification and enhancement, operations, and administration of the hardware and software for the geographic information system. IT Services is also responsible for coordinating recovery plans within the Business Continuity Plan for the entire municipal government administration and dependencies.

FY2023 Highlights

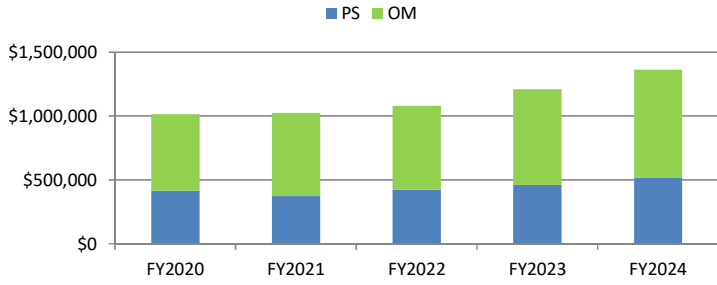
IT Services continued working on supporting all departments with ongoing projects and maintaining the IT equipment at all city buildings:

- Working with contractors on the replacement of Northampton Public Schools (NPS) existing wireless network with newer technologies to support the increase of bandwidth needs for staff and students. Expected completion is June 2023.
- Working with contractors on the consolidation of several server rooms and data centers into a redundant design optimized for business continuity.
- Deployment of several cloud-based solutions to enhance the data-processing capacity among several city departments.
- Completed Phase 2 of the Municipal Broadband Study with the support of the Mayor's Office
- Working on the leasing of a fiber plant to interconnect new radio system antennas and backbone equipment. Expected completion is July 2023.

FY2024 Budget Information

IT Services will continue focusing on the standardization of existing systems and processes across all city departments, continue the emphasis on stabilizing all infrastructure and support services with a focus on business continuity and sustainability, continue modernizing NPS servers' infrastructure to streamline IT support services at all school buildings and remote users, and continue improving the network security systems citywide by implementing infrastructure monitoring services in order to prevent cyber-attacks from external actors or internal users. IT Services will work on extending the Municipal Fiber Loop to include two communications towers as part of the Radio System Replacement project and the water facility in Williamsburg. IT Services will also work on upgrading or acquiring audio-visual equipment within several buildings to support the need for hybrid meetings and or interactions with city constituents.

Information Technology Services Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	415,969	374,256	424,407	463,257	519,460	56,202
OM	600,902	651,987	656,014	748,499	846,050	97,551
Total	1,016,871	1,026,243	1,080,421	1,211,756	1,365,510	153,753

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NR	9.00	8.00	9.00	9.00	9.00	0.00
NAPEA	0.00	0.00	0.00	0.00	0.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
Total	10.00	9.00	10.00	10.00	10.00	0.00

155-INFORMATION TECHNOLOGY SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Chief Information Officer	Antonio Pagán	NR	40.00	1.00	139,651	139,651		
Digital Literacy & Computer Science Coord.	Vacancy	NR	40.00	1.00	102,398	-	102,398	NPS 100%
IT Project Manager	Raphael Deh-Atheba	NR	40.00	1.00	85,413	59,789	25,624	NPS 30%
Applications Administrator	Vacancy	NR	40.00	1.00	76,710	76,710		
Systems Administrator	Eric Gagne	NR	40.00	1.00	73,234	10,985	62,249	NPS 85%
IT System Specialist	Russell Sanon	NR	40.00	1.00	60,299	48,239	12,060	NPS 20%
IT Systems Analyst	Sam Lev	NR	40.00	1.00	58,843	50,017	8,826	NPS 15%
IT Technology Assistant	Nancy Sise	AFSCME	40.00	1.00	58,649	58,649		
IT Systems Specialist	Gillian Doucette	NR	40.00	1.00	58,843	8,826	50,017	NPS 85%
IT Network Specialist	Vacancy	NR	40.00	1.00	64,615	51,692	12,923	NPS 20%
Overtime					2,500	2,500		
On Call					10,000	10,000		
Longevity					2,400	2,400		
Total Personnel Services:				10.00	793,557	519,460	274,097	
R & M Equipment					50,000	50,000		
Software License Fees					312,880	312,880		
Professional/Technical					371,000	371,000		
Training and Seminars					5,000	5,000		
Web Services					20,910	20,910		
Telecommunications					84,760	84,760		
Travel					1,000	1,000		
Dues & Memberships					500	500		
Total Operations and Maintenance:					846,050	846,050		
155-MANAGEMENT INFORMATION SYSTEMS TOTAL:				10.00	1,639,607	1,365,510	274,097	

Office of the City Clerk

Pamela L. Powers, City Clerk
210 Main Street, Northampton, MA 01060
(413) 587-1223
cclerk@northamptonma.gov

Department Responsibilities

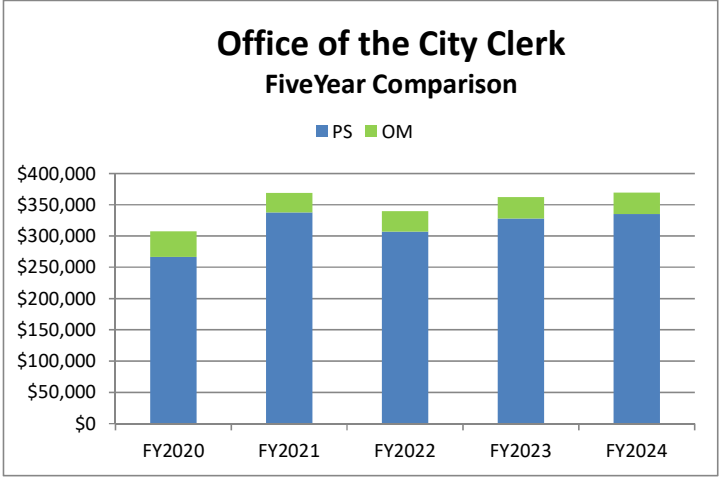
The responsibilities of the Office of the City Clerk are defined by state law, city charter, and city ordinance. General duties include maintaining, preserving, amending, and indexing all historical city records pertaining to birth, marriage, and death, city licenses; legislative filings including orders, ordinances, street acceptances and discontinuances, and City Council minutes; burial agent; administering oaths of office to various city officials and board, committee and commission members; chief election official; member of the Board of Registrars; overseer of voter registration records, street listings, and city census; compliance officer for Open Meeting Law; city-wide Records Access Officer (RAO); keeper of the city seal; Notary Public; and providing for the filing of other notices.

FY2023 Highlights

The 2022 State Elections were the first elections in which vote-by-mail was made permanent and early in-person voting options were expanded. Going forward, no-excuse in-person early voting will be allowed for municipal elections. Massachusetts has now joined the Electronic Registration Information Center (ERIC) which allows the state to share electoral information with other states. In turn, municipalities will benefit from more accurate voter rolls. Municipalities now have access to an Accessible Vote By Mail (AVBM) system that was introduced in 2022. Voters who are blind or have disabilities that make it difficult to access a paper ballot can request use of an electronic portal for private and secure online voting. In the future this technology will be used to support voting by overseas voters under the Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA).

FY2024 Budget Information

The Biennial Municipal Election will be November 7, 2023, and, if necessary, the Preliminary Election will be September 19, 2023. Nomination papers were available beginning April 24, 2023. In March 2024, the office will gear up for the Presidential Primary Election. Voter registrations continue to be brisk and we anticipate the activity level to be even higher during the presidential election year. Four year averages of voter registrations continue to drive the activity level to an all-time high. The four year average of newly registered voters between years 2010-2013 was 465, between years 2013-2017 was 865, and between years 2018-2021 was 1,537. State agency transactions, such as driver's license renewal force voter registration information automatically to the Board of Registrars. As of January 2023, RMV visitors are no longer able to opt out of voter registration for many agency transactions, except non-qualified residents.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	266,454	337,564	306,893	327,841	335,095	7,254
OM	41,247	31,074	32,525	34,565	34,565	-
Total	307,701	368,638	339,418	362,406	369,660	7,254

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
Elected	1.00	1.00	1.00	1.00	1.00	0.00
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
Total	4.00	4.00	4.00	4.00	4.00	0.00

161-CITY CLERK

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
City Clerk	Pamela L. Powers	NR	40.00	1.00	95,472	95,472		
Assistant City Clerk	Amy Zielenski	NAPEA	35.00	1.00	56,638	56,638		
Principal Clerk	Jennifer Cote	AFSCME	35.00	1.00	41,578	41,578		
Principal Clerk	Christine Shaw	AFSCME	35.00	1.00	40,607	40,607		
Election Workers					90,000	90,000		
Overtime					10,000	10,000		
Longevity					800	800		
Total Personnel Services:				4.00	335,095	335,095.00		
R & M Office Equipment					7,290	7,290		
Printing					2,200	2,200		
Ballot Printing/Processing					10,300	10,300		
General Code					6,300	6,300		
Office Supplies Forms					6,650	6,650		
Election Supplies					1,500	1,500		
Dues and Memberships					200	200		
General Liability					125	125		
Total Operations and Maintenance:					34,565	34,565		
161-CITY CLERK				4.00	369,660	369,660		

Office of Planning and Sustainability

Carolyn Misch, AICP, Director

210 Main Street, Northampton, MA 01060

(413) 587-1287

cmisch@northamptonma.gov

Department Responsibilities

The mission of the Office of Planning and Sustainability is to identify and implement the community vision for a sustainable and resilient future with a healthy and equitable economy and environment. This is done through planning (resilience, sustainability, visioning, comprehensive, and strategic), placemaking (design, built environment, history, and community preservation), conservation (environment, design with nature, open space, and agriculture), mobility planning (creating car-less options of bicycle, pedestrian, and transit linkages), equity (housing, community development, and economic prosperity), and climate action (resilience/adaptation and regeneration/mitigation).

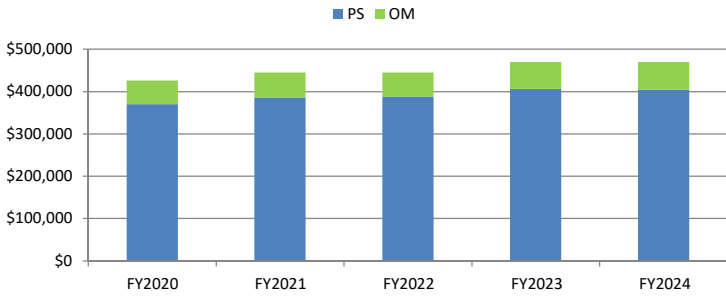
FY2023 Highlights

Planning and sustainability: continued implementation of the *Sustainable Northampton Comprehensive Plan* through regulatory changes, made revisions to the Historic Preservation element of the plan with consultants. The department developed public information videos and storyboards to better illustrate the plan to the public. **Community development** included funding new support services and affordable housing, developed designs for new sites and assisted in site selection for a Resilience Hub building. **Sustainable transportation** projects included completion of streetscape and sidewalk improvements in downtown Florence, Complete Streets construction on lower Pleasant Street and fine-tuning Picture Main Street designs for MassDOT approval of the 25% plans to set design public hearing. **Recreation and conservation** projects included funding nature-based solutions to restore Pine Grove Conservation Area and baseline survey work to acquire the Pomeroy property in Leeds. **Affordable and market rate housing** includes embarking on downtown affordable housing with the Municipal Vulnerability Preparedness grant received. **Economic development** includes completing environmental analysis and moving toward a Land Disposition Agreement with the Commonwealth to enable the redevelopment of the former Probate Court at 33 King Street and initiated construction contract for bridge lighting over Main Street.

FY2024 Budget Information

For FY2024, planned activities include advancing Community Choice Aggregation with regional partners and identifying electrification opportunities with Central Services and assisting with completion of the renovation of the Hub. Modifying zoning to advance opportunities for housing of all types as well as developing more attainable housing strategies are part of the planning and community development objectives. Implementation of some complete streets priorities, advancing planned bike path connections, improving accessibility on existing systems and developing stations to expand bike share stations are part of the mobility strategies envisioned for the year.

Office of Planning and Sustainability Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	370,407	386,164	388,591	406,167	404,632	(1,535)
OM	55,416	59,102	56,838	64,200	65,735	1,535
Total	425,823	445,266	445,429	470,367	470,367	(0)

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	4.00	6.00	6.00	7.00	8.00	1.00
AFSCME	1.00	1.00	1.00	0.00	0.00	0.00
NR	0.50	1.00	1.00	1.00	0.00	-1.00
	5.50	8.00	8.00	8.00	8.00	0.00

175-PLANNING AND SUSTAINABILITY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
Director of Planning and Sustainability	Carolyn Misch	NAPEA	40.00	1.00	102,827
Asst Director of Planning & Sustainability	Sarah LaValley	NAPEA	40.00	1.00	84,251
Land Use and Conservation Planner	Nathan Chung	NAPEA	40.00	1.00	62,939
GIS/Database Coordinator	James Thompson	NAPEA	35.00	1.00	74,056
Sustainability Project Manager	Teresa Brockriede	NAPEA	40.00	1.00	61,617
Land and Projects Planner	Thomas Annese	NAPEA	40.00	1.00	52,478
Community Development Planner	Keith Benoit	NAPEA	40.00	1.00	72,957
Grants Administrator	Court Cline	NAPEA	40.00	1.00	61,617
Cell Phone Allowance					1,260
Longevity					3,200
Total Personnel Services:				8.00	577,204
R & M Office Equipment					1,000
Architecture and Engineering					10,000
GIS/WEB Services					5,000
Printing and Mailing					5,000
Advertising					6,000
Office Supplies - General					2,000
Groundskeeping Supplies					24,000
Pioneer Valley Planning Commission					5,000
Travel					3,200
Dues & Memberships					4,535
Total Operations and Maintenance:					65,735
175-PLANNING AND SUSTAINABILITY				8.00	642,939

Funding Sources		
General Fund	Other	Source
102,827		
54,763	29,488	CPA Funds (35%)
62,939		
74,056		
61,617		
43,969	8,509	Grants and Valley Bike
	72,957	CDBG
	61,617	CDBG
1,260		
3,200		
404,632	172,572	
1,000		
10,000		
5,000		
5,000		
6,000		
2,000		
24,000		
5,000		
3,200		
4,535		
65,735		
470,367	172,572	

Department of Climate Action and Project Administration

Department Responsibilities

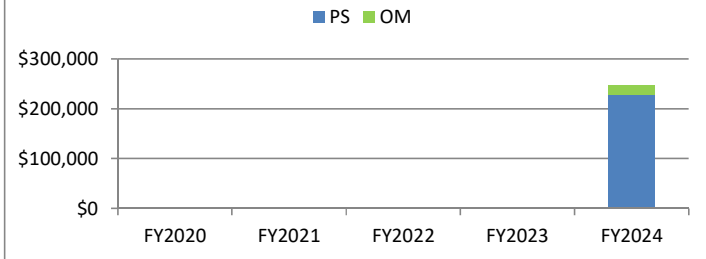
The Department of Climate Action and Project Administration (CAPA) is responsible for setting strategic goals for climate response and to procure for and manage projects with a focus on energy and sustainability. The department will work to achieve goals laid out in the city's 2021 *Sustainable Northampton Comprehensive Plan - Resilience and Regeneration Plan* to meet a 2030 target for carbon neutrality for city operations and a 2050 target for net zero carbon emissions citywide. The department brings project management principles with a sustainability lens to all city projects to improve municipal efficiency and climate outcomes.

CAPA consolidates existing efforts in the Office of Planning and Sustainability to set strategic goals for climate response, in the Central Services Department to manage projects with an environmental focus through the Energy and Sustainability Officer, and in the Office of the Auditor with the efforts to insert and prioritize sustainability in the city's procurement activities by the Chief Procurement Officer.

FY2024 Budget Information

The FY2024 budget provides the resources to hire a CAPA Director and the necessary funds to successfully bring climate strategy, environmental sustainability, and professional project management practices for procurement together under a single department.

Department of Climate Action and Project Administration Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	-	-	-	-	230,506	230,506
OM	-	-	-	-	15,150	15,150
Total	-	-	-	-	245,656	245,656

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NR	0.00	0.00	0.00	0.00	3.00	3.00
	0.00	0.00	0.00	0.00	3.00	3.00

182 - Climate Action and Project Administration

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Director	Vacancy	NR	40.00	1.00	90,000	90,000		
Energy and Sustainability Officer	Vacancy	NR	40.00	1.00	72,000	72,000		
Chief Procurement Officer	William Coffey	NR	40.00	1.00	67,786	67,786		
Cell Phone Allowance					720	720		
Total Personnel Services:				3.00	230,506	230,506		
Training and Seminars					1,500	1,500		
Contractual Services					2,000	2,000		
Printing and Mailing					650	650		
Advertising					1,000	1,000		
Office Supplies					500	500		
Subscriptions					500	500		
Travel					2,500	2,500		
Dues & Memberships					1,500	1,500		
Staff Development					5,000	5,000		
Total Operations and Maintenance:					15,150	15,150		
182-CLIMATE ACTION AND PROJECT ADMIN TOTAL:					3.00	245,656	245,656	

Central Services Department

Patrick McCarthy, Director

240 Main Street, Northampton, MA 01060

(413) 587-1306

pmccarthy@northamptonma.gov

Department Responsibilities

The Central Services department oversees grounds, maintenance, heating/cooling/ventilation, plumbing, electrical, security, fire detection/protection, custodial, renovations and construction operations and capital programs for city and school buildings. Central Services maintains approximately 792,000 square feet of facilities including City Hall, Puchalski Municipal Building, Memorial Hall, the Police Station, the Main and Florence Fire Stations, the Senior Center, James House, the Academy of Music, six schools in the Northampton Public School District, and Department of Public Works facilities. Central Services operates the municipal mail delivery program, manages the city and school facilities office and custodial supplies program, solicits and secures natural gas, electricity supply contracts for municipal and school facility operations. Central Services also oversees maintenance and capital programs for the E.J Gare Parking Garage (168,000 sq. ft.), the Gothic Street parking structure (52,000 sq. ft.) and multiple city parking lots and coordinates maintenance and upgrades for the city streetlight system.

FY2023 Highlights

FY2023 included finishing reconstruction of the Round House parking lot; energy management system upgrades at the JFK Middle School; completion of installation of new ERV system to DPW administration building; complete delivery and installation of new department copiers; completion of the Main Fire Department rear parking lot expansion; and the contract feasibility study for expansion of the Florence Fire Department.

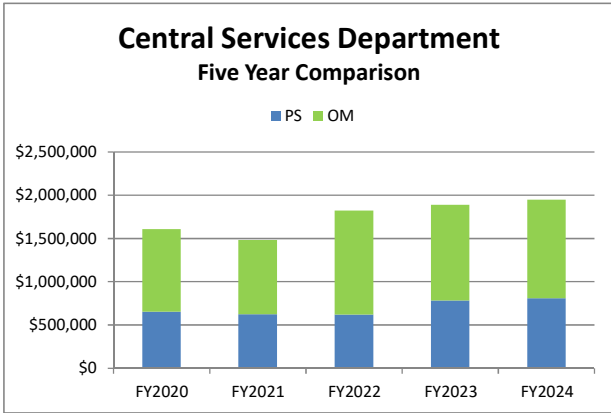
FY2024 Budget Information

Along with ongoing maintenance, potential Central Services projects include:

Schools: Energy management system upgrades at the JFK Middle School; ventilation and greenhouse gas emissions reductions work at Leeds and Jackson Street Schools; high school intercom/clock controller; district wide grounds equipment; replace gym roof at Bridge Street School

City Buildings: Code upgrades to city elevators; Academy of Music Phase 2 sprinkler upgrades; Replace Memorial Hall rear roof; Senior Center window and floor repairs; exterior envelope repairs at City Hall, Academy of Music, James House and Memorial Hall

Parking Facilities: Purchase of new Ranger pick-up; initiate full plans/spec for Gare Garage guardrails



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	653,311	624,267	621,624	782,319	809,493	27,174
OM	954,879	861,356	1,199,134	1,106,145	1,140,289	34,144
Total	1,608,189	1,485,623	1,820,758	1,888,464	1,949,782	61,318

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	2.00	2.00	2.00	2.00	3.00	1.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NAME	9.00	9.00	8.60	8.60	8.60	0.00
NR	4.10	4.10	4.10	4.03	3.03	-1.00
Total	16.10	16.10	15.70	15.63	15.63	0.00

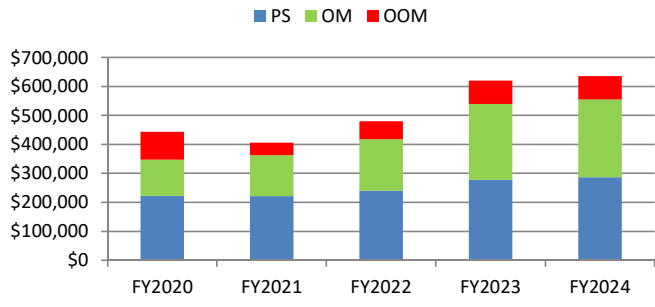
192-CENTRAL SERVICES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Director	Pat McCarthy	NR	40.00	1.00	97,864	97,864		
Principal Clerk	Gayle Kolodziej	AFSCME	40.00	1.00	58,649	51,318	7,331	NPS - 12.5%
Facilities Project Coord 1	Katie Deppen	NAPEA	40.00	1.00	72,958	36,479	36,479	NPS - 50%
Facilities Project Coord.	Vacancy	NAPEA	40.00	1.00	66,139	66,139		
Maint. Supervisor	Warren Jones	LOCAL 98	40.00	1.00	69,800	69,800		
Maint. Custodian	Terry Corbett	LOCAL 98	40.00	1.00	53,207	53,207		
Electrician	Jim Mailloux	NAPEA	40.00	1.00	80,621	37,892	42,729	NPS - 33%, DPW - 20%
Custodian (PD)	Sam Santiago	LOCAL 98	40.00	1.00	47,421	47,421		
Custodian (PD)	Vacancy	LOCAL 98	40.00	1.00	39,380	39,380		
Custodian (City)	Claudia Cook	LOCAL 98	40.00	1.00	43,143	43,143		
Custodian (SC & City)	Mirek Kos	LOCAL 98	40.00	1.00	42,153	42,153		
Custodian (DPW)	Ivan Kravets	LOCAL 98	40.00	1.00	45,237	45,237		
Custodian (Split JFK)	Ishael Limardo-Riveria	LOCAL 98	24.00	0.60	24,143		24,143	NPS
Custodian (City PT)	Ivan Giroux	NR	19.50	0.48	20,698	20,698		
Custodian	Dan Stone	LOCAL 98	40.00	1.00	41,184	41,184		
Summer Rec Custodians					10,000	10,000		
Mail Courier	Brenda Curtis	NR	22.00	0.55	23,992	8,877	15,115	NPS - 50%, SVAHS - 13%
HVAC Technician	Viachaslau Kurdun	NR	40.00	1.00	66,352	31,185	35,167	DPW - 20%, NPS - 33%
Fill in Mail Courier					7,000	7,000		
Out of Class					2,870	2,870		
Standby Pay					16,900	16,900		
Overtime					25,650	25,650		
Longevity					4,375	4,375		
Weekend Differential					3,120	3,120		
Cell Phone Allowance					2,700	2,700		
Uniform Allowance					4,900	4,900		
Total Personnel Services:				15.63	970,456	809,493	160,964	

Electricity	235,467	235,467
Signal and Street Lights	125,192	125,192
Natural Gas	79,819	79,819
Propane	3,000	3,000
Water	20,145	20,145
Sewer	5,986	5,986
Stormwater	58,054	58,054
Repairs & Maintenance	60,000	60,000
R & M - Buildings	100,000	100,000
R & M - Grounds	10,000	10,000
R & M -HVAC Equip	20,000	20,000
R & M -Vehicles	7,500	7,500
Trash Removal	35,000	35,000
Architecture and Engineering	30,000	30,000
Medical/Testing	1,000	1,000
Contracted Inspection Services	90,000	90,000
Telephone	6,500	6,500

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	General		
						Fund	Other	Source
Postage					75,000	75,000		
Advertising					1,222	1,222		
Office Supplies - General					40,000	40,000		
Office Supplies - Photocopying					57,000	57,000		
R & M Supplies - Buildings and Equip					15,000	15,000		
R & M Supplies - HVAC Items					5,500	5,500		
R & M Supplies - Plumbing					3,000	3,000		
R & M Supplies - Electrical					11,000	11,000		
R & M Supplies - Paint					750	750		
R & M Supplies - Custodial					20,000	20,000		
Groundskeeping Supplies					2,500	2,500		
Gasoline/Diesel					7,254	7,254		
Trade Subscriptions					100	100		
Uniforms					8,000	8,000		
Travel					1,800	1,800		
Dues and Memberships					4,500	4,500		
Total Operations and Maintenance:					1,140,289	1,140,289		-
192-CENTRAL SERVICES					15.63	2,110,745	1,949,782	160,964

Central Services Department Parking Maintenance Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	223,146	222,000	240,455	277,610	287,180	9,570
OM	123,867	141,294	178,090	262,398	268,576	6,178
OOM	96,937	42,429	61,696	80,000	80,000	-
Total	443,950	405,723	480,241	620,008	635,756	15,748

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
AFSCME	0.50	0.50	0.50	1.00	1.00	0.00
NR	4.00	4.00	4.00	4.00	4.00	0.00
	4.50	4.50	4.50	5.00	5.00	0.00

481 - CENTRAL SERVICES - PARKING MAINTENANCE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Maintenance Supervisor	Brian Baceski	NR	40.00	1.00	73,237	73,237		
Maintenance Assistant	Michael Diemand	NR	40.00	1.00	52,619	52,619		
Maintenance Assistant	Samuel Garstka-Osley	NR	40.00	1.00	50,092	50,092		
Maintenance Assistant	Reggie Lynde	NR	40.00	1.00	41,386	41,386		
Maintenance Assistant	George Beaupre	NR	35.00	1.00	46,046	46,046		
Overtime					20,000	20,000		
Longevity					3,800	3,800		
Total Personnel Services:				5.00	287,180	287,180		
Electricity					39,958	39,958		
Natural Gas					2,640	2,640		
Water					750	750		
Sewer					750	750		
Stormwater					12,000	12,000		
Repairs and Maintenance					40,000	40,000		
R & M Grounds					5,500	5,500		
Trash Removal					45,000	45,000		
Professional and Technical					12,000	12,000		
Architecture and Engineering					6,500	6,500		
Medical/Testing Services					500	500		
Telephone - Code Red					20,000	20,000		
Office Supplies - General					1,800	1,800		
R & M Supplies - Bldgs & Equip					12,000	12,000		
Groundskeeping Supplies					8,000	8,000		
Vehicular Supplies					12,000	12,000		
Gasoline/Diesel					10,178	10,178		
Uniform Allowance					3,000	3,000		
Compliance and Accomodation					6,000	6,000		
Holiday Lights					30,000	30,000		
Total Operations and Maintenance:					268,576	268,576		
Site Improvements					15,000	15,000		
Equipment Parking					65,000	65,000		
Total Other than Ordinary Maintenance:					80,000	80,000		
481 - PARKING MAINTENANCE				5.00	635,756	635,756		

Police Department

Jody D. Kasper, Police Chief
29 Center St., Northampton, MA 01060
(413) 587-1115

Department Responsibilities

The Northampton Police Department (NPD) is a progressive and professional police agency. It prides itself on the exceptional level of service that is provided to the residents and visitors of Northampton. As an accredited police agency, it adheres to the very best police practices in the field and is focused on crime prevention, reducing the fear of crime, and improving the quality of life of Northampton's residents.

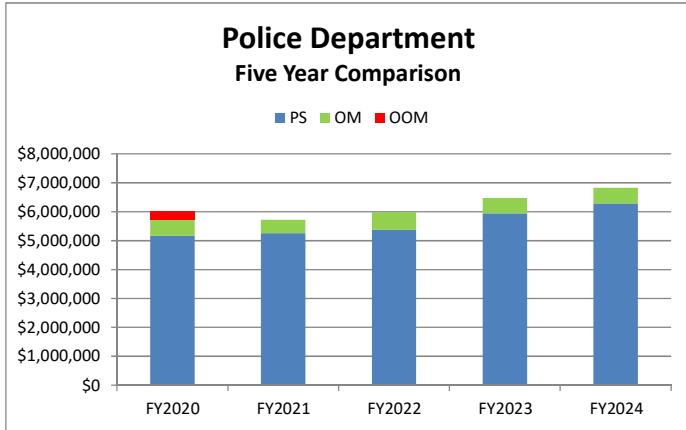
Calendar Year 2022 Highlights

Northampton Police officers remained focused on providing quality public safety services in what continues to be a challenging climate. Officers handled 28,279 calls in 2022, arrested 551 people (20% for criminal warrants issued by the courts and 16% for felony offenses), charged 82 people with operating under the influence of alcohol or drugs, investigated 497 motor vehicle collisions including 452 that involved over \$1,000 in damages or with personal injury, investigated 1,122 offense reports and wrote 1,475 additional reports, issued 2,255 motor vehicle citations and issued untold more verbal warnings, and processed 207 License to Carry applications. The Detective Bureau investigated 230 cases and cleared 91.3%. NPD responded to 1,298 calls that involved a mental health component and clinical co-responders responded to 490 of those calls. Fourteen cases were referred to Restorative Justice partners and four cases were accepted. In 2022, NPD continued to voluntarily contribute to the FBI National Use of Force Data Collection initiative, participated in a Restorative Justice Program, released information as part of the Police Data Initiative, used grant funding to support a mental health co-responder program, updated policies to reflect best practices and police reform laws, and improved the ability to respond to active shooter events.

The most concerning issue in 2023, consistent with 2021 and 2022, is police staffing. The combination of the police defunding movement, COVID, and the Great Resignation, has critically impacted the department's ability to have enough professional, experienced police officers to handle the demanding call volume in the city. In 2022, eight officers left NPD. Those who left took with them about \$368,000 in hiring and training costs. In addition, two officers have communicated their intent to retire in the spring of 2023. With an average of 8.4 officers (18% of patrol/detectives) per month who are unavailable (in new officer training or out on medical), this puts intense pressure on officers who are working. The result is fatigue, burnout, and low morale. The department needs more officers to meet the call volume from the community.

FY2024 Budget Information

The personnel services budget increased due to contractually agreed upon pay raises. There is a \$15,000 increase in the Ordinary Maintenance (OM) budget for vehicle repair costs and no increase in the Other than Ordinary Maintenance (OOM) Budget.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	5,170,553	5,254,202	5,381,237	5,947,347	6,295,758	348,411
OM	567,421	468,448	603,816	524,531	539,531	15,000
OOM	295,149	-	-	-	-	-
Total	6,033,123	5,722,650	5,985,053	6,471,878	6,835,289	363,411

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
ADMIN	7.00	7.00	7.00	7.00	7.00	-
PSGT	8.00	7.00	7.00	7.00	7.00	-
POFF	50.00	46.00	46.00	46.00	46.00	-
NAPEA	1.00	1.00	1.00	1.00	1.00	-
AFSCME	2.00	2.00	2.00	2.00	2.00	-
NR	4.32	4.32	4.50	4.50	7.50	3.00
	72.32	67.32	67.50	67.50	70.50	3.00

210 - POLICE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Chief of Police	Jody Kasper	ADMIN	40.00	1.00	166,382	166,382		
Captain	John Cartledge	ADMIN	40.00	1.00	130,531	130,531		
Captain	Victor Caputo	ADMIN	40.00	1.00	130,531	130,531		
Lieutenant	Alan Borowski	ADMIN	40.00	1.00	108,429	108,429		
Lieutenant	Grzegorz Korepta	ADMIN	40.00	1.00	108,429	108,429		
Det. Lieutenant	Timothy Satkowski	ADMIN	40.00	1.00	108,429	108,429		
Lieutenant	Brian Letzeisen	ADMIN	40.00	1.00	108,429	108,429		
Staff Sergeant	Josef Barszcz	PSGT	40.00	1.00	88,876	88,876		
Staff Sergeant	Joseph Golec	PSGT	40.00	1.00	88,876	88,876		
Staff Sergeant	Patrick Moody	PSGT	40.00	1.00	88,876	88,876		
Det. Staff Sergeant	Corey Robinson	PSGT	40.00	1.00	88,876	88,876		
Staff Sergeant	Dennis Liptak	PSGT	40.00	1.00	88,876	88,876		
Sergeant	Brendan McKinney	PSGT	40.00	1.00	88,876	88,876		
Sergeant	Honora Sullivan-Chin	PSGT	40.00	1.00	88,876	88,876		
Patrol	Carlos Lebron	POFF	40.00	1.00	71,677	71,677		
Patrol	David Netto	POFF	40.00	1.00	74,173	74,173		
Patrol	Christian Edler	POFF	40.00	1.00	74,173	74,173		
Detective	Luann Caputo	POFF	40.00	1.00	74,173	74,173		
Patrol	Peter Sharac	POFF	40.00	1.00	74,173	74,173		
Patrol	Steven DiGiammo	POFF	40.00	1.00	74,173	74,173		
Patrol	Brent Dzialo	POFF	40.00	1.00	74,173	74,173		
Patrol	Michael McLaughlin	POFF	40.00	1.00	74,173	74,173		
Patrol	Justin Hooten	POFF	40.00	1.00	74,173	74,173		
Patrol	Andrew Kohl	POFF	40.00	1.00	74,173	74,173		
Patrol	Kenneth Kirchner	POFF	40.00	1.00	71,677	71,677		
Patrol	Joshua Wallace	POFF	40.00	1.00	74,173	74,173		
Detective	Adam Van Buskirk	POFF	40.00	1.00	74,173	74,173		
Patrol	Thomas Briotta	POFF	40.00	1.00	74,173	74,173		
Patrol	Ryan Tellier	POFF	40.00	1.00	71,677	71,677		
Patrol	Jeffrey Staples	POFF	40.00	1.00	71,677	71,677		
Patrol	Elijah Pack	POFF	40.00	1.00	66,911	66,911		
Patrol	Matthew Montini	POFF	40.00	1.00	66,911	66,911		
Patrol	Michael Cronin	POFF	40.00	1.00	66,911	66,911		
Detective	Benjamin Beaver	POFF	40.00	1.00	64,648	64,648		
Patrol	Timothy Zantrowski	POFF	40.00	1.00	64,648	64,648		
Detective	Clay Delano	POFF	40.00	1.00	64,648	64,648		
Patrol	Rebecca Mazuch	POFF	40.00	1.00	64,648	64,648		
Patrol	Steven Rattelsdorfer	POFF	40.00	1.00	62,462	62,462		
Patrol	Heather Longley	POFF	40.00	1.00	60,350	60,350		
Patrol	Jessica Sullivan	POFF	40.00	1.00	60,350	60,350		
Patrol	Garrett Wojcicki	POFF	40.00	1.00	60,350	60,350		
Detective	Lauren Bolduc	POFF	40.00	1.00	60,350	60,350		
Detective	Kevin Cook	POFF	40.00	1.00	60,350	60,350		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General	Other	Source
Patrol	Tyler Hampson	POFF	40.00	1.00	58,309	58,309		
Patrol	Alan Schadel	POFF	40.00	1.00	71,677	71,677		
Patrol	Matthew Knowlton	POFF	40.00	1.00	58,309	58,309		
Patrol	Ariangna Gonzalez	POFF	40.00	1.00	56,337	56,337		
Patrol	Rachel Bunce	POFF	40.00	1.00	58,309	58,309		
Patrol	Timothee' Jacques	POFF	40.00	1.00	56,337	56,337		
Patrol	Orlando Huertas	POFF	40.00	1.00	54,432	54,432		
Patrol	John Sellew	POFF	40.00	1.00	56,337	56,337		
Patrol	Madison Eline	POFF	40.00	1.00	54,432	54,432		
Patrol	Jonathan Bartlett	POFF	40.00	1.00	54,432	54,432		
Patrol	Adam Gutierrez	POFF	40.00	1.00	54,432	54,432		
Patrol	Samantha James	POFF	40.00	1.00	54,432	54,432		
Patrol	Edward Hagelstein	POFF	40.00	1.00	54,432	54,432		
Patrol	Cameron Johnson	POFF	40.00	1.00	54,432	54,432		
Patrol	Megan Szawlowski	POFF	40.00	1.00	52,592	52,592		
Patrol	Michael Boszko	POFF	40.00	1.00	52,592	52,592		
Patrol	Kyle Venancio	POFF	40.00	1.00	52,592	52,592		
Student Officer	Vacancy	NR	40.00	1.00	52,592	52,592		
Student Officer	Vacancy	NR	40.00	1.00	52,592	52,592		
Student Officer	Vacancy	NR	40.00	1.00	52,592	52,592		
Court Administrator	Lori Speer	NR	35.00	1.00	58,237	58,237		
Records Supervisor	Julie Gaudreau	NAPEA	40.00	1.00	63,148	63,148		
Admin Asst.	Tammy Suprenant	NR	40.00	1.00	53,810	53,810		
Training and Accreditation Coordinator	Jennifer Delaney	NR	40.00	1.00	61,797	61,797		
Records Assistant	Jennifer DiCarlo	AFSCME	40.00	1.00	48,513	48,513		
Principal Clerk	Bridget Allen	AFSCME	40.00	1.00	46,409	46,409		
Animal Control Officer/Animal Inspector	Dawn Ubelaker	NR	35.00	1.00	57,872	57,872		
Assistant ACO	Tayshana Rodriguez-Logan	NR	20.00	0.50	31,470	31,470		
Two Extra Days of Payroll		POFF			31,221	31,221		
Special Police Officers					62,482	62,482		
Overtime					228,049	228,049		
Court Time					15,212	15,212		
Training					38,234	38,234		
Holiday Pay					220,543	220,543		
Longevity					39,500	39,500		
Shift Differential					31,350	31,350		
Working Out of Class					24,424	24,424		
Crime Scene Service Stipends					9,900	9,900		
Detective Stipends					19,240	19,240		
Career Incentive					558,538	558,538		
Total Personnel Services:				70.50	6,295,758	6,295,758		
R & M Vehicles					65,270	65,270		
R & M Office Equipment					12,500	12,500		
R & L Communication Equipment					60,377	60,377		
Technology Services					55,737	55,737		
Training and Seminars					56,928	56,928		
Medical/Testing Services					27,100	27,100		
Telephone					10,030	10,030		
Advertising					1,000	1,000		
Animal Control Expenses					25,000	25,000		
Office Supplies - General					5,500	5,500		
Gasoline/Diesel					74,152	74,152		
Police Supplies					62,537	62,537		
Uniforms and Other Clothing					57,350	57,350		
Photography Supplies					14,000	14,000		
Dues & Memberships					12,050	12,050		
Total Operations and Maintenance:					539,531	539,531		
210 - POLICE				70.50	6,835,289	6,835,289		-

Public Safety Communications Center

Kelly Schuetze, Director

26 Carlon Drive, Northampton, MA 01060

(413) 587-1100

kschuetze@northamptonma.gov

Department Responsibilities

The staff at the Public Safety Communications Center (Dispatch) provide efficient, courteous, and helpful assistance to the public and first-responders. Dispatch serves as a communication hub and facilitates service requests with the appropriate agencies. It provides dispatch support to Police, Fire, and Emergency Medical Services, and after hours support to Animal Control, the E.J. Gare Parking Garage and Department of Public Works. Through the CodeRED system, community outreach and emergency messages are sent to the public. Dispatch provides a point of contact to maintain first responder safety, while coordinating timely and proper responses to all calls for service. To ensure that the needs of the public are met, Dispatch collaborates with all city ancillary services.

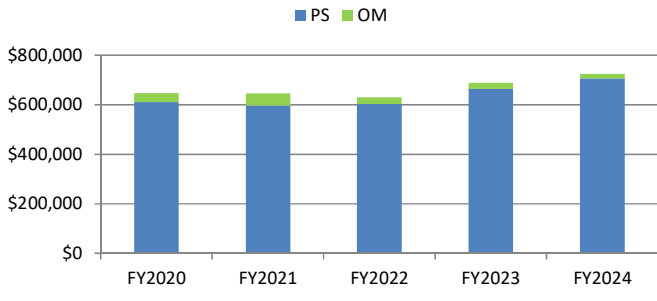
FY2023 Highlights

Dispatch, Police, Fire, DPW, Parking, Schools and other departments utilizing radios are working with consultants and vendors to develop and implement a new radio system in the city. This new radio system will leverage the most up to date technology and will have new infrastructure creating stability in the system. Dispatch has successfully implemented an electronic version of the Emergency Fire Dispatch Protocols, transitioning away from the outdated card sets. This update has allowed dispatchers to have the most up-to-date protocols and instructions to better assist callers experiencing fire related emergencies. Dispatch is continuing to work with and support the Department of Health and Human Services in the creation of the Division of Community Care and to determine their role in the department's processing and response model.

FY2024 Budget Information

In the upcoming year, the new radio system will be well into the implementation phase with completion in FY2024. With this updated technology, the city will continue to ensure that maintenance and upkeep to the system continues to extend the life of the city's investment and support the vital role that communications play in serving the city and protecting responders. Dispatch will collaborate with the Division of Community Care to provide new support services to the city and its residents and visitors. Although the Commonwealth has yet to release grant amounts for FY2024, it is known that one grant will assist with the funding of salaries for two dispatchers, and the other will pay for the training costs associated with the state-mandated certification and training requirements.

Public Safety Communications Center Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	610,171	597,369	603,866	664,146	706,210	42,064
OM	36,808	48,595	26,211	24,998	18,223	(6,775)
Total	646,979	645,965	630,077	689,144	724,433	35,289

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	1.00	1.00	1.00	1.00	1.00	0.00
NR	11.00	11.00	11.00	11.00	11.00	0.00
	12.00	12.00	12.00	12.00	12.00	0.00

212 - PUBLIC SAFETY COMMUNICATIONS CENTER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Director	Kelly Schuetze	NAPEA	40.00	1.00	89,206	89,206		
Lead Dispatcher	Diane Gagnon	NR	40.00	1.00	70,237	6,643	63,594	PSAP Grant
Dispatcher	Lisa Day	NR	40.00	1.00	67,072	67,072		
Dispatcher	Susan Gilbert	NR	40.00	1.00	60,763	60,763		
Dispatcher	Julia Thibodo	NR	40.00	1.00	60,763	60,763		
Dispatcher	Bartholomew Casey	NR	40.00	1.00	57,829	57,829		
Dispatcher	Anthony Bosworth	NR	40.00	1.00	57,829	57,829		
Dispatcher	Mary Kandrotas	NR	40.00	1.00	57,829	57,829		
Dispatcher	Jeronimo Fernandez -Palacio	NR	40.00	1.00	55,062	55,062		
Dispatcher	Stephanie Gleason	NR	40.00	1.00	52,421	52,421		
Dispatcher	Jocelyn Dejesus	NR	40.00	1.00	52,421	-	52,421	PSAP Grant
Dispatcher	Vacancy	NR	40.00	1.00	51,131	38,653	12,478	PSAP Grant
Training Incentive					10,000	10,000		
Per Diem Dispatchers					1,500	1,500		
Overtime					42,000	42,000		
Holiday Pay					37,800	37,800		
Longevity					5,300	5,300		
Weekend Differential					5,000	5,000		
Cell Phone Allowance					540	540		
Total Personnel Services:				12.00	834,703	706,210	128,493	
R & M Equipment					4,600	4,600		
Medical/Testing Services					250	250		
Telephone					798	798		
Advertising					300	300		
Office Supplies - General					500	500		
Subscriptions					300	300		
Uniform Allowance					2,475	2,475		
Travel					2,500	2,500		
Dues & Memberships					2,000	2,000		
Staff Development					10,000	3,000	7,000	Training Grant
Capital Equipment					750	750		
Replacement Equipment					750	750		
Total Operations and Maintenance:					25,223	18,223	7,000	
212 - PUBLIC COMMUNICATIONS CENTER				12.00	859,926	724,433	135,493	

Fire/Rescue Department

Jon Davine, Fire Chief

26 Carlon Drive, Northampton, MA 01060

(413) 587-1039

jdavine@northamptonma.gov

Department Responsibilities

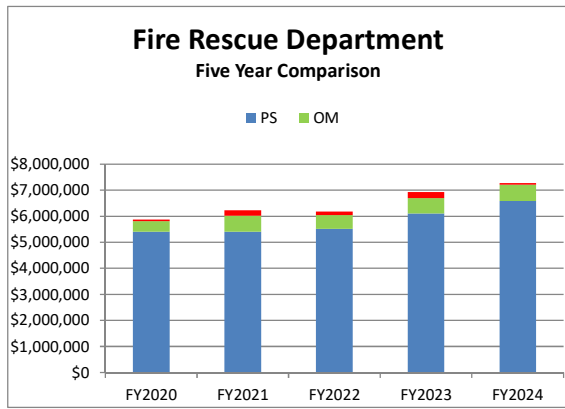
Northampton Fire/Rescue safeguards the lives and property and enhances the quality of life of the people of Northampton by providing a wide range of fire, rescue, emergency medical services, fire prevention and a high level of life safety education to its community. The department endeavors to protect and preserve the health of its membership by providing high quality training and continuous staff development.

FY2023 Highlights

Fire/Rescue had its busiest year on record with 8,352 calls for service which is an increase of 9%. Of those calls, 6,384 were EMS, 82 were fires which resulted in approximately \$1.6 million dollars in property loss and the remaining calls were a mix of various call types. As the nation deals with a shortage of paramedics, private EMS providers in the region are struggling to answer their calls which in turn increased our EMS mutual aid to surrounding communities. Northampton's ambulances responded to other communities 436 times last year. Northampton Fire/Rescue took delivery of a new fire engine and a new ambulance and both are in service and responding to calls in the community. The department completed the pre-build process for its new ladder truck and it should arrive by midyear. The department is looking forward to having a safe and reliable ladder that will serve the city for many years to come. The department was very successful with grants this past year and was able to replace a large amount of its damaged fire hose. Those grants also allowed the purchase of several pieces of equipment for fire engines and the new ladder. Lastly, the department replaced window shades in both stations and purchased a new commercial gas stove for Headquarters.

FY2024 Budget Information

In December 2022, solar panel installation was added to the Massachusetts Fire Code. This requires the Fire Prevention Officer to review all the blueprints for residential solar installations, make corrections if needed and then inspect the installation when it's complete. In addition, the department must now inspect and permit all energy storage systems that are 1KWh or greater. Due to this increased workload and to meet these state requirements in the Fire Prevention Office, the department is adding another fire prevention position. This will be a day shift captain's position and staffing will increase to 69 sworn personnel. The department will take delivery of a new ambulance and new ladder. Work will continue on the new citywide radio project and we look forward to it being operational next year. Staff development is a major focus of the department and members will have the opportunity to attend regional and out-of-state trainings. Finally, the Senior Education Program has been extremely successful and the department will be able to continue this much needed program for older adults.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	5,398,274	5,402,246	5,520,095	6,100,688	6,587,559	486,871
OM	420,389	609,188	529,803	588,680	621,330	32,650
OOM	50,299	210,000	122,193	244,000	69,000	(175,000)
Total	5,868,962	6,221,434	6,172,091	6,933,368	7,277,889	344,521

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
FADMIN	3.00	3	3.00	3.00	3.00	0.00
DFC	4.00	4	4.00	4.00	4.00	0.00
FF	61.00	61	61.00	61.00	62.00	1.00
AFSCME	1.00	1	1.00	1.00	1.00	0.00
NR	1.00	1	1.00	1.00	1.00	0.00
	70.00	70	70.00	70.00	71.00	1.00

220 - FIRE RESCUE

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources	
						General Fund	Other
Fire Chief	Jon Davine	FADMIN	40.00	1.00	148,284	148,284	
Assistant Fire Chief	Andrew Pelis	FADMIN	40.00	1.00	133,247	133,247	
Division Chief of EMS	Matt Lemberg	FADMIN	40.00	1.00	132,240	132,240	
Deputy Chief	Stephen Vanasse	DFC	42.00	1.00	95,943	95,943	
Deputy Chief	Andrew Breen	DFC	42.00	1.00	95,943	95,943	
Deputy Chief	Michael Hatch	DFC	42.00	1.00	95,943	95,943	
Deputy Chief	Shawn Denkiewicz	DFC	42.00	1.00	95,943	95,943	
Administrative Asst.	Melissa Betsold	AFSCME	35.00	1.00	51,318	51,318	
Mechanic	Jeffrey Bates	NR	40.00	1.00	80,621	80,621	
Captain	William Millin	FF	42.00	1.00	86,050	86,050	
Captain	Larry Therrien	FF	42.00	1.00	86,050	86,050	
Captain	William Schuetze	FF	42.00	1.00	86,050	86,050	
Captain	David Murrett	FF	42.00	1.00	86,050	86,050	
Captain	Steve Hall	FF	42.00	1.00	86,050	86,050	
Captain	Caleb Langer	FF	42.00	1.00	81,179	81,179	
Captain	Matthew Marchand	FF	42.00	1.00	81,179	81,179	
Captain	Jesse Sobek-Rosnick	FF	42.00	1.00	78,842	78,842	
Captain	Ian Bigda	FF	42.00	1.00	78,842	78,842	
Captain	Natalie Stollmeyer	FF	42.00	1.00	72,265	72,265	
Captain	Eric Toia	FF	42.00	1.00	72,265	72,265	
Firefighter	Michael Pawloski	FF	42.00	1.00	70,063	70,063	
Firefighter	William Dawkins	FF	42.00	1.00	65,869	65,869	
Firefighter	Matthew Superba	FF	42.00	1.00	65,869	65,869	
Firefighter	John Moriarty	FF	42.00	1.00	65,869	65,869	
Firefighter	Brett Gauger	FF	42.00	1.00	65,869	65,869	
Firefighter	Wendy Bryant	FF	42.00	1.00	65,869	65,869	
Firefighter	Jared Kajka	FF	42.00	1.00	65,869	65,869	
Firefighter	Daryl Springman	FF	42.00	1.00	65,869	65,869	
Firefighter	Dan Galica	FF	42.00	1.00	65,869	65,869	
Firefighter	Dennis Nazzaro	FF	42.00	1.00	65,869	65,869	
Firefighter	Dustin Culver	FF	42.00	1.00	65,869	65,869	
Firefighter	James Mulkerin	FF	42.00	1.00	65,869	65,869	
Firefighter	Shawn Crimmins	FF	42.00	1.00	65,869	65,869	
Firefighter	Colleen Routhier	FF	42.00	1.00	65,869	65,869	
Firefighter	Kara Ledoux	FF	42.00	1.00	65,869	65,869	
Firefighter	Matt Tudryn	FF	42.00	1.00	65,869	65,869	
Firefighter	Timothy Putnam	FF	42.00	1.00	65,869	65,869	
Firefighter	Adam Martin	FF	42.00	1.00	65,869	65,869	
Firefighter	Bryan Davis	FF	42.00	1.00	65,869	65,869	
Firefighter	Jeff Jasinski	FF	42.00	1.00	65,869	65,869	
Firefighter	Keith Darnold	FF	42.00	1.00	65,869	65,869	
Firefighter	Sean Duma	FF	42.00	1.00	65,869	65,869	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	General Fund	Other
Firefighter	Patrick Davis	FF	42.00	1.00	65,869	65,869	
Firefighter	Jonathan Schwaiger	FF	42.00	1.00	65,869	65,869	
Firefighter	Hannah Eisenstein	FF	42.00	1.00	65,869	65,869	
Firefighter	Daniel Martin	FF	42.00	1.00	63,860	63,860	
Firefighter	Meagan Pike	FF	42.00	1.00	63,860	63,860	
Firefighter	Ethan Sicard	FF	42.00	1.00	63,860	63,860	
Firefighter	Keith Cotnoir	FF	42.00	1.00	63,860	63,860	
Firefighter	Joseph Mancino	FF	42.00	1.00	60,038	60,038	
Firefighter	Matthew Wiklund	FF	42.00	1.00	60,038	60,038	
Firefighter	Matthew Burrell	FF	42.00	1.00	58,225	58,225	
Firefighter	Daniel Schott	FF	42.00	1.00	58,225	58,225	
Firefighter	Hugh Parker	FF	42.00	1.00	58,225	58,225	
Firefighter	Daniel Nickerson	FF	42.00	1.00	56,456	56,456	
Firefighter	Benjamin Miller	FF	42.00	1.00	56,456	56,456	
Firefighter	Matthew Drennen	FF	42.00	1.00	56,456	56,456	
Firefighter	Robert Hayes	FF	42.00	1.00	56,456	56,456	
Firefighter	Jonathan Bousquet	FF	42.00	1.00	56,456	56,456	
Firefighter	Tristan Krause	FF	42.00	1.00	54,731	54,731	
Firefighter	John Miller	FF	42.00	1.00	54,731	54,731	
Firefighter	Justin Brush	FF	42.00	1.00	54,731	54,731	
Firefighter	Tyler Hallock	FF	42.00	1.00	54,731	54,731	
Firefighter	Ryan Cyr	FF	42.00	1.00	54,731	54,731	
Firefighter	Brian Keefe	FF	42.00	1.00	54,731	54,731	
Firefighter	Collin Stevenson	FF	42.00	1.00	54,731	54,731	
Firefighter	Hector Figarella	FF	42.00	1.00	54,731	54,731	
Firefighter	Joanna Jaracz	FF	42.00	1.00	53,071	53,071	
Firefighter	Vacancy	FF	42.00	1.00	53,071	53,071	
Firefighter	Vacancy	FF	42.00	1.00	53,071	53,071	
Firefighter	Vacancy	FF	42.00	1.00	53,071	53,071	
Two Extra Day Payroll					30,000	30,000	
Municipal Hearing Officer	Duane Nichols	NR			2,500	2,500	
Overtime					520,187	520,187	
Holiday Pay					298,311	298,311	
Longevity					32,700	32,700	
Working Out Of Grade					15,000	15,000	
Phone Allowance					4,020	4,020	
Career Incentives					199,000	199,000	
EMS Stipends					528,000	528,000	
Total Personnel Services:				71.00	6,587,558.60	6,587,559	-
Building Maintenance					15,000	15,000	
Vehicle Repair/Maint.					85,000	85,000	
R&M Communication Equip.					25,000	25,000	
Machine Tools					1,000	1,000	
Training & Seminars					60,000	60,000	
Medical/Testing Services					25,000	25,000	
EMS third party billing					90,000	90,000	
Communications					7,500	7,500	
Telephone					12,000	12,000	
Technology Communication					7,500	7,500	
Printing and Mailings					950	950	
Advertising					2,000	2,000	
Laundry Services					5,000	5,000	
Office Supplies-General					7,500	7,500	
Materials and Supplies					25,000	25,000	
Gasoline/Diesel Fuel					65,000	65,000	
EMS Supplies					74,750	74,750	
Firefighting Supplies					25,000	25,000	
Turnout Gear					20,000	20,000	
Magazine Subscriptions					280	280	
Uniform Allowance					50,250	50,250	
Travel					10,000	10,000	
Dues & Membership					7,600	7,600	
Total Operations and Maintenance:					621,330	621,330	
EMS Equipment					69,000	69,000	
Total Other than Ordinary Maintenance:					69,000	69,000	
				71.00	7,277,889	7,277,889	

Building Department

Jonathan Flagg, Building Commissioner
212 Main Street, Northampton, MA 01060
(413) 587-1240
jflagg@northamptonma.gov

Department Responsibilities

The Building Department's mission is to protect public safety, property and land use through administration and enforcement of the Commonwealth's building codes, plumbing and gas codes, electrical codes, architectural access regulations, and Massachusetts General Laws as they apply to building safety, land use, and Northampton Zoning Ordinances. The department reviews applications and plans for all construction projects in the city, and the initial reviews for all zoning applications. We inspect schools, nursing homes, hospitals, assembly halls, theaters, restaurants, bars and multifamily dwellings. The department responds to complaints related to the zoning ordinances and the building code. As part of the city's public safety team, an inspector is available around the clock to respond to disaster events such as structure fires, structure damage, flooding, storms and other climatic damage.

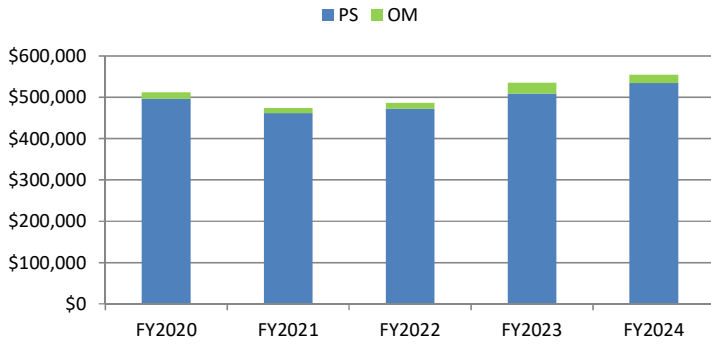
FY2023 Highlights

FY2023 has seen a return to normalcy. The construction business is still on an upward trend following a slower period caused by the pandemic. Smith College continues to renovate many of its facilities with no end in sight. The new ALDI's grocery store on King Street has recently opened. The nursing home on Bridge Road has sold and the abatement and renovation process has begun. Metrix Garage on Chapel Street has been demolished to make way for a new apartment building.

FY2024 Budget Information

FY2024 looks to be a promising year. The Daily Hampshire Gazette building on Conz Street is scheduled to be demolished to make way for a new hotel and adjoining retail space. The old nursing home project on Bridge Road should be well under way. The building material shortage continues to be problematic, but nowhere near what it was like last year, and the workforce also seems to be returning to normal levels. Building Department staff continue to do their best to accommodate those that are in need of their assistance.

Building Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	496,063	461,963	472,124	508,967	534,380	25,413
OM	15,718	11,670	14,367	26,200	20,400	(5,800)
Total	511,781	473,633	486,491	535,167	554,780	19,613

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	6.00	5.00	5.00	5.00	5.00	0.00
NR	0.25	0.25	0.50	0.50	0.50	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
	8.25	7.25	7.50	7.50	7.50	0.00

241 - BUILDING INSPECTIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Building Commissioner	Jonathan Flagg	NAPEA	40.00	1.00	100,319	100,319		
Building Inspector	Kevin Ross	NAPEA	40.00	1.00	69,472	69,472		
Inspector of Wires	Roger Malo	NAPEA	40.00	1.00	78,645	78,645		
Plumbing Inspector	Lawrence Eldridge	NAPEA	40.00	1.00	74,839	74,839		
Sealer Weights & Measures	John Frey	NAPEA	40.00	1.00	66,560	66,560		
Department Assistant	Kim Carson	AFSCME	35.00	1.00	51,318	51,318		
Principal Clerk	Beth Willard	AFSCME	35.00	1.00	44,627	44,627		
Intermittant Inspectors		NR	12.00	0.50	10,000	10,000		
Overtime					15,000	15,000		
On Call Pay					16,900	16,900		
Longevity					3,700	3,700		
Phone Allowance					3,000	3,000		
Total Personnel Services:				7.50	534,380	534,380		
R & M Vehicles					2,000	2,000		
R & M Office Equipment					1,500	1,500		
Training and Seminars					2,500	2,500		
Contracted Inspection Services					2,000	2,000		
Printing					600	600		
Office Supplies - General					400	400		
Gasoline/Diesel					1,900	1,900		
Code and Code Subscriptions					2,000	2,000		
Uniform Allowances					2,000	2,000		
Travel					1,500	1,500		
Dues & Memberships					1,000	1,000		
Equipment Technology					3,000	3,000		
Total Operations and Maintenance:					20,400	20,400		
241 - BUILDING INSPECTIONS				7.50	554,780	554,780		

Department of Health and Human Services

Merridith O’Leary, Commissioner
212 Main Street, Northampton, MA 01060
(413) 587-1214
moleary@northamptonma.gov

FY2023 Accomplishments

With the implementation of the restructuring of the Northampton Health Department to the Northampton Department of Health and Human Services (DHHS), the primary focus of DHHS has been to build capacity and infrastructure to be able to mobilize and increase the types of services that the Department provides to Northampton residents, businesses and visitors. A comprehensive approach to the social determinants of health continues to broaden the reach and diversity of services by DHHS and staff. The expanded approach also brings DHHS’ new role within the Public Health/Public Safety landscape with the Division of Community Care and the city’s Resilience Hub project.

Over the past decade, the role of public health has dramatically increased in municipal government, as the need for new services and interventions spurred by the opioid crisis, the global pandemic, and the acknowledgment of racism as a public health threat has driven significant mission expansion beyond health inspections and public health nursing. Expanded responses include substance use prevention, emergency preparedness, public health education, and building an alternative public safety apparatus for calls to the city that don’t require an armed response through the Division of Community Care. In each case, DHHS has responded to unmet needs for the city’s most vulnerable populations and the area’s most pressing emergencies. The department’s goal is equal access to support, technology, and services for racial, ethnic, language, gender, and sexual minorities and individuals with complex needs such as substance use and mental health risks. Northampton’s DHHS has implemented new practices, programs, and training regimens slated to continue into FY2024 to reduce inequities and improve public health outcomes for the city’s people.

Notable Highlights

Awards/Recognition Received:

- 2022 Massachusetts Immunization Champion Award for recognizing, honoring, and highlighting the vaccination efforts that have taken place in the last two years of the COVID-19 pandemic.
- Received the Commonwealth Heroine Award in the Class of 2022, nominated by a State Legislator and selected by the Massachusetts Commission on the Status of Women to receive this award.
- National Presentation: By invitation, DHHA was asked to present the DART initiative as a model program at the International Association of Chiefs of Police conference (IACP) by TASC/BJA.
- The official affiliate of the State Naloxone Purchasing Program to receive free Naloxone/Narcan.

Grants Received:

- Equitable Advancements for Public Safety DPH Grant to build DCC capacity: \$450K
- Baystate Medical Grant to develop and disseminate DART media awareness campaign: \$20K
- Baystate Medical Grant funding CORE data collaborative Hampden County: \$20K
- Boston Medical Center HEALing study to enhance Regional Technology leadership role: \$33K
- NPC received the restorative practices grant from the Nellie Mae Foundation: \$25K
- NACCHO Grant to increase emergency response capacity for MRC volunteers: \$50K
- Public Health Institute Grant for Hampden and Hampshire County DART collaboration and technology investments enhancing the Critical Incident Management (CIMS) grant: \$205K
- Collaborative for Education (CES) DPH grant for Hampshire HOPE Overdose 2 Action (OD2A) for Justice-Involved Individuals: \$105K
- Data Across Sectors for Health (DASH) award for strategic planning and technology: \$5K

- Community Reinvestment Funds - Northwestern District Attorney funded - for NPC for copies of books and speakers: \$4K

Research:

- *IRB* with UMASS to document DCC Assessment and Evaluation will produce evidence-based strategies that highlight Public Health and Public Safety process with key stakeholders and peer participation, policies and procedures, and community-based best practices/strategies
- IRB with DPH MATRIS for continued research pilot on race, ethnicity, and gender overdose data reporting between EMS/PD case study - approval for DHHS, DPH, IRB by annual continuation for data analysis Regionally HIE and Regional Opioid Data Collaborative (RODC)

Technology:

- Winwam; electronic software launched for field inspections (housing, nuisance, food)
- Newly created DCC public, free-standing website that will be linked to the City website northamptondcc.org
- Talkroute - Phone Number for DCC (413)299-1744 Talkroute system, forwarded to cell and permission level access, HIPAA compliant to be launched and go live with the new DCC

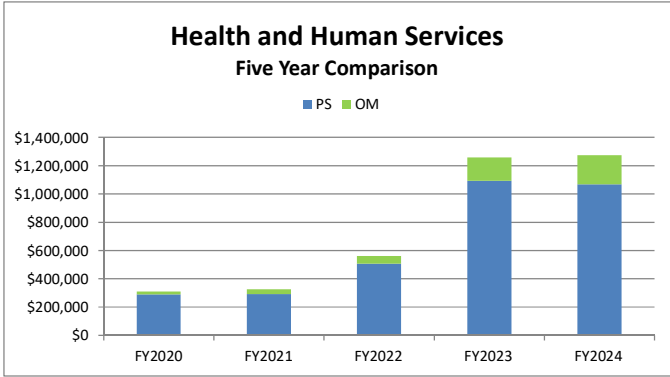
Services/Programs/Initiatives:

- Distributed/Services: 1,835 Narcan kits or more (to date in preparation for this annual reporting) were placed across Hampshire, Hampden, and Berkshire counties (1,210 to community members; 625 kits to police departments), as well as 1,521 fentanyl strips. Twenty-nine Naloxboxes were placed in locations across Hampshire County, and 40 were given out to Hampden County partners.
- Through grant funding, DHHS continues to build and enhance its capacity to provide comprehensive Public Health Nursing services for 17 communities in Hampshire County.
- Continue to assess and meet the vaccination needs in Northampton. Operated over 100 vaccine clinics throughout the city to ensure access to all residents.
- Public Health Car Seat Safety Program; two DHHS staff became Certified Passenger Safety Technicians, and we received a grant to purchase 75 car seats.
- Provided weekly Public Health Nursing hours and health education at the Senior Center.
- Created a Ventilation Taskforce; partnered with DNA, UMass, and BOH to create educational materials and ventilation assessment tools for Northampton businesses.
- DART expansion: added a total of 45 community partners with the DART program throughout Hampshire, Hampden, and Berkshire Counties, for an estimated current total of over 200 partners as part of DART.
- Developed public educational events, held training, and supported local community organizations to highlight and elevate resource networks, community needs awareness and overdose risk.
- Identified staff positions for the DCC, and hired DCC Director and Program Coordinator.
- Continued to refine the planning and coordination for an expansive community responder training curriculum for peer outreach workers for the DCC, identify opportunities to enhance health literacy intersections for Public Safety reporting and common language to promote inclusivity and reduce stigma for data equity.

FY2024 Goals

- Archival project for health regulations and ledgers of infectious disease cases from 1880 – 1980
- Vaccine Project; Partner with pediatricians to help fill childhood vaccine gaps
- Continue to monitor disease surveillance, investigation, and prevention efforts against COVID-19, build trust in the community around vaccine confidence, update emergency plans from COVID-19 lessons learned, and mobilize efforts in response.
- Provide diversity, equity, and inclusion training to interested municipal employees, committees, and businesses

- Data Equity; Identify through data analysis common language used for data reporting between sectors, and qualitative narratives, improve HIPAA-compliant healthcare partnership referrals and seek to reduce stigmatizing language, enhance data to include race, ethnicity, and gender inclusivity and health literacy to build the new DCC workforce skills sharing with Public Safety communications.
- Expand regional Public Health services to include community health assessments and culturally sensitive public health outreach and education materials.
- Continue COVID-19 vaccination efforts and create a COVID-19 after-action report.
- Establish a comprehensive strategic plan with short-term and long-term goals.
- Work on policy, strategic guidance, training, coaching, and technical assistance across the entire DHHS for an ongoing organizational process of improvement related to diversity, inclusion, and equity, as well as organizational cultural effectiveness, supporting all program areas' capacity to provide quality care and services to all.
- DHHS will develop broad policies for service delivery and will allocate resources, provide technical assistance, visioning, identify systems gaps, advocacy, health data analysis, research, and evaluate services to ensure quality.
- Health Information Database to become the new "One HIE" and integration of new datasets.
- Continuing the DART collaborations regionally, data sharing efficiencies, referral systems for DART programs, capacity, and timely harm reduction strategies promoting the values of elevating peer and person-centered evidence-based approaches at reducing loss or harm.
- Continually strive to improve public policies, systems, and environments that influence social conditions and promote the fair treatment of all people.
- Ensure new DCC and DHHS roles innovate internal policies, procedures, and practices are fair and equitable and foster mutual respect, transparency, and accountability with colleagues, residents, coalitions, and other partners
- Develop DCC community listening sessions with bystanders, stakeholders, and other key informant interviews and data dispatch analysis incorporated into an assessment and evaluation partnership with the UMass research study team, C4 Innovations, and LEAP.
- Develop a new operational home, publicly accessible multi-use space for phase 1-3 training, community engagement, and administrative needs related to the DCC, hiring for all new key staff and community responders roles, and continued partnership with the Resilience Hub project.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	290,367	292,266	506,947	1,092,129	1,066,956	(25,173)
OM	19,999	33,224	55,475	166,230	206,230	40,000
Total	310,366	325,490	562,422	1,258,359	1,273,186	14,827

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	3.80	4.00	6.00	6.00	7.00	1.00
AFSCME	1.00	1.00	1.00	1.00	1.00	-
NR	2.57	4.85	7.00	18.00	15.00	(3.00)
	7.37	9.85	14.00	25.00	23.00	(2.00)

511 -HEALTH AND HUMAN SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Commissioner	Merridith O'Leary	NAPEA	40.00	1.00	136,240	136,240		
Division Director of Environmental Health	Amy Hutchins	NAPEA	40.00	1.00	78,245	78,245		
Public Health Nurse	Kelly Hughes	NAPEA	40.00	1.00	64,481	64,481		
Public Health Nurse	Elliot Ezcurra	NAPEA	40.00	1.00	69,430	69,430		
Regional Public Health Nurse	Vacancy	NAPEA	40.00	1.00	65,000	-	65,000	Grant funded
Health Inspector	Jasmine Ward	NAPEA	40.00	1.00	61,610	61,610		
Health Inspector	Donna Bowman	NAPEA	40.00	1.00	68,016	68,016		
Department Assistant	Kelly Constantine	AFSCME	40.00	1.00	54,622	54,622		
Implementation Director PHE & SUD Grant	Christina Malin	NR	40.00	1.00	97,864	-	97,864	Grant funded
Assistant Deputy Director	Michele Farry	NR	40.00	1.00	110,739	33,222	77,517	Grant funded
Northampton Prevention Coalition Coordinator	Kara McLaughlin	NR	35.00	1.00	63,879	63,879		
Berkshire Dart Coordinator	Kate Shapiro	NR	40.00	1.00	69,472	-	69,472	Grant funded
Hamden / Hampshire Dart Coordinator	Kathi Cotugno	NR	40.00	1.00	64,522	-	64,522	Grant funded
Regional Database Manager	Vacancy	NR	40.00	1.00	69,430	-	69,430	Grant funded
Public Health Technology Manager	Melissa Aloisi	NR	40.00	1.00	78,245	25,887	52,358	Grant funded
Executive Assistant / Grant Manager	Vacancy	NR	40.00	1.00	65,000	16,250	48,750	Grant funded 25%
Hampshire Hope Coordinator	Taylor McAndrew	NR	40.00	1.00	69,472	-	69,472	Grant funded
DCC Coordinator	Vacancy	NR	40.00	1.00	65,000	65,000		Grant funded
DCC Director	Kristen Rhodes	NR	40.00	1.00	91,234	91,234		
Peer Outreach Worker 1	Vacancy	NR	40.00	1.00	53,000	53,000		
Peer Outreach Worker 1	Vacancy	NR	40.00	1.00	53,000	53,000		
Peer Outreach Worker 11	Vacancy	NR	40.00	1.00	48,000	48,000		
Peer Outreach Worker 11	Vacancy	NR	40.00	1.00	48,000	48,000		
Cell Phone Allowance					10,260	5,940	4,320	
Overtime					30,000	30,000		
Longevity					900	900		
Total Personnel Services:				23.00	1,685,661	1,066,956	618,705	
City Cell Phone Allowance					4,200	4,200		
Vehicles					2,500	2,500		
Training and Seminars					25,000	25,000		
Medical Testing Services					550	550		
Contractual Services					122,500	122,500		
Contractual Services - Mosquito Control					25,500	25,500		
Printing and Mailing					2,500	2,500		
Advertising					2,500	2,500		
Office Supplies					7,500	7,500		
Gas					2,300	2,300		
Medical Supplies					700	700		
Educational Supplies					4,500	4,500		
Travel					3,500	3,500		
Dues and Memberships					2,480	2,480		
Total Operations and Maintenance:					206,230	206,230		
511-HEALTH AND HUMAN SERVICES TOTAL:				23.00	1,891,891	1,273,186	618,705	

Senior Services

Kimberly Park, Director

67 Conz Street, Northampton, MA 01060

(413) 587-1228

kpark@northamptonma.gov

Department Responsibilities

Senior Services is dedicated to enhancing the quality of life for the city's older adults, ages 60 and over, with some programs and activities available to those 55-59 years of age. To meet this goal, Northampton Senior Services identifies needs and provides a range of programs, activities, and services to address those needs. Northampton Senior Services serves as a community focal point around issues of aging and is a liaison to local, state, and federal resources for older adults and their families. The department's director is the administrator of the Senior Tax Work Off Program.

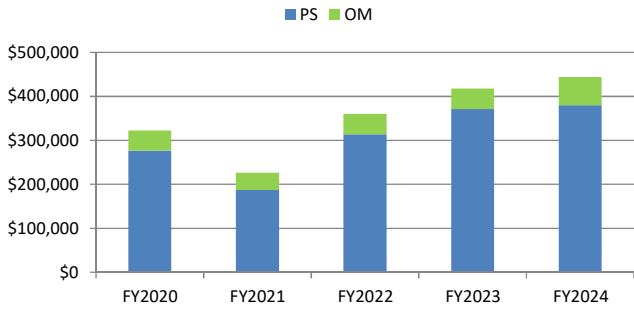
FY2023 Highlights

FY2023 brought the goal of restoring a sense of community and rebuilding the number of programs and services available at the Senior Center as we continued the climb out of the COVID-19 pandemic. Virtual and remote programming continued to be offered in addition to programs and services held in person at the Senior Center. Emphasis was placed on increasing programs, services, and participation, whether remotely or in the building. During the first half of FY2023, the Senior Center welcomed 200 new members and 151 returning members. As a result, daily average attendance at the Senior Center more than doubled from FY2022. In addition to the ongoing programs and services, the Coffee Shop schedule started at two days a week and expanded to five days a week. Lunch was served in the Bistro three days a week which exceeded the pre-pandemic schedule of two days a week. A Lunch and Learn Series was added to Friday afternoons featuring a variety of speakers and documentaries. A Line Dance class was added to the fitness schedule and the popular Author of the Month Series resumed. Collaboration with the Department of Health and Human Services and the Fire/Rescue Department resulted in new programs offered. Building use expanded to include the Winter Market, Arts Night Out and First Night.

FY2024 Budget Information

Senior Services will continue to expand the scope of programs and services offered throughout the upcoming fiscal year. Multiple staffing transitions occurred in FY2023, and we anticipate a full team onboard for FY2024.

Senior Services Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	276,462	187,582	313,687	371,269	380,046	8,777
OM	45,859	38,307	46,231	46,264	63,437	17,173
Total	322,321	225,889	359,918	417,533	443,483	25,950

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	4.00	4.00	4.00	4.00	6.00	2.00
AFSCME	1.00	1.00	3.00	3.00	2.00	(1.00)
NR	4.75	0.00	3.00	3.00	2.00	(1.00)
	9.75	5.00	10.00	10.00	10.00	-

541 -SENIOR SERVICES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
Director	Kim Park	NAPEA	35.0	1.00	75,567
Assistant Director	Nancy Yesu	NAPEA	35.0	1.00	60,752
Program Coordinator	Anjuli Waybright	NAPEA	35.0	1.00	43,708
Senior Social Worker	Michelle Dihlmann	NAPEA	35.0	1.00	67,086
Department Assistant	Laura Scott	AFSCME	35.0	1.00	44,508
Nutrition Coordinator	Kevin Martin	NAPEA	35.0	1.00	50,687
Principal Clerk/Transportation	Jodi Page	AFSCME	35.0	1.00	42,568
Media & Marketing Coordinator	Megan Knight	NAPEA	35.0	1.00	36,871
Senior Services Staff Assistant	Olivia Bonebo	NR	35.0	1.00	34,344
Senior Services Staff Assistant	Vacancy	NR	35.0	1.00	35,199
Longevity					100
Total Personnel Services:				10.00	491,390

Funding Sources		
General Fund	Other	Source
75,567		
60,752		
7,708	36,000	EOEA Grant
31,086	36,000	EOEA Grant
44,508		
45,687	5,000	EOEA Grant
42,568		
36,871		
-	11,344	Activities Revolving Fund
	23,000	EOEA Grant
35,199		
100		
380,046	111,344	

R&M office equip	500
Prof/Tech	4,055
Contr. Services	3,060
Communications (Interpretors)	1,000
Telephone	564
Advertising	61,158
Office Supplies	2,000
Recreational Suppls	2,500
Travel	600
Total Operations and Maintenance:	75,437

500		
4,055		
3,060		
1,000		
564		
49,158	12,000	Advertising Revenue
2,000		
2,500		
600		
63,437	12,000	

541-COUNCIL ON AGING TOTAL: **10.00** **566,827**

443,483 **123,344**

Department of Veterans' Services

Steven J. Connor, Director
240 Main Street, Northampton, MA 01060
(413) 587-1299
sconnor@northamptonma.gov

Department Responsibilities

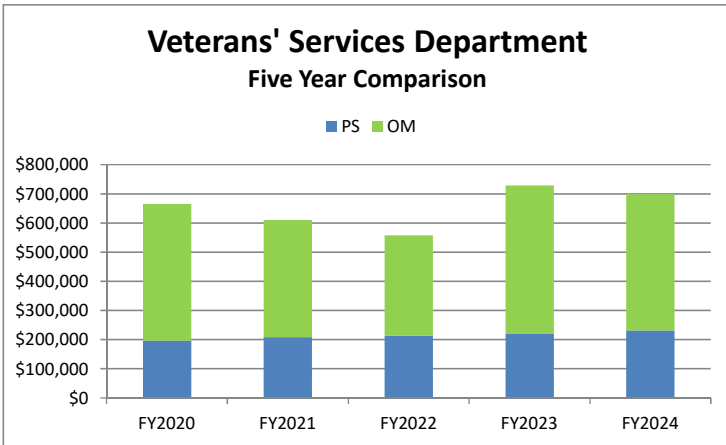
The mission of the Department of Veterans' Services is to aid, support, and advocate for veterans and/or their dependents. The department now serves 11 communities: Northampton, Amherst, Pelham, Hadley, Williamsburg, Chesterfield, Goshen, Cummington, Worthington, Chester, and Middlefield, and is called the Central Hampshire Veterans Services district.

FY2023 Highlights

Central Hampshire Veterans Services has produced five episodes of its new outreach television show, which is being aired district-wide on both town/city websites and local access television, and can be found on YouTube at Northampton Open Media. The district has also developed a letter that it would like to distribute to selected residents of Northampton, who self-identified as veterans, informing them of this program. In fall of 2022, USICH, HUD, and the VA jointly announced major progress in veteran homelessness reductions. Newly-released data from the 2022 homeless survey reveals an 11% decrease in veteran homelessness since 2020 and a 55.3% decrease since 2010. These declines demonstrate the success of programs that are grounded in the Housing First model. The department's work locally has also seen a significant decline in homeless veterans. From 2018 to 2022, there was a 58% decrease within the number of homeless veterans counted by the Continuum of Care. The department has assisted many homeless veterans get into permanent housing over the last dozen years and is directly responsible for reducing the number of homeless veterans. Through efforts as a leading member of the Western Massachusetts Veterans Outreach Project, the department has spearheaded an initiative with Cooley Dickinson Hospital (CDH) to provide better intake and referral services for veterans accessing CDH. CDH has identified this initiative as a major strategic priority, known as the "Just Ask Campaign", in which CDH asks patients if they, or a family member, have a history of military service. This question is now part of the CDH electronic medical records system. The department is working as part of a collaborative that includes CDH, ServiceNet, Smith College and others to improve referral services for veterans and their families when accessing health care outside the federal Department of Veterans Affairs. The hope is that this pioneering work will be replicated elsewhere in the Commonwealth.

FY2024 Budget Information

The department received a grant from the Northampton Arts Council and Northampton ARPA Community Recovery funding to bring an art installation/performance project inspired by the ripple effect of military service on veterans, family members, and the broader community. A visual/sonic immersive experience created in collaboration with area veterans and families, "A Stone's Throw" lifts the voices of those in the community who are navigating the ongoing complexities of "home after war" months, years and even decades after serving. Running for one month in A.P.E.'s Gallery, the installation will "come alive" through live performance by actors and movement artists, transporting the audience into the lives of veterans and their families, across time and place. The department plans to cooperate with veterans service organizations across the district to bring these stories to the Valley. Also, as a member of the Western Massachusetts Veterans Outreach Project, the department is researching, planning and implementing a training conference/event to improve the lives of military and veteran family members in the western Massachusetts region for November 2023.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	197,479	208,661	214,446	219,964	232,442	12,478
OM	467,726	401,839	343,883	509,130	467,185	(41,945)
Total	665,205	610,500	558,329	729,094	699,627	(29,467)

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	2.00	2.00	2.00	2.00	2.00	0.00
AFSCME	1.00	1.00	1.00	1.00	1.00	0.00
NR	0.48	0.63	0.63	0.63	0.63	0.00
Total	3.48	3.63	3.63	3.63	3.63	0.00

543 - VETERANS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Central Hampshire Veterans District Budget:								
Director	Steven Connor	NAPEA	40.00	1.00	92,994	92,994		
Department Secretary	Jessica Barry	AFSCME	35.00	1.00	41,578	41,578		
Investigative Veterans Service Agent	Rebecca Twining	NAPEA	40.00	1.00	57,930	57,930		
Deputy Veterans Service Agent/Hilltown VSO	Daniel Nye	NR	25.00	0.63	31,220	31,220		
Longevity					2,000	2,000		
Travel Stipend for Director					5,100	5,100		
Phone Allowance					1,620	1,620		
Total Personnel Services:				3.63	232,442	232,442		
R & M Office Equipment					2,000	2,000		
Training and Seminars					2,100	2,100		
Telephone					120	120		
Office Supplies - General					1,000	1,000		
Travel					5,900	5,900		
Dues & Memberships					815	815		
Cermonial Expenses					1,250	1,250		
Total Operations and Maintenance:					13,185	13,185		
543- VETERANS DISTRICT BUDGET:					245,627	245,627		
r Northampton Veterans Not Included in District Budget:								
Northampton Veterans Benefits:								
Medical and Dental Insurance					18,000	18,000		
Veterans Benefits					375,000	375,000		
Burial Expenses					25,000	25,000		
Cermonial Expenses					10,000	10,000		
Veterans Benefits - Food					1,000	1,000		
Veterans Benefits - Medical					20,000	20,000		
Veterans Benefits - Other					5,000	5,000		
Total Operations and Maintenance:					454,000	454,000		
543-VETERANS TOTAL:				3.63	699,627	699,627		

Forbes Library

Lisa Downing, Director
20 West Street, Northampton, MA 01060
(413) 587-1016
ldowning@forbeslibrary.org

Department Responsibilities

Forbes Library exists to provide a wide range of information and materials to all of the people of Northampton, and to encourage and support the civic, intellectual, and cultural pursuits of the community. Forbes Library encourages curiosity, free inquiry, and lifelong learning and provides a friendly physical environment as a community meeting place.

FY2023 Highlights

Circulation and attendance have largely rebounded from the impacts of the pandemic. The library has continued to expand its "Library of Things" collection this year to include wifi hotspots, a telescope, an induction cooktop, and the first of outside games. Forbes Library unveiled a dozen new pieces in its permanent art collection by artists of color and were awarded a grant to photograph and relabel these and other pieces in the collection. The library has migrated its digital

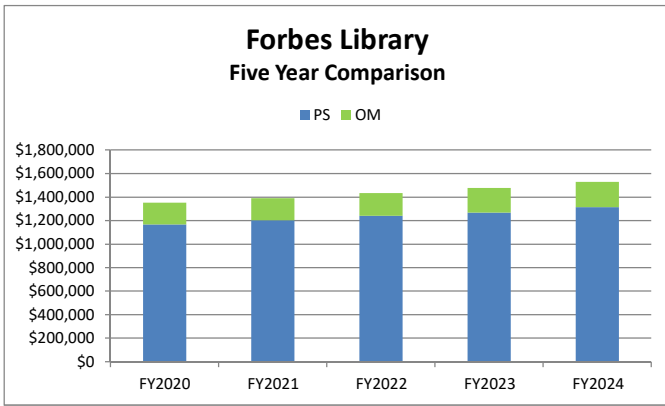


archives to a new web based software that is also used by Historic Northampton and anticipates greatly increasing digital access to the vast special collections. The library began offering a weekly bilingual storytime and has added bilingual signage throughout the Children's and Young Adult Department and has added hybrid technology to allow for remote participation for some programming. Partnerships with several community organizations including the Resilience Hub, Northampton Neighbors, Center for New Americans, and the International Language Institute have grown this year.

FY2024 Budget Information

The library's budget is very strained by substantial increases to electricity costs and other fixed expenses. This budget allows for level staffing and services while continuing to rely on support from the endowment, grants, fundraising, and the Friends of Forbes Library to provide for the cost of circulating materials, library technology, staff development, and public programming. Forbes Library is very proud to serve the City of Northampton alongside Lilly Library and are very appreciative of the support we receive.

Images: Right - Community members painting "butterfly books" for our contingent in Northampton Neighbor's first Doozy Do parade; Left - Mayor Sciarra and Carlie Tartakov from the Sojourner Truth Memorial Committee at the opening reception for our newly acquired art.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	1,165,989	1,202,214	1,239,873	1,267,095	1,314,310	47,215
OM	184,733	189,030	193,108	210,629	215,132	4,503
Total	1,350,722	1,391,244	1,432,981	1,477,724	1,529,442	51,718

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
FLEA	20.06	19.86	19.85	19.93	19.93	-
NR	5.86	6.17	6.20	6.37	6.41	0.04
	25.78	25.92	26.03	26.31	26.35	0.04

610 - FORBES

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
ADMINISTRATION								
Director	Lisa Downing	NR	37.50	1.00	91,250	36,250	55,000	Library State Grant
Assistant Director	Molly Moss	NR	37.50	1.00	75,623	51,503	24,120	Clarke and Earle Trust Funds
Administrative Assistant	Jennie Lamour	NR	37.50	1.00	55,277	55,277		
Intermittent Part Time Admin Assistant		NR	1.50	0.04	1,000	1,000		
Treasurer	Cheri Buckhout	NR	8.00	0.21	12,740	12,740		
Secretary	Eilizabeth Sheirer	NR	1.50	0.04	3,560	3,560		
INFORMATION SERVICES								
IS Librarian/A&M Head	Faith Kaufmann	FLEA	37.50	1.00	64,430	64,430		
IS Librarian/Reference Head	Alene Moroni	FLEA	37.50	1.00	64,430	64,430		
IS Librarian	Ben Kalish	FLEA	37.50	1.00	55,277	55,277		
Part Time IS Librarian	Heather Diaz	FLEA	30.00	0.80	44,196	44,196		
IS Associate - Local History & Special Collections	Dylan Gaffney	FLEA	37.50	1.00	48,195	48,195		
IS Senior Library Assistant/ ILL Specialist	Jill Emmons	FLEA	37.50	1.00	44,830	44,830		
Intermittent Part Time IS Librarians		NR	9.00	0.24	8,784	8,784		
Intermittent Part Time Library Assistants		NR	62.50	1.67	55,432	55,432		
CCPL&M /Hampshire Room								
Part Time Salaried Archivist/IS Librarian	Julie Bartlett Nelson	FLEA	30.00	0.80	51,539	51,539		
Part Time Archivist/Local History Librarian	Elise Bernier-Feeley	NR	5.00	0.13	5,658	5,658		
BORROWER SERVICES								
Borrower Services Supervisor	Mary Biddle	FLEA	37.50	1.00	48,413	48,413		
Library Associate	Chris Teghtsoonian	FLEA	37.50	1.00	44,935	44,935		
Part Time Library Assistant	Pamela Acosta	FLEA	25.00	0.67	24,139	24,139		
Part Time Library Assistant	Joshua Vrysen	FLEA	30.00	0.80	28,968	28,968		
Outreach Delivery Service Coordinator	Maria Sperduti	NR	8.00	0.21	8,975	7,975	1,000	Lilly Library
CHILDREN'S & YOUNG ADULT DEPARTMENT								
Children's Librarian/Children's Depart. Head	Sarah Johnson	FLEA	37.50	1.00	64,430	64,430		
Children's Assistant Librarian	Madison Bishop	FLEA	37.50	1.00	47,998	47,998		
Library Associate	Julia Cornick	FLEA	37.50	1.00	37,722	37,722		
Intermittent Part Time Library Assistants		NR	25.00	0.67	20,930	20,930		
TECHNICAL SERVICES DEPARTMENT								
Technical Services Head	Vacant	FLEA	37.50	1.00	53,868	53,868		
Cataloging Assistant	Kathy Mizula	FLEA	37.50	1.00	44,936	44,936		
Tech Services Assistant	Steven Stover	FLEA	37.50	1.00	38,681	38,681		
Tech Services Assistant	Brian Marchese	FLEA	37.50	1.00	41,633	41,633		
MAINTENANCE DEPARTMENT								
Facilities Manager	Jason Petcen	FLEA	37.50	1.00	61,241	61,241		
Custodian	Frank Gessing	FLEA	37.50	1.00	44,935	44,935		
Part Time Custodian	Mark Toczydlowski	FLEA	32.50	0.87	33,530	33,530		
Intermittent Part Time Custodian		NR	7.50	0.20	6,806	6,806		
Additional Substitute Staffing		NR			1,000	1,000		
Longevity					10,460	10,460		
Stipends - Work Study					12,000	9,000	3,000	Trustees of Forbes Trust Fund
Medicare					19,363	19,363		
Workers Compensation					6,000	6,000		
Unemployment					5,500	5,500		
PFML					8,747	8,747		
Total Personnel Services				26.35	1,397,430	1,314,310	83,120	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	General		
						Fund	Other	Source
Audit					11,330	11,330		
Contracted Services					10,084	10,084		
CW/Mars Fee					40,717	40,717		
Electricity					73,116	68,456	4,660	Forbes Aid Fund
Housekeeping Supplies					12,500	12,500		
Internet					2,650	2,650		
Library Supplies					10,500	10,500		
Natural Gas					16,955	16,955		
Postage					1,400	1,400		
Printing					3,750	3,750		
Property Contents Insurance					9,900	9,900		
R & M Buildings					10,000	10,000		
Reserve Fund					1,000	1,000		
Tax Filing Fee					515	515		
Technology Services - Payroll					5,500	5,500		
Telephone					975	975		
Trash Removal					1,900	1,900		
Water/Sewer					7,000	7,000		
Books & Media					198,828		198,828	Trustees of Forbes Trust Funds, Fees, Donations
Programming					8,000		8,000	Friends of Forbes Library Grant
Staff Development					6,500		6,500	Friends of Forbes Library Grant, Trustees of Forbes Trust Funds
Technology					14,000		14,000	Trustees of Forbes Trust Funds
Total Operations and Maintenance:					447,120	215,132	231,988	
610 - FORBES LIBRARY					26.35	1,844,550	1,529,442	315,108

Lilly Library

Adam Novitt, Director

19 Meadow Street, Florence, MA 01062

(413) 587-1500

lillylibrary@gmail.com

Department Responsibilities

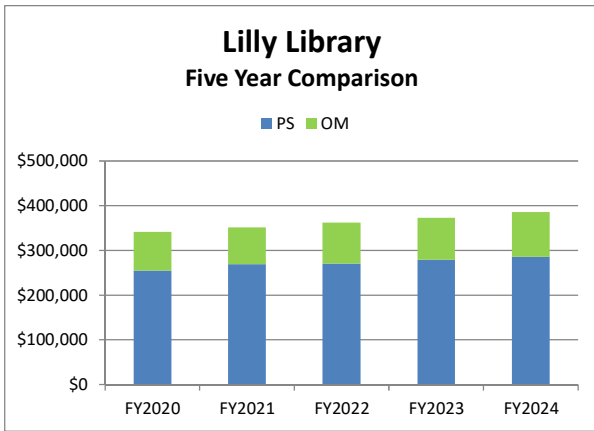
The mission of Lilly Library is to provide opportunities for life-long learning for people of all ages and backgrounds in the villages of Florence, Bay State and the City of Northampton, as well as the surrounding area. The library is an integral part of the educational process for youth and a venue for continuing education. As a 21st century library without walls, Lilly Library provides free and open access to a broad range of high quality print materials, media, electronic resources, programs and services. In support of this mission, Lilly Library maintains a welcoming and safe library environment in which members of the community can pursue their cultural, intellectual, and recreational information needs. Lilly Library provides full library services six days per week, 52 weeks per year, including Sundays. For all of its patrons from the youngest child to the oldest adult, the library provides services that include public computers; circulation of fiction, nonfiction, magazines, DVDs, and CDs; ready reference services; reader's advisory; and, interlibrary loan access to materials throughout the state. Throughout the year activities are held to celebrate reading. These include weekly programming for children and young adults during the school year and seasonal programs for adults. Annually, the library offers a Summer Reading Program for children and young adults. Programs are made possible through the support of the City of Northampton, the Friends of Lilly Library, Florence Savings Bank Customers' Choice Community Grants, and gifts and memorials provided by library supporters.

FY2023 Highlights

Lilly Library saw a significant changing of the guard in 2023. Its longtime Assistant Director Charlotte Carver retired. Charlotte's work history with Lilly dates back to the 1980s. She will be missed. Miranda Smith has stepped into the role of assistant director along with Aaron Hulseley as administrative assistant. Lilly Library completed a wildflower walkway to better serve the public by making the campus a better place to be. This project was grant funded and received over 100 hours of volunteer time from Grow Food Northampton. Lilly Library was proud to partner with this local organization. The library also completed a renovation to its historic front stairs with help from a grant from the Northampton Community Preservation Act (CPA). Lilly Library is grateful to the CPA for providing about half the funds needed to complete this project.

FY2024 Budget Information

Lilly Library's FY2024 budget was built on a detailed look back at operating costs. Inflation, especially energy costs, has driven the costs of operating the library. We've made reductions to staffing hours and halted spending increases for materials and programs.



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	254,788	269,630	270,581	278,902	285,572	6,670
OM	86,413	81,807	91,400	93,939	100,317	6,378
Total	341,201	351,437	361,981	372,841	385,889	13,048

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NR	6.78	6.94	7.19	6.81	6.59	(0.22)
	6.78	6.94	7.19	6.81	6.59	(0.22)

611 - LILLY

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Library Director	Adam Novitt		35.00	1.00	63,060	63,060		
Assistant Director	Miranda Smith		24.00	0.69	27,530	27,530		
Admin Assistant	Aaron Hulsey		32.00	0.91	34,204	34,204		
Children's Librarian	Kimberly Evans-Perez		27.50	0.79	28,763	28,763		
Library Assistant II	Anne Heston		16.00	0.46	17,185	17,185		
Library Assistant III	Kelly Daniels Baker		10.25	0.29	9,823	9,823		
Library Assistant III	Alexandra Brown		27.75	0.79	25,972	25,972		
Library Assistant II	Mara Toone		17.25	0.49	16,144	16,144		
Library Assistant III	Circulation Staff		29.00	0.83	26,355	26,355		
Custodian	Charles		12.00	0.34	10,906	10,906		
Longevity					2,500	2,500		
Coverage Vacation/Sick					7,175	7,175		
Stipends - Work Study					2,050	2,050		
Medicare/Soc Security					11,345	11,345		
Workers Compensation/Unemployment					2,560	2,560		
Total Personnel Services			230.75	6.59	\$285,572	285,572	-	
Building Operations								
Energy					35,000	31,589	3,411	Library Funds
Other Utilities					2,000	2,000		
Repairs and Maintenance					30,000	23,728	6,272	Library Funds
Library Operations								
Professional development					2,000		2,000	Library Funds
Insurance					11,550	7,000	4,550	
Technology					10,000	5,000	5,000	Library Funds
Library Expenses					12,000		12,000	Library Funds
Patron Services								
Circulating materials					57,469	31,000	26,469	Library Funds
Programs					10,000		10,000	Library Funds
Total Operations and Maintenance:					170,019	100,317	69,702	
611 - LILLY LIBRARY				6.59	455,591	385,889	69,702	

Parks and Recreation Department

Ann-Marie Moggio, Director
100A Bridge Rd., Florence, MA 01062
(413) 587-1040
amoggio@northamptonma.gov

Department Responsibilities

The mission of the Parks and Recreation Department is to promote the general well-being of the individual and the community by providing a wide range of high-quality and healthy recreational opportunities to meet the leisure needs and interests of residents of all ages from Northampton and the surrounding area. Parks and Recreation manage and coordinates usage of 12 recreation and park areas and select school fields, consisting of over 140 acres. This includes the usage of approximately 18 park playing fields and seven school fields (various sports), 400 community garden plots, three pavilions, a skatepark, tennis courts at JFK Middle School, and Musante Beach. Parks and Recreation also coordinate indoor usage of five school gyms (after school hours) and the Aquatic & Family Center pool and gym at JFK. In addition to offering the department's programs, it works with over 15 volunteer-run leagues and groups to coordinate the use of facilities. Parks and Recreation presents programs that are relevant and promote a spirit of cooperation, build self-esteem, encourage healthy competition, and develop lifelong recreational pursuits among participants. The department pursues grant opportunities and funding to oversee improvements and renovations. Maintenance work is a collaboration between the department, the DPW Parks, Cemetery, and Forestry Division, and Central Services Schools Department.

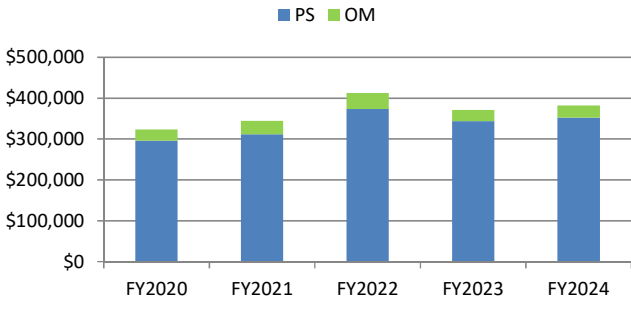
FY2023 Highlights

Summer camps were offered and filled to capacity requiring the need for waitlists. It was great to see hundreds of smiling children back in programs after COVID-19 shutdowns and reductions over the past few years. The pool at the Aquatic and Family Center at JFK Middle School reopened to the public on weekends in September 2022. It had been closed on weekends for a year due to maintenance and staffing shortages. Full daily access to the facility was restored after two and a half years, since the beginning of COVID-19. With donations raised from the community and spearheaded by a neighbor, four outdoor basketball hoops were replaced at Arcanum Field. The department successfully hired and trained new full-time recreation supervisors and a department assistant to add to the team. Musante Beach had another very successful season with over 4,000 guests and the summer camp enjoyed warm weather days there. In coordination with the Community Garden volunteer committee, the approximately 400 plots at the gardens on Burts Pit Road were rented and enjoyed by hundreds. Many free educational programs and workshops were offered to the gardeners. The department will continue to work with the DPW Parks, Cemetery, and Forestry Division to schedule the maintenance and upkeep of city fields. A Pickleball Court feasibility study was conducted to recommend the best location and the project was furthered through grants and other funding opportunities. The department collaborated with Smith Vocational & Agricultural High School and the DPW to replace dugouts at Gush Valenta softball field at Sheldon Field and the replacement of the shed will happen this year. While the change in start times at the schools is still presenting a challenge for programming, the department worked cooperatively with the High School Athletic Director to ensure most youth teams had access to fields when needed in the evening and to sort out swim team usage to allow for community access to the pool facility.

FY2024 Budget Information

Despite staffing and other challenges, the Parks and Recreation Department will continue to sustain current programs and create new ones, offer special events, search and secure grants and sponsorships, as well as continue to pursue new collaborations and manage current ones.

Parks and Recreation Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	296,013	311,681	373,423	343,495	352,283	8,788
OM	27,417	32,485	39,000	27,500	29,500	2,000
Total	323,430	344,166	412,423	370,995	381,783	10,788

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	4.50	4.50	4.50	4.50	4.50	0.00
AFSCME	2.00	2.00	2.00	2.00	2.00	0.00
	6.50	6.50	6.50	6.50	6.50	0.00

630 - PARKS AND RECREATION

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Director	Ann-Marie Moggio	NAPEA	35.00	1.00	96,897	96,897		
Assistant Director	Shelby Michna	NAPEA	35.00	1.00	74,056	74,056		
Department Assistant	Jamie Paradee	AFSCME	35.00	1.00	43,422	43,422		
Recreation Supervisor	Brooke Fairman	NAPEA	35.00	1.00	52,598	29,598	23,000	Rec Rev Funds
Recreation Supervisor	Heidi Gutekenst	NAPEA	35.00	1.00	55,255	55,255		
Recreation Supervisor	James Miller	NAPEA	20.00	0.50	31,574	11,128	20,446	Rec Rev Funds
Principal Clerk	Sandra Gross	AFSCME	35.00	1.00	44,627	31,627	13,000	Rec Rev Funds
Salaries Operations Staff					5,000	5,000		
Phone Allowance					1,800	1,800		
Longevity					3,500	3,500		
Total Personnel Services				6.50	408,729	352,283	56,446	
R & M Vehicles					2,000	2,000		
Contractual Services - Sani Can's for Recreation Facilities					9,000	9,000		
Advertising					6,000	6,000		
Gasoline/Diesel					1,000	1,000		
Recreational Supplies					6,500	6,500		
Travel					1,000	1,000		
Conference/Registrations					3,000	3,000		
Dues & Memberships					1,000	1,000		
Total Operations and Maintenance:					29,500	29,500	-	
630- RECREATION					438,229	381,783	56,446	

Arts & Culture Department

Brian Foote, Director

240 Main Street, Northampton, MA 01060

(413) 587-1069

bfoote@northamptonma.gov

Department Responsibilities

The Arts and Culture Department works to fund, promote, and present high-quality, community-based arts programming for the benefit of artists, residents, and visitors to the City of Northampton. The department works with the Northampton Arts Council to perform tasks assigned to local cultural councils under MGL c.10 §58, or successor statutes and coordinates the Paradise City Cultural District under MGL c.10 §58A. The department serves as the city's liaison to local, regional, and statewide arts and culture organizations. It also provides administrative, clerical, and technical support to the Northampton Arts Council and Northampton Arts Inc.

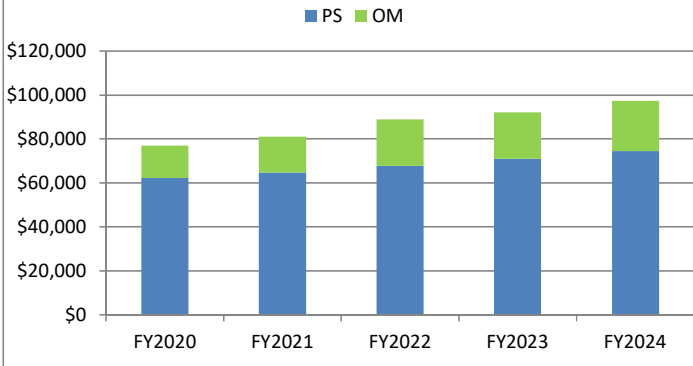
FY2023 Highlights

The Arts Council distributed \$27,094 of Local Cultural Council funds in February 2023 to 23 artists; awarded \$20,000 of locally raised funds in May 2023 for arts activities in Northampton, Florence, and Leeds; and raised \$13,000 at Performance and donated \$7,200 to the PTO's of the Northampton Public Schools earmarked for arts enrichment activities. The Arts Council continued the [J Scott Brandon Fund](#) and the [BJ Goodwin Fund](#); presented the Northampton Summer Park Series, which included Salsa in the Park, Performance at Look Park, and coordinated Masonic Street Live and musical entertainment for the Taste of Northampton; supported the efforts of Summer on Strong with funds and consulting; presented First Night Northampton in-person for the first time since the Covid-19 pandemic with a great crowd; produced the Four Sundays event series in March, which included the Back Porch Festival, co-produced with Signature Sounds, the Silver Chord Bowl, Psychedelic Cinema Orchestra performs *South: Ernest Shackleton and the Endurance Expedition*, JSB Fundraiser, and KidsBestFest; and co-presented the Power of Truths Festival in Florence in April. The Arts Council plans on presenting the Fifth Annual Northampton Public Arts Festival by installing four panels of community input murals on the side of the E.J. Gare Parking Garage. The director provides grant application support, consulting, and advice to local artists, arts organizations, and community members and provides administrative, clerical, and technical support to the Arts Council. The department coordinates and administers all activities with the Massachusetts Cultural Council, including budgeting, advocacy requirements, and marketing requirements.

FY2024 Budget Information

The department plans to keep the legacy of past activities intact while also looking to create and sustain new events, programs, grants, and collaborations within the city.

Arts and Culture Department Five Year Comparison



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	62,223	64,773	67,685	70,900	74,468	3,568
OM	14,750	16,250	21,250	21,250	23,000	1,750
Total	76,973	81,023	88,935	92,150	97,468	5,318

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	0.00	0.00	0.00	0.00	2.00	
NR	2.50	2.50	2.50	2.50	0.50	(2.00)
	2.50	2.50	2.50	2.50	2.50	(2.00)

699 - ARTS AND CULTURE

Funding Sources

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget
Director	Brian Foote	NAPEA	35.00	1.00	73,728
Arts Administrator	Steve Sanderson	NAPEA	35.00	1.00	58,240
Production Assistant	Peter McQuillan	NR	20.00	0.50	24,430
Phone Allowance					540
Longevity					200
Total Personnel Services				2.50	157,138
Arts Night Out					500
First Night Expenses					5,000
First Night Fireworks					7,500
Community Arts Programming					10,000
Total Operations and Maintenance:					23,000
699 - ARTS COUNCIL				2.50	180,138

General Fund	Other	Source
73,728		
-	58,240	Northampton Arts, Inc.
-	24,430	Northampton Arts, Inc.
540		
200	-	
74,468	82,670	
500		
5,000		
7,500		
10,000		
23,000	-	
97,468	82,670	

Department of Public Works

Donna LaScaleia, Director

125 Locust Street, Northampton, MA 01060

(413) 587-1570

dpwinfo@northamptonma.gov

Department Responsibilities

The Department of Public Works (DPW) General Fund Divisions maintain and improve 150+ miles of paved streets and unpaved (gravel) public ways, 85+ miles of sidewalks, 10,000+ public shade trees, 245+ acres of athletic fields, recreational parks, facilities, street parks and cemetery grounds, 11+ miles of bicycle paths and bicycle path greenspaces, 38 bridges, Musante Beach, the Connecticut River Greenway, operations of four cemeteries and more than 150 vehicles and pieces of specialized construction equipment. Also within the General Fund, the DPW provides rapid response for snow and ice events and other inclement weather conditions. Other areas of ongoing maintenance include road safety signage, traffic signals and all pavement and pedestrian crosswalk markings.

Through the Enterprise Funds, the DPW manages operations and maintains and upgrades assets in the Water, Sewer, Stormwater/Flood Control and Solid Waste Divisions. This includes maintenance, oversight and long term capital planning for facilities in excess of: 120 miles of stormwater drain pipes, 4,000 catch basins and intakes, 5,000 sewer and drain manhole structures, 350 outfalls, 150 culverts, 6 miles of drainage channels and ditches, 150 miles of water mains, 5,000 water valves, 1,400 hydrants, 110 miles of sanitary sewer pipes and 3,900 acres of watershed land surrounding the City's drinking water reservoirs. In addition, the DPW operates and maintains a flood control pump station, two levee systems, a water treatment plant, five dams, three active surface water reservoirs, two active wells, two water pump stations, a wastewater treatment plant, seven sewer pump stations, two transfer stations and a capped landfill. DPW also oversees third party operation of a landfill gas to energy facility and 3.17 megawatt photovoltaic solar array.

FY2023 Highlights

In FY2023, many improvements were made to the City's infrastructure. These improvements included the following:

- Completion of electrical and process upgrades to the Wastewater Treatment Plant, part of a multi-year \$11,000,000 reconstruction project.
- Damon Road water and sewer improvements as part of a multi-year State roadway reconstruction project.
- Pavement preservation work on portions of Route 66, Florence Road and West Farms Road.
- Water system improvements to the Leeds High Pressure System.
- Improvements to electrical and fuel storage infrastructure at the Flood Control Station on Hockanum Road.
- Winter Street utility and roadway improvements.

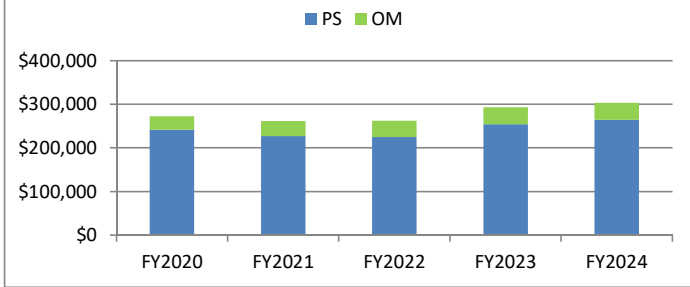
Design for future improvements was undertaken for the following projects:

- Paving work on portions of Spring Street, Loudville Rd and the approaches to the Look Park Roundabout.
- Improvements to the Ryan and West Whately reservoirs.
- Phase II upgrades to the Wastewater Treatment Plant, the next stage of a multi-year, multi-million dollar reconstruction effort.
- Replacement and relocation of a portion of the City's water transmission main from cross-country to Mountain St in Williamsburg as part of the State's 2025 proposed roadway reconstruction project.

FY2024 Budget Information

The FY2024 budget will continue to provide important funding for planned improvements to City infrastructure, most notably, continued extensive paving efforts and an ongoing and substantial project to upgrade the Wastewater Treatment Plant.

DPW Administration and Engineering Division Five Year Comparison

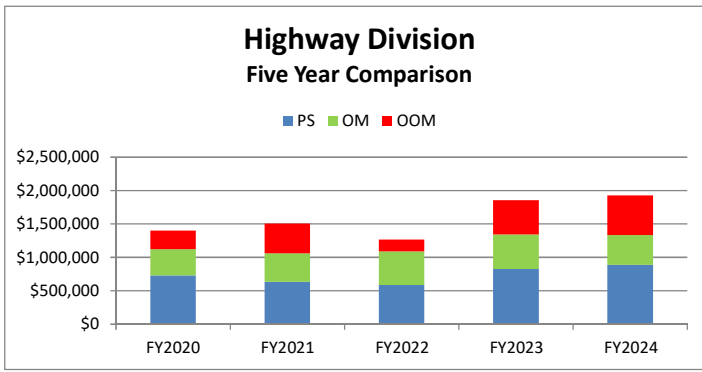


General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	242,012	226,757	224,849	254,235	263,935	9,700
OM	31,014	34,486	37,746	39,325	39,325	-
Total	273,025	261,243	262,594	293,560	303,260	9,700

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	2.37	2.40	2.40	2.40	2.40	0.00
AFSCME	0.50	0.23	0.23	0.20	0.20	0.00
NR	0.30	0.30	0.30	0.30	0.30	0.00
Total	3.17	2.93	2.93	2.90	2.90	0.00

421 - DPW ADMINISTRATION AND ENGINEERING

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Director	Donna LaScaleia	NR	12.00	0.30	45,218	45,218		
Administration Manager	Cynthia Quinn	NAPEA	8.00	0.20	15,083	15,083		
Financial Administrator	Vacancy	NAPEA	10.00	0.25	17,296	17,296		
Principal Account Clerk	Ann Furciniti	AFSCME	4.00	0.10	5,388	5,388		
Principal Account Clerk	Linda Landers Schranz	AFSCME	4.00	0.10	5,388	5,388		
Civil Engineer	Elizabeth Lotter	NAPEA	6.00	0.15	10,495	10,495		
Civil Engineer	Maggie Chan	NAPEA	40.00	1.00	75,372	75,372		
Civil Engineer	Vacancy	NAPEA	10.00	0.25	20,804	20,804		
GIS Technician	Karyn Nelson	NAPEA	6.00	0.15	12,482	12,482		
Senior Civil Engineer	Gregory Newman	NAPEA	12.00	0.30	28,113	28,113		
City Engineer	David Veleta	NAPEA	4.00	0.10	11,436	11,436		
Overtime					6,500	6,500		
Longevity					5,200	5,200		
Boot Allowance					2,100	2,100		
Cell Phone Allowance					3,060	3,060		
Total Personnel Services:				2.90	263,935	263,935		
Electricity					7,800	7,800		
R & M Buildings					4,000	4,000		
Communication Lines					5,000	5,000		
R & L Copiers					3,500	3,500		
Professional Technical					2,000	2,000		
Training and Seminars					1,500	1,500		
Office Supplies - General					4,500	4,500		
R & M Supplies - Equipment					2,500	2,500		
R & M Supplies - Custodial					2,500	2,500		
Vehicular Supplies					1,500	1,500		
Gas/Diesel					775	775		
Safety Supplies					1,000	1,000		
Uniform Allowance					500	500		
Dues and Memberships					750	750		
License Reimbursement					500	500		
Computer Equipment					1,000	1,000		
Total Operations and Maintenance:					39,325	39,325		
421- DPW ADMINISTRATION AND ENGINEERING				2.90	303,260	303,260		-



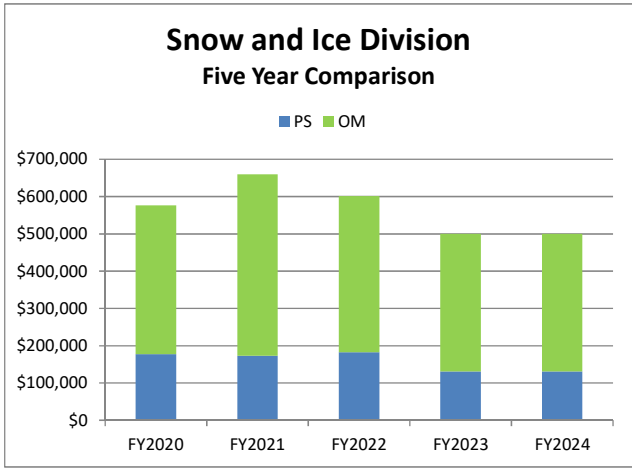
General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	729,791	637,461	588,708	823,994	886,650	62,656
OM	391,906	422,240	501,620	520,400	448,150	(72,250)
OOM	277,781	445,401	177,499	510,000	595,000	85,000
Total	1,399,478	1,505,102	1,267,828	1,854,394	1,929,800	75,406

FTE's by Unit						
Unit	Budget FY2019	Budget FY2020	Budget FY2021	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	0.60	0.60	0.60	0.60	0.60	0.00
LOCAL 98	18.00	15.00	13.00	13.00	13.00	0.00
	18.60	15.60	13.60	13.60	13.60	0.00

422 - HIGHWAYS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Highway Superintendent	Michael Antosz	NAPEA	24.00	0.60	60,654	60,654		
General Foreman	Jose Diaz	LOCAL 98	40.00	1.00	63,949	63,949		
Foreman	Vacancy	LOCAL 98	40.00	1.00	60,434	60,434		
Equipment Operator	Mark Scheel	LOCAL 98	40.00	1.00	59,100	59,100		
Equipment Operator	Gregory Pinsonneault	LOCAL 98	40.00	1.00	53,879	53,879		
Equipment Operator	Jairo Ruiz	LOCAL 98	40.00	1.00	46,563	46,563		
Equipment Operator	Vacancy	LOCAL 98	40.00	1.00	46,563	46,563		
Equipment Operator	Bruce Hutchinson	LOCAL 98	40.00	1.00	53,616	53,616		
Equipment Operator	Vacancy	LOCAL 98	40.00	1.00	46,563	46,563		
Truck Driver/Laborer	Forrest Huntley	LOCAL 98	40.00	1.00	41,542	41,542		
Truck Driver/Laborer	Vacancy	LOCAL 98	40.00	1.00	42,518	42,518		
General Foreman/MER	Edward Dupre Sr	LOCAL 98	24.00	0.60	42,219	42,219		
Foreman/MER	Steven Kirouac	LOCAL 98	24.00	0.60	38,481	38,481		
Motor Equipment Repair	Jonathan Sullivan	LOCAL 98	24.00	0.60	30,615	30,615		
Motor Equipment Repair	Angel Bou	LOCAL 98	24.00	0.60	35,301	35,301		
Motor Equipment Repair	Jonathan Althoff	LOCAL 98	24.00	0.60	29,201	29,201		
Overtime					55,000	55,000		
Longevity					10,000	10,000		
License Pay					16,900	16,900		
Standby Pay					39,000	39,000		
Cell Phone					7,500	7,500		
Uniform (Boots)					1,500	1,500		
Working Out of Grade					5,550	5,550		
Total Personnel Services:				13.60	886,650	886,650		
Electricity					18,000	18,000		
Street and Signal Lights					1,000	1,000		
Natural Gas					13,000	13,000		
R & M Buildings					15,000	15,000		
R & M Vehicles					15,000	15,000		
Communication Lines					5,000	5,000		
R & M Communication Equipment					1,000	1,000		
R & L Copiers					2,400	2,400		
R&L Uniforms					10,000	10,000		
Trash Removal					2,500	2,500		
Security Services / Outside Detail					4,000	4,000		
Training and Seminars					1,500	1,500		
Medical/Testing Services					1,500	1,500		
Office Supplies - General					2,000	2,000		
R & M Supplies - Tools					15,000	15,000		
R & M Supplies - Equipment					40,700	40,700		
R&M Supplies - Custodial					4,800	4,800		
Loam, Grass Seed, Lime					1,500	1,500		
Vehicular Supplies					135,000	135,000		
Gasoline/Diesel					95,000	95,000		
Safety Supplies					10,000	10,000		

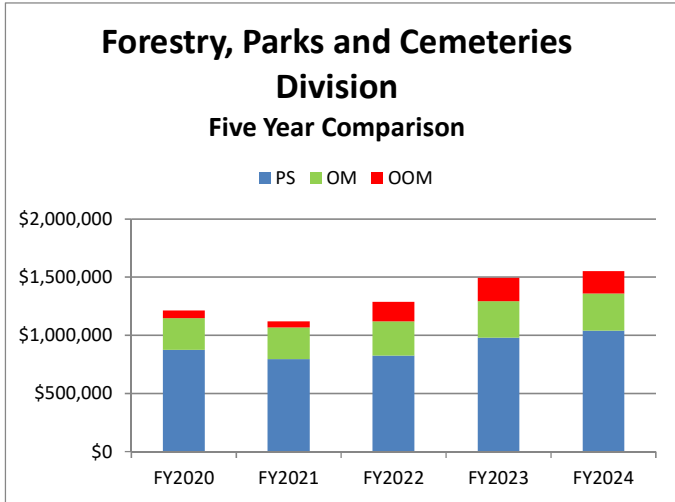
Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	General			
						Fund	Other	Source	
Streets and Sidewalks Supplies					50,000	50,000			
Uniforms					3,000	3,000			
Dues and Memberships					250	250			
License Certification					1,000	1,000			
Total Operations and Maintenance:					448,150	448,150			
Architecture and Engineering					20,000	20,000			
Street Paving and Marking					110,000	110,000			
Signal Maintenance					40,000	40,000			
Road Improvements					250,000	250,000			
Street Sweepings Disposal					50,000	50,000			
Vehicular Supplies					50,000	50,000			
Radio Maintenance					75,000	75,000			
Total Capital:					595,000	595,000			
422 - HIGHWAYS					13.60	1,929,800	1,929,800		



General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
PS	177,398	173,651	182,422	131,000	131,000	-
OM	399,531	485,853	419,005	369,000	369,000	-
Total	576,928	659,504	601,427	500,000	500,000	-

423 - SNOW AND ICE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Overtime					130,000	130,000		
Working Out of Grade					1,000	1,000		
Total Personnel Services:					131,000	131,000		
R & M Vehicles					25,000	25,000		
Snow Removal					30,000	30,000		
Vehicular Supplies					168,650	168,650		
Gasoline/Diesel					10,350	10,350		
Snow Removal Supplies					131,500	131,500		
Food - Emergency Events					3,500	3,500		
Total Operations and Maintenance:					369,000	369,000		
423 - SNOW AND ICE					-	500,000	500,000	



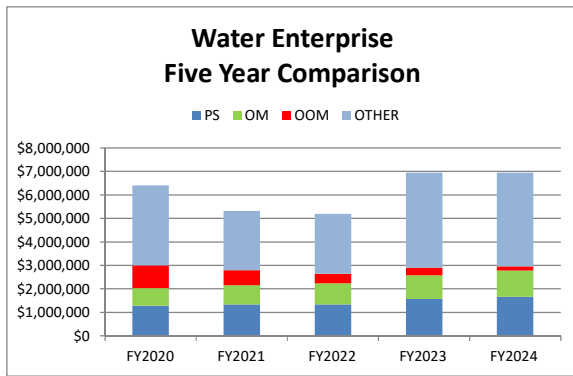
General Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	875,021	795,764	827,353	981,660	1,041,233	59,573
OM	272,752	272,452	293,750	311,200	319,900	8,700
OOM	65,867	53,111	167,699	199,999	190,000	(9,999)
Total	1,213,640	1,121,327	1,288,803	1,492,859	1,551,133	58,274

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	1	1	1.00	1.00	1.00	0.00
LOCAL 98	15.00	13.00	15.00	14.00	14.00	-
	16.00	14.00	16.00	15.00	15.00	-

492 - FORESTRY, PARKS AND CEMETERIES

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						General Fund	Other	Source
Superintendent	Richard Parasiliti	NAPEA	40.00	1.00	108,866	108,866		
General Foreman	William Sullivan	LOCAL 98	40.00	1.00	73,786	73,786		
Foreman	Lawrence Pelott	LOCAL 98	40.00	1.00	65,693	65,693		
Foreman	Jason Antosz	LOCAL 98	40.00	1.00	65,693	65,693		
Equipment Operator	Vacancy	LOCAL 98	40.00	1.00	45,470	45,470		
Equipment Operator	Jason La Fosse	LOCAL 98	40.00	1.00	53,616	53,616		
Equipment Operator	Vacancy	LOCAL 98	40.00	1.00	45,470	45,470		
Truck Driver/Laborer	Abigail Phelps	LOCAL 98	40.00	1.00	40,587	40,587		
Truck Driver/Laborer	Daniel Knox	LOCAL 98	40.00	1.00	39,659	39,659		
Truck Driver/Laborer	Jaxxon Venne	LOCAL 98	40.00	1.00	39,659	39,659		
Truck Driver/Laborer	Brooke Regnier	LOCAL 98	40.00	1.00	41,542	41,542		
General Foreman	Daniel LaFountain	LOCAL 98	40.00	1.00	63,949	63,949		
Foreman	Antoni Sakowicz	LOCAL 98	24.00	1.00	10,039	10,039		
Equipment Operator	Jonathan Church	LOCAL 98	40.00	1.00	53,616	53,616		
Equipment Operator	Vacancy	LOCAL 98	40.00	1.00	46,563	46,563		
Temporary Seasonal Employees		NR			81,120	81,120		
Overtime					75,000	75,000		
Overtime Tree Warden					20,000	20,000		
Tree Warden Stipend					5,000	5,000		
License Incentive					31,304	31,304		
Longevity					9,000	9,000		
Standby Pay					16,900	16,900		
Cell Phone					1,500	1,500		
Uniform Allowance					5,200	5,200		
Working Out of Grade					2,000	2,000		
Total Personnel Services:				15.00	1,041,233	1,041,233		
Electricity					5,700	5,700		
Natural Gas					7,500	7,500		
R & M Buildings					11,500	11,500		
R & M Vehicles					15,000	15,000		
Communication Lines					5,000	5,000		
R&M Communication Equipment					1,000	1,000		
Photocopiers					1,000	1,000		
R & L Uniforms					10,000	10,000		

Trash Removal	2,500	2,500
Security Services	5,000	5,000
Professional Technical	20,000	20,000
Training and Seminars	2,000	2,000
Medical/Testing Services	1,000	1,000
Advertising	1,000	1,000
Office Supplies - General	1,500	1,500
R & M Supplies - Tools	8,000	8,000
R & M Supplies - Equipment	50,000	50,000
Custodial Supplies	2,000	2,000
Fertilizers	37,000	37,000
Loam, Grass Seed, Lime	30,000	30,000
Trees and Shrubs	3,000	3,000
Vehicular Supplies	40,000	40,000
Gasoline/Diesel	46,500	46,500
Safety Supplies	7,500	7,500
Uniforms	2,500	2,500
Dues and Memberships	1,000	1,000
Computer Equipment	1,000	1,000
License Certification	1,700	1,700
Total Operations and Maintenance:	319,900	319,900
Tree Removal	125,000	125,000
Site Improvements (Trees)	40,000	40,000
Ground Equipment	25,000	25,000
Total Other than Ordinary Maintenance	190,000	190,000
492 - PARKS AND CEMETERIES	15.00 1,551,133	1,551,133



Water Enterprise Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	1,284,016.76	1,330,878	1,336,995	1,570,389	1,654,878	84,489
OM	743,743.33	820,501	900,764	1,000,450	1,134,450	134,000
OOM	968,098.86	640,760	403,106	330,000	170,000	(160,000)
OTHER	3,411,008.51	2,524,320	2,544,533	4,044,161	3,985,672	(58,489)
Total	6,406,867.46	5,316,460	5,185,399	6,945,000	6,945,000	0

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	6.03	5.98	5.98	6.48	6.58	0.10
LOCAL 98	14.75	13.75	13.75	13.75	13.75	0.00
AFSCME	2.20	1.90	1.90	1.40	1.40	0.00
NR	0.80	0.80	0.80	0.80	0.90	0.10
	27.08	23.78	22.43	22.43	22.63	0.20

WATER ENTERPRISE - WATER TREATMENT AND OPERATIONS

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget
Superintendent	Keith Snape	NAPEA	40.00	1.00	93,880
General Foreman	John Bean	Local 98	40.00	1.00	72,061
X Connection Coordinator	Matthew Pelott	NAPEA	40.00	1.00	61,945
Foreman	Matthew Campbell	Local 98	40.00	1.00	58,324
Equipment Operator/Meter Reader	Juan Maysonet	Local 98	40.00	1.00	58,812
Equipment Operator	Scott Cadieux	Local 98	40.00	1.00	45,470
Equipment Operator	Vacancy	Local 98	40.00	1.00	45,470
Truck Driver/Laborer	Brian Duffy	Local 98	40.00	1.00	42,518
Truck Driver/Laborer	Maurice Anderson	Local 98	40.00	1.00	40,587
Truck Driver/Laborer	Vacancy	Local 98	40.00	1.00	42,518
Chief Water Treatment Plant Operator	Ian Henderson	NAPEA	40.00	1.00	75,058
Water Treatment Operator	Curtley Johnson	Local 98	40.00	1.00	62,438
Water Treatment Operator	Jason Smidy	Local 98	40.00	1.00	59,533
Water Treatment Operator	Sandeep Singh	Local 98	40.00	1.00	63,949
Water Treatment Operator	Brian Zimmerman	Local 98	40.00	1.00	63,949
Water Treatment Plant Maintenance Tech	Zachary Sniadach	Local 98	40.00	1.00	45,470
Reservoir Ranger	Richard Costello	NR	20.00	0.50	23,506
Principal Account Clerk	Ann Furciniti	AFSCME	18.00	0.45	24,246
Principal Account Clerk	Wanda Reddin	AFSCME	20.00	0.50	23,393
Principal Account Clerk	Linda Landers-Schranz	AFSCME	18.00	0.45	24,246
Director	Donna LaScaleia	NR	12.00	0.30	45,218
Administration Manager	Cyndi Quinn	NAPEA	10.00	0.25	18,854
Water & Sewer Administrator	Mary Richi	NAPEA	20.00	0.50	30,287
Financial Administrator	Vacant	NAPEA	10.00	0.25	17,296
Civil Engineer	Elizabeth Lotter	NAPEA	10.00	0.25	17,492
Civil Engineer	Vacant	NAPEA	10.00	0.25	20,804
GIS Coordinator	Karyn Nelson	NAPEA	10.00	0.25	20,803
Civil Engineer	Gregory Newman	NAPEA	4.00	0.10	9,371
Civil Engineer	Vacancy	NAPEA	13.20	0.33	23,075
Senior Environmental Scientist	Johanna Stacy	NAPEA	40.00	1.00	73,570
City Engineer	David Veleta	NAPEA	12.00	0.30	34,307
General Foreman/MER	Ed Dupre, Sr.	Local 98	6.00	0.15	10,555
Foreman/MER	Steven Kirouac	Local 98	6.00	0.15	9,620
Motor Equipment Repair	Jonathan Sullivan	Local 98	6.00	0.15	7,654
Motor Equipment Repair	Angel Bou	Local 98	6.00	0.15	8,825
Motor Equipment Repair	Jonathan Althoff	Local 98	6.00	0.15	7,300
City Electrician	James Mailloux	NAPEA	4.00	0.10	4,031
City HVAC	Viachaslau Kurdun	NR	8.00	0.10	6,535
Stand by Pay					33,800
Technical/Professional					57,927
Overtime					105,000
Longevity					3,775
License Certification					53,456
Out of Grade					1,000
Cell Phone					1,500
Uniform Allowance					5,450
Total Personnel Services:				22.63	1,654,878
Electricity					180,000
Propane Gas					70,000
Stormwater Services					5,000
Repairs and Maintenance Buildings					25,000

Funding Sources

Enterprise	Funding Sources	
	Fund	Other Source
93,880	93,880	
72,061	72,061	
61,945	61,945	
58,324	58,324	
58,812	58,812	
45,470	45,470	
45,470	45,470	
42,518	42,518	
40,587	40,587	
42,518	42,518	
75,058	75,058	
62,438	62,438	
59,533	59,533	
63,949	63,949	
63,949	63,949	
45,470	45,470	
23,506	23,506	
24,246	24,246	
23,393	23,393	
24,246	24,246	
45,218	45,218	
18,854	18,854	
30,287	30,287	
17,296	17,296	
17,492	17,492	
20,804	20,804	
20,803	20,803	
9,371	9,371	
23,075	23,075	
73,570	73,570	
34,307	34,307	
10,555	10,555	
9,620	9,620	
7,654	7,654	
8,825	8,825	
7,300	7,300	
4,031	4,031	
6,535	6,535	
33,800	33,800	
57,927	57,927	
105,000	105,000	
3,775	3,775	
53,456	53,456	
1,000	1,000	
1,500	1,500	
5,450	5,450	
1,654,878	1,654,878	
180,000	180,000	
70,000	70,000	
5,000	5,000	
25,000	25,000	

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Enterprise		
						Fund	Other	Source
R & M Vehicles					10,000	10,000		
Communication Lines					35,000	35,000		
R & M Communication Equipment					1,000	1,000		
R & M HVAC Equipment					20,000	20,000		
R & M Water/Sewer Treatment Equipment					35,000	35,000		
R & M Lagoons					30,000	30,000		
R & L Photocopiers					4,300	4,300		
R & L Uniforms					8,500	8,500		
Trash Removal					3,000	3,000		
Security Services/Outside Detail					14,000	14,000		
Training & Seminars					13,000	13,000		
Medical/Testing Services					1,400	1,400		
Lab Sample Analysis					32,000	32,000		
Postage					3,000	3,000		
Office Supplies					4,500	4,500		
R & M Supplies Tools					5,000	5,000		
R & M Supplies Equipment					30,000	30,000		
R & M Supplies Custodial					2,000	2,000		
Vehicular Supplies					25,000	25,000		
Gasoline and Diesel					38,750	38,750		
Safety Supplies					15,000	15,000		
Chemicals - Zinc Orthophosphate					55,000	55,000		
Chemicals- Aluminum Sulfate					40,000	40,000		
Chemicals- Cationic Polymer					35,000	35,000		
Chemicals - Sodium Carbonate					40,000	40,000		
Chemicals - Sodium Hypochlorite					60,000	60,000		
Water Division Supplies					75,000	75,000		
Lab Supplies					30,000	30,000		
Streets and Sidewalks Supplies					10,000	10,000		
Uniforms					4,000	4,000		
Other State Assessments					12,000	12,000		
Dues and Memberships					1,500	1,500		
Real Estate Taxes					105,000	105,000		
License Certification					6,500	6,500		
Computer Equipment					10,000	10,000		
Watershed Operations					40,000	40,000		
Total Operations and Maintenance:					1,134,450	1,134,450		
Architecture and Engineering					40,000	40,000		
Vehicle Replacement					80,000	80,000		
Meter Replacement					50,000	50,000		
Total Other than Ordinary Maintenance:					170,000	170,000		

WATER ENTERPRISE - WATER TREATMENT AND OPERATIONS 22.63 2,959,328 **2,959,328**

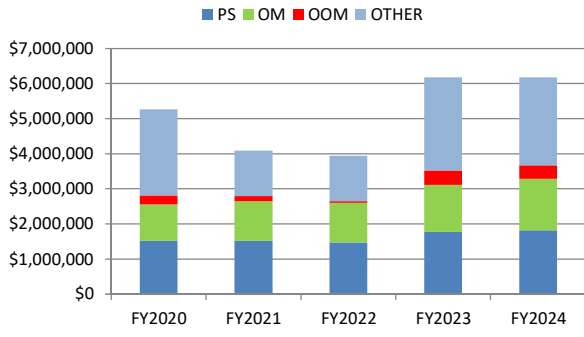
WATER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					1,775,625	1,775,625		
Interest on Long Term Debt					125,184	125,184		
Indirect Charges to General Fund					626,335	626,335		
Transfer to Capital - Transmission Main					100,000	100,000		
Transfer to Capital - Water Line Replacement					458,528	458,528		
Transfer to Capital - Meter Replacement					25,000	25,000		
Transfer to Capital - Reservoir Construction					825,000	825,000		
Transfer to Capital - Granular Activated Carbon					50,000	50,000		
Total Other:					3,985,672	3,985,672		

WATER ENTERPRISE - OTHER 3,985,672 **3,985,672**

TOTAL WATER ENTERPRISE 22.63 6,945,000 **6,945,000**

Sewer Enterprise Five Year Comparison



Sewer Enterprise Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	1,520,335	1,520,898	1,472,184	1,772,164	1,811,810	39,646
OM	1,035,729	1,129,980	1,132,124	1,334,925	1,474,800	139,875
OOM	262,051	143,195	47,595	420,400	385,400	(35,000)
OTHER	2,449,923	1,293,767	1,287,476	2,650,011	2,505,490	(144,521)
Total	5,268,039	4,087,839	3,939,379	6,177,500	6,177,500	0

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	4.37	5.22	5.22	5.72	6.32	0.60
NR	0.30	0.30	0.30	0.30	0.40	0.10
LOCAL 98	20.37	19.47	19.47	19.47	18.47	(1.00)
AFSCME	2.30	1.90	1.90	1.40	1.40	0.00
	27.34	26.89	26.89	26.89	26.59	(0.30)

SEWER ENTERPRISE - SEWER OPERATIONS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
General Foreman	Brendan Shea	LOCAL 98	26.80	0.67	42,846
Foreman	Vacancy	LOCAL 98	40.00	1.00	61,945
Equipment Operator/Camera Van	Zachary Torrey	LOCAL 98	30.00	0.75	38,269
Equipment Operator	Justin Allen	LOCAL 98	40.00	1.00	46,563
Equipment Operator	Matthew Pervere	LOCAL 98	40.00	1.00	44,425
Equipment Operator	Ian Carver	LOCAL 98	40.00	1.00	46,563
Equipment Operator	Joseph Selevitch	LOCAL 98	40.00	1.00	44,425
Truck Driver/Laborer	Vacancy	LOCAL 98	40.00	1.00	39,659
Truck Driver/Laborer	Vacancy	LOCAL 98	40.00	1.00	39,352
Civil Engineer	Elizabeth Lotter	NAPEA	10.00	0.25	17,492
Civil Engineer	Vacancy	NAPEA	20.00	0.50	41,608
Stormwater Manager	Douglas McDonald	NAPEA	8.00	0.20	14,714
GIS Coordinator	Karyn Nelson	NAPEA	12.00	0.30	24,963
Senior Civil Engineer	Gregory Newman	NAPEA	16.00	0.40	37,484
Civil Engineer	Vacancy	NAPEA	26.80	0.67	46,850
Superintendent	Michael Antosz	NAPEA	10.00	0.25	25,273
General Foreman/MER	Ed Dupre, Sr.	LOCAL 98	6.00	0.15	10,555
Foreman/MER	Steven Kirouac	LOCAL 98	10.00	0.25	16,034
Motor Equipment Repair	Jonathan Sullivan	LOCAL 98	10.00	0.25	12,756
Motor Equipment Repair	Angel Bou	LOCAL 98	10.00	0.25	14,709
Motor Equipment Repair	Jonathan Althoff	LOCAL 98	10.00	0.25	12,167
Standby Pay					16,900
Overtime					28,000
Longevity					1,900
License Certification					18,200
Working Out of Grade					1,500
Cell Phone Allowance					480
Uniform Allowance					3,150
Total Personnel Services:				12.14	748,780

Funding Sources		
Enterprise Fund	Other	Source
42,846		
61,945		
38,269		
46,563		
44,425		
46,563		
44,425		
39,659		
39,352		
17,492		
41,608		
14,714		
24,963		
37,484		
46,850		
25,273		
10,555		
16,034		
12,756		
14,709		
12,167		
16,900		
28,000		
1,900		
18,200		
1,500		
480		
3,150		
748,780		

Stormwater Services	100
R & M Vehicles	2,500
Communication Lines	2,500
R & M Communication Equipment	1,000
R & L Photocopiers	2,500
R & L Uniforms	5,500
Security Services/Outside Detail	6,500
Training and Seminars	1,500
Medical/Testing Services	1,500
DPW TV Inspections	15,000
Vapor Rooting	12,000

100
2,500
2,500
1,000
2,500
5,500
6,500
1,500
1,500
15,000
12,000

Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget
Office Supplies					1,000
R & M Supplies Tools					5,000
Loam, Grass Seed, Lime					1,500
Vehicular Supplies					30,000
Gasoline and Diesel					20,000
Safety Supplies					6,000
Sewer Division Supplies					30,000
Grease Chemicals					13,000
Manhole Rims and Covers					15,000
Uniform Allowance					2,700
License Certifications					1,200
Computer Equipment					3,000
Total Operations and Maintenance:					179,000
Equipment Replacement					-
Vehicle Replacement					175,000
Total Other than Ordinary Maintenance:					175,000
SEWER ENTERPRISE - SEWER OPERATIONS				12.14	1,102,780

Enterprise		
Fund	Other	Source
1,000		
5,000		
1,500		
30,000		
20,000		
6,000		
30,000		
13,000		
15,000		
2,700		
1,200		
3,000		
179,000		
-		
175,000		
175,000		
1,102,780		

SEWER ENTERPRISE - WASTEWATER TREATMENT PLANT

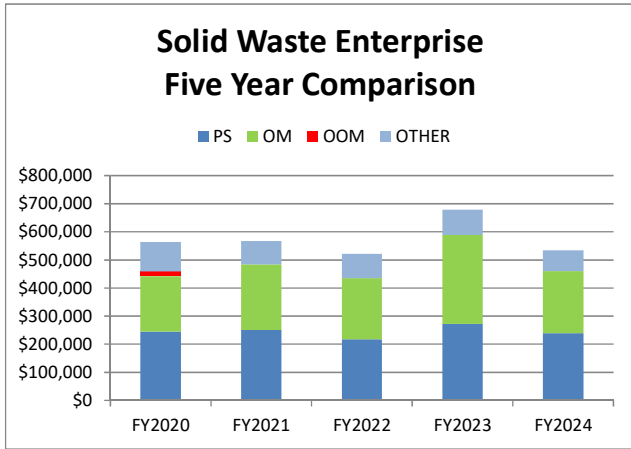
Description	Name	Barg. Unit	Hrs/Week	FTE	FY2024 Budget
Superintendent	Dale Small	NAPEA	38.00	0.95	93,686
WWTP Chief Operator	Reinaldo Roman	NAPEA	36.00	0.90	69,231
WWTP Maintenance Foreman	Gaylon Caputo	LOCAL 98	36.00	0.90	57,554
WWTP Operator/Pretreatment	Kevin Gillette	LOCAL 98	40.00	1.00	66,855
WWTP Operator	Gary Frain	LOCAL 98	40.00	1.00	63,949
WWTP Operator	Eric Miller	LOCAL 98	40.00	1.00	59,533
WWTP Operator	Renee Lemonde	LOCAL 98	40.00	1.00	70,364
WWTP Operator	Richard Stone	LOCAL 98	40.00	1.00	65,483
WWTP Maintenance Tech	Scott Lewis	LOCAL 98	40.00	1.00	52,397
WWTP Maintenance Tech	Kevin Kaminski	LOCAL 98	40.00	1.00	53,616
WWTP Maintenance Tech	Vacancy	LOCAL 98	40.00	1.00	48,975
Principal Account Clerk	Ann Furciniti	AFSCME	18.00	0.45	24,246
Principal Account Clerk	Wanda Reddin	AFSCME	20.00	0.50	23,393
Principal Account Clerk	Linda Landers-Schranz	AFSCME	18.00	0.45	24,246
Director	Donna LaScaleia	NR	12.00	0.30	45,218
Administration Manager	Cyndi Quinn	NAPEA	10.00	0.25	18,854
Water & Sewer Administrator	Mary Richi	NAPEA	20.00	0.50	30,287
Financial Administrator	Vacancy	NAPEA	10.00	0.25	17,296
City Engineer	David Veleta	NAPEA	12.00	0.30	34,307
City Electrician	James Mailloux	NAPEA	4.00	0.10	4,031
City HVAC	Viachaslau Kurdun	NR	8.00	0.10	6,535
Standby Pay					16,900
Technical / Professional					23,000
Overtime					55,000
Longevity					4,400
Weekend Differential					1,664
License Certification					26,000
Working Out of Grade					1,000
Cell Phone Allowance					1,260
Uniform Allowance					3,750
Total Personnel Services:				13.95	1,063,030
Electricity					270,000
Natural Gas					31,200
Propane Gas					5,200
Oil					1,000
Stormwater Services					4,000

Funding Sources		
Enterprise Fund	Other	Source
93,686		
69,231		
57,554		
66,855		
63,949		
59,533		
70,364		
65,483		
52,397		
53,616		
48,975		
24,246		
23,393		
24,246		
45,218		
18,854		
30,287		
17,296		
34,307		
4,031		
6,535		
16,900		
23,000		
55,000		
4,400		
1,664		
26,000		
1,000		
1,260		
3,750		
1,063,030		
270,000		
31,200		
5,200		
1,000		
4,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Enterprise		
						Fund	Other	Source
R & M Buildings					35,000	35,000		
R & M Vehicles					5,000	5,000		
Communication Lines					8,500	8,500		
R & M Communication Equipment					1,000	1,000		
R & M Water/Sewer Treatment Equipment					45,000	45,000		
R & L Photocopiers					2,100	2,100		
R & L Uniforms					6,800	6,800		
Training & Seminars					3,500	3,500		
Medical/Testing Services					1,000	1,000		
Lab Sample Analysis					17,000	17,000		
Sludge Disposal					450,000	450,000		
Postage					3,500	3,500		
Office Supplies					1,000	1,000		
R&M Supplies Tools					2,000	2,000		
R & M Supplies Equipment					50,000	50,000		
R & M Supplies - Custodial					2,000	2,000		
Vehicular Supplies					6,500	6,500		
Gasoline and Diesel					7,500	7,500		
Safety Supplies					700	700		
Chemicals - Polymer					50,000	50,000		
Chemicals - Sodium Hydroxide					30,000	30,000		
Chemicals - Potassium Permanganate					50,000	50,000		
Chemicals - Sodium Hypochlorite					175,000	175,000		
Lab Supplies					23,000	23,000		
Uniforms					3,000	3,000		
Dues and Memberships					300	300		
License Certifications					1,000	1,000		
Computer Equipment					4,000	4,000		
Total Operations and Maintenance:					1,295,800	1,295,800		
Architecture and Engineering					50,000	50,000		
Vehicle Replacement					160,400	160,400		
Total Other than Ordinary Maintenance:					210,400	210,400		
SEWER ENTERPRISE - WASTE WATER TREATMENT PLANT					13.95	2,569,230	2,569,230	

SEWER ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Maturing Principal on Long Term Debt					205,502	205,502		
Interest on Long Term Debt					124,352	124,352		
Transfer to Capital - Sewer Line Replacement					610,000	610,000		
Transfer to Capital - WWTP Improvements					596,625	596,625		
Indirect Charges to General Fund					969,011	969,011		
Total Other:					2,505,490	2,505,490		
SEWER ENTERPRISE - OTHER					2,505,490	2,505,490		
TOTAL SEWER ENTERPRISE				26.09	6,177,500	6,177,500		



Solid Waste Enterprise Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	245,603	249,815	217,415	271,877	239,379	(32,498)
OM	195,720	234,761	217,772	317,300	220,300	(97,000)
OOM	17,814	-	-	-	-	-
OTHER	104,721	83,466	85,720	89,913	75,075	(14,838)
Total	563,858	568,043	520,906	679,090	534,754	(144,336)

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	0.20	0.25	0.25	0.25	1.05	0.80
NR	1	1	0.80	0.80	0.00	(0.80)
LOCAL 98	1.00	1.00	1.00	1.00	1.00	0.00
AFSME	1.00	1.00	1.00	1.00	0.00	(1.00)
	3.15	3.00	3.05	3.05	2.05	(1.00)

SOLID WASTE ENTERPRISE

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
Foreman	Scott Harper	LOCAL 98	40.00	1.00	61,160
Solid Waste Administrator	Bonnie Netto	NAPEA	40.00	0.80	57,661
Administration Manager	Cynthia Quinn	NAPEA	6.00	0.15	11,312
City Engineer	David Veleta	NAPEA	4.00	0.10	11,436
Gate Keepers					60,000
Overtime					33,000
Longevity					1,100
License Incentive					3,120
Cell Phone Allowance					240
Uniform Allowance					350
Total Personnel Services:				2.05	239,379

Funding Sources		
Enterprise Fund	Other	Source
61,160		
57,661		
11,312		
11,436		
60,000		
33,000		
1,100		
3,120		
240		
350		
239,379		

Electricity	6,000
R & M Buildings	1,500
R & M Vehicles	2,500
Communication Lines	3,000
R & M Communication Equipment	1,000
R & L Buildings	1,000
R & L Photocopiers	1,000
R & L Uniforms	900
Trash Removal	105,000
Haz-Mat Disposal Fees	15,000
Security Services/Oustides Detail	10,500
Professional/Technical	5,000
Medical/Testing Services	100
Electronic Recycling Program	2,000
Printing and Mailing	500
Office Supplies General	800
R & M Supplies - Tools	35,000
R & M Supplies - Equipment	4,000
Vehicular Supplies	8,000
Gasoline/Diesel	15,500
Safety Supplies	500
Uniforms	300
Licenses	200
Computer Equipment	1,000
Total Operations and Maintenance:	220,300

6,000
1,500
2,500
3,000
1,000
1,000
1,000
900
105,000
15,000
10,500
5,000
100
2,000
500
800
35,000
4,000
8,000
15,500
500
300
200
1,000
220,300

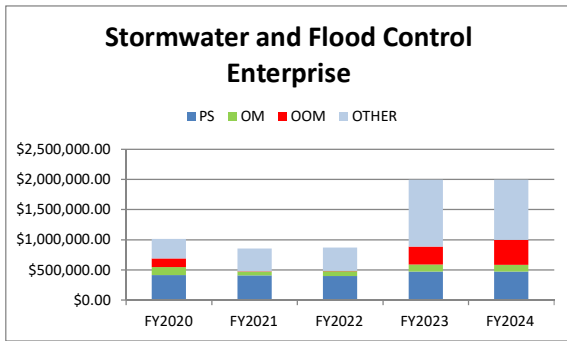
SOLID WASTE ENTERPRISE - TRANSFER STATION OPERATIONS	2.05	459,679
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459,679

SOLID WASTE ENTERPRISE - OTHER

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
Indirect Charges to General Fund					75,075
Total Other:					75,075
SOLID WASTE ENTERPRISE - OTHER				-	75,075
TOTAL SOLID WASTE ENTERPRISE					534,754

Funding Sources		
Enterprise Fund	Other	Source
75,075		
75,075		
75,075		
534,754		



Stormwater and Flood Control Enterprise Fund Operating Budget						
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	\$ Change FY23-FY24
PS	416,389	410,422	397,463	474,474	471,455	(3,019)
OM	129,479	63,292	80,389	113,300	109,600	(3,700)
OOM	144,805	3,500	8,300	300,000	420,000	120,000
OTHER	324,658	380,257	383,931	1,108,712	995,431	(113,281)
Total	1,015,331	857,472	870,083	1,996,486	1,996,486	0

FTE's by Unit						
Unit	Budget FY2020	Budget FY2021	Budget FY2022	Budget FY2023	Budget FY2024	Change FY23-FY24
NAPEA	3.43	3.25	3.35	3.35	3.35	-
LOCAL 98	2.88	2.88	2.68	2.68	2.68	-
AFSCME	0.00	0.00	0.00	0.00	0.00	-
NR	0.10	0.10	0.10	0.10	0.10	-
	6.41	6.23	6.13	6.13	6.13	-

STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget	Funding Sources		
						Enterprise Fund	Other	Source
Equipment Operator	Bruce Hutchinson	LOCAL 98	40.00	1.00	43,390	43,390		
Equipment Operator	Vacancy	LOCAL 98	40.00	1.00	41,211	41,211		
Stormwater Manager	Douglas McDonald	NAPEA	32.00	0.80	58,856	58,856		
Stormwater Administrator	Catherine Sakowicz	NAPEA	40.00	1.00	63,635	63,635		
Director	Donna LaScaleia	NR	4.00	0.10	15,073	15,073		
Administration Manager	Cyndi Quinn	NAPEA	6.00	0.15	11,312	11,312		
Financial Administrator	Vacant	NAPEA	10.00	0.25	19,296	19,296		
Civil Engineer	Kris Baker	NAPEA	14.00	0.35	24,488	24,488		
GIS Coordinator	Karyn Nelson	NAPEA	12.00	0.30	24,963	24,963		
City Engineer	David Veleta	NAPEA	8.00	0.20	22,872	22,872		
Senior Civil Engineer	Gregory Newman	NAPEA	8.00	0.20	18,742	18,742		
Superintendent	Michael Antosz	NAPEA	4.00	0.10	10,109	10,109		
General Foreman/MER	Ed Dupre, Sr.	LOCAL 98	4.00	0.10	7,036	7,036		
General Foreman	Brendan Shea	LOCAL 98	13.20	0.33	21,103	21,103		
Equipment Operator/Camera Van	Zachary Torrey	LOCAL 98	10.00	0.25	12,756	12,756		
Overtime					8,000	8,000		
Longevity					1,200	1,200		
License Incentive					5,200	5,200		
Cell Phone Allowance					240	240		
Uniform Allowance					1,000	1,000		
Total Personnel Services:				6.13	410,483	410,483		
R&M Vehicles					2,500	2,500		
Communication Lines					1,500	1,500		
R & L Photocopiers					2,100	2,100		
R & L Construction Equipment					2,000	2,000		
R & L Uniforms					2,000	2,000		
Security Services/Outside Detail					1,000	1,000		
Training & Seminars					500	500		
Medical/Testing Services					200	200		
Lab Sample Analysis					1,500	1,500		
DPW TV Inspections					6,000	6,000		
Postage					2,000	2,000		
Advertising					500	500		
R & M Supplies -- Tools					1,500	1,500		
R & M Supplies -- Equipment					5,000	5,000		
Vehicle Supplies					9,000	9,000		
Gasoline/Diesel					9,300	9,300		
Safety Supplies					2,000	2,000		
Sewer Division Supplies					7,000	7,000		
Streets and Sidewalks Supplies					5,000	5,000		
Catch Basin Frames & Grates					13,000	13,000		
Uniform Allowance					600	600		
License Certification					200	200		
Computer Equipment					2,500	2,500		
Total Operations and Maintenance:					76,900	76,900		
Architecture & Engineering					30,000	30,000		
Catch Basin Cleaning					25,000	25,000		
Vehicle Replacement					315,000	315,000		

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
Total Other than Ordinary Maintenance:					370,000

Enterprise Fund	Other	Source
370,000		

STORMWATER AND FLOOD CONTROL ENTERPRISE - STORM DRAINS 6.13 857,383

857,383

STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL

Funding Sources

Description	Name	Barg. Unit	Hrs/ Week	FTE	FY2024 Budget
Superintendent	Dale Small	NAPEA	2.00	0.05	4,931
WWTP Chief Operator	Reinaldo Roman	NAPEA	4.00	0.10	7,692
WWTP Maintenance Foreman	Gaylon Caputo	LOCAL 98	4.00	0.10	6,395
Superintendent	Michael Antosz	NAPEA	2.00	0.05	5,055
Overtime					20,000
Standby Pay					16,900
Total Personnel Services:				0.30	60,973

Enterprise Fund	Other	Source
4,931		
7,692		
6,395		
5,055		
20,000		
16,900		
60,973		

Electricity					4,200
Natural Gas					4,500
Stormwater Services					1,500
Repairs and Maintenance					7,000
R&M Communication Lines					1,000
R & M Supplies -- Equipment					4,000
Gasoline/Diesel					10,000
Safety Supplies					500
Total Operations and Maintenance:					32,700

4,200		
4,500		
1,500		
7,000		
1,000		
4,000		
10,000		
500		
32,700		

Architecture and Engineering					50,000
Total Other than Ordinary Maintenance:					50,000

50,000		
50,000		

STORMWATER AND FLOOD CONTROL ENTERPRISE - FLOOD CONTROL 0.30 143,673

143,673

Maturing Principal on Long Term Debt					35,000
Interest on Long Term Debt					1,663
Indirect Charges to General Fund					319,479
Transfer to Capital - Drain Replacement					439,289
Transfer to Capital - Flood Control Levee					200,000
Total Other:					995,431

35,000		
1,663		
319,479		
439,289		
200,000		
995,431		

STORMWATER AND FLOOD CONTROL ENTERPRISE - OTHER 995,431

995,431

TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE 6.43 1,996,486

1,996,486

CITY OF NORTHAMPTON
ENTERPRISE FUNDS

INDIRECT COSTS FOR FY 2024

DEPARTMENT	SEWER FUND	WATER FUND	SOLID WASTE FUND	STORMWATER		ALL FUNDS TOTAL	Change FY23-FY24
				FLOOD CONTROL FUND	FUND		
CITY COUNCIL	10,466	8,848	1,198	3,455	23,968	(518)	
MAYOR'S OFFICE	7,873	7,873	5,249	7,873	28,867	327	
AUDITOR'S OFFICE	23,378	24,137	3,100	8,546	59,161	(7,848)	
TREASURER'S OFFICE	7,920	8,177	1,050	2,895	20,043	386	
COLLECTOR OF TAXES	37,083	37,083	1,813	37,083	113,061	(9,751)	
LEGAL SERVICES	3,350	3,350	3,350	3,350	13,399	469	
HUMAN RESOURCES	8,111	6,765	920	1,849	17,645	(203)	
ITS	41,859	36,117	8,973	16,981	103,930	1,777	
EMPLOYEE BENEFITS & INSURANCE							
MEDICAL	299,650	233,687	24,205	56,243	613,785	68,640	
WORKER'S COMPENSATION	18,182	14,663	2,346	4,106	39,296	(15,102)	
CONTRIBUTORY RETIREMENT	265,101	183,506	14,267	163,920	626,793	(43,282)	
EMPLOYEE TAXES	25,696	22,771	3,942	6,880	59,289	3,375	
UNEMPLOYMENT COMP	2,759	2,445	423	739	6,365	(44)	
LIABILITY INSURANCE	8,030	7,116	1,232	431	16,809	6,666	
BUILDING/VEHICLE INS.	49,469	22,752	3,009	5,130	80,360	(9,237)	
OTHER DIRECT COSTS							
ESCO Savings to Bond Debt Service	60,086	7,046	0	0	67,132	(1,915)	
	869,012	626,335	75,075	319,479	1,889,902	(6,263)	
Payment in-Lieu-of-Taxes	100,000	0	0	0	100,000	(50,000)	
Totals	969,011	626,335	75,075	319,479	1,989,901	(56,263)	

**CITY OF NORTHAMPTON
SEWER ENTERPRISE**

4/7/2023

INDIRECT COSTS FOR FY 2024

DEPARTMENT	FY2024 MAYOR BUDGET	INDIRECT COST FACTOR	FY2024 TOTAL	Williamsburg Share for FY24 2.8%	NOTES
CITY COUNCIL	210,950	4.96%	10,466	293	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	209,943	3.75%	7,873	220	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk
AUDITOR'S OFFICE	362,534	6.45%	23,378	655	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	122,821	6.45%	7,920	222	Percentage of PS for 12 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	286,838	12.84%	37,083	1,038	Percentage of remainder of Treasurer/Collector Office minus what has already been counted, minus parking staff and parking system credit card fees & Parking enforcement software
LEGAL SERVICES	174,446	1.92%	3,350	94	Percentage of legal budget per calculations attached
HUMAN RESOURCES	332,164	2.44%	8,111	227	percentage of entire PS and OM for HR less School Payroll Position - based on % of fle's in city for new fiscal year
ITS & Communications			41,859	1,172	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
SUB-TOTAL			140,039	3,921	
EMPLOYEE BENEFITS					
MEDICAL			299,650	8,390	based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	586,500	3.10%	18,182	509	based on % of premium related to sewer workers
CONTRIBUTORY RETIREMENT	7,501,266	3.53%	265,101	7,423	percentage calculated by retirement office based on prior fiscal year payroll
MEDICARE	1,772,164	1.45%	25,696	719	based on 1.45% of payroll for upcoming fiscal year
SUB-TOTAL			608,629	17,042	
OTHER DIRECT COSTS					
UNEMPLOYMENT COMP	110,000	2.51%	2,759	77	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	320,188	2.51%	8,030	225	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	287,138	15.80%	45,368	1,270	based on % of premium related to sewer property
VEHICLE INSURANCE	141,426	2.90%	4,101	115	based on % of premium related to sewer vehicles
PAYMENT IN LIEU OF TAXES			100,000	2,800	reduce per schedule below
ESCO Savings to Bond Debt Service	60,086	100.00%	60,086	1,682	actual debt service - no longer estimated savings
SUB-TOTAL			220,343	6,170	

GRAND TOTAL 969,011 27,132

Increase (Decrease) over prior year
Increase (Decrease) over prior year

(32,963)
-3.29%

SEWER ENTERPRISE FUND

CITY OF NORTHAMPTON WATER ENTERPRISE

4/10/2023

INDIRECT COSTS FOR FY 2024

DEPARTMENT	FY 2024 MAYOR BUDGET	INDIRECT COST FACTOR	FY 2024 TOTAL	NOTES
CITY COUNCIL	210,950	4.19%	8,848	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	209,943	3.75%	7,873	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hour week
AUDITOR'S OFFICE	362,534	6.66%	24,137	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year
TREASURER'S OFFICE	122,821	6.66%	8,177	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	288,838	12.84%	37,083	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued
LEGAL SERVICES	174,446	1.92%	3,350	percentage of legal budget per calculations attached
HUMAN RESOURCES	332,164	2.04%	6,765	percentage of entire PS and OM for HR less School Payroll Position - based on % of fee's in city
ITS & Communications			36,117	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
SUB-TOTAL			132,350	
EMPLOYEE BENEFITS				
MEDICAL			233,687	based on actual enrollment for actives and retirees with estimate for vacancies
WORKER'S COMPENSATION	586,500	2.50%	14,663	based on % of premium related to water workers
CONTRIBUTORY RETIREMENT	7,501,266	2.45%	183,506	percentage calculated by retirement office based on prior fiscal year payroll
MEDICARE	1,570,389	1.45%	22,771	based on 1.45% of payroll for upcoming fiscal year
SUB-TOTAL			454,626	
OTHER DIRECT COSTS				
UNEMPLOYMENT COMP	110,000	2.22%	2,445	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	320,188	2.22%	7,116	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	287,138	6.20%	17,803	based on % of premium related to water property
VEHICLE INSURANCE	141,426	3.50%	4,950	based on % of premium related to water vehicles
ESCO Savings to Bond Debt Service	7,046	100.00%	7,046	actual debt service - no longer estimated savings
SUB-TOTAL			39,358	
GRAND TOTAL			626,335	

23,354 Increase (Decrease) over prior year
3.87% Increase (Decrease) over prior year

WATER ENTERPRISE FUND

CITY OF NORTHAMPTON SOLID WASTE ENTERPRISE FUND

INDIRECT COSTS FOR FY 2024

DEPARTMENT	FY 2024 MAYOR BUDGET	INDIRECT COST FACTOR	FY2024 TOTAL	
CITY COUNCIL	210,950	0.57%	1,198	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year
MAYOR'S OFFICE	209,943	2.50%	5,249	percentage of PS only for Mayor, Fin Director- 1 hour per week
AUDITOR'S OFFICE	362,534	1.71%	3,100	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year discounted by 50% for reduction in program
TREASURER'S OFFICE	122,821	1.71%	1,050	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics
COLLECTOR OF TAXES	174,446	0.00%	1,813	based on Collector's estimate of 2 hours per week - using lowest clerk salary \$17.43/HR X2 X 52
LEGAL SERVICES	332,164	1.92%	3,350	percentage of legal budget per calculations attached
HUMAN RESOURCES		0.28%	920	percentage of entire PS and OM for HR less School Payroll Position - based on % of fee's in city
ITS			8,973	see calculation detail - based on estimate of 10 hours per week pro-rated and some % of overall OM
SUB-TOTAL			25,652	
EMPLOYEE BENEFITS				
MEDICAL			24,205	based on actual enrollment for actives and retirees with estimate for vacancies
WORKMEN'S COMPENSATION	586,500	0.40%	2,346	based on % of premium related to solid waste workers
CONTRIBUTORY RETIREMENT	7,501,266	0.19%	14,267	percentage calculated by retirement office based on prior fiscal year payroll
EMPLOYEE TAXES	271,877	1.45%	3,942	based on 1.45% of payroll for upcoming fiscal year
SUB-TOTAL			44,760	
OTHER DIRECT COSTS				
UNEMPLOYMENT COMP	110,000	0.38%	423	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
LIABILITY INSURANCE	320,188	0.38%	1,232	based on % of total payroll compared with payroll in enterprise fund for current fiscal year
PROPERTY INSURANCE	287,138	0.90%	2,584	based on % of premium related to solid waste property
VEHICLE INSURANCE	141,426	0.30%	424	based on % of premium related to solid waste vehicles
SUB-TOTAL			4,664	
GRAND TOTAL			75,075	
HOST COMMUNITY FEE			0	
GRAND TOTAL			75,075	

(14,837) **Increase (Decrease) over prior year**
-16.50% **Increase (Decrease) over prior year**

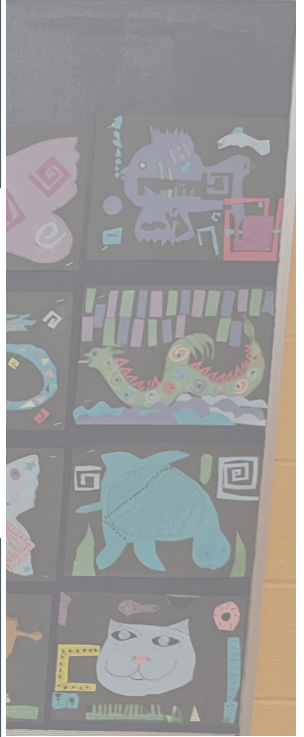
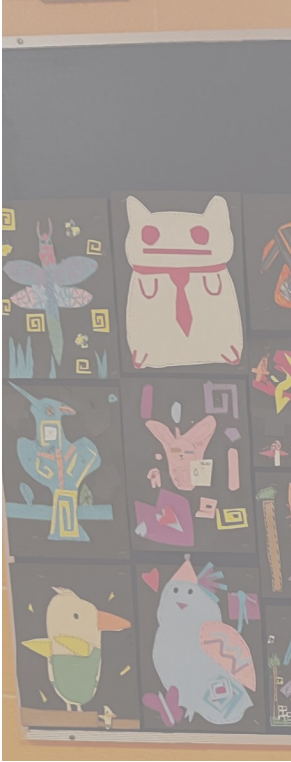
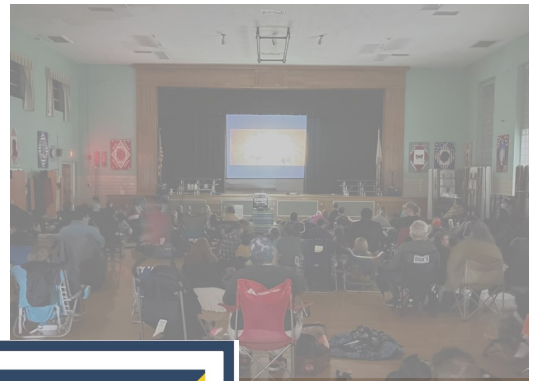
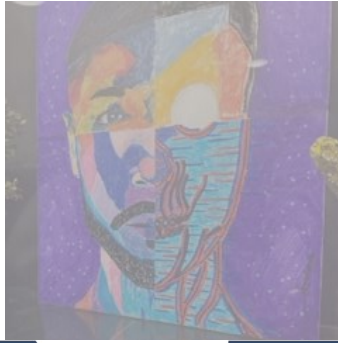
SOLID WASTE ENTERPRISE FUND

CITY OF NORTHAMPTON STORMWATER AND FLOOD CONTROL ENTERPRISE

INDIRECT COSTS FOR FY 2024

DEPARTMENT	FY 2024		INDIRECT COST FACTOR	FY 2024 TOTAL	NOTES
	MAYOR BUDGET	COST			
CITY COUNCIL	210,950	1.64%	3,455	percentage of entire PS and OM for City Council- based on % of budget for enterprise to total city budget excluding debt service for prior fiscal year	
MAYOR'S OFFICE	209,943	3.75%	7,873	percentage of PS only for Mayor, Fin Director- 1.5 hours per week/40 hr wk	
AUDITOR'S OFFICE	362,534	2.36%	8,546	percentage of entire PS and OM for Auditor's Office based on Auditor metrics from prior fiscal year	
TREASURER'S OFFICE	122,821	2.36%	2,895	Percentage of PS and OM for 1/2 Treas/Collector and 100% Assistant Treasurer with percentage based on Auditor metrics	
COLLECTOR OF TAXES	288,838	12.84%	37,083	percentage of entire PS and OM budget for Collector's Office minus Parking PS and OM - based on percentage of bills issued	
LEGAL SERVICES	174,446	1.92%	3,350	percentage of legal budget per calculations attached	
HUMAN RESOURCES	332,164	0.56%	1,849	percentage of entire PS and OM for HR less School Payroll Position - based on % of fte's in city	
ITS & Communications			16,981	see calculation detail - based on estimate of 10 hours per week prorated and some % of overall OM	
SUB-TOTAL			82,032		
EMPLOYEE BENEFITS					
MEDICAL			56,243	based on actual enrollment for actives and retirees with estimate for vacancies	
WORKMEN'S COMPENSATION	586,500	0.70%	4,106	based on % of premium related to storm water and flood control workers	
CONTRIBUTORY RETIREMENT	7,501,266	2.19%	163,920	percentage calculated by retirement office based on prior fiscal year payroll	
MEDICARE FOR STORMWATER	474,474	1.45%	6,880	based on 1.45% of payroll for upcoming fiscal year	
SUB-TOTAL			231,148		
OTHER DIRECT COSTS					
UNEMPLOYMENT COMP	110,000	0.67%	739	based on % of total payroll compared with payroll in enterprise fund for current fiscal year	
LIABILITY INSURANCE	64,250	0.67%	431	based on % of total payroll compared with payroll in enterprise fund for current fiscal year	
PROPERTY INSURANCE	287,138	0.90%	2,584	based on % of premium related to storm water and flood control property	
VEHICLE INSURANCE	141,426	1.80%	2,546	based on % of premium related to storm water and flood control vehicle	
SUB-TOTAL			6,300		
GRAND TOTAL			319,479		

(21,927) **Increase (Decrease) over prior year**
-8.17% **Increase (Decrease) over prior year**



NORTHAMPTON PUBLIC SCHOOLS FY2024 BUDGET



Superintendent's Budget Message

A school budget provides a concrete expression of community values. The Northampton Public School District, Northampton School Committee, Northampton School Administrators, and Northampton Association of School Employees share a commitment to these goals:

- Providing our educators, staff, and administrators with salaries to attract and maintain a highly qualified, diverse staff;
- Ensuring each school building has a robust continuum of services and interventions to make sure all learners are supported and can grow academically, social-emotionally, and behaviorally;
- Administering regular screening and progress monitoring to provide the appropriate interventions and support for students, therefore, improving student outcomes as expected;
- Consistently provide high-quality, evidence-based, rigorous, curricular materials that empower all students to become active, engaged, and independent learners who give back to the communities in which they are members;
- Continuing robust programming in the arts, physical education, career pathways, humanities, and STEM (science, technology, engineering, and math);
- Establishing classroom and school communities that are safe and engaging, and to provide all students with a sense of belonging

This budget enhances support systems for our students. It includes a supplemental appropriation to provide counseling, English as a Second Language (ESL) instruction, translation, and tutoring services for students enrolling through Northampton's refugee resettlement effort. It includes transportation funding to provide educational stability to students are placed by the Department of Children and Families (DCF) with families who reside outside of Northampton.

I will close by thanking all of those who took the time to study this budget and offer commentary. The interest and responses that these proposals have generated provide further evidence that Northampton is a community that cares deeply for the welfare of its young people.

Sincerely,

Jannell Pearson-Campbell, Ed.D.
Interim Superintendent of Schools

Northampton School Committee

Honorable Gina-Louise Sciarra, Mayor

Gwen Agna, At-Large

Aline Davis, At-Large

Holly Ghazey, Ward 2

Kaia Goleman, Ward 7

Dina Levi, Ward 5

Margaret Miller, Ward 6

Meg Robbins, Ward 1

Emily Serafy-Cox, Ward 3

Michael Stein, Ward 4

NORTHAMPTON PUBLIC SCHOOLS SCHOOL COMMITTEE BUDGET FY 2024

FY 24 BUDGET	\$37,765,747
FY 23 CITY APPROPRIATION *	\$35,159,372
INCREASE	\$ 2,606,375
	7.43%

*Does not include the mid year supplemental appropriation of \$29,956 for McKinney-Vento and Foster Care transportation reimbursement.

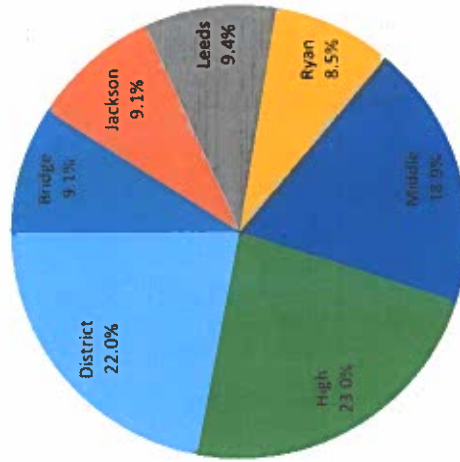
PROPOSED FY2024 BUDGET BY COST CENTER

<u>COST CENTER</u>	FY21 ACTUAL	FY22 ACTUAL	FY23 SC		FY24 SC		SC APPROP CHANGE
	EXPEND (SC Budget only)	EXPEND (SC Budget only)	APPROVED BUDGET	APPROVED BUDGET	APPROVED BUDGET	APPROVED BUDGET	
Bridge St Elem School	2,862,294	2,979,065	3,148,463	3,443,694	295,231		
Jackson Elem School	3,109,641	3,371,192	3,264,640	3,438,647	174,007		
Leeds Elem School	2,868,677	3,027,881	3,273,649	3,538,939	265,290		
RKF Ryan Rd Elem School	2,600,428	2,620,358	2,836,638	3,200,726	364,088		
JFK Middle School	6,204,018	6,153,124	6,612,233	7,131,036	518,803		
Northampton High School	7,022,129	7,625,159	7,872,242	8,690,952	818,710		
District-wide	7,494,825	7,716,486	8,151,507	8,321,753	170,246		
TOTALS	32,162,012	33,493,265	35,159,372	37,765,747	2,606,375		

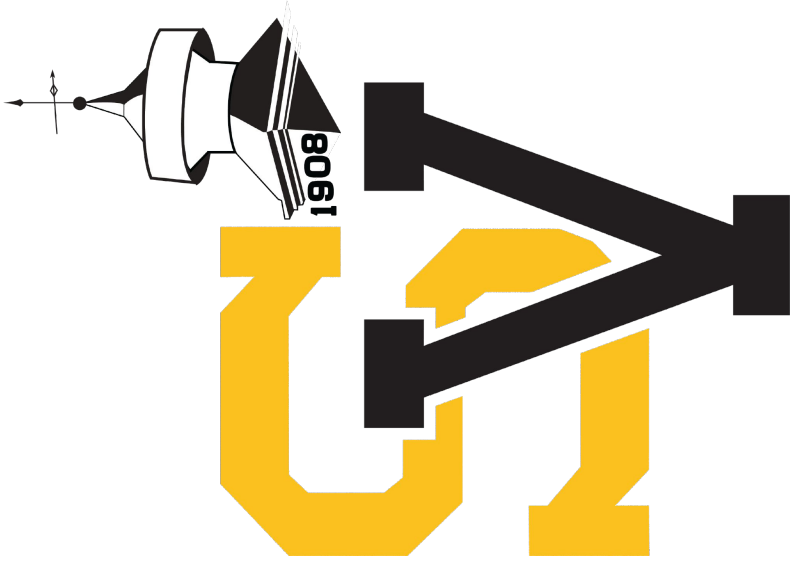
Northampton Public Schools

FY24 Budget by Cost Center

	FY24
Local Budget	3,443,694
Bridge	3,438,647
Jackson	3,538,939
Leeds	3,200,726
Ryan	7,131,036
Middle	8,690,952
High	8,321,753
District	
Total	37,765,747



Smith Vocational and Agricultural High School Superintendent's FY24 Budget Presentation



April 4, 2023

Smith Vocational and Agricultural High School

Board of Trustees

- Mr. Michael Cahillane, Chair
- Dr. Julie Spencer-Robinson, Vice-Chair
 - Mr. Richard Aquadro, Trustee
 - Honorable Gina-Louise Sciarra, Mayor
- Dr. Jannell Pearson-Campbell, Interim Superintendent NPS

Administration 2022-2023

- **Dr. Andrew Linkenhoker**, Superintendent
 - **Mr. Joseph Bianca**, Principal
- **Ms. Crystal Fairman**, School Business Administrator
- **Ms. Rebecca Wanczyk**, Director of Student Services
 - **Ms. Heather Bouley**, Food Service Director
 - **Ms. Melanie Chartier**, Vocational Director
- **Mr. Jeffrey Lareau**, Athletic Director/Co-Op Coordinator
 - **Mr. Michael Parks**, Director of Curriculum
 - **Mr. Anthony Sabonis**, Assistant Principal
 - **Mr. Joshua Shearer**, IT Director
 - **Mr. Timothy Smith**, Director of Facilities
- **Ms. Lorena Turner**, Adult and Community Education Director

Mission Statement

The mission of Smith Vocational and Agricultural High School is to prepare students for social responsibility, employment, and post secondary education through rigorous, applied technical and academic programs.

Student Demographics

Enrollment by Gender (2022-2023)

	School	State
Male	335 (+16/ +5.0%)	469,563 (+1,791/ +0.4%)
Female	225 (+0/ NC)	442,564 (-199/ -0.04%)
Non Binary	6 (+3/ +100%)	1,608 (+614/ +61.8%)
Total	566 (+19/ +3.5%)	913,735 (+2,206/ +0.24%)

Student Demographics: Continued

Enrollment by Race/Ethnicity (2022-23)		
Race	% of School	% of State
African American	1.6% (-0.7%)	9.4% (+0.1%)
Asian	0.5% (NC)	7.3% (+0.1%)
Hispanic	13.4% (+0.8%)	24.2% (+1.1%)
Native American	0.2% (NC)	0.2% (NC)
White	83.0% (-0.4%)	54.4% (-1.3%)
Native Hawaiian, Pacific Islander	0.2% (NC)	0.1% (NC)
Multi-Race, Non-Hispanic	1.8% (+0.3%)	4.4% (+0.1%)

Selected Populations

Title	% of school	% of state
First Language not English	4.4% (NC)	25.0% (+1.1%)
English Language Learner	4.2% (+0.5%)	12.1% (+1.1%)
Students with Disabilities	39.9% (-0.3%)	19.4% (+0.5%)
High Needs	62.7% (-0.7%)	55.1% (-0.5%)
Economically Disadvantaged	40.1% (-1.4%)	42.3% (-1.5%)

Plans of High School Graduates Class of 2022

Plan	% of School	% of State
4-Year Private College	7.3% (+1.5%)	27.9% (NC)
4-Year Public College	2.7% (-4.8%)	29.8% (-0.6%)
2-Year Private College	0.0% (NC)	0.5% (+0.2%)
2-Year Public College	12.7% (+0.2%)	13.5% (+0.1%)
Other Post-Secondary	1.8% (-4.9%)	2.8% (+0.5%)
Apprenticeship	0.0% (NC)	0.8% (+0.1%)
Work	55.5% (+3.8%)	14.4% (+0.7%)
Military	9.1% (+2.4%)	1.4% (-0.2%)
Other	0.0% (-0.8%)	2.0% (-0.3%)
Unknown	10.9% (+2.6%)	6.7% (-0.7%)

Western MA Regional CTE Comparisons

	Boys	Girls	N. Binary	Total	Af.-Am.	Asian	Hispanic	Nat.-Am.	White	Native Hawaiian, Pacific Islander	Mlt-Race, Non-Hisp.	First Lang. not Eng.	Eng. Lang. Learner	Stud. w/ Dis.	High Needs	Econ. Dis.
SVAHS (64) 15 Programs	335 (59.2%)	225 (39.8%)	6 (1.1%)	566 (9.4/shop grade)	1.6%	0.5%	13.4%	0.2%	83.0%	0.2%	1.8%	4.4%	4.2%	39.9%	62.7%	40.1%
Franklin Tech (19) 13 Programs	345 (57.3%)	257 (42.7%)	0 (0.0%)	602 (11.6/shop grade)	1.0%	0.2%	6.1%	0.3%	89.4%	0.3%	2.7%	0.3%	0.2%	21.8%	54.5%	42.5%
McCann Tech (9) 9 Programs	326 (60.1%)	210 (39.1%)	1 (0.2%)	537 (14.9/shop grade)	1.1%	0.4%	1.1%	0.0%	95.7%	0.2%	1.5%	0.0%	0.0%	14.4%	48.8%	43.0%
Pathfinder (9) 16 Programs	388 (60.1%)	249 (38.9%)	3 (0.5%)	640 (10/shop grade)	1.9%	0.3%	9.1%	0.2%	85.2%	0.2%	3.3%	0.5%	0.5%	24.1%	55.0%	41.9%

Western MA Regional CTE Comparisons (Cont.)

	Dropout Rate	Graduation Rate	Attendance Rate	Students/Computer	Accountability Percentile
SVAHS (64) 15 Programs	1.3%	95.2%	91.8%	1.6	26th
Franklin Tech (19) 13 Programs	0.7%	93.3%	91.5%	1.0	22nd
McCann Tech (9) 9 Programs	0.8%	93.0%	91.1%	1.1	37th
Pathfinder (9) 16 Programs	2.0%	89.1%	91.8%	1.6	12th

Enrollment Projections

2022-2023 (566 Students)

Freshmen	151
Sophomores	150
Juniors	135
Seniors	130

2023-2024 (586 Students +20)
(# Applicants as of February)

Freshmen	150 (243)
Sophomores	151 (215)
Juniors	150 (163)
Seniors	135 (184)

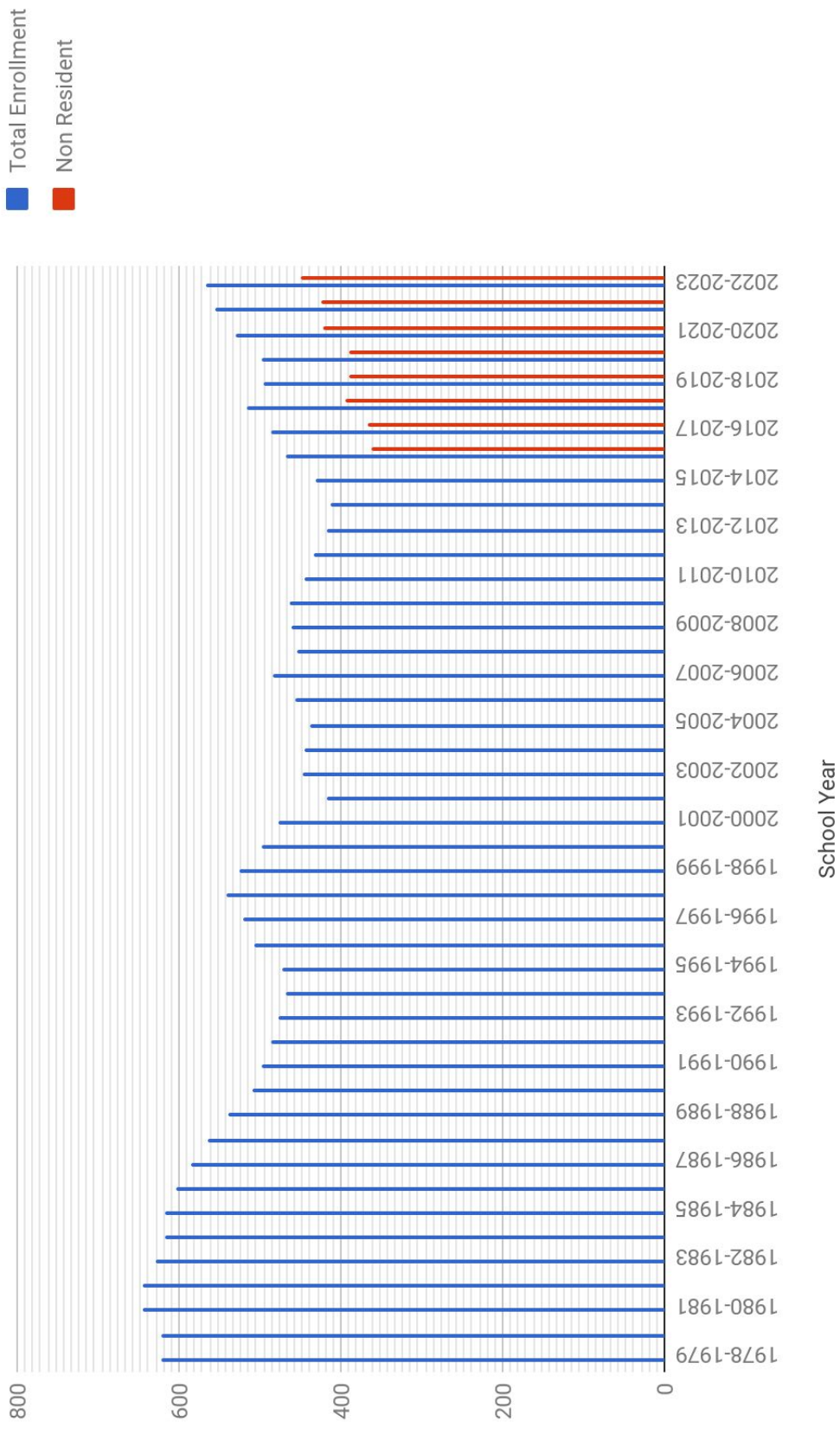
2024-2025 (601 Students +15)

Freshmen	150
Sophomores	150
Juniors	151
Seniors	150

2025-2026 (601 Students +0)

Freshmen	150
Sophomores	150
Juniors	150
Seniors	151

Historical Enrollment



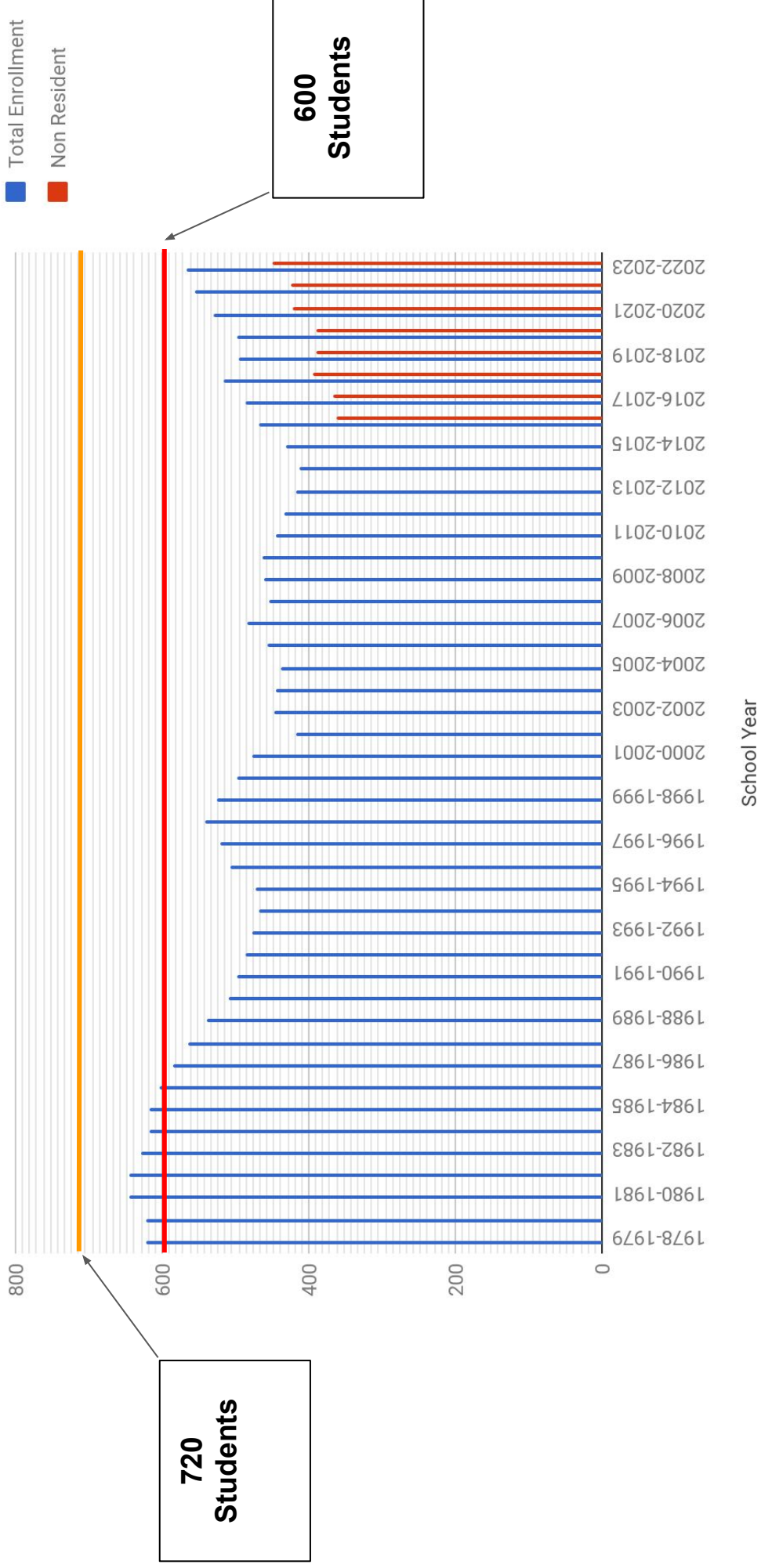
Vision

- To be the predominant Career, Technical & Agricultural High School in Western MA that is consistently at capacity within ALL of our Chapter 74 Programs while providing the most rigorous and relevant educational experience for ALL students.

Admissions

- What is our capacity?
 - Current Admissions Policy:
 - 150 students/grade = 600 students
 - 600 students/ 15 Ch. 74 Programs = 10 students per shop/grade
 - Maintaining current enrollment...How many shops to be at capacity:
 - 12 students per grade/shop = 12.5 shops
 - Maintaining 15 Ch. 74 Programs...How many students to be at capacity:
 - 12 students per grade/shop = 720 students
 - 180 students/grade
- Admissions Policy Updates (must be submitted annually)
 - DESE received civil rights case against its admissions regulations
 - Opponents requesting lottery system compared to selective criteria

Goal Enrollment?





CTE Chapter 74 Admissions & Waitlist Analysis Smith Vocational and Agricultural High

School Name



Smith Vocational and Agricu...

This page shows the number of students eligible for and applying to Grade 9, and their demographic breakdowns, across the application stages and member municipality. Beginning with the Final SY2023 Collection, an application is Complete if a student/family has provided their info to initiate the admissions process.

👉 Agricultural schools have unique arrangements. Click here to see the Relationships/Membership section on a district's Profile page →

Grade 9 Seats:

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Application Gap

Opportunity Gap

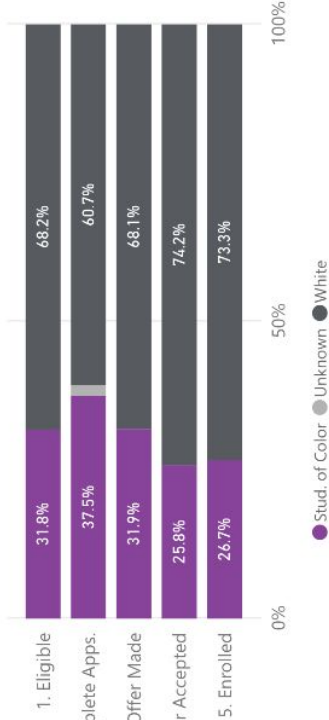
Residents & Non-residents

- Member municipality**
- All Municipalities
 - All Municipalities - Residents
 - Northampton

- Report Collection (select one)**
- 2021
 - Complete for SY 2021
 - 2022
 - Final for SY 2022
 - Initial for SY 2022
 - 2023
 - Final for SY 2023
 - Initial for SY 2023

Stage	Total	Stud. of Color	White	LOWINC*	Not LOWINC	SWD	Not SWD	EL	Not EL	Unknown
1. Eligible	223	71	152	72	151	50	173	10	213	0
2. Complete Apps.	56	21	34	40	15	24	31	5	50	1
3. Offer Made	47	15	32	32	15	18	29	4	43	0
4. Offer Accepted	31	8	23	21	10	14	17	4	27	0
5. Enrolled	30	8	22	20	10	14	16	3	27	0

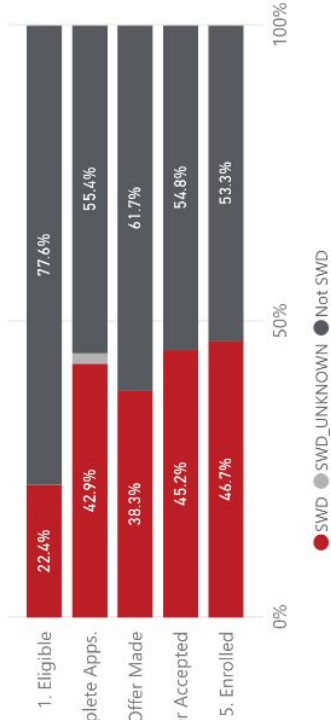
Students of Color



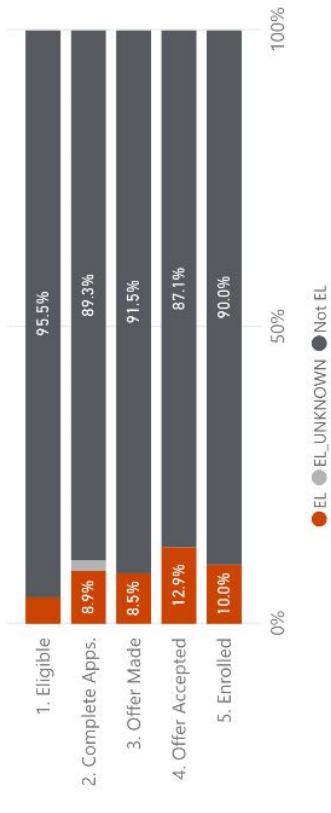
Low Income (LOWINC)*



Students with Disabilities (SWD)



English Learners (EL)



Final collection for students applying to start School Year 2023 (collected in Fall).

More District Context

Curriculum/Instruction

- Offer ALL Animal Science Concentrations to become true “Aggie”
 - Create Companion Animal Concentration
 - Create Vet. Assisting Concentration
 - Create Equine Concentration
- Animal Science expansion aligns with school’s flagship program and mission within Oliver Smith’s Will
 - No need for new Chapter 74 approval
 - Immediate ability to increase student enrollment
- Horticulture Concentrations are NEXT big topic at state level
- Expansion of Animal Science & Horticulture increases overall enrollment
 - Builds case for more academic classrooms = NEW D BUILDING

Staffing Focus Areas

- **Academic**
 - History Teacher: COMPLETED
 - English Teacher: COMPLETED (combination with ELL needs)
 - P.E Teacher: COMPLETED
- **Vocational**
 - Animal Science Teacher (with expanded Concentrations): COMPLETED
 - Graphic Communications
 - Carpentry: COMPLETED
- **Administrative**
 - Assistant Principal (FY24 Budget Priority)
 - Divide Facilities Director & Farm Manager (Upon Retirement)
- **Support**
 - SPED?
 - Administrative Support?

Facility/Capital Improvement Projects

- Weather Vane on Dairy Barn (Donated): COMPLETED
- ADA Compliant Doors: COMPLETED
- Nurse's Suite: COMPLETED
- Renovate Locker Rooms: COMPLETED
- 2 C Building Boilers: COMPLETED
- D Building Hallways & Carpentry Epoxy Floor: COMPLETED
- Advanced Manufacturing Lighting Upgrades: COMPLETED
- Gym Lighting Upgrades: COMPLETED
- A, B, & C Buildings Faculty Rooms Renovation: COMPLETED
- Front Sign: COMPLETED
- Update Shop Lockers: IN PROGRESS

Facility/Capital Improvement Projects

- Complete consistent paint theme across campus: IN PROGRESS
- New windows in A & B Buildings: COMPLETED
- Motivational Signage on light posts: COMPLETED
- Automated Door Control System: IN PROGRESS
- Sidewalk Upgrades: IN PROGRESS
- Paint Barns
- SVAHS Bushes (SVAHS Trustee Request)
- Expanded Animal Science Complex: IN PROGRESS
- New “D” Building: GOVERNANCE MODEL DISCUSSION
- New Building in General: GOVERNANCE MODEL DISCUSSION
- School-Based Health Center: IN PROGRESS
- Horticulture Building Rebuild: IN PROGRESS
- Northampton Animal Control Facility: IN PROGRESS

Animal Science Complex

- New Animal Science Complex
 - Former GCC Building
 - Provides 2 classrooms, locker room, and instructor office space
 - Move in April 2023
 - MS Barn
 - Classroom becomes pocket pet lab
 - Egg production facility
 - New animal quarantine area
 - Renovations begin after students move to new Animal Science building
 - Nursery Barn
 - Rebuild into dog grooming/boarding area
 - Demolition during April vacation 2023
 - Construction begins June 2023

Animal Science Complex

- New Animal Science Complex
 - Dairy Barn
 - Renovate to pig and other animal housing
 - Renovations begin April 2023
 - Horticulture Rebuild
 - Provide more efficient learning areas
 - Additional classroom for related needs (Animal Science & Horticulture)
 - OPM being hired
 - Next phases:
 - Bid for design architect
 - Finalize design
 - Bid for construction contractor
 - Demolition of existing building
 - Break ground

Horticulture Building Financial Outlook

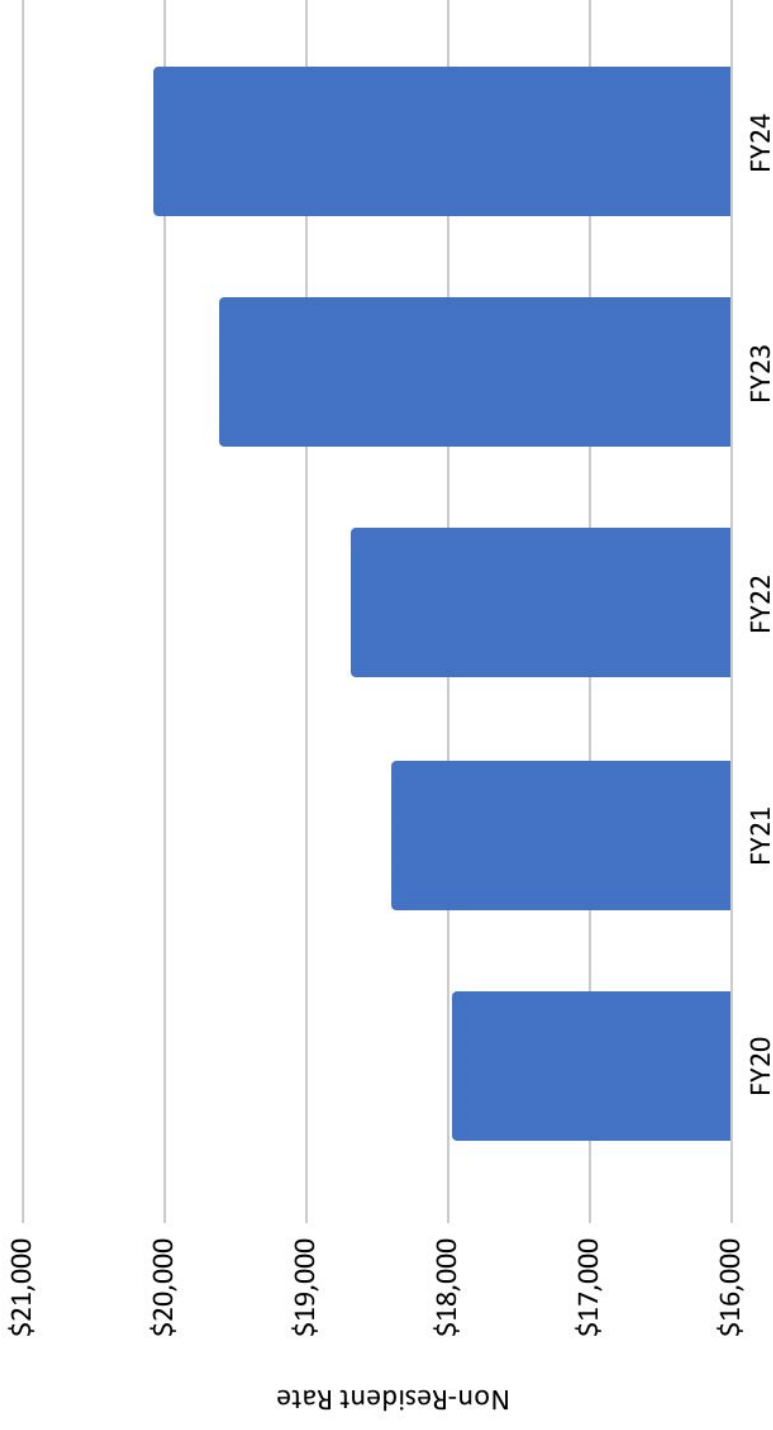
- Updated Financial Picture:
 - Structure insurance settlement: \$1,039,779.89.
 - Lost equipment/tools insurance settlement: \$421,445.05.
 - 1st Skills Capital Grant: \$600,000 towards facility rebuild
 - 2nd Skills Capital Grant: \$3,500,000 towards facility rebuild
 - Economic Bond Bill (Thank you Senator Comerford): \$275,000
 - Smith College Donations: \$150,000
 - Monetary Donations: \$39,884.37
 - **Potential Total: \$6,026,109.31 towards building construction**
 - Current Building Estimate: \$7,432,100
 - Estimate includes approximately \$1,000,000 in contingency fees
 - Must anticipate finding \$405,990.69 to \$1,405,990.69

Skills Capital Grant Focus

- July '22: Culinary: \$484,580
- July '22: Culinary CTI Grant: \$149,292
- Sept '22: Animal Science & Horticulture: \$2,121,200
- Dec '22: Horticulture, Ag. Mechanics, Cabinet Making, Adv. Manufacturing: \$5,000,000

TOTAL for 2022: \$7,755,072!

Five Year Non-Resident Tuition Rate Comparison



FY24 Tuition Rate: \$20,076 OFFICIAL DESE Recommendation

2.31% Increase over FY23

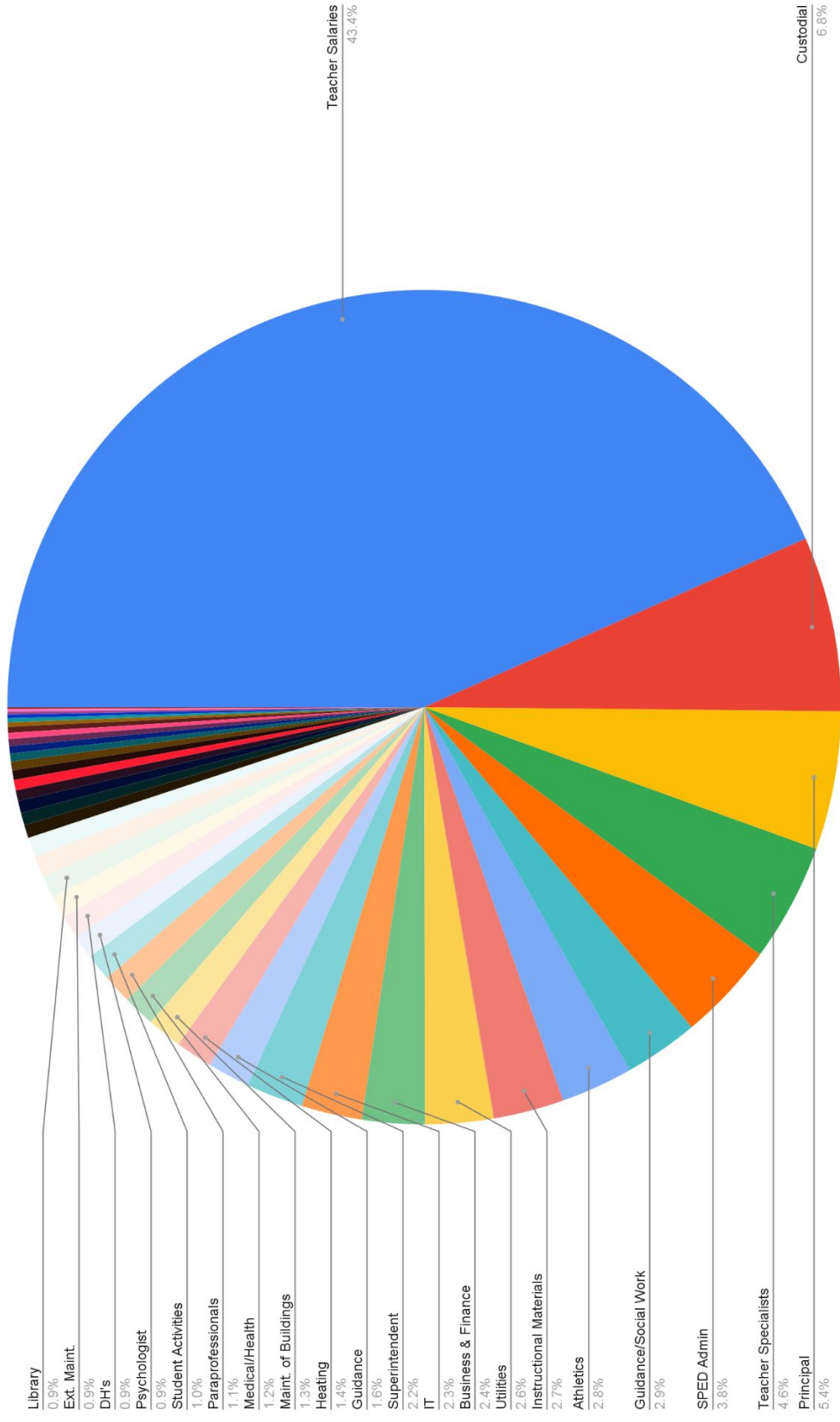
5 Year Average: 3.07% Increase

Five Year Budget Comparison

Fiscal Year	Budget Amount	Increase / Decrease	% Change
FY20	\$10,644,838	\$285,701	2.76%
FY21	\$11,391,798	\$746,960	7.02%
FY22	\$11,822,665	\$430,867	3.78%
FY23	\$12,795,891	\$973,226	8.23%
FY24	\$13,488,374	\$692,483	5.41%

Budget amount includes Indirect Costs paid to the city

Budget Subcategory Comparison



QUESTIONS, COMMENTS, CONCERNS?

- Dr. Andrew Linkenhoker, Superintendent
alinkenhoker@smithtec.org 413-587-1414 x3406
- Joseph Bianca, Principal
jbianca@smithtec.org 413-587-1414 x3401
- Crystal Fairman, School Business Administrator
cfairman@smithtec.org 413-587-1414 x3436



Revenue Sources

	23.FTE Budget	2023 Rate	2023 Total	24.FTE Budget	2024 Rate	2024 Total
Tuition-BASE	427	\$19,622	\$8,378,594	445	\$20,076	\$8,933,820
Tuition-SPED		\$140,000	\$140,000		\$145,000	\$145,000
subtotal Tuition			\$8,518,594			\$9,078,820
School Choice Chapter 70		\$	920,075		\$	927,095
Smith Charities		\$	6,500		\$	6,500
Add Contribution for NSS		\$	670,776		\$	747,607
			\$ 10,115,945			\$ 10,760,022
			MUNIS			MUNIS
Indirect Cost (Sch 19)		\$	2,043,490		\$	2,043,490
Grants anticipated		\$	457,446		\$	496,901
Tuition Revolving		\$	179,010		\$	187,961
City Addl appropriation						est.
Total Revenue			\$12,795,891			\$13,488,374
			MUNIS			est FY23
Expenses						
City addl Appropriation		\$	10,115,945		\$	10,760,022
MUNIS APPROPRIATION						
Indirect Cost (Sch 19)		\$	2,043,490		\$	2,043,490
Grants anticipated		\$	457,446		\$	496,901
Tuition Revolving		\$	179,010		\$	187,961
Total Expenses			\$12,795,891			\$13,488,374

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V0111000	511500	SAL CLERCL		10,000	10,000		
V0111000	519060	TRUSTEE STIPENDS	3	15,000	15,000		
V0111000	542000	OFF SUPPLY		400	750		
V0111000	571001	TRAVEL		1,500	2,000		
V0111000	572100	CONF/REGIS		2,000	2,000		
V0111000	573000	DUES/MEMBE		6,500	6,500		
V0111000	573010	ADV. COMM EXPENSES		6,500	6,500		
V0111000	574004	PUB LIABIL		12,500	12,500		
V0111000		Total 1110 SCHOOL COMMITTEE EXPENSE		54,400	55,250		
V0121000	511100	SALAR MGMT	1	128,813	132,033		
V0121000	511000	SAL PERM		63,398	0		
V0121000	511500	SAL CLERCL	1.25	13,942	82,210		
V0121000	514002	LONGEVITY		1,575	1,200		
V0121000	542000	OFF SUPPLY		1,500	1,500		
V0121000	558000	OTH SUPPLY		1,200	1,200		
V0121000	571001	TRAVEL		4,000	4,000		
V0121000	572100	CONF REGIS		1,100	1,100		
V0121000	573000	DUES/MEMBE		5,000	5,000		
V0121000	578201	NEACS ACCR		3,895	10,000		
V0121000		Total 1210 SUPERINTENDENT OFFICE		224,423	238,243		
V0123000	511500	SAL CLERCL		28,011	0		
V0123000	519060	STIPENDS		5,000	5,000		
V0123000	530015	PUB RELATN		20,000	20,000		
V0123000	542000	OFF SUPPLY		1,000	1,000		
V0123000	571001	TRAVEL	1	300	300		
V0123000	573000	DUES/MEMBE		10,500	10,500		
V0123000		Total 1230 OTHER DISTRICT ADMIN		64,811	36,800		
V0141000	511200	SAL SUPERV	1	107,121	109,799		
V0141000	511100	ASST BUSINESS MGR	1	0	75,000		
V0141000	511500	PERMANENT	0.75	103,980	48,547		
V0141000	512500	PART TIME		3,621	3,730		
V0141000	514002	LONGEVITY		3,175	1,950		
V0141000	530001	AUDITING S		9,000	9,000		
V0141000	542000	OFF SUPPLY		3,500	3,500		
V0141000	571001	TRAVEL		4,000	4,000		
V0141000	572100	CONFER/RE		3,500	3,500		
V0141000	573000	DUES/MEMBE		2,250	2,250		
V0140000		Total 1410 BUSINESS & FINANCE		240,147	261,276		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V0142000	511500	SAL CLERCL	1	70,577	86,424		
V0142000	514002	LONGEVITY		100	1,500		
V0142000	530006	MED TEST		300	300		
V0142000		Total 1420 HUMAN RESOURCES		70,977	88,224		
V0143000	530002	LEGAL		20,000	20,000		
V0143000	530022	LGL SPED		10,000	10,000		
V0143000		Total 1430 LEGAL		30,000	30,000		
				684,758	709,793		
V2211020	511200	SAL SUPERV	1	108,414	124,000		
V2211020	511500	SAL CLERCL	1	55,757	58,947		
V2211020	514002	LONGEVITY		2,500	3,500		
V2211020	530021	TRANSLATE		1,500	1,500		
V2211020	542000	OFF SUPPLY		1,200	1,200		
V2211020	571001	TRAVEL		1,500	1,500		
V2211020	573000	DUES/MEMBE		1,500	1,500		
V5211000	511200	SAL SUPERV	2	201,180	212,421		
V5211000	514002	LONGEVITY		2,250	2,750		
V5211000	551000	ED SUPP		500	500		
V5211000	571001	TRAVEL		1,500	1,500		
V5211000	572100	CONF REGIS		1,000	1,000		
V5211000	573000	DUES/MEMBE		1,500	1,500		
V5211000		Total 2110 CURRICULUM EXPENDITURES		380,301	411,819		
V1212001	511400	SAL TECHN - SCIENCE		3,431	3,431		
V1212002	511400	SAL TECHN - ENGLISH		3,431	3,431		
V1212003	511400	SAL TECHN - HISTORY		3,431	3,431		
V1212004	511400	SAL TECHN - MATH		3,431	3,431		
V1212013	511400	SAL TECHN - PE/HEALTH		3,431	3,431		
V1212025	511400	SAL TECHN - GUIDANCE		3,431	3,431		
V1212035	511400	SAL TECHN - HUMANITIES		4,261	4,261		
V1212036	511400	SAL TECHN - AN SCIENCE		4,261	4,261		
V1212037	511400	SAL TECHN - COLLISION		4,261	4,261		
V1212038	511400	SAL TECHN - AUTO		4,261	4,261		
V1212039	511400	SAL TECHN - CARPENTRY		4,261	4,261		
V1212041	511400	SAL TECHN - COSMO		4,261	4,261		
V1212042	511400	SAL TECHN - CULINARY		4,261	4,261		
V1212043	511400	SAL TECHN - LECTRICAL		4,261	4,261		
V1212044	511400	SAL TECHN - FORESTRY		4,261	4,261		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V1212045	511400	SAL TECHNI - GRAPHICS		4,261	4,261		
V1212046	511400	SAL TECHNI - HEALTH		4,261	4,261		
V1212048	511400	SAL TECHNI - ADV MANUF		4,261	4,261		
V1212049	511400	SAL TECHNI - PLUMBING		4,261	4,261		
V1212050	511400	SAL TECHNI - AG MECH		4,261	4,261		
V1212051	511400	SAL TECHNI - CABINET		4,261	4,261		
V1212052	511400	SAL TECHNI - CJ		4,261	4,261		
V1212054	511400	SAL TECHNI - ENGINEERING		3,431	3,431		
V2212020	511400	SAL TECHNI - SPED		3,431	3,431		
V5231500		Total 2120 DEPARTMENT HEADS		95,624	95,624		
V5221000	511100	SAL MANAGE	1	111,766	127,000		
V5221000	511200	SAL SUPERV	2	100,590	208,734		
V5221000	511300	SAL OPPER	2	98,370	112,351		
V5221000	511500	SAL CLERCL	2	102,538	108,389		
V5221000	514002	LONGEVITY		3,250	4,000		
V5221000	519060	STIPENDS		500	500		
V5221000	530021	TRANSLATE		500	500		
V5221000	542000	OFF SUPPLY		1,500	1,500		
V5221000	551000	EDUC SUPP		2,000	2,000		
V5221000	551016	GRADUATION		1,750	1,750		
V5221000	558000	OTH SUPPLY		500	2,000		
V5221000	571001	TRAVEL		4,500	4,500		
V5221000	572100	CONF REGIS		3,000	3,000		
V5221000	573000	DUES/MEMBE		1,000	1,000		
V0221000		Total 2210 PRINCIPAL EXPENDITURES		431,764	577,224		
V4225032	511200	SAL SUPERV	1	91,648	96,288		
V4225032	511300	SAL OPPER	1	55,129	57,408		
V4225032	514002	LONGEVITY		750	2,500		
V4225032	528000	SOFT LICEN - ADM		53,800	58,000		
V4225032	530000	CONT SERV - DW		3,600	3,600		
V4225032	530004	TECH SERVICES - DW		1,200	1,200		
V4225032	571001	TRAVEL		1,500	1,500		
V4225032	572100	CONF REGIS		1,500	1,500		
V4225032	585014	TECH TECH - DW		30,000	30,000		
V4225032		Total 2250 BUILDING TECHNOLOGY		239,127	251,996		
V5230500	511400	SAL TECHNI		30,000	28,000		
V5230500	514002	LONGEVITY		58,750	68,350		
V5230501	511400	SAL TECHNI	5	364,678	390,693		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V5230502	511400	SAL TECHNI	5	369,660	410,835		
V5230503	511400	SAL TECHNI	4	287,954	291,741		
V5230504	511400	SAL TECHNI	5	348,532	368,062		
V5230506	511400	SAL TECHNI	1	71,085	78,833		
V5230512	511400	SAL TECHNI	1	79,221	84,897		
V5230513	511400	SAL TECHNI	4	234,749	228,938		
V5230536	511400	SAL TECHNI	3	196,758	222,813		
V5230537	511400	SAL TECHNI	2	153,638	161,775		
V5230537	519060	STIPENDS		2,000	2,000		
V5230538	511400	SAL TECHNI	2	145,259	134,410		
V5230538	519060	STIPENDS		5,000	5,000		
V5230539	511400	SAL TECHNI	2	146,668	152,519		
V5230541	511400	SAL TECHNI	2	166,852	151,248		
V5230542	511400	SAL TECHNI	3	228,952	243,820		
V5230543	511400	SAL TECHNI	3	232,043	228,461		
V5230544	511400	SAL TECHNI	2	168,410	176,064		
V5230545	511400	SAL TECHNI	2	128,446	143,433		
V5230545	519060	STIPENDS		4,000	2,000		
V5230546	511400	SAL TECHNI	2	159,465	170,925		
V5230548	511400	SAL TECHNI	2	160,110	167,368		
V5230549	511400	SAL TECHNI	3	250,365	261,648		
V5230550	511400	SAL TECHNI	2	150,705	128,506		
V5230551	511400	SAL TECHNI	2	164,868	173,579		
V5230552	511400	SAL TECHNI	2	159,467	173,579		
		DUAL LICENSE		16,800	14,400		
		CURR WRITING		3,600	3,600		
Vx2305xx		Total 2305 TEACHERS		4,488,035	4,667,497		
V2231020	511400	SAL TECHNI	6	445,043	473,029		
V2231020	514002	LONGEVITY		5,000	6,750		
V2231020	519060	HOME & HEALTH/TUTORING - SPED		2,500	2,500	43,956	
V5231000	519060	HOME & HEALTH/TUTORING		10,000	10,000		
V2231020		Total 2310 TEACHERS, SPECIALIST		462,543	492,279	43,956	
V5232400	512420	SUBS-ABS		0			
		Total 2324 LONG TERM SUBSTITUTES		0	0		
V5232500	511300	SAL OPPEP	1	29,236	29,924		
V5232500	512410	SAL TEMP		50,371	50,000		
V5232500	519060	SUB COORDINATOR		2,500	2,500		
V5232500		Total 2325 SUBSTITUTES		82,107	82,424		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V2233020	511300	SAL OPER	1	27,715	29,924		
V2233020	511300	PARA SPED - G240	4			116,802	
V2233020	511300	PARA SPED - Title I	3			89,771	
V5233036	512000	TECH/PROF	1	45,916	46,784		
V5233046	512000	SAL TECHNI	1	45,916	45,226		
V5233000	514002	LONGEVITY			3,750		
V5233000		Total 2330 PARAPROFESSIONALS/AIDES		119,547	121,933	206,573	
V5234035	511400	SAL TECHNI	1	86,184	90,069		
V5234035	514002	LONGEVITY		2,500	2,500		
V5233000		Total 2340 LIBRARY MEDIA CENTER		88,684	92,569		
V5235600	519060	PD STIPENDS		5,500	5,500	64,875	
V5235600	571001	TRAVEL		24,000	24,000	17,892	
V5235600	578203	PRO DEVELO		12,500	15,000		
V5235700		Total 2356 STAFF PD COSTS		42,000	44,500	82,767	
V5241002	551002	TEXTS INFO - ENGLISH		899	300		
V5241003	551002	TEXTBOOKS - HISTORY		9,914	0		
V5241006	551002	TEXTBOOKS - FOREIGN LANGUAGE		300	300		
V5241037	551002	TEXTS INFO - COLL REPAIR		1,506	0		
V5241038	551002	TEXTS INFO - AUTO		1,764	0		
V5241041	551002	TEXTS INFO - COSMO		3,006	4,000		
V5241042	551002	TEXTS INFO - CULINARY		2,613	3,620		
V5241043	551002	TEXTS INFO - ELECTRICAL		1,095	5,700		
V5241045	551002	TEXTS INFO - GRAPHICS		351	72		
V5241049	551002	TEXTS INFO - PLUMBING		4,365	5,065		
V5241051	551002	TEXTBOOKS - CABINET		450	450		
V5241052	551002	TEXTBOOKS - CJ		1,910	0		
V5241050	551002	TEXTBOOKS - AG MECH			7,300		
V5241036	551002	TEXTBOOKS - ANIMAL SCIENCE			400		
V5241039	551002	TEXTBOOKS - CARPENTRY			424		
V5241044	551002	TEXTBOOKS - HORTICULTURE			5,585		
V5241000		Total 2410 TEXTBOOKS		28,173	33,216		
V2241520	551009	CLASS-SUPP		500	500	6,749	
V5241500	551009	CLASS-SUPP		10,000	10,000		
V5241501	551009	CLASS-SUPP		1,500	1,500		
V5241502	551009	CLASS-SUPP		1,200	1,200		
V5241503	551009	CLASS-SUPP		1,000	1,000		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V5241504	551009	CLASS-SUPP		2,000	2,000		
V5241506	551009	CLASS-SUPP		500	500		
V5241512	551009	CLASS-SUPP		6,500	6,500		
V5241513	551009	CLASS-SUPP		4,000	4,000		
V5241535	558008	LIBRARY SU		3,750	3,750		
V5241536	551009	CLASS-SUPP		7,350	7,350		
V5241536	558000	OTH SUPPLY		62,500	62,500		
V5241537	551009	CLASS-SUPP		11,650	11,650		
V5241538	551009	CLASS-SUPP		4,500	4,500		
V5241538	578005	LIC/CERT		1,420	1,420		
V5241539	551009	CLASS-SUPP		6,000	6,000		
V5241541	551009	CLASS-SUPP		7,000	7,000		
V5241541	578005	LIC/CERT		480	480		
V5241542	551009	CLASS-SUPP		22,000	22,000		
V5241543	551009	CLASS-SUPP		25,000	25,000		
V5241543	578005	LIC/CERT		390	390		
V5241544	551009	CLASS-SUPP		11,000	11,000		
V5241545	551009	CLASS-SUPP		13,500	13,500		
V5241546	551009	CLASS-SUPP		12,000	12,000		
V5241548	551009	CLASS-SUPP		16,500	16,500		
V5241549	551009	CLASS-SUPP		25,000	25,000		
V5241550	551009	CLASS-SUPP		12,200	12,200		
V5241551	551009	CLASS-SUPP		8,000	8,000		
V5241552	551009	CLASS-SUPP		7,000	7,000		
V5241554	551009	CLASS-SUPP		10,000	10,000		
V5241500		Total 2415 OTHER INST MATERIALS		294,440	294,440	6,749	
V5242000	527006	R&L COPIER		49,000	44,000		
V5242000	551200	SCH WIDE/SAFETY/PERKINS				100,466	
V5242000		Total 2420 INSTRUTIONAL EQUIPMENT		49,000	44,000	100,466	
V5243000	551000	ED SUPPORT		25,000	25,000		
V5243000		Total 2430 GENERAL SUPPLIES		25,000	25,000		
V5244000	524004	R&M VEHICL		12,000	12,000		
				12,000	12,000		
V5244013	573000	DUES/MEMBE - PE		300	158		
V5244035	573000	DUES/MEMBE - LIBRARY		275	280		
V5244042	573000	DUES/MEMBE - CULINARY		1,950	2,000		
V5244044	578005	LIC/CERT - HORTICULTURE		700	500		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V5244046	573000	DUES/MEMBE - HEALTH TECH		3,060	0		
V5244046	578005	LIC/CERT - HEALTH TECH		320	3,840		
V5244049	573000	DUES/MEMBE - PLUMBING		165	165		
V5244049	578005	LIC/CERT - PLUMBING		995	1,045		
V5244051	573000	DUES/MEMBE - CABINET		300	300		
V5244052	573000	DUES/MEMBE - CJ		1,040	1,040		
V5244050	578005	LICENSE/CERT AG MECH			500		
V5244036	578005	LICENSE/CERT AN SCI			500		
V5244038	578005	LICENSE/CERT AUTO			2,070		
V5244037	578005	LICENSE/CERT COLLISION			1,500		
V5244041	578005	LICENSE/CERT COSMO			1,548		
V5244043	578005	LICENSE/CERT ELECT			195		
V5244006	573000	DUES/MEMBERSHIP FOREIGN LANG			150		
V5244000		Total 2440 OTH INSTRUCTIONAL		10,105	16,791		
V4245132	587014	EQUIP TECH		30,000	30,000		
		Total 2451 INSTR HARDWARE-DEVICES		30,000	30,000		
V4245332	551200	INST EQUIP		7,500	7,500		
		Total 2453 OTH INSTRUCTIONAL HARDWA		7,500	7,500		
V4245532	528000	SOFTLICENS		44,000	39,000		
		Total 2455 INSTRUCTIONAL SOFTWARE		44,000	39,000		
V2271020	511400	SAL TECHNI	2	165,652	173,190		
V2271020	514002	LONGEVITY		1,500	4,000		
V2271020		Guid Sped subtotal		167,152	177,190		
V5271025	511200	SAL SUPERV	0.5	45,824	48,144		
V5271025	511400	SAL TECHNI	3	238,495	252,951		
V5271025	514002	LONGEVITY		1,000	4,000		
V5271025	519060	STIPENDS		1,000	1,000		
V5271025	542000	OFF SUPPLY		1,000	1,000		
V5271025	571001	TRAVEL		1,500	1,500		
V5271025	572100	CONF REGIS		1,500	1,500		
V5241025		Total 2710 GUIDANCE/SOCIAL WORK		290,319	310,095		
V2280020	511400	SAL TECHNI	1	94,915	99,234		
V2280020	514002	LONGEVITY		750	750		
		Total 2800 PSYCHOLOGICAL EXPENDITUR		95,665	99,984		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V2272020	511400	SPEED testing +supplies				6,290	
				7,483,087	7,927,080	446,801	
V0320053	511400	SAL TECHNI	1	80,874	84,754		
V0320053	512410	SAL TEMP	0.5	40,000	40,000		
V0320053	531000	CONTRSERV		6,300	4,700		
V0320053		CPR FOR STAFF		3,000	1,500		
V0320053	550000	MEDSUPPLY		1,000	3,000		
V0320053	573000	DUES/MEMBE		131,174	0		
V0320053		Total 3200 MEDICAL/HEALTH SERVICES			133,954		
V0330000		TRANSPORTATON					187,961
V0351028	511200	ATHLETIC DIRECTOR 50%	0.5	45,824	48,144		
V0351028	514002	LONGEVITY		1,000	1,250		
V0351028	519060	UNIT D - COACHES		106,195	112,855		
V0351028	519060	STIPEND		4,320	4,320		
V0351028	531000	CONTRACT SERV - OFFICIALS/POLICE		32,000	40,249		
V0351028	531007	CONTRACT SERV - INSPECTION		1,500	1,500		
V0351028	551000	EQUIP & REPAIR		20,000	20,000		
V0351028	551006	SUPPLIES - UNIFORMS		20,000	20,000		
V0351028	558000	BANQUET/HOF		6,300	6,000		
V0351028	571001	TRAVEL - GAME BUSES		35,000	35,000		
V0351028	573000	DUES/MEMB/PD		11,400	11,400		
V0351028		Total 3510 ATHLETIC DEPARTMENT EXPE		283,539	300,718		
V0352000	519060	STIPENDS		47,400	55,287		
V0352000	530000	CONTRACTED SERV		5,000	5,000		
V0352000	551000	ED SUPPLY		2,500	2,500		
V0352000	551013	NATLHRNSOC		1,000	1,000		
V0352000	558000	ASSEMBLIES		2,500	6,500		
V0352000	571001	TRAVEL		700	700		
V0352000	571002	TRVL-FFA		20,000	20,000		
V0352000	571003	TRVL-SKL		20,000	20,000		
V0352000		Total 3520 OTHER STUDENT ACTIVITIES		99,100	110,987		
				513,813	545,659	0	187,961
V0411000	511200	SAL SUPERV	1	92,642	97,332		
V0411000	511300	SAL OPERAT	7	292,791	299,716	50,100	

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V0411000	512300	PT OPERAT		22,000	22,000		
V0411000	513000	OVERTIME		5,000	7,500		
V0411000	513002	SNOW PLOWI		2,500	2,500		
V0411000	514002	LONGEVITY		7,600	7,100		
V0411000	514003	WKND DIFF		6,132	6,285		
V0411000	519060	STIPENDS		10,000	10,000		
V0411000	545000	R&M CUSTOD		32,000	32,000		
V0411000	558007	UNIFOR&OTH		4,000	4,000		
V0411000	571001	TRAVEL		250	250		
V0411000	578005	LIC/CERT		500	500		
V5411036	511300	OPS STAFF	4	167,760	227,760		
V5411036	514002	LONGEVITY		100	500		
V5411036	519060	STIPENDS		5,000	10,000		
V5411036	578005	LIC/CERT		750	750		
V0411000		Total 4110 CUSTODIAL EXPENSE		649,025	728,193	50,100	
V0412000	521101	NATUR GAS		120,000	120,000		
V0412000	521102	PRO GAS		9,000	9,000		
V0412000	521103	OIL #2		18,000	18,000		
V0412000	524012	R&M HVAC		8,000	8,000		
V0120000		Total 4120 HEAT		155,000	155,000		
V0413000	519015	CELL PHONE		3,000	5,520		
V0413000	521001	ELECTRICIT		120,000	150,000		
V0413000	523001	WATER CHAR		21,000	25,000		
V0413000	523002	SEWER CHAR		25,000	25,000		
V0413000	523003	STORMSERV		16,000	18,000		
V0413000	529003	TRASH REMO		16,000	25,000		
V0413000	534100	TELEPHONE		16,000	16,000		
V0413000	548001	GASOLINE -		18,000	20,000		
V0413000		Total 4130 UTILITIES		235,000	284,520		
V0421000	524002	R&M GROUND		7,500	7,500		
V0421000	524016	R&M STREET		12,000	12,000		
V0421000	546000	GRNDSKEEP		6,000	6,000		
V0421000		Total 4210 MAINTENANCE OF GROUNDS		25,500	25,500		
V0422000	524023	R&M FIRE		5,000	5,000		
V0422000	531007	VEH. INSP.		20,000	25,000		
V0422000	543000	SUP BLDGGEQ		60,000	75,000		

SVAHS FY24 BUDGET - DRAFT

ORG	OBJ	ACCOUNT DESCRIPTION	FTE	FY23 APPROVED BUDGET	FY24 PROPOSED BUDGET	GRANTS	TUITION REVOLVING
V0422000	543002	PLUMB/HEAT		10,000	10,000		
V0422000	543006	ELECTRIC L		21,000	21,000		
V0422000	543009	DOORS		8,500	8,500		
V0422000		Total 4220 MAINTENANCE OF BUILDINGS		124,500	144,500		
V0422500	524001	R&M BLDGS		10,000	10,000		
V4422532	551000	SUPPLIES		5,000	5,000		
V4422532	531000	CONTRACT		5,000	0		
		Total 4225 BUILDING SECURITY SYSTEM		15,000	15,000		
V0423000	524012	R&M HVAC		30,000	30,000		
V0423000	524019	R&M ED EQP		5,500	5,500		
V0423000	548006	PARTS & AC		16,500	16,500		
V0423000		Total 4230 MAINTENANCE OF EQUIPMENT		52,000	52,000		
V0430000	589000	SVHS EXTRA		86,204	93,299		
		Total 4300 EXTRAORDINARY MAINTENANC		86,204	93,299		
V4440032	543013	R&M SUPPLY		18,500	18,500		
V4440032		Total 4400 TECH MTN		18,500	18,500		
				1,360,729	1,516,512	50,100	
V0515000	519600	UNUSED SIC		6,000	0		
V0515000	519602	VACA BUY		6,090	0		
		Total 5150 EMP SEPARATION COST		12,090	0		
V0520000	519300	UNEMPLOYME		50,000	50,000		
		Total 5200 INSURANCE PROGRAMS		50,000	50,000		
V0526000	574004	PUBLIC EMP		4,935	5,250		
V0526000	574104	STU LIABIL		2,228	2,228		
V0526000	574107	ATH LIABIL		4,305	3,500		
		Total 5260 OTHER NON EMPLOYEE INSUR		11,468	10,978		
				73,558	60,978		
		Expense Total	119.5	10,115,945	10,760,022	496,901	187,961

Debt Service

Introduction

The city must annually appropriate funds to service debt obligations related to capital improvements in municipal and school facilities. Debt service includes projects that were specifically "debt-excluded" such as the Police Station. It also includes other capital projects, which are funded through borrowing and paid for using funds within the levy limit. The city regularly invests in the maintenance of capital assets that support the delivery of services to residents. These assets include buildings and related maintenance and utility systems; public infrastructure such as roads, bridges, and sidewalks; water and sewer treatment plants and delivery systems; equipment; technology; and department vehicles.

The city's debt management policy guideline for general fund debt is that net direct debt should not exceed 10% of its total general fund operating revenues. In FY2024, our net direct debt service is \$4,944,774, which represents 4.2% of our general fund operating revenue. Net direct debt is the total debt minus self-supporting debt (debt that is paid from separate revenue sources, such as the Community Preservation Act Fund). Another benchmark is that the portion of levy-supported debt service should not exceed 5% of net general fund operating revenues. In FY2024, levy-supported debt is \$4,280,494, which represents 3.7% of its net general fund operating revenue.

Debt-Excluded Projects

The city currently has only one project that is debt-excluded – the Police Station. This is the debt service related to the \$10 million that was debt-excluded. There was additional debt for the project in the amount of \$7,567,000 which has been paid within the levy-supported debt. The total project cost was \$17,567,000. The Police Station was bonded in 2012 and refinanced in February of 2022 saving the city \$410,475 in interest payments. Debt payments will be made until 2032. Debt-excluded payments on the Police Station in FY2024 total \$575,932. The projects that have been completely paid for are the JFK Middle School renovation, the Northampton High School renovation, and the construction of the Fire Station.

FY2024 Budget Information

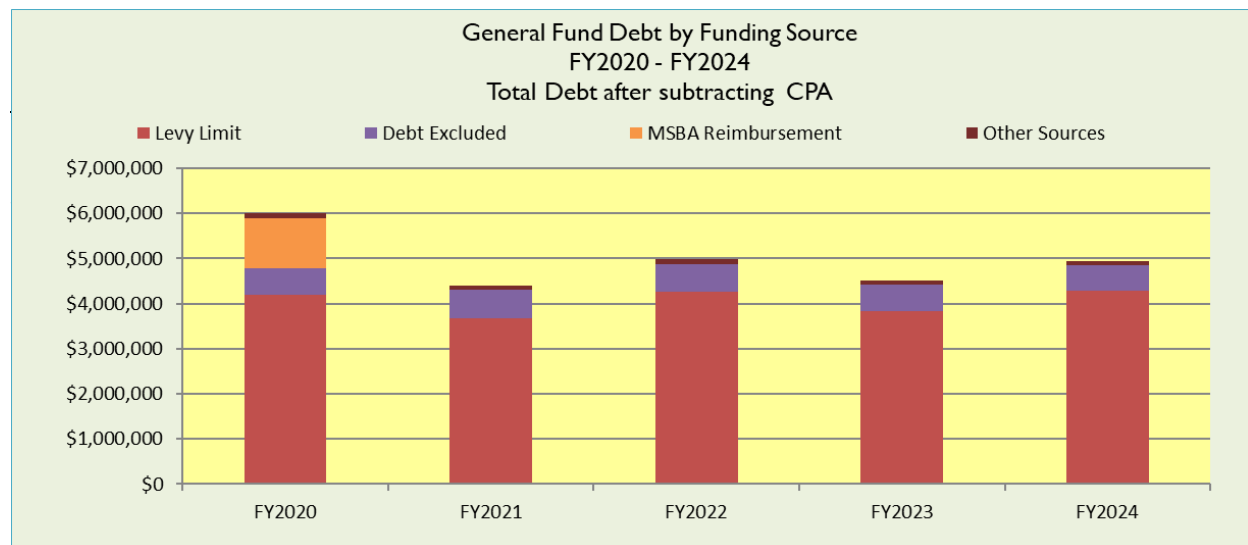
The FY2024 general fund budget shows an increase in debt service of \$437,813. This increase is a reflection of the authorized FY2023 projects approved for bonding. The bonding included the FY2023 DPW paving work, the replacement of DPW vehicles, and phase II of the radio project. The city changed the timing of the bonding for projects from spring to fall in calendar year 2022. This reduced the projected debt in FY2023 allowing the city to support increases later voted for the FY2023 school budget. The Mayor provided an additional allocation of \$109,000 above what the original budget projected in February 2022 for Northampton Public Schools and an additional \$250,000 voted on by the School Committee for the FY2023 Northampton Public Schools budget. Total general fund debt service in FY2024 is \$5,176,410.17. However, net to general fund debt service is \$4,944,774 or 4.2%. This is because the Community

Preservation Act Fund will pay a total of \$231,636 in debt service in FY2024 for the following: \$63,036 for the Bean Allard Farm Project, \$100,800 for the Florence Fields Project, and \$67,800 for Pulaski Park – Phase II. This brings the net to general fund debt service down to a total of \$4,944,774.17.

GENERAL FUND DEBT FY2020 - FY2024							
	Actual FY2020	Actual FY2021	Budget FY2022	Budget FY2023	Estimated FY2024	Dollar Change FY23-FY24	% Change FY23-FY24
DEBT SERVICE							
Long-Term Bonds Principal	5,029,900	3,591,700	4,111,300	3,451,201	3,774,900	323,699	9.38%
Long-Term Bonds Interest	972,790	810,833	905,325	1,010,760	1,124,874	114,114	11.29%
Temporary Bonds/Pay Downs	-	-	45,000	45,000	45,000	-	0.00%
TOTAL DEBT SERVICE	6,002,690	4,402,533	5,061,624	4,506,961	4,944,774	437,813	8.85%

The following chart illustrates four categories of debt service: levy-supported debt, debt-excluded debt, reimbursement from the Massachusetts School Building Authority, and debt paid by other sources such as parking meter receipts, etc.

GENERAL FUND DEBT BY FUNDING SOURCE FY2020 - FY2024							
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Estimated FY2024	Change FY23-FY24	% Change FY23-FY24
Levy Limit	4,188,890	3,668,158	4,262,348	3,829,361	4,280,494	451,133	10.58%
Debt Excluded	602,008	633,443	620,476	585,396	575,932	(9,464)	-1.53%
MSBA Reimbursement	1,108,359	-	-	-	-	-	0.00%
Other Sources	103,433	100,933	96,398	92,204	88,348	(3,856)	-4.00%
TOTAL DEBT SERVICE	6,002,690	4,402,534	5,061,624	4,506,961	4,944,774	437,813	8.85%



DEBT IN THE ENTERPRISE FUNDS							
FY2020 - FY2024							
	Actual FY2020	Actual FY2021	Actual FY2022	Budget FY2023	Budget FY2024	Dollar Change FY23-FY24	% Change FY23-FY24
DEBT SERVICE							
WATER Long-Term Bonds Principal	1,775,625	1,816,363	1,714,414	1,739,790	1,775,625	35,835	2.1%
WATER Long-Term Bonds Interest	125,184	333,887	215,412	170,916	125,184	(45,732)	-26.8%
SEWER Long-Term Bonds Principal	205,502	209,235	209,008	202,747	205,502	2,755	1.4%
SEWER Long-Term Bonds Interest	124,352	61,804	143,354	145,232	124,352	(20,880)	-14.4%
SOLID WASTE Long-Term Bonds Principal	-	-	-	-	-	-	0.0%
SOLID WASTE Long-Term Bonds Interest	-	-	-	-	-	-	0.0%
STORM WATER Long-Term Bonds Principal	35,000	35,000	35,000	35,000	35,000	-	0.0%
STORM WATER Long-Term Bonds Interest	1,663	3,850	3,150	2,450	1,663	(787)	-32.1%
TOTAL DEBT SERVICE	2,267,326	2,460,139	2,320,338	2,296,135	2,267,326	(28,809)	-1.2%

Employee Benefits

Retirement

Employees that regularly work 20 hours per week or more (not temporary or seasonal employment) are required to join the Northampton Retirement System. The Northampton Retirement System does not include certified staff in the schools (teachers and administrators) because they are members of a separate system, the Massachusetts Teachers Retirement System. The city's Retirement Board oversees the retirement office which administers the accounting, payment of benefits, investing of assets, monitoring of retirees receiving disability payments, counseling of its members, and calculating estimated pension benefits for active members.

The Retirement Board is overseen by the Public Employee Retirement Administration Commission (PERAC). It is a five-member board made up of two members elected from the membership, the Auditor, the Finance Director who serves as the Mayor's appointee, and a fifth member elected by the other four board members who may not be a member of the system. The city's pension appropriation is determined by the retirement system's updated actuarial funding schedule approved by PERAC. These actuarial studies are performed at least once every two years in order to recalibrate the funding schedule to ensure full funding by a certain year. The current funding schedule has the system reaching full funding in FY2035. The city's FY2024 appropriation is increasing by \$419,173 or 5.94% to a total of \$7,480,027. This increase reflects a 5% increase on the \$13,000 base for all current retirees, which was allowable under Chapter 269 of the Acts of 2022 signed by the Governor on November 16, 2022. The Northampton Retirement Board engaged the services of Stone Consulting to conduct a study of the impact of a one-time additional 2% increase, from the annual 3%, and voted on February 23, 2023, to increase the FY2023 COLA from 3% to 5% to support the city's retirees during a time of high inflation. City Council approved the increase on March 16, 2023. In addition, the city must cover certain pension liabilities for a small group of older retirees/survivors, which amounts to \$35,000 in FY2024.

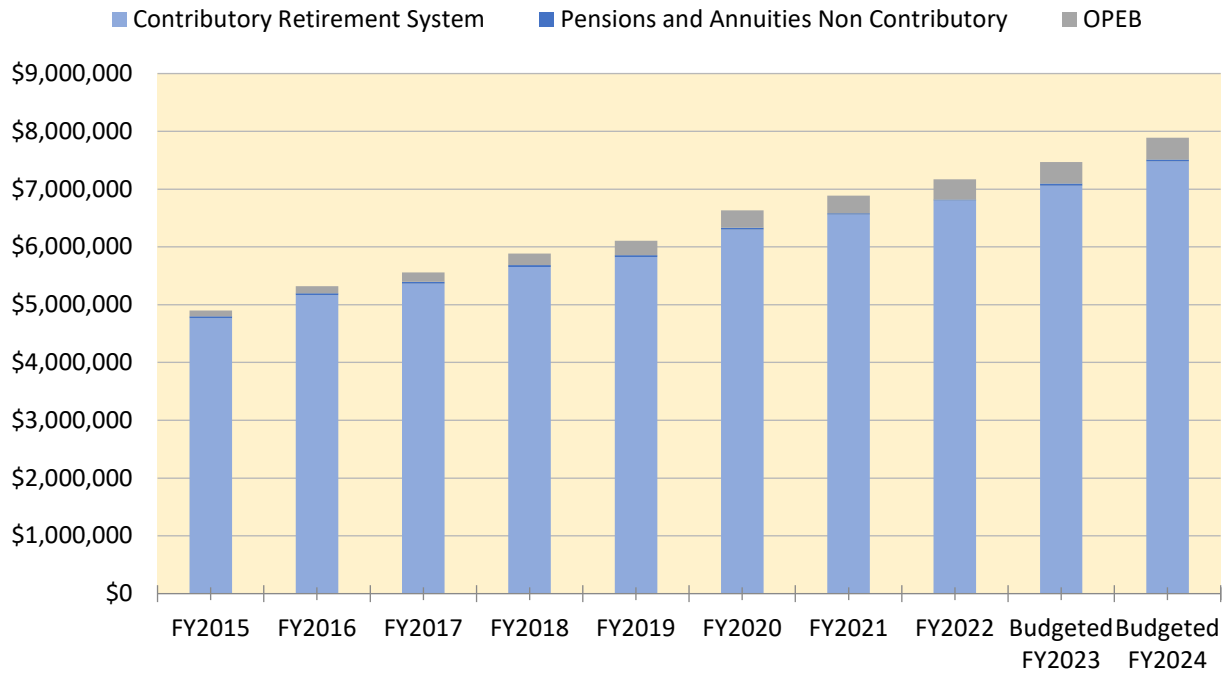
Actuarial Services

Every two years, the city must conduct an actuarial study of liability related to Other Post-Employment Benefits (OPEB). Other post-employment benefits (not including pension) that an employee will begin to receive at the start of retirement are mainly healthcare premiums. OPEB regulations do not yet mandate that the city set aside funds for future liability; however, they do require that we provide accounting and financial reporting. The most recent OPEB study was conducted on July 1, 2021, and the city will update the OPEB study on July 1, 2023.

OPEB Trust Fund

Although communities are not required to fund their OPEB liabilities, it is prudent to plan to fund these long-term liabilities. The Mayor sought City Council approval for the establishment of an OPEB Trust Fund in FY2015 and funding has become a regular line item in the operating budget ever since. This action demonstrates a proactive financial management practice, something the bond rating agencies, bond buyers, and the Department of Revenue look upon favorably. Funding in FY2024 is budgeted at \$375,000. The current (May 2023) balance in the city's current OPEB Trust Fund is \$3,886,795.

**Retirement System Contribution and OPEB Trust for Retiree Health Insurance
FY2015 - FY2024**



Workers' Compensation and Police and Fire Accident

The city must carry Workers' Compensation and Police and Fire Accident insurance policies to cover workers for on-the-job injuries. Northampton participates in the Massachusetts Interlocal Management Association program which is an interdependent pool of members comprised of Massachusetts municipalities. Our premium cost is driven by total wages paid and claims. The estimated premium for workers' compensation in FY2024 is \$495,220 and the estimated premium for the Police and Fire Accident policy in FY2024 is \$274,625.

Unemployment Compensation and Administration

The city is self-insured for Unemployment Compensation. This means we cover, dollar for dollar, our costs related to unemployment.

Employee Medical Insurance, Co-Pay, and Medicare Penalty

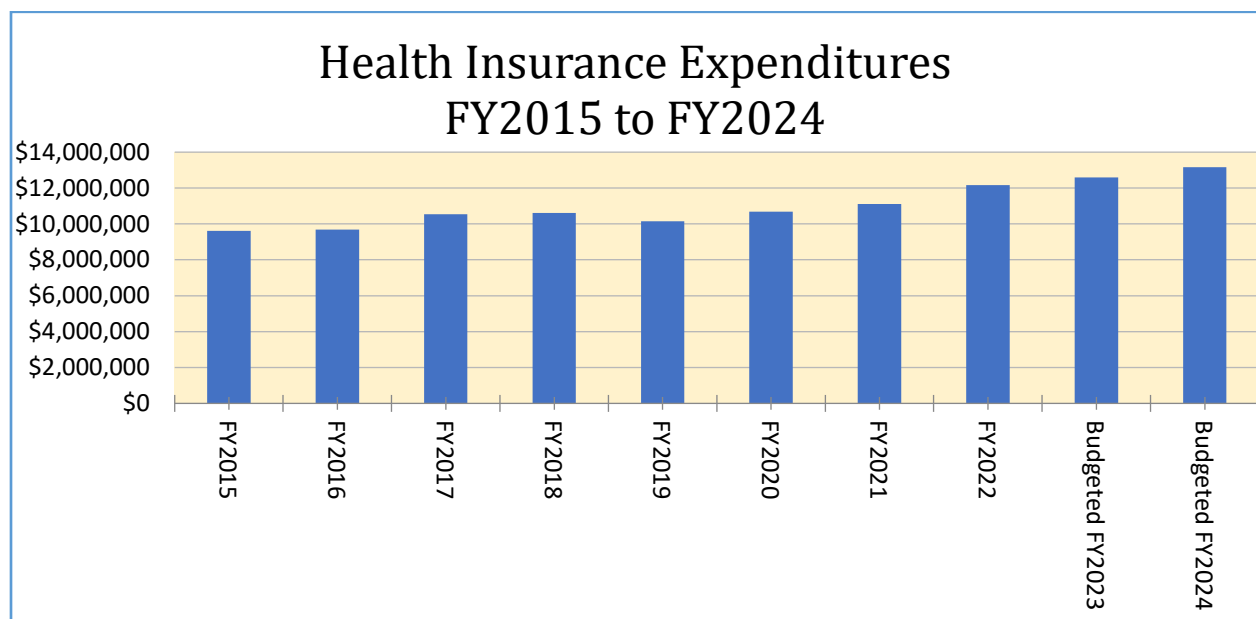
By law, the city must offer full health insurance benefits to employees that regularly work 20 hours per week or more (not temporary or seasonal employment) in the service of the city. Health insurance continues to be the largest fixed-cost line item in our budget.

In July 2014, the city moved to the state's Group Insurance Commission (GIC) for employee and retiree health care coverage. The GIC is a statewide pool that provides health insurance coverage to state and other governmental entities such as towns, cities, and regional school districts. The advantage of being part of a larger insurance pool is better buying power and protection from large premium spikes which can occur in a small healthcare pool when there are large catastrophic claims. The move to the GIC saved

the city and its employees and retirees over \$1 million in premiums. Moving forward, the GIC has helped the city keep health insurance increases reasonable, which has preserved funds for city services such as schools, police, fire, and other essential services.

The GIC contracts with carriers to provide health plans to state and municipal employees and retirees. These offerings are updated every three to five years through a procurement process, which was last done in February 2022. The GIC is responsible for deciding what plans should be offered, the type of products such as Health Maintenance Organizations (HMOs), Preferred Provider Organizations (PPOs), and Indemnity Plans, and what plans are available in specific areas of the state or surrounding states. The city's Public Employee Committee (PEC), which is comprised of one representative from each union and one retiree representative, is charged with making the decision on participation in the GIC. The PEC met in December 2020 to discuss whether to renew participation in the GIC or have the city go out on its own for health insurance. After an extensive process evaluating the city's options, the PEC decided to remain with the GIC. The GIC insurance plans offered in FY2024, which begins July 1, 2023, have resulted in approximately a 4.5% overall increase to the city. While the most subscribed non-Medicare health plan – Health New England – increased by 9.7%, Medicare plans, which represent 42% of our total health insurance budget, only increased an average of 1.5%. In addition, there has been a shift in the division between family and individual plans. All these factors contributed to keeping the overall increase down to 4.5%.

The percentages of premiums that are paid by either the employer or the employee are decided by the city and are based on the plan type – HMO, PPO, or indemnity plans. The city does not determine the plan classification as an HMO, PPO, or indemnity product – this is determined by the GIC. The percentage split for the premium cost between the employer and employee for City of Northampton HMOs has been the same for the last 17 years – the city pays 80% of the monthly premium. For PPOs, the percentage split for the premium cost between the employer and employee has been the same for the last 13 years – the city pays 50% of the monthly premium. The city has always paid 50% of the indemnity plan products. These percentage splits are the same for an individual plan and for a family plan and for active employees, as well as retirees, who are either Medicare or non-Medicare eligible.



Employee Healthcare Mitigation Fund

As part of the process of moving city employees into the GIC, the city was required to share a portion of the savings with employees. The regulations require a set aside of a mitigation fund that provides financial relief to three categories of employees: low-income, retirees, and employees experiencing high out-of-pocket healthcare costs. The mitigation fund began with \$331,000, which fully funded the mitigation fund obligation. The starting balance of the mitigation fund was \$167,740 on July 1, 2022, and employees may continue to access the fund until it is depleted.

Medicare Penalty

The city is required by law to pay the Medicare penalty for employees who did not sign up for Medicare Part B before they were mandated to sign up. The cost in FY2024 is estimated at \$28,000. There is only one employee left under this obligation.

Health Insurance Administration and Consulting

The city retains the services of a health insurance consultant to assist with regulatory compliance with state and federal healthcare laws. The consultant assists with aligning the policies and processes of the GIC with the city's policies. Funds for this line item are needed when we meet with the PEC and review options for health insurance plans. Therefore, we are funding this line at \$15,000 for FY2024.

Life Insurance

The city pays 60% of the cost of a \$5,000 life insurance policy for employees that opt to enroll in life insurance. The cost in FY2024 is estimated at \$66,200.

Payroll Taxes – Medicare and Social Security

Medicare is based on payroll and requires by law that both the employer and the employee contribute at 1.45% each. In FY2024, it is estimated at \$1,057,660. There are a small number of employees in social security at a cost of \$5,000.

Sick Leave Buyback

The sick leave buyback is paid when an employee leaves the city's employment and is based on a percentage of unused sick leave, capped at \$5,500.

911 -919 EMPLOYEE BENEFITS

Description	FY19 Actual	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Budget	FY24 Budget	\$ Change	% Change
Contributory Retirement System	5,826,095	6,301,238	6,559,443	6,803,018	7,060,854	7,480,027	419,173	5.94%
Pensions Non-Contributory	31,688	32,468	26,128	19,164	25,000	25,000	-	0.00%
OPEB Actuarial Services	-	9,850	-	-	10,000	10,000	-	0.00%
Workers' Compensation	507,253	500,000	380,660	462,623	558,571	495,220	(63,351)	-11.34%
Workers' Compensation - Police & Fire	211,257	213,325	221,773	239,952	261,548	274,625	13,077	5.00%
Unemployment Compensation	15,799	14,076	89,262	27,775	100,000	100,000	-	0.00%
Unemployment Claims Administration	8,240	8,240	8,240	8,240	10,000	10,000	-	0.00%
Employee Medical Insurance	10,140,891	10,683,141	11,106,224	11,901,982	12,591,303	13,157,387	566,084	4.50%
Employee Health Care Mitigation Fund	18,570	12,304	15,405	10,900	-	-	-	0.00%
Medicare Penalty	32,908	26,498	17,933	12,793	28,000	28,000	-	0.00%
Health Insurance Admin/Consulting	9,999	-	9,750	-	15,000	15,000	-	0.00%
Life Insurance	40,476	53,193	65,652	65,660	66,200	66,200	-	0.00%
OPEB Trust Fund	250,000	300,000	300,000	350,000	375,000	375,000	-	0.00%
Medicare	770,476	824,658	857,823	912,029	1,024,922	1,057,660	32,738	3.19%
Social Security	3,999	6,853	9,442	1,608	5,000	5,000	-	0.00%
Sick Leave Buy Back	180,000	208,501	116,351	173,407	180,000	180,000	-	0.00%
191-TOTAL EMPLOYEE BENEFITS	18,047,652	19,194,346	19,784,086	20,989,151	22,311,398	23,279,119	967,721	4%

Reserves, Insurance, Non-Appropriated Uses, and State Assessments

Reserves

The city continues to maintain a healthy level of financial reserves. The amount of funds in the reserves impact our municipal credit rating and can be used to finance unforeseen or emergency needs, fund future capital projects, or serve as a revenue source for operating budgets in times when budgets are particularly stressed. Reserves provide financial flexibility, promote financial stability and improve bond ratings which means lower interest rates when the city borrows for capital projects. The city has made significant progress toward building reserves over the past 10 years. There are currently eight stabilization funds with balances as of May 2023 as follows:

General Fund - Stabilization Fund – This is the city’s emergency fund. The current balance is \$6,340,060, which represents approximately 5.7% of the FY2023 General Fund Operating Budget. It is the city’s objective to keep a balance equivalent to at least 5% of the General Fund Operating Budget in the Stabilization Fund.

General Fund - Capital Stabilization Fund – This represents our efforts to fund ongoing capital projects to replace aging infrastructure and equipment. The current balance is \$4,219,405, which represents approximately 3.9% of the FY2023 General Fund Operating Budget. It is the city’s goal to keep increasing this target percentage each year until reaching a reserve of 5% of the General Fund Operating Budget in the Capital Stabilization Fund. In FY2023, the city appropriated \$450,000 to the Capital Stabilization Fund from the budget. In FY2024, the city proposes an appropriation of \$450,000.

General Fund - Fiscal Stability Stabilization Fund – This fund was established concurrently with the FY2014 override to provide fiscal stability over a multi-year period. Fiscal Year 2019 was the first time the city used funds from the Fiscal Stability Fund, and \$277,850 was used to help balance the FY2019 General Fund Operating Budget. In the FY2020 budget, the city used \$775,874 to balance the General Fund Operating Budget. In FY2021, the city used \$411,367 to balance the budget and fill the gap created by revenue reductions caused by the COVID-19 emergency. The city did not use Fiscal Stability Funds in FY2022 or FY2023; however, the FY2024 budget will use \$1,284,954 of Fiscal Stability Stabilization Funds to balance the budget. \$1.2 million is a one-time appropriation to cover the NPS deficit and the balance of \$84,954 supports the creation of the new Climate Action and Project Administration Department. The current balance in the Fiscal Stability Fund is \$4,547,649, which represents 4.2% of the FY2023 budget.

Water Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Water Enterprise Fund. The current balance is \$2,257,550.

Sewer Stabilization Fund – This fund was established in FY2014 and is a reserve for future capital projects in the Sewer Enterprise Fund. The current balance is \$11,138,671.

Solid Waste Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s closed landfill. The current balance in the fund is \$1,594,287.

Stormwater Stabilization Fund – This fund was established in FY2017 and is a reserve for future expenses related to the city’s stormwater and flood control infrastructure. The current balance in the fund is \$550,733.

Climate Change Mitigation Stabilization Fund – This fund was established in FY2023 to increase the city’s ability to anticipate, adapt, and thrive in a changing climate, reduce the city’s carbon footprint and its impact on climate change, and address the city’s resilience and regeneration plans. The current balance in the fund is \$2,979,081.

Cash Capital Projects – Annually the city appropriates a sum of money to be used toward smaller capital projects for which borrowing would not be a funding strategy. In FY2023, the city made a contribution of \$446,057 to support the FY2023 Capital Improvement Plan. In FY2024, the city is using more of its reserves towards one-time projects and therefore reduced the contribution to \$200,000.

Insurance and Reserves

The city also must provide various types of insurance - General Liability, Property, Auto, and Public Employee Liability. The Reserve for Personnel is for employee vacation payouts when employees terminate, other employee changes throughout the year that affect department budgets, and unsettled collective bargaining agreements. The chart below shows a multi-year history for these line items.

	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
INSURANCE AND RESERVES							
Capital Projects	340,000	-	407,500	446,057	200,000	(246,057)	-55.16%
General Liability Insurance	65,000	70,893	89,407	93,375	107,484	14,109	15.11%
Property & Auto Insurance	274,163	324,800	375,428	408,156	467,297	59,141	14.49%
Public Employees Liability Insurance	(22,766)	143,324	182,057	211,566	277,046	65,480	30.95%
Reserve for Personnel	0	125,984	100,000	556,900	100,000	(456,900)	-82.04%
Transfer to Fiscal Stability Stabilization Fund	0	0	0	0	0	0	0.00%
Transfer to Capital Stabilization Fund	382,884	-	425,000	450,000	450,000	0	0.00%
TOTAL CAPITAL PROJECTS & MISCELLANEOUS	1,039,281	665,001	1,579,392	2,166,054	1,601,827	(564,227)	-26.05%
GENERAL FUND APPROPRIATIONS	92,184,486	91,983,338	97,505,943	105,109,886	110,731,459	5,621,573	5.35%

Non-Appropriated Uses

These budget line items are not appropriated by the City Council. The Overlay Reserve is raised to cover abatements and exemptions granted by the Assessors through the abatement and exemption process. The overlay for FY2024 is budgeted at \$552,438 with \$499,938 for abatements and exemptions and \$52,500 for the Senior and Veteran Tax Work-Off Program. This program began in 2014 and in the eight years since the program started, the city has provided \$200,071 in property tax abatements. Each participant can earn up to a \$1,500 credit on their property tax bill working a maximum number of hours at the state hourly minimum wage. In FY2023, the Mayor increased the number of individuals allowed to participate to support seniors and veterans during these difficult economic times. The Hampshire County

Sheriff's Department no longer assesses communities for use of the County Lock-Up; therefore, there is no line item for that service.

Offset receipts are for two revenues that come into the city, but are reserved specifically for use by other departments - \$84,863 to public libraries and \$1,160,657 for the school choice students that come into the Northampton Public Schools from other communities, totaling \$1,245,520.

	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
NON-APPROPRIATED USES:							
Overlay Reserve for Abatements	790,413	531,779	552,438	534,841	552,438	17,597	3.29%
Offset Receipts - Cherry Sheet	1,308,384	1,309,011	1,318,649	1,390,085	1,245,520	(144,565)	-10.40%

State Assessments

The current amounts shown for State Assessments are based on the House Ways Means Committee (HWM) budget and are subject to change. State Assessments are charges from the state to the city. The Air Pollution District charge is an assessment to municipalities for a portion of the costs incurred by the Department of Environmental Protection in monitoring air pollution levels and enforcing air quality standards at industrial, commercial, and institutional facilities. The assessment is based on the community's population and equalized valuation. The Registry of Motor Vehicles (RMV) Non-Renewal Surcharge is a reimbursement to the RMV for "marking" a license or registration for non-renewal due to: 1) non-payment of parking violations 2) non-payment of motor vehicle excise or 3) non-payment of abandoned vehicle costs. The RMV charges each participating municipality \$20 for each "mark" of a license for non-renewal. Municipalities collect a \$20 surcharge per violation for non-payment of excise from individual violators. This surcharge enables the municipality to offset the \$20 charge per "marking" assessed by the RMV.

	Actual FY2020	Actual FY2021	Actual FY2022	Adjusted FY2023	Budget FY2024	Dollar Change FY2023-FY2024	% Change FY2023-FY2024
STATE ASSESSMENTS-CHERRY SHEET							
Air Pollution Districts	8,332	8,494	8,520	8,832	8,932	100	1.13%
RMV Non-Renewal Surcharge	81,640	78,860	39,880	39,880	52,500	12,620	31.64%
Regional Transit Assessment (PVRTA)	441,734	437,349	419,094	443,732	458,345	14,613	3.29%
Special Education (Ch. 71B, ss. 10, 12)	3,410	5,841	48,286	10,881	25,566	14,685	134.96%
Charter School Sending Tuition	2,307,437	2,529,311	2,820,655	2,855,543	2,907,985	52,442	1.84%
School Choice Sending Tuition	614,430	570,575	687,354	695,564	676,505	(19,059)	-2.74%
SUB-TOTAL STATE ASSESSMENTS	3,456,983	3,630,430	4,023,789	4,054,432	4,129,833	75,401	1.86%
TOTAL NON-APPROPRIATED USES	5,582,902	5,498,342	5,894,876	5,979,358	5,927,791	(51,567)	-0.86%

The Regional Transit Assessment for the Pioneer Valley Transit Authority (PVRTA) is an assessment to municipalities in order to provide for a system of regional transportation authorities to develop, finance, and contract for the operation of transportation facilities and services outside the Metropolitan Boston area. Between 25 – 50% of the total net cost of service of each regional transit authority is assessed to its member municipalities in proportion to the estimated cost of operating routes through those municipalities. A net operating deficit for each regional transit authority is calculated as the difference between the revenue sources (fares, advertisements, and federal assistance) and the operating costs. This deficit is funded through assessments to member municipalities and state contract assistance.

The Special Education Assessment is to partially reimburse the state for providing special needs education to children enrolled in state hospital schools. The cost that each municipality is charged is the average per-pupil cost of education within the school district multiplied by the full-time equivalent of resident pupils served by the state. Current year charges are for pupils served in the prior school year.

The largest assessments from the state to the city are charges for Northampton students who choose to attend public schools in other communities. The FY2024 charter school charge is an assessment to Northampton for students who choose to attend charter schools. Northampton loses students to the following charter schools: Four Rivers Charter School in Greenfield, Hilltown Cooperative Charter School in Easthampton, Holyoke Community Charter School in Holyoke, Pioneer Valley Performing Arts Charter School in South Hadley, the Pioneer Valley Chinese Immersion Charter School in Hadley, and Hampden CS of Science West Charter School in West Springfield. Altogether, 171 Northampton students are projected to choose to attend charter schools in FY2024, for a total cost in tuition of \$2,907,985, an average of \$17,006 per student. These funds come out of the city budget. The following chart shows the detail on charter school enrollment projected for FY2024.

Source: Massachusetts Department of Elementary and Secondary Education
 Projected FY24 Foundation Rates by Charter School and Sending District

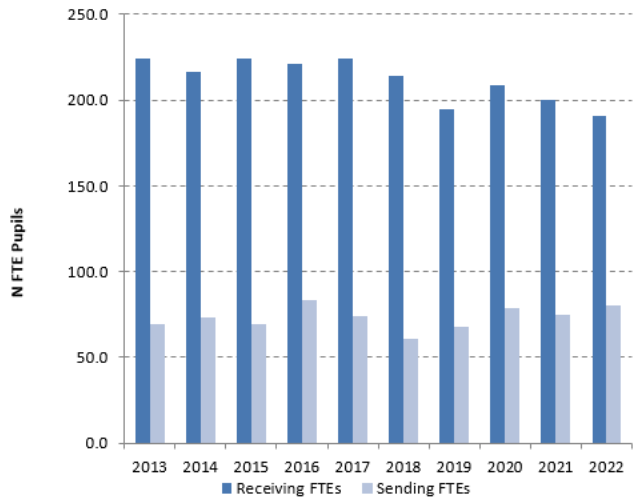
Charter School	Campus Location	Sending District	# of Students	Foundation Rate	Above Foundation Rate	Facilities Rate	Total Rate	Total Cost to Northampton
FOUR RIVERS	GREENFIELD	NORTHAMPTON	2.00	10,332	3,375	1,088	14,795	29,590
SPRINGFIELD INTERNATIONAL	SPRINGFIELD	NORTHAMPTON	1.00	15,865	5,183	1,088	22,136	22,136
HILLTOWN COOPERATIVE	EASTHAMPTON	NORTHAMPTON	96.00	11,536	3,768	1,088	16,392	1,573,632
HOLYOKE COMMUNITY	HOLYOKE	NORTHAMPTON	2.00	15,678	5,121	1,088	21,887	43,774
PIONEER VALLEY PERFORMING ARTS	SOUTH HADLEY	NORTHAMPTON	23.00	13,452	4,394	1,088	18,934	435,482
PIONEER VALLEY CHINESE IMMERSION	HADLEY	NORTHAMPTON	47.00	12,064	3,941	1,088	17,093	803,371
Total	--	--	171.0	14,948	4,435	1,088	20,477	2,907,985

The school choice charge is an assessment to Northampton for students who choose to attend another public school district under school choice. Northampton is projected to lose \$676,505 in tuition via school choice in FY2024. It should be noted here that the City of Northampton also receives school choice for students that come from other towns to attend Northampton schools. Revenue from receiving students through that program is shown on the revenue side of the city budget. The revenue for school choice in students goes directly to the Northampton Public School District. The Department of Elementary and Secondary Education has not posted participation rates for FY2024 yet. However, the chart below details 10 years of program participation and the receiving and sending tuition amounts. Northampton has clearly received more incoming students than sending outgoing students through this program.

**Massachusetts Department of Elementary and Secondary Education
Office of District and School Finance
School Choice Trends in Enrollment and Tuition**

Northampton

FY	Receiving		Sending	
	FTE Pupils	Tuition	FTE Pupils	Tuition
2013	224.6	1,514,085	69.3	434,770
2014	216.9	1,555,805	73.4	496,236
2015	224.0	1,827,864	69.2	521,714
2016	221.4	1,829,052	83.4	637,347
2017	224.3	1,617,281	74.5	553,950
2018	214.0	1,437,007	61.1	429,729
2019	194.8	1,253,307	67.7	517,235
2020	208.8	1,316,678	78.7	614,839
2021	200.5	1,246,536	74.5	570,575
2022	190.5	1,315,115	80.4	687,354



City of Northampton
MASSACHUSETTS

In City Council

May 18, 2023

Upon recommendation of the Mayor

Ordered, that

the sum of \$110,731,459 which is the full amount necessary for the Fiscal Year 2024 General Fund Budget (July 1, 2023 to June 30, 2024), be appropriated for the purposes stated, provided that the appropriation for Smith Vocational and Agricultural High School shall be used solely for the purposes of meeting net school spending as defined by the Department of Elementary and Secondary Education and no funds so appropriated shall be transferred to any account or expended for any purpose that would not be included in the calculation of net school spending. To meet this appropriation, \$1,210,000 will be raised and appropriated from Parking Meter Receipts Reserved, \$969,011 from Sewer Enterprise Funds, \$626,335 from Water Enterprise Funds, \$75,075 from Solid Waste Enterprise Funds, \$319,479 from Storm Water Enterprise Funds, \$12,680 from Community Preservation Act Administrative Funds, \$15,848 from the Reserve for Police Station Debt Service, and \$1,284,954 from the Fiscal Stability Stabilization Fund and \$106,218,077 will be raised and appropriated.

CITY OF NORTHAMPTON, MASSACHUSETTS
FISCAL YEAR 2024 BUDGET APPROPRIATION ORDER

GENERAL FUND	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2024 Total Expenditures
GENERAL GOVERNMENT				
CITY COUNCIL	149,660	63,900	0	213,560
OFFICE OF THE MAYOR	438,985	16,942	0	455,927
OFFICE OF THE CITY AUDITOR	333,402	15,282	0	348,684
OFFICE OF THE ASSESSOR	190,498	32,700	95,000	318,198
OFFICE OF THE TREASURER/COLLECTOR	430,809	266,435	0	697,244
CITY SOLICITOR	0	275,000	0	275,000
HUMAN RESOURCES DEPARTMENT	318,830	21,550	0	340,380
INFORMATION TECHNOLOGY SERVICES DEPARTMENT	519,460	846,050	0	1,365,510
OFFICE OF THE CITY CLERK	335,095	34,565	0	369,660
OFFICE OF PLANNING & SUSTAINABILITY	404,632	65,735	0	470,367
CLIMATE ACTION AND PROJECT ADMINISTRATION	230,506	15,150	0	245,656
CENTRAL SERVICES DEPARTMENT	809,493	1,140,289	0	1,949,782
	4,161,371	2,793,598	95,000	7,049,969
PUBLIC SAFETY				
POLICE DEPARTMENT	6,295,758	539,531	0	6,835,289
PARKING DIVISION - ENFORCEMENT	194,582	12,200	0	206,782
PUBLIC SAFETY COMMUNICATIONS CENTER	706,210	18,223	0	724,433
FIRE RESCUE DEPARTMENT	6,587,559	621,330	69,000	7,277,889
BUILDING DEPARTMENT	534,380	20,400	0	554,780
PARKING DIVISION - MAINTENANCE	287,180	268,576	80,000	635,756
	14,605,669	1,480,260	149,000	16,234,929
EDUCATION				
SMITH VOCATIONAL & AGRICULTURAL HIGH SCHOOL	0	0	0	10,760,022
NORTHAMPTON SCHOOL DEPARTMENT	0	0	0	36,565,747
One-time Funds to stabilize the NPS FY24 Budget	0	0	0	1,200,000
	0	0	0	48,525,769
PUBLIC WORKS				
ADMINISTRATION AND ENGINEERING DIVISION	263,935	39,325	0	303,260
HIGHWAYS DIVISION	886,650	448,150	595,000	1,929,800
SNOW AND ICE DIVISION	131,000	369,000	0	500,000
FORESTRY, PARKS AND CEMETERIES DIVISION	1,041,233	319,900	190,000	1,551,133
	2,322,818	1,176,375	785,000	4,284,193
HEALTH AND HUMAN SERVICES				
HEALTH DEPARTMENT	1,066,956	206,230	0	1,273,186
DEPARTMENT OF COMMUNITY CARE	0	0	0	0
SENIOR SERVICES DEPARTMENT	380,046	63,437	0	443,483
VETERANS SERVICES DEPARTMENT	232,442	467,185	0	699,627
	1,679,445	736,852	0	2,416,297

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2024 Total Expenditures
CULTURE AND RECREATION				
FORBES LIBRARY	1,314,310	215,132	0	1,529,442
LILLY LIBRARY	285,572	100,317	0	385,889
PARKS AND RECREATION DEPARTMENT	352,283	29,500	0	381,783
ARTS AND CULTURE DEPARTMENT	74,468	23,000	0	97,468
	2,026,633	367,949	0	2,394,582
DEBT SERVICE				
MUNICIPAL INDEBTEDNESS	0	3,774,900	0	3,774,900
INTEREST ON MUNICIPAL INDEBTEDNESS	0	1,169,874	0	1,169,874
	0	4,944,774	0	4,944,774
EMPLOYEE BENEFITS				
CONTRIBUTORY RETIREMENT SYSTEM	7,480,027	0	0	7,480,027
PENSIONS: NON-CONTRIB. & OPEB	400,000	10,000	0	410,000
WORKER'S COMPENSATION	769,845	0	0	769,845
UNEMPLOYMENT COMPENSATION	100,000	10,000	0	110,000
GROUP MEDICAL INSURANCE	13,185,387	15,000	0	13,200,387
LIFE INSURANCE	66,200	0	0	66,200
EMPLOYEE TAXES	1,062,660	0	0	1,062,660
UNUSED SICK LEAVE	180,000	0	0	180,000
	23,244,119	35,000	0	23,279,119
CAPITAL PROJECTS & MISCELLANEOUS				
CAPITAL PROJECTS	0	200,000	0	200,000
GENERAL LIABILITY FUND	0	107,484	0	107,484
PROPERTY & AUTO INSURANCE	0	467,297	0	467,297
PUBLIC EMPLOYEES LIABILITY INSURANCE	0	277,046	0	277,046
RESERVE FOR PERSONNEL	100,000	0	0	100,000
TRANSFER TO FISCAL STABILITY STABILIZATION FUND	0	0	0	0
TRANSFER TO CAPITAL STABILIZATION FUND	0	450,000	0	450,000
	100,000	1,501,827	0	1,601,827
TOTAL GENERAL FUND APPROPRIATION				110,731,459
NON-APPROPRIATED USES				
RESERVE FOR ABATEMENTS & EXEMPTIONS	0	552,438	0	552,438
OTHER AMOUNTS TO BE RAISED	0	0	0	0
CHERRY SHEET OFFSET RECEIPTS	0	1,245,520	0	1,245,520
STATE ASSESSMENTS - CHERRY SHEET	0	4,129,833	0	4,129,833
	0	5,927,791	0	5,927,791
TOTAL BUDGET PLAN - GENERAL FUND				116,659,250

City of Northampton
MASSACHUSETTS

In City Council

May 18, 2023

Upon recommendation of the Mayor

Ordered, that

the sum of \$6,177,500 which is the full amount necessary for the Fiscal Year 2024 Sewer Enterprise Fund Budget (July 1, 2023 to June 30, 2024), be appropriated for the purposes stated and to meet said appropriation, \$5,208,489 is to be raised from sewer receipts and \$969,011 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2024 Total Expenditures
SEWER ENTERPRISE FUND				
SEWER GENERAL SANITARY	748,780	179,000	175,000	1,102,780
SEWER TREATMENT	1,063,030	1,295,800	210,400	2,569,230
SEWER DEBT	0	0	205,502	205,502
SEWER INTEREST	0	0	124,352	124,352
SEWER DIRECT & INDIRECT COSTS	0	0	969,011	969,011
SEWER RESERVE FOR CAPITAL PROJECTS	0	0	1,206,625	1,206,625
	1,811,810	1,474,800	2,890,890	6,177,500
TOTAL SEWER ENTERPRISE FUND APPROPRIATION				6,177,500

City of Northampton
MASSACHUSETTS

In City Council

May 18, 2023

Upon recommendation of the Mayor

Ordered, that

the sum of \$6,945,000 which is the full amount necessary for the Fiscal Year 2024 Water Enterprise Fund Budget (July 1, 2023 to June 30, 2024), be appropriated for the purposes stated and to meet said appropriation, \$6,318,665 is to be raised from water receipts, and \$626,335 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2024 Total Expenditures
WATER ENTERPRISE FUND				
WATER TREATMENT AND OPERATIONS	1,654,878	1,134,450	170,000	2,959,328
WATER DEBT	0	0	1,775,625	1,775,625
WATER INTEREST	0	0	125,184	125,184
WATER INDIRECT COSTS	0	0	626,335	626,335
WATER RESERVE FOR CAPITAL PROJECTS	0	0	1,458,528	1,458,528
	1,654,878	1,134,450	4,155,672	6,945,000

City of Northampton
MASSACHUSETTS

In City Council

May 18, 2023

Upon recommendation of the Mayor

Ordered, that

the sum of \$534,754 which is the full amount necessary for the Fiscal Year 2024 Solid Waste Enterprise Fund Budget (July 1, 2023 to June 30, 2024), be appropriated for the purposes stated and to meet said appropriation, \$440,884 is to be raised from solid waste receipts, \$75,075 shall be allocated to indirect costs, and \$18,795 to be made available from the Retained Earnings Balance of the Solid Waste Enterprise Fund.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2024 Total Expenditures
SOLID WASTE ENTERPRISE FUND				
OTHER WASTE MGT PROGRAMS	239,379	220,300	0	459,679
SOLID WASTE DIRECT & INDIRECT COSTS	0	0	75,075	75,075
	239,379	220,300	75,075	534,754
TOTAL SOLID WASTE ENTERPRISE FUND APPROPRIATION				534,754

City of Northampton
MASSACHUSETTS

In City Council

May 18, 2023

Upon recommendation of the Mayor

Ordered, that

the sum of \$1,996,486 which is the full amount necessary for the Fiscal Year 2024

Stormwater and Flood Control Enterprise Fund Budget (July 1, 2023 to June 30, 2024), be appropriated for the purposes stated and to meet said appropriation, \$1,677,077 is to be raised from Stormwater and Flood Control receipts and \$319,479 shall be allocated to indirect costs.

	Personal Services	Operations & Maintenance	Other Than Ordinary Maintenance	FY 2024 Total Expenditures
STORMWATER ENTERPRISE FUND				
STORM WATER DRAIN OPERATIONS	410,483	76,900	370,000	857,383
STORM WATER FLOOD CONTROL OPERATIONS	60,973	32,700	50,000	143,673
STORM WATER DEBT	0	35,000	0	35,000
STORM WATER INTEREST	0	1,663	0	1,663
STORM WATER INDIRECT COSTS	0	319,479	0	319,479
STORM WATER RESERVE FOR CAPITAL PROJECTS	0	0	639,289	639,289
TOTAL STORMWATER AND FLOOD CONTROL ENTERPRISE FUND	471,455	465,742	1,059,289	1,996,486
TOTAL STORM WATER ENTERPRISE FUND APPROPRIATION				1,996,486

City of Northampton
MASSACHUSETTS

In City Council

May 18, 2023

Upon recommendation of the Mayor

Ordered that, in accordance with M.G.L. Chapter 44, Section 53 E 1/2 the city shall vote the limit on the total amount that may be expended from each revolving fund established by Chapter 16 of the City Ordinances.

Fund Number	Name of Fund	Annual Spending Limit
2420	Energy and Sustainability Revolving Fund	\$150,000
2416	Hazmat Revolving Fund	\$95,000
2419	DPW Public Works Construction Services Revolving Fund	\$25,000
2408	Senior Services Transportation Revolving Fund	\$50,000
2428	Senior Services Activities Revolving Fund	\$175,000
2433	Senior Services Food Services Revolving Fund	\$90,000
2440	Senior Services Publications Revolving Fund	\$35,000
2406	Athletic League Fees Revolving Fund	\$200,000
2405	JFK Family Aquatic Center	\$125,000
2422	NPS Transportation Revolving Fund	\$200,000
2452	SVAHS Farm Revolving Fund	\$100,000
2435	Tourism Directional Sign Program Revolving Fund	\$10,000
2436	Public Health Nursing Program Revolving Fund	\$40,000
2410	James House Revolving Fund	\$85,000
2439	Sharps Disposal Program Revolving Fund	\$15,000
2442	Fire Alarm Monitoring Program Revolving Fund	\$60,000
2443	DPW Reuse Committee Revolving Fund	\$15,000
	Total Revolving Funds	\$1,470,000

Abatement – A reduction or elimination of a real or personal property tax, motor vehicle excise, a fee, charge, or special assessment imposed by a governmental unit. Granted only on application of the person seeking the abatement and only by the committing governmental unit.

Appropriation – An authorization granted by a town meeting, city council or other legislative body to expend money and incur obligations for specific public purposes. An appropriation is usually limited in amount and as to the time period within which it may be expended.

Assessed Valuation – A value assigned to real estate or other property by a government as the basis for levying taxes. In Massachusetts, assessed valuation is based on the property's full and fair cash value as set by the Assessors.

Audit – An examination of a community's financial systems, procedures, and data by a certified public accountant (independent auditor), and a report on the fairness of financial statements and on local compliance with statutes and regulations. The audit serves as a valuable management tool for evaluating the fiscal performance of a community.

Bond – A means to raise money through the issuance of debt. A bond issuer/borrower promises in writing to repay a specified sum of money, alternately referred to as face value, par value or bond principal, to the buyer of the bond on a specified future date (maturity date), together with periodic interest at a specified rate. The term of a bond is always greater than one year.

Bond Rating (Municipal) – A credit rating assigned to a municipality to help investors assess the future ability, legal obligation, and willingness of the municipality (bond issuer) to make timely debt service payments. Stated otherwise, a rating helps prospective investors determine the level of risk associated with a given fixed-income investment. Rating agencies, such as Moody's and Standard and Poors, use rating systems, which designate a letter or a combination of letters and numerals where

AAA is the highest rating and C1 is a very low rating.

Budget – A plan for allocating resources to support particular services, purposes and functions over a specified period of time.

Capital Improvements Program – A blueprint for planning a community's capital expenditures that comprises an annual capital budget and a five-year capital program. It coordinates community planning, fiscal capacity and physical development. While all of the community's needs should be identified in the program, there is a set of criteria that prioritizes the expenditures.

Cemetery Perpetual Care – Funds donated by individuals for the care of gravesites. According to MGL Ch. 114 §25, funds from this account must be invested and spent as directed by perpetual care agreements. If no agreements exist, the interest (but not principal) may be used as directed by the cemetery commissioners for the purpose of maintaining cemeteries.

Chapter 70 School Aid – Chapter 70 refers to the school funding formula created under the Education Reform Act of 1993 by which state aid is distributed through the Cherry Sheet to help establish educational equity among municipal and regional school districts.

Chapter 90 Highway Funds – State funds derived from periodic transportation bond authorizations and apportioned to communities for highway projects based on a formula under the provisions of MGL Ch. 90 §34. The Chapter 90 formula comprises three variables: local road mileage (58.33 percent) as certified by the Massachusetts Highway Department (MHD), local employment level (20.83 percent) derived the Department of Employment and Training (DET), and population estimates (20.83 percent) from the US Census Bureau. Local highway projects are approved in advance. Later, on the submission of certified expenditure reports to MHD, communities receive cost reimbursements to the limit of the grant.

Cherry Sheet – Named for the cherry colored paper on which they were originally printed, the Cherry Sheet is the official notification to cities, towns and regional school districts of the next fiscal year's state aid and assessments. The aid is in the form of distributions, which provide funds based on formulas and reimbursements that provide funds for costs incurred during a prior period for certain programs or services. Links to the Cherry Sheets are located on the DLS website at www.mass.gov/dls.

Cherry Sheet Assessments – Estimates of annual charges to cover the cost of certain state and county programs.

Cherry Sheet Offset Items – Local aid that may be spent without appropriation in the budget, but which must be spent for specific municipal and regional school district programs. Current offset items include racial equality grants, school lunch grants, and public libraries grants.

Collective Bargaining – The process of negotiating workers' wages, hours, benefits, working conditions, etc., between an employer and some or all of its employees, who are represented by a recognized labor union.

Debt Exclusion – An action taken by a community through a referendum vote to raise the funds necessary to pay debt service costs for a particular project from the property tax levy, but outside the limits under Proposition 2½. By approving a debt exclusion, a community calculates its annual levy limit under Proposition 2½, then adds the excluded debt service cost. The amount is added to the levy limit for the life of the debt only and may increase the levy above the levy ceiling.

Debt Service – The repayment cost, usually stated in annual terms and based on an amortization schedule, of the principal and interest on any particular bond issue.

Enterprise Fund – An enterprise fund, authorized by MGL Ch. 44 §53F½, is a separate accounting and financial reporting mechanism for municipal

services for which a fee is charged in exchange for goods or services. It allows a community to demonstrate to the public the portion of total costs of a service that is recovered through user charges and the portion that is subsidized by the tax levy, if any. With an enterprise fund, all costs of service delivery--direct, indirect, and capital costs--are identified. This allows the community to recover total service costs through user fees if it chooses. Enterprise accounting also enables communities to reserve the "surplus" or net assets unrestricted generated by the operation of the enterprise rather than closing it out to the general fund at year-end. Services that may be treated as enterprises include, but are not limited to, water, sewer, hospital, and airport services.

Estimated Receipts – A term that typically refers to anticipated local revenues listed on page three of the Tax Recapitulation Sheet. Projections of local revenues are often based on the previous year's receipts and represent funding sources necessary to support a community's annual budget.

Exemption – A discharge, established by statute, from the obligation to pay all or a portion of a property tax. The exemption is available to particular categories of property or persons upon the timely submission and approval of an application to the assessors. Properties exempt from taxation include hospitals, schools, houses of worship, and cultural institutions. Persons who may qualify for exemptions include disabled veterans, blind individuals, surviving spouses, and seniors.

Financial Advisor – An individual or institution that assists municipalities in the issuance of tax exempt bonds and notes. The public finance department of a commercial bank or a non-bank advisor usually provides this service.

Fiscal Year (FY) – Since 1974, the Commonwealth and municipalities have operated on a budget cycle that begins July 1 and ends June 30. The designation of the fiscal year is that of the calendar year in which the fiscal year ends. Since 1976, the

federal government fiscal year has begun on October 1 and ended September 30.

Fixed Costs – Costs that are legally or contractually mandated such as retirement, FICA/Social Security, insurance, debt service costs or interest on loans.

Foundation Budget – The spending target imposed by the Education Reform Act of 1993 for each school district as the level necessary to provide an adequate education for all students.

General Fund – The fund used to account for most financial resources and activities governed by the normal town meeting/city council appropriation process.

Hotel/Motel Excise – A local option since 1985 that allows a community to assess a tax on short-term room occupancy. The community may levy up to 4 percent of the charge for stays of less than 90 days at hotels, motels and lodging houses. The convention center legislation imposed an additional 2.75 percent charge in Boston, Cambridge, Springfield and Worcester.

Indirect Cost – Costs of a service not reflected in the operating budget of the entity providing the service. An example of an indirect cost of providing water service would be the value of time spent by non-water department employees processing water bills. A determination of these costs is necessary to analyze the total cost of service delivery. The matter of indirect costs arises most often in the context of enterprise funds.

Levy – The amount a community raises through the property tax. The levy can be any amount up to the levy limit, which is re-established every year in accordance with Proposition 2½ provisions.

Levy Ceiling – A levy ceiling is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that, in any year, the real and personal property taxes imposed may not exceed 2½ percent of the total full and fair cash value of all taxable property. Property taxes levied may exceed this limit only if the community passes

a capital exclusion, a debt exclusion, or a special exclusion.

Levy Limit – A levy limit is one of two types of levy (tax) restrictions imposed by MGL Ch. 59 §21C (Proposition 2½). It states that the real and personal property taxes imposed by a city or town may only grow each year by 2½ percent of the prior year's levy limit, plus new growth and any overrides or exclusions. The levy limit can exceed the levy ceiling only if the community passes a capital expenditure exclusion, debt exclusion, or special exclusion.

Line-Item Budget – A budget that separates spending into categories, or greater detail, such as supplies, equipment, maintenance, or salaries, as opposed to a program budget.

Local Aid – Revenue allocated by the Commonwealth to cities, towns, and regional school districts. Estimates of local aid are transmitted to cities, towns, and districts annually by the "Cherry Sheets." Most Cherry Sheet aid programs are considered general fund revenues and may be spent for any purpose, subject to appropriation.

Local Appropriating Authority – In a town, the town meeting has the power to appropriate funds, including the authorization of debt. In a city, the city council has the power upon the recommendation of the mayor.

Local Receipts – Locally generated revenues, other than real and personal property taxes. Examples include motor vehicle excise, investment income, hotel/motel tax, fees, rentals, and charges. Annual estimates of local receipts are shown on the tax rate recapitulation sheet.

Lock Box Service – A service typically offered by a financial institution for a fee to receive, process, and deposit payments made to municipalities for property taxes, motor vehicle excise, boat excise, and/or utility payments. At the end of each processing day, the community receives payment information on disk or other medium, which can be

automatically posted to the collectors' cash receipts software. Printed reports are also provided.

Minimum Required Local Contribution – The minimum that a city or town must appropriate from property taxes and other local revenues for the support of schools (Education Reform Act of 1993).

Motor Vehicle Excise (MVE) – A locally imposed annual tax assessed to owners of motor vehicles registered to an address within the community, in accordance with MGL Chapter 60A. The excise tax rate is set by statute at \$25.00 per \$1000 of vehicle value. Owner registration and billing information is maintained by the State Registry of Motor Vehicles and is made available to a city or town, or to the Deputy Collector who represents it.

Net School Spending (NSS) – School budget and municipal budget amounts attributable to education, excluding long-term debt service, student transportation, school lunches and certain other specified school expenditures. A community's NSS funding must equal or exceed the NSS Requirement established annually by the Department of Education (DOE).

New Growth – The additional tax revenue generated by new construction, renovations and other increases in the property tax base during a calendar year. It does not include value increases caused by normal market forces or by revaluations. New growth is calculated by multiplying the assessed value associated with new construction, renovations and other increases by the prior year tax rate. The additional tax revenue is then incorporated into the calculation of the next year's levy limit. For example, new growth for FY23 is based on new construction, etc. that occurred between January and December 2021 (or July 2021 and June 2022 for accelerated new growth communities). In the fall of 2023, when new growth is being determined to set the FY24 levy limit, the FY23 tax rate is used in the calculation.

OPEB (Other Postemployment Benefits) – Employees of state and local governments may be compensated in a variety of forms in exchange for their services. In addition to a salary, many employees earn benefits over their years of service that will not be received until after their employment with the government ends. The most common type of these postemployment benefits is a pension. Postemployment benefits other than pensions generally take the form of health insurance and dental, vision, prescription, or other healthcare benefits provided to eligible retirees, including in some cases their beneficiaries. They may also include some type of life insurance. As a group, these are referred to as OPEB.

OM or Operations & Maintenance—All departmental costs that are generally recurring expenses such as postage, fuel, software costs, copier costs and other department specific things needed in the daily operation of the department.

OOM or Other than Ordinary Maintenance—All larger items needed to carry out the mission of the department such as replacement of ambulance, cruisers and other equipment that is larger but replaced on a regular basis.

Operating Budget – A plan of proposed expenditures for personnel, supplies, and other expenses for the coming fiscal year.

Overlay (Overlay Reserve or Allowance for Abatements and Exemptions) – An account established annually to fund anticipated property tax abatements, exemptions and uncollected taxes in that year. The overlay reserve need not be funded by the normal appropriation process, but rather is raised on the tax rate recapitulation sheet.

Override – A vote by a community at an election to permanently increase the levy limit. An override vote may increase the levy limit no higher than the levy ceiling. The override question on the election ballot must state a purpose for the override and the dollar amount.

PS or Personnel Services – All salary line items including regular salaries, overtime, longevity payments, etc.

Payments in Lieu of Taxes – An agreement between a municipality and an entity not subject to taxation, such as charitable or educational organizations, in which the payer agrees to make a voluntary payment to the municipality. By law, a city or town must make such a payment to any other community in which it owns land used for public purposes.

PERAC – The Public Employee Retirement Administration oversees and directs the state retirement system and administers benefits for members.

Personal Property – Movable items not permanently affixed to, or part of the real estate. It is assessed separately from real estate to certain businesses, public utilities, and owners of homes that are not their primary residences.

Preliminary Tax – The tax bill for the first two quarters of the fiscal year sent, no later than July 1, by communities on a quarterly tax billing cycle. The tax due on a preliminary tax bill can be no greater than the amount due in the last two quarters of the previous fiscal year.

Proposition 2½ – A state law enacted in 1980, Proposition 2½ regulates local property tax administration and limits the amount of revenue a city or town may raise from local property taxes each year to fund municipal operations.

Raise and Appropriate – A phrase used to identify a funding source for an expenditure or expenditures, which refers to money generated by the tax levy or other local receipt.

Receipts Reserved for Appropriation – Proceeds that are earmarked by law and placed in separate accounts for appropriation for particular purposes. For example, parking meter proceeds may be appropriated to offset certain expenses for parking meters and the regulation of parking and other traffic activities.

Revaluation – The assessors of each community are responsible for developing a reasonable and realistic program to achieve the fair cash valuation of property in accordance with constitutional and statutory requirements. The nature and extent of that program will depend on the assessors' analysis and consideration of many factors, including, but not limited to, the status of the existing valuation system, the results of an in-depth sales ratio study, and the accuracy of existing property record information. Every three years, assessors must submit property values to the DOR for certification. Assessors must also maintain fair cash values in the years between certifications so that each taxpayer in the community pays his or her share of the cost of local government in proportion to the value of his property.

Revolving Fund – Allows a community to raise revenues from a specific service and use those revenues without appropriation to support the service. For departmental revolving funds, MGL Ch. 44 §53E½ stipulates that each fund must be re-authorized each year at annual town meeting or by city council action, and that a limit on the total amount that may be spent from each fund must be established at that time. The aggregate of all revolving funds may not exceed ten percent of the amount raised by taxation by the city or town in the most recent fiscal year, and no more than one percent of the amount raised by taxation may be administered by a single fund. Wages or salaries for full-time employees may be paid from the revolving fund only if the fund is also charged for all associated fringe benefits.

Sale of Cemetery Lots Fund – A fund established to account for proceeds of the sale of cemetery lots. The proceeds may only be appropriated to pay for the cost of the land, its care and improvement or the enlargement of the cemetery under provisions of MGL Ch. 114 §15.

Sale of Real Estate Fund – A fund established to account for the proceeds of the sale of municipal real estate other than proceeds acquired through tax title foreclosure. MGL Ch. 44 §63 states that

such proceeds shall be applied first to the retirement of debt on the property sold. In the absence of such debt, funds may generally be used for purposes for which the city or town is authorized to borrow for a period of five years or more.

Schedule A – A statement of revenues, expenditures and other financing sources, uses, changes in fund balance and certain balance sheet account information prepared annually by the accountant or auditor at the end of the fiscal year. This report is based on the fund account numbers and classifications contained in the UMAS manual.

Sick Leave Buyback – A community's obligation, under collective bargaining agreements or personnel board policies, to compensate retiring employees for the value of all, or a percentage of, sick time earned, but not used.

Special Revenue Fund – Funds, established by statute only, containing revenues that are earmarked for and restricted to expenditures for specific purposes. Special revenue funds include receipts reserved for appropriation, revolving funds, grants from governmental entities, and gifts from private individuals or organizations.

Stabilization Fund – A fund designed to accumulate amounts for capital and other future spending purposes, although it may be appropriated for any lawful purpose (MGL Ch. 40 §5B). Communities may establish one or more stabilization funds for different purposes and may appropriate into them in any year an amount not to exceed ten percent of the prior year's tax levy. The total of all stabilization fund balances shall not exceed ten percent of the community's equalized value, and any interest shall be added to and become a part of the funds. A two-thirds vote of town meeting or city council is required to establish, amend the purpose of, or appropriate money into or from the stabilization fund.

Tax Rate – The amount of property tax stated in terms of a unit of the municipal tax base; for example, \$15.84 per \$1,000 of assessed valuation of taxable real and personal property.

Tax Title (or Tax Taking) – A collection procedure that secures a city or town's lien on real property and protects the municipality's right to payment of overdue property taxes. Otherwise, the lien expires if five years elapse from the January 1 assessment date and the property has been transferred to another owner. If amounts remain outstanding on the property after issuing a demand for overdue property taxes and after publishing a notice of tax taking, the collector may take the property for the city or town. After properly recording the instrument of taking, the collector transfers responsibility for collecting the overdue amounts to the treasurer. After six months, the treasurer may initiate foreclosure proceedings.

Trust Fund – In general, a fund for money donated or transferred to a municipality with specific instructions on its use. As custodian of trust funds, the treasurer invests and expends such funds as stipulated by trust agreements, as directed by the commissioners of trust funds or by town meeting. Both principal and interest may be used if the trust is established as an expendable trust. For non-expendable trust funds, only interest (not principal) may be expended as directed.