



# Northampton Parks & Recreation Department

## Commercial Use of Public Parks & Recreation Property

The City of Northampton regulates commercial use or professional instruction on public parks and recreation property. All Commercial Operators using public park and recreation property must obtain a permit through the Northampton Park and Recreation Department.

Commercial Operators include but are not limited to: boot camps, fitness classes, yoga, or other similar activities. The permit is \$50 and is good for the term in which the permit is issued, for up to a maximum of 8 months.

The purpose of the permit application process is to provide City of Northampton staff an opportunity to review the Commercial Operator's proposed plan for its impacts to the general public's regular use and enjoyment of the facility as well as maintenance and operations. The proposed activity's potential impacts to parking, other scheduled City programs and/or events, other scheduled field use, size of group, time of day, day of week, number of days and location; will also be evaluated on a case by case basis.

In addition to the application, Commercial Operators must submit a copy of the following:  
- **a certificate of liability must be submitted with the City of Northampton named as additionally insured for \$1,000,000.**

Should you wish to request operating a business on City park and recreation property, please complete the enclosed application and submit the items listed above, along with your \$50 permit application fee, to the Northampton Parks and Recreation Department. Application submittal does not guarantee that you will be allowed a permit. You will receive a refund if denied. Allow 30 days for processing.

Please contact Northampton Park and Recreation Department at (413) 587-1040 or email [recreation@northamptonma.gov](mailto:recreation@northamptonma.gov) with any questions or if you need additional information.



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## Commercial Use of Public Recreational Property Permit Application

Applicant's Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_

COMMERCIAL USE PERMITS ARE AVAILABLE DURING FACILITY OPERATING HOURS AT NON-PEAK USE TIMES. THE CITY OF NORTHAMPTON MAINTAINS FIRST RIGHT OF USAGE AND MAY ALTER TERMS AND/OR CONDITIONS OF THE PERMIT AT ANY TIME.

SITE LOCATION: \_\_\_\_\_

USE TYPE: \_\_\_\_\_

DAY(S) & TIME(S): \_\_\_\_\_

CLASS SIZE: \_\_\_\_\_

ACTIVITY DESCRIPTION: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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The applicant declares that he/she is a designated representative of the organization and has the authorization to apply for this permit on behalf of the organization.

The undersigned declares under the penalty of perjury that the information presented about, including attachments, is true and correct. Submittal of application does not constitute or guarantee approval. Applicant agrees these are public facilities and a special permit does not guarantee the exclusive use of a particular area or condition of the facility. Permit only author.

The applicant agrees to release, discharge and/or otherwise indemnify the City of Northampton, its employees, volunteers and agents against any claim on behalf of individuals participating in any organization/program/activity at the facility.

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Printed Name

Signature

Date

## THE FOLLOWING ITEMS MUST ACCOMPANY YOUR APPLICATION:

1. A certificate of liability must be submitted with the City of Northampton named as additionally insured for \$1,000,000
2. \$50 Application Processing Fee, refundable if permit is denied.

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